

Monday, August 24, 2020

Village Board
7:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/81390757490>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 813 9075 7490

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
 - a. Public Announcements
 - 1) Fall Partisan Primary Election Results - August 11, 2020
 - b. Public Communications
4. CONSENT AGENDA.
 - a. Motion to approve the minutes of the August 10, 2020 Village Board meeting.
 - b. Motion to approve Check #'s 77513-77640 in the amount of \$978,351.84.
 - c. Motion to approve appointing Amy Reiter, Michelle Reynolds, Janet Doll, Kerry Hillebrand, and Holly Heuer to serve as Election Inspectors for the 2020-2021 term.
 - d. Motion to approve appointing Shannon Morrison to serve on the Public Safety Committee for a term ending April 30, 2021.
 - e. Motion to approve Resolution 2020-21: a resolution requesting exemption from County Library tax.
 - f. Motion to appoint Staci Fritz to serve on the Library Board for a term ending April 30, 2022.
5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

6. BUSINESS.

- a. Discussion regarding Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.
- b. Community Development Authority (Trustees Brassington & Flaherty)
 - 1) Discussion and action regarding an application for Tax Increment Financing development incentives for improvements to property located at 5923 Exchange Street, Tax Increment District #4, by Shaun O'Hearn, O'Hearn Ventures LLC.
- c. Public Safety Committee (Trustees Kryzenske & Brassington)
 - 1) Discussion and action on the issuance of an operator's license for Aaron Nash for the period ending June 30, 2021.
- d. Public Utilities Committee (Trustees Kryzenske & Clow)
 - 1) Discussion and action regarding on Resolution 2020-21: A Resolution authorizing the submittal of the Compliance Maintenance Annual Report for 2019
- e. Public Works Committee (Trustees Clow & Rupert)
 - 1) Discussion and action regarding street tree planting proposals for 2020.
- f. Discussion and action to consider acceptance of the proposed action plan to address the 2020-2021 McFarland Strategic Plan Annex as Village Board goals and objectives for the coming year.
- g. Discussion and presentation regarding financial impacts on Village operations during COVID-19 Pandemic.
- h. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.
 - 1) Update from the Library Board (Trustee Flaherty).

7. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 24, 2020

SECTION: Public Announcements & Communications

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Fall Partisan Primary Election Results - August 11, 2020

PREVIOUS ACTION:

ISSUE SUMMARY:

Results for the Village's Partisan Primary Election held on August 11, 2020 are attached. A staggering 82.50% of ballots cast were cast via absentee ballot. The 2020 Fall Partisan Primary set a new record for highest voter turn out with 2126 total voters casting a ballot. The last highest results were from 2018 with 2,092 voters casting a ballot.

The Village encourages residents to sign up now to receive absentee ballots by mail for the November 3, 2020 Presidential election. The Village will begin sending absentee ballots by mail on September 17, 2020. Voters can visit: <https://myvote.wi.gov/en-us/VoteAbsentee> to get signed up. Voters who do not have access to a computer or phone, or need additional assistance requesting an absentee ballot should reach out to the Clerk's Office at 608-838-3153.

Voters can now track their absentee ballot from the moment it is requested, through the USPS system, all the way through the Clerk receiving the ballot back to be counted. The Village encourages voters to get signed now, to allow themselves plenty of time to get their ballot back and voted correctly to be counted.

McFarland State Bank will be offering contactless drive through service for voters to have a copy of their photo ID made to request an absentee ballot. More information will be released in the coming weeks!

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. 08.11.2020 Aug Primary - FINAL RESULTS

Fall Partisan Primary Results – FINAL

TOTAL BALLOTS CAST		2126
Village Voter Turnout (Percentage of Registered Voters)		28.42%
Village Voter Turnout (Percentage of <i>Eligible</i> Voters)		26.01%
Ballots cast in-person		372 (17.50%)
Ballots cast via absentee ballot		1754(82.50)%
<u>Party Preference</u>		
Democratic		1725
Republican		275
Constitution		20
Democratic Party		
US Rep – District 2		
Mark Pocan		1668
Write-In		6
State Senator – District 16		
Melissa Agard Sargeant		1285
Andrew McKinney		466
Write-In		2
State Rep to the Assembly – District 47		
Jimmy Anderson		1615
Write-In		4
State Rep to the Assembly – District 46		
Gary Hebl		0
Write-In		0
District Attorney		
Ismael Ozanne		1616
Write-In		5
County Clerk		
Scott McDonell		1603
Write-In		3
County Treasurer		
Adam Gallagher		1588
Write-In		4
Register of Deeds		
Kristi Chlebowski		1567

Write-In	3
Republican Party	
US Rep – District 2	
Peter Theron	259
Write-In	2
State Senator – District 16	
Scott Barker	257
Write-In	0
State Rep to the Assembly – District 47	
Phil Anderson	253
Write-In	0
State Rep to the Assembly – District 46	
Terry Lyon	0
District Attorney	
Write-In	9
County Clerk	
Write-In	4
County Treasurer	
Write-In	3
Register of Deeds	
Write-In	31
Constitution Party	
US Rep – District 2	
Write-In	1
State Senator – District 16	
Write-In	1
State Rep to the Assembly – District 47	
Write-In	1
State Rep to the Assembly – District 46	
Lyon	0
District Attorney	
Write-In	1
County Clerk	
Write-In	1
County Treasurer	
Write-In	1
Register of Deeds	
Write-In	1

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, August 10, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter.

Village Board members not present: None

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Assistant to the Public Works Director Aimee Irwin, Parks Superintendent Sayer Larson, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

1) August 11, 2020 - Fall Partisan Primary - Polls Open 7 a.m. 8 p.m.

2) August 20, 2020 - Village Board Retreat - 5:00 pm

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the July 27, 2020 Village Board meeting.

b. Motion to approve Check #'s 77426-77512 in the amount of \$442,683.19.

c. Motion to approve appointing Cristina Choi, Jennifer Heaton-Amrhein, Beth Mack, Timothy LeFave, Zoe Sullivan, Emma Schwedersky, Tanya Lancaster and Scott Peters to serve as Election Inspectors for the 2020-2021 term.

Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

Laetitia Hollard, 6309 Mourning Dove Drive, spoke in support of Resolution 2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland, yet spoke additional change was necessary before it should be passed.

6. BUSINESS.

- a. Discussion and action regarding Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.

Public Appearances:

Carrie Nelson, 5211 N Autumn Lane, spoke in support of the Resolution 2020-19.

Laetitia Hollard, 6309 Mourning Dove Drive, spoke in support of Resolution 2020-19 and provided an updated and revised resolution for consideration by the Board.

The Board requested a copy of the updated resolution provided to the Board so they could review and provide further comment to finaliz.

Motion by Village President Brad Czebotar, second by Village Trustee Michael Flaherty, to postpone Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland until September 14th and ask the Village Attorney to review the proposed resolution.

Motion by Trustee Carolyn Clow, seconded by Trustee Eric Kryzenske, to amend to motion to bring the resolution back August 24th. Motion carries 7 - 0 - 0.

- b. Public Utilities Committee (Trustees Kryzenske & Clow)
Public Works Committee (Trustees Clow & Rupert)

- 1) Discussion and action to make a recommendation to the Village Board regarding the addition of water main replacement on N. Autumn Lane to the 2020 Street and Utility Improvement project(s) and authorizing related change order.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to approve the addition of water main replacement on N. Autumn Lane to the 2020 Street and Utility Improvement project(s) and authorizing related change order proposal by G-Pro Excavating in the amount of \$308,022.58 with a 10% contingency. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- c. Personnel Committee (President Czebotar & Trustee Utter)

- 1) Discussion and action regarding a Memorandum of Understanding with the Wisconsin Professional Police Association (WPPA) - McFarland Unit regarding 2020 Vacation Carryover.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve Discussion and action regarding a Memorandum of Understanding with the Wisconsin Professional Police Association (WPPA) - McFarland Unit regarding 2020 Vacation Carryover. Motion carries 7 - 0 - 0 by acclamation.

- d. Community Development Authority (Trustees Brassington & Flaherty)

- 1) Discussion and action regarding a request from Ryan Quam, Waubesa Village LLC, regarding the First Amendment to Agreement to Undertake Development of Phase III, a 27-unit multi-family apartment building located at 4608 Siggelkow Road.

Community Development Director Andrew Bremer provided an overview of the request from Ryan Quam regarding the first amendment to the development Agreement to Undertake Development of Phase III, a 27-unit multi-family apartment building located at 4608 Siggelkow Road.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Michael Flaherty, to approve a request from Ryan Quam, Waubesa Village LLC, regarding the First Amendment to Agreement to Undertake Development of Phase III, a 27-unit multi-family apartment building located at 4608 Siggelkow Road. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- e. Discussion and action on purchasing an additional DS200 voting machine.

Clerk/Treasurer Suettinger provided an overview of the request to purchase an additional DS200 votin machine to assist with processing absentee ballots in the upcoming Presidential Election.

Motion by Village President Brad Czebotar, second by Village Trustee Michael Flaherty, to approve purchasing an additional DS200 voting machine. Motion carries 7 - 0 - 0 by acclamation.

f. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

President Czebotar received an inquiry on the Village's authority to regulate Jake braking on US 51. He referred the matter to the Public Works and Public Safety Committee.

7. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Justin Rupert, to adjourn at 8:24 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/12/2020	70707	16769	CHIN, DANIEL & MEG	OVERPAYMENT	01222018	1	100-2364	7,904.42- V
Total 70707:									7,904.42-
08/20	08/12/2020	71090	16805	MAHSEM, JOSEPH	OVERPAYMENT ON CITATION	02122018	1	100-45110-000	308.00- V
Total 71090:									308.00-
08/20	08/12/2020	71271	2106	WILLIAMS, ROSS	EMS BAGS SUPPLIES	RW011418	1	100-52200-340-000	28.95- V
Total 71271:									28.95-
08/20	08/13/2020	77513	158	CHARTER COMMUNICATIONS	CHARTER CABLE	0003261080	1	200-55600-221-000	96.09
Total 77513:									96.09
08/20	08/13/2020	77514	161	CHASE LUMBER AND FUEL INC	LUMBER AND SCREWS	0003/200107	1	100-52400-310-000	34.32
Total 77514:									34.32
08/20	08/13/2020	77515	1989	CORPORATE BUSINESS SYSTE	PW COPIER	27585500	1	605-53440-310-000	14.00
08/20	08/13/2020	77515	1989	CORPORATE BUSINESS SYSTE	PW COPIER	27585500	2	600-53710-310-000	14.00
08/20	08/13/2020	77515	1989	CORPORATE BUSINESS SYSTE	PW COPIER	27585500	3	600-53610-310-000	14.00
08/20	08/13/2020	77515	1989	CORPORATE BUSINESS SYSTE	PW COPIER	27585500	4	100-53000-310-000	51.36
Total 77515:									93.36
08/20	08/13/2020	77516	16876	G-PRO EXCAVATING LLC	PAYAPP1 - 2020 STREET UTIL IMP MC158	080520	1	400-57310-821-000	377,045.26
Total 77516:									377,045.26
08/20	08/13/2020	77517	748	PURCHASE POWER	REFILL OF POSTAGE	081020	1	100-1622	2,000.00
08/20	08/13/2020	77517	748	PURCHASE POWER	REFILL CHARGE	081020	2	100-51420-311-000	20.99
Total 77517:									2,020.99

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/21/2020	77523	1	5 ALARM FIRE & SAFETY	GAS CYLINDER	197476-1	1	100-52200-340-000	352.32
Total 77523:									352.32
08/20	08/21/2020	77524	1397	ALL COMFORT SERVICES	MC HVAC REPAIRS	608826	1	605-53440-242-000	155.59
08/20	08/21/2020	77524	1397	ALL COMFORT SERVICES	MC HVAC REPAIRS	608826	2	600-53616-242-000	155.59
08/20	08/21/2020	77524	1397	ALL COMFORT SERVICES	MC HVAC REPAIRS	608826	3	600-53716-242-000	155.59
08/20	08/21/2020	77524	1397	ALL COMFORT SERVICES	MC HVAC REPAIRS	608826	4	100-51600-242-000	570.48
Total 77524:									1,037.25
08/20	08/21/2020	77525	16927	ALLBAUGH, BONNIE	ELECTION WORKER	081120	1	100-51440-120-000	22.00
Total 77525:									22.00
08/20	08/21/2020	77526	30	ALLIANT ENERGY/WP&L	MUNICIPAL CENTER	081120	1	100-51600-220-000	3,020.36
08/20	08/21/2020	77526	30	ALLIANT ENERGY/WP&L	LIBRARY	081120	2	205-55110-220-000	2,557.57
08/20	08/21/2020	77526	30	ALLIANT ENERGY/WP&L	WELL #4	081120	3	600-53716-220-000	1,775.49
08/20	08/21/2020	77526	30	ALLIANT ENERGY/WP&L	4820 MARSH - SOCCER BUILDING	081120	4	100-55200-220-000	15.17
Total 77526:									7,368.59
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	MICROPHONE SANITIZER	141K-LYTR-1	1	200-55600-330-000	14.98
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	141K-LYTR-1	2	200-55600-340-000	58.49
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	16C3-49LT-J	1	205-55110-345-000	11.98
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	SRP PRIZES	19PX-Y6DJ-	1	205-55110-391-000	29.89
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	1D7H-LYCN-	1	205-55110-345-000	11.99
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	1H1F-4JMF-	1	205-55110-391-000	12.98
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	SRP PRIZES	1PCF-VX66-	1	205-55110-391-000	59.99
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	1PYV-6YJ6-	1	100-53000-340-000	11.23
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	1PYV-6YJ6-	2	600-53716-340-000	3.07
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	1PYV-6YJ6-	3	600-53616-340-000	3.07
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	1PYV-6YJ6-	4	605-53440-340-000	3.07
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	1QTV-PLW3-	1	205-55110-345-000	36.48
08/20	08/21/2020	77527	17084	AMAZON CAPITAL SERVICES	DIRECTOR'S SECONDARY MONITOR	1WFW-96QN	1	400-57150-811-101	15.98
Total 77527:									273.20
08/20	08/21/2020	77528	2216	ANDRES MEDICAL	JULY COLLECTIONS	249639	1	100-46230-000	1,085.61

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77528:									1,085.61
08/20	08/21/2020	77529	17232	APG OF SOUTHERN WISCONSI	NUTRITION MGR POSTING	24777-0720	1	100-51420-211-000	314.00
08/20	08/21/2020	77529	17232	APG OF SOUTHERN WISCONSI	PLAN PUBLIC HEARING - OHEARN CUP	28886-0720	1	100-51100-321-000	63.14
08/20	08/21/2020	77529	17232	APG OF SOUTHERN WISCONSI	PLAN PUBLIC HEARING - CF INVESTMENTS	28886-0720	2	100-51100-321-000	66.05
08/20	08/21/2020	77529	17232	APG OF SOUTHERN WISCONSI	PLAN PUBLIC HEARING - WAUBESA VILLAG	28886-0720	3	100-51100-321-000	67.99
08/20	08/21/2020	77529	17232	APG OF SOUTHERN WISCONSI	TYPE B NOTICE	28886-0720	4	100-51440-321-000	49.82
08/20	08/21/2020	77529	17232	APG OF SOUTHERN WISCONSI	PUBLIC TEST NOTICE	28886-0720	5	100-51100-321-000	9.68
Total 77529:									570.68
08/20	08/21/2020	77530	17187	B&H PHOTO	XLR GENERAL REPLACEMENTS	175625302	1	200-55600-342-000	60.68
08/20	08/21/2020	77530	17187	B&H PHOTO	MUNICIPAL CENTER UPS REPLACEMENT	175628531	1	400-57140-813-101	2,095.24
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175825800	1	100-53000-390-000	335.81
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175825800	2	100-55200-390-000	335.81
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175825800	3	400-57120-813-101	335.81
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175825800	4	600-53610-310-000	335.81
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175825800	5	600-53710-310-000	335.81
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175825800	6	605-53440-390-000	335.81
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175825800	7	610-53620-390-000	335.80
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175903827	1	100-53000-390-000	137.54
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175903827	2	100-55200-390-000	137.52
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175903827	3	400-57120-813-101	137.52
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175903827	4	600-53610-310-000	137.52
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175903827	5	600-53710-310-000	137.52
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175903827	6	605-53440-390-000	137.52
08/20	08/21/2020	77530	17187	B&H PHOTO	SUPERINTENDENT COMP EQUIPMENT	175903827	7	610-53620-390-000	137.52
08/20	08/21/2020	77530	17187	B&H PHOTO	NICK'S WEBCAM	176005711	1	200-55600-342-000	72.09
08/20	08/21/2020	77530	17187	B&H PHOTO	WIRELESS RECEIVER	176201056	1	100-52400-310-000	11.33
08/20	08/21/2020	77530	17187	B&H PHOTO	DIRECTOR'S SECONDARY MONITOR	176281432	1	400-57150-811-101	561.16
08/20	08/21/2020	77530	17187	B&H PHOTO	PUBLIC WORKS BUILDING RENOVATION	176286673	1	400-57140-825-101	1,998.20
Total 77530:									8,112.02
08/20	08/21/2020	77531	65	BADGER SPRAY REPAIR LLC	STREET PAINT MACH. REPAIR	35743	1	100-53000-241-000	231.77
08/20	08/21/2020	77531	65	BADGER SPRAY REPAIR LLC	STREET PAINT MACH. REPAIR	35743	2	600-53718-241-000	63.21
08/20	08/21/2020	77531	65	BADGER SPRAY REPAIR LLC	STREET PAINT MACH. REPAIR	35743	3	600-53616-241-000	63.21
08/20	08/21/2020	77531	65	BADGER SPRAY REPAIR LLC	STREET PAINT MACH. REPAIR	35743	4	605-53440-241-000	63.21

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77531:									421.40
08/20	08/21/2020	77532	17141	BADGERLAND DISPOSAL	PORTABLE RESTROOM RENTALS	0001229006	1	100-55200-340-000	380.00
Total 77532:									380.00
08/20	08/21/2020	77533	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035361482	1	205-55110-344-000	352.07
08/20	08/21/2020	77533	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035367853	1	205-55110-344-000	58.30
08/20	08/21/2020	77533	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035379678	1	205-55110-344-000	599.54
08/20	08/21/2020	77533	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035399330	1	205-55110-344-000	363.06
08/20	08/21/2020	77533	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035404832	1	205-55110-344-000	418.36
08/20	08/21/2020	77533	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035418723	1	205-55110-344-000	434.60
08/20	08/21/2020	77533	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	5015329726	1	205-55110-344-000	13.59
Total 77533:									2,239.52
08/20	08/21/2020	77534	76	BAKK, SANDY	ELECTION INSPECTOR (PRE)	081120	1	100-51440-120-000	20.00
Total 77534:									20.00
08/20	08/21/2020	77535	1264	BARNES INC	MC LAWN APPLICATION	139708	1	100-51600-340-000	35.75
08/20	08/21/2020	77535	1264	BARNES INC	MC LAWN APPLICATION	139708	2	600-53710-210-000	9.75
08/20	08/21/2020	77535	1264	BARNES INC	MC LAWN APPLICATION	139708	3	600-53610-210-000	9.75
08/20	08/21/2020	77535	1264	BARNES INC	MC LAWN APPLICATION	139708	4	605-53440-210-000	9.75
08/20	08/21/2020	77535	1264	BARNES INC	PW SUMMER APPLICATION	139709	1	600-53610-210-000	17.25
08/20	08/21/2020	77535	1264	BARNES INC	PW SUMMER APPLICATION	139709	2	605-53440-210-000	17.25
08/20	08/21/2020	77535	1264	BARNES INC	PW SUMMER APPLICATION	139709	3	600-53710-210-000	17.25
08/20	08/21/2020	77535	1264	BARNES INC	PW SUMMER APPLICATION	139709	4	100-53000-242-000	63.25
Total 77535:									180.00
08/20	08/21/2020	77536	104	BOBCAT OF MADISON INC.	TRACTOR MAINTENANCE	01-86794	1	605-53440-241-000	15.38
08/20	08/21/2020	77536	104	BOBCAT OF MADISON INC.	TRACTOR MAINTENANCE	01-86794	2	600-53616-241-000	15.38
08/20	08/21/2020	77536	104	BOBCAT OF MADISON INC.	TRACTOR MAINTENANCE	01-86794	3	600-53718-241-000	15.38
08/20	08/21/2020	77536	104	BOBCAT OF MADISON INC.	TRACTOR MAINTENANCE	01-86794	4	100-53000-241-000	56.42
Total 77536:									102.56

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/21/2020	77537	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83723104	1	100-52200-340-000	357.37
08/20	08/21/2020	77537	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83729918	1	100-52200-340-000	127.30
08/20	08/21/2020	77537	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83734874	1	100-52200-340-000	334.98
Total 77537:									819.65
08/20	08/21/2020	77538	17331	BOYD, ROBERT	ELECTION INSPECTOR	081120	1	100-51440-120-000	56.00
Total 77538:									56.00
08/20	08/21/2020	77539	157	CHAMPIONSHIP AWARDS	AWARDS	61712	1	100-51100-391-000	279.69
Total 77539:									279.69
08/20	08/21/2020	77540	16769	CHIN, DANIEL & MEG	OVERPAYMENT	01222018	1	100-2364	7,904.42
Total 77540:									7,904.42
08/20	08/21/2020	77541	16965	CITY OF MADISON	INTERCEPT PAYMENT	080420	1	100-46230-000	376.48
Total 77541:									376.48
08/20	08/21/2020	77542	172	CITY OF MADISON TREASURE	COMMUNICATION CHARGES	30072	1	100-52200-221-000	54.81
Total 77542:									54.81
08/20	08/21/2020	77543	16247	CITY TREASURER	STORMWATER FEES	07100600-08	1	605-53440-530-000	22.34
Total 77543:									22.34
08/20	08/21/2020	77544	16776	CIVICPLUS	WEBSITE REBUILD	202539	1	400-57150-813-102	7,473.53
Total 77544:									7,473.53
08/20	08/21/2020	77545	16928	COLBY, JEAN	ELECTION WORKER	081120	1	100-51440-120-000	22.00
Total 77545:									22.00
08/20	08/21/2020	77546	1989	CORPORATE BUSINESS SYSTE	COPIER LEASE	27602375	1	205-55110-240-000	142.30

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77546:									142.30
08/20	08/21/2020	77547	16296	DANE CO DEPT OF HUMAN SV	MEALSITE DONATION - CAMBRIDGE	JULY2020	1	100-2435	666.00
08/20	08/21/2020	77547	16296	DANE CO DEPT OF HUMAN SV	MEALSITE DONATION - MCFARLAND	JULY2020	2	100-2435	3,093.75
Total 77547:									3,759.75
08/20	08/21/2020	77548	247	DANE CO TREASURER	JAIL & SURCHARGES - JULY	154-080420	1	100-45110-000	1,182.85
Total 77548:									1,182.85
08/20	08/21/2020	77549	16545	DEPT OF SAFETY AND PROFES	FIRE ALARM PLAN REVIEW	073120	1	100-44300-106	5.00
Total 77549:									5.00
08/20	08/21/2020	77550	16930	DIETZEL, JERRY	ELECTION WORKER & PRE WORK	081120	1	100-51440-120-000	76.00
Total 77550:									76.00
08/20	08/21/2020	77551	16931	DIETZEL, SUSAN	ELECTION WORKER & PRE WORK	081120	1	100-51440-120-000	76.00
Total 77551:									76.00
08/20	08/21/2020	77552	281	DIGGERS HOTLINE INC	WATER LOCATES	200 7 37601	1	600-53710-210-000	277.53
08/20	08/21/2020	77552	281	DIGGERS HOTLINE INC	SEWER LOCATES	200 7 37601	2	600-53710-210-000	277.53
Total 77552:									555.06
08/20	08/21/2020	77553	17362	ELEVITY	COURT	690	1	100-51200-210-000	82.21
08/20	08/21/2020	77553	17362	ELEVITY	GEN ADMIN	690	2	100-51450-210-000	328.86
08/20	08/21/2020	77553	17362	ELEVITY	POLICE	690	3	100-52100-210-000	845.47
08/20	08/21/2020	77553	17362	ELEVITY	FIRE/EMS	690	4	100-52200-240-000	360.38
08/20	08/21/2020	77553	17362	ELEVITY	OUTREACH	690	5	100-54600-210-000	109.71
08/20	08/21/2020	77553	17362	ELEVITY	COMM DEV	690	6	100-52400-210-000	82.21
08/20	08/21/2020	77553	17362	ELEVITY	PUBLIC WORKS	690	7	100-53000-210-000	112.11
08/20	08/21/2020	77553	17362	ELEVITY	WATER	690	8	600-53710-210-000	44.79
08/20	08/21/2020	77553	17362	ELEVITY	SEWER	690	9	600-53610-210-000	44.79
08/20	08/21/2020	77553	17362	ELEVITY	STORMWATER	690	10	605-53440-210-000	44.68

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/21/2020	77553	17362	ELEVITY	EM MGT	690	11	100-52500-221-000	27.40
08/20	08/21/2020	77553	17362	ELEVITY	FAMILY FESTIVAL	690	12	100-51450-210-000	27.40
08/20	08/21/2020	77553	17362	ELEVITY	SERVER & BACKUP	690	13	100-51450-210-000	2,033.36
08/20	08/21/2020	77553	17362	ELEVITY	SERVER & BACKUP	690	14	600-53710-210-000	752.80
08/20	08/21/2020	77553	17362	ELEVITY	SERVER & BACKUP	690	15	600-53610-210-000	753.25
08/20	08/21/2020	77553	17362	ELEVITY	SERVER & BACKUP	690	16	605-53440-210-000	753.25
08/20	08/21/2020	77553	17362	ELEVITY	SERVER & BACKUP	690	17	610-53620-340-000	225.93
Total 77553:									6,628.60
08/20	08/21/2020	77554	338	ENGELHART INC	FORESTRY EQUIPMENT	1711097	1	100-55200-210-000	173.91
08/20	08/21/2020	77554	338	ENGELHART INC	EQUIPMENT MAINTENANCE	1711097	2	605-53440-241-000	8.64
08/20	08/21/2020	77554	338	ENGELHART INC	EQUIPMENT MAINTENANCE	1711097	3	600-53616-241-000	8.64
08/20	08/21/2020	77554	338	ENGELHART INC	EQUIPMENT MAINTENANCE	1711097	4	600-53718-241-000	8.64
08/20	08/21/2020	77554	338	ENGELHART INC	EQUIPMENT MAINTENANCE	1711097	5	100-53000-241-000	31.69
08/20	08/21/2020	77554	338	ENGELHART INC	MOWER PARTS	1711980	1	100-53000-241-000	65.98
08/20	08/21/2020	77554	338	ENGELHART INC	MOWER PARTS	1711980	2	600-53718-241-000	17.99
08/20	08/21/2020	77554	338	ENGELHART INC	MOWER PARTS	1711980	3	600-53616-241-000	17.99
08/20	08/21/2020	77554	338	ENGELHART INC	MOWER PARTS	1711980	4	605-53440-241-000	17.99
Total 77554:									351.47
08/20	08/21/2020	77555	341	ENVIRONMENT CONTROL	LEWIS PARK CLEANING COVID19	3826-613INV	1	100-55200-340-000	1,215.00
08/20	08/21/2020	77555	341	ENVIRONMENT CONTROL	MCDANIEL PARK CLEANING COVID19	3827-613INV	1	100-55200-340-000	992.50
08/20	08/21/2020	77555	341	ENVIRONMENT CONTROL	BRANDT PARK CLEANING COVID19	3828-613INV	1	100-55200-340-000	1,065.00
08/20	08/21/2020	77555	341	ENVIRONMENT CONTROL	WILLIAM MCF PARK CLEANING COVID19	3829-613INV	1	100-55200-340-000	1,065.00
Total 77555:									4,337.50
08/20	08/21/2020	77556	17391	ENVIRONMENTAL SYSTEMS RE	LICENSE	93869637	1	100-52400-210-000	800.00
Total 77556:									800.00
08/20	08/21/2020	77557	348	FAHRNER ASPHALT SEALERS L	CRACK FILL/CHIP SEAL	8300006487	1	100-53000-230-000	49,178.00
08/20	08/21/2020	77557	348	FAHRNER ASPHALT SEALERS L	CRACK FILL/CHIP SEAL	8300006487	2	400-57310-820-101	49,178.00
Total 77557:									98,356.00
08/20	08/21/2020	77558	350	FASTENAL COMPANY	SIGN PARTS	WIMAD4228	1	100-53000-340-000	146.58

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77558:									146.58
08/20	08/21/2020	77559	17395	FEULING CONCRETE CONST IN	PW SHOP	10562	1	400-57140-825-101	555.00
08/20	08/21/2020	77559	17395	FEULING CONCRETE CONST IN	SIDEWALK REPAIR--MG&E	10562	2	100-53000-230-000	750.00
08/20	08/21/2020	77559	17395	FEULING CONCRETE CONST IN	SIDEWALK REPAIR--BEAR COMMUNICATION	10562	3	100-53000-230-000	400.00
08/20	08/21/2020	77559	17395	FEULING CONCRETE CONST IN	OUTSIDE DROPBOX--MUNICIPAL CENTER	10562	4	605-53440-340-000	39.00
08/20	08/21/2020	77559	17395	FEULING CONCRETE CONST IN	OUTSIDE DROPBOX--MUNICIPAL CENTER	10562	5	600-53710-340-000	39.00
08/20	08/21/2020	77559	17395	FEULING CONCRETE CONST IN	OUTSIDE DROPBOX--MUNICIPAL CENTER	10562	6	600-53610-340-000	39.00
08/20	08/21/2020	77559	17395	FEULING CONCRETE CONST IN	OUTSIDE DROPBOX--MUNICIPAL CENTER	10562	7	100-51420-810-000	39.00
08/20	08/21/2020	77559	17395	FEULING CONCRETE CONST IN	OUTSIDE DROPBOX--MUNICIPAL CENTER	10562	8	100-51440-390-000	39.00
Total 77559:									1,900.00
08/20	08/21/2020	77560	361	FIRST SUPPLY LLC MADISON	CURB STOP REPAIR	12323205-00	1	600-53718-822-102	79.50
Total 77560:									79.50
08/20	08/21/2020	77561	17396	FUR-FISH-GAME	MAGAZINE SUBSCRIPTION	081120	1	205-55110-344-000	32.95
Total 77561:									32.95
08/20	08/21/2020	77562	17092	GENERAL ENGINEERING COMP	BUILDING INSPECTION SERVICES	18	1	100-52400-211-000	8,813.40
Total 77562:									8,813.40
08/20	08/21/2020	77563	2003	GERICK, PATRICK	ELECTION WORKER	081120	1	100-51440-120-000	44.00
Total 77563:									44.00
08/20	08/21/2020	77564	416	HACH COMPANY	WATER TESTING SUPPLIES	12072811	1	600-53718-340-000	31.64
Total 77564:									31.64
08/20	08/21/2020	77565	16421	HALEY, MARY	ELECTION WORKER	081120	1	100-51440-120-000	22.00
Total 77565:									22.00
08/20	08/21/2020	77566	1323	HARKER HEATING & COOLING	HVAC REPAIR	1007953	1	205-55110-242-000	1,193.49

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77566:									1,193.49
08/20	08/21/2020	77567	17400	HOUGHTON, KIRSTEN	ITEM REFUND	081320	1	205-55110-344-000	25.00
Total 77567:									25.00
08/20	08/21/2020	77568	1904	HUMPHREY SERVICE PARTS IN	MOWER PARTS	1218870	1	605-53440-241-000	1.25
08/20	08/21/2020	77568	1904	HUMPHREY SERVICE PARTS IN	MOWER PARTS	1218870	2	600-53616-241-000	1.25
08/20	08/21/2020	77568	1904	HUMPHREY SERVICE PARTS IN	MOWER PARTS	1218870	3	600-53718-241-000	1.25
08/20	08/21/2020	77568	1904	HUMPHREY SERVICE PARTS IN	MOWER PARTS	1218870	4	100-53000-241-000	4.58
08/20	08/21/2020	77568	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1219114	1	605-53440-241-000	1.58
08/20	08/21/2020	77568	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1219114	2	600-53616-241-000	1.58
08/20	08/21/2020	77568	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1219114	3	600-53718-241-000	1.58
08/20	08/21/2020	77568	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1219114	4	100-53000-241-000	5.76
08/20	08/21/2020	77568	1904	HUMPHREY SERVICE PARTS IN	POLICE VEHICLE MAINTENANCE	1219600	1	100-52100-241-000	10.50
Total 77568:									29.33
08/20	08/21/2020	77569	452	HYDRITE CHEMICAL	WATER CHEMICALS	02388295	1	600-53717-340-000	548.37
Total 77569:									548.37
08/20	08/21/2020	77570	1908	KREPSKI, SYLVIA	ELECTION WORKER	081120	1	100-51440-120-000	44.00
Total 77570:									44.00
08/20	08/21/2020	77571	2121	LAKESIDE INTERNATIONAL LLC	VEHICLE MAINTENANCE	1312166PX1	1	100-52200-241-000	50.55
08/20	08/21/2020	77571	2121	LAKESIDE INTERNATIONAL LLC	VEHICLE MAINTENANCE	1312166PX1	2	600-53718-241-000	13.78
08/20	08/21/2020	77571	2121	LAKESIDE INTERNATIONAL LLC	VEHICLE MAINTENANCE	1312166PX1	3	600-53616-241-000	13.78
08/20	08/21/2020	77571	2121	LAKESIDE INTERNATIONAL LLC	VEHICLE MAINTENANCE	1312166PX1	4	605-53440-241-000	13.78
08/20	08/21/2020	77571	2121	LAKESIDE INTERNATIONAL LLC	VEHICLE MAINTENANCE	8205128P	1	100-52200-241-000	53.19
08/20	08/21/2020	77571	2121	LAKESIDE INTERNATIONAL LLC	VEHICLE MAINTENANCE	8205128P	2	600-53718-241-000	14.51
08/20	08/21/2020	77571	2121	LAKESIDE INTERNATIONAL LLC	VEHICLE MAINTENANCE	8205128P	3	600-53616-241-000	14.51
08/20	08/21/2020	77571	2121	LAKESIDE INTERNATIONAL LLC	VEHICLE MAINTENANCE	8205128P	4	605-53440-241-000	14.51
Total 77571:									188.61
08/20	08/21/2020	77572	2312	LANCASTER, TANYA	ELECTION WORKER	081120	1	100-51440-120-000	22.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77572:									22.00
08/20	08/21/2020	77573	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9307772050	1	605-53440-340-000	52.23
08/20	08/21/2020	77573	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9307772050	2	600-53616-340-000	52.23
08/20	08/21/2020	77573	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9307772050	3	600-53716-340-000	52.23
08/20	08/21/2020	77573	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9307772050	4	100-53000-340-000	191.54
Total 77573:									348.23
08/20	08/21/2020	77574	17379	LEARNING LANDSCAPES DESI	SPECIAL NEEDS PARK PLANNING	080620	1	400-57620-211-000	1,116.72
Total 77574:									1,116.72
08/20	08/21/2020	77575	765	LEGAL SHIELD	LEGAL SHIELD	0108629-081	1	100-2156	399.75
Total 77575:									399.75
08/20	08/21/2020	77576	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	1023540	1	100-52200-340-000	236.84
08/20	08/21/2020	77576	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	1024238	1	100-52200-340-000	184.96
08/20	08/21/2020	77576	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	1024248	1	100-52200-340-000	159.24
08/20	08/21/2020	77576	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	1024729	1	100-52200-340-000	39.51
08/20	08/21/2020	77576	16712	LIFE-ASSIST, INC	PW SHOP	1027370	1	605-53440-340-000	16.68
08/20	08/21/2020	77576	16712	LIFE-ASSIST, INC	PW SHOP	1027370	2	600-53616-340-000	16.68
08/20	08/21/2020	77576	16712	LIFE-ASSIST, INC	PW SHOP	1027370	3	600-53716-340-000	16.68
08/20	08/21/2020	77576	16712	LIFE-ASSIST, INC	PW SHOP	1027370	4	100-53000-340-000	44.48
08/20	08/21/2020	77576	16712	LIFE-ASSIST, INC	PW SHOP	1027370	5	100-55200-340-000	16.68
Total 77576:									731.75
08/20	08/21/2020	77577	17206	MADDRELL EXCAVATING	PAYAPP#3 - MC148 2019 STREET UTIL IMP	080420	1	400-57310-821-000	278,808.29
Total 77577:									278,808.29
08/20	08/21/2020	77578	575	MADISON MET SEWERAGE DIS	ADAPTIVE MGMT	RC00000309	1	605-53440-210-000	7,385.00
Total 77578:									7,385.00
08/20	08/21/2020	77579	16805	MAHSEM, JOSEPH	OVERPAYMENT ON CITATION	02122018	1	100-45110-000	308.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77579:									308.00
08/20	08/21/2020	77580	1759	MANDT SANDFILL TRUCKING	STREET SWEEPINGS	53707	1	605-53440-210-000	240.00
08/20	08/21/2020	77580	1759	MANDT SANDFILL TRUCKING	WATER MAIN REPAIRS	54011	1	600-53718-822-101	751.25
Total 77580:									991.25
08/20	08/21/2020	77581	17166	MARCHANT, KATHERINA	EMS TESTING	KM073120	1	100-52200-141-000	175.00
Total 77581:									175.00
08/20	08/21/2020	77582	601	MCCANN'S UNDERGROUND IN	PW SEWER	17266	1	600-53610-210-000	550.00
Total 77582:									550.00
08/20	08/21/2020	77583	2144	MCKAY, JIM	ELECTION INSPECTOR	081120	1	100-51440-120-000	56.00
Total 77583:									56.00
08/20	08/21/2020	77584	634	MENARDS - MONONA	MUNICIPAL CENTER REPAIR-FIRE	97923	1	600-53716-242-000	25.25
08/20	08/21/2020	77584	634	MENARDS - MONONA	MUNICIPAL CENTER REPAIR-FIRE	97923	2	605-53440-242-000	25.25
08/20	08/21/2020	77584	634	MENARDS - MONONA	MUNICIPAL CENTER REPAIR-FIRE	97923	3	600-53616-242-000	25.25
08/20	08/21/2020	77584	634	MENARDS - MONONA	MUNICIPAL CENTER REPAIR-FIRE	97923	4	100-51600-242-000	92.57
08/20	08/21/2020	77584	634	MENARDS - MONONA	PARK SUPPLIES	97924	1	100-55200-340-000	205.16
08/20	08/21/2020	77584	634	MENARDS - MONONA	PARK SUPPLIES	97944	1	100-55200-340-000	44.99-
Total 77584:									328.49
08/20	08/21/2020	77585	17393	MERITER HOSPITAL, INC	MEDICATION	19684	1	100-52200-340-000	17.00
Total 77585:									17.00
08/20	08/21/2020	77586	640	MGE	STREET LIGHTS	11299443-08	1	100-53000-291-000	731.60
Total 77586:									731.60
08/20	08/21/2020	77587	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	816117	1	205-55110-345-000	36.99
08/20	08/21/2020	77587	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	816240	1	205-55110-345-000	34.99

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/21/2020	77587	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	816628	1	205-55110-345-000	35.00
08/20	08/21/2020	77587	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	816834	1	205-55110-345-000	109.97
08/20	08/21/2020	77587	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	817490	1	205-55110-345-000	55.99
08/20	08/21/2020	77587	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	817791	1	205-55110-345-000	39.99
08/20	08/21/2020	77587	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	817906	1	205-55110-345-000	39.99
08/20	08/21/2020	77587	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	819624	1	205-55110-345-000	40.00
08/20	08/21/2020	77587	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	819872	1	205-55110-345-000	139.96
Total 77587:									532.88
08/20	08/21/2020	77588	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1105047-00	1	100-52200-241-000	24.36
Total 77588:									24.36
08/20	08/21/2020	77589	17394	MID-WISCONSIN SECURITY, IN	SECURITY AGREEMENT	78976	1	100-51600-210-000	200.00
08/20	08/21/2020	77589	17394	MID-WISCONSIN SECURITY, IN	SECURITY MONITORING	78977	1	205-55110-240-000	200.00
Total 77589:									400.00
08/20	08/21/2020	77590	1733	MOTOROLA SOLUTIONS INC	MOTOROLA	8281002990	1	400-57220-813-101	31,711.52
Total 77590:									31,711.52
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	730536	1	100-53000-241-000	25.83
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	730536	2	600-53718-241-000	7.04
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	730536	3	600-53616-241-000	7.04
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	730536	4	605-53440-241-000	7.04
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	AIR FILTER	732874	1	100-52200-241-000	7.84
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	732875	1	605-53440-241-000	8.09
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	732875	2	600-53616-241-000	8.09
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	732875	3	600-53718-241-000	8.09
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	732875	4	100-53000-241-000	29.69
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	733600	1	100-53000-241-000	27.86
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	733600	2	600-53718-241-000	7.60
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	733600	3	600-53616-241-000	7.60
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	733600	4	605-53440-241-000	7.60
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	733940	1	100-53000-241-000	6.37
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	733940	2	600-53718-241-000	1.74
08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	733940	3	600-53616-241-000	1.74

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08/20	08/21/2020	77591	1896	NAPA AUTO PARTS	VEHICLE PARTS	733940	4	605-53440-241-000	1.74
Total 77591:									171.00
08/20	08/21/2020	77592	2082	NASSCO INC	CLEANING SUPPLIES	S2654837.00	1	100-51600-242-000	116.70
08/20	08/21/2020	77592	2082	NASSCO INC	CLEANING SUPPLIES	S2656531.00	1	100-51600-242-000	80.65
Total 77592:									197.35
08/20	08/21/2020	77593	17381	NEWCOMB CONSTRUCTION C	PUBLIC WORKS CENTER RENOVATION	2631	1	400-57140-825-101	24,207.83
Total 77593:									24,207.83
08/20	08/21/2020	77594	17342	PALMERSHEIM DETTMANN, S.C	REBRANDING - TRADEMARK	080120	1	400-57700-211-000	675.00
Total 77594:									675.00
08/20	08/21/2020	77595	17320	PARKITECTURE & PLANNING	PICKLEBALL PLAN/DESIGN	20.010-3	1	405-57620-827-114	1,163.50
08/20	08/21/2020	77595	17320	PARKITECTURE & PLANNING	COMMUNITY PARK MASTER PLAN	20.022-3	1	400-57620-827-118	1,146.50
08/20	08/21/2020	77595	17320	PARKITECTURE & PLANNING	MCFARLAND PARK MASTER PLAN	20.022-3	2	400-57620-827-113	1,048.75
Total 77595:									3,358.75
08/20	08/21/2020	77596	2146	PETERSON, DENISE	ELECTION INSPECTOR	081120	1	100-51440-120-000	64.00
Total 77596:									64.00
08/20	08/21/2020	77597	740	PETERSON, DON	ELECTION CHIEF	081120	1	100-51440-120-000	70.00
Total 77597:									70.00
08/20	08/21/2020	77598	16350	PHARO MARINE	BOAT REPAIRS	22118	1	100-52200-241-000	2,316.55
Total 77598:									2,316.55
08/20	08/21/2020	77599	764	PREMIER PAINT & WALLPAPER	MC PAINTING	60241	1	605-53440-242-000	7.74
08/20	08/21/2020	77599	764	PREMIER PAINT & WALLPAPER	MC PAINTING	60241	2	600-53616-242-000	7.74
08/20	08/21/2020	77599	764	PREMIER PAINT & WALLPAPER	MC PAINTING	60241	3	600-53716-242-000	7.74
08/20	08/21/2020	77599	764	PREMIER PAINT & WALLPAPER	MC PAINTING	60241	4	100-51600-242-000	28.36

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77599:									51.58
08/20	08/21/2020	77600	1245	PROFESSIONAL PEST CONTRO	PARK PEST CONTROL	478526	1	100-55200-340-000	125.00
Total 77600:									125.00
08/20	08/21/2020	77601	16357	PROTECTION TECHNOLOGIES	LEWIS PARK MONITORING	21659	1	100-55200-242-000	360.00
Total 77601:									360.00
08/20	08/21/2020	77602	796	REGISTRATION FEE TRUST	VEHICLE REGISTRATION	081220	1	100-53000-340-000	5.00
08/20	08/21/2020	77602	796	REGISTRATION FEE TRUST	VEHICLE REGISTRATION	081220-2	1	100-53000-340-000	5.00
Total 77602:									10.00
08/20	08/21/2020	77603	802	RENNERT'S FIRE EQUIP SRV IN	PARKING BRAKE SWITCH	42501	1	100-52200-241-000	112.47
Total 77603:									112.47
08/20	08/21/2020	77604	9137	RICOH USA INC	RICOH COPIER EXTRA	5060141782	1	100-52100-240-000	21.83
Total 77604:									21.83
08/20	08/21/2020	77605	17397	ROBAK-TIBORIS, MELANIE	ELECTION INSPECTOR	081120	1	100-51440-120-000	22.00
Total 77605:									22.00
08/20	08/21/2020	77606	818	ROTO ROOTER SEWER SERVI	LIFTSTATION CLEANING	192816	1	600-53616-242-000	400.00
08/20	08/21/2020	77606	818	ROTO ROOTER SEWER SERVI	PW CATCH BASINS SHOP	192818	1	100-53000-242-000	589.27
08/20	08/21/2020	77606	818	ROTO ROOTER SEWER SERVI	PW CATCH BASINS SHOP	192818	2	600-53716-242-000	160.71
08/20	08/21/2020	77606	818	ROTO ROOTER SEWER SERVI	PW CATCH BASINS SHOP	192818	3	600-53616-242-000	160.71
08/20	08/21/2020	77606	818	ROTO ROOTER SEWER SERVI	PW CATCH BASINS SHOP	192818	4	605-53440-242-000	160.71
08/20	08/21/2020	77606	818	ROTO ROOTER SEWER SERVI	SEWERLINE TELEWISE	192821	1	600-53616-242-000	600.00
Total 77606:									2,071.40
08/20	08/21/2020	77607	836	SCHILLING SUPPLY COMPANY	BATHROOM SUPPLIES	779343-00	1	100-51600-340-000	586.72
08/20	08/21/2020	77607	836	SCHILLING SUPPLY COMPANY	BATHROOM SUPPLIES	780170-00	1	100-51600-340-000	317.85

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/21/2020	77607	836	SCHILLING SUPPLY COMPANY	HAND SANITIZER & DISINFECTANT	787279-00	1	205-55110-340-000	291.82
Total 77607:									1,196.39
08/20	08/21/2020	77608	2150	SCHRADER, MARV	ELECTION INSPECTOR	081120	1	100-51440-120-000	44.00
Total 77608:									44.00
08/20	08/21/2020	77609	17399	SCHWEDERSKY, EMMA	ELECTION INSPECTOR	081120	1	100-51440-120-000	22.00
Total 77609:									22.00
08/20	08/21/2020	77610	16415	SHERMAN, ROBERT	ELECTION WORKER	081120	1	100-51440-120-000	44.00
Total 77610:									44.00
08/20	08/21/2020	77611	1234	SHERVEN, CRAIG	SHERVEN-CLOTHING ALLOWANCE	CS073020	1	100-52100-142-000	106.73
08/20	08/21/2020	77611	1234	SHERVEN, CRAIG	SHERVEN-CLOTHING ALLOWANCE	CS081220	1	100-52100-142-000	121.07
Total 77611:									227.80
08/20	08/21/2020	77612	17398	SOBOL, MARY	ELECTION INSPECTOR	081120	1	100-51440-120-000	22.00
Total 77612:									22.00
08/20	08/21/2020	77613	879	SOUTH CENTRAL LIBRARY SYS	COMPUTERS	20-477	1	400-57610-813-101	4,093.62
Total 77613:									4,093.62
08/20	08/21/2020	77614	9148	SPRINGFIELD WELDING & MFG	REPAIR L8 OUTRIGGERS	4142	1	100-52200-241-000	200.00
Total 77614:									200.00
08/20	08/21/2020	77615	17378	SRF CONSULTING GROUP	TRAFFIC ENGINEER SERVICES	13546.01-1	1	100-53000-211-000	981.76
08/20	08/21/2020	77615	17378	SRF CONSULTING GROUP	NORTHPOINT ESCROW	13546.02-2	1	100-2640	3,669.86
08/20	08/21/2020	77615	17378	SRF CONSULTING GROUP	CRAIG FRANK ESCROW	13546.02-2	2	100-2640	1,467.95
08/20	08/21/2020	77615	17378	SRF CONSULTING GROUP	HOLSCHER/BROADHEAD TRAFFICE STUDY	13546.02-2	3	400-57310-211-000	2,201.94
08/20	08/21/2020	77615	17378	SRF CONSULTING GROUP	TRAFFICE ENGINEER SERVICES	13546.03-1	1	100-53000-211-000	981.76
08/20	08/21/2020	77615	17378	SRF CONSULTING GROUP	TRAFFIC ENGINEER SERVICES	13546.04-1	1	100-53000-211-000	755.20

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77615:									10,058.47
08/20	08/21/2020	77616	1738	STATE OF WI TREASURER	MONTHLY COURT FEES - JULY	154-080420	1	100-45110-000	2,597.80
Total 77616:									2,597.80
08/20	08/21/2020	77617	904	STOLARIK, TONI	ELECTION WORKER	081120	1	100-51440-120-000	44.00
Total 77617:									44.00
08/20	08/21/2020	77618	16384	SUETTINGER, CASSANDRA	MILEAGE	CS081220	1	100-51420-141-000	11.50
08/20	08/21/2020	77618	16384	SUETTINGER, CASSANDRA	SANITIZER	CS081220	2	100-51440-340-000	29.94
Total 77618:									41.44
08/20	08/21/2020	77619	1462	TASC	FSA ADMIN FEE	IN1807092	1	100-51540-514-000	154.80
Total 77619:									154.80
08/20	08/21/2020	77620	17233	THE UNIFORM SHOPPE	NAME TAGS	301175	1	100-52200-142-000	29.90
Total 77620:									29.90
08/20	08/21/2020	77621	2042	THOMSON REUTERS	WEST INFORMATION CHARGES	842769933	1	100-52100-210-000	177.10
Total 77621:									177.10
08/20	08/21/2020	77622	17150	THYSSE	DROPBOX DECALS	59179011	1	100-51420-810-000	71.83
08/20	08/21/2020	77622	17150	THYSSE	DROPBOX DECALS	59179011	2	100-51440-390-000	71.83
08/20	08/21/2020	77622	17150	THYSSE	DROPBOX DECALS	59179011	3	600-53610-340-000	71.83
08/20	08/21/2020	77622	17150	THYSSE	DROPBOX DECALS	59179011	4	600-53710-340-000	71.83
08/20	08/21/2020	77622	17150	THYSSE	DROPBOX DECALS	59179011	5	605-53440-340-000	78.76
Total 77622:									366.08
08/20	08/21/2020	77623	958	TOWN & COUNTRY ENGINEER	JUNIPER RIDGE - MC140	21899	1	100-2640	336.00
08/20	08/21/2020	77623	958	TOWN & COUNTRY ENGINEER	2019 LYRT - MC142	21900	1	400-57620-827-116	302.50
08/20	08/21/2020	77623	958	TOWN & COUNTRY ENGINEER	4703 TERMINAL/EZRA PROP-MC152	21901	1	100-2640	108.75

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/21/2020	77623	958	TOWN & COUNTRY ENGINEER	2020 STREET & UTILITY IMPROVEMENTS -	21902	1	400-57310-821-000	22,490.30
08/20	08/21/2020	77623	958	TOWN & COUNTRY ENGINEER	ELVEHJEM PATH IMP - MC160	21903	1	400-57310-824-000	3,027.60
08/20	08/21/2020	77623	958	TOWN & COUNTRY ENGINEER	EAST SIDE URBAN AREAS EXPANSION - MC	21904	1	600-53610-210-000	362.50
08/20	08/21/2020	77623	958	TOWN & COUNTRY ENGINEER	2020 SUMP PUMP DISCHARGE - MC167	21905	1	605-53440-823-000	1,787.50
08/20	08/21/2020	77623	958	TOWN & COUNTRY ENGINEER	EAST SIDE SEWER EXTENSION - MC168	21906	1	600-53710-210-000	3,907.50
08/20	08/21/2020	77623	958	TOWN & COUNTRY ENGINEER	5611/5613 LAKE EDGE 2020 VERSION - MC1	21907	1	100-2640	253.75
08/20	08/21/2020	77623	958	TOWN & COUNTRY ENGINEER	2021 BROADHEAD ST/CTH MN PHASE 4 - M	21908	1	400-57310-211-000	1,601.25
Total 77623:									34,177.65
08/20	08/21/2020	77624	2270	UNITY POINT HEALTH	BLOODWORK	080520	1	100-52100-210-000	37.97
Total 77624:									37.97
08/20	08/21/2020	77625	16399	UNIVERSITY TOWING SERVICE	TOWING	20-5621	1	100-55200-340-000	1,750.00
Total 77625:									1,750.00
08/20	08/21/2020	77626	16833	UTTER, JACQUELINE	ELECTION WORKER	081120	1	100-51440-120-000	44.00
Total 77626:									44.00
08/20	08/21/2020	77627	1005	VANNGUARD UTILITY PARTNER	WATER LOCATES	8396	1	600-53710-210-000	132.00
08/20	08/21/2020	77627	1005	VANNGUARD UTILITY PARTNER	SEWER LOCATES	8396	2	600-53610-210-000	132.00
Total 77627:									264.00
08/20	08/21/2020	77628	1709	VON BRIESEN & ROPER S.C.	PERSONNEL ISSUES	329756	1	100-51300-210-103	811.80
08/20	08/21/2020	77628	1709	VON BRIESEN & ROPER S.C.	PERSONNEL ISSUES-PH ORDERS	329756	2	100-51300-210-103	171.00
Total 77628:									982.80
08/20	08/21/2020	77629	1931	WEBER, DAWN	ELECTION INSPECTOR	081120	1	100-51440-120-000	22.00
Total 77629:									22.00
08/20	08/21/2020	77630	16241	WI DEPT OF JUSTICE	BACKGROUND CHECKS	L1373T-0731	1	100-51420-310-000	35.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77630:									35.00
08/20	08/21/2020	77631	1985	WI PUBLIC FINANCE PROFESSI	CONTINUING DISCLOSURE REPORT	081720	1	300-58000-610-000	500.00
Total 77631:									500.00
08/20	08/21/2020	77632	1098	WIEDENBECK INC	DROPBOX INSTALLATION	930747	1	100-51420-810-000	36.23
08/20	08/21/2020	77632	1098	WIEDENBECK INC	DROPBOX INSTALLATION	930747	2	100-51440-390-000	36.23
08/20	08/21/2020	77632	1098	WIEDENBECK INC	DROPBOX INSTALLATION	930747	3	600-53610-340-000	36.23
08/20	08/21/2020	77632	1098	WIEDENBECK INC	DROPBOX INSTALLATION	930747	4	600-53710-340-000	36.23
08/20	08/21/2020	77632	1098	WIEDENBECK INC	DROPBOX INSTALLATION	930747	5	605-53440-340-000	36.27
Total 77632:									181.19
08/20	08/21/2020	77633	17332	WILCKE, JULIE	ELECTION INSPECTOR	081120	1	100-51440-120-000	64.00
Total 77633:									64.00
08/20	08/21/2020	77634	2106	WILLIAMS, ROSS	EMS BAGS SUPPLIES	RW011418	1	100-52200-340-000	28.95
Total 77634:									28.95
08/20	08/21/2020	77635	16834	WROLSTAD, DEBRA	ELECTION INSPECTOR	081120	1	100-51440-120-000	64.00
Total 77635:									64.00
08/20	08/21/2020	77636	1910	ZURBUCHEN OIL INC	DYED DIESEL FUEL	245689	1	100-53000-341-000	374.88
Total 77636:									374.88
08/20	08/21/2020	77637	2288	DON MILLER	M6 VEHICLE MAINT	540977	1	100-52100-241-000	15.66
Total 77637:									15.66
08/20	08/21/2020	77638	4	MIDDLETON FORD	VEHICLE MAINTENANCE	147456	1	100-52200-241-000	228.78
08/20	08/21/2020	77638	4	MIDDLETON FORD	SQUAD MAINTENANCE	147517	1	100-52100-241-000	47.92

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77638:									276.70
08/20	08/21/2020	77639	1405	TAPCO	CROSS WALK TECHNOLOGY	1675966	1	400-57210-811-108	10,700.00
Total 77639:									10,700.00
08/20	08/21/2020	77640	16640	TOP PACK DEFENSE LLC	ZIETSMA - UNIFORM ALLOWANCE	4574	1	100-52100-142-000	237.96
08/20	08/21/2020	77640	16640	TOP PACK DEFENSE LLC	UNIFORM ALLOWANCE - WALLACE	4633	1	100-52100-142-000	99.98
08/20	08/21/2020	77640	16640	TOP PACK DEFENSE LLC	JACOBSEN CLOTHING ALLOWANCE	4637	1	100-52100-142-000	55.49
Total 77640:									393.43
Grand Totals:									967,296.35

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-1622	2,000.00	.00	2,000.00
100-2120	8,286.36	117,620.18-	109,333.82-
100-2156	399.75	.00	399.75
100-2364	7,904.42	7,904.42-	.00
100-2435	3,759.75	.00	3,759.75
100-2640	5,836.31	.00	5,836.31
100-44300-106	5.00	.00	5.00
100-45110-000	4,088.65	308.00-	3,780.65
100-46230-000	1,462.09	.00	1,462.09
100-51100-321-000	206.86	.00	206.86
100-51100-391-000	279.69	.00	279.69
100-51200-210-000	82.21	.00	82.21
100-51300-210-103	982.80	.00	982.80
100-51420-141-000	11.50	.00	11.50
100-51420-211-000	314.00	.00	314.00
100-51420-310-000	35.00	.00	35.00
100-51420-311-000	20.99	.00	20.99
100-51420-810-000	147.06	.00	147.06

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GL Account	Debit	Credit	Proof
100-51440-120-000	986.00	.00	986.00
100-51440-321-000	49.82	.00	49.82
100-51440-340-000	29.94	.00	29.94
100-51440-390-000	147.06	.00	147.06
100-51450-210-000	2,389.62	.00	2,389.62
100-51540-514-000	154.80	.00	154.80
100-51600-210-000	200.00	.00	200.00
100-51600-220-000	3,020.36	.00	3,020.36
100-51600-242-000	888.76	.00	888.76
100-51600-340-000	940.32	.00	940.32
100-52100-142-000	621.23	.00	621.23
100-52100-210-000	1,060.54	.00	1,060.54
100-52100-240-000	21.83	.00	21.83
100-52100-241-000	74.08	.00	74.08
100-52200-141-000	175.00	.00	175.00
100-52200-142-000	29.90	.00	29.90
100-52200-221-000	54.81	.00	54.81
100-52200-240-000	360.38	.00	360.38
100-52200-241-000	2,993.74	.00	2,993.74
100-52200-340-000	1,838.47	28.95-	1,809.52
100-52400-210-000	882.21	.00	882.21
100-52400-211-000	8,813.40	.00	8,813.40
100-52400-310-000	45.65	.00	45.65
100-52500-221-000	27.40	.00	27.40
100-53000-210-000	112.11	.00	112.11
100-53000-211-000	2,718.72	.00	2,718.72
100-53000-230-000	50,328.00	.00	50,328.00
100-53000-241-000	485.95	.00	485.95
100-53000-242-000	652.52	.00	652.52
100-53000-291-000	731.60	.00	731.60
100-53000-310-000	51.36	.00	51.36
100-53000-340-000	403.83	.00	403.83
100-53000-341-000	374.88	.00	374.88
100-53000-390-000	473.35	.00	473.35
100-54600-210-000	109.71	.00	109.71
100-55200-210-000	173.91	.00	173.91
100-55200-220-000	15.17	.00	15.17
100-55200-242-000	360.00	.00	360.00
100-55200-340-000	6,814.34	44.99-	6,769.35
100-55200-390-000	473.33	.00	473.33

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
200-2120	.00	302.33-	302.33-
200-55600-221-000	96.09	.00	96.09
200-55600-330-000	14.98	.00	14.98
200-55600-340-000	58.49	.00	58.49
200-55600-342-000	132.77	.00	132.77
205-2120	.00	7,378.84-	7,378.84-
205-55110-220-000	2,557.57	.00	2,557.57
205-55110-240-000	342.30	.00	342.30
205-55110-242-000	1,193.49	.00	1,193.49
205-55110-340-000	291.82	.00	291.82
205-55110-344-000	2,297.47	.00	2,297.47
205-55110-345-000	593.33	.00	593.33
205-55110-391-000	102.86	.00	102.86
300-2120	.00	500.00-	500.00-
300-58000-610-000	500.00	.00	500.00
400-2120	.00	822,527.52-	822,527.52-
400-57120-813-101	473.33	.00	473.33
400-57140-813-101	2,095.24	.00	2,095.24
400-57140-825-101	26,761.03	.00	26,761.03
400-57150-811-101	577.14	.00	577.14
400-57150-813-102	7,473.53	.00	7,473.53
400-57210-811-108	10,700.00	.00	10,700.00
400-57220-813-101	31,711.52	.00	31,711.52
400-57310-211-000	3,803.19	.00	3,803.19
400-57310-820-101	49,178.00	.00	49,178.00
400-57310-821-000	678,343.85	.00	678,343.85
400-57310-824-000	3,027.60	.00	3,027.60
400-57610-813-101	4,093.62	.00	4,093.62
400-57620-211-000	1,116.72	.00	1,116.72
400-57620-827-113	1,048.75	.00	1,048.75
400-57620-827-116	302.50	.00	302.50
400-57620-827-118	1,146.50	.00	1,146.50
400-57700-211-000	675.00	.00	675.00
405-2120	.00	1,163.50-	1,163.50-
405-57620-827-114	1,163.50	.00	1,163.50
600-2120	.00	13,907.88-	13,907.88-
600-53610-210-000	1,869.54	.00	1,869.54
600-53610-310-000	487.33	.00	487.33
600-53610-340-000	147.06	.00	147.06
600-53616-241-000	160.81	.00	160.81

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
600-53616-242-000	1,349.29	.00	1,349.29
600-53616-340-000	71.98	.00	71.98
600-53710-210-000	5,419.15	.00	5,419.15
600-53710-310-000	487.33	.00	487.33
600-53710-340-000	147.06	.00	147.06
600-53716-220-000	1,775.49	.00	1,775.49
600-53716-242-000	349.29	.00	349.29
600-53716-340-000	71.98	.00	71.98
600-53717-340-000	548.37	.00	548.37
600-53718-241-000	160.81	.00	160.81
600-53718-340-000	31.64	.00	31.64
600-53718-822-101	751.25	.00	751.25
600-53718-822-102	79.50	.00	79.50
605-2120	.00	11,483.21-	11,483.21-
605-53440-210-000	8,449.93	.00	8,449.93
605-53440-241-000	160.81	.00	160.81
605-53440-242-000	349.29	.00	349.29
605-53440-310-000	14.00	.00	14.00
605-53440-340-000	226.01	.00	226.01
605-53440-390-000	473.33	.00	473.33
605-53440-530-000	22.34	.00	22.34
605-53440-823-000	1,787.50	.00	1,787.50
610-2120	.00	699.25-	699.25-
610-53620-340-000	225.93	.00	225.93
610-53620-390-000	473.32	.00	473.32
Grand Totals:	983,869.07	983,869.07-	.00

Report Criteria:

Report type: GL detail

M = Manual Check, V = Void Check

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
08/15/2020	PC	08/21/2020	77518	RING, TREVOR	33	273.75
08/15/2020	PC	08/21/2020	77519	ONKEN, JASON A.	52	1,780.54
08/15/2020	CDPT	08/21/2020	77520	WI AFSCME COUNCIL 32	7	48.14
08/15/2020	CDPT	08/21/2020	77521	WI SCTF	5	207.69
08/15/2020	CDPT	08/21/2020	77522	WPPA TREASURER	6	504.00

PAYROLL RELATED

\$2,814.12

Cassandra Suettinger

From: Tanya O'Malley
Sent: Wednesday, August 19, 2020 10:44 AM
To: Brad Czebotar
Cc: Cassandra Suettinger
Subject: FW: Public Safety Committee

Hi Brad,

Please see the e-mail below.

Thank you!

Tanya O'Malley, WCPC
Deputy Clerk
Village of McFarland
5915 Milwaukee Street
McFarland, WI 53558
608.838.3153



From: Shannon Morrison <rx4peds@gmail.com>
Sent: Tuesday, August 18, 2020 12:21 PM
To: Admin <Village.Administration@mcfarland.wi.us>
Subject: Public Safety Committee

Greetings,

My name is Shannon Morrison. I am a Village resident who also happens to be a pharmacist. I notice that there is a need for members on the Public Safety Committee. I think I may be of some assistance.

I have been a pharmacist for 14 years working in retail and in hospital. My experience spans pediatrics to geriatrics and includes trauma experience. Additionally, I am a bit unique in that I am also Bilingual. In addition to my mass casualty experience in a hospital setting, I am also familiar in working with mass casualty in a community setting- I served as a Family technician through American Red Cross following September 11 in New York.

Please let me know how I can be of assistance to the Village.

Sincerely,
Shannon Morrison, PharmD
6129 Meadowsweet Trail
McFarland, WI 53558-9904
608-772-3894

RESOLUTION 2020-21

A RESOLUTION REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX

WHEREAS the Dane County Board has established a county library and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

WHEREAS the Dane County Library Board has determined that the library serving the Village of McFarland meets the minimum standards of operation established by the County Board (RES 185, 2011-2012; RES 98, 2013-2014; RES 233, 2016-2017) in compliance with Section 43.11 (3) (d) of the Wisconsin Statutes, and

WHEREAS Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city which levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county tax rate in the prior year multiplied by the equalized valuation of property in the city or village for the current year, and

WHEREAS the Village will appropriate in 2020 and expend in 2021 an amount in excess of that calculated above in support of its library,

NOW THEREFORE BE IT RESOLVED that the Village of McFarland hereby requests of the Dane County Board of Supervisors that the Village of McFarland be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED that confirmed copies of this resolution will be forwarded by the Village Clerk/Treasurer to the following party:

Tracy Herold, Director
Dane County Library Service
1874 S. Stoughton Rd.
Madison, WI 53716

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on the 24th day of August.

RESOLUTION # 2020-21	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	

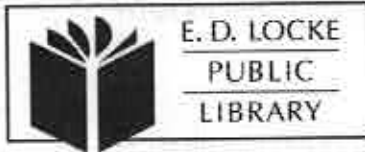
APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-Treasurer

Brassington –	Kryzenske –
Clow –	Rupert –
Czebotar –	Utter –
Flaherty –	
VOTING	
RESULTS	
Motion Carried	
Motion Defeated:	



5920 Milwaukee Street • McFarland, WI 53558 • 608-838-9030

Library Board Trustee Application

The E.D. Locke Public Library Board of Trustees is a 7 member board appointed by the Village President. As a policy-making body, it guides the development of library services. Terms on the board are three years. The Board meets on the first Monday of the month at 5:15pm. You're welcome to attend a meeting to see what it's like – they're open to the public. If you are interested in serving on the Board, please complete the form below and return it to the Library Director. This expression of interest will make your name available for consideration at the time if a vacancy but will not, guarantee appointment.

Name STACI FRITZ

Address 5304 SURE AVE. MCFARLAND 53558

Telephone 608.354.2453 Cell phone 608.354.2453

Email stacifritz@gmail.com

1. Municipality where you pay property tax: VILLAGE OF MCFARLAND
2. Have you ever served on the library board before? (If yes, please give approximate dates).
NO
3. Have you ever served on a school or village board/committee before? If yes, please give the committee and the dates. K-8 PTO, Treasurer 2009-2012
4. Why are you interested in being a member of the library board?
I love our library and would like to get more involved in Village events.
5. What is your profession and/or focus of interest? I have a degree in Graphic Design and have worked in Marketing as a copywriter, PR Person, and Marketing Manager. I also am a small business owner.
6. Are there any time restrictions that would limit your ability to attend meeting and library functions? NO.

7. What groups or organizations in McFarland have you participated in? *K-8 PTO*

8. What do you see as the library's role in the future? *I see libraries as being hubs of their communities. They are a place for everyone and so vital to a thriving city.*

9. Please indicate the area(s) in which your knowledge would be of benefit to the Board:

☐	Finance	☐	Human Resources
☐	Strategic Planning	☐	Building and grounds
☐	Legal Issues	☐	Technology
☒	Fund Raising	☒	Marketing
☐	Other		

Signature: _____



Date: _____

8/20/20

Please return this application to the library's circulation desk, email it to mcflib@mcfarlandlibrary.org, or mail it to: Heidi Cox, Library Director, 5920 Milwaukee St. McFarland, WI 53558



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 24, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.

PREVIOUS ACTION:

The Village Board took action to approve Resolution 2020-14 at its meeting on June 22, 2020 which established the desire to create a special committee for this purpose.

The board also reviewed the first draft of the enclosed resolution at their meeting on July 27, 2020.

The board reviewed a second draft of the enclosed resolution at their meeting on August 10, 2020 and received a third version provided by residents of the Community.

ISSUE SUMMARY:

Enclosed within your packet is the resolution to create a special committee to advance racial equity in McFarland with the revisions proposed by Residents on August 10th. There is a redline version showing the revisions, and a clean version showing how they would be implemented if accepted. There are no changes to this since the document was presented at the last meeting nor are there suggestions at this time. What you see here is what was provided at the last meeting.

The direction from the board as a result of receiving this was to request the Village Attorney to review the document and offer his suggestions as to what has been proposed. He has reviewed the resolution and will be present in Monday's meeting to address the board directly as part of our discussion. It was desired also as part of that direction from the last meeting to further discuss what's been proposed as well helping to lead to a decision in the future. Our intention is to work to draft something that could be considered for action on Monday, September 14th.

The initial resolution proposing the Committee was introduced to the Village Board in July. It was based on the Community desired action steps contained within a resolution accepted by the board in June. The updated version to create the Committee presented in August was an attempt to go beyond these initial steps by enunciating more specifically the work that is desired for this



Committee to do. As a result and by means simply to continue a healthy dialogue of the points raised, the following central themes are provided as part of our discussion:

- Authority - Probably the largest issue to tackle when creating any Committee. Relates also to the charge of a Committee and what they are being asked to do. We have to be mindful of the role our Committees play and that they are all created under the purview of the Village Board.
- Residency - It was suggested that non-residents could serve on this Committee and while that is possible, serious consideration needs to be given to whether or not that should be the case. Our geographic proximity to our neighbors is unique but that does not change governmental representation.
- Language Inferences - The meaning of words and how they are used is important to the drafting of any resolution. We will want to review some of the suggested language changes that have been provided and ensure that it is in line with the board's direction for the issue presented.
- Scope - This is more of a broad theme in determining the scope of this group from its composure to the charge, and how those elements relate. These are likely more formatting issues about the structure of the Committee itself.

If as a board we are able to have a discussion on these themes, it can serve as direction to the Administrator and Attorney to prepare possible revisions to what has been proposed in an effort to reach a compromise on the establishment of a Committee. Furthermore, the Village Board can also direct the President and Administrator to work directly with the authors of the enclosed resolution to address these points prior to the next meeting in an effort to work together on bringing this Committee forward. This is how the resolution from June was completed, it should be reasonable to expect that we can all achieve the same outcome again.

FINANCIAL/BUDGET IMPACT:

The Committee is proposed to be Staffed by the Village Administrator. It may incur costs within the future which will for the time being need to conform to current budget standards and future budget conditions as applicable.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

Section 2-481(b) - This is the Ordinance language within our code that establishes the definition for a Subcommittee.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for discussion as desired by the board.

ATTACHMENTS:



1. 2020-19 Resolution to Create a Special Committee to Advance Racial Equity in McFarland 08102020 en REDLINE
2. 2020-19 Resolution to Create a Special Committee to Advance Racial Equity in McFarland 08102020 en CLEAN
3. 2020-14 To Advance Racial Equity, Social Justice, Diversity, and Inclusion within the Village of McFarland

RESOLUTION #2020-19

A RESOLUTION TO CREATE A SPECIAL COMMITTEE TO ADVANCE RACIAL EQUITY, SOCIAL JUSTICE, DIVERSITY, AND INCLUSION IN THE VILLAGE OF MCFARLAND

WHEREAS, the Village of McFarland is committed to advancing racial equity, social justice, diversity, and inclusion within our Community;

WHEREAS, the Village Board for the Village of McFarland has previously adopted Resolution #2020-14 which is its commitment to the included action plan prepared by the Community to effectuate change;

WHEREAS, Resolution #2020-14 identified a commitment by the Village Board to “create a diversity and inclusion committee or special committee”; ~~and~~

WHEREAS, the Village Board desires to create such a special committee to reaffirm its commitment to the Community in order to advance racial equity, social justice, diversity, and inclusion; ~~and~~

WHEREAS, advancing racial equity, social justice, diversity, and inclusion is the responsibility of all Village staff, Board, committee, and community members.

NOW, THEREFORE BE IT RESOLVED, that the Village Board of the Village of McFarland, Dane County, Wisconsin, does hereby create the Diversity and Inclusion Subcommittee and establishes the following conditions regarding its implementation:

1. The Diversity and Inclusion Subcommittee is formed in accordance with definition and requirements outlined in Section 2-481(b) of the McFarland Municipal Code.
2. Membership of the Subcommittee will be ~~made up entirely of Residents of the Village of McFarland to be~~ appointed by the Village President subject to confirmation by the Village Board. Additionally, the Village President shall appoint the Chairperson of the Subcommittee subject to confirmation by the Village Board. A minimum of 5 Residents will compose the membership of the Subcommittee.
3. The Diversity and Inclusion Subcommittee shall be tasked with the following:
 - a. Establish a long-term, integrated Village government approach to promoting racial equity, social justice, diversity, and inclusion within our Community.
 - i. Work with the Village Administrator and Village Board to ensure that equity, justice, diversity, and inclusion are incorporated into all Village planning and assessment activities.
 - ii. Provide consultation to department heads and related boards or

committees, including but not limited to, Communications & Technology, Community & Economic Development, Fire & Rescue, Library, Municipal Court, Parks, Police, Public Works, and Senior Outreach, in support of their work to review and revise existing ordinances, procedures and policies that may create systemic barriers to diverse populations within the Community in receiving Village services, programs, and opportunities.

iii. Provide consultation to department heads and the related boards or committees in support of their work to set short- and long-term goals that can contribute to the following:

- demonstrating the Village commitment to equity, justice, diversity, and inclusion;
- increasing capacity to become a more culturally-competent staff and Community;
- ensuring that resources and services are accessible, inclusive, and equitably provided; and
- encouraging two-way communication between the Community and Village governance with culturally-competent strategies that effectively reach our diverse populations.

iv. Work with the appropriate department heads and boards or committees to support and verify progress on the action steps of Resolution #2020-14.

1. Ensure a plan is in place to conduct an annual review and provide a public report on committee member recruitment and appointments to help identify opportunities to increase representation from more demographic groups.
2. Ensure a plan is in place to report annually on initiatives the Village is taking in support of anti-racist policies and activities in the Community.

~~0.3.~~ Review and recommend approaches in outreach to engage communities of color and other demographic groups to participate in Village Government as members of the Village Board, commissions, committees, and other boards.

~~0.4.~~ ~~Ensure a plan is in place to require and fund~~ Review and recommend training opportunities for all Village Employees to participate in at least annually in State and/or Nationally recognized, accredited, and/or professional training in racial equity, social justice, diversity, and inclusion.

~~0.5.~~ Ensure a plan is in place for regular Review of police training programs and use of force policies as needed to ensure consistency

with State law and/or other nationally accredited groups as might be applicable.

~~0. Review and recommend programs, resources, and discussion topics to the Library to increase cultural awareness.~~

~~0. Review and recommend diversity and equity initiatives to the School Board for the School District of McFarland.~~

~~0. Review and recommend initiatives and best practices the Village can take in order to support racial equity, social justice, diversity, and inclusion in the Community as well as assisting in the development of an annual report with Village Staff noting progress on advancing action steps of Resolution #2020-14.~~

~~0. With assistance from Village Staff, review and recommend revisions to Village ordinances, procedures, and policies that create systemic barriers to diverse populations within the Community in receiving Village services, programs, and opportunities.~~

~~6. Make a recommendation to the Village Board regarding whether the Diversity and Inclusion Subcommittee should be established within the McFarland Village Code of Ordinances as a Standing Committee and the role and responsibility of the Committee in Village Government and the Community.~~

v. Review, assess, and communicate staff, board, and committee progress toward equity, justice, diversity, and inclusion goals.

1. Maintain ongoing communication with Village staff, boards, and committees.

2. Report on progress to the Community and to the Village Board.

vi. Collaborate with the School Board for the School District of McFarland on shared opportunities for promoting equity, justice, diversity, and inclusion.

~~h.b.~~ Recommend an appropriate structure of Village staff, boards, and committees that can continue to prioritize and make progress on racial equity, social justice, diversity, and inclusion within our Community.

4. The Diversity and Inclusion Subcommittee will be advisory in nature and serve under the direct supervision and discretion of the Village Board.
5. The Subcommittee will make its recommendation by October 1, 2021 unless otherwise decided or extended by the Village Board. Further, the Subcommittee will make progress

reports at least every 3 months following the scheduling of their first meeting.

6. The Subcommittee will be supported by the Village Administrator with assistance and cooperation from all Village Departments as needed.

6.7. All Village officers shall, upon request of the chairperson of the Subcommittee, confer with that body and supply, within a reasonable time, such information as that body may request upon any pending matter. Information requests requiring considerable staff time or financial resources require prior approval of the Village Board.

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on XXXX XX, 2020.

Signatures to follow on the next page.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-Treasurer

RESOLUTION # 2020-19	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington –	Kryzenske –
Clow –	Rupert –
Czebotar –	Utter –
Flaherty –	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

RESOLUTION #2020-19

A RESOLUTION TO CREATE A SPECIAL COMMITTEE TO ADVANCE RACIAL EQUITY, SOCIAL JUSTICE, DIVERSITY, AND INCLUSION IN THE VILLAGE OF MCFARLAND

WHEREAS, the Village of McFarland is committed to advancing racial equity, social justice, diversity, and inclusion within our Community;

WHEREAS, the Village Board for the Village of McFarland has previously adopted Resolution #2020-14 which is its commitment to the included action plan prepared by the Community to effectuate change;

WHEREAS, Resolution #2020-14 identified a commitment by the Village Board to “create a diversity and inclusion committee or special committee”;

WHEREAS, the Village Board desires to create such a special committee to reaffirm its commitment to the Community in order to advance racial equity, social justice, diversity, and inclusion; and

WHEREAS, advancing racial equity, social justice, diversity, and inclusion is the responsibility of all Village staff, Board, committee, and community members.

NOW, THEREFORE BE IT RESOLVED, that the Village Board of the Village of McFarland, Dane County, Wisconsin, does hereby create the Diversity and Inclusion Subcommittee and establishes the following conditions regarding its implementation:

1. The Diversity and Inclusion Subcommittee is formed in accordance with definition and requirements outlined in Section 2-481(b) of the McFarland Municipal Code.
2. Membership of the Subcommittee will be appointed by the Village President subject to confirmation by the Village Board. Additionally, the Village President shall appoint the Chairperson of the Subcommittee subject to confirmation by the Village Board. A minimum of 5 Residents will compose the membership of the Subcommittee.
3. The Diversity and Inclusion Subcommittee shall be tasked with the following:
 - a. Establish a long-term, integrated Village government approach to promoting racial equity, social justice, diversity, and inclusion within our Community.
 - i. Work with the Village Administrator and Village Board to ensure that equity, justice, diversity, and inclusion are incorporated into all Village planning and assessment activities.
 - ii. Provide consultation to department heads and related boards or committees, including but not limited to, Communications & Technology, Community & Economic Development, Fire & Rescue, Library,

Municipal Court, Parks, Police, Public Works, and Senior Outreach, in support of their work to review and revise existing ordinances, procedures and policies that may create systemic barriers to diverse populations within the Community in receiving Village services, programs, and opportunities.

- iii. Provide consultation to department heads and the related boards or committees in support of their work to set short- and long-term goals that can contribute to the following:
 - demonstrating the Village commitment to equity, justice, diversity, and inclusion;
 - increasing capacity to become a more culturally-competent staff and Community;
 - ensuring that resources and services are accessible, inclusive, and equitably provided; and
 - encouraging two-way communication between the Community and Village governance with culturally-competent strategies that effectively reach our diverse populations.
- iv. Work with the appropriate department heads and boards or committees to support and verify progress on the action steps of Resolution #2020-14.
 1. Ensure a plan is in place to conduct an annual review and provide a public report on committee member recruitment and appointments to help identify opportunities to increase representation from more demographic groups.
 2. Ensure a plan is in place to report annually on initiatives the Village is taking in support of anti-racist policies and activities in the Community.
 3. Review and recommend approaches in outreach to engage communities of color and other demographic groups to participate in Village Government as members of the Village Board, commissions, committees, and other boards.
 4. Ensure a plan is in place to require and fund training opportunities for all Village Employees to participate in at least annually in State and/or Nationally recognized, accredited, and/or professional training in racial equity, social justice, diversity, and inclusion.
 5. Ensure a plan is in place for regular review of police training programs and use of force policies as needed to ensure consistency with State law and/or other nationally accredited groups as might be applicable.

6.
 - v. Review, assess, and communicate staff, board, and committee progress toward equity, justice, diversity, and inclusion goals.
 1. Maintain ongoing communication with Village staff, boards, and committees.
 2. Report on progress to the Community and to the Village Board.
 - vi. Collaborate with the School Board for the School District of McFarland on shared opportunities for promoting equity, justice, diversity, and inclusion.
- b. Recommend an appropriate structure of Village staff, boards, and committees that can continue to prioritize and make progress on racial equity, social justice, diversity, and inclusion within our Community.
4. The Diversity and Inclusion Subcommittee will be advisory in nature and serve under the direct supervision and discretion of the Village Board.
5. The Subcommittee will make its recommendation by October 1, 2021 unless otherwise decided or extended by the Village Board. Further, the Subcommittee will make progress reports at least every 3 months following the scheduling of their first meeting.
6. The Subcommittee will be supported by the Village Administrator with assistance and cooperation from all Village Departments as needed.
7. All Village officers shall, upon request of the chairperson of the Subcommittee, confer with that body and supply, within a reasonable time, such information as that body may request upon any pending matter. Information requests requiring considerable staff time or financial resources require prior approval of the Village Board.

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on XXXX XX, 2020.

Signatures to follow on the next page.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-Treasurer

RESOLUTION # 2020-19	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington –	Kryzenske –
Clow –	Rupert –
Czebotar –	Utter –
Flaherty –	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

RESOLUTION 2020-14

A RESOLUTION TO ADVANCE RACIAL EQUITY, SOCIAL JUSTICE, DIVERSITY, AND INCLUSION WITHIN THE VILLAGE OF MCFARLAND

WHEREAS, on May 25, 2020, George Floyd, an African American man, died at the hands of four Minneapolis, Minnesota, police officers;

WHEREAS, acknowledging that black people are three times more likely to be killed by police than white people according to the research collaborative *Mapping Police Violence*;

WHEREAS, this act of intolerable violence and other similar acts that have occurred across this country in recent years are unpardonable and must serve as a wake-up call to every human being that recognizes life as both a gift and human right;

WHEREAS, observing that more diverse families are coming to the Village;
and

WHEREAS, recognizing that the Southern Wisconsin has one of the lowest probability of an individual reaching the top income quintile if they grew up in a low-income household.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of McFarland on behalf of all residents and employees, as follows:

- 1) We join with America in sharing its sorrow within the shadow of this heinous act;
- 2) We recognize that we all come from a common thread as a single human race and call on our country to recognize the value of human life;

3) We call upon our Community to join with us in committing to introspective evaluation of ourselves as public servants, citizens and as fellow members of the human family; and

4) Furthermore, we invite further dialogue and action within the Community to work together by doing everything we can to build a system that finally fulfills the promise of liberty and justice for all.

BE IT FURTHER RESOLVED by the Village Board of the Village of McFarland on behalf of all residents and employees, that the Village is committed to the following responses:

1) Engage the Village Board, McFarland Municipal Court, and McFarland Police Department to partner and join in the County's Community Restorative Court program and developing policies to refer all eligible cases to the program;

2) Create a diversity and inclusion committee or special committee;

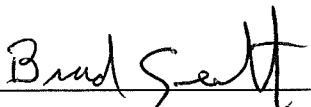
3) Annual review of committee appointments in order to appoint members of the Community of all demographics and increase education in order to engage communities of color to participate on Village boards, commissions, and committees;

4) Require and fund training for all Village Employees to participate at least annually in State and/or Nationally recognized, accredited, and/or professional training in racial equity, social justice, diversity, and inclusion within the Village;

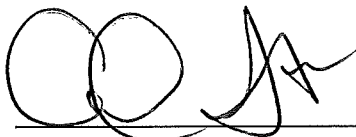
5) Reviews of police training and use of force policies to ensure consistency with State law and/or other nationally accredited groups as might be applicable;

- 6) Continue to publish current use of force policies for the McFarland Police Department on the Village website and encourage diversity within the membership of the Police and Fire Commission;
- 7) Work with the Library to increase programming, resources and discussions about cultural awareness;
- 8) Work jointly with the School Board for the School District of McFarland on diversity and equity initiatives;
- 9) Publish an annual report regarding the initiatives the Village of McFarland is taking in order to support anti-racist policies and activities in the Community as well as progress on advancing action steps of this resolution;
- 10) Review policies that create systemic barriers to diverse participation in committees; and
- 11) Affirm a commitment to equity.

ADOPTED at a regular meeting of the McFarland Village Board this 22nd day of June, 2020.


 Brad Czebotar
 Village President

Attest:


 Cassandra Suettinger
 Clerk/Treasurer

RESOLUTION #2020-14	
MOTION	SECOND
Czebotar	Rupert
ACTION	DATE
Adopted	06/22/2020
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington - Aye	Kryzenske - Aye
Clow - Nay	Rupert - Aye
Czebotar - Aye	Utter - Nay
Flaherty - Aye	
VOTING RESULTS	
Motion Carried:	5 - 2 - 0
Motion Defeated:	



COMMUNITY DEVELOPMENT AUTHORITY SUMMARY SHEET

MEETING DATE: Monday, August 24, 2020

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action regarding an application for Tax Increment Financing development incentives for improvements to property located at 5923 Exchange Street, Tax Increment District #4, by Shaun O'Hearn, O'Hearn Ventures LLC.

PREVIOUS ACTION:

8.17.2020. The Plan Commission unanimously approved a conditional use permit to allow two one-bedroom apartments to the upper floor of the Cafe House.

2002. A conditional use permit was approved to upgrade the living space on the second floor to include two apartment units.

ISSUE SUMMARY:

Shaun O'Hearn, O'Hearn Ventures LLC, is seeking to add two one-bedroom apartments to the third floor of the McFarland House Cafe (5923 Exchange Street). As part of the project, the owner will include a sprinkler system for the Cafe and adjacent Garden House, to meet building and fire codes. The sprinkler system will allow for the third floor apartments without the need for additional exterior egress modifications to the building. Currently, there is a domestic water lateral that serves the Cafe House and another that serves the Garden House. These laterals would remain, and the owner would install a new 6" lateral shown on the map in the packet on the south side of the driveway to the Garden House. The owner would connect the Cafe/apartments to the sprinkler system by running the piping through the existing tunnel from the Garden House to the Cafe House to avoid disturbing the foundation of the house.

While no other improvements are being considered to the Garden House at this time, the water improvement system, will enable the owner to increase the capacity/ability of the building to be used for commercial uses in the future. The addition of the two one-bedroom apartments will allow the owner to diversify property/business revenues, which will assist in increasing the financial viability of completing additional improvements to the Garden House for commercial uses.

The property is located in Tax Increment District #4. The owner's TIF application was in the amount of \$55,000 in development incentives. The packet includes a copy of the applicant's Development Incentive Application. The total project budget is \$261,500. The packet includes a review of the proposed application to the portion of the Development Incentive Policy Manual addressing evaluation criteria as presented at the July 1, 2020 CDA meeting. Two of the 15 evaluation criteria do not appear to be met with the initial submittal.



These are addressed under the Financial/Budget Impact. Per Section 2 of the TIF Development Incentives Policy Manual, the Village Board maintains the discretion to award TIF incentives even if certain criteria are not met under Section 6 of the Policy Manual.

The CDA unanimously recommended a TIF Development Incentive in the amount of \$50,000.00 for improvements to property located at 5923 Exchange Street, by Shaun O'Hearn Ventures LLC. Funding would be provided upon receiving the occupancy permit for the residential units and final inspection of the sprinkler system by the Building and Fire Inspectors. In making their recommendation, the CDA determined that the two evaluation criteria that were not met were not significantly exceeded relative to the overall request risk/investment from the TID, and that further investment in this property fulfills Village planning goals.

If the Village Board moves to approve the CDA recommendation, Village Staff will work with the Village Attorney to draft a development agreement for final review by the CDA and approval by the Village Board.

FINANCIAL/BUDGET IMPACT:

The applicant has estimated an increase in the property assessment from \$348,800 to \$527,800 as a result of this project. This would generate an estimated \$3,591 in annual tax increment beginning in 2022; with a total estimated tax increment collection of \$46,681 prior to closure of TID #4. The Village can either donate or advance funds from TID #3 to cover the expense; with the option of zero interest for an advance. This would improve the overall performance, but the project would still not cash flow prior to TID closure under the stated assumptions, with a small deficit of \$3,319. This assumes that there is no increase in the property value beyond the projected \$527,800 and that the tax rate would remain constant or not decrease further. Concerning the former, one of the objectives of this project is to provide infrastructure to the Garden House that will eventually enable additional structural improvements to repurpose the building for additional commercial uses, which would add additional taxable value to the property and general value to the Downtown.

In addition to property tax revenues, the project would generate additional building permit revenues and impact fee revenues. Regarding the latter, the park land impact fee is \$5,439.80 (\$2,719.90 x 2) and park improvement fee is \$1,425.04 (\$712.52 x 2), for a total of \$6,864.84. In addition, library impact fees of \$862 (\$431 x 2) would also apply to the project.

VILLAGE PLAN REFERENCE:

2017 Comprehensive Plan. Property is identified as Downtown use in the Village's 2017 Comprehensive Plan. Desirable land uses include commercial services, retail, restaurants, lodging, office, multiple family residential (mainly in upper stories) and institutional, including buildings that mix uses.

2020-2030 Strategic Plan. Improving business retention and enhancing commercial uses in the downtown area are also two of the strategies identified in the Village's 2020-2030 Strategic Plan. Developing affordable housing in the Village was also a theme that emerged from the Village's 2020-2030 Strategic Plan

2019-2020 Village Board Goals. Evaluation of ways to become more business friendly and flexible for economic growth is included as in objective of the 2019-2020 Village Board Goals. In addition, actively promoting and supporting affordable housing in the Village is included in the 2019-2020 Village Board Goals.



2010 Redevelopment District Plan No. 2.
2010 Downtown Strategic Market Analysis and Opportunities Assessment
2008 TIF District #4.

ORDINANCE REFERENCE:

Sec. 62-71, Commercial District Permitted Use
Sec. 62-105, Conditional Uses
Sec. 62-310, Site/Design Review

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The CDA unanimously recommended a TIF Development Incentive in the amount of \$50,000.00 for improvements to property located at 5923 Exchange Street, by Shaun O'Hearn Ventures LLC.

ATTACHMENTS:

1. O'Hearn - McFarland House Cafe - TIF application -6.18.20
2. McFarland Cafe_TIF Incentives Policy Manual Evaluation_08.20.2020
3. 5923 Exchange Street - Proforma_08.20.20
4. Figure 4.1(page 35)

**TAX INCREMENT FINANCING
DEVELOPMENT INCENTIVES
APPLICATION**



Application ID: 2020 (Year) - 01 (#) to be completed by Village Community Development Director upon submittal

Please complete and submit the following information to the Village Community Development Director for a more detailed review of the feasibility of your request for Tax Incremental Financing (TIF) Development Incentives. The application is comprised of five sections: (A) Applicant Information, (B) Property Information, (C) Project/Business Information, (D) TIF Request, (E) Budget/Financing Strategy, and (F) Applicant Certification and Acknowledgement. Where there is not enough room for responses provided, please use an attachment. Where questions do not apply, mark NA (not applicable). Applicants are encouraged and may be required to submit additional information such as site plans, environmental studies, market studies, business plans, business or personal financial statements, or financial commitment letters to be included for review and consideration.

A. APPLICANT INFORMATION

Project Name: McFarland House

Applicant: Shaun O'Hearn - O'Hearn Ventures LLC

Mailing Address: 5205 Linden Parkway

Primary Contact: Shaun O'Hearn Telephone: 608 217 6356

Email: mcFarlandcafe@gmail.com Fax: _____

Legal Entity: ☐ Individual(s) ☐ Joint Tenants ☐ Tenants in Common
☐ Corporation ☒ LLC ☐ Partnership ☐ Other: _____

If not a Wisconsin corporation/partnership/LLC, state where organized: _____

Will new entity be created for ownership? ☒ No ☐ Yes

Is any owner, member, stockholder, partner, officer or director of any previously identified entities, or any member of the immediate family of any such person, an employee or elected official of the Village of McFarland?

☒ No ☐ Yes, If yes, give the name and relationship of the employee: _____

RECEIVED

JUN 18 2020

VILLAGE OF MCFARLAND

VILLAGE OF MCFARLAND TAX INCREMENTAL FINANCING – DEVELOPMENT INCENTIVES APPLICATION

Provide the names of consultants (e.g. attorneys, engineers, planners, architects, contractors, etc.) authorized to act on behalf of the applicant.

Name	Title/Company	Email	Phone #
------	---------------	-------	---------

B. PROPERTY INFORMATION

Parcel(s) Address: 5923 Exchange Street

Parcel(s) Tax Number: 061003168840 061003169152 061003169269

As the Applicant, are you the current owner of this parcel(s)? ☐ No ☒ Yes

If no, current owner is: _____

If no, do you have an agreed upon option to purchase the property? ☐ No ☐ Yes (provide

documentation and note the expiration date here: _____

Total Lot Size: 25,352 square feet

Parcel Contains Existing Buildings? ☐ No ☒ Yes

If yes, indicate Total Building Size 8319 sq.ft.

Most recent property assessment (PA):

\$ 81,900 Land \$ 266,900 Improvements \$ 348,800 Total

Existing Uses: Restaurant, Apartment

Existing Zoning: CC

Existing Uses, Adjacent Parcels: Tavern N Rail Road S Lumber Yard E Mixed W

Existing Zoning, Adjacent Parcels: CC N CC S CC E CC W

Will a zoning change be requested? ☒ No ☐ Yes

If yes, indicate new zoning _____

Identify other approvals, permits, or licenses your project may need (e.g. County, State or Federal permits).

Building Permits, P.C. Conditional Use

Existing Mortgage Holder: Perk BankContact Person & Phone Number: Josh Murren 608 444 4869Does the property have any existing tax delinquencies, zoning or building violations? ☒ No ☐ Yes

If yes, explain: _____

C. PROJECT/BUSINESS INFORMATIONThe proposed project is: ☒ An Improvement to Existing Business ☐ A New Business(s)
☐ Business Relocation ☐ Residential Development ☐ Other

Project Description. Include any plans or illustrations prepared for the project, if available. At a minimum, a concept plan shall be submitted with the application.

Addition of (2) rental units to the 3rd Floor former Congress hall of the McFarland House. Upgraded water service and sprinkler installation with monitoring system.

Will the project incorporate any "sustainability" or "green design" concepts? Describe.

We will include high efficiency appliances and HVAC in each unit as well as upgraded insulation in the attic.Current annual revenue: \$ 91,800 Estimated annual revenue: \$ 112,200Current annual expenses: \$ 53,000 Estimated annual expenses: \$ 78,000Business Plan and/or Marketing Plan attached? ☒ No ☐ YesBalance Sheets and Profit and Loss Statements for the past two years attached? ☐ No ☒ Yes

Describe the project schedule.

Final Plan/Specification Preparation Date: July 2020Preliminary Construction Start Date: Aug 2020Preliminary Construction Completion Date: Dec 2020Date Occupied or Opened: Jan 2021

Number of principal buildings and estimated square footage: 2 - 8319 sq

Estimated equalized assessed valuation after project completion (EAV)

\$ 81,900 Land \$ 445,900 Improvements \$ 527,800 Total

Estimate the incremental property taxes to be generated by the project (attach any independent appraisals).

Pre-improvements: \$ 348,800 PA x .02006 Mill Rate = \$ 6996.93 Total (A)

Post-improvements: \$ 527,800 PA x .02006 Mill Rate = \$ 10587.67 Total (B)

Additional Increment (B-A) = \$ 3590.74

Will the proposed project result in the relocation of economic activity/businesses from another location within the Village? ☒ No ☐ Yes

If yes, discuss the nature of any anticipated relocations and the impact the relocation would have on the neighborhood where such activity is currently located.

Will the proposed project result in the relocation of economic activity from an adjacent community? ☒ No ☐ Yes

If yes, discuss the nature of any anticipated relocations and the impact the relocation would have on the community where such activity is currently located.

Identify any proposed tenants of the project. Have leases been negotiated or signed? ☐ No ☐ Yes

I receive regular requests for apartment space both short and long term

Who will own and operate the developed property? myself

Do similar businesses/uses already exist in McFarland?

☐ No ☒ Yes, If yes, indicate several mixed use and short term rentals

Describe any differences in your proposed business/uses to existing businesses/uses

NA

Current and Created Jobs by Annual Wage Range (Full Time $\geq$ 30 hrs/week).

\$0-\$19,000

_____ Full Time (current) _____ Part Time (current) _____ FT (created) _____ PT (created)

\$20,000-\$39,000

_____ Full Time (current) _____ Part Time (current) _____ FT (created) _____ PT (created)

\$40,000-\$59,000

_____ Full Time (current) _____ Part Time (current) _____ FT (created) _____ PT (created)

\$60,000+

_____ Full Time (current) _____ Part Time (current) _____ FT (created) _____ PT (created)

Average per hour wage rate of all employees (not including benefits) \$_____

Approximately what percentage of employees do you expect will be hired from the McFarland area (i.e. 53558 zip code)_____.

Will the proposed business offer its employees a benefit package including health care and retirement benefits?
☐ No ☐ Yes

Discuss neighborhood impact/support for the project. Has the applicant discussed the project with neighboring property owners? ☐ No ☒ Yes

People seem excited there are affordable units coming to downtown.

Discuss any history of community involvement by the applicant or business within the Village.

*Former member of CDA and Village Board
 Member McFarland Chamber Board, McFarland Hockey Boosters President, McFarland Hockey Inc.*

Has any portion of the project already been started or completed? ☒ No ☐ Yes

If yes, describe the portions of the project completed, the work remaining, and why public financing is necessary to complete the project.

D. TIF REQUESTState the total amount of TIF assistance being requested: \$ 55,000

State the form of incentives requested:

- ☐ Developer Loan (pay-as-you-go) ☐ Traditional Loan ☐ Tax Increment Loan at Occupancy
☐ Tax Increment Loan at Project Start ☒ Other Grant via TIF

State the need and justification for TIF assistance. Explain how the applicant intends to demonstrate compliance with the "but for" test. Substantiate that other alternative methods of financing have been thoroughly explored.

In order to make the best use of space for the McFarland House, a service upgrade is required. Without the sprinkler system the additional apartments could not be added. Our hope is that the additional units will provide enough cash flow to continue to further develop the site and building improvements. "But for" the assistance in the form of a grant by the village, the project would not be a financially sound investment. We feel that this project would help guarantee the preservation of this historic building while bringing it back to its former roots. Similar funds have been granted in the past and we would not be seeking any additional assistance to complete the project.

Check which box(s) best describe the use of TIF funds:

- ☐ Land Acquisition/Survey ☐ Environmental Audits ☐ Site Grading
☐ Demolition/Remediation ☐ New Construction ☒ Rehabilitation/Expansion
☒ Utility Improvements ☐ Parking/Access ☒ Landscaping
☐ Recreation/Conservation ☐ Professional Services ☐ Financing Costs
☐ Other _____

E. PROJECT BUDGET AND FINANCIAL STRATEGY

Project Costs	Amount (\$)	Source(s) of Financing
Property Acquisition	-	
Environmental testing/remediation	-	
Demolition	1,000	Equity / Loan
Construction of new building(s)	-	
Site Improvements - Water Service / Sprinkler	40,500	TIF
Renovation of existing structures	148,000	Equity / Loan
Cost of installation of machinery/equipment	-	
Architectural/Engineering fees	2,500	Equity / Loan
Legal & other professional fees 60	15,000	Equity / Loan
Permit fees	80,000 42,000	Equity / Loan / Waived
Financing fees	-	
Developer fees	-	
Other (please specify) Landscape	-	
Total Project Costs	261,500	

Budget source: ☒ Developer ☐ Arch/Eng ☐ Contractor ☐ Other _____

Sources of Financing	Amount (\$)	Percent of Total Costs
TIF	55,000	21 %
Equity		%
Loans	206,500	79 %
Grants		%
Other (please specify)		%
Total Project Costs	261,500	100.0 %

Lender for Project If in addition to the Village: McFarland State Bank

Officer Dan Carey Phone 608 341 9913 Email dcarey@msbonline.com

Preapproved: ☐ No ☐ Yes, attach a Letter of Commitment from the Lender indicating that the applicant has sufficient financial resources to obtain the private financing for the project.

Grant Sources: _____ Grant Amount: _____

Grant Officer: _____ Phone _____ Email _____

Application Status: _____

Date of Grant Announcement: _____

F. APPLICANT CERTIFICATION AND ACKNOWLEDGEMENT

I acknowledge being informed that the Village of McFarland (Village) will, upon request by a member of the public or in the course of reporting its activities to the public, disclose the names of individuals requesting Tax Incremental Financing (TIF), the amount of TIF requested, state/federal programs used, if any, and the development impact of the TIF requested (e.g. jobs created, tax base impact and total project investment). I have been assured by the Village, and I understand, that other financial information provided by me in connection with this application or with assistance from the Village, if any is given (including, but not necessarily limited to business and personal financial statements, business operating statements, data on historical and projected future sales or other aspects of business performance, and business plans) will, to the extent permissible by law, and except for use in collection proceedings, if any, be treated as confidential. This will confirm that I have relied upon such assurance by the Village in providing financial information to the Village, and that, but for such assurances, such information would not be provided.

I certify that the information contained in this application is, to the best of my knowledge, true and correct. I agree to notify the Village, in writing, of any changes that materially affect the accuracy of this statement. I authorize the Village or its agents to verify the information provided in this application and to obtain additional information concerning the applicant(s) financial condition.

I certify through signing the TIF application that the final form and amount of financing the Village offers may differ from that requested. The form and amount of financing shall be finalized through the execution of a development agreement.

I certify that financial, insurance, and project assurances will be required as part of the final development agreement to be negotiated with the Village upon preliminary approval of this application. These may include, but are not limited to, assessment guarantees, letters of credit, personal or corporate guarantees, minimum payment agreements, lien waivers for contractors, consent of mortgagee or other loan security instrument. All terms and obligations of the Village and the applicant shall be finalized through the execution of a development agreement.

I certify, by signing and submitting this application, that additional costs, above the amount of the application fee, incurred by the Village for outside professional review or expertise of this application, and any development agreement resulting from this application, will be the responsibility of the applicant. I further certify, that denial of the application or failure to reach agreement with the Village on a development agreement shall not entitle the applicant to a refund of the application fee or any amounts of the escrow used in the review of the application.

Applicant Shawn O'Hearn Title Owner
 Signature [Signature] Date 6/17/2020

Return To:

Village of McFarland
 Attn: Village Community Development Director
 5915 Milwaukee Street
 McFarland, WI 53558
 P: 608-838-3153

Mark McCaulley

From: Nate Kirch <nate@jksecurity.com>
Sent: Monday, January 13, 2020 2:44 PM
To: Mark McCaulley
Cc: Mark McCaulley; Ron FencI
Subject: RE: McFarland House Cafe / J&K Security

Mark,

Just talked w/ Ron, sounds pretty straight forward. \$4,000 turkey installed, excluding 120V power by your EC. If we need to pick up a kitchen hood/ansul system add another \$500. Let me know if the project moves forward, we'd be happy to provide formalized pricing once you have plans available!

Thanks again,



Nate Kirch / Commercial Systems Sales
NICET #133715 - Fire Alarm Systems
Cell: [608-354-8486](tel:608-354-8486) / E. nate@jksecurity.com

J&K Security Solutions
Office Direct: [608-640-5110](tel:608-640-5110) / Fax: 608-255-6785
www.jksecurity.com



Gamewell-FCI / Farenhyt Black Series
Honeywell Pro-Watch / NetAXS
Honeywell MAXPRO / Performance Series Video

From: Ron FencI <RonfencI@outlook.com>
Sent: Monday, January 13, 2020 2:39 PM
To: Mark McCaulley <markmac@bachmannconstruction.net>; Nate Kirch <nate@jksecurity.com>
Cc: Mark McCaulley <markmac@bachmannconstruction.net>
Subject: Re: McFarland House Cafe / J&K Security

I spoke to Nate and you'll be getting you a budgetary number soon.

Ron FencI | Owner
402 Scott Dr. Deforest WI, 53532
Ph: 608-445-0542
Email: RonfencI@outlook.com

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PROPOSAL

Monona Plumbing & Fire Protection, Inc.

Submitted To: Bachman Construction

Corporate Phone: 608-575-9822

Address: 1201 S. Stoughton Road

Fax:

City / State: Madison, WI 53716

Date: 1/10/2020

Architect:

Project Name: McFarland Café

Project Location: 5923 Exchange St.

Date of Plans:

Contact Name: Mark McCaulley

Scope of Work

Monona Plumbing and Fire Protection shall provide materials, labor and equipment necessary to complete the installation of the following.

Site Utilities

Water – Excavate and install approx. 100' of 6" ductile iron water piping. Lateral to be live tapped into the existing 8" water main located under Exchange St. Lateral to be stubbed through the foundation wall and terminated at the flange of the spool piece. Wall penetration to be link sealed. Both existing domestic water laterals will remain.

Sanitary – None

Storm – None

To Include:

- Plumbing/R.O.W. Permits
- Bedding material as needed
- Diggers hotline (one call)
- Mobilization/Demobilization
- Testing/Flushing of newly installed lateral
- All excavated material to be used as fill along the north side of the existing building and leveled off
- All backfill material to be granular fill and mechanically compacted in place
- Any asphalt or concrete removed to be exported from site
- Tap fees
- Asphalt restoration in the city street
- Trucking
- Dump fees
- Traffic Control (in the street)
- Excavator
- Trench box

PLUMBING • FIRE PROTECTION • UNDERGROUND UTILITIES • MECHANICAL • PREFABRICATION

608-273-4556 • www.mononapfp.com • 3126 Watford Way, Madison, WI 53713

MP #230677 AFCS #1031727 Federal Contractor ID #082812991 WI BRC #1095887





PROPOSAL

Monona Plumbing & Fire Protection, Inc.

- Skid steer

Does Not Include

- Dewatering of natural ground water.
- Locate/Repair of any private utilities.
- Rock/Frost excavation
- Removal or disposal of any contaminated materials
- Any concrete or landscape restoration
- Health or well-being of any trees
- Damage to any existing pavers or railing

Add \$3,200 to the sum below if MPFP would be required to re-pour the disturbed curb, apron and sidewalk area.

Propose hereby to furnish material and labor - complete in accordance with above for the sum of . . . \$24,839.00

Pay requests received by the 5th of the month shall be paid in full by the 25th of the same month.

"As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid."

Authorized

Signature *Jeff Watkins*

Jeff Watkins Site Utilities Foreman

Note: This Proposal May Be Withdrawn by us if Not Accepted Within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Any alteration or deviation from above specifications involving extra costs become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Date of Acceptance: _____

Signature _____

Signature _____

PLUMBING • FIRE PROTECTION • UNDERGROUND UTILITIES • MECHANICAL • PREFABRICATION

608-273-4556 • www.mononapfp.com • 3126 Watford Way, Madison, WI 53713

MP #230677 AFCS #1031727 Federal Contractor ID #082812991 WI BRC #1095887



Construction Bid Form



Customer Information

Name Bachmann Construction

Address 1201 S Stoughton Rd.

City, State ZIP Madison WI, 53716

Phone 608-222-8869

Email markmac@bachmannconstruction.net

Project name McFarland House Café

Subcontractor Information

Company Fenci Fire Protection LLC

Name Ron Fenci

Address 402 Scott Dr

City, State ZIP DeForest, WI 53532

Phone 608-445-0542

Email ronfenci@outlook.com

Completion date TBD

Scope of Work

Provide all labor, material and equipment associated with the design/build per documents provided on 01-07-2020. All work performed to meet NFPA 13 codes and standards. Design and permitting included. This estimate is based on a retrofit of the McFarland House Cafe at 5923 Exchange St. McFarland and is based on the provided documents. All pipe and fittings to be exposed black steel and standard UL approved based on no specifications provided. This price is only for the McFarland House Cafe building and not the adjoining building next to the railroad tracks.

Not Included

Painting of piping, Any electrical work or fire alarm, fire watch, Underground piping brought into building by others, overtime hours. Any Concealment of piping

Company Proposal

Fenci Fire Protection propose's the above scope of work for McFarland House Cafe McFarland WI, 53558, to be completed by Completion Date TBD for the amount of-
Total Amount \$23,000.00

Ron Fenci

1/9/2020

Submitted by (Company Representative)

Date

Owner Acceptance

Bachmann Construction accept's the above scope of work for the amount of-
Amount: \$23,000.00

Total

Submitted by (home owner or authorized representative)

Date

PROPOSAL

RHD PLUMBING, Inc.

Commercial Residential Repair Remodeling Showroom Master Plumber #230577

Submitted to: Mark McCaulley

Date: 1/31/2020

Project Name: McFarland Depot 3rd Floor Efficiencies
5923 Exchange Street
McFarland WI 53558

Scope of Work:

- Demo of existing bathrooms and kitchens
- Bid assumes all fixtures to be located on one side of main support beam
- Tie into existing waste and water piping serving old units
- Each unit will be provided with their own 40 gallon electric water heater
- Each unit will have one full bath consisting of
 - 48" 3 piece shower
 - Kohler shower valve and trim
 - Chrome LAV faucet
 - Vanity by others
 - Floor mounted toilet
- Kitchen will be supplied with
 - Two compartment drop in stainless sinks
 - Goose neck kitchen faucet with pull down sprayer
 - Food waste grinder
 - Water line in for ice maker
 - Dishwasher hookup
- Includes plumbing permit
- All fire stopping
- Test all final connections

Combined Budget for Both Efficiency Apartments

\$11,789.00

Phaze Electric, LLC
N3427 Mohr Road
Columbus, WI 53925 US
+1 6082255016
gweber@phazeelectric.com



Estimate

ADDRESS

Mark McCaulley
1201 S. Stoughton Rd.
Madison, WI 53716

ESTIMATE # 1018

DATE 02/03/2020

EXPIRATION DATE 03/02/2020

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Sales	Mcfarland Coffee Cafe Apartments -Service change to 6 meters -Install two new tenant panels -Wire two new 2 bedrm, 1 kit, 1 bath apartments		16,250.00	16,250.00
Sales	Mcfarland Coffee Cafe Kitchen upgrade -Add new kit hood fan -Add circuit for stand up cooler -Wire new Combie-oven		3,825.00	3,825.00

The existing service only has space for five meters. We will have to change the service meter bank to accommodate a sixth meter.

TOTAL

\$20,075.00

Accepted By

Accepted Date

Account	Chiller	Debit	Credit	Date	Description	Cash/Ret	AMIC	James Vanhook	Scott Braun	James Pace	David Brown	John Harris	Total	Ytd Budget
200006511			6,000.00	12/30/2019	Deposits		6,000.00						6,000.00	-
200006511		249.08		12/30/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		12/30/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		73.46		12/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		500.00		12/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		7,725.00		12/5/2019	Deposits		6,000.00	875.00	850.00				7,725.00	-
200006511		249.08		12/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		12/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		73.46		12/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		500.00		12/22/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		249.08		12/14/2019	Deposits		6,000.00	875.00	850.00				7,725.00	-
200006511		2,670.02		12/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		12/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		1,073.46		10/28/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		8,162.50		10/4/2019	Deposits		6,000.00	850.00	1,312.50				8,162.50	-
200006511		249.08		9/30/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		9/30/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		73.46		9/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		23,000.00		9/11/2019	REGULAR LOAN PAYMENT PER MD 357/AK								-	-
200006511		6,850.00		9/5/2019	Deposits		6,000.00	850.00					6,850.00	-
200006511		2,670.02		8/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		249.08		8/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		1,073.46		8/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		875.00		8/20/2019	Deposits			875.00					875.00	-
200006511		500.00		8/5/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		249.08		7/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		7/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		875.00		7/14/2019	Deposits			875.00					875.00	-
200006511		500.00		7/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		2,670.02		7/6/2019	Deposits		6,000.00	850.00					6,850.00	-
200006511		249.08		6/28/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		1,073.46		6/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		875.00		6/20/2019	Deposits				875.00				875.00	-
200006511		500.00		6/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173				850.00				850.00	-
200006511		249.08		6/6/2019	Deposits								-	-
200006511		2,670.02		5/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		5/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		4,875.00		5/28/2019	Deposits		4,000.00	875.00					4,875.00	-
200006511		1,073.46		5/18/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		500.00		5/13/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		1,725.00		5/6/2019	Deposits			850.00		875.00			1,725.00	-
200006511		3,500.00		5/2/2019	Deposits		3,500.00						3,500.00	-
200006511		249.12		4/30/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		73.46		4/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		2,670.02		4/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		500.00		4/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173				850.00				850.00	-
200006511		1,670.02		4/4/2019	Deposits		3,500.00						4,350.00	-
200006511		238.08		3/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		1,073.46		3/28/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		875.00		3/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125					875.00			875.00	-
200006511		500.00		3/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		850.00		3/12/2019	Deposits								-	-
200006511		4,380.00		3/4/2019	Deposits								-	-
200006511		2,670.02		3/1/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		238.08		2/28/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		73.46		2/27/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		500.00		2/12/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173								-	-
200006511		850.00		2/7/2019	Deposits				850.00				850.00	-
200006511		4,375.00		2/6/2019	Deposits								-	-
200006511		238.08		1/29/2019	FARMERS INS EXCH INSPAYMENT 00778753100100								-	-
200006511		2,670.02		1/29/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000123								-	-
200006511		1,073.46		1/28/2019	PAYMENT TO COMMERCIAL REAL ESTATE LOAN 18000125								-	-
200006511		500.00		1/24/2019	PAYMENT TO HOME EQUITY LINE LOAN 18000173						900.00		1,750.00	-
200006511		1,750.00		1/7/2019	Deposits		3,000.00						3,000.00	-
200006511		3,000.00		1/7/2019	Deposits								-	-
200006511		7,520.86		1/2/2019	Check #1111								-	-
200006511		77,589.44					63,800.00	5,225.00	9,350.00	5,687.50	900.00	5.00	84,167.50	-

Upside's Unit 1 Upside's Unit 2 Upside's Unit 3 Does not belong

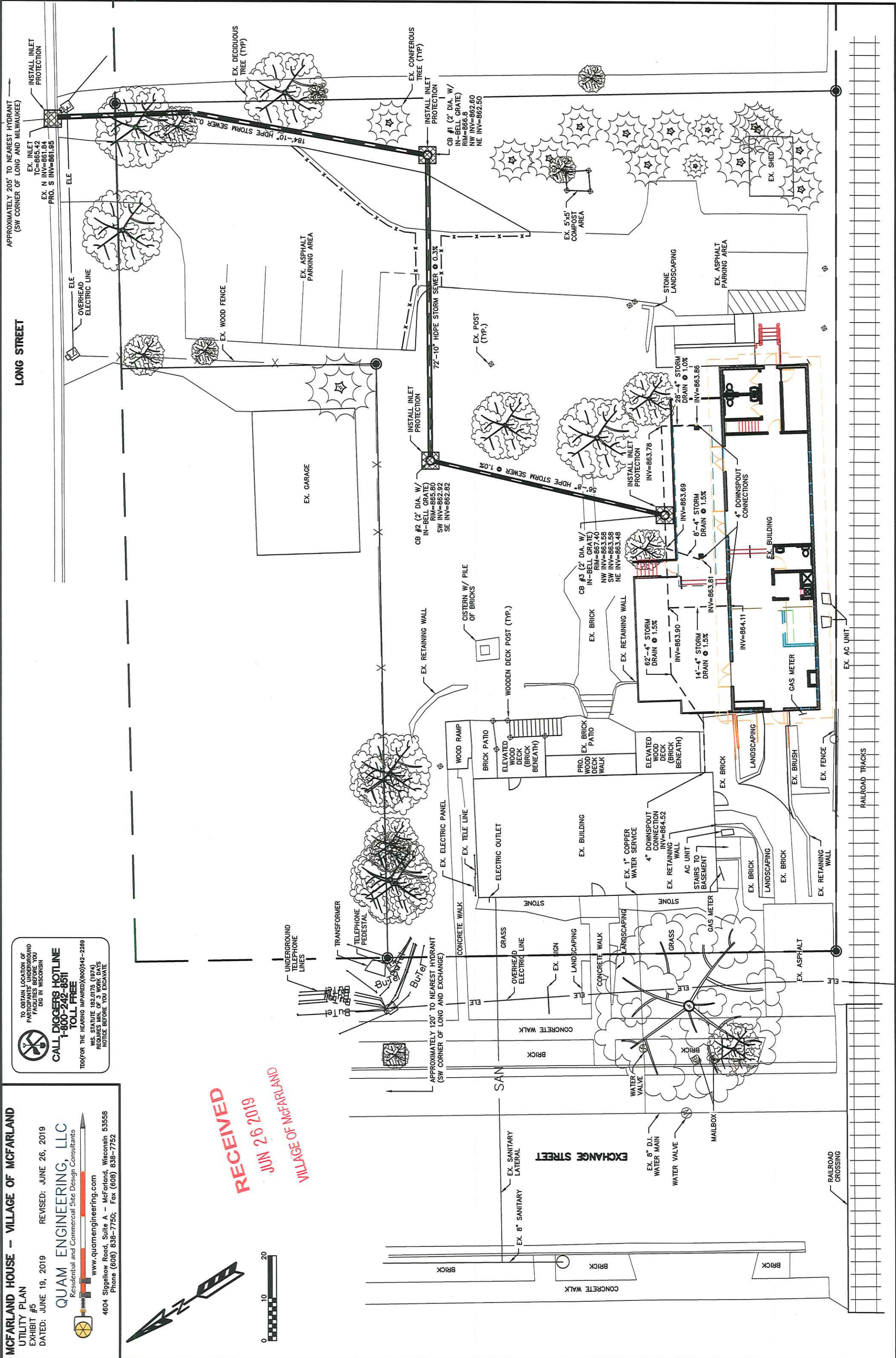
Account	ChkRef	Debit	Credit	Date	Description	Category	Principal	Interest
200006511			1,725.00	12/20/2018	Deposit	Income : Rent		
200006511			3,000.00	11/29/2018	Deposit	Contribution		
200006511			1,775.00	11/26/2018	Deposit	Contribution		
200006511			850.00	11/13/2018	Deposit	Contribution		
200006511			3,000.00	11/1/2018	Deposit	Income : Rent		
200006511			875.00	10/15/2018	Deposit	Contribution		
200006511			3,000.00	10/9/2018	Deposit	Income : Rent		
200006511			1,700.00	10/9/2018	Deposit	Contribution		
200006511			875.00	9/20/2018	Deposit	Contribution		
200006511			900.00	9/11/2018	Deposit	Income : Rent		
200006511			3,000.00	9/4/2018	Deposit	Contribution		
200006511			800.00	9/4/2018	Deposit	Income : Rent		
200006511			875.00	8/24/2018	Deposit	Contribution		
200006511			3,000.00	8/6/2018	Deposit	Income : Rent		
200006511			2,575.00	8/6/2018	Deposit	Contribution		
200006511			1,700.00	7/15/2018	Deposit	Income : Rent		
200006511			3,000.00	7/2/2018	Deposit	Contribution		
200006511			875.00	6/19/2018	Deposit	Income : Rent		
200006511			1,700.00	6/11/2018	Deposit	Contribution		
200006511			2,350.00	5/29/2018	Deposit	Income : Rent		
200006511			2,575.00	5/17/2018	Deposit	Contribution		
200006511			2,000.00	5/3/2018	Deposit	Income : Rent		
200006511			2,743.34	4/30/2018	Deposit	Member Contribution		
200006511		238.08		12/28/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511		238.08		11/28/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511		238.08		10/30/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511		238.08		9/28/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511		238.08		8/28/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511		238.08		7/30/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511		238.08		6/28/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511		235.10		5/30/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511		241.10		5/2/2018	FARMERS INS EXCH INSPAYMENT 007787531001000	Financial : Insurance		
200006511		1,670.02		7/11/2018	LOAN PYMT CORRECTION/K9-490	Payments : Loan Payment	1,670.02	
200006511		2,670.02		12/31/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	748.27	1,921.75
200006511		2,670.02		11/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	681.23	1,988.79
200006511		2,670.02		10/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	306.42	2,363.60
200006511		1,670.02		10/1/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	1,670.02	
200006511		2,670.02		8/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	2,670.02	
200006511		2,670.02		6/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment Contribution	676.82	1,993.20
200006511		2,670.02		5/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Payments : Loan Payment	2,540.47	129.55
200006511		2,670.02		5/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000123	Principal	726.69	1,943.39
200006511		73.46		11/27/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Interest		
200006511		1,073.46		10/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Payments : Loan Payment Distribution		
200006511		1,073.46		9/27/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Payments : Loan Payment Distribution		
200006511		1,073.46		8/27/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Payments : Loan Payment Distribution		
200006511		73.46		7/27/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Interest		
200006511		1,073.46		6/27/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Payments : Loan Payment Distribution		
200006511		73.46		5/29/2018	PAYMENT TO COMMERCIAL REAL EST LOAN 18000125	Payments : Loan Payment Distribution		
200006511		500.00		12/12/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511		500.00		11/13/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511		500.00		10/12/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511		500.00		9/12/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511		500.00		8/13/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511		500.00		7/12/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511		500.00		6/13/2018	PAYMENT TO HOME EQUITY LINE LOAN 18000173	Payments : Loan Payment Distribution		
200006511		98.95		6/12/2018	PHONE TRANSFER TO CHECKING ACCOUNT PER SO PER M Transfers	Distribution		
200006511		10.00		5/31/2018	Service Charge	Fees and Charges : Service fee		
		29,699.55	44,893.34					
			15,193.79					

 TO OBTAIN LOCATION OF PARTICIPANTS' UNDERGROUND FACILITIES BEFORE YOU DIG IN WISCONSIN

CALL DIGGERS HOTLINE
1-800-242-8511
TOLL FREE

WIS. STATUTE 182.0175 (1974)
REQUIRES MIN. OF 3 WORK DAYS
NOTICE BEFORE YOU EXCAVATE

TDD/VO FOR THE HEARING IMPAIRED (608) 542-2269



TAX INCREMENT FINANCING DEVELOPMENT INCENTIVES POLICY MANUAL



1. PURPOSE

The attached policies, and associated application, have been adopted by the Village of McFarland for the purpose of guiding decisions related to requests for development incentives within Village tax increment financing (TIF) districts.

2. DISCLAIMER

The authority to make decisions regarding the use of TIF funds is vested solely in the Village Board of the Village of McFarland. This policy manual and associated application have been prepared by the Village to provide both Village Officials and applicants a consistent process and set of criteria for reviewing requests for TIF assistance. The actual amount of TIF assistance provided to a project will be determined at the discretion of the Village Board on the basis of need, risk, project characteristics, applicant qualifications and the degree to which the project meets the public objectives of the Village described in Section 3 General Objectives and Section 6 Evaluation Criteria. The Village Board reserves the right to amend or adjust these policies, and recommend any project the Village Board deems to be in the best interests of the Village of McFarland.

The Village Board also reserves the right to reject any and all applications, even those which satisfy all of the attached criteria for the use of TIF for any reason whatsoever, without regard for the viability of the project. The Village will provide the applicant with reasons for rejecting the application. Examples why a project may be rejected include but are not limited to: the Village's own capacity to fund the project, the scale of the project is too small, the project results in minimal public benefits, failure to meet one or more evaluation criteria, other existing Village, County or State funding programs are available for the proposed project, the project results in a tax exempt property, etc.

3. GENERAL OBJECTIVES FOR THE USE OF TAX INCREMENT FINANCING – DEVELOPMENT INCENTIVES

The overall objective of the program is to stimulate redevelopment of commercial, industrial, multi-family (4+ units) residential, and mixed-use properties within the boundaries of Village TIF districts. While TIF is an important and useful economic development tool, it is essential that it be used appropriately to accomplish the Village's economic development goals and objectives. A fundamental principle of tax increment financing is that it is designed to encourage development that would not otherwise occur, or would only occur to a lesser extent, "but for" the assistance provided through tax increment financing. It is the policy of the Village Board to consider the judicious use of TIF incentives for those projects that demonstrate a substantial and significant public benefit by:

- ✓ Eliminating blight, unhealthy, or unsafe conditions
- ✓ Strengthening the employment and economic base of the Village
- ✓ Increasing property values and tax revenues
- ✓ Fostering rehabilitation and conservation activities
- ✓ Installing, constructing, or reconstructing community amenities or utilities
- ✓ Implementing plans and development strategies adopted by the Village
- ✓ Implementing high-quality site and building designs and materials

4. ELIGIBLE COSTS

Allowable uses of TIF development incentives include, but are not limited to:

- ✓ Land acquisition and surveying
- ✓ Construction costs of new building and utility improvements (interior or exterior)
- ✓ Environmental audits or remediation
- ✓ Demolition of buildings and site grading to bring sites to shovel ready status
- ✓ Rehabilitation of existing structures and utilities (interior or exterior)
- ✓ Site improvements (parking, landscaping, lighting, stormwater, signage, etc.)
- ✓ Planning, legal, engineering, architectural, financing, permit costs and reasonable developer fees

5. METHODS OF FINANCING & PROJECT COMPLETION ASSURANCES

Applications for TIF assistance require the applicant to indicate the type of financing method they are requesting from the Village from the list of options below. The list is ordered sequentially based on the Village's preferred methods of providing TIF assistance. Applicants seeking more advantageous financing terms (e.g. Tax Increment Loan at Project Start) should be aware that the Village reserves the right to both specify which form of financing the Village will offer based on the merits of the project AND to lower the amount of TIF assistance (i.e. as the Village incurs more risk the Village reserves the right to reduce the amount of assistance below the amount requested). The Village may also consider the use of a combination of financing methods.

- Pay-As-You-Go (Developer Financed Loan): Under a pay-as-you-go incentive the applicant finances the upfront costs related to the construction project and the Village agrees to make an annual payment back to the applicant starting with the first year the Village receives taxes from the improved property (i.e. two years after project completion). The terms of the annual payment are subject to the development agreement negotiated and signed by both parties. The terms are typically represented as a percentage of the annual tax increment collected over a set period of years (e.g. 90% of the actual tax increment collect over 10 years or until the total requested financing amount has been reached).
- Traditional Loan. The Village may provide financing in the form of a loan at project start (e.g. after completion of the development agreement and within 60 days of receiving all necessary building permits). The terms of the loan (i.e. interest rate, amortization schedule, collateral) will be negotiated as part of the development agreement. The Village may also consider the use of no-interest loans or loans with forgivable payments (e.g. waiving a final payment) to provide an additional incentive to the applicant based on the merits of the proposed project. The use of future tax increments generated from the project to pay back the loan from the Village is not applicable. Examples of this type of financing are usually part of a community façade improvement revolving loan program.
- Tax Increment Loan at Occupancy. The Village may provide financing in the form of a loan at occupancy. Under this form of financing the Village provides a cash payment at the time (e.g. within 60 days) the proposed applicant completes the project (i.e. receives a building occupancy permit from the Village). The Village reserves the right to withhold a percentage of the TIF assistance until all landscaping has been installed on the property in accordance with approved site plans. The loan is paid back through future tax increments generated from the project.
- Tax Increment Loan at Project Start. The Village may provide financing in the form of a loan at the start of a project. Under this form of financing the Village provides a cash payment at the time the project starts (e.g. after completion of the development agreement and within 60 days of receiving all necessary building permits). The Village reserves the right to stagger payments to the applicant from the time of obtaining building permits to the time of receiving a building occupancy permit based on meeting predetermined construction milestones. The Village reserves the right to withhold a percentage of the TIF assistance until all landscaping has been installed on the property in accordance with approved site plans. The loan is paid back through future tax increments generated from the project.

Applicants are advised that the Village will require certain financial and project completion guarantees. These may include, but are not limited to, assessment guarantees, letters of credit, personal or corporate guarantees, minimum payment agreements, lien waivers for contractors, consent of mortgagee or other loan security instruments. In addition, the Village reserves the right to require an applicant to provide copies of paid invoices demonstrating actual costs incurred and to adjust accordingly any assistance provided by the Village in proportion to the ratio of estimated to actual project costs. **All terms and obligations of the Village and the applicant shall be finalized through the execution of a development agreement.**

6. EVALUATION CRITERIA – DEVELOPMENT INCENTIVE QUALIFICATIONS

The following criteria and qualifications will be used by the Village to evaluate requests for development incentives. All terms and obligations of the Village and the applicant shall be finalized through the execution of a development agreement.

- ✓ **Location Criteria:** The proposed project must be within the boundaries of a Village TIF district at the time of approval of a development agreement. Property is located in TID #4.
- ✓ **Ownership Criteria:** The applicant must be the owner of the property or have a written agreed option to purchase the property from the current owner at the time of approval of a development agreement. Proof of property ownership will be required prior to receiving financial assistance from the Village. Applicant is the property owner.
- ✓ **“But For” Criteria:** The applicant must demonstrate to the Village’s satisfaction that “but for” the TIF assistance, the project is not feasible on the proposed site, or would occur to a lesser extent, and that the public benefits described in Section 3 General Objectives would not be achieved. But for the installation of the sprinkler system additional residential and commercial uses of the property are not limited.
- ✓ **Financial Capability Criteria:** Each TIF application must include evidence that the applicant possesses the financial ability to complete and operate the project and will be liable for, or contribute equity of at least 15% of the total cost of the project. Proof of equity and private commercial lending commitment will be required prior to receiving financial assistance from the Village. Applicant will be financing 79% of the project through equity/commercial loan.
- ✗ **Maximum Assistance Criteria¹:** The total amount of TIF assistance in support of a project is based on the form of incentives requested as described below and the overall value of the project to the community. For applicants requesting a combination of financing (e.g. pay-go and tax increment loan at occupancy) the maximum amount of assistance shall not exceed 30% of the estimated total project costs, with the final percentage within each form of financing determined by the Village Board. The Village at its discretion may include in the total percentage of project costs other costs incurred by the Village in support of bringing the subject property to shovel ready status (e.g. prior land acquisition costs, environmental remediation costs, public works costs, etc.).
 - For Pay-As-You-Go (Developer Financed) Agreements the maximum amount of assistance is capped at 30% of the estimated total project costs.
 - ✗ For Traditional Loan Agreements the maximum amount of assistance is capped at 20% of the estimated total project costs. Original Request: \$55,000 / \$261,500 = 21%
Revised at 7.1.20 CDA meeting: \$50,000 / \$228,993 = 22%
 - For Tax Increment Loan at Occupancy Agreements the maximum amount of assistance is capped at 20% of the estimated total project costs.
 - For Tax Increment Loan at Project Start Agreements the maximum amount of assistance is capped at 10% of the estimated total project costs.
- ✗ **Payback Period Criteria¹:** All requests for TIF assistance will be required to demonstrate that the tax increment estimated to be generated by the project will be sufficient to payback any TIF assistance provided by the Village (including applicable interest expenses) in support of the project according to the following terms:
 - For Pay-As-You-Go (Developer Financed) Agreements. Payments to the Developer shall commence with the first year in which the Village receives tax increment from the completed project and continue no longer than the year in which the applicable TID terminates, or until the maximum amount of assistance is reached, whichever comes first. In addition, the annual amount of tax increment applied toward retirement of the developer loan shall not exceed 90% of the actual annual amount of tax increment collected from the project, unless a higher percentage is granted by the Village Board.

¹ At the Village’s discretion, the maximum amount of assistance and/or the payback period criteria may be modified for projects that demonstrate substantial merit (e.g. completion of LEED Certified Buildings, projects which lead to at least 50% of all jobs created with annual salaries (not including benefits) at or exceeding the median household income for the Village as reported by the U.S. Census, etc.).

- ✗ For Traditional Loan Agreements. Within 12 years starting with the year the loan is obtained and no longer then the year in which the applicable TID terminates. Interest shall be charged based on current general obligation loan interest rates from the Wisconsin Board of Commissioners of Public Lands, for the applicable loan term, at the time of Village disbursement of funds, plus 0.15%. Refer to attached proforma
- For Tax Increment Loan at Occupancy Agreements. Within 12 years starting with the year the loan is obtained and no longer then the year in which the applicable TID terminates.
- For Tax Increment Loan at Project Start Agreements. Within 7 years starting with the year the loan is obtained and no longer then the year in which the applicable TID Expenditure Period ends.
- ✓ Financial/Project Assurances Criteria: The applicant must agree to provide financial and project completion guarantees to the Village. These may include, but are not limited to, assessment guarantees, letters of credit, personal or corporate guarantees, minimum payment agreements, lien waivers for contractors, consent of mortgagee or other loan security instrument. To be included in final Development Agreement
- ✓ Technical & Operational Capability Criteria: The applicant must provide evidence satisfactory to the Village that the applicant possesses the technical ability to complete the project or has obtained construction cost estimates from professional businesses capable of performing the work. Applicants must demonstrate that they have the ability to operate the proposed use. The Village may require applicants to submit copies of contracts with design professionals and construction contractor prior to receiving financial assistance from the Village. Applicant has provided estimates from qualified contractors for the sprinkler improvements
- ✓ Insurance Criteria: Applicants shall furnish to the Village certificates of insurance for all insurance policies required under the development agreement prior to receiving financial assistance from the Village. To be included in final Development Agreement
- ✓ Adherence to Local Land Use Plans Criteria: The project is consistent with the Village of McFarland Comprehensive Land Use Plan, Village Building or Zoning Ordinances, or any other applicable plans and ordinances adopted by the Village which includes the subject property. The applicant is seeking a CUP for the additional two apartments from the Plan Commission 8-17-20
- ✓ Adherence to TIF Project Plan Criteria: All requests for TIF assistance must clearly comply with the requirements of the Wisconsin TIF Statutes and the Village's adopted TID Project Plan applicable to the subject property.
- ✓ Creation of Tax Increment Criteria: The project will not result in a tax exempt property, aside from any remnant portions of a parcel which are specifically dedicated to the Village for public use. Applicants will be required to return any TIF assistance provided to the Village if during the terms of the development agreement the property becomes exempt from property taxes.
- ✓ Applicant in Good Standing Criteria: The applicant does not have a history of delinquent property tax payments or own any property within the Village with known zoning or building code violations.
- ✓ Absence of Conflict of Interest Criteria: The applicant is not a member of the Village Board or a Village Committee, or any other official, employee, or agent of the Village who is authorized to exercise policy decision-making functions or responsibilities in connection with the application.
- ✓ Application Criteria: A completed application, fee, and escrow have been filed with the Village Community Development Director.

5923 Exchange Street TID #4 McFarland Café House Sprinkler/Apt. Addition														
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
IMPROV. DURING YEAR	BEGINNING OF YEAR VALUE	EST. GROWTH IN VALUE FROM NEW DEVELOP. ¹	CUMULATIVE VALUE	INFLATION INCREMENT ²	END OF YEAR VALUE	TAX INCREMENT VALUE	TAX VALUE YEAR	TAX RATE ³ \$1,000	TAX INCREMENT COLLECTED	COLLECTION YEAR	VILLAGE TIF PAYMENTS ⁴	ANNUAL CASH FLOW TO THE VILLAGE	CUMULATIVE TID FUND BALANCE	PAYMENT YEAR
2019	\$348,800	\$0	\$348,800	\$0	\$348,800	\$0	2020	\$20.06	\$0	2021	\$0	\$0	\$0	2021
2020	\$348,800	\$179,000	\$527,800	\$0	\$527,800	\$179,000	2021	\$20.06	\$3,591	2022	\$5,000	(\$1,409)	(\$1,409)	2022
2021	\$527,800	\$0	\$527,800	\$0	\$527,800	\$179,000	2022	\$20.06	\$3,591	2023	\$5,000	(\$1,409)	(\$2,819)	2023
2022	\$527,800	\$0	\$527,800	\$0	\$527,800	\$179,000	2023	\$20.06	\$3,591	2024	\$5,000	(\$1,409)	(\$4,228)	2024
2023	\$527,800	\$0	\$527,800	\$0	\$527,800	\$179,000	2024	\$20.06	\$3,591	2025	\$5,000	(\$1,409)	(\$5,637)	2025
2024	\$527,800	\$0	\$527,800	\$0	\$527,800	\$179,000	2025	\$20.06	\$3,591	2026	\$5,000	(\$1,409)	(\$7,046)	2026
2025	\$527,800	\$0	\$527,800	\$0	\$527,800	\$179,000	2026	\$20.06	\$3,591	2027	\$5,000	(\$1,409)	(\$8,456)	2027
2026	\$527,800	\$0	\$527,800	\$0	\$527,800	\$179,000	2027	\$20.06	\$3,591	2028	\$5,000	(\$1,409)	(\$9,865)	2028
2027	\$527,800	\$1	\$527,801	\$0	\$527,801	\$179,001	2028	\$20.06	\$3,591	2029	\$5,000	(\$1,409)	(\$11,274)	2029
2028	\$527,801	\$2	\$527,803	\$0	\$527,803	\$179,003	2029	\$20.06	\$3,591	2030	\$5,000	(\$1,409)	(\$12,683)	2030
2029	\$527,803	\$3	\$527,806	\$0	\$527,806	\$179,006	2030	\$20.06	\$3,591	2031	\$5,000	(\$1,409)	(\$14,092)	2031
2030	\$527,806	\$4	\$527,810	\$0	\$527,810	\$179,010	2031	\$20.06	\$3,591	2032	\$0	\$3,591	(\$10,501)	2032
2031	\$527,810	\$5	\$527,815	\$0	\$527,815	\$179,015	2032	\$20.06	\$3,591	2033	\$0	\$3,591	(\$6,910)	2033
2032	\$527,815	\$6	\$527,821	\$0	\$527,821	\$179,021	2033	\$20.06	\$3,591	2034	\$0	\$3,591	(\$3,319)	2034
2033	\$527,821	\$7	\$527,828	\$0	\$527,828	\$179,028	2034	\$20.06	x	2035	\$0	x	x	2035
2034	\$527,828	\$8	\$527,836	\$0	\$527,836	\$179,036	2035	\$20.06	x	2036	\$0	x	x	2036
Totals		\$179,036		\$0					\$46,681		\$50,000			

ASSUMPTIONS	TID DATES
1. Assumes 1-1-21 property valuation of \$527,800 after project completion, a \$179,000 increase.	Creation Date: 01-14-2008
2. No inflation or deflation of assessment values	Expenditure Period: 01-14-2028
3. No changes in tax rate	Termination Period: 01-14-2033
4. Assumes \$50,000 in TIF incentives financed at 0% interest fixed over 10 years.	Last Collection Year: 2034
	\$ (3,319) Net Increment
	\$ 0.93 Return on Investment

Future Land Use Category	General Description of Land Uses Allowed	Typical Implementing Zoning Districts	Development Policies (see also Village zoning, subdivision, stormwater management, and other ordinances)
Neighborhood	A carefully planned mix of mostly single-family residential development, with well-designed, limited components of two family and townhouse residential, multiple family residential, institutional, and recreational land uses. All served by public sanitary sewer and water systems.	R-1 Residence District R-2 Single- and Two-Family Residence R-3 General Residence R-E Elderly Residence PD, PD-I Planned Development (Village may also wish to establish a “neighborhood” zoning district)	1. Unless the developer is following the Village’s East Side Neighborhood Growth Area Plan, require preparation of detailed neighborhood plans in advance of development applications in planned Neighborhood areas. Neighborhood development plans specify the arrangement of different land uses, environmentally sensitive areas, roadways, parks and trails, and other major infrastructure investments. 2. Accommodate a mixture of housing types, costs, and densities, while maintaining the predominance of single-family housing in the community. The Village policy is that at least 65% of new housing units in the planned Neighborhood area as a whole should be single family residences. 3. Promote neighborhoods that instill a sense of community with their design – including gathering places, parks, open spaces, pedestrian and bicycle access, schools, and churches. 4. Refer also to policies applicable to Single Family Residential, Two Family and Townhouse Residential, Multiple Family Residential, and other future land use categories that comprise each Neighborhood area.
Downtown	Mapped within the historic Downtown area of the Village, generally aligning with the Village’s TID #4 boundary. Land uses and activities here are designed to create vibrant places and community gathering spots. Desirable land uses include commercial services, retail, restaurants, lodging, office, multiple family residential (mainly in upper stories), and institutional, including on sites and/or buildings that mix uses.	C-C Central Commercial PD-I Planned Development-Infill R-3 General Residence (limited use)	1. Follow the recommendations of more detailed plans for the Downtown area, such as the TID #4 Project Plan, the Downtown Strategic Market Analysis and Opportunities Assessment, the Downtown Plan (1999), and the Village Center Master Plan. Per the recommendations of the Economic Development chapter, the Village may update and possibly consolidate such plans. 2. Preserve the architectural and historic character of the Downtown with the application of such detailed plans, design standards there and in the zoning ordinance, and incentives where practical. 3. Arrange uses in a bike and pedestrian oriented environment with off- and on-street parking; minimal building setbacks; and building materials, designs, placement, and scale that are compatible with existing development form. 4. Retain and expand governmental facilities in the Downtown area to reinforce public commitment and enhance activity, perhaps including a new family-oriented recreational facility and/or municipal campus expansion.
Highway and General Commercial	A range of retail, commercial service, office, restaurant, lodging, health care, outdoor sales, and institutional uses, with limited outdoor display and storage. Mapped mainly along Highway 51. All uses served by public sanitary sewer and water services.	C-H Highway Commercial C-G General Commercial PD, PD-I Planned Development	1. Rezone sites designated for Highway and General Commercial use on Map 6 only after public sanitary sewer and water service is available, the land is within Village limits, and a specific development proposal is offered. 2. Require larger-scale commercial developments to address traffic, environmental, and neighborhood impacts, including neighborhood-sensitive recommendations in areas adjacent to existing single family uses using the standards in Figure 4-2 and the zoning code.



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Monday, August 24, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Craig Sherven, Police Chief

AGENDA ITEM: Discussion and action on the issuance of an operator's license for Aaron Nash for the period ending June 30, 2021.

PREVIOUS ACTION:

Chief Sherven has reviewed the operator's license application from Aaron Nash and based on the Village's Operator License Approval policy has recommended denial. Attached is Chief Sherven's letter outlining his reasoning for recommending denial. Pursuant to Village policy, the application was referred to the Public Safety Committee for further review and a recommendation to the Village Board.

On July 8, 2020, the Public Safety Committee conducted a hearing on the recommendation from Chief Sherven to deny issuance of an operator's license to Aaron Nash for the period ending June 30, 2021. The Committee voted to table the discussion to the next meeting to allow Mr. Nash the opportunity to provide information from an AODA counselor. On August 7th Mr. Nash submitted the requested documentation from his AODA counselor. On August 12, 2020, the Public Safety Committee conducted a hearing and provided the recommendation below.

ISSUE SUMMARY:

On March 11, 2020 the Public Safety Committee conducted a hearing on the recommendation from Chief Sherven to deny issuance of an operator's license to Aaron Nash for the period ending June 30, 2020. On March 23, 2020 the Village Board discussed the recommendation from the Public Safety Committee and Chief Sherven for denial. The Board discussed the recommendation at great length, and ultimately voted to deny the issuance of an operator's license for Aaron Nash for the period ending June 30, 2020. They did however provide Mr. Nash that the operator's license approval policy states that approval of an application may be considered if the applicant provides the PSC substantial evidence in the form of credible documentation of rehabilitation, and that there would be nothing to preclude him from applying again in the new license year with such documentation for reconsideration.

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

Village Operator's License Review Policy

ORDINANCE REFERENCE:



Village Ordinance 11-74

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

At it's August 11, 2020 meeting, the Public Safety Committee recommended approval of an operator's License for Aaron Nash for the period ending June 30, 2021 conditioned upon Mr. Nash self-reporting any additional offenses contained within the operator's license approval policy section 4:criteria for denial, and any additional offenses be grounds for staff commencing the revocation process.

ATTACHMENTS:

1. Exhibit A
2. Exhibit B
3. Exhibit C
4. Operator License Policy Version - UPDATE - 04.13.2020

**Operator's License**

To Serve Fermented Malt Beverages and Intoxicating Liquors

License Type:☒ New ☐ Renewal**To Be Issued:**☒ As soon as approved OR ☒ At the beginning of the next license year (July 1)**Fees:**☐ 1 year License - \$35☒ 1 year License + Provisional* - \$50☐ Duplicate License - \$5/each - Number Requested: _____

*Provisional Licenses are only issued between May 1 and June 30 and cover a new applicant until the beginning of the new license year (July 1)

This application must be completed in its entirety or it will be rejected as incomplete. This application will also be rejected for any omissions. The fee is not refundable should this application be rejected or denied. For rejected applications should the applicant wish to reapply, the applicant will be required to complete a new application at an additional fee of \$35.00.

The Village of McFarland Operator License Approval Policy can be found on the Village website at <https://www.mcfarland.wi.us/licensepermits> under Alcohol Beverage Licenses for Operators.

Applicant Information

Place of Employment:

Spartan Bowl

Last Name:

Wash

First Name:

Aaron

Middle Initial:

T.

☒

Male

☐

Female

Home Address:

City, State and Zip Code:

Date of Birth:

Social Security Number:

Wisconsin Driver License/ID:

E-mail address:

Home/Cell Phone Number:

Work Phone Number:

Notification

Provide the e-mail address we should use for notification when the license is ready:

Prior ResidencesWithin the past five years, have you lived at any address other than the one listed above? ☒ yes ☐ no

If yes, please list all additional addresses. Attach additional pages, if necessary

Address, including City and State

Dates

Questionnaire	Additional Information
1. Have you completed a WI-approved Responsible Beverage Server Course? ☒ - Yes ☐ - No	If yes, when and where: 2016 online
2. Have you held an Operator's License within the last 2 years? ☒ - Yes ☐ - No	If yes, when and where: 2016 - Current straighten
3. Have you ever had a license to serve alcohol beverages suspended or revoked, or surrendered the license in lieu of suspension or revocation? ☐ - Yes ☒ - No	If yes, when and where:
4. Have you ever been convicted of a felony substantially related* to the licensed activity? ☒ - Yes ☐ - No	If yes, please complete Appendix A
5. Have you been arrested for and/or convicted of violating any law or ordinance in the last 10 years substantially related* to the license activity? ☒ - Yes ☐ - No	If yes, please complete Appendix A
6. Do you have any pending charges, including criminal and ordinance violations substantially related* to the license activity? ☐ - Yes ☒ - No	If yes, please complete Appendix A

*Examples of "substantially related" might include, but are not limited to: underage drinking, OWI/DUI, selling to a minor, overserving, etc.

Required Documentation
If the application is a renewal application, no additional documentation is required.
If the application is a new application, one of the following must be provided: ☐ - A copy of the certificate indicating completion of a Wisconsin-approved Responsible Beverage Server Course, valid within the two years prior to the date of this application OR ☒ - A copy of an Operator's license from a Wisconsin municipality, valid within the two years prior to the date of this application

Certification
I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Chapter 125 of the Wisconsin Statutes, Chapter 11 of the McFarland Municipal Code and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.
I certify that I am the applicant in the foregoing application and any attachments thereto, that I have read and made complete answers to each question, and that my answers in each instance are true and correct.
Signature of Applicant:  Date: 5/18/2020

FOR OFFICE USE ONLY
RECOMMENDATION FROM MCFARLAND POLICE DEPARTMENT ☐ - Approved ☒ - Denied ☐ - Rejected - Incomplete Application
Signature of Police Chief:  Date: 06-10-20



Operator's License – Appendix A
Arrest and Conviction Record

Appendix A only needs to be completed if an applicant answered "Yes" to questions 4, 5, and/or 6 on the Operator's License Application.

Any omissions from this Appendix will result in the rejection of the Operator's License Application. The fee is not refundable should this application be rejected. For rejected applications should the applicant wish to reapply, the applicant will be required to complete a new application at an additional fee of \$35.00.

The following websites, provided as a courtesy, may provide information on your records:
<https://recordcheck.doj.wi.gov/> <https://wcca.wicourts.gov/> <https://www.dmv.us.org>

Date of Arrest	Date of Conviction	Specific Offense	Name and Location of Court	Describe the nature and circumstances of the offense	Were you consuming alcohol or drugs at the time of the incident?	Did the incident occur in or around a facility that serves alcohol?	Were alcohol or drugs involved in the incident in any way?
5/3/17	5/3/17	OWI	Roch County	1st offense OWI	☒ - Yes ☐ - No	☒ - Yes ☐ - No	☒ - Yes ☐ - No
10/25/18	10/25/18	Sell to under 21	Stoughton WI	underage compliance check (for sale)	☐ - Yes ☒ - No	☒ - Yes ☐ - No	☒ - Yes ☐ - No
					☐ - Yes ☐ - No	☐ - Yes ☐ - No	☐ - Yes ☐ - No
					☐ - Yes ☐ - No	☐ - Yes ☐ - No	☐ - Yes ☐ - No
					☐ - Yes ☐ - No	☐ - Yes ☐ - No	☐ - Yes ☐ - No
					☐ - Yes ☐ - No	☐ - Yes ☐ - No	☐ - Yes ☐ - No
					☐ - Yes ☐ - No	☐ - Yes ☐ - No	☐ - Yes ☐ - No
					☐ - Yes ☐ - No	☐ - Yes ☐ - No	☐ - Yes ☐ - No

You may submit evidence of rehabilitation and fitness to perform the licensed activity.

**City of Stoughton
Operator's License**

License No: OP 2018 101

WHEREAS, the local governing body of the City of Stoughton, County of Dane, Wisconsin, has, upon application duly made, granted and authorized the issuance of an "Operator's" License to:

Aaron Nash



AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$50.00 for a one year; \$75.00 for a two year license, \$75.00 as required by the Municipality ordinances and has complied with all requirements

NOW THEREFORE, An "Operator's" License, pursuant to Sections 125.32(2) and 126.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant,

for the period from 7/01/2018 to 6/30/2020.

Given under my hand and the Great Seal of the City of Stoughton, County of Dane, this 14th day of June, 2018.



Holly Licht

**City of Stoughton
Operator's License**

License No: OP 2018 101

License Fee: \$75.00

WHEREAS, the local governing body of the City of Stoughton, County of Dane, Wisconsin, has, upon application duly made, granted and authorized the issuance of an "Operator's" License to:

Aaron Nash

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$50.00 for a one year; \$75.00 for a two year license, \$75.00 as required by the Municipality ordinances and has complied with all requirements necessary for obtaining a license;

NOW THEREFORE, An "Operator's" License, pursuant to Sections 125.32(2) and 126.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant,

for the period from 7/01/2018 to 6/30/2020.

Given under my hand and the Great Seal of the City of Stoughton, County of Dane, this 14th day of June, 2018.



Holly Licht



444 Grand Canyon Dr.
Madison, WI 53719
Phone: (608) 831-2185
Fax: (608) 833-8650
www.kpmwi.com

Re: Aaron Nash – General Manager, Spartan Bowl

To Whom It May Concern:

Aaron Nash worked for Viking Lanes, our bowling center in Stoughton, for the last two years.

When the general manager position opened up at Spartan Bowl, I immediately thought of Aaron as someone who had the ability to fill the role. Over the last few years, he has gained the necessary knowledge in all areas of our business: bartending, cooking, bowling and machine maintenance. He has also shown growth in his personality, his professionalism and his understanding of the laws that govern the bar/restaurant industry.

We are very excited about the remodeling that is currently in progress at Spartan Bowl, and we need a great person and manager to keep the business on its upward trend, someone who will give their all to both the business and the community. I have no doubt that Aaron fits that bill!

If anyone should have any questions about Aaron or Spartan Bowl in general, please feel free to contact me at the number below.

Thank you,

A handwritten signature in black ink, appearing to read "Robert Bloxham".

Robert Bloxham
Regional Supervisor
King Pin Management
608.228.6930



1410 Hwy 51 PO Box 89
Stoughton, WI 53589
(608) 873-5959
www.vikinglanes.com

Re: Aaron Nash – General Manager, Spartan Bowl

To Whom It May Concern:

Before recently being promoted as general manager of Spartan Bowl, Aaron Nash worked for me at Viking Lanes for two years.

Over the last year in particular, I have seen Aaron evolve as both a person and an employee. He truly cares about the well-being of the customers and of the business. Throughout his employment, Aaron took the initiative to learn all facets of the business: bowling, machine maintenance, cooking and bartending. Additionally, he truly cares about the well-being of the customers and of the business.

Though I had to lose a great employee at Viking Lanes, I can wholeheartedly say that Spartan Bowl has gained a very valuable new team member in Aaron Nash, and I see him having nothing but success there.

Sincerely,

Ken Kidder
General Manager
Viking Lanes

VICTIM IMPACT PANEL REGISTRATION FORM

Date: 12/10/19 Referred by: IDP
 Name: Aaron Nash DOB: 12/14/95
 Phone Number: [REDACTED] Requested date for VIP: 12/21/19

Reviewed with caller

- ☒ Any problems reading/writing: Y ☒ N Problem: _____
- ☒ Payment of \$50.00 cash only is expected at time of program. No cash refunds will be given. A voucher will be issued if you are unable to complete the program.
- ☒ Location and time of program: Mercy Center.
Registration 9:30-10:00am
- ☒ No one will be admitted after the program begins.
- ☒ No cell phones or pagers allowed.
- ☒ Program to fulfill Driver's Safety Plan requirements of anyone convicted of an OWI.
- ☒ Please bring photo identification.

Client acknowledgements

- ☒ I acknowledge that I have no problems reading or writing.
- ☒ I understand that if I am suspected of alcohol use, staff at Mercyhealth Behavioral Health will request a Breathalyzer. If it is positive, I acknowledge that I will be asked to leave the program. If intoxicated I will not be allowed to drive and the police will be contacted if I attempt to drive.
- ☒ I understand that it will be my responsibility to be prompt when returning from a break or lunch. I know the program is time limited and if I return late, I will not be allowed to complete the program.
- ☒ I understand that all cell phones and pagers are prohibited.
- ☒ I agree to be courteous during the presentation and will not talk to others or sleep during the presentations. If this becomes an issue, I will be requested to leave by Staff.

I am aware that I am responsible for providing verification to IDP of attendance. Mercyhealth Behavioral Health will not issue copies. They can be mailed to IDP PO Box 1649 Janesville, WI 53547-1649.

[Signature] 12-21-19
 Client's Signature Date

Amy Allen
 Witness

Aaron Nash attended the Victim Impact Panel on 12/21/19
 Client's Name Date
 and is paid in full Attendance # 7728
[Signature]
 Staff Signature

Mercyhealth
 8703435 - N2 W/Y
 Rev 03/27/19

Victim Impact Panel Registration Form



www.mcfarland.wi.us | 5915 Milwaukee St, McFarland, WI 53558 | 608.838.3153

COPY

June 11, 2020

Aaron Nash


Dear Mr. Nash,

Your application for a provisional alcohol operator's license and an alcohol operator's license for the period through June 30, 2021 was received. A review of your application, criminal history, and arrest records, as maintained by the State of Wisconsin, has resulted in a recommendation from Police Chief Craig Sherven for denial pursuant to the Village's operator license approval policy. Attached is a copy of Chief Sherven's memo to the Public Safety Committee.

You have 30 days from receipt of this letter to exercise your right to request a hearing before the Public Safety Committee to discuss the matter. If a hearing is requested, the Public Safety Committee will review your record, along with the recommendation from Chief Sherven and you will have the opportunity to provide the Committee with substantial evidence in the form of credible documentation of rehabilitation. Attached is section 5 of the operator's license approval policy which outlines the process and acceptable forms of credible documentation. Please be advised the hearing will be held as part of a public meeting.

Please contact me directly at 608-838-3153 or via email at cassandra.suettinger@mcfarland.wi.us to request a hearing before the Public Safety Committee.

Sincerely,



Cassandra Suettinger
Clerk/Treasurer



Village of McFarland Police Department

5915 Milwaukee St. • P.O. Box 110 • McFarland, WI 53558 • 608/838-3151 • Fax 608/838-7954

Craig J. Sherven • Chief of Police

DATE: June 10, 2020

TO: Public Safety Committee

FROM: Craig J. Sherven, Chief of Police

REFERENCE: Alcohol Operators License for Aaron Nash

On this date I reviewed a new application for an Alcohol Operator's License submitted by the above applicant. Having completed my review of his application, my recommendation is that of denial.

I base my decision on the following section of Village Ordinance and the McFarland Alcohol Licensure Policy:

1. Village Ordinance 11-74 (c) (3), Guideline 3 (a) and (b), which state, in part:

An application may be denied based upon the applicant's arrest and conviction record if the applicant has been convicted of a felony (unless duly pardoned) or if the applicant has habitually been a law offender.

Provided the circumstances substantially relate to the circumstances of the job, any person who has been convicted of or has a current charge pending, for two (2) or more offenses, arising out of separate incidents, within the last five (5) years immediately preceding the license application in the following subcategories does not qualify for an operator's license:

(a) Alcohol beverage offenses (under Wis. Stat. Ch. 125 or McFarland Ordinance Ch. 11 - excluding administrative violations such as "failure to post license under glass").

(b) Operating a motor vehicle with a prohibited alcohol concentration (PAC) in excess of .08% by weight.

Mr. Nash's pertinent records show:

- a conviction for Operating with a Prohibited Alcohol Concentration on June 17, 2017.
- A conviction for serving alcohol to minors in August of 2019.

Both convictions are substantially related to the licensed activity and are within the five-year period preceding the date of application. Thus, Pursuant to Village Ordinance Mr. Nash is disqualified under this section as a habitual law offender.

The ability to use sound judgement in the personal use of alcohol, as well as the service of alcohol to others, are critical skills for an individual entrusted with the responsibility of serving and overseeing the service of alcohol. Convictions and charges of these types bring the applicant's ability to exercise those skills into serious question, and thus are substantially related to the licensed activity.

Respectfully,

Craig J. Sherven

Craig J. Sherven
Chief of Police

Operator License Approval Policy – Approved 04/13/2020

SECTION 1: Policy Purpose

In order to provide for an effective and consistent system of alcohol licensing that protects the public safety and is applied in a uniform and equitable manner, the Village Board has adopted the following written policy to govern the granting of operators' licenses pursuant to Chapter 125 of the Wisconsin Statutes, and Chapter 11, Article II of the Village ordinances.

SECTION 2: Acknowledgment of Duties.

The Village of McFarland acknowledges and recognizes the responsibility operators have to keep the public safe in their duties. An operator's license will enable operators to sell beer or liquor on a Class A premise (alcohol is carried off the premise. Examples include: a gas station, liquor store, or grocery store.) or a Class B premise (alcohol consumed on the property such as a tavern or bar). A liquor license holder, an agent, or a licensed operator must be on the premises at all times the business is open and alcohol is being sold. The licensed operator is in charge of the premise, and has certain responsibilities that include, but are not limited to:

- A. Preventing the sale of alcohol to minors. The legal drinking age is 21, and sales of alcohol to underage patrons is prohibited.
- B. Prohibiting the service or sale of alcohol to a person who is intoxicated. Operator's are legally entitled, and required, to refuse to serve any person whom they feel has had too much to drink.
- C. Ensuring open intoxicants do not leave the property.
- D. Class "B" premises must be closed between 2:00 am and 6:00 am Mon-Friday, and 2:30 am and 6:00 am Sat. & Sun (there are no closing hours on January 1). Everyone except employees on duty must be out of the store or bar by closing time. Private parties, friends or spouses are not allowed to stay on the premises while staff completes cleaning duties.
- E. Class "A" premises may not sell fermented malt beverages and intoxicating liquors between the hours of 9:00 p.m. and 6:00 a.m.

SECTION 3: Process.

- A. The Clerk's office shall take the application and fee. The office shall do an initial review of the application to ensure the application is complete pursuant to the requirements in 11-71(1)-(12) of the Village Code of ordinances. A notary is available in the Village's administration office if required. The fee collected is non-refundable. Incomplete applications will not be accepted.
- B. The Police Department will conduct a records check, including criminal and traffic, of all applicants for operators' licenses. If necessary, the records check may include an interview with the applicant or contact with other jurisdictions or third parties to verify or investigate information obtained in the records check. Applications with missing information or incomplete information regarding arrests or convictions shall be rejected. Rejected applications shall be re-assessed the application fee.

- C. The Chief of Police, or the Police Chief's designee, shall provide a recommendation for approval or denial using the criteria listed in section 4.
- D. All recommendations for approval will be routed back to the administration office to be issued by the Clerk.
- E. All recommendations for denial will be referred to the Public Safety Committee. The Clerk shall forward the license application and any related materials to the Committee. The Clerk shall provide notice to the applicant in writing that he or she should appear before the Committee for individual review of the application. The Public Safety Committee shall provide a review of the application as listed in Section 5.
- F. The committee shall, after interview of the applicant, make a recommendation to either grant or deny an operator's license to the Village Board.
- G. The Village Board shall review the application and recommendation from the Public Safety Committee and make a final determination of granting or denying the license.
- H. If the application is denied by the Village Board, the Village Clerk shall, in writing, inform the applicant of the denial, the reasons therefore, and provide an opportunity for the applicant to request a reconsideration of the application by the Village Board.
- I. If the application is denied again, the Village Clerk shall notify the applicant in writing of the reasons therefor. An applicant who is denied any license may apply to the Circuit Court pursuant to WI Statutes 125.12(2)(D).

SECTION 4: Criteria for Denial

The Chief of Police, or designee, shall provide a review of the criminal history of the applicant, and refer any of the following to the Public Safety Committee for further review and possible recommendation for denial. Due to the discretionary nature of the alcohol beverage license process, it is not possible to state every circumstance that may result in denial of a license application and what circumstances will result in approval of a license application. However, it is possible to enumerate what the PSC will consider in making its recommendation and what circumstances are more likely to result in a denial of a license application. It is also important to note denying an operator's license does not prohibit the employee from serving/selling alcohol; however, it does require that they serve/sell with a licensed operator on the premise.

Guideline 1: 11-74 (c) (1): Arrest and conviction record of the applicant, subject to the limitations imposed by Wis. Stats. §§ 111.321, 111.322, and 111.335, and Wis. Stats. § 125.12(1)(b).

- a) Convictions of two or more misdemeanor crimes in a five year period preceding the date of application.

- b) Conviction of one misdemeanor crime in combination with four ordinance violations egregious traffic violations of public safety concern in the five year period preceding the date of application.

Guideline 2: 11-74 (c) (2): If a licensee is convicted of an offense substantially related to the licensed activity.

Provided the circumstances of the offense substantially relate to the circumstances of the job or licensed activity, any person who has been convicted of or has a current charge pending, for (1) or more offenses within the last five (5) years or for two (2) or more offenses, arising out of separate incidents, within the last ten (10) years in the following subcategories, does not qualify for an operator's license:

- (a) Violent crimes against the person of another, including but not limited to battery, disorderly conduct, sexual assault, injury by negligent use of a vehicle, intimidation of victim or witness.
- (b) Crimes involving cooperation (or lack thereof) with law enforcement officials, including but not limited to, resisting or obstructing a police officer, bribery of public officers/employees, eluding police, bail jumping, hit and run, perjury, or acts/threats of terrorism.
- (c) Manufacturing, distributing, delivering a controlled substance or a controlled substance analog; maintaining a drug trafficking place; possessing with intent to manufacture, distribute, or deliver a controlled substance or a controlled substance analog. Sec. 111.335(1)(cs), Wis. Stats.

Guideline 3: 11-74 (c) (3): An application may be denied based upon the applicant's arrest and conviction record if the applicant has been convicted of a felony (unless duly pardoned) or if the applicant has habitually been a law offender.

Provided the circumstances substantially relate to the circumstances of the job, any person who has been convicted of or has a current charge pending, for two (2) or more offenses, arising out of separate incidents, within the last five (5) years immediately preceding the license application in the following subcategories does not qualify for an operator's license:

- (a) Alcohol beverage offenses (under Wis. Stat. Ch. 125 or McFarland Ordinance Ch. 11 - excluding administrative violations such as "failure to post license under glass").
- (b) Operating a motor vehicle with a prohibited alcohol concentration (PAC) in excess of .08% by weight.
- (c) Open intoxicants in public places or in a motor vehicle.

- (d) Possessing a controlled substance, controlled substance analog without a valid prescription, or possessing drug paraphernalia.
- (e) Operating a motor vehicle while under the influence of intoxicants or drugs.
- (f) Disorderly conduct, criminal damage to property, solicitation of prostitution or other prostitution related offenses, wherein the offense involves an incident at a place that is, or should have been licensed under Wis. Stat. Ch. 125.

Additionally, because a license is a privilege, the issuance of which is a right granted solely to the Village Board, the Village Board reserves the right to consider the severity, and facts and circumstances of the offense when making the determination to grant, deny or not renew a license. Further, the Village Board, at its discretion, may, based upon an arrest or conviction record of two or more offenses that are substantially related to the licensed activity within the five years immediately preceding, act to suspend such license for a period of one year or more.

Section 5: Public Safety Committee Review of Applications.

The Public Safety Committee shall be responsible for conducting further review of operator's license applications that have criteria from Section 4 as recommended for denial. The committee shall be expected to thoroughly and conscientiously review license applications and consistently apply pertinent laws and ordinances.

The Public Safety Committee may recommend approval of an operator's license application if the applicant presents the PSC with substantial evidence in the form of credible documentation of rehabilitation. Such evidence could include letters of recommendation from Alcohol and Other Drug ("AODA") counselors, probation agents, or other relevant service providers, other professional counselors, certificates and/or letters confirming satisfactory completion of an AODA or other relevant counseling program. Any such letters shall be on the letterhead of the agency offering the recommendation in order for the letter to be considered credible evidence of rehabilitation.

Pursuant to Wis. Stats. § 111.335(4)(d), competent evidence of rehabilitation and fitness to perform the licensed activity may be established by production of any of the following:

- (a) The individual's most recent certified copy of a federal department of defense form DD-214 showing the person's honorable discharge, or separation under honorable conditions, from the U.S. armed forces for military service rendered following conviction for any offense that would otherwise disqualify the individual from the license sought, except that the discharge form is not competent evidence of sufficient rehabilitation and fitness to perform the licensed activity if the individual was convicted of any misdemeanor or felony subsequent to the date of the honorable discharge or separation from military service.
- (b) A copy of the local, state, or federal release document; and either a copy of the relevant department of corrections document showing completion of probation, extended supervision, or parole; or other evidence that at least one year has elapsed since release

from any local, state, or federal correctional institution without subsequent conviction of a crime along with evidence showing compliance with all terms and conditions of probation, extended supervision, or parole.

In addition to the documentary evidence that may be provided above to show sufficient rehabilitation and fitness to perform the licensed activity, the Committee shall consider any of the following evidence presented by the applicant:

- (a) Evidence of the nature and seriousness of any offense of which he or she was convicted.
- (b) Evidence of all circumstances relative to the offense, including mitigating circumstances or social conditions surrounding the commission of the offense.
- (c) The age of the individual at the time the offense was committed.
- (d) The length of time that has elapsed since the offense was committed.
- (e) Letters of reference by persons who have been in contact with the individual since the applicant's release from any local, state, or federal correctional institution.
- (f) All other relevant evidence of rehabilitation and present fitness presented.

The Committee shall decide how much weight and credibility to assign to any evidence of rehabilitation, including but not limited to, whether a record is certified, whether evidence has been corroborated or verified, documentary proof of completion of any counseling or other relevant treatment, and the credibility of statements by the applicant or any witness. In determining the credibility of any statement made by the applicant or any witness, the Committee should consider, among other things, the reasonableness of the statement, possible motives for providing false statements or withholding information, the applicant or witness's conduct and demeanor, the clearness or lack of clearness of the statement, and the cooperation of the applicant or witness in answering any questions posed by the Committee or Village Staff.

For license renewals, a previous determination by the Committee that an applicant has been rehabilitated from certain offenses carries forward; however, these offenses may be re-considered if the applicant has also committed a new offense substantially related to the licensed activity during the current license period.

The Committee shall state reasons for approval or denial for the record.

Possible outcomes include but are not limited to:

1. Recommend approval of the license based on the applicant providing credible evidence of rehabilitation
2. Recommend conditional approval of the license based on the applicant providing substantial, credible evidence of rehabilitation with the following conditions:

- a. There be no more subsequent substantially related offenses for the remainder of the licensing period.
 - b. The applicant be required to pay \$15 dollars, to submit to quarterly background checks to ensure compliance.
3. Recommend application be tabled for a period of XX days. Committee will re-review application at that time. Applicant should be prepared to provide substantial evidence of rehabilitation.
4. Recommend application be denied based on violation of guideline (insert relevant guideline and corresponding ordinance reference).
5. If the applicant fails to appear: recommend the application be placed on file without prejudice (meaning the application can be brought back at any time before the expiration of the license period)



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 24, 2020

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Jim Hessling, Public Works Director

AGENDA ITEM: Discussion and action regarding on Resolution 2020-21:A Resolution authorizing the submittal of the Compliance Maintenance Annual Report for 2019

PREVIOUS ACTION:

This report was reviewed and accepted at the August 18, 2020 Public Utilities meeting.

ISSUE SUMMARY:

The 2019 CMAR (Compliance Maintenance Annual Report) is an annual DNR report that indicates the health of the sewer utility in the area of maintenance and its equipment replacement fund. We are required to submit this report on an annual basis.

The utility has again received the highest grade possible of an "A" in both the financial and collection system sections.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. FYE 2019 CMAR with out resolution info
2. 2019-21Resolution accepting the CMAR

Compliance Maintenance Annual Report

Mcfarland Village

Last Updated: Reporting For:
8/6/2020 **2019**

Financial Management

1. Provider of Financial Information Name: Matt Schuenke Telephone: 608-838-3153 (XXX) XXX-XXXX E-Mail Address (optional):		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) ☐ ☐ ○ No (40 points) If No, please explain: 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2020 ● 0-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A (private facility) 2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2020 ● 1-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A If N/A, please explain: 3.2 Equipment Replacement Fund Activity 3.2.1 Ending Balance Reported on Last Year's CMAR 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) 3.2.3 Adjusted January 1st Beginning Balance 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		\$ 397,192.00 \$ 0.00 \$ 397,192.00 \$ 53,140.00

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 450,332.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 10,000.00

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Upgrade to Lift Station #2	800,000	2023
2	East side sewer interceptor project	1,140,000	2021
3	Exchange Street sewer rehabilitation	1,265,500	2024

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 5

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	4,808	133
February	5,119	125
March	5,513	79
April	4,984	34
May	4,937	13
June	4,346	3
July	3,876	3
August	3,792	3
September	3,591	4
October	4,207	13
November	3,693	91
December	3,926	114
Total	52,792	615
Average	4,399	51

6.1.2 Comments:

These numbers are for our lift station #5 and include all gas consumed, whether it be for heating or running the back up generator.

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment	
6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?	
Possible solar and Green Tier goals, possible VFD/soft start motors, high efficiency pumps, LED lighting.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Clean and televise approximately 1/3 of our system per year.

Did you accomplish them?

- ☐ Yes
- ☒ No

If No, explain:

We did not accomplish this goal as we were very short staffed in 2019.

☒ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☐ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Village Ordinance Chapter 47, Article III - Sanitary Sewer System 47

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2014-01-24

Does your sewer use ordinance or other legally binding document address the following:

- ☐ Private property inflow and infiltration
- ☐ New sewer and building sewer design, construction, installation, testing and inspection
- ☐ Rehabilitated sewer and lift station installation, testing and inspection
- ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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☒ A description of routine operation and maintenance activities (see question 2 below) ☐ Capacity assessment program ☐ Basement back assessment and correction ☒ Regular O&M training ☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐ What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property? ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements ☒ Construction, Inspection, and Testing ☐ Others: ☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐ Does your emergency response capability include: ☒ Responsible personnel communication procedures ☒ Response order, timing and clean-up ☒ Public notification protocols ☒ Training ☐ Emergency operation protocols and implementation procedures ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐ ☐ Special Studies Last Year (check only those that apply): ☐ Infiltration/Inflow (I/I) Analysis ☐ Sewer System Evaluation Survey (SSES) ☐ Sewer Evaluation and Capacity Management Plan (SECAP) ☐ Lift Station Evaluation Report ☒ Others: Planning for growth and the impact on our system.	0																																	
2. Operation and Maintenance 2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained. <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Cleaning</td> <td style="width: 20%; text-align: center; border: 1px solid black;">2.8</td> <td style="width: 50%;">% of system/year</td> </tr> <tr> <td>Root removal</td> <td style="text-align: center; border: 1px solid black;">2.8</td> <td>% of system/year</td> </tr> <tr> <td>Flow monitoring</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Smoke testing</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Sewer line televising</td> <td style="text-align: center; border: 1px solid black;">2.8</td> <td>% of system/year</td> </tr> <tr> <td>Manhole inspections</td> <td style="text-align: center; border: 1px solid black;">5.4</td> <td>% of system/year</td> </tr> <tr> <td>Lift station O&M</td> <td style="text-align: center; border: 1px solid black;">4.8</td> <td># per L.S./year</td> </tr> <tr> <td>Manhole rehabilitation</td> <td style="text-align: center; border: 1px solid black;">3.2</td> <td>% of manholes rehabbed</td> </tr> <tr> <td>Mainline rehabilitation</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of sewer lines rehabbed</td> </tr> <tr> <td>Private sewer inspections</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Private sewer I/I removal</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of private services</td> </tr> </table>		Cleaning	2.8	% of system/year	Root removal	2.8	% of system/year	Flow monitoring	0	% of system/year	Smoke testing	0	% of system/year	Sewer line televising	2.8	% of system/year	Manhole inspections	5.4	% of system/year	Lift station O&M	4.8	# per L.S./year	Manhole rehabilitation	3.2	% of manholes rehabbed	Mainline rehabilitation	0	% of sewer lines rehabbed	Private sewer inspections	0	% of system/year	Private sewer I/I removal	0	% of private services
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River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

46.38	Total actual amount of precipitation last year in inches
36	Annual average precipitation (for your location)
37.4	Miles of sanitary sewer
5	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
1	Number of basement backup occurrences
4	Number of complaints
.786	Average daily flow in MGD (if available)
	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.03	Basement backups (number/sewer mile)
0.11	Complaints (number/sewer mile)
0.0	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

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5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: None 5.4 What is being done to address infiltration/inflow in your collection system? Monitor flows and equipment operation to identify any problems and then correct, or plan to correct the problem.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Village of McFarland - Public Utilities committee

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

RESOLUTION 2020-21

A RESOLUTION AUTHORIZING SUBMITTAL OF THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR 2019

WHEREAS, the McFarland Board of Trustees has received and reviewed the Compliance Maintenance Annual Report (CMAR) for 2019; and

WHEREAS, The Village Board of Trustees is pleased to acknowledge the “A” letter grade achieved by the McFarland Sewer Utility on both the Financial Management and Collection Systems portions of the CMAR; and

WHEREAS, The Village Board of Trustees will consider optional actions in the future that would further improve the future performance of the McFarland Sewer Utility;

NOW THEREFORE, BE IT RESOLVED that the Village of McFarland Board of Trustees accepts the CMAR for 2019 and authorizes its submission to the Wisconsin Department of Natural Resources.

The above and foregoing Resolution was duly adopted by the McFarland Board of Trustees at a regular meeting held this 24th day of August, 2020.

VILLAGE OF MCFARLAND:

By: _____
Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger
Village Clerk/Treasurer

RESOLUTION # 2020-21	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington- Clow- Czebotar- Flaherty-	Kryzenske- Rupert- Utter-
VOTING RESULTS	
Motion Carried	
Motion Defeated:	



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 24, 2020

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Sayer Larson, Parks Superintendent, Jim Hessling, Public Works Director

AGENDA ITEM: Discussion and action regarding street tree planting proposals for 2020.

PREVIOUS ACTION:

This item was introduced at the June 9, 2020 Public Works committee meeting with a recommendation to send on the Village Board.

The Village Board approved the letting of the proposal at their June 22, 2020 meeting.

The Public Works committee reviewed and approved the proposal from Srb's trees at their August 11, 2020 meeting.

ISSUE SUMMARY:

As part of our annual tree planting program, we once again asked for proposals on purchasing street trees along with their installation. The intent when the proposal was set up was to be such so that we can vary the quantity of trees needed so we do not overspend the budget.

We solicited four proposals and of those four, we received three proposals back from vendors. Of those three, only one submitted all of the requested information. The preferred and recommended vendor, Srb Trees was not the lowest in price, although their proposal was complete.

We will be notifying residents that we will be planting a tree, or trees, along their frontage. As part of this letter, we will evaluate tree locations if the resident requests it. Residents will not be able to select the species of tree to be planted.

FINANCIAL/BUDGET IMPACT:

There are funds in the budget to cover a portion of this purchase.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:



None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. 2020 Tree Specs & RFP form
2. Bid review for proposals for 2020 tree planting

**BID & SPECIFICATIONS FOR
Village of McFarland, Wisconsin**

PROJECT: 2020 Street Tree Planting

OWNER: Village of McFarland
5915 Milwaukee St. P.O. Box 110
McFarland, WI 53518-0110

CONTACT: Jim Hessling, Director of Public Works (608) 838-7287
Sayer Larson, Parks Superintendent (608) 838-7287

Bids will be accepted by **mail or electronically only** until 3:00 P.M. local time Thursday July 30, 2020.

Physical address: Village of McFarland
5915 Milwaukee Street
McFarland, WI 53558-0110
Attn: 2020 Tree Bids

E-mail address: public.works@mcfarland.wi.us
5915 Milwaukee Street
McFarland, WI 53558-0110
Subject line: 2020 Tree Bids

The village is not responsible for any submitted bids that do arrive to us, whatever the reason may be.

QUALIFICATIONS:

Bidders shall provide example of one to three (1-3) prior projects (similar in scope and scale) along with references as part of the bid.

RIGHTS RESERVED:

The Village of McFarland reserves the right to reject any and all bids, for whatever reason, and to waive any informalities in bids or in the bid process. No Bidder may withdraw a bid within 60 days after the actual date of the opening of the bids.

Intent of Specifications

The attached specifications and instructions are intended for bid of plant materials and installation in quantities and species as listed. Quantities may vary subject to funding. Please note the following;

- The exact planting locations will be provided by the Village and/ or Village's representative.
- Furnishing plant materials and installation of material shall conform to the dates as detailed per the specifications.
- No substitutions in sizing, container type or species/cultivar are allowed without prior written approval from the Village and/or Village's representative.

Site Inspection

It is recommended that all bidders become familiar with existing field conditions and planting sites prior to preparing the bid.

Guarantee

All plant material and plantings shall be guaranteed for one (1) year after planting. This is a one-time replacement for each tree. Planting stock will be maintained and watered during this year by residents and Village staff. Contractor shall conduct a site walk through and review with the Village staff upon completion of planting, a minimum of one (1) additional walk-through during the first planting season and one final walk through prior to the end of the guarantee. All failed plant material shall be replaced as soon as possible as mutually agreed upon date.

Supervision

The Village of McFarland and representative shall inspect and approve all plant material and installation and may provide a full-time inspection of the work on site. Should any dispute arise with regard to quality of material and workmanship as detailed in the specifications, both parties will work jointly to resolve the issue(s), but the final decision shall rest entirely with the Village.

Any plant material not meeting quality and specifications shall be returned immediately.

Labor, Equipment, Permits, Etc.

Contractor shall furnish at their own cost and expense all transportation, labor, materials, and equipment needed to perform the work in the highest quality manner possible according to the specifications. The contractor shall have a competent foreman/ supervisor on-site the entire duration of the project. All project work shall be completed in accordance to the specifications, local and state codes. All permits and approval costs shall be borne by the contractor.

Pre-Planting Conference

The selected contractor shall arrange a meeting with the Village's representative prior to the start of the planting project. This meeting will provide a review of all aspects of the program and ensure that all requirements, specifications and the project schedule are understood. Planting locations will be determined by the Village prior to work.

Utilities Coordination

The contractor shall be responsible for contacting and notifying local utilities (digger's hotline) as to the area of work and timing of the work. Village shall mark all proposed tree locations prior to contacting digger's hotline. Contractor shall notify the Village's representative of any conflicting planting location. In the case of location conflicts, the Village's representative will work with the contractor to propose a mutually agreed upon location for the planting.

Observation of Applicable Laws

The awarded contractor shall observe and comply with all state and local laws and ordinances or regulations which in any manner affect the conduct of this work. Contractor shall indemnify and hold harmless the Village of McFarland, its representative and all of its officers, agents and employees against any and all claims for any material other liability arising from or based upon the conduct of work or violations of any law, ordinance, regulation, or order, whether by contractor or contractor's employees.

Prior Project Work

Contractor shall provide example of 1-3 prior projects (similar in scope and scale) along with references as part of the bid.

Insurance Requirements

Contractor is to carry their own Liability, Auto and Worker's Compensation Insurance. The Contractor is to furnish a copy of insurance of at least \$1,000,000.00 protection, to the Village, against any accident claims that may be made by the owners and or employees of said Contractor prior to starting. Contractor must show proof of insurance as part of the bid.

Scope of Work

The contract award includes plant material and installation of the specified number of trees as listed by species, cultivar and size. Installation includes digging and preparing the planting hole, setting the specified tree, back-filling with appropriate material, restoration of the planting area, mulching, staking (as required) and initial watering. In addition, the contractor shall place and fill irrigation bags as provided by the Village. All work must be performed in accordance the following specifications.

1. All plants shall be premium grade stock, regionally grown in planting zones 4 or 5A. Caliper size is determined at 6" above the root flare. Heights are determined by distance from top of root flare to top of branches.
2. All planting stock shall have well-formed, typical uniform branching, free of disease, insects and mechanical injury, with a well-developed root system, straight trunk and defined leader.
3. Trees shall be furnished as specified by size, root type, species and cultivar.
4. All trees shall conform to American Nursery Standard for Nursery Stock (ANSI Z60.1-2004).
5. All plants shall be tagged securely, identifying species, size and grower.
6. Plants shall be protected properly from weather and handling during transit.
7. All prices shall include deliver to the planting sites and installation as described in the scope of work.
8. All bare root plantings shall be staked.
9. Village staff or representative may reject any trees or work that does not meet specifications.
10. Village staff and representative must be notified at least three (3) days prior to arrival of materials by to arrange inspection of plant material at delivery.
11. The contractor shall provide as-built plans detailing location and plant species no more than 30 days after completion.
12. **All work shall be completed prior to November 1, 2020.**

Planting Specifications

1. Terrace planting locations will be marked with paint and stake by Village. Contractor will be provided an address and species list and will be responsible for planting the proper species at the listed address.
2. Sod shall be removed from the planting site and not used to refill the hole. Each hole shall be dug to match the root depth of the tree. Additional loose soil shall be then placed on the root system in a manner that will eliminate voids and air pockets. Any additional topsoil needed to fill the tree pits shall be furnished by the contractor.
3. All debris shall be removed from planting sites and disposed of properly.
4. All planting hole shall be dug a minimum of 6" wider than the farthest extending root. Trees shall be centered in each hole. If an auger is used, holes shall be cleaned out by hand to accommodate root structures. Prune damaged roots. The tree shall be planted so the soil is "dished" to facilitate watering. All bare root stock must stay moist from nursery to the time of planting and shall be wrapped in wet straw and plastic. Roots shall be dipped in or treated with a root stimulator one day prior to planting. Bare root

plants shall be backfilled halfway and watered with approximately 5 gallons of water to compact the soil and remove air pockets. Continue backfilling until planted at proper depth and water again with 3-5 gallons of water.

5. All trees shall be planted where the root flare meets the soil grade of the site. If root flare is not found on balled and burlapped tree, contractor shall remove excess soil to expose the root flare at the proper depth. Trees not planted at the proper depth shall be rejected.
6. Any minor damage to branches or root system shall be pruned and clean as instructed by the Village.
7. All trees shall be mulched with 3-4" of double shredded hardwood mulch. "Mulch rings" shall be a 3-4' diameter or at least 6" past disturbed grade, whichever is greater. Mulch shall be "dish" shaped to help facilitate watering. No mulch shall be placed on the trunk.
8. Contractor shall be responsible for initial watering and placement and filling of irrigation bags as provided by the Village.
9. All bare root trees shall be staked with 2" square Oak posts, furnished by the contractor. Trees shall be firmly cross-tied to the stakes with nylon webbing. The Village may identify additional trees to be staked as needed. Contractor to provide written pricing for additional staking of trees at the time the bid is submitted.
10. All balled & burlapped trees shall be set properly in the planting pit and arranged to sit properly. Binding cord shall then be cut and removed. Wire cage shall be removed or pulled back from the top 1/3 of the ball and burlap in this area shall be removed.
11. Container grown trees shall have the pots removed and roots sliced vertically.
12. Contractor shall follow instructions for grow bags as provided by the grower.

Published by the authority of:

Matt Schuenke

Village Administrator

Plant Schedule

McFarland 2020 Plant Schedule

Example					
Variety	Species	Size	Qty	Price each (installed)	Sub Total
American Redbud	Cercis canadensis	1 1/2" B&B	7	123.45	\$864.15
Patriot Elm	Ulmus 'Patriot'	1 1/2" B&B	9	678.9	\$6,110.10
Ginkgo	Ginkgo biloba 'Autumn Gold'	1 1/2" B&B	2	456.78	\$913.56
		Total	18		
Grand Total					\$7,887.81

Variety	Species	Size	Qty	Price each (installed)	Sub Total
Bur Oak	Quercus macrocarpa	1½ inch B&B	30		
Autumn Blaze Maple	Acer x freemanii	1½ inch B&B	12		
Red Sunset Maple	Acer rubrum 'Franksred'	1½ inch B&B	12		
American Redbud	Cercis canadensis	1½ inch B&B	15		
Winter King Hawthorne	Crataegus viridis 'Winter King'	1½ inch B&B	12		
Ginkgo	Ginkgo biloba 'Autumn Gold'	1½ inch B&B	12		
Ohio Buckeye	Aesculus glabra	1½ inch B&B	25		
Common Hackberry	Celtis occidentalis	1½ inch B&B	12		
Patriot Elm	Ulmus 'Patriot'	1½ inch B&B	15		
Redmond Linden	Tilia americana 'Redmond'	1½ inch B&B	12		
Skyline Honey Locust	Gleditsia triacanthos 'Skycole'	1½ inch B&B	12		
Norhtern Red Oak	Quercus rubra	1½ inch B&B	15		
Cherry - Chokecherry	Prunus virginiana 'Chokecherry'	1½ inch B&B	15		
Grand Total					

**THE VILLAGE RESERVES THE RIGHT TO CHANGE
QUANTITIES AND OMIT SPECIES AS DESIRED
OR NEEDED.**

Tree Planting Proposals for 2020

Company	City	Average Cost per Tree Installed	Notes	Proposal
Barnes, Inc.	Madison, WI	\$ 498.36	Highest bid, no references or proof of insurance provided	\$ 99,173
McKay Nursery Co.	Waterloo, WI	\$ 266.07	Lowest bid, one reference and no proof of insurance, did not meet tree specifications	\$ 52,948
Srb's Trees, Inc.	Sun Prairie, WI	\$ 269.89	Provided four references and proof of insurance. No changes to specifications and prior work for the Village.	\$ 53,708

Apparent low bidder is McKay Nursery

Lowest bid meeting specifications is Srb's



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 24, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action to consider acceptance of the proposed action plan to address the 2020-2021 McFarland Strategic Plan Annex as Village Board goals and objectives for the coming year.

PREVIOUS ACTION:

The Village Board has held retreat meetings on June 29th, June 30th, and August 20th this year to work on preparing the goals and objectives contained within this plan annex.

ISSUE SUMMARY:

Enclosed please find the updated Goals and Objectives for the coming year with associated Action Plan referred to as the 2020-2021 McFarland Strategic Plan Annex. This is updated following our last retreat held on August 20th. This is a link to when the Strategic Plan was adopted earlier this year to the current condition outlining our priorities for the next year. As such, the document is prepared using the same Goals established within the Strategic Plan as well as the same Strategies. The Action Plan carries over also many of the same characteristics from the Strategic Plan but is more specific in places of need whereby opportunities have now been identified. The Action Plan further defines cost, timeline, and assignment for the different items. Two nuances to what's presented here:

The Green/Yellow/Red coloring is meant to highlight priorities for the coming year in a similar fashion on how the Strategic Plan was established. Green means that this is something we intend to work on and complete within the next year. Yellow remains something that is likely ongoing and may span more than 1 year depending on its applicability. Red is something that while this is a goal that we wish to accomplish within the next 10 years, in the next year its not a priority to address at the present. This gives the Board flexibility to put everything out there that the Strategic Plan may have called for but highlight what it intends to prioritize in the coming year while recognizing there are other things out there also that need to be done. An example of this is Goal A. The priority for the coming year is to prepare our plan in accordance with the strategies identified and to accomplish that we follow the action plan suggested. Actual construction of that plan then is in the red, and while its out there on the horizon its not something that can be completed as of yet.

We have already gone through this document in its totality and comments from the last meeting



have been addressed within the enclosed draft. This is scheduled for final board review and if agreeable then acceptance to complete the process.

FINANCIAL/BUDGET IMPACT:

Cost implications where applicable are included within the document.

VILLAGE PLAN REFERENCE:

Most of this is based on the Strategic Plan 2020-2030 and updated to address more specific elements. The full Strategic Plan can be found [by clicking on this link](#).

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for discussion and action to consider acceptance as presented.

ATTACHMENTS:

1. 2020-2021 McFarland Strategic Plan Annex 08212020 mgs

2020/2021 - McFarland Strategic Plan Annex

Village Board Goals, Objectives, and Action Plan

All goals should be consistent with the Village Mission statement and vision statement.

A. Goal: Develop a multi-generational community center to serve seniors, youth, and families.

Strategies (i.e. - Objectives)

- (1) Assess future community/senior center(s) space needs and design features and address indoor and outdoor activities and planned expansion areas.
- (2) Identify and engage a broad spectrum of residents, including seniors, youth, adults, and community partners in all aspects of the community center planning process.
- (3) Identify operational issues, challenges, and fiscal impacts associated with the development and construction of a community center.

Action Steps:	Cost	Timeline	Assignment
i. Review former Facilities Master Plan and prepare further definition as to the development of a Community Center.	N/A	September 2020	Administrator Municipal Center Depts Village Board
ii. Create RFP to hire consultant for plan and design utilizing established definition.	N/A	November 2020	Administrator
iii. RFP Scope of Services will address items (1) - (3) above.	N/A	November 2020	Administrator
iv. Consider committee/group representation for review and input.	N/A	December 2020	Administrator Village Board
v. Solicit proposals and select consultant.	\$50,000	February 2021	Administrator Municipal Center Depts
vi. Draft and prepare plan for VB to consider acceptance to move to design.	N/A	December 2021	Administrator Municipal Center Depts
vii. Evaluate programming concepts created within the facility as they relate to School District Recreation Department.	N/A	Duration	Administrator
viii. Study financial impact including borrowing, fund balance, and other sources/uses.	\$2,500	Duration	Administrator Municipal Center Depts

- (4) Build the community/senior center.

Action Steps:	Cost	Timeline	Assignment
i. Complete Design	\$300,000	March 2022	Administrator
ii. Bid Project/Hire Contractor	\$25,000	April 2022	Administrator
iii. Construct Facility	\$5,000,000	May 2022	Administrator

2020/2021 - McFarland Strategic Plan Annex

Village Board Goals, Objectives, and Action Plan

B. Goal: Plan for and align physical facilities and open space to support future service delivery, quality of life and infrastructure needs.

Strategies (i.e. - Objectives)

- (1) Plan, design, and construct a standalone public safety facility for fire, EMS, police, and court services.

Action Steps:	Cost	Timeline	Assignment
i. RFP to hire firm to plan, design, and bid facility.	N/A	December 2019	Administrator
ii. Solicit proposals and select consultant.	N/A	February 2020	Administrator Fire & Rescue Police
iii. Study financial impact, operating and capital included.	\$2,500	October 2020	Administrator
iv. Develop Plan - Phase 1	\$132,000	October 2020	Administrator
v. Complete Design - Phase 2	\$406,000	April 2021	Fire & Rescue Municipal Court
vi. Bid Project - Phase 3	\$22,000	May 2021	Police
vii. Proceed to construction following award of contract.	\$16,300,000	June 2021	Administrator

- (2) Improve current Village facilities, including maintenance enhancements, and identify new systems to promote sustainability.

- (3) Develop a long-range Facilities and Infrastructure Master Plan to support future growth with an implementation schedule and funding plan to address construction and maintenance costs.

Action Steps:	Cost	Timeline	Assignment
i. Develop and Advance new Technology through GIS	\$15,000	March 2021	Community Development Public Works
ii. Complete Sustainability Plan	\$25,000	May 2021	Community Development
iii. Design/Build parking lot to support Brandt Park and Lower Yahara River Trail.	\$200k	June 2021	Public Works
iv. Develop plan for digital archiving project, building recommendations into future budget(s).	TBD	September 2021	Administration
v. Develop Inventory and Improvement Needs of All Village Facilities, Infrastructure	TBD	December 2021	Public Works
vi. Update 5 Year CIP for Improvement Needs of All Village Facilities, Infrastructure	TBD	December 2021	Administrator Public Works

2020/2021 - McFarland Strategic Plan Annex

Village Board Goals, Objectives, and Action Plan

B. Goal: Plan for and align physical facilities and open space to support future service delivery, quality of life and infrastructure needs (CONTINUED).			
Strategies (i.e. - Objectives)			
(4) Develop a central Village plaza to connect the Library with the planned community/senior center.			
<u>Action Steps:</u>	<u>Cost</u>	<u>Timeline</u>	<u>Assignment</u>
i. Develop Plan - Phase 1	\$25,000	2023	Library Municipal Center Depts
ii. Complete Design/Bid - Phase 2	\$100,000	2024	Public Works
iii. Construct Project - Phase 3	\$1,000,000	2025	Public Works
(5) Partner with the Library Board to plan for and support future library facility improvements.			
<u>Action Steps:</u>	<u>Cost</u>	<u>Timeline</u>	<u>Assignment</u>
i. Collaborate with Library Board on their space needs planning.	None	March 2021	Administrator Library
ii. Integrate Library space needs planning into Community Center planning.	None	September 2021	Administrator Library
iii. Build proposed Library improvements into CIP.	None	December 2021	Administrator Library
iv. Discussion as it relates to the collaboration, integration of programming where applicable within future facility development.	None	December 2021	Administrator Library

2020/2021 - McFarland Strategic Plan Annex

Village Board Goals, Objectives, and Action Plan

C. Goal: Promote responsible growth, increase economic development, and retain existing businesses.

Strategies (i.e. - Objectives)

- (1) Enhance commercial and retail uses in the downtown area.
- (2) Improve the mix of commercial development along Highway 51.
- (3) Develop incentives for business growth, such as incubator programs and tax increment financing districts (TIF) districts.
- (4) Identify areas for expanding commercial and industrial development.
- (5) Improve business retention and recruitment efforts.

Action Steps:	Cost	Timeline	Assignment
i. Conduct Affordable Housing Study, Gap Analysis.	\$25,000	June 2021	Community Development
ii. Develop TID #6 Project Plan as TID #3 Overlay.	\$25,000	October 2021	Community Development
iii. Establish new Downtown redevelopment plan.	\$50,000	December 2021	Community Development
iv. Conduct update to East Side Neighborhood Growth Plan commercial development feasibility including all newly annexed properties.	\$50,000	December 2021	Community Development
v. Consider Department staffing and resource allocation to assist planning, zoning, GIS, sustainability, and other core services.	TBD	Duration	Administrator Community Development
vi. Evaluate code revisions as they impact diversity, zoning, and commercial uses.	TBD	Duration	Community Development
vii. Consider property acquisition where appropriate.	Case by Case	Duration	Administrator

- (6) Promote Village history and heritage using statues, murals, music, special programming, etc.

- (7) Create a public art program that enriches the community and enhances the local quality of life.

Action Steps:	Cost	Timeline	Assignment
i. Consult with local historians and artists to plan for mural on Well #1.	N/A	June 2021	Administrator
ii. Partner with local groups on implementaton of historical mural.	\$5,000	September 2021	Administrator
iii. Consult public, groups, and artists to plan for public art at "Conversation Corner"	N/A	December 2021	Administrator
iv. Develop Public Art Inventory and archive through digital story boards.	TBD	Duration	Administrator Community Development
v. Partner with Historical Society to creat Original Programming about local history.	N/A	Duration	Comm & Tech

2020/2021 - McFarland Strategic Plan Annex

Village Board Goals, Objectives, and Action Plan

D. Goal: Improve the safety and well being of Village residents, businesses, and visitors.

Strategies (i.e. - Objectives)

- (1) Evaluate staffing models and organization structure to meet future public safety service delivery needs.

Action Steps:	Cost	Timeline	Assignment
i. Study the future inclusion of a multi-disciplinary Case Manager within the Village to assist Police, Fire/Rescue, and Senior Outreach in alternative emergency response and followup.	N/A	June 2021	Administrator Fire and Rescue Police Senior Outreach
ii. Review and consider recommendations from the Public Safety Analysis.	Case by Case	Duration	Fire and Rescue Police
iii. Intergovernmental cooperation between like Departments.	TBD	Duration	Fire and Rescue Police
iv. Create long term staffing plans, identify efficiencies.	TBD	Duration	Fire and Rescue Police

- (2) Prioritize community-based policing practices and identify areas for extended outreach and program development.

Action Steps:	Cost	Timeline	Assignment
i. Review policies and procedures on use of force and align with allowable best practices.	\$5,000	Duration	Police
ii. Research, advise, develop, train, etc. on Community Based policing best practices	TBD	Duration	Police
iii. Utilization of Community Restorative Court (CRC).	None	Duration	Police

- (3) Enhance pedestrian safety for walkers and bicyclists throughout the community, including areas of Highway 51 that go through the Village.

Action Steps:	Cost	Timeline	Assignment
i. Identify and pursue off-road pedestrian improvements.	\$200,000	June 2021	Public Works
ii. Review opportunities for pedestrian safety enhancements.	\$25,000	September 2021	Police
iii. Work with WisDOT on Environmental Document for USH 51.	TBD	Duration	Administrator Public Works

2020/2021 - McFarland Strategic Plan Annex

Village Board Goals, Objectives, and Action Plan

D. Goal: Improve the safety and well being of Village residents, businesses, and visitors (CONTINUED).

Strategies (i.e. - Objectives)

(4) Promote the concept of a healthy community in an integrated way; from policy to planning and development.

Action Steps:	Cost	Timeline	Assignment
i. Creation of a Diversity and Inclusion Committee.	None	November 2020	Administrator
ii. Committee to assist Staff in implementation of Resolution #2020-14 Action Plan, consider also facilitator.	\$20,000	November 2021	Administrator
iii. Committee and Staff to prepare and publish annual report on these initiatives.	None	December 2021	Administrator
iv. Research best practices to integrate healthy living	TBD	2022	Community Development Senior Outreach
v. Document best practices most suited for Village.	TBD	2022	Community Development Senior Outreach
vi. Draft healthy community policies.	TBD	2022	Community Development Senior Outreach
vii. Train staff on best practices for health living.	TBD	2022	Community Development Senior Outreach

(5) Enhance Community communication and presence through the Communications Plan which includes the use of a broad range of electronic mediums to reach residents, businesses, and the general public alike.

Action Steps:	Cost	Timeline	Assignment
i. Upgrade and develop new website platform.	\$25,000	January 2021	Comm & Tech
ii. Develop new model for consolidating information for capital and development projects.	None	January 2021	Comm & Tech
iii. Create information GIS layers that depict interactive mapping for capital and development projects.	TBD	June 2021	Community Development
iv. Utilize Communications and Technology Committee to review performance of Communications Plan and market its ongoing use.	None	Duration	Comm & Tech

2020/2021 - McFarland Strategic Plan Annex

Village Board Goals, Objectives, and Action Plan

E. Goal: Improve Community connectivity along pedestrian and vehicular corridors.

Strategies (i.e. - Objectives)

- (1) Improve, maintain, and enhance bike/walking path connections throughout the Village and in cooperation with neighboring municipalities and government agencies.

Action Steps:	Cost	Timeline	Assignment
i. Study new amenities and improvements to support trail development, internal and external.	\$10,000	February 2021	Community Development Public Works
ii. Implement trail opportunities following study and plan, enhance trail signage.	\$100,000	October 2021	Public Works
iii. Maintain existing network as applicable.	Varies	Duration	Public Works

- (2) Partner with neighboring municipalities to provide all forms of public transportation within and outside of the Village.

Action Steps:	Cost	Timeline	Assignment
i. Collaborate with neighboring municipalities to extend public transportation.	TBD	September 2021	Administrator
ii. Develop cost sharing and fare models.	TBD	December 2021	Administrator
iii. Review Options with Board, Public, Staff.	\$25,000	December 2021	Administrator

- (3) Enhance and increase access to the lakefront and waterways.

Action Steps:	Cost	Timeline	Assignment
i. Study and evaluate the feasibility of water access within Lewis Park.	\$10,000	June 2021	Public Works
ii. Identify options to add access points.	None	Duration	Public Works
iii. Estimate Costs of increasing access points.	TBD	Duration	Public Works
iv. Review funding sources to add access points.	None	Duration	Public Works
v. Develop long range funding plan to add access points.	TBD	Duration	Public Works

2020/2021 - McFarland Strategic Plan Annex

Village Board Goals, Objectives, and Action Plan

F. Goal: Support the development of active and passive recreational amenities that appeal to all age groups and abilities.

Strategies (i.e. - Objectives)

- (1) Develop new and diverse park system amenities for indoor and outdoor use that are not currently offered in our Community.

Action Steps:	Cost	Timeline	Assignment
i. Plan, Design, and Construct Pickleball Court with supporting amenities as applicable.	\$300k-\$600k	May 2021	Public Works
ii. Design/Build Playground Improvements within aged or under utilized existing park.	\$50k-\$100k	July 2021	Public Works
iii. Review Opportunities for Public/Private Partnerships.	TBD	Duration	Administrator Public Works
iv. Conduct surveys and public input sessions where feasible.	Case by Case	Duration	Administrator Comm & Tech

- (2) Dedicate resources to enhance existing parks and green spaces throughout the Village.

Action Steps:	Cost	Timeline	Assignment
i. Create inventory of all active and passive uses on a park by park basis, create interactive web based platform.	None	March 2021	Comm & Tech Public Works
ii. Prepare annual maintenance plan to address current need and make recommendations on future needs.	None	June 2021	Public Works
iii. Collaborate to bring together funds and resources to enhance system.	Case by Case	September 2021	Public Works
iv. Generate budget requests to address higher maintenance priorities as funds are available.	Case by Case	September 2021	Public Works

- (3) Evaluate the costs and benefits of an outdoor aquatic facility, including construction and operation.

Action Steps:	Cost	Timeline	Assignment
i. Conduct public input session on planning level improvements.	None	October 2020	Administrator
ii. Evaluate options for finalizing a location.	None	November 2020	Administrator
iii. Work with Consultant to finish planning for outdoor aquatic improvements.	\$25,000	March 2021	Administrator
iv. Study capital/operating financial cost implications, economic impact, determine funding parameters, extent of referendum question if desired.	None	June 2021	Administrator

2020/2021 - McFarland Strategic Plan Annex

Village Board Goals, Objectives, and Action Plan

F. Goal: Support the development of active and passive recreational amenities that appeal to all age groups and abilities (CONTINUED).

Strategies (i.e. - Objectives)

(4) Partner with the School District to expand recreational opportunities for families.

Action Steps:	Cost	Timeline	Assignment
i. Evaluate feasibility for Village led recreational services.	TBD	Duration	Administrator
ii. Inventory existing public and private recreational opportunities.	None	Duration	Public Works
iii. Research additional recreational offerings for families.	None	Duration	Public Works
iv. Estimate costs for additional activities.	Case by Case	Duration	Administrator Public Works
v. Partner with the School District to jointly fund and offer additional offerings.	TBD	Duration	Administrator Public Works

(5) Develop individual park master plans that prioritize future developments, including a new Community Park.

Action Steps:	Cost	Timeline	Assignment
i. Complete Master Plan for Community Park including feasibility for domed athletic structure.	\$25,000	December 2020	Public Works
ii. Complete Master Plan for McFarland Park.	\$25,000	December 2020	Public Works
iii. Complete Master Plan for Special Needs Park.	\$27,000	December 2020	Public Works
iv. Consider master planning services for parks within the system.	Case by Case	Duration	Administrator Public Works
v. Build phased improvements from completed master plans into 5 year CIP.	None	Duration	Administrator Public Works

(6) Expand and develop programs to promote greater use of the lakefront, wetland conservancy, and waterways.

Action Steps:	Cost	Timeline	Assignment
i. Prepare plan for utilization of programmable space at McDaniel Park.	TBD	March 2021	Administrator
ii. Review and evaluate new programs that promote waterfront use within Village.	TBD	Duration	Public Works
iii. Review costs, and public/private partnerships for programs that promote waterfront.	TBD	Duration	Public Works



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 24, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and presentation regarding financial impacts on Village operations during COVID-19 Pandemic.

PREVIOUS ACTION:

The Village Board conducted its first financial review of this information at its meeting on May 11, 2020.

The Village Board conducted its second financial review of this information at its meeting on June 22, 2020.

The Village Board conducted its third financial review of this information at its meeting on July 27, 2020.

ISSUE SUMMARY:

Please find enclosed a memorandum reviewing our current financial situation related to the pandemic. This takes into account the financial reconciliation for July after we reviewed this same information last month for May. This attempt to provide some perspective on revenues, expenses, personnel, and reimbursement issues. We have a long way to go on this but this at least provides perspective as to where we are at today.

FINANCIAL/BUDGET IMPACT:

Information on the financial impact is contained within the memorandum.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for discussion.

ATTACHMENTS:

1. COVID19 Financial Impact Analysis Memorandum 08212020 mgs



Memorandum

To: Village Board of Trustees

From: Matthew G. Schuenke, Village Administrator *MGS*

Cc: Department Heads

Date: August 21, 2020

Re: COVID-19 Financial Impact Analysis – July Reconciliation Update

Executive Summary

At its meetings on May 11th, June 22nd, and July 27th the Village Board has reviewed the financial implications the pandemic has had on our organization thus far. We continue to monitor and evaluate the different facets of this event as it affects our financial operations. This memorandum is meant to again provide a similar data set to review trends within our operations. Our response to navigate the financial impacts of this pandemic will require consistent analysis and action over a long period of time.

Revenues

The following table depicts our revenue collections within the General and Utilities Fund over the last 5 years compared to the current year for the first six months of the year.

General Fund

Month	2015	2016	2017	2018	2019	2020
January	3,442,195	3,524,973	3,581,548	3,912,172	3,824,858	4,026,587
February	89,925	123,171	415,691	131,374	91,528	102,203
March	175,093	87,205	73,294	198,578	171,515	113,860
April	185,197	179,263	195,190	244,548	228,078	333,620
May	77,046	87,308	137,240	113,814	136,656	78,230
June	95,182	141,114	116,955	124,159	115,945	128,113
July	403,667	378,441	338,963	217,138	245,970	365,725
Total	4,468,306	4,521,475	4,858,881	4,941,783	4,814,550	5,148,338
Average	638,329	645,925	694,126	705,969	687,793	735,477

Overall, the bottom line suggests that our revenue for the year is on pace for its collections and exceeds the average at this point compared to previous years. The 5 year average revenue collection for July is \$316,836 which we are almost \$50k in excess of that average.

Revenue	% of Budget	Jan	Feb	Mar	Apr	May	June	July	2020 Avg	2019 Avg
Ambulance Fees	4.45%	26,193	17,948	31,572	34,669	26,287	17,554	17,413	24,519	21,127
Citations	1.59%	7,704	9,126	11,316	5,305	11,589	5,161	5,533	7,962	9,873
Interest	1.56%	13,804	6,438	1,381	3,446	1,398	762	617	4,292	11,719
Intergov Rev	5.69%	6,456	6,745	8,984	106,691	(5,530)	48,001	290	24,519	20,502
Permits	3.75%	9,438	15,897	12,627	39,045	9,426	21,235	14,272	17,420	18,546

The green highlight within the table represents that those line items currently are trending to hit their approved budget amount or exceed it while yellow notes those line items might hit their approved budget amount or are more likely to fall short of this amount. Red notes those line items that are likely to fall well short of what was approved for their budget in 2020. None of the color coding was changed as a result of July's financial performance. A few notes about each of those lines:

- Ambulance Fees – This revenue line item should attain its approved level or slightly exceed it. While collections are a few weeks behind, call volume remains consistent and steady with historical levels. We do not anticipate substantial losses within this line item.
- Citations – The average declined as collections for the month stayed steady from the previous month but below what we have collected historically. Its likely that this line item is going to fluctuate throughout the remainder of the year and especially within the Summer as activity will vary. This is likely to hit its approved level or experience a slight loss between \$0-\$10,000.
- Interest – This item will not hit its approved budget level and will be a significant loss. The 2020 Budget was approved at \$100,000 for this item. We have collected \$27,846 to date and the updated projection of the year is estimated at \$30,000. Certainly there is plenty of time to improve, but likely looking at a \$70k loss.

- Intergovernmental Revenue – These are all revenues received from other municipalities (i.e. County, School, Villages, Towns) for services we provide in Fire and Rescue, Senior Outreach, and Police Department. Unless the agreements were altered this year (not presently being discussed to alter them), then we would expect to collect the amounts agreed to which would indicate this line item will achieve the amount approved within the budget. These collections are cyclical and scheduled at different intervals throughout the year. We do not anticipate substantial losses within this line item.
- Permits – There have been 62 total building permits issued in July (one fewer than June), including five new single-family dwellings compared to the same amount last month along with four in May and zero for April. The effects of COVID-19 on consumer spending on new home construction will likely continue to lag in 2019; however, building activity in June continued to be positive as it was the previously month. The Village is currently on pace for 55 new SF home permits in 2020. When we started the year, there were approximately 61 vacant SF lots in the active east side subdivisions. Still projected to achieve its approved budget threshold and if anything come up a little short.

While the Village is not immune to the financial impacts the virus outbreak has on our revenues, for the most part at this point in time they appear to be holding up generally well compared to places elsewhere.

Utilities Fund

Month	2015	2016	2017	2018	2019	2020
January	97,139	100,464	125,399	147,926	115,864	128,032
February	176,434	180,711	209,221	180,730	211,605	218,982
March	161,581	174,624	137,175	167,283	205,830	210,091
April	169,782	175,660	147,246	168,746	217,155	204,937
May	163,333	176,011	181,537	156,676	206,858	189,140
June	172,902	185,879	161,434	187,029	236,961	210,863
July	172,473	189,348	200,400	202,041	200,965	246,406
Total	1,113,643	1,182,697	1,162,412	1,210,431	1,395,238	1,408,451
Average	159,092	168,957	166,059	172,919	199,320	201,207

Collections continued to improve showing growth since May after experiencing some decline prior to that from February. The average for the current year thus far is now slightly ahead of where we were at this point last year. There do not appear to be any concerns presently with revenue collections within the utilities.

Expenses

The following table depicts our expenses within the General and Utilities Fund over the last 5 years compared to the current year for the first six months of the year.

General Fund

Month	2015	2016	2017	2018	2019	2020
January	495,998	302,672	486,361	554,160	779,089	530,066
February	341,671	425,006	381,313	397,884	420,141	639,404
March	468,083	352,057	336,962	554,448	512,792	476,242
April	401,924	469,606	495,608	436,670	437,764	459,944
May	484,291	396,892	370,017	328,211	420,722	402,419
June	488,521	375,200	402,874	447,574	437,820	496,568
July	379,909	369,184	470,909	449,530	440,807	477,268
Total	3,060,397	2,690,617	2,944,044	3,168,477	3,449,135	3,481,911
Average	437,200	384,374	420,578	452,640	492,734	497,416

Expenses appear to continue to be trending at normal levels thus far and slightly more on average than the previous year within the General Fund. Given the additional costs noted below, that is at least a positive sign that our normal operating budgets are absorbing the additional costs we've taken on which once we pursue reimbursement will be a further boost for the revenue side to offset this.

There are a number of direct costs associated with our response to the virus included within the above numbers that are broken out by Department below:

Department	Fund	Account	Amount
Municipal Court	100	51200	627.36
Legal	100	51300	7,858.80
Administration	100	51420	2,125.90
Elections	100	51440	6,336.78
Facility Management	100	51600	14,965.45
Police	100	52100	4,740.63
Fire & Rescue	100	52200	2,782.54
Community Development	100	52400	736.26
Public Works	100	53000	816.68
Senior Outreach	100	54600	1,966.70
Parks	100	55200	1,689.91
Comm Tech	200	55600	18.99
Library	205	55110	32,412.61
Facility Maintenance	305	56700	1,808.53
Facility Maintenance	310	56700	163.53
Facility Maintenance	315	56700	58.53
Facility Maintenance	400	57140	1,031.73
Sanitary Sewer Service	600	53610	7,460.41
Water Service	600	53710	2,724.35
Stormwater (Yard Waste)	605	53440	14,774.27
Solid Waste (Yard Waste)	610	53620	12,450.29
<i>Total</i>			<i>117,550.25</i>

By Fund	Number	Amount
General	100	44,647.01
Comm Tech	200	18.99
Library	205	32,412.61
TID #3	305	1,808.53
TID #4	310	163.53
TID #5	315	58.53
Capital Projects	400	1,031.73
Utilities	600	10,184.76
Stormwater Utility	605	14,774.27
Solid Waste	610	12,450.29
<i>Total</i>		<i>117,550.25</i>

Through July we have received reimbursements of \$6,036.17 for ambulance fees and \$6,746.17 as part of the elections grant. Also in early August we received \$76,674 reimbursement as part of the Routs to Recovery program. In total, this amount of \$89,456.34 offsets the above listed costs incurred. Future reimbursement requests will seek reimbursement of the remaining \$28,093.91 from our \$141,000 credit we have with the State for this purpose.

Utilities Fund

Month	2015	2016	2017	2018	2019	2020
January	117,604	65,212	147,570	298,833	163,841	135,678
February	99,552	79,174	84,367	51,694	52,243	103,250
March	83,102	104,051	38,127	69,425	67,659	67,442
April	204,314	251,056	211,635	224,680	233,936	261,433
May	115,714	159,640	51,707	72,341	116,915	76,007
June	113,832	93,724	61,680	86,849	65,906	122,101
July	210,470	231,339	209,062	216,957	232,483	267,429
Total	944,588	984,196	804,148	1,020,779	932,983	1,033,340
Average	134,941	140,599	114,878	145,826	133,283	147,620

Expenses for the Utilities Fund continue to trend within normal levels. Costs did increase from June to July which is historically consistent to the trends shown in the table. The average for the year thus far is higher than the previous year but pretty close now to the same level of output. Revenues shown above exceed the expenses listed here helping to demonstrate our ability to meet our obligations within the utility and not deficit spend with a positive cash flow.

Personnel

There are two aspects to review monetarily when evaluating the impact of our emergency response. The first is the utilization by Employees of the new paid leave programs established by the Federal Government. They created the Emergency Paid Sick Leave ("EPSL") and Emergency Family and Medical Leave Expansion Act ("EFMLEA"). These were authorized on March 31st by the Village President and Administrator as part of our authority within the Emergency Declaration so that they could be effective as of April 1st as intended under the law. The Village Board took action to confirm this at their meeting on April 13th and in doing so did not designate emergency responders in the process which would have exempted certain classifications of employees from accessing these benefits. To date neither benefit has been widely used. The total cost to the Village associated with EPSL is \$4,714.04 and no one has thus far requested use of EFMLEA.

The second is the “staggering” that has been employed by most Departments to ensure continuity of services. Each Department created a plan by which they would continue to provide essential service, protect the safety of their employees, and make sure essential services could be performed if Staff become unable to respond as a result of being infected by the virus. The staggering used provides that half of the workforce within that Department is present and working while the other half is at home. After a week they shift helping to isolate them in the process to avoid cross contamination. The cost for this is tracked through payroll as a Village Emergency Paid Leave code when the employee is not present, when they are here they are paid through the normal pay codes. The total estimated cost as a result of this is thus far \$113,090.03; however, this cost is provided for within approved operating budgets that would otherwise have been expended if they were present and working in absence of the virus. Utilization of this has continued to fall and in August it will no longer be needed. First reported from May an amount of \$43,976, in June an amount of \$46,656, in July an amount of \$15,151, and for this month an amount of \$7,307.

Closing

We experienced a lot of the same types of trends in July that we have seen in previous months. As we sit here today and trends for the future looking more positive than when the pandemic outbreak began of March of this year. However, we have to be mindful that larger changes are needed to our finances to endure for the organization and the residents that support us. We will transition our focus next month to the 2021 Budget review and can revisit these numbers in the future as might be needed.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 24, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Update from the Library Board (Trustee Flaherty).

PREVIOUS ACTION:

ISSUE SUMMARY:

As requested at our last meeting, Trustee Flaherty desired to provide an update from the Library Board.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None