

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, July 27, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Assistant to the Public Works Director Aimee Irwin, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the July 13, 2020 Village Board meeting.

b. Motion to approve Check #'s 77339-77425 in the amount of \$116,898.99.

c. Motion to approve Resolution #2020-17: a resolution consenting to the extension of a line of credit for Madison Curling Club and confirming the Village's guaranty of the corresponding debt.

d. Motion to approve Resolution #2020-18: a motion to amend the 2020 Budget to account for expense shift from Administrator to Communications and Technology Department for a new website.

- e. Motion to approve appointing Mary Rapp to serve as an Election Inspector for the 2020-2021 term.

President Czebotar requested item 4d be dealt with separately as it requires a 2/3's majority vote for passage.

Motion by Village Trustee Carolyn Clow, second by Village President Brad Czebotar, to approve the consent agenda as presented for items 4a, 4b, 4c and 4e. Motion carries 7 - 0 - 0 by acclamation.

The Board took up item 4c separately.

Motion by Village President Brad Czebotar, second by Village Trustee Michael Flaherty, to approve the consent agenda item 4d. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay. Additionally President Czebotar confirmed the required 2/3's majority had been met for passage of a budget amendment.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

Laetitia Hollard, 6309 Mourning Dove Drive, spoke in support of item 6a and in opposition of item 6b. She commented that more work was necessary on the item before it should proceed.

Carrie Nelson, 5211 North Autumn Lane, spoke in support of Laetitia's feedback on items 6a and 6b.

Jackie Hammon, 6060 Perrot Place, spoke in support of item 6a regarding the restorative justice program MOU.

Liz Reiser-Loeber, 5060 Frost Aster Court, spoke in support of the Village updating its website to provide a better communication tool.

Kari Schneider, 5911 Oak Hollow Drive, spoke to request clarification on how the Village will make sure all the voices of the community will be at the table for the diversity sub-committee.

Megan Fessler, 6409 Fox Run, did not wish to speak but wished to register her support of Laetitia Hollard's comments regarding item 6b.

Terese Bovre, 5311 Dennis Drive, did not wish to speak but wished to register her support of Laetitia Hollard's comments regarding item 6b.

6. BUSINESS.

- a. Discussion and action regarding a Memorandum of Understanding for the Village to join the Dane County Community Restorative Court program.

Village Administrator Schuenke provided an overview of the MOU for the Village to join the Dane County Community Restorative Court Program.

Jackie Hammond reported on the Dane County Community Restorative Court Program and how it would work and be utilized. Overall, she said what is most important is that the communities that sign on to the program be sincere in actively wanting to participate.

Chief Craig Sherven provided an overview of how the Police Department's directive would interact to provide referrals to the program. He additionally stated he was to have another tool in their toolbox as law enforcement.

Motion by Village President Brad Czebotar, second by Village Trustee Michael Flaherty, to approve a Memorandum of Understanding for the Village to join the Dane County Community Restorative Court program. Motion carries 7 - 0 - 0 by acclamation.

- b. Discussion regarding Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.

Chris Gilbertson, 3379 Kuehling Drive, spoke in support of Resolution 2020-19. Laetitia Hollard, spoke in support of Resolution 2020-19 as a concept, but requested additional work be done before its passage. She also suggested the Village bring a specialist on Board to assist the Committee and help ensure it is successful and doing the work it should be.

The Board provided feedback on the resolution and suggested revisions to address areas of concern.

The Board directed staff to bring the resolution back to the next meeting with revisions.

- c. Public Utilities Commission (Trustees Kryzenske & Clow)

- 1) Discussion and action regarding the timeline for penalties or late fees on utility accounts.

Trustee Eric Kryzenske provided an overview of the issue and the PSC's guidance that the Village may begin charging penalties again after July 15th. The Public Utilities Committee recommended beginning to charge penalty and interest as data on delinquent accounts did not support continuing the moratorium on late fees.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to approve beginning to charge penalty and late fees on delinquent utility accounts beginning July 15, 2020. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

2) Discussion and action to make a recommendation to the Village Board regarding Sanitary Sewer Cleaning and Televising Services.

Trustee Eric Kryzenske provided an overview of bids received and highlighted the lowest bid had come in over the budgeted amount. He reported the Public Utilities Committee still recommended proceeding with the cleaning and televising of the sanitary sewer lines as it is important.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to award the bid from Sanitary Sewer Cleaning and Televising Services to Green Bay Pipe & TV LLC in an amount not exceed \$71,400. Motion carries 7 - 0 - 0 by acclamation.

d. Public Works Committee (Trustees Clow & Rupert)

1) Discussion and action regarding the installation of a street light located in the cul-de-sac of Lee South Court.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Justin Rupert, to approve installation of a street light located in the cul-de-sac of Lee South Court. Motion carries 7 - 0 - 0 by acclamation.

e. Discussion and action on Resolution 2020-20: a resolution to acquire the property at 5817 Milwaukee Street.

Village Administrator Schuenke provided an overview of Resolution 2020-20 to acquire the property at 5817 Milwaukee St with two changes to increase the purchase price from \$135,000 to \$138,750 and move the closing to August 28th.

Motion by Village President Brad Czebotar, second by Village Trustee Clair Utter, to approve Resolution 2020-20: a resolution to acquire the property at 5817 Milwaukee Street with the purchase price of \$138,750 and change in closing date. Motion carries 7 - 0 - 0 by acclamation.

f. Discussion and action to extend the term of Resolution #2020-08 regarding emergency authority of the Village President and Village Administrator to have joint executive powers to implement necessary measures in response to outbreak of COVID-19.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Justin Rupert, to approve extending the term of Resolution #2020-08 regarding emergency authority of the Village President and Village Administrator to have joint executive powers to implement necessary measures in response to outbreak of COVID-19 to December 31, 2020. Motion carries 7 - 0 - 0 by acclamation.

g. Discussion and presentation regarding financial impacts on Village operations during COVID-19 Pandemic.

Village Administrator Schuenke provided an overview of the financial impacts of village operations during the pandemic highlighting areas of concern. Staff will continue to monitor the effects of the pandemic on Village financials.

h. Discussion and action regarding the 2021 Budget Review/Adoption Schedule and Planning Memorandum.

Village Administrator Schuenke provided an overview of the proposed 2021 Budget Review and adoption schedule and planning memorandum.

i. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

None.

7. ADJOURNMENT.

Motion by Village Trustee Justin Rupert, second by Village Trustee Michael Flaherty, to adjourn at 9:47 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasure