

Monday, August 10, 2020

Village Board
7:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/81575187197>

Or by Telephone: (312) 626-6799

Webinar ID: 815 7518 7197

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
 - a. Public Announcements
 - 1) August 11, 2020 - Fall Partisan Primary - Polls Open 7 a.m. 8 p.m.
 - 2) August 20, 2020 - Village Board Retreat - 5:00 pm
 - b. Public Communications
4. CONSENT AGENDA.
 - a. Motion to approve the minutes of the July 27, 2020 Village Board meeting.
 - b. Motion to approve Check #'s 77426-77512 in the amount of \$442,683.19.
 - c. Motion to approve appointing Cristina Choi, Jennifer Heaton-Amrhein, Beth Mack, Timothy LeFave, Zoe Sullivan, Emma Schwedrsky, Tanya Lancaster and Scott Peters to serve as Election Inspectors for the 2020-2021 term.
5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

6. BUSINESS.

- a. Discussion and action regarding Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.
- b. Public Utilities Committee (Trustees Kryzenske & Clow)
Public Works Committee (Trustees Clow & Rupert)
 - 1) Discussion and action to make a recommendation to the Village Board regarding the addition of water main replacement on N. Autumn Lane to the 2020 Street and Utility Improvement project(s) and authorizing related change order.
- c. Personnel Committee (President Czebotar & Trustee Utter)
 - 1) Discussion and action regarding a Memorandum of Understanding with the Wisconsin Professional Police Association (WPPA) - McFarland Unit regarding 2020 Vacation Carryover.
- d. Community Development Authority (Trustees Brassington & Flaherty)
 - 1) Discussion and action regarding a request from Ryan Quam, Waubesa Village LLC, regarding the First Amendment to Agreement to Undertake Development of Phase III, a 27-unit multi-family apartment building located at 4608 Siggelkow Road.
- e. Discussion and action on purchasing an additional DS200 voting machine.
- f. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

7. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 10, 2020

SECTION: Consent Agenda

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: August 11, 2020 - Fall Partisan Primary - Polls Open 7 a.m. 8 p.m.

PREVIOUS ACTION:

ISSUE SUMMARY:

Polling Hours: 7 a.m. to 8 p.m.

Polling Location: McFarland Municipal Center, 5915 Milwaukee St

What's on the ballot?

For a full sample ballot visit: <https://myvote.wi.gov/en-us/PreviewMyBallot> or contact the Administrative office at 608-838-3153.

What do I need to bring on Election Day?

On Election Day, voters must provide one of the following photo IDs before they can cast a ballot. The following IDs are the most common forms and are valid if unexpired prior to November 6, 2018:

- Wisconsin Driver License
- Wisconsin State ID Card
- Military ID Card
- U.S. Passport Book or Card

For a full list of acceptable photo IDs for voting purposes visit: <https://bringit.wi.gov/do-i-have-right-photo-id>

*Your photo ID DOES NOT need to include a current address.

*If you do not have a photo ID, a free ID can be obtained from your local DMV. For more information call 266-1069.

COVID19 - Due to the current pandemic social distancing will be observed in the polling place and as a result the number of voters inside the building will be limited. Dane County Order #8 requires masks indoors and the Village recommends the use of facial coverings while voting in-



person on Election Day.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 10, 2020

SECTION: Public Announcements & Communications

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: August 20, 2020 - Village Board Retreat - 5:00 pm

PREVIOUS ACTION:

ISSUE SUMMARY:

The Village Board has scheduled its next retreat meeting for Thursday, August 20th beginning at 5:00 pm. This meeting will be with Department Heads in order to review the proposed Action Plan partnered with the Goals and Objectives previously discussed by the Village Board. This will be prepared as a Zoom webinar similar to other meetings we've held previously.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

VILLAGE OF MCFARLAND
MCFARLAND MUNICIPAL COURT
August, 2020

Monthly Court Docket

July 14, 2020 – Court Docket – Initial Appearances

- 21 cases scheduled for Initial appearances (28 citations)
 - 5 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
 - 1 Paid prior to Appearance
 - 3 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for July 28, 2020
 - 12 Default appearances – Scheduled for September 8, 2020 Indigency Hearing
 - 0 Rescheduled Court date to July 28, 2020

July 14, 2020 - Juvenile Court – Initial Appearances

- 0 case scheduled for Initial appearances (0 citations)
 - 0 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
 - 0 Paid prior to Appearance
 - 0 Not Guilty plea - Citations adjudicated or Pretrial scheduled for July 28, 2020
 - 0 Default appearances – Scheduled for September 8, 2020 Indigency Hearing
 - 0 Rescheduled Court date to July 28, 2020
 - 0 Reviews - Monthly progress review

July 28, 2020 – Court Docket – Initial Appearances

- 25 cases scheduled for Initial appearances (26 citations)
 - 4 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
 - 6 Paid prior to Appearance
 - 4 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for August 25, 2020
 - 11 Default appearances – Scheduled for September 22, 2020 Indigency Hearing
 - 0 Rescheduled Court date to August 25, 2020

July 28, 2020 - Juvenile Court – Initial Appearances

- 0 case scheduled for Initial appearances (0 citations)
 - 0 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
 - 0 Paid prior to Appearance
 - 0 Not Guilty plea - Citations adjudicated or Pretrial scheduled for August 25, 2020
 - 0 Default appearances – Scheduled for September 22, 2020 Indigency Hearing
 - 0 Rescheduled Court date to August 25, 2020
 - 0 Reviews - Monthly progress review

Court Activities

Monthly Financial Report

The Municipal Court received 67 payments for the month of July, 2020. Total revenue received by the Court was \$8,329.87. The Municipality retained \$4,549.22 in Court revenue, \$1,182.85 was sent to Dane County and \$2,597.80 was sent to the State.

There were 35 credit card transactions for the month of June. The Court received a total of \$5,121.50 in payments from GPS on-line credit card payments.

As of July, 2020, the Municipal Court has received a total of \$3,219.66 in delinquent fines from the Department of Revenue Tax Intercept Program.

As of July, 2020, the Municipal Court has received a total of \$ 32,646.61 in delinquent fines from the State Debt Collection.

Year to date, \$90,573.44, in forfeitures have been ordered from 558 citations adjudicated in the Municipal Court. Of that, \$4,929.00 has been converted to classroom education and/or community service hours for juveniles. A total of \$ 80,332.33 has been collected for 2020 and prior forfeitures.



E.D. LOCKE PUBLIC LIBRARY
DIRECTOR'S REPORT
August 2020

July Highlights

- **Village News** - Mike Flaherty will give an update
- **Endowment** – The committee has not met. The current balance as of June 30, 2020 is \$123,322.41
- **Friends** – The Friends meeting for July was cancelled.
- **Systems Report** –
 - The system directors met via Zoom in July. The budgets for library technology, library software, and delivery service were voted on. With the budgets increasing by small amounts (about 3%).
 - Mobile app committee finished their work exploring library apps. The recommendation goes to the ILS committee in August. The new app is expected to be released in August and will have many new features.
- **Facility Management**
 - **HVAC** –
 - There was a pin hole leak in one of the solder joints. No one knows what would have caused it but it has been repaired.
 - The screens around the condenser for the AC in the main part of the building got very dirty and the air shut off. Harker came out and cleaned the screens and checked the equipment. We will be monitoring the screens more closely and have put checking them regularly into our maintenance plan.
 - **Plumbing**- We are currently working on hot water heater maintenance. The water heater needs to be drained and de-limed, and components checked. We're waiting on the de-liming agent which is on back order.
- **Curbside Delivery Scheduling Software** – I am coordinating a purchase of Curbside Delivery Scheduling software for 9 nine libraries. When patrons have materials available for pickup, they will be able to schedule their pickup time through their library's website. We're hoping to start implantation the week of August 3.
- **Staff Furlough** – two of the part-time Shelves have been put on unpaid furlough. The effective date for the furloughs was July 17th.

Trustee Training Week -- [Trustee Training Week](#) registration is now open! Here's this year's lineup:

- Monday, August 24 -- [Core Values of Librarianship with Jessamyn West](#)
- Tuesday, August 25 - [Recruiting and Engaging Friends and Trustees Under Age 40](#) with Madeline Jarvis and Tess Wilson
- Wednesday, August 26 - [Public Library System Redesign \(PLSR\) Implementation Update](#) with Bruce Smith
- Thursday, August 27 - [Equity, Diversity, Inclusion: What Library Trustees Need to Know](#) with Anne Phibbs
- Friday, August 28 - [Walk the Line: How Trustees Can Best Lead Their Libraries Without Overstepping Their Authority](#) with Becky Spratford

Webinars are from noon - 1 p.m. each day and will be recorded and captioned.

- **COVID related updates** –
 - **Book drop setup** – The new book drop is setup and ready to go.
 - **Acrylic shield** – The new acrylic shield for the express library is assemble and ready to go. PW also hung acrylic around the work areas of the circulation test.
 - **Changing Material Quarantine Times** – The REALM project announced the results of their round 2 tests and recommended a 96 hr quarantine for all items after traces of the virus were found in items that were stacked. We've adjusted our workflow to accommodate the longer quarantine.

Technical Services (Amy Lawrence)

- Assisted with updating website and social media with Covid-19 related changes, information, and expanded online resources
- Monthly and special newsletters (August 1 due dates/holds expiring, fine free)
- Monitoring and ordering supplies as needed, including COVID-19 supplies
- Testing new self-check machines
- Working on new Drupal website
- Assisting in planning and preparing for express service, computer access
- Assisting with curbside pickup appointment scheduling and other patron reference questions
- Covering some of Kelly's duties over vacation: guiding circ/shelver priorities, fulfilling web card account requests, checking/approving timesheets
- Researching needlepoint bipolar ionization technology
- Attended meeting with Laetitia Hollard to address EDI initiatives at the library
- Added EDI page/statement to website
- Assisting with training Tracy in various duties (taking materials out of new collections, check in/pick list questions)

Youth Services highlights (Heather Kent)

Storytime:

Storytimes have continued through the month of July. We offer Monday Virtual Storytime, Tuesday Virtual Baby Bounce, and Saturday Virtual Storytime. Views and reach of these storytimes has been high with quite a few people re-watching these as well as people that are far away tuning in to watch. One patron emailed and stated that her granddaughter, who lives out of state, has really enjoyed watching the storytime programs and doing the projects during the week. She would bring her granddaughter to storytime when they visited but now she can have access from far away too.

This schedule will continue through the month of August – which is a change. Typically storytime takes a break in August, but since it is virtual it was decided to keep them going all summer. If a day needs to be taken off, they can be pre-recorded. Publishers are already giving rights through the end of the year to use their materials, which is great. In the fall we will keep the schedule the same although Heather is toying with bringing back a PJ storytime.

Summer Programming:

Monday through Friday chapter a day book club has been airing at noon. Typically there are around 24-40 views on the first day of these being posted. These are pre-recorded chapter readings. For July we read *One Crazy Summer* by Rita Williams Garcia and *The Girl Who Drank the Moon* by Kelly Barnhill.

Tuesdays at 2:00pm Heather posts a STREAM Challenge. These are videos/instructional posters that pose Science, Technology, Reading, Engineering, Art, and Mathematic learning challenges. In July the challenges included: Marshmallow Catapults, Lego Cars, Domino Chains, and Paper Architecture.

Wednesday, July 1st we hosted a virtual dance party instead of hosting a performer that week. Because of 4th of July, we typically have a movie that week anyway. It was a fun half hour of music that kids could get up and dance to.

Thursday afternoons we have posted performer video's on Facebook and the Library website. These are performers that were booked for in-person performances. This month featured musician Randy Peterson, Fox and Branch, and Jester Puppets. Our final family performance is actually a video montage I am creating of Puppet Club submissions.

Friday mornings is Virtual Puppet Club. There are 20 children registered for this program, but Heather posts the materials ahead of the program so that anyone can participate. The tutorial videos are posted on the facebook and the library website. (Also on the McFarland Cable You Tube Channel)

Summer Reading

Summer Reading numbers are lower this year, as expected, but we do have 508 people registered – 381 of which are children and teens. Talking with other librarians, everyone is seeing a drop in both registration and engagement.

Other

Youth Services Librarians have been meeting on zoom to talk about both the summer programs and what programming options are like in the fall. At the July 29th meeting a representative from the DPI came in to talk about collaborations between schools and the libraries in the fall.

Heather has been in contact with Melissa Pfohl, director of teaching and learning for the MCF School District, to try and coordinate with the schools for the fall. The goal is to optimize how the library helps the schools with the fall. They have not decided on what the school year will look like yet – discussing a virtual start vs a hybrid model of schooling. One thing that they are looking at is having the school social worker and Heather work together to get materials in to the hands of children/families that may not have the skills/resources to navigate book bundle requests, etc... Since the barrier of fines has been removed, this is a great new door that is opening up for these families.

Fall planning is in full swing at the moment and Heather is planning some fun programming including offering a Zumbini class this year. It is a learning through music program (similar to Kindermusic) for children ages 0-4. She attended an all-day class on July 17th to be trained in the class materials and completed the licensing program that weekend online. As a bonus, she was also trained in how to adjust the programming to schools. She is also working on certification to teach Zumba for kids which may be a good virtual option for kids who are having virtual learning burn out.

Teen Services (Abby Seymour)

- This month was full of summer programming for teens! I've gotten great feedback from several parents who all told me that they appreciated the library giving their teens an opportunity every day for structure and socialization. These programs being done virtually is still not ideal but we are still making it work and the teens have gotten used to the new rhythm of summer library programming.
- The weekly programs begin with Scribe Tribe on Mondays. That has been one of my most consistent groups, as well as my most creative! Each week we tackle a different aspect of writing. We've done an exercise that helped the teens create more interesting characters by filling out a Q&A about that character. When talking about settings, I gave them a list of unique places around the world and that place became their setting for the story that day. Many of the teens are interested in graphic novels so during one session they were encouraged to use storyboards to think about the plot of their novels. After their free writing time, each member is encouraged (but never required) to share their work. Each and every time, I am blown away by their creativity.
- Gamer Day on Tuesdays has also found a steady group. The Dungeons and Dragons group consists of four teens, led by a librarian from the Verona Public Library who is their energetic leader. No participant has missed a week and even when we had to reschedule once due to technology issues, the teens bent over backwards to make the new date work because they all said they didn't want to miss it. Part of the game is creating a character that you play in the game and the teens once again prove their creativity in this way. Many of them have spent time outside of the sessions writing a backstory for the made-up character and some have even sketched out what their character looks like. As for the other part of Gamer Day, the virtual board games and card games, we have been figuring out which games work the best virtually. So far a game called Codenames has been enjoyed by all and we have found that Battleship works just as well over the computer as it does in person.
- Wednesdays bring around Crafternoon. The sessions alternate weekly between a structured craft (with the teens being given instructions and a supply list ahead of time) and unstructured "creative space". Of the planned crafts, so far learning how to finger knit was a big hit. One teen kept it up after the session was over and excitedly

showed me her creations the following week. I was looking forward to a Bob Ross-style painting program but unfortunately had no participants. I made many suggestions of how to adapt supplies around the house for this craft but still had no takers. The teens also enjoy the “creative space” days when they can color or draw while chatting with one another.

- The last teen program of the week is Teen Thursdays which is a general big activity day. The first Teen Thursday event was a Netflix Party where teens could watch a movie together by adding a browser extension onto Netflix. Name That Tune was a big hit and teens were certainly up for the challenge of trying to guess short clips of songs. They were especially good at the Disney category! The week we played Mafia is one for the books. Mafia is a popular camp game that I adapted to be played over Zoom. It is a murder mystery game that involves the teens working together in their different roles to solve a crime. They enjoyed it so much that they begged to play it during the next Crafternoon. Following that was an Escape Room program which involves challenging problem solving. The month ends with Fandom Debates where teens have to defend their options on certain pop culture topics.
- In between all the programming, I am doing everything I can to put books in teens’ hands. There have been steady requests for YA Book Bundles which involves the patron filling out a short survey (age, favorite genre, etc.) and based on their answers, I compile a list of books I think they will enjoy. This really tests my readers advisory skills to a whole new level!

Adult Services Highlights (Ann Engler)

- Social Media: As of July 28, we have 699 Instagram followers (+12) and 836 Twitter followers (+2). I continue to post at least once a day on each platform during the week.
- Book Bundles: I’ve had 18 book bundle requests in July. Putting these together has been a great way for me to get even more familiar with our collection, as well as giving me a glimpse into what types of books are popular with our patrons (at least, the ones who are requesting bundles).
- Programming: I arranged for a professional organizer to share her 9 Tips to Eliminate Clutter YouTube video (the video was a private link that was available for a week). It got 17 views. The Introvert Book Club had two participants. It was a lively and fun discussion. I have a Zoom trivia scheduled for the 31.
- I am struggling to get anyone to sign up for programming. I’m trying some new offerings in August, but this remains a challenge. With so many people working remotely while trying to balance online learning, I suspect many people simply do not want to face another Zoom meeting, so I’ll have to find the right hook and/or work on other creative ways to engage patrons. At least one presenter next month agreed to have his presentation recorded for YouTube, so people will be able to watch at their leisure.
- I continue to offer mini-trivia games on Fridays via the free version of CrowdPurr. They have a small but loyal group of players.
- Miscellaneous: I answered five patron questions via email. I did a one-on-one training on Reference USA with a local small business owner, who enjoyed it enough that she facilitated me being scheduled to present to the McFarland Chamber of Commerce via Zoom on August 11. This will be a great way to connect our services with local businesses, as well as to hear about what they’d like to see us offer.
- I covered two shifts at the library, one answering the phone and checking in books, and one doing curbside pickup. It was great to see everyone (well, from the mask up) and it was an excellent insight into what my circulation coworkers do.

Circulation Services Highlights (Kelly Heasty)

CURBSIDE DELIVERY ON-GOING

- Doubled appointments per day as volume picked up, particularly in the early part of the month.
- Reorganized holds shelf several times as curbside pickup volume increased and to make way for possibility of transferring some shelving into express library.

NEW PATRONS - Issued 4 WEB only cards + three full service cards, where specifically requested & where I was able to verify address. (through 7/23)

CUSTOMER SERVICE/PHONE ASSISTANCE DURING REDUCED STAFFING –

- Provided reference service to various patrons who have no internet access, helping them choose books available on our shelves—ongoing as circ desk staff often don't have time to do this with call volume.
- Book bundles: 60 (through 7/23)
- Curbside pick-up numbers: Through 7/23=1130

---Heidi Cox, Library Director



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

August 2020 Fire & Rescue Department Report For July 2020 Activity

- **Operations**

- July call volume was close to normal levels, with a slight increase in ambulance requests. We have remained at predicted levels for transports.
- We have administered Ketorolac (Toradol) for a few times and had some relief provided. The medication has provided the expected results, and patients are receiving pain relief without waiting for Paramedics.
- COVID-19 has delayed the Utility as Ford shut down the production line to build medical equipment. The truck is tentatively scheduled for delivery in quarter 3 of 2021.
- We have been scheduling a meeting with the Stoughton Fire Department to develop a collaborative plan for responses to the lake and river-related emergencies.
- We have returned to having an engine response to assist with ambulance calls. We have not experienced a large number of firefighters needing to be deconned after a medical call, and it was determined the engine provides a more significant separation among staff.
- We have been performing outreach with a child in our area that is autistic. The individual has been struggling with the isolation of COVID-19. We originally made contact with the child due to them setting off the fire alarm at school. Our previous outreach was able to stop the fire alarm behavior, and now our goal is to help them at home to reduce the possibility of a crisis occurring.

- **COVID-19**

- The following initiatives were implemented and continue:
 - We have closed the Fire & Rescue area to non-essential people, including village and department staff. Only the required staff may be present in our area of the building.
 - We have implemented daily cleaning within the Fire & Rescue area for high contact and high traffic areas.
 - Shift changes are performed with social distancing and are required to be completed in ten minutes or less.
 - The Engines, Squad, and Ladder are only staffed with four firefighters to maintain social distancing as possible during a response.
 - Increased the cleaning and disinfecting of the vehicles in the fleet and then leaving the vehicles open to allow air circulation.
 - Department training and meetings are being conducted online for groups larger than ten. Ten or less may be scheduled in person.
 - Social distancing is used among staff during the day.
 - Surgical masks and safety glasses are utilized on every medical call during training, performing fire inspections and interacting with the public when possible.
 - N95 masks, isolation gowns, and safety glasses are used on any patient contact that has been tested positive, suspected of COVID-19, or a higher risk procedure is performed (nebulizer, high flow oxygen, CPAP, CPR, etc.)
 - Firefighters are released immediately upon determination that any additional staff isn't required. The firefighters are limited to the apparatus bay area. The sign-in process for firefighters is completed in the laundry area, where firefighters are required to wash hands after signing in for a call.
 - The career staff is conducting weekly equipment checks usually performed by the paid-on-call staff.
 - Our PPE supplies remain sufficient.
 - We are participating in N95 mask decontamination with the State EOC with the Battelle System.
 - The staff is performing daily monitoring and logging of any symptoms.
- We have provided an estimated 60 birthday parades.

- **Staffing**

- Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Administrative Captain – 1
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 6
 - Fulltime Confidential Administrative Assistant - 1
 - Paid-On-Call – 56 (12 EMTs (1 on military leave and 1 on medical leave), 25 Firefighters (1 Active Retired), 9 EMR/Firefighter, & 10 EMT/Firefighters(1 on military leave)
 - Total Staffing Level – 66
- We currently have a career EMT off due to a non-work-related injury. We have been covering the majority of the shifts with the Administrative Captain, or Fire Inspector and Paid-On-Call EMTs.
- We have two members attending EMT Basic Class this summer and two additional members looking to participate in the fall.
- We are starting a Firefighter I class in August for the members that completed Entry-level last spring.
- We have two past members that have re-applied and are completing the background. We have six applicants that were interviewed by the new member review committee and are waiting to meet with the Chief.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	42	186
Fire Code Violations Identified	28	91
Re-inspections Completed	1	12
Corrections Noted	3	22
Building Plan Reviews	1	4
Development Reviews	3	14
Acceptance Test/site visits	3	13
Fire Drills	0	0
AHA-CPR Classes	0	8
AHA Attendance Total	0	85
Public Education	0	5
Public Education Attendance	0	130
Home Prevention Installations	0	3

Many fire prevention activities are suspended due to COVID-19

- **Apparatus & Equipment**

- 2017 SUV (Shared Car 4) received regular maintenance with no issues found.
- 2000 Heavy Rescue (Squad 5) had the air conditioning serviced. The freon was found to be down. A leak detection dye was added to check for any leaks, and none have been found. Control leakage for the venting system was also found to be faulty, but was not replaced as the replacement vehicle has been ordered.
- 1997 Aerial (Ladder 8) had the tie rod ends replaced. A pressure switch appears to be faulty on the air brake interlock system, and if it fails the truck will be prevented from operating. It is planned to be repaired by the Village Mechanic soon.
- 2012 SUV (Car 1) had the driver's seat position control switch replaced. It failed in the full forward position. The Village Mechanic replaced the switch.
- 2004 Boat (Water 10) had the oil pump fail during a search for a drowning victim on Lake Kegonsa. The crew returned to shore, and the boat was sent to a local vendor for repair.
- We have ordered a replacement pulse oximeter with CO capability as our current unit, which was purchased by the McFarland EMS Association over a decade ago, failed. The battery case holding the batteries had broken down from batteries leaking over the years. The equipment is used on almost every patient we provide care to. We do have a total of two, and we will be looking to replace the other unit. However, the cost per unit is \$4,500, and we need to determine how to fund the purchase. The current purchase was made with funds from not purchasing EMS turnout gear, as we have seen a reduction in EMTs.

- **Budget**

- We have received our annual state aid from fire insurance premiums (2% Dues), and we received \$931.94 above the budgeted amount. The State EMS Funding Assistance Program (FAP) has been submitted, and we are waiting for those funds to be provided. We have received \$157,000 in ambulance fee revenue for 2020. We are currently \$9,000 less than budgeted for the end of July, but many of July will not be received until the end of August, and we are assuming to be about \$10,000 more than budgeted.
- Personal Services area of the budget is tracking within the expected budget amounts. We are currently predicting to be within 4% of the budget amount.

- Contractual Services we are projected to have a budget shortage due to vehicle maintenance. We are currently expected to exceed the vehicle maintenance budget by \$7,000.
- Supplies and Expenses we are projected to have a surplus, and the main reason is fuel savings that have occurred. Due to COVID-19, we have reduced fuel consumption during the spring, and the overall cost of fuel has dropped. We are expecting about \$3,500 in surplus for fuel.
- Fixed charges we will be exceeding the budget as the monthly rent charge was adjusted in 2020 after the 2020 budget was approved. We will exceed the budget by \$9,750.00. The fortunate part of the adjustment is funds are more accounting changes, and won't have a significant impact on the expenditure of funds overall for the general fund.
- Overall the budget is tracking to be exceeded by \$9,500. We will continue to work on narrowing the gap, but based on the response to COVID-19, the budget is performing well.
- The replacement radio project has begun. We have received the majority of the portable radios, and they are in service. We are waiting on final quotes for the mobile radios. The project is tracking to be within budget.
- We have placed on order our annual fire turnout gear replacement and the 2020 portion of ballistic protection gear. We will have ballistic protection for each firefighter on the engines and ladder and two sets on each ambulance once the current shipment is received.
- The Mobile Data Computers (MDC) and ambulance report computer has been received in and replaced. Each year we receive a new report computer, and then the old are moved to the Command Car as an MDC, and the Command Car MDC is moved to Car 3.

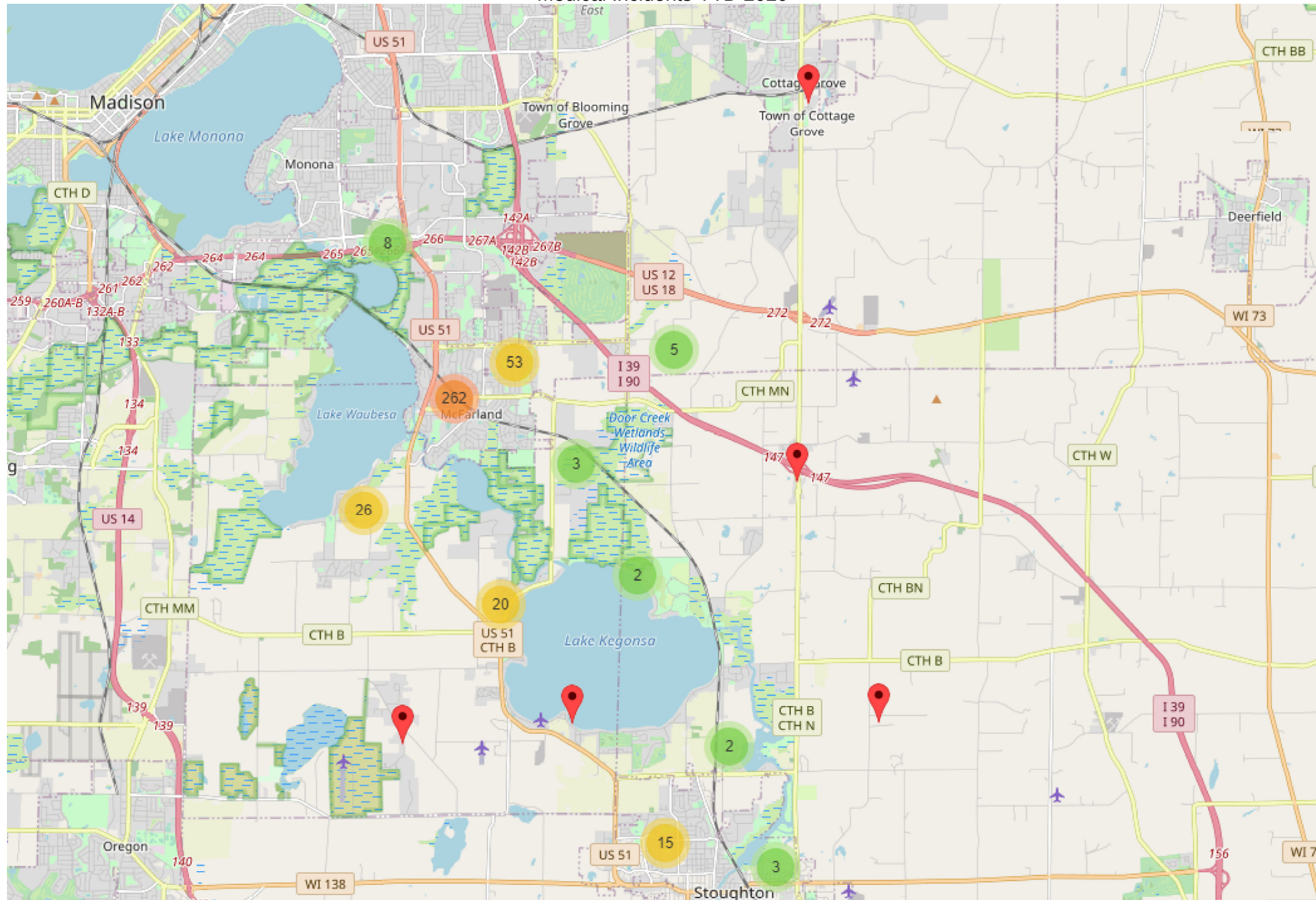
Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	7/1 - 7/31/20		7/1 - 7/31/19		7/1 - 7/31/18	
Abdominal Pain/Problems	0	0.00%	0	0.00%	0	0.00%
Allergic Reaction/Stings	0	0.00%	0	0.00%	0	0.00%
Animal Bite	0	0.00%	0	0.00%	0	0.00%
Assault	1	1.16%	1	1.47%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	2	2.33%	4	5.88%	2	2.47%
Breathing Problem	2	2.33%	4	5.88%	4	4.94%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	3	3.49%	0	0.00%	6	7.41%
Cardiac Arrest/Death	1	1.16%	3	4.41%	1	1.23%
Chest Pain (Non-Traumatic)	4	4.65%	4	5.88%	3	3.70%
Choking	1	1.16%	1	1.47%	0	0.00%
Convulsions/Seizure	2	2.33%	2	2.94%	4	4.94%
Diabetic Problem	4	4.65%	2	2.94%	1	1.23%
Drowning/Diving/SCUBA Accident	0	0.00%	1	1.47%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%	0	0.00%
Eye Problem/Injury	1	1.16%	0	0.00%	0	0.00%
Falls	11	12.79%	19	27.94%	10	12.35%
Fire	8	9.30%	0	0.00%	10	12.35%
Headache	0	0.00%	0	0.00%	0	0.00%
Heart Problems/AICD	0	0.00%	2	2.94%	1	1.23%
Heat/Cold Exposure	0	0.00%	0	0.00%	0	0.00%
Hemorrhage/Laceration	1	1.16%	2	2.94%	1	1.23%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	1	1.23%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	2	2.33%	1	1.47%	1	1.23%
Overdose/Poisoning/Ingestion	2	2.33%	1	1.47%	1	1.23%
Pregnancy/Childbirth/Miscarriage	0	0.00%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	0	0.00%	1	1.47%	1	1.23%
Sick Person	13	15.12%	8	11.76%	9	11.11%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%	0	0.00%
Standby	1	1.16%	0	0.00%	0	0.00%
Stroke/CVA	4	4.65%	2	2.94%	1	1.23%
Traffic/Transportation Incident	8	9.30%	0	0.00%	12	14.81%
Transfer/Interfacility/Palliative Care	0	0.00%	1	1.47%	2	2.47%
Traumatic Injury	2	2.33%	2	2.94%	2	2.47%
Unconscious/Fainting/Near-Fainting	13	15.12%	7	10.29%	7	8.64%
Unknown Problem/Person Down	0	0.00%	0	0.00%	1	1.23%
Total	86		68		81	

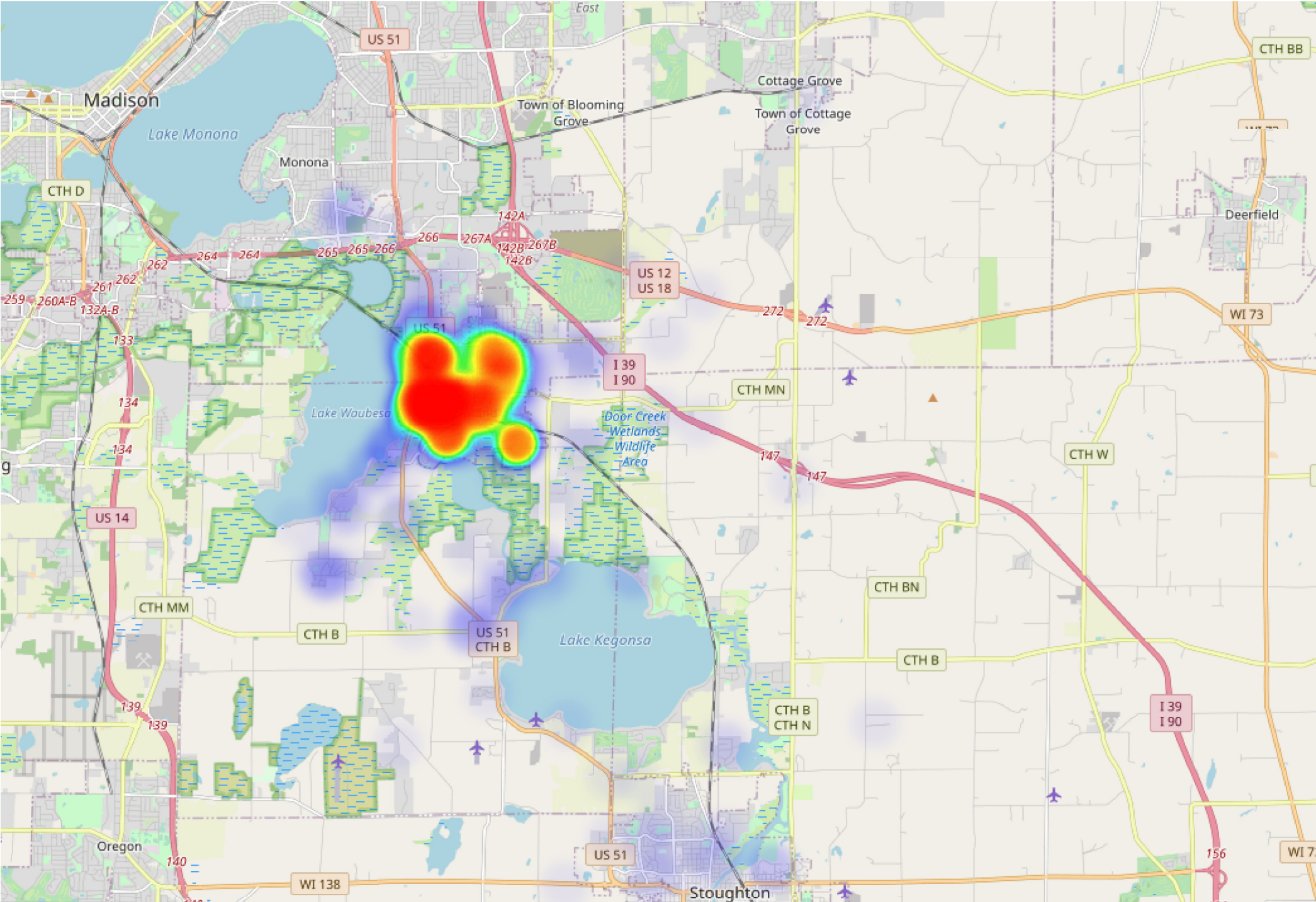
Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/20 - 7/31/20		01/01/19 - 7/31/19		01/01/18 - 6/30/18	
Abdominal Pain/Problems	12	2.40%	8	1.66%	6	1.16%
Allergic Reaction/Stings	1	0.20%	1	0.21%	4	0.77%
Animal Bite	1	0.20%	0	0.00%	0	0.00%
Assault	10	2.00%	4	0.83%	3	0.58%
Automated Crash Notification	0	0.00%	1	0.21%	0	0.00%
Back Pain (Non-Traumatic)	5	1.00%	9	1.86%	7	1.35%
Breathing Problem	43	8.60%	34	7.04%	33	6.36%
Burns/Explosion	0	0.00%	1	0.21%	1	0.19%
Carbon Monoxide/Hazmat/Inhalation/CBRN	6	1.20%	3	0.62%	13	2.50%
Cardiac Arrest/Death	8	1.60%	6	1.24%	7	1.35%
Chest Pain (Non-Traumatic)	25	5.00%	32	6.63%	13	2.50%
Choking	3	0.60%	7	1.45%	4	0.77%
Convulsions/Seizure	8	1.60%	8	1.66%	14	2.70%
Diabetic Problem	8	1.60%	9	1.86%	9	1.73%
Drowning/Diving/SCUBA Accident	1	0.20%	1	0.21%	0	0.00%
Electrocution/Lightning	1	0.20%	0	0.00%	0	0.00%
Eye Problem/Injury	2	0.40%	0	0.00%	0	0.00%
Falls	92	18.40%	103	21.33%	82	15.80%
Fire	32	6.40%	15	3.11%	40	7.71%
Headache	5	1.00%	3	0.62%	2	0.39%
Heart Problems/AICD	8	1.60%	11	2.28%	13	2.50%
Heat/Cold Exposure	0	0.00%	1	0.21%	0	0.00%
Hemorrhage/Laceration	15	3.00%	17	3.52%	11	2.12%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	1	0.19%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	3	0.60%	2	0.41%	5	0.96%
Overdose/Poisoning/Ingestion	10	2.00%	11	2.28%	7	1.35%
Pregnancy/Childbirth/Miscarriage	1	0.20%	0	0.00%	1	0.19%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	6	1.20%	11	2.28%	4	0.77%
Sick Person	73	14.60%	67	13.87%	69	13.29%
Stab/Gunshot Wound/Penetrating Trauma	1	0.20%	0	0.00%	0	0.00%
Standby	2	0.40%	0	0.00%	7	1.35%
Stroke/CVA	11	2.20%	12	2.48%	10	1.93%
Traffic/Transportation Incident	31	6.20%	34	7.04%	87	16.76%
Transfer/Interfacility/Palliative Care	0	0.00%	2	0.41%	2	0.39%
Traumatic Injury	11	2.20%	15	3.11%	5	0.96%
Unconscious/Fainting/Near-Fainting	64	12.80%	52	10.77%	56	10.79%
Unknown Problem/Person Down	0	0.00%	3	1.07%	3	0.35%
Well Person Check	1	0.20%	0	0.00%	0	0.00%
Total	500		483		519	

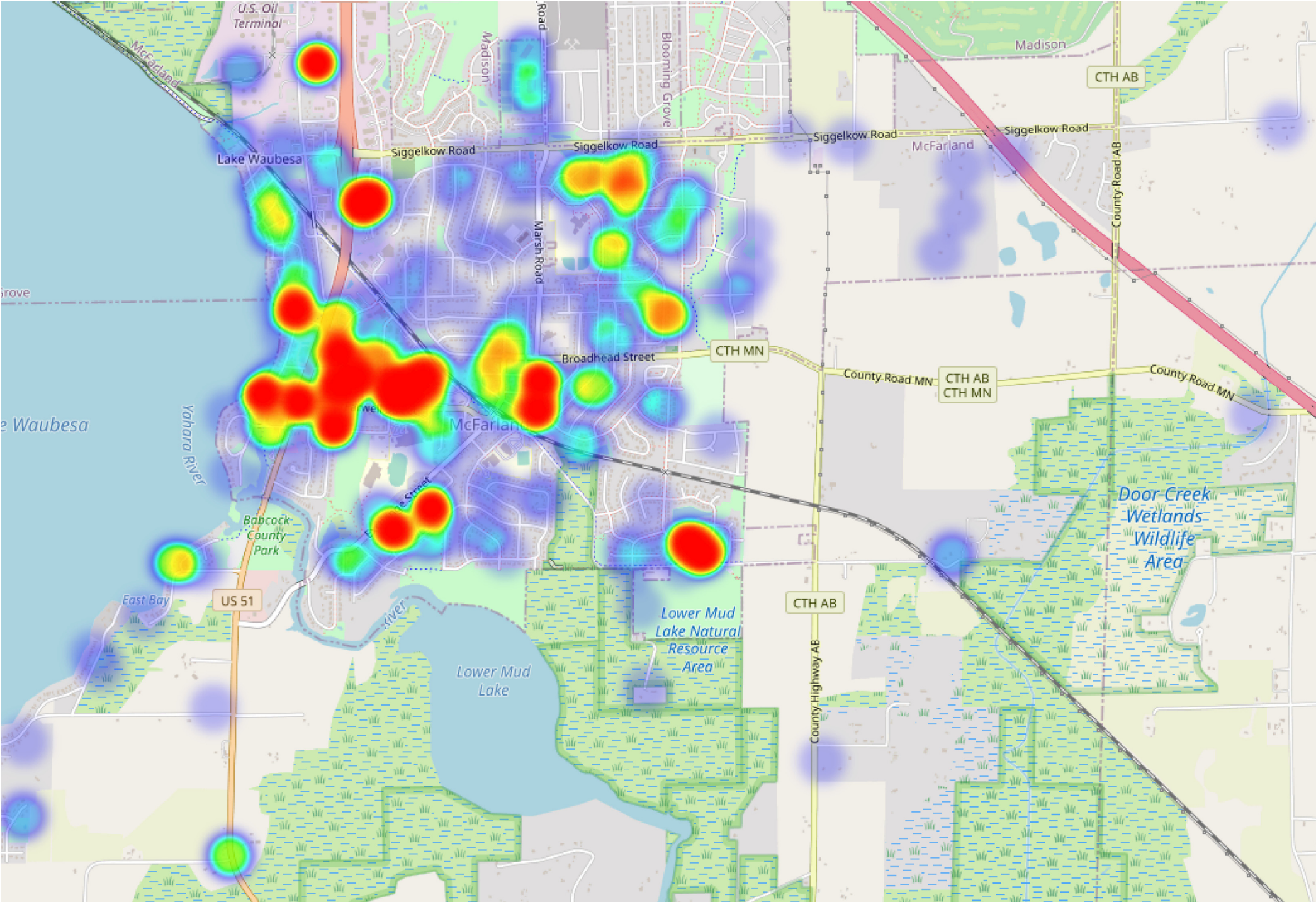
Medical Incidents YTD 2020



Medical Incidents YTD 2020



Medical Incidents YTD 2020



McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {07/01/2020} and {07/31/2020}

Incident Type	07/01/2020 to 07/31/2020	07/01/2019 to 07/31/2019	07/01/2018 to 07/31/2018	07/01/2017 to 07/31/2017
111 Building fire	0	1	3	1
112 Fires in structure other than in a building	0	0	1	0
113 Cooking fire, confined to container	0	0	1	2
131 Passenger vehicle fire	0	0	0	1
142 Brush or brush-and-grass mixture fire	2	0	0	0
151 Outside rubbish, trash or waste fire	0	1	0	0
154 Dumpster or other outside trash receptacle fire	0	0	0	1
300 Rescue, EMS incident, other	0	1	0	0
311 Medical assist, assist EMS crew	9	9	10	14
322 Motor vehicle accident with injuries	3	0	1	2
323 Motor vehicle/pedestrian accident (MV Ped)	0	0	1	0
324 Motor Vehicle Accident with no injuries	0	0	0	1
342 Search for person in water	0	1	0	0
350 Extrication, rescue, Other	0	0	0	1
353 Removal of victim(s) from stalled elevator	0	0	1	0
365 Watercraft rescue	0	0	0	1
411 Gasoline or other flammable liquid spill	0	0	0	1
412 Gas leak (natural gas or LPG)	2	1	1	1
424 Carbon monoxide incident	2	1	2	0
440 Electrical wiring/equipment problem, Other	0	0	0	3
444 Power line down	0	1	0	1
445 Arcing, shorted electrical equipment	2	0	0	1
463 Vehicle accident, general cleanup	1	1	2	1
542 Animal rescue	1	0	0	0
550 Public service assistance, Other	0	0	0	1
551 Assist police or other governmental agency	0	0	0	1
553 Public service	1	1	0	0
561 Unauthorized burning	0	0	0	1
571 Cover assignment, standby, moveup	0	1	2	1
600 Good intent call, Other	0	0	0	3
611 Dispatched & cancelled en route	0	3	4	4
6111Cancelled en route - Auto Aid Fire	4	0	0	0
622 No Incident found on arrival at dispatch address	2	0	0	0
631 Authorized controlled burning	0	2	0	0
651 Smoke scare, odor of smoke	0	0	1	1
671 HazMat release investigation w/no HazMat	0	0	1	0
731 Sprinkler activation due to malfunction	0	1	1	0
733 Smoke detector activation due to malfunction	0	3	1	0
735 Alarm system sounded due to malfunction	2	0	1	0
736 CO detector activation due to malfunction	0	0	1	0
743 Smoke detector activation, no fire - unintentional	1	0	1	1
744 Detector activation, no fire - unintentional	1	1	0	0

McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {07/01/2020} and {07/31/2020}

Incident Type	07/01/2020 to 07/31/2020	07/01/2019 to 07/31/2019	07/01/2018 to 07/31/2018	07/01/2017 to 07/31/2017
745 Alarm system activation, no fire - unintentional	1	1	1	1
746 Carbon monoxide detector activation, no CO	0	1	0	0
815 Severe weather or natural disaster standby	0	0	0	1
Totals	<u>34</u>	<u>31</u>	<u>37</u>	<u>47</u>

McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2020} and {07/31/2020}

Incident Type	01/01/2020 to 07/31/2020	01/01/2019 to 07/31/2019	01/01/2018 to 07/31/2018	01/01/2017 to 07/31/2017
111 Building fire	11	13	11	6
112 Fires in structure other than in a building	0	0	1	1
113 Cooking fire, confined to container	2	2	2	4
115 Incinerator overload or malfunction, fire confined	0	1	0	0
118 Trash or rubbish fire, contained	1	0	0	1
131 Passenger vehicle fire	2	0	2	2
134 Water vehicle fire	0	0	0	1
140 Natural vegetation fire, Other	0	0	1	0
142 Brush or brush-and-grass mixture fire	4	0	0	1
150 Outside rubbish fire, Other	0	0	1	0
151 Outside rubbish, trash or waste fire	0	2	0	0
154 Dumpster or other outside trash receptacle fire	0	1	0	3
160 Special outside fire, Other	0	0	1	0
162 Outside equipment fire	0	1	0	0
171 Cultivated grain or crop fire	0	0	1	0
223 Air or gas rupture of pressure or process vessel	0	1	0	0
251 Excessive heat, scorch burns with no ignition	0	0	0	1
300 Rescue, EMS incident, other	0	1	0	0
311 Medical assist, assist EMS crew	70	78	66	72
322 Motor vehicle accident with injuries	9	15	16	12
323 Motor vehicle/pedestrian accident (MV Ped)	0	0	1	0
324 Motor Vehicle Accident with no injuries	2	2	6	3
331 Lock-in (if lock out , use 511)	0	0	0	2
341 Search for person on land	0	1	0	0
342 Search for person in water	0	1	0	0
350 Extrication, rescue, Other	0	0	0	2
351 Extrication of victim(s) from building/structure	0	1	0	0
352 Extrication of victim(s) from vehicle	1	1	0	1
353 Removal of victim(s) from stalled elevator	0	0	2	1
357 Extrication of victim(s) from machinery	0	0	1	0
361 Swimming/recreational water areas rescue	1	1	0	0
363 Swift water rescue	0	1	0	0
365 Watercraft rescue	1	1	1	1
381 Rescue or EMS standby	0	0	0	1
411 Gasoline or other flammable liquid spill	3	2	3	3
412 Gas leak (natural gas or LPG)	2	4	3	4
413 Oil or other combustible liquid spill	0	1	0	1
420 Toxic condition, Other	0	0	1	0
421 Chemical hazard (no spill or leak)	1	0	0	0
424 Carbon monoxide incident	2	2	4	3
440 Electrical wiring/equipment problem, Other	0	0	0	5
442 Overheated motor	1	0	1	0

McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2020} and {07/31/2020}

Incident Type	01/01/2020 to 07/31/2020	01/01/2019 to 07/31/2019	01/01/2018 to 07/31/2018	01/01/2017 to 07/31/2017
444 Power line down	1	1	3	3
445 Arcing, shorted electrical equipment	4	3	1	4
451 Biological hazard, confirmed or suspected	0	0	0	1
463 Vehicle accident, general cleanup	1	3	3	5
500 Service Call, other	0	0	1	0
510 Person in distress, Other	0	0	1	1
521 Water evacuation	0	1	0	0
522 Water or steam leak	1	2	1	2
531 Smoke or odor removal	2	0	1	1
542 Animal rescue	1	0	0	1
550 Public service assistance, Other	0	0	0	1
551 Assist police or other governmental agency	0	1	0	2
553 Public service	5	5	0	0
555 Defective elevator, no occupants	1	0	0	0
561 Unauthorized burning	5	0	3	1
571 Cover assignment, standby, moveup	1	6	3	1
600 Good intent call, Other	0	0	3	6
611 Dispatched & cancelled en route	23	30	30	30
6111Cancelled en route - Auto Aid Fire	7	0	0	0
6113Dispatched & cancelled en route - Mutual Aid	1	0	0	0
621 Wrong location	0	1	0	0
622 No Incident found on arrival at dispatch address	5	3	0	1
631 Authorized controlled burning	0	5	5	2
650 Steam, Other gas mistaken for smoke, Other	0	0	0	1
651 Smoke scare, odor of smoke	0	4	5	2
652 Steam, vapor, fog or dust thought to be smoke	1	0	0	1
661 EMS call, party transported by non-fire agency	0	0	0	1
671 HazMat release investigation w/no HazMat	0	2	2	1
700 False alarm or false call, Other	0	0	2	0
710 Malicious, mischievous false call, Other	0	0	1	0
711 Municipal alarm system, malicious false alarm	0	1	0	0
713 Telephone, malicious false alarm	0	1	0	0
714 Central station, malicious false alarm	0	1	3	0
731 Sprinkler activation due to malfunction	0	4	2	0
733 Smoke detector activation due to malfunction	1	7	3	0
735 Alarm system sounded due to malfunction	5	3	2	3
736 CO detector activation due to malfunction	2	6	3	4
740 Unintentional transmission of alarm, Other	0	0	3	2
741 Sprinkler activation, no fire - unintentional	1	1	0	0
743 Smoke detector activation, no fire - unintentional	3	2	3	4
744 Detector activation, no fire - unintentional	1	2	1	0
745 Alarm system activation, no fire - unintentional	10	4	6	7

McFarland Fire & Rescue Dept.
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2020} and {07/31/2020}

Incident Type	01/01/2020 to 07/31/2020	01/01/2019 to 07/31/2019	01/01/2018 to 07/31/2018	01/01/2017 to 07/31/2017
746 Carbon monoxide detector activation, no CO	1	7	4	4
812 Flood assessment	0	0	1	0
815 Severe weather or natural disaster standby	0	0	0	2
Totals	<u>196</u>	<u>239</u>	<u>221</u>	<u>225</u>

MCFARLAND POLICE DEPARTMENT



July 2020 Monthly Report

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JULY 2020 MONTHLY REPORT

Introductory Information

As with the past few month's reports, this one will be somewhat streamlined as compared to the typical monthly report. Department heads have been providing Village Administration with more detailed information, and in turn they have been releasing that information to the public jointly rather than through individual Department reports. As is the case with most Village departments, our operations continue to be altered in response to the COVID-19 pandemic. Across the board, operations have been adjusted to provide for the greatest degree of isolation and the least amount of personal contact.

All extra, special event and special assignment related activities have been either suspended, reduced or greatly modified to prevent personal contact to every degree possible. All training has been suspended and/or cancelled. Outreach programming (Bike Rodeo, summer programming) has been in most cases cancelled. We are attempting to conduct some programs online, such as Coffee with a Cop and other programs that are still in the creation stage. Vital outreach contact with our at-risk populations is limited to phone, video, or other means than personal contact.

Our administrative offices remain staffed, however closed indefinitely. For the most part, absent select governmental meetings, the Municipal Center is completely closed to the public.

Staffing Report

- The department will continue to operate under a split-platoon schedule through the end of August and will then likely resume normal scheduling as of Sept. 1st.

We will continue to monitor COVID metrics as they apply to the advancement of the Forward Dane Plan, and if necessary, make scheduling decisions and adjustments as needed.

- Additionally, we continue to operate two officers short, and likely will be in that position for several months due to two long-term medical leaves. At one point in July, we were operating four officers short. In addition to the two aforementioned leaves, there was another short-term injury related leave and another short-term illness.

Equipment Report

- All our new squad cars are now in service.

Training Report

- Officers were required to participate in online/video training on the following topics:
 - Duty to Intercede
 - Interacting with Pressurized People
- The department and our training consortium continue to explore and evaluate additional implicit bias related trainings for staff.
- Sgt. Maurer conducted a use of force policy refresher for all staff, with a pinpoint focus on the longstanding State of Wisconsin prohibition on the utilization of chokeholds and strangleholds.
- Officers will undergo in-person handgun qualification at the end of August.

Other Information

- The Department is generally providing all the services it would normally provide, with the following exceptions. Traffic enforcement is currently limited mainly to roadway safety violations such as speeding, reckless driving behavior, OMVWI, etc. Low-level calls for service are handled by phone, and without person-to-person contact whenever possible. Officers likely will respond, but not engage in medical calls unless necessary, such as with a combative patient. In-person community events have been suspended. Community outreach programming, such as Are You OK? and COAT have been modified to be conducted in manner that excludes personal contact. In an effort to remain engaged with the community, new outreach programming has been implemented, such as an online Coffee with a Cop event, online storybook readings, and an online bedtime story program. The administrative office remains closed, thus in-person services such as fingerprinting, and in-person bill payment have been suspended. However, alternative means have been identified to meet the community's needs in these areas. As we advance through the phases of Forward Dane, these service adjustments will begin to revert back to normal.
- The department has completed the process of evaluating and comparing our current practices and policies with various action-step documents that have been presented to law enforcement, including both a local resolution and the 8CANTWAIT document. This report will be available for public viewing on our website soon.
- The Department and Village have signed on to the Community Restorative Court Program and will be rolling it out to staff soon. We intend to empower staff to forward candidates through the program if they meet the program and department requirements as set forth in our related directive. There will be supervisory oversight, however we feel it's important for officers to have significant say in the decision in order to promote program buy-in.

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, July 27, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Assistant to the Public Works Director Aimee Irwin, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the July 13, 2020 Village Board meeting.

b. Motion to approve Check #'s 77339-77425 in the amount of \$116,898.99.

c. Motion to approve Resolution #2020-17: a resolution consenting to the extension of a line of credit for Madison Curling Club and confirming the Village's guaranty of the corresponding debt.

d. Motion to approve Resolution #2020-18: a motion to amend the 2020 Budget to account for expense shift from Administrator to Communications and Technology Department for a new website.

- e. Motion to approve appointing Mary Rapp to serve as an Election Inspector for the 2020-2021 term.

President Czebotar requested item 4d be dealt with separately as it requires a 2/3's majority vote for passage.

Motion by Village Trustee Carolyn Clow, second by Village President Brad Czebotar, to approve the consent agenda as presented for items 4a, 4b, 4c and 4e. Motion carries 7 - 0 - 0 by acclamation.

The Board took up item 4c separately.

Motion by Village President Brad Czebotar, second by Village Trustee Michael Flaherty, to approve the consent agenda item 4d. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay. Additionally President Czebotar confirmed the required 2/3's majority had been met for passage of a budget amendment.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

Laetitia Hollard, 6309 Mourning Dove Drive, spoke in support of item 6a and in opposition of item 6b. She commented that more work was necessary on the item before it should proceed.

Carrie Nelson, 5211 North Autumn Lane, spoke in support of Laetitia's feedback on items 6a and 6b.

Jackie Hammon, 6060 Perrot Place, spoke in support of item 6a regarding the restorative justice program MOU.

Liz Reiser-Loeber, 5060 Frost Aster Court, spoke in support of the Village updating its website to provide a better communication tool.

Kari Schneider, 5911 Oak Hollow Drive, spoke to request clarification on how the Village will make sure all the voices of the community will be at the table for the diversity sub-committee.

Megan Fessler, 6409 Fox Run, did not wish to speak but wished to register her support of Laetitia Hollard's comments regarding item 6b.

Terese Bovre, 5311 Dennis Drive, did not wish to speak but wished to register her support of Laetitia Hollard's comments regarding item 6b.

6. BUSINESS.

- a. Discussion and action regarding a Memorandum of Understanding for the Village to join the Dane County Community Restorative Court program.

Village Administrator Schuenke provided an overview of the MOU for the Village to join the Dane County Community Restorative Court Program.

Jackie Hammond reported on the Dane County Community Restorative Court Program and how it would work and be utilized. Overall, she said what is most important is that the communities that sign on to the program be sincere in actively wanting to participate.

Chief Craig Sherven provided an overview of how the Police Department's directive would interact to provide referrals to the program. He additionally stated he was to have another tool in their toolbox as law enforcement.

Motion by Village President Brad Czebotar, second by Village Trustee Michael Flaherty, to approve a Memorandum of Understanding for the Village to join the Dane County Community Restorative Court program. Motion carries 7 - 0 - 0 by acclamation.

- b. Discussion regarding Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.

Chris Gilbertson, 3379 Kuehling Drive, spoke in support of Resolution 2020-19. Laetitia Hollard, spoke in support of Resolution 2020-19 as a concept, but requested additional work be done before its passage. She also suggested the Village bring a specialist on Board to assist the Committee and help ensure it is successful and doing the work it should be.

The Board provided feedback on the resolution and suggested revisions to address areas of concern.

The Board directed staff to bring the resolution back to the next meeting with revisions.

- c. Public Utilities Commission (Trustees Kryzenske & Clow)

- 1) Discussion and action regarding the timeline for penalties or late fees on utility accounts.

Trustee Eric Kryzenske provided an overview of the issue and the PSC's guidance that the Village may begin charging penalties again after July 15th. The Public Utilities Committee recommended beginning to charge penalty and interest as data on delinquent accounts did not support continuing the moratorium on late fees.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to approve beginning to charge penalty and late fees on delinquent utility accounts beginning July 15, 2020. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

2) Discussion and action to make a recommendation to the Village Board regarding Sanitary Sewer Cleaning and Televising Services.

Trustee Eric Kryzenske provided an overview of bids received and highlighted the lowest bid had come in over the budgeted amount. He reported the Public Utilities Committee still recommended proceeding with the cleaning and televising of the sanitary sewer lines as it is important.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to award the bid from Sanitary Sewer Cleaning and Televising Services to Green Bay Pipe & TV LLC in an amount not exceed \$71,400. Motion carries 7 - 0 - 0 by acclamation.

d. Public Works Committee (Trustees Clow & Rupert)

1) Discussion and action regarding the installation of a street light located in the cul-de-sac of Lee South Court.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Justin Rupert, to approve installation of a street light located in the cul-de-sac of Lee South Court. Motion carries 7 - 0 - 0 by acclamation.

e. Discussion and action on Resolution 2020-20: a resolution to acquire the property at 5817 Milwaukee Street.

Village Administrator Schuenke provided an overview of Resolution 2020-20 to acquire the property at 5817 Milwaukee St with two changes to increase the purchase price from \$135,000 to \$138,750 and move the closing to August 28th.

Motion by Village President Brad Czebotar, second by Village Trustee Clair Utter, to approve Resolution 2020-20: a resolution to acquire the property at 5817 Milwaukee Street with the purchase price of \$138,750 and change in closing date. Motion carries 7 - 0 - 0 by acclamation.

f. Discussion and action to extend the term of Resolution #2020-08 regarding emergency authority of the Village President and Village Administrator to have joint executive powers to implement necessary measures in response to outbreak of COVID-19.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Justin Rupert, to approve extending the term of Resolution #2020-08 regarding emergency authority of the Village President and Village Administrator to have joint executive powers to implement necessary measures in response to outbreak of COVID-19 to December 31, 2020. Motion carries 7 - 0 - 0 by acclamation.

g. Discussion and presentation regarding financial impacts on Village operations during COVID-19 Pandemic.

Village Administrator Schuenke provided an overview of the financial impacts of village operations during the pandemic highlighting areas of concern. Staff will continue to monitor the effects of the pandemic on Village financials.

- h. Discussion and action regarding the 2021 Budget Review/Adoption Schedule and Planning Memorandum.

Village Administrator Schuenke provided an overview of the proposed 2021 Budget Review and adoption schedule and planning memorandum.

- i. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

None.

7. ADJOURNMENT.

Motion by Village Trustee Justin Rupert, second by Village Trustee Michael Flaherty, to adjourn at 9:47 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasure

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
07/20	07/29/2020	72595	870	SLINDE TRUCKING	GRAVEL FOR BRANDT PARK	27717	1	100-55200-340-000	120.00- V
Total 72595:									120.00-
07/20	07/29/2020	76525	212	CREATIVE SIGNS	VEHICLE DECALS	021720	1	100-53000-241-000	40.00- V
Total 76525:									40.00-
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	PW FACILITY	072720	1	100-53000-220-000	630.77
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	PW TEMP FACILITY	072720	2	100-53000-220-000	182.85
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	WATER TOWER HOLSCHER	072720	3	600-53716-220-000	19.00
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	WATER TOWER BURMA	072720	4	600-53716-220-000	68.43
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	WELL #1	072720	5	600-53716-220-000	673.29
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	WELL #3	072720	6	600-53716-220-000	1,709.56
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	WELL #1	072720	7	600-53716-340-000	21.06
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	WELL #3	072720	8	600-53716-340-000	15.65
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	WELL #4	072720	9	600-53716-340-000	15.65
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	LIFT #1	072720	10	600-53615-220-000	139.32
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	LIFT #2	072720	11	600-53615-220-000	181.97
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	LIFT #3	072720	12	600-53615-220-000	60.34
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	LIFT #5	072720	13	600-53615-220-000	189.44
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	BRANDT PARK	072720	14	100-55200-220-000	41.98
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	LEWIS PARK	072720	15	100-55200-220-000	109.89
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	FLOWER CORNER	072720	16	100-55200-220-000	25.88
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	GAZEBO	072720	17	100-55200-220-000	29.45
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	MCDANIEL	072720	18	100-55200-220-000	27.45
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	CEDAR GLADE AERATOR	072720	19	605-53440-242-000	38.85
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	STREET LIGHTING (2)	072720	20	100-53000-291-000	257.75
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - BASHFORD	072720	21	100-53000-291-000	19.11
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - FARWELL 1	072720	22	100-53000-291-000	19.11
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - FARWELL 2	072720	23	100-53000-291-000	18.99
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - CREAMERY	072720	24	100-53000-291-000	19.11
07/20	07/31/2020	77426	30	ALLIANT ENERGY/WP&L	SIRENS	072720	25	100-51600-220-000	32.06
Total 77426:									4,546.96

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	SCHUENKE	MSB071720	1	100-1624	119.98
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	DENNIS	MSB071720	2	100-1624	1,065.63
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	T REITER	MSB071720	3	100-1624	1,204.40
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	COX	MSB071720	4	100-1624	455.30
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	REDMAN	MSB071720	5	100-1624	338.96
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	HESSLING	MSB071720	6	100-1624	9.21
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	ANDERSEN	MSB071720	7	100-1624	715.95
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	JOB	MSB071720	8	100-1624	90.00
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	DAY	MSB071720	9	100-1624	13.98
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	MOTL	MSB071720	10	100-1624	362.26
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	REIMER	MSB071720	11	100-1624	205.69
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	SUETTINGER	MSB071720	12	100-1624	981.20
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	MAURER	MSB071720	13	100-1624	247.75
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	SHERVEN	MSB071720	14	100-1624	34.99
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	SEYMOUR	MSB071720	15	100-1624	26.36
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	IRWIN	MSB071720	16	100-1624	253.32
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	BREMER	MSB071720	17	100-1624	49.54
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	ENGLER	MSB071720	18	100-1624	40.89
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	MILLER	MSB071720	19	100-1624	761.96
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	LARSON	MSB071720	20	100-1624	124.47
07/20	07/31/2020	77427	16680	CARDMEMBER SERVICE	IGL	MSB071720	21	100-1624	272.97
Total 77427:									7,374.81
07/20	07/31/2020	77428	1921	FRONTIER	LIBRARY PHONE	072220	1	205-55110-221-000	63.38
Total 77428:									63.38
07/20	07/31/2020	77429	17222	GREAT LAKES ROOFING	ROOF REPAIR	C64258	1	205-55110-242-000	4,250.00
Total 77429:									4,250.00
08/20	08/04/2020	77430	2008	THE HOMESTEADER'S STORE I	MOWER PURCHASE--TWO	71106	1	400-57310-812-102	75,003.00
Total 77430:									75,003.00
08/20	08/07/2020	77435	2199	ACE MULCHES LLC	MC MULCH	00208	1	605-53440-242-000	16.80
08/20	08/07/2020	77435	2199	ACE MULCHES LLC	MC MULCH	00208	2	600-53616-242-000	16.80
08/20	08/07/2020	77435	2199	ACE MULCHES LLC	MC MULCH	00208	3	600-53716-242-000	16.80

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/07/2020	77435	2199	ACE MULCHES LLC	MC MULCH	00208	4	100-51600-242-000	61.60
Total 77435:									112.00
08/20	08/07/2020	77436	17384	AGRACE FOUNDATION	MINIHAN MEMORIAL	072720	1	100-51100-391-000	50.00
Total 77436:									50.00
08/20	08/07/2020	77437	30	ALLIANT ENERGY/WP&L	STREET LIGHTING (1)	1124750000	1	100-53000-291-000	9,083.11
Total 77437:									9,083.11
08/20	08/07/2020	77438	17084	AMAZON CAPITAL SERVICES	PPE - ELECTION	163W-RPP4-	1	100-51440-340-000	97.28
08/20	08/07/2020	77438	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	16GD-911F-	1	205-55110-345-000	18.98
08/20	08/07/2020	77438	17084	AMAZON CAPITAL SERVICES	LEAD & COPPER TESTING	173R-NTCW-	1	600-53715-340-000	58.02
08/20	08/07/2020	77438	17084	AMAZON CAPITAL SERVICES	PARKS SUPPLIES	1GJT-13LQ-	1	100-55200-340-000	99.85
08/20	08/07/2020	77438	17084	AMAZON CAPITAL SERVICES	BATHROOM UPGRADE	1MNG-HJ97-	1	400-57610-825-102	315.17
08/20	08/07/2020	77438	17084	AMAZON CAPITAL SERVICES	BOOTS FOR STAFF	1PRP-3FXW-	1	100-53000-142-000	139.99
08/20	08/07/2020	77438	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	1QQT-P4WQ	1	205-55110-345-000	11.96
08/20	08/07/2020	77438	17084	AMAZON CAPITAL SERVICES	BATHROOM UPGRADE	1VM6-D9VL-	1	400-57610-825-102	315.17
08/20	08/07/2020	77438	17084	AMAZON CAPITAL SERVICES	LEAD & COPPER TESTING REFUND DUE TO	1W49-6GKV-	1	600-53715-340-000	58.08-
Total 77438:									998.34
08/20	08/07/2020	77439	44	ANDERSEN, LORI	MILEAGE	LA071020	1	100-54600-141-000	212.75
Total 77439:									212.75
08/20	08/07/2020	77440	16921	AVANT GARDENING & LANDSC	LANDSCAPE MAINTENANCE	20200895	1	205-55110-240-000	471.48
Total 77440:									471.48
08/20	08/07/2020	77441	17187	B&H PHOTO	UPGRADE LEWIS PARK POWER SOURCE	175831331	1	100-55200-340-000	512.78
Total 77441:									512.78
08/20	08/07/2020	77442	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035272177	1	205-55110-344-000	46.43
08/20	08/07/2020	77442	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2035284462	1	205-55110-344-000	98.38
08/20	08/07/2020	77442	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035382698	1	205-55110-344-000	287.48

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77442:									432.29
08/20	08/07/2020	77443	17387	BALDWIN, MICHAEL & MICHELE	REFUND ON DUPLICATE FINAL BILL PAYME	073120	1	001-1115	103.38
Total 77443:									103.38
08/20	08/07/2020	77444	17386	BIZY-LOU	REFUND DUPLICATE PAYMENT ON FINAL BI	073020	1	001-1115	42.38
Total 77444:									42.38
08/20	08/07/2020	77445	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83702148	1	100-52200-340-000	136.43
08/20	08/07/2020	77445	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83710109	1	100-52200-340-000	119.36
08/20	08/07/2020	77445	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83712302	1	100-52200-340-000	169.68
08/20	08/07/2020	77445	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83713203	1	100-52200-340-000	59.80
08/20	08/07/2020	77445	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83714373	1	100-52200-340-000	266.60
Total 77445:									751.87
08/20	08/07/2020	77446	17352	BRAY ASSOCIATES ARCHITECT	PUBLIC SAFETY CENTER PLAN/DESIGN/BID	3488-02	1	400-57140-210-000	33,000.00
08/20	08/07/2020	77446	17352	BRAY ASSOCIATES ARCHITECT	PARK FACILITY DESIGN/BID	3491-02	1	400-57620-827-116	2,437.50
08/20	08/07/2020	77446	17352	BRAY ASSOCIATES ARCHITECT	PARK FACILITY DESIGN/BID	3491-02	2	400-57620-827-112	2,437.50
Total 77446:									37,875.00
08/20	08/07/2020	77447	2024	BURRIS EQUIPMENT	MOWER PARTS	PS30054	1	600-53616-241-000	66.69
08/20	08/07/2020	77447	2024	BURRIS EQUIPMENT	MOWER PARTS	PS30054	2	600-53718-241-000	66.69
08/20	08/07/2020	77447	2024	BURRIS EQUIPMENT	MOWER PARTS	PS30054	3	605-53440-241-000	66.69
08/20	08/07/2020	77447	2024	BURRIS EQUIPMENT	MOWER PARTS	PS30054	4	100-53000-241-000	244.53
Total 77447:									444.60
08/20	08/07/2020	77448	2274	CAPITAL AREA REGIONAL PLAN	EAST SIDE USA AMENDMENT	536	1	600-53610-210-000	11,505.44
Total 77448:									11,505.44
08/20	08/07/2020	77449	1457	CASCADE ENGINEERING INC	TRASH CAN LIDS	30503479	1	610-53620-810-000	3,930.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77449:									3,930.00
08/20	08/07/2020	77450	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	21124840	1	400-57310-811-102	796.50
08/20	08/07/2020	77450	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	21124840	2	600-53612-390-000	265.50
08/20	08/07/2020	77450	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	21124840	3	600-53712-390-000	265.50
08/20	08/07/2020	77450	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	21124840	4	605-53440-240-000	265.50
Total 77450:									1,593.00
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	PW TEMPORARY LOCATION	0003/200099	1	100-53000-242-000	16.50
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	PW TEMPORARY LOCATION	0003/200099	2	600-53716-242-000	4.50
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	PW TEMPORARY LOCATION	0003/200099	3	600-53616-242-000	4.50
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	PW TEMPORARY LOCATION	0003/200099	4	605-53440-242-000	4.50
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	SINK HOLE REPAIR	0003/200104	1	100-53000-340-000	12.22
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	SINK HOLE REPAIR	0003/200104	2	600-53716-340-000	3.33
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	SINK HOLE REPAIR	0003/200104	3	600-53616-340-000	3.33
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	SINK HOLE REPAIR	0003/200104	4	605-53440-340-000	3.33
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	CATCH BASIN	0003/200104	1	605-53440-340-000	8.72
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	MUNICIPAL CENTER - COMMUNITY ROOM	0003/200105	1	100-51600-242-000	9.80
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	MUNICIPAL CENTER - COMMUNITY ROOM	0003/200105	2	600-53716-242-000	2.67
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	MUNICIPAL CENTER - COMMUNITY ROOM	0003/200105	3	600-53616-242-000	2.67
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	MUNICIPAL CENTER - COMMUNITY ROOM	0003/200105	4	605-53440-242-000	2.67
08/20	08/07/2020	77451	161	CHASE LUMBER AND FUEL INC	STORM SEWER REPAIR	003/2001034	1	605-53440-340-000	4.36
Total 77451:									83.10
08/20	08/07/2020	77452	166	CINTAS CORPORATION	FIRST AID SUPPLIES - REPLACEMENT CHE	8404732103	1	605-53440-340-000	18.18
08/20	08/07/2020	77452	166	CINTAS CORPORATION	FIRST AID SUPPLIES - REPLACEMENT CHE	8404732103	2	600-53616-340-000	18.18
08/20	08/07/2020	77452	166	CINTAS CORPORATION	FIRST AID SUPPLIES - REPLACEMENT CHE	8404732103	3	600-53716-340-000	18.18
08/20	08/07/2020	77452	166	CINTAS CORPORATION	FIRST AID SUPPLIES - REPLACEMENT CHE	8404732103	4	100-53000-340-000	66.64
Total 77452:									121.18
08/20	08/07/2020	77453	172	CITY OF MADISON TREASURE	SIGNS	29778	1	100-53000-340-000	128.90
Total 77453:									128.90
08/20	08/07/2020	77454	194	CONCENTRA	PRE-EMPLOYMENT SCREENING	103209166	1	605-53440-211-000	16.65

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/07/2020	77454	194	CONCENTRA	PRE-EMPLOYMENT SCREENING	103209166	2	600-53610-211-000	16.65
08/20	08/07/2020	77454	194	CONCENTRA	PRE-EMPLOYMENT SCREENING	103209166	3	600-53710-211-000	16.65
08/20	08/07/2020	77454	194	CONCENTRA	PRE-EMPLOYMENT SCREENING	103209166	4	100-53000-211-000	61.05
Total 77454:									111.00
08/20	08/07/2020	77455	1989	CORPORATE BUSINESS SYSTE	ADMIN COPIERS	27540727	1	100-51420-240-000	190.54
Total 77455:									190.54
08/20	08/07/2020	77456	16257	CORPORATE BUSINESS SYSTE	PW COLOR COPY OVERAGES	283873	1	600-53710-310-000	22.86
08/20	08/07/2020	77456	16257	CORPORATE BUSINESS SYSTE	PW COLOR COPY OVERAGES	283873	2	600-53610-310-000	22.86
08/20	08/07/2020	77456	16257	CORPORATE BUSINESS SYSTE	PW COLOR COPY OVERAGES	283873	3	605-53440-310-000	22.86
08/20	08/07/2020	77456	16257	CORPORATE BUSINESS SYSTE	COPIER LEASE	283917	1	205-55110-240-000	155.31
Total 77456:									223.89
08/20	08/07/2020	77457	212	CREATIVE SIGNS	VEHICLE DECALS	021720	1	100-53000-241-000	40.00
Total 77457:									40.00
08/20	08/07/2020	77458	229	DANE CO CLERK	DIRECTORIES	2020-02	1	100-51420-310-000	14.00
Total 77458:									14.00
08/20	08/07/2020	77459	16319	DANE CO TREASURER	DANECOM COSTS JAN-JUN2020	38319	1	100-52200-221-000	4,209.00
08/20	08/07/2020	77459	16319	DANE CO TREASURER	DANECOM COSTS JAN-JUN2020	38319	2	100-52100-221-000	4,208.00
08/20	08/07/2020	77459	16319	DANE CO TREASURER	DANECOM COSTS JAN-JUN2020	38319	3	100-53000-221-000	4,208.00
Total 77459:									12,625.00
08/20	08/07/2020	77460	261	DECKER SUPPLY CO INC	SIGN PARTS	911279	1	100-53000-340-000	1,197.45
Total 77460:									1,197.45
08/20	08/07/2020	77461	341	ENVIRONMENT CONTROL	JANITORIAL SERVICES	14813-613	1	205-55110-210-000	1,389.00
08/20	08/07/2020	77461	341	ENVIRONMENT CONTROL	JANITORIAL SERVICES - COVID19 UPGRAD	14813-613	2	205-55110-210-000	540.00
08/20	08/07/2020	77461	341	ENVIRONMENT CONTROL	MC CLEANING	14932-613	1	100-51600-210-000	1,457.00
08/20	08/07/2020	77461	341	ENVIRONMENT CONTROL	MC CLEANING	14932-613	2	100-51600-210-000	2,242.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/07/2020	77461	341	ENVIRONMENT CONTROL	MC CLEANING	3883-613INV	1	100-51600-210-000	423.00
Total 77461:									6,051.00
08/20	08/07/2020	77462	343	ETIcorp	LICENSING SOFTWARE	080420	1	100-51420-240-000	254.00
Total 77462:									254.00
08/20	08/07/2020	77463	350	FASTENAL COMPANY	WATER PARTS	WIMAD3592	1	600-53718-340-000	15.46-
08/20	08/07/2020	77463	350	FASTENAL COMPANY	SHOP SUPPLIES	WIMAD4174	1	100-53000-340-000	5.97
08/20	08/07/2020	77463	350	FASTENAL COMPANY	SHOP SUPPLIES	WIMAD4174	2	600-53716-340-000	1.63
08/20	08/07/2020	77463	350	FASTENAL COMPANY	SHOP SUPPLIES	WIMAD4174	3	600-53616-340-000	1.63
08/20	08/07/2020	77463	350	FASTENAL COMPANY	SHOP SUPPLIES	WIMAD4174	4	605-53440-340-000	1.63
08/20	08/07/2020	77463	350	FASTENAL COMPANY	SHOP SUPPLIES	WIMAD4221	1	605-53440-340-000	1.28
08/20	08/07/2020	77463	350	FASTENAL COMPANY	SHOP SUPPLIES	WIMAD4221	2	600-53616-340-000	1.28
08/20	08/07/2020	77463	350	FASTENAL COMPANY	SHOP SUPPLIES	WIMAD4221	3	600-53716-340-000	1.28
08/20	08/07/2020	77463	350	FASTENAL COMPANY	SHOP SUPPLIES	WIMAD4221	4	100-53000-340-000	4.72
Total 77463:									3.96
08/20	08/07/2020	77464	361	FIRST SUPPLY LLC MADISON	WATER HEATER DELIMER	12288446-00	1	205-55110-242-000	1,210.72
Total 77464:									1,210.72
08/20	08/07/2020	77465	1387	FLEURY, DAWN	CAMBRIDGE MEAL SITE SUPPLIES - N	DF071320	1	100-54600-340-000	16.02
Total 77465:									16.02
08/20	08/07/2020	77466	17388	FOUR DOGS PROPERTY LLC	REFUND ON CREDIT OF ACCOUNT	073120	1	001-1115	7.29
Total 77466:									7.29
08/20	08/07/2020	77467	395	GENERAL COMMUNICATIONS I	NEW M4 2020 OUTFITTING	284679	1	400-57210-812-105	1,127.00
Total 77467:									1,127.00
08/20	08/07/2020	77468	17376	GFL ENVIRONMENTAL SERVIC	WASTE OIL PICK-UP	LQ00364430	1	605-53440-340-000	15.74
08/20	08/07/2020	77468	17376	GFL ENVIRONMENTAL SERVIC	WASTE OIL PICK-UP	LQ00364430	2	600-53616-340-000	15.74
08/20	08/07/2020	77468	17376	GFL ENVIRONMENTAL SERVIC	WASTE OIL PICK-UP	LQ00364430	3	600-53716-340-000	15.74

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/07/2020	77468	17376	GFL ENVIRONMENTAL SERVIC	WASTE OIL PICK-UP	LQ00364430	4	100-53000-340-000	57.73
Total 77468:									104.95
08/20	08/07/2020	77469	1694	HEARTLAND LITHO	UTILITY BILLS	65615	1	600-53711-311-000	67.15
08/20	08/07/2020	77469	1694	HEARTLAND LITHO	UTILITY BILLS	65615	2	600-53611-311-000	67.15
08/20	08/07/2020	77469	1694	HEARTLAND LITHO	UTILITY BILLS	65615	3	605-53440-311-000	67.14
Total 77469:									201.44
08/20	08/07/2020	77470	17392	HERBACH, GEOFF	AUTHOR VISIT	602	1	205-55110-391-000	100.00
Total 77470:									100.00
08/20	08/07/2020	77471	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1217812	1	100-53000-241-000	1.98
08/20	08/07/2020	77471	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1217812	2	600-53718-241-000	.54
08/20	08/07/2020	77471	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1217812	3	600-53616-241-000	.54
08/20	08/07/2020	77471	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1217812	4	605-53440-241-000	.54
08/20	08/07/2020	77471	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1217845	1	605-53440-340-000	11.47
08/20	08/07/2020	77471	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1217845	2	100-53000-340-000	42.05
08/20	08/07/2020	77471	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1217845	3	600-53716-340-000	11.47
08/20	08/07/2020	77471	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1217845	4	600-53616-340-000	11.47
Total 77471:									80.06
08/20	08/07/2020	77472	452	HYDRITE CHEMICAL	WATER CHEMICALS	02381962	1	600-53717-340-000	844.56
Total 77472:									844.56
08/20	08/07/2020	77473	345	JFTCO, INC	TRUCK MAINTENANCE	SIMS000783	1	100-53000-241-000	349.63
08/20	08/07/2020	77473	345	JFTCO, INC	TRUCK MAINTENANCE	SIMS000783	2	600-53718-241-000	95.35
08/20	08/07/2020	77473	345	JFTCO, INC	TRUCK MAINTENANCE	SIMS000783	3	600-53616-241-000	95.35
08/20	08/07/2020	77473	345	JFTCO, INC	TRUCK MAINTENANCE	SIMS000783	4	605-53440-241-000	95.36
Total 77473:									635.69
08/20	08/07/2020	77474	17161	JOANN STORES, LLC	CREATIVEBUG DATABASE	DMARVA21-	1	205-55110-342-000	1,000.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77474:									1,000.00
08/20	08/07/2020	77475	16550	KELENY TOP SOIL, INC	TOP SOIL - PARKS	3451	1	100-55200-340-000	144.00
08/20	08/07/2020	77475	16550	KELENY TOP SOIL, INC	TOP SOIL	3451	2	100-53000-340-000	144.00
Total 77475:									288.00
08/20	08/07/2020	77476	2070	KKS PROPERTY	COMMON AREA MAINT. FORMER LIB	2020-08	1	100-51600-242-000	400.00
Total 77476:									400.00
08/20	08/07/2020	77477	16712	LIFE-ASSIST, INC	PW SHOP	1019301	1	100-53000-340-000	122.32
08/20	08/07/2020	77477	16712	LIFE-ASSIST, INC	PW SHOP	1019301	2	600-53716-340-000	33.36
08/20	08/07/2020	77477	16712	LIFE-ASSIST, INC	PW SHOP	1019301	3	600-53616-340-000	33.36
08/20	08/07/2020	77477	16712	LIFE-ASSIST, INC	PW SHOP	1019301	4	605-53440-340-000	33.36
08/20	08/07/2020	77477	16712	LIFE-ASSIST, INC	MED SUPPLIES	1021804	1	100-52200-340-000	115.28
Total 77477:									337.68
08/20	08/07/2020	77478	553	LINCOLN CONTRACTORS SUP	MARKING FLAGS	M92717	1	600-53718-340-000	61.07
Total 77478:									61.07
08/20	08/07/2020	77479	563	LW ALLEN LLC	WELL #4 REPAIR	103842	1	600-53716-242-000	139.84
08/20	08/07/2020	77479	563	LW ALLEN LLC	LIFT STATION REPAIR	103868	1	600-53616-242-000	1,673.22
Total 77479:									1,813.06
08/20	08/07/2020	77480	2237	MADISON COLLEGE	PRATICAL EXAM DUNDAY	179341	1	100-52200-331-000	150.00
08/20	08/07/2020	77480	2237	MADISON COLLEGE	TEST FEES MARCHANT AND REILLY	179362	1	100-52200-331-000	160.00
Total 77480:									310.00
08/20	08/07/2020	77481	575	MADISON MET SEWERAGE DIS	2ND QUARTER CHARGES	IN000016387	1	600-53615-210-000	191,883.42
Total 77481:									191,883.42
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	POWER STRIP	95094-07312	1	100-52200-340-000	28.79

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	WATER 10 PIN	95094-07312	2	100-52200-241-000	2.69
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	BATTERIES	95094-07312	3	100-52200-340-000	21.83
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	LIBRARY SUPPLIES	95094-07312	4	205-55110-242-000	64.25
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	5	605-53440-340-000	56.61
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	6	100-53000-241-000	3.47
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PAINT TAPE FOR PARK SIGNS	95094-07312	7	100-53000-340-000	2.72
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	8	100-53000-340-000	187.97
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	9	100-53000-390-000	32.65
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	10	100-55200-340-000	71.07
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	11	600-53612-390-000	8.90
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	12	600-53616-241-000	.94
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	13	600-53616-242-000	153.44
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PAINT TAPE FOR PARK SIGNS	95094-07312	14	600-53616-340-000	.74
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	15	600-53616-340-000	51.30
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	16	600-53710-340-000	19.88
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	17	600-53712-390-000	8.90
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	18	600-53716-242-000	15.45
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PAINT TAPE FOR PARK SIGNS	95094-07312	19	600-53716-340-000	.74
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	20	600-53716-340-000	51.30
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	21	600-53718-241-000	.94
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	22	605-53440-242-000	15.45
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PAINT TAPE FOR PARK SIGNS	95094-07312	23	605-53440-340-000	.74
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	24	605-53440-340-000	51.31
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	25	605-53440-390-000	8.90
08/20	08/07/2020	77482	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-07312	26	605-53440-241-000	.94
Total 77482:									861.92
08/20	08/07/2020	77483	634	MENARDS - MONONA	PARK SUPPLIES	97199	1	100-55200-340-000	92.86
Total 77483:									92.86
08/20	08/07/2020	77484	640	MGE	STREET LIGHTS	13010467-07	1	100-53000-291-000	33.18
08/20	08/07/2020	77484	640	MGE	STREET LIGHTS	14096945-07	1	100-53000-291-000	38.03
08/20	08/07/2020	77484	640	MGE	LIFT #4 ELECT	21056320-07	1	600-53615-220-000	48.77
08/20	08/07/2020	77484	640	MGE	LIFT #5 GAS	27667872-07	1	600-53615-220-000	28.36
08/20	08/07/2020	77484	640	MGE	STREET LIGHTS	29538501-07	1	100-53000-291-000	277.27
08/20	08/07/2020	77484	640	MGE	GOBEN BUILDING	30200505-07	1	305-56700-242-000	88.65

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 77484:									514.26
08/20	08/07/2020	77485	4	MIDDLETON FORD	M4 REPAIR	147273	1	100-52100-241-000	1,212.33
08/20	08/07/2020	77485	4	MIDDLETON FORD	M4 REPAIR	147323	1	100-52100-241-000	935.65
08/20	08/07/2020	77485	4	MIDDLETON FORD	M4 REPAIR	CM147273	1	100-52100-241-000	1,060.86-
Total 77485:									1,087.12
08/20	08/07/2020	77486	17390	MIDWEST EQUIPMENT SPECIA	CLOSE ESCROW ACCOUNT	08052020	1	100-2640	2,500.00
Total 77486:									2,500.00
08/20	08/07/2020	77487	667	MINNESOTA LIFE INS CO	LIFE INSURANCE	002832L-SE	1	100-2157	1,563.13
Total 77487:									1,563.13
08/20	08/07/2020	77488	2185	MSA PROFESSIONAL SERVICE	SURVEY WORK	R09361019.0	1	100-53000-211-000	1,858.75
Total 77488:									1,858.75
08/20	08/07/2020	77489	687	MUNICIPAL CODE CORPORATI	CODIFICATION SERVICES	00346568	1	100-51300-211-000	1,677.04
Total 77489:									1,677.04
08/20	08/07/2020	77490	1896	NAPA AUTO PARTS	AIR FILTER	728530	1	100-52200-241-000	10.40
08/20	08/07/2020	77490	1896	NAPA AUTO PARTS	VEHICLE PARTS	729562	1	605-53440-241-000	8.69
08/20	08/07/2020	77490	1896	NAPA AUTO PARTS	VEHICLE PARTS	729562	2	600-53616-241-000	8.69
08/20	08/07/2020	77490	1896	NAPA AUTO PARTS	VEHICLE PARTS	729562	3	600-53718-241-000	8.69
08/20	08/07/2020	77490	1896	NAPA AUTO PARTS	VEHICLE PARTS	729562	4	100-53000-241-000	31.85
08/20	08/07/2020	77490	1896	NAPA AUTO PARTS	MOWER PARTS	729563	1	605-53440-241-000	14.87
08/20	08/07/2020	77490	1896	NAPA AUTO PARTS	MOWER PARTS	729563	2	600-53616-241-000	14.87
08/20	08/07/2020	77490	1896	NAPA AUTO PARTS	MOWER PARTS	729563	3	600-53718-241-000	14.87
08/20	08/07/2020	77490	1896	NAPA AUTO PARTS	MOWER PARTS	729563	4	100-53000-241-000	54.52
08/20	08/07/2020	77490	1896	NAPA AUTO PARTS	CHIEF'S VEHICLE MAINTENANCE	730537	1	100-52100-241-000	7.98
Total 77490:									175.43
08/20	08/07/2020	77491	2082	NASSCO INC	PW SUPPLIES	S2648207.00	1	605-53440-340-000	18.75

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08/20	08/07/2020	77491	2082	NASSCO INC	PW SUPPLIES	S2648207.00	2	600-53616-340-000	18.75
08/20	08/07/2020	77491	2082	NASSCO INC	PW SUPPLIES	S2648207.00	3	600-53716-340-000	18.75
08/20	08/07/2020	77491	2082	NASSCO INC	PW SUPPLIES	S2648207.00	4	100-53000-340-000	68.74
08/20	08/07/2020	77491	2082	NASSCO INC	PW SUPPLIES	S2648207.00	5	100-55200-340-000	53.56
08/20	08/07/2020	77491	2082	NASSCO INC	CLEANING SUPPLIES	S2648926.00	1	100-51600-242-000	106.99
Total 77491:									285.54
08/20	08/07/2020	77492	727	OVERHEAD DOOR CO OF MADI	DOOR REPAIR	24391	1	100-55200-242-000	200.00
Total 77492:									200.00
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	TRASH SERVICE	1363816	1	610-53620-212-000	20,926.05
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	RECYCLING SERVICE	1363816	2	610-53620-213-000	14,076.50
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	FIRE/EMS SHRED	1363816	3	100-52200-340-000	10.10
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	PD SHRED	1363816	4	100-52100-340-000	40.35
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	PW SHRED	1363816	5	100-53000-340-000	40.35
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	PW SHRED	1363816	6	600-53610-310-000	40.35
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	PW SHRED	1363816	7	600-53710-310-000	40.35
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	PW SHRED	1363816	8	605-53440-310-000	40.35
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	ADMIN SHRED	1363816	9	100-51420-310-000	68.09
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	PW SHRED	1363816	10	600-53610-310-000	68.09
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	PW SHRED	1363816	11	600-53710-310-000	68.09
08/20	08/07/2020	77493	2066	PELLITTERI WASTE SYSTEMS	PW SHRED	1363816	12	605-53440-310-000	68.09
Total 77493:									35,486.76
08/20	08/07/2020	77494	764	PREMIER PAINT & WALLPAPER	PAINT SUPPLIES	59834	1	605-53440-340-000	2.04
08/20	08/07/2020	77494	764	PREMIER PAINT & WALLPAPER	PAINT SUPPLIES	59834	2	600-53616-340-000	2.04
08/20	08/07/2020	77494	764	PREMIER PAINT & WALLPAPER	PAINT SUPPLIES	59834	3	600-53716-340-000	2.04
08/20	08/07/2020	77494	764	PREMIER PAINT & WALLPAPER	PAINT SUPPLIES	59834	4	100-53000-340-000	7.47
Total 77494:									13.59
08/20	08/07/2020	77495	1245	PROFESSIONAL PEST CONTRO	PARKS PEST CONTROL	472907	1	100-55200-340-000	49.00
Total 77495:									49.00
08/20	08/07/2020	77496	800	RELIANT FIRE APPARATUS INC	SPRING PNEUMATIC	CI002018	1	100-52200-241-000	41.06

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Total 77496:									41.06
08/20	08/07/2020	77497	9137	RICOH USA INC	LEASE PAYMENT	33771892	1	100-52100-240-000	184.59
Total 77497:									184.59
08/20	08/07/2020	77498	17389	RISEN SAVIOR LUTHERAN CHU	CLOSE ESCROW ACCOUNT	08052020	1	100-2640	1,478.75
Total 77498:									1,478.75
08/20	08/07/2020	77499	836	SCHILLING SUPPLY COMPANY	DISINFECTANT SPRAYER	769942-00	1	100-52200-242-000	804.76
Total 77499:									804.76
08/20	08/07/2020	77500	17385	SCOTT, KIM	UTILITY ACCOUNT REFUND	073020	1	001-1115	95.97
Total 77500:									95.97
08/20	08/07/2020	77501	957	TOM'S AUTO CENTER INC	UNMARKED CHIEFS CAR	0047665	1	100-52100-241-000	1,006.38
Total 77501:									1,006.38
08/20	08/07/2020	77502	16640	TOP PACK DEFENSE LLC	MAURER - UNIFORM ALLOWANCE	4505	1	100-52100-142-000	122.98
Total 77502:									122.98
08/20	08/07/2020	77503	1246	TOTAL WATER TREATMENT SY	MC SOFTNER SALT	073020	1	100-51600-340-000	90.43
08/20	08/07/2020	77503	1246	TOTAL WATER TREATMENT SY	MC SOFTNER SALT	073020	2	600-53610-210-000	24.67
08/20	08/07/2020	77503	1246	TOTAL WATER TREATMENT SY	MC SOFTNER SALT	073020	3	600-53710-210-000	24.67
08/20	08/07/2020	77503	1246	TOTAL WATER TREATMENT SY	MC SOFTNER SALT	073020	4	605-53440-210-000	24.67
Total 77503:									164.44
08/20	08/07/2020	77504	17140	US BANK VOYAGER FLEET SYS	PD FUEL	8694160990	1	100-52100-341-000	1,141.42
08/20	08/07/2020	77504	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	2	605-53440-341-000	293.77
08/20	08/07/2020	77504	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	3	600-53615-341-000	97.92
08/20	08/07/2020	77504	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	4	600-53710-341-000	195.85
08/20	08/07/2020	77504	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	5	600-53616-341-000	195.85

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/07/2020	77504	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	6	600-53718-341-000	97.92
08/20	08/07/2020	77504	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	7	100-53000-341-000	1,077.15
08/20	08/07/2020	77504	17140	US BANK VOYAGER FLEET SYS	PARKS	8694160990	8	100-55200-341-000	415.30
08/20	08/07/2020	77504	17140	US BANK VOYAGER FLEET SYS	FIRE/EMS FUEL	8694160990	9	100-52200-341-000	808.59
Total 77504:									4,323.77
08/20	08/07/2020	77505	992	US CELLULAR	PD PHONE	0386111124	1	100-52100-221-000	604.60
08/20	08/07/2020	77505	992	US CELLULAR	FD/EMS PHONE	0386111124	2	100-52200-221-000	443.58
08/20	08/07/2020	77505	992	US CELLULAR	OUTREACH PHONE	0386111124	3	100-54600-221-000	81.00
08/20	08/07/2020	77505	992	US CELLULAR	CABLE/COMMTECH PHONE	0386111124	4	200-55600-221-000	43.00
08/20	08/07/2020	77505	992	US CELLULAR	PW PHONE	0386111124	5	100-53000-221-000	96.82
08/20	08/07/2020	77505	992	US CELLULAR	WATER PHONE	0386111124	6	600-53710-310-000	96.82
08/20	08/07/2020	77505	992	US CELLULAR	SEWER PHONE	0386111124	7	600-53610-310-000	96.82
08/20	08/07/2020	77505	992	US CELLULAR	COMMDEV PHONE	0386111124	8	100-52400-221-000	.50
Total 77505:									1,463.14
08/20	08/07/2020	77506	2203	WATCH GUARD	VEST CLIP	ACCINV0026	1	100-52100-340-000	165.00
Total 77506:									165.00
08/20	08/07/2020	77507	1093	WI STATE LABORATORY OF HY	WATER TESTING FLORIDE STATE LAB	641538	1	600-53717-340-000	26.00
Total 77507:									26.00
08/20	08/07/2020	77508	17383	WIRAG, KATLYNN	DUPLICATE PAYMENT ON CITATION	072120	1	100-45110-000	98.80
Total 77508:									98.80
08/20	08/07/2020	77509	16447	ZEROREZ	MC CARPET CLEANING	30831	1	100-51600-242-000	148.00
Total 77509:									148.00
08/20	08/07/2020	77510	16349	ZIMBRICK EASTSIDE	PARTS	109930	1	100-52200-241-000	40.22
Total 77510:									40.22
08/20	08/07/2020	77511	1910	ZURBUCHEN OIL INC	DYED DIESEL FUEL	245234	1	100-53000-341-000	346.72

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
08/20	08/07/2020	77511	1910	ZURBUCHEN OIL INC	FIRE GREASE	245238	1	100-52200-241-000	24.96
08/20	08/07/2020	77511	1910	ZURBUCHEN OIL INC	DPW GREASE	245238	2	605-53440-241-000	3.74
08/20	08/07/2020	77511	1910	ZURBUCHEN OIL INC	DPW GREASE	245238	3	600-53616-241-000	3.74
08/20	08/07/2020	77511	1910	ZURBUCHEN OIL INC	DPW GREASE	245238	4	600-53718-241-000	3.74
08/20	08/07/2020	77511	1910	ZURBUCHEN OIL INC	DPW GREASE	245238	5	100-53000-241-000	13.72
08/20	08/07/2020	77511	1910	ZURBUCHEN OIL INC	DYED DIESEL FUEL	245391	1	100-53000-341-000	376.64
08/20	08/07/2020	77511	1910	ZURBUCHEN OIL INC	FIRE OIL	245485	1	100-52200-341-000	609.35
08/20	08/07/2020	77511	1910	ZURBUCHEN OIL INC	PW OIL	245485	2	100-53000-240-000	1,305.75
Total 77511:									2,688.36
08/20	08/07/2020	77512	1015	VILLAGE OF MCFARLAND	VOM - 5541 HOLSCHER RD	073120	1	100-53000-220-000	82.86
08/20	08/07/2020	77512	1015	VILLAGE OF MCFARLAND	FLOWER CORNER	073120	2	100-55200-220-000	37.12
08/20	08/07/2020	77512	1015	VILLAGE OF MCFARLAND	LEWIS PARK	073120	3	100-55200-220-000	191.89
08/20	08/07/2020	77512	1015	VILLAGE OF MCFARLAND	MCDANIEL PARK	073120	4	100-55200-220-000	182.78
08/20	08/07/2020	77512	1015	VILLAGE OF MCFARLAND	GAZEBO	073120	5	100-55200-220-000	43.99
08/20	08/07/2020	77512	1015	VILLAGE OF MCFARLAND	3234 COUNTY HWY AB	073120	6	100-55200-220-000	129.02
08/20	08/07/2020	77512	1015	VILLAGE OF MCFARLAND	6623 MEREDITH WAY	073120	7	600-53616-242-000	5.60
08/20	08/07/2020	77512	1015	VILLAGE OF MCFARLAND	5922 HIGHWAY 51 - TEMP PW BUILDING	073120-5922	1	100-53000-220-000	24.31
Total 77512:									697.57
Grand Totals:									440,576.74

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-1115	249.02	.00	249.02
001-2120	.00	249.02-	249.02-
100-1624	7,374.81	.00	7,374.81
100-2120	1,220.86	64,002.64-	62,781.78-
100-2157	1,563.13	.00	1,563.13
100-2640	3,978.75	.00	3,978.75
100-45110-000	98.80	.00	98.80
100-51100-391-000	50.00	.00	50.00
100-51300-211-000	1,677.04	.00	1,677.04

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
100-51420-240-000	444.54	.00	444.54
100-51420-310-000	82.09	.00	82.09
100-51440-340-000	97.28	.00	97.28
100-51600-210-000	4,122.00	.00	4,122.00
100-51600-220-000	32.06	.00	32.06
100-51600-242-000	726.39	.00	726.39
100-51600-340-000	90.43	.00	90.43
100-52100-142-000	122.98	.00	122.98
100-52100-221-000	4,812.60	.00	4,812.60
100-52100-240-000	184.59	.00	184.59
100-52100-241-000	3,162.34	1,060.86-	2,101.48
100-52100-340-000	205.35	.00	205.35
100-52100-341-000	1,141.42	.00	1,141.42
100-52200-221-000	4,652.58	.00	4,652.58
100-52200-241-000	119.33	.00	119.33
100-52200-242-000	804.76	.00	804.76
100-52200-331-000	310.00	.00	310.00
100-52200-340-000	927.87	.00	927.87
100-52200-341-000	1,417.94	.00	1,417.94
100-52400-221-000	.50	.00	.50
100-53000-142-000	139.99	.00	139.99
100-53000-211-000	1,919.80	.00	1,919.80
100-53000-220-000	920.79	.00	920.79
100-53000-221-000	4,304.82	.00	4,304.82
100-53000-240-000	1,305.75	.00	1,305.75
100-53000-241-000	739.70	40.00-	699.70
100-53000-242-000	16.50	.00	16.50
100-53000-291-000	9,765.66	.00	9,765.66
100-53000-340-000	2,089.25	.00	2,089.25
100-53000-341-000	1,800.51	.00	1,800.51
100-53000-390-000	32.65	.00	32.65
100-54600-141-000	212.75	.00	212.75
100-54600-221-000	81.00	.00	81.00
100-54600-340-000	16.02	.00	16.02
100-55200-220-000	819.45	.00	819.45
100-55200-242-000	200.00	.00	200.00
100-55200-340-000	1,023.12	120.00-	903.12
100-55200-341-000	415.30	.00	415.30
200-2120	.00	43.00-	43.00-
200-55600-221-000	43.00	.00	43.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
205-2120	.00	9,707.37-	9,707.37-
205-55110-210-000	1,929.00	.00	1,929.00
205-55110-221-000	63.38	.00	63.38
205-55110-240-000	626.79	.00	626.79
205-55110-242-000	5,524.97	.00	5,524.97
205-55110-342-000	1,000.00	.00	1,000.00
205-55110-344-000	432.29	.00	432.29
205-55110-345-000	30.94	.00	30.94
205-55110-391-000	100.00	.00	100.00
305-2120	.00	88.65-	88.65-
305-56700-242-000	88.65	.00	88.65
400-2120	.00	115,431.84-	115,431.84-
400-57140-210-000	33,000.00	.00	33,000.00
400-57210-812-105	1,127.00	.00	1,127.00
400-57310-811-102	796.50	.00	796.50
400-57310-812-102	75,003.00	.00	75,003.00
400-57610-825-102	630.34	.00	630.34
400-57620-827-112	2,437.50	.00	2,437.50
400-57620-827-116	2,437.50	.00	2,437.50
600-2120	73.54	212,111.52-	212,037.98-
600-53610-210-000	11,530.11	.00	11,530.11
600-53610-211-000	16.65	.00	16.65
600-53610-310-000	228.12	.00	228.12
600-53611-311-000	67.15	.00	67.15
600-53612-390-000	274.40	.00	274.40
600-53615-210-000	191,883.42	.00	191,883.42
600-53615-220-000	648.20	.00	648.20
600-53615-341-000	97.92	.00	97.92
600-53616-241-000	190.82	.00	190.82
600-53616-242-000	1,856.23	.00	1,856.23
600-53616-340-000	157.82	.00	157.82
600-53616-341-000	195.85	.00	195.85
600-53710-210-000	24.67	.00	24.67
600-53710-211-000	16.65	.00	16.65
600-53710-310-000	228.12	.00	228.12
600-53710-340-000	19.88	.00	19.88
600-53710-341-000	195.85	.00	195.85
600-53711-311-000	67.15	.00	67.15
600-53712-390-000	274.40	.00	274.40
600-53715-340-000	58.02	58.08-	.06-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
600-53716-220-000	2,470.28	.00	2,470.28
600-53716-242-000	179.26	.00	179.26
600-53716-340-000	210.18	.00	210.18
600-53717-340-000	870.56	.00	870.56
600-53718-241-000	190.82	.00	190.82
600-53718-340-000	61.07	15.46-	45.61
600-53718-341-000	97.92	.00	97.92
605-2120	.00	1,304.55-	1,304.55-
605-53440-210-000	24.67	.00	24.67
605-53440-211-000	16.65	.00	16.65
605-53440-240-000	265.50	.00	265.50
605-53440-241-000	190.83	.00	190.83
605-53440-242-000	78.27	.00	78.27
605-53440-310-000	131.30	.00	131.30
605-53440-311-000	67.14	.00	67.14
605-53440-340-000	227.52	.00	227.52
605-53440-341-000	293.77	.00	293.77
605-53440-390-000	8.90	.00	8.90
610-2120	.00	38,932.55-	38,932.55-
610-53620-212-000	20,926.05	.00	20,926.05
610-53620-213-000	14,076.50	.00	14,076.50
610-53620-810-000	3,930.00	.00	3,930.00
Grand Totals:	443,165.54	443,165.54-	.00

Report Criteria:
Report type: GL detail

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
08/01/2020	PC	08/07/2020	77431	AUBEY, CARSON	429	798.44
08/01/2020	PC	08/07/2020	77432	BOUCHER, NICHOLAS	875	803.50
08/01/2020	CDPT	08/07/2020	77433	WI AFSCME COUNCIL 32	7	58.82
08/01/2020	CDPT	08/07/2020	77433	WI AFSCME COUNCIL 32	7	78.00
08/01/2020	CDPT	08/07/2020	77434	WI SCTF	5	207.69

PAYROLL RELATED

\$1,946.45



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 10, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding Resolution #2020-19: a resolution to create a special committee to advance racial equity in the Village of McFarland.

PREVIOUS ACTION:

The Village Board took action to approve Resolution 2020-14 at its meeting on June 22, 2020 which established the desire to create a special committee for this purpose.

The board also reviewed the first draft of the enclosed resolution at their meeting on July 27, 2020.

ISSUE SUMMARY:

Enclosed within your packet is revised copy of a proposed resolution that would create a special committee to advance racial equity in the Village of McFarland. This was first discussed by the Village Board at its meeting on July 27th. The updates provided are based on the boards discussion and general direction provided. The resolution at this meeting is scheduled for action if the board chooses to do so. A summary of the changes is provided as follows:

- Section (2) - It was discussed to eliminate the maximum number but leave the minimum as 5.
- Section (3)(a) - Based on the discussion, it was desired that more outreach was needed to engage "communities of color and other demographic groups" in the appointment process. The emphasis with these changes shifts to marketing and recruiting new members to fill positions up to and including on the Village Board.
- Section (3)(f) - Adjusted to review and recommend best practices and work with Staff on the preparation of an annual report. As was stated in the meeting, this Committee like all others will need to work with Staff to fulfill its responsibilities and the intent of these changes is to capture that relationship better.
- Section (3)(g) - Similar to the prior subsection, making reference to the Staff role and expanding this item to include ordinances and procedures as well as making it applicable to all "services, programs, and opportunities" within the Village.
- Section (3)(h) - Tweaked the language slightly and added at the end that they will need to figure out what their role and responsibility will be as part of their recommendation on



the standing committee.

- Section (5) - We wanted to give them a full year in which to operate (at least to start) and pushing the date out a month is just meant to ensure that is the case. If this resolution is adopted on August 10th, we'll likely need some time to recruit people and bring back for appointment. This means that appointments line up for the September 14th meeting to give people time to sign up, and then sometime by the end of September or early October we have our first meeting.

We will discuss again these changes and other content issues the board wishes to review.

FINANCIAL/BUDGET IMPACT:

The Committee is proposed to be Staffed by the Village Administrator. It may incur costs within the future which will for the time being need to conform to current budget standards and future budget conditions as applicable.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

Section 2-481(b) - This is the Ordinance language within our code that establishes the definition for a Subcommittee.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for discussion and action as desired by the board.

ATTACHMENTS:

1. 2020-19 Resolution to Create a Special Committee to Advance Racial Equity in McFarland 08072020 mgs REDLINE
2. 2020-19 Resolution to Create a Special Committee to Advance Racial Equity in McFarland 08072020 mgs CLEAN
3. 2020-14 To Advance Racial Equity, Social Justice, Diversity, and Inclusion within the Village of McFarland

RESOLUTION #2020-19

A RESOLUTION TO CREATE A SPECIAL COMMITTEE TO ADVANCE RACIAL EQUITY, SOCIAL JUSTICE, DIVERSITY, AND INCLUSION IN THE VILLAGE OF MCFARLAND

WHEREAS, the Village of McFarland is committed to advancing racial equity, social justice, diversity, and inclusion within our Community;

WHEREAS, the Village Board for the Village of McFarland has previously adopted Resolution #2020-14 which is its commitment to the included action plan prepared by the Community to effectuate change;

WHEREAS, Resolution #2020-14 identified a commitment by the Village Board to “create a diversity and inclusion committee or special committee”; and

WHEREAS, the Village Board desires to create such a special committee to reaffirm its commitment to the Community in order to advance racial equity, social justice, diversity, and inclusion.

NOW, THEREFORE BE IT RESOLVED, that the Village Board of the Village of McFarland, Dane County, Wisconsin, does hereby create the Diversity and Inclusion Subcommittee and establishes the following conditions regarding its implementation:

1. The Diversity and Inclusion Subcommittee is formed in accordance with definition and requirements outlined in Section 2-481(b) of the McFarland Municipal Code.
2. Membership of the Subcommittee will be made up entirely of Residents of the Village of McFarland to be appointed by the Village President subject to confirmation by the Village Board. Additionally, the Village President shall appoint the Chairperson of the Subcommittee subject to confirmation by the Village Board. A minimum of 5 Residents ~~and a maximum of 9 Residents~~ will compose the membership of the Subcommittee.
3. The Diversity and Inclusion Subcommittee shall be tasked with the following:
 - a. Review and recommend approaches in outreach to engage communities of color and other demographic groups to participate in Village Government as members of the Village Board, commissions, committees, and other boards.~~appointment process to Boards, Commissions, and Committees in ensure appointment of all demographics and increase education in order to engage communities of color to participate within Village government.~~
 - b. Review and recommend training opportunities for all Village Employees to participate in at least annually in State and/or Nationally recognized, accredited, and/or professional training in racial equity, social justice, diversity, and inclusion.

c. Review of police training programs and use of force policies as needed to ensure consistency with State law and/or other nationally accredited groups as might be applicable.

d. Review and recommend programs, resources, and discussion topics to the Library to increase cultural awareness.

e. Review and recommend diversity and equity initiatives to the School Board for the School District of McFarland.

f. ~~Publish an annual report regarding~~ Review and recommend the initiatives and best practices the Village ~~can is taking~~ in order to support racial equity, social justice, diversity, and inclusion ~~anti-racist policies and activities~~ in the Community as well as assisting in the development of an annual report with Village Staff noting progress on advancing action steps of Resolution #2020-14.

g. ~~With assistance from Village Staff, r~~Review and recommend revisions to Village ordinances, procedures, and policies that create systemic barriers to diverse populations within the Community in receiving Village services, programs, and opportunities.

h. Make a recommendation to the Village Board regarding whether the Diversity and Inclusion Subcommittee should be established within the McFarland Village Code of Ordinances as a Standing Committee and the role and responsibility of the Committee in Village Government and the Community.

4. The Diversity and Inclusion Subcommittee will be advisory in nature and serve under the direct supervision and discretion of the Village Board.

5. The Subcommittee will make its recommendation by ~~October~~ September 1, 2021 unless otherwise decided or extended by the Village Board. Further, the Subcommittee will make progress reports at least every 3 months following the scheduling of their first meeting.

6. The Subcommittee will be supported by the Village Administrator with assistance and cooperation from all Village Departments as needed.

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on XXXX XX, 2020.

Signatures to follow on the next page.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-Treasurer

RESOLUTION # 2020-19	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington –	Kryzenske –
Clow –	Rupert –
Czebotar –	Utter –
Flaherty –	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

RESOLUTION #2020-19

A RESOLUTION TO CREATE A SPECIAL COMMITTEE TO ADVANCE RACIAL EQUITY, SOCIAL JUSTICE, DIVERSITY, AND INCLUSION IN THE VILLAGE OF MCFARLAND

WHEREAS, the Village of McFarland is committed to advancing racial equity, social justice, diversity, and inclusion within our Community;

WHEREAS, the Village Board for the Village of McFarland has previously adopted Resolution #2020-14 which is its commitment to the included action plan prepared by the Community to effectuate change;

WHEREAS, Resolution #2020-14 identified a commitment by the Village Board to “create a diversity and inclusion committee or special committee”; and

WHEREAS, the Village Board desires to create such a special committee to reaffirm its commitment to the Community in order to advance racial equity, social justice, diversity, and inclusion.

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3. The Diversity and Inclusion Subcommittee shall be tasked with the following:
 - a. Review and recommend approaches in outreach to engage communities of color and other demographic groups to participate in Village Government as members of the Village Board, commissions, committees, and other boards.
 - b. Review and recommend training opportunities for all Village Employees to participate in at least annually in State and/or Nationally recognized, accredited, and/or professional training in racial equity, social justice, diversity, and inclusion.
 - c. Review of police training programs and use of force policies as needed to ensure consistency with State law and/or other nationally accredited groups as might be applicable.

d. Review and recommend programs, resources, and discussion topics to the Library to increase cultural awareness.

e. Review and recommend diversity and equity initiatives to the School Board for the School District of McFarland.

f. Review and recommend initiatives and best practices the Village can take in order to support racial equity, social justice, diversity, and inclusion in the Community as well as assisting in the development of an annual report with Village Staff noting progress on advancing action steps of Resolution #2020-14.

g. With assistance from Village Staff, review and recommend revisions to Village ordinances, procedures, and policies that create systemic barriers to diverse populations within the Community in receiving Village services, programs, and opportunities.

h. Make a recommendation to the Village Board regarding whether the Diversity and Inclusion Subcommittee should be established within the McFarland Village Code of Ordinances as a Standing Committee and the role and responsibility of the Committee in Village Government and the Community.

4. The Diversity and Inclusion Subcommittee will be advisory in nature and serve under the direct supervision and discretion of the Village Board.

5. The Subcommittee will make its recommendation by October 1, 2021 unless otherwise decided or extended by the Village Board. Further, the Subcommittee will make progress reports at least every 3 months following the scheduling of their first meeting.

6. The Subcommittee will be supported by the Village Administrator with assistance and cooperation from all Village Departments as needed.

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on XXXX XX, 2020.

Signatures to follow on the next page.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-Treasurer

RESOLUTION # 2020-19	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington –	Kryzenske –
Clow –	Rupert –
Czebotar –	Utter –
Flaherty –	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

RESOLUTION 2020-14

A RESOLUTION TO ADVANCE RACIAL EQUITY, SOCIAL JUSTICE, DIVERSITY, AND INCLUSION WITHIN THE VILLAGE OF MCFARLAND

WHEREAS, on May 25, 2020, George Floyd, an African American man, died at the hands of four Minneapolis, Minnesota, police officers;

WHEREAS, acknowledging that black people are three times more likely to be killed by police than white people according to the research collaborative *Mapping Police Violence*;

WHEREAS, this act of intolerable violence and other similar acts that have occurred across this country in recent years are unpardonable and must serve as a wake-up call to every human being that recognizes life as both a gift and human right;

WHEREAS, observing that more diverse families are coming to the Village;
and

WHEREAS, recognizing that the Southern Wisconsin has one of the lowest probability of an individual reaching the top income quintile if they grew up in a low-income household.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of McFarland on behalf of all residents and employees, as follows:

- 1) We join with America in sharing its sorrow within the shadow of this heinous act;
- 2) We recognize that we all come from a common thread as a single human race and call on our country to recognize the value of human life;

3) We call upon our Community to join with us in committing to introspective evaluation of ourselves as public servants, citizens and as fellow members of the human family; and

4) Furthermore, we invite further dialogue and action within the Community to work together by doing everything we can to build a system that finally fulfills the promise of liberty and justice for all.

BE IT FURTHER RESOLVED by the Village Board of the Village of McFarland on behalf of all residents and employees, that the Village is committed to the following responses:

1) Engage the Village Board, McFarland Municipal Court, and McFarland Police Department to partner and join in the County's Community Restorative Court program and developing policies to refer all eligible cases to the program;

2) Create a diversity and inclusion committee or special committee;

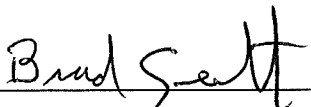
3) Annual review of committee appointments in order to appoint members of the Community of all demographics and increase education in order to engage communities of color to participate on Village boards, commissions, and committees;

4) Require and fund training for all Village Employees to participate at least annually in State and/or Nationally recognized, accredited, and/or professional training in racial equity, social justice, diversity, and inclusion within the Village;

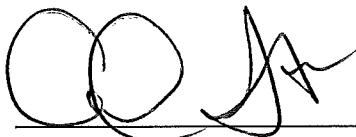
5) Reviews of police training and use of force policies to ensure consistency with State law and/or other nationally accredited groups as might be applicable;

- 6) Continue to publish current use of force policies for the McFarland Police Department on the Village website and encourage diversity within the membership of the Police and Fire Commission;
- 7) Work with the Library to increase programming, resources and discussions about cultural awareness;
- 8) Work jointly with the School Board for the School District of McFarland on diversity and equity initiatives;
- 9) Publish an annual report regarding the initiatives the Village of McFarland is taking in order to support anti-racist policies and activities in the Community as well as progress on advancing action steps of this resolution;
- 10) Review policies that create systemic barriers to diverse participation in committees; and
- 11) Affirm a commitment to equity.

ADOPTED at a regular meeting of the McFarland Village Board this 22nd day of June, 2020.


 Brad Czebotar
 Village President

Attest:


 Cassandra Suettinger
 Clerk/Treasurer

RESOLUTION #2020-14	
MOTION	SECOND
Czebotar	Rupert
ACTION	DATE
Adopted	06/22/2020
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington - Aye	Kryzenske - Aye
Clow - Nay	Rupert - Aye
Czebotar - Aye	Utter - Nay
Flaherty - Aye	
VOTING RESULTS	
Motion Carried:	5 - 2 - 0
Motion Defeated:	



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 10, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Public Utilities Committee (Trustees Kryzenske & Clow)
Public Works Committee (Trustees Clow & Rupert)

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 10, 2020

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Jim Hessling, Public Works Director, Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action to make a recommendation to the Village Board regarding the addition of water main replacement on N. Autumn Lane to the 2020 Street and Utility Improvement project(s) and authorizing related change order.

PREVIOUS ACTION:

A joint meeting was held on March 10, 2020 to recommend approval to the Village Board on the contract for the 2020 Street and Utility Improvement project(s).

The Village Board accepted this recommendation at their meeting on March 23, 2020.

A joint meeting is being held of the Public Utilities and Works Committee at 6:00 pm on Monday, August 10th. Staff will report their recommendation to the board within the meeting.

ISSUE SUMMARY:

As part of the 2020 street reconstruction program, North Autumn Lane was scheduled for curb repairs, hydrant replacements and new pavement. The intention in this area was to get another 20 years out of the roadway and utilities before a full replacement of everything is needed. This work began in June and within the middle of July we began to experience water main breaks on N. Autumn Lane. There was no underground work being done at the time other than some spot curb/gutter repair at the surface. It is unusual to receive a main break in the Summer, and even more unusual when they happen close together. We were about to begin paving which caused us to pause to consider whether this pipe was in good of shape as originally thought.

This area is included within the 5th and 6th plat for the Autumn Grove Subdivision, which were filed in 1971 and 1972 respectively. Construction of public improvement including the water main would have commenced shortly there after. The pipe extracted seemed to demonstrate that it had become stressed and worn out. This is cast-iron pipe on this road which is not used today, but with it having been installed in the 1970's the useful life of such a thing is about 75 to 100 years. So in theory then, we are 50 years into the use of the pipe and have another 25 years to go. Which is why paving only was suggested as in 25 years we might be ready for a full reconstruction and replacement at that time. Having two failures, combined with the proximity



of the breaks (both time and location), and seeing the condition of the pipe upon excavation caused the Village Engineer concern.

We have three options to consider...1) repave the road as planned; 2) defer repaving to the future after water main replacement is scheduled; and 3) add water main to this year's work and repave the road. Option #1 is too risky at this point in Staff's opinion and even in Option #2 we have to address the pipe before we repave the road. Option #3 is possible this year yet and still complete the paving, but of course comes with added cost.

Enclosed is a proposal from G-Pro Excavating LLC to utilize our existing contract to expand needed quantities to pick up this work and a change order for the items not included in the original contract. We are replacing water main on Burma Road through this same contract, and essentially we are just mirroring this work now on N. Autumn Lane through this proposal. The plan for reconstruction is included as well.

FINANCIAL/BUDGET IMPACT:

The proposal by G-Pro Excavating to add the replacement to the existing 2020 Street and Utility Improvement project is an estimated amount of \$308,022.58. Town & Country Engineering estimates that if the project is delayed to a future year there will be cost implications due to normal construction inflation pricing. The additional work will be funded via a capital allocation within the Water Utility.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommendation by staff for the replacement of the existing water main along North Autumn Lane during 2020 before surfacing occurs.

ATTACHMENTS:

1. Summary Ltr- North Autumn Water Main
2. N Autumn Water Main Proposal
3. MC 158 NORTH AUTUMN LANE

August 5, 2020

Village of McFarland
5915 Milwaukee Street
McFarland, WI 53558

Attention: Mr. Matthew Schuenke, Village Administrator

Subject: Project Costs for North Autumn Lane Water Main Replacement; 2020 Street & Utility Improvements; Village of McFarland

Ladies and Gentlemen:

The purpose of this letter is to summarize and present the project costs for the installation of water main on Autumn Lane and North Autumn Lane from Timber Lane to Rusting Oaks Lane. Attached to this letter is a map of the project limits. This involves the replacement of approximately 1,600 lineal feet of existing 8 inch cast and ductile iron water main with new 8 inch ductile iron water main.

One option under consideration is to utilize the Village's current contract with G-Pro Excavating for the 2020 Street and Utility Improvements project to replace the water main. This contractor has indicated that they are interested in doing the work and would be able to complete the additional scope this year. They have provided a cost proposal which is attached as the "Additional Work Cost Summary Sheet". This sheet provides an accounting of the total additional cost that would be anticipated to be incurred on the existing contract as a result of this added scope. The anticipated total additional cost to the project is \$308,022.58.

If the Village were to pursue adding the work to the 2020 Street and Utility Improvements, the attached draft change order would be finalized and executed. The costs not accounted for in the change order would be incurred as quantity overruns on existing contract items. G-Pro Excavating would provide written agreement to maintain their existing contract item pricing where applicable. Additionally, the completion date for the 2020 Street and Utility Improvements project would be changed from September 15, 2020 to October 15, 2020.

It would be possible to delay the replacement of water main within this project extent to a future year. A delay would have a couple of cost implications. Curb and gutter replacements and water main repairs within this project extent have resulted in several areas of missing pavement. These areas could be temporarily patched at a cost of approximately \$5,000-\$7,000.

Additionally, construction in a future year would be likely to result in an increase of bid pricing for all items due to normal construction pricing inflation. The bid items for asphalt are likely to significantly exceed the normal construction inflation pricing. The current contract asphalt items represent a recent historic pricing low and recent bidding trends indicate a potential pricing increase of 20-30% for next year's asphalt pricing. An increase of this magnitude would result in an additional pavement cost for this project area of approximately \$20,000 - \$30,000.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Very truly yours,
TOWN & COUNTRY ENGINEERING, INC.

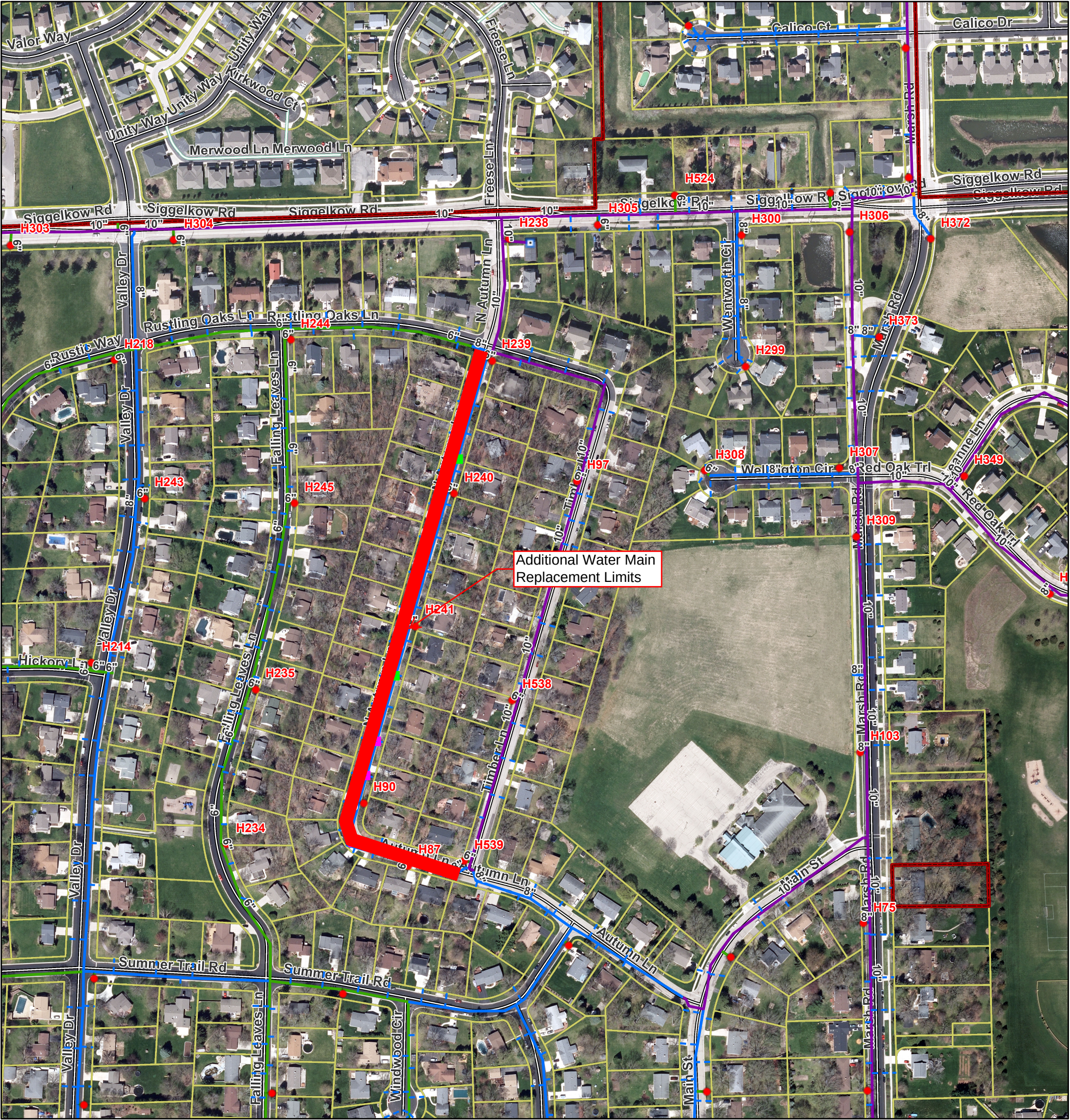
A handwritten signature in black ink, appearing to read 'Tim Stieve', is positioned above the printed name.

Tim Stieve, P.E., ENV-SP
Project Engineer

TJS:sai

J:\JOB#S\McFarland\MC-158-M4 2020 Street and Utility Improvements\Construction\N Autumn\Summary Ltr- North Autumn Water Main.docx

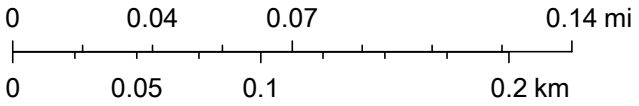
Village of McFarland



7/22/2020, 9:18:46 AM

1:4,162

- | | | |
|----------------------|--------------------|--------------------|
| Hydrants | 12" | State Highway |
| Water System Devices | Municipalities | County Highway |
| Well | City | Local Road |
| Water Laterals | Village | Restricted Access |
| Water Mains | Town | Ramp |
| 6" | Road Centerlines | Named Private Road |
| 8" | Interstate Highway | Parcels |
| 10" | US Highway | |



NA

Additional Work Cost Summary Sheet

Replacement of Water Main on Autumn and North Autumn Lane Timber Lane to Rustling Oaks Lane

Project: 2020 Street and Utility Improvements
 Engineer's Project Number: MC 158

ITEM NO.	DESCRIPTION OF WORK	PLAN		G-Pro Excavating LLC	
		QUANT.	UNITS	UNIT PRICE	AMOUNT
Utility Work					
1.	8" D.I. Water Main	1,626	lin. ft.	\$ 104.00	\$ 169,062.40
2.	6" D.I. Water Main & Hydrant Leads	88	lin. ft.	\$ 95.00	\$ 8,360.00
3.	8" Gate Valves and Boxes	5	each	\$ 1,900.00	\$ 9,500.00
4.	Salvage 8" Gate Vales and Boxes	2	each	\$ 450.00	\$ 900.00
5.	1" Corporation Stops	31	each	\$ 350.00	\$ 10,850.00
6.	1" Curb Stops	31	each	\$ 550.00	\$ 17,050.00
7.	1" Copper Water Service Laterals	994	lineal ft.	\$ 56.00	\$ 55,637.68
8.	Water Service Lateral Reconnections	31	each	\$ 380.00	\$ 11,780.00
9.	Existing Main Reconnections	2	each	\$ 2,300.00	\$ 4,600.00
Street Work					
10.	Remove and Replace 30" Concrete Curb & Gutter (< 50-foot sections)	310	lineal ft.	\$ 37.00	\$ 11,470.00
11.	Restoration	775	SY	\$ 7.50	\$ 5,812.50
12.	Additional Mobilizations (Milling, Paving, Concrete)	1	LUMP SUM	\$ 3,000.00	\$ 3,000.00
	TOTAL ADDITIONAL COST TO PROJECT				\$ 308,022.58

Date of Issuance: X	Effective Date: X
Owner: Village of McFarland	Engineer's Project No.: MC 158
Contractor: G-Pro Excavating, LLC	
Engineer: Town & Country Engineering, Inc.	
Project: 2020 Street and Utility Improvements	

The Contract is modified as follows upon execution of this Change Order:

This change order is to provide for the additional contract items necessary to expand the original project scope to include the replacement of water main on Autumn Lane and North Autumn Lane from Timber Lane to Rustling Oaks Lane.

Description:	Quant.	Unit	Unit Price	Amount
CO3.1 8" D.I. Water Main	1626	lin. Ft.	\$104.00	\$169,104.00
CO3.2 Salvage 8" Gate Valves and Boxes	2	each	\$450.00	\$900.00
CO3.3 Additional Mobilizations (Milling, Paving, Concrete)	1	lump sum	\$3,000.00	\$3,000.00

TOTAL CHANGE ORDER

\$173,004.00

Attachments: none

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$833,218.83	Original Contract Times: Substantial Completion: September 15, 2020 Ready for Final Payment: September 15, 2020 days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : \$11,698.00	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : Substantial Completion: 0 Ready for Final Payment: 0 days
Contract Price prior to this Change Order: \$844,916.83	Contract Times prior to this Change Order: Substantial Completion: September 15, 2020 Ready for Final Payment: September 15, 2020 days or dates
[Increase] [Decrease] of this Change Order: \$173,004.00	[Increase] [Decrease] of this Change Order: Substantial Completion: 30 Ready for Final Payment: 30 days or dates
Contract Price incorporating this Change Order: \$1,017,920.83	Contract Times with all approved Change Orders: Substantial Completion: October 15, 2020 Ready for Final Payment: October 15, 2020 days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: _____
Engineer (Authorized Sign.)
Title: Project Engineer
Date: _____

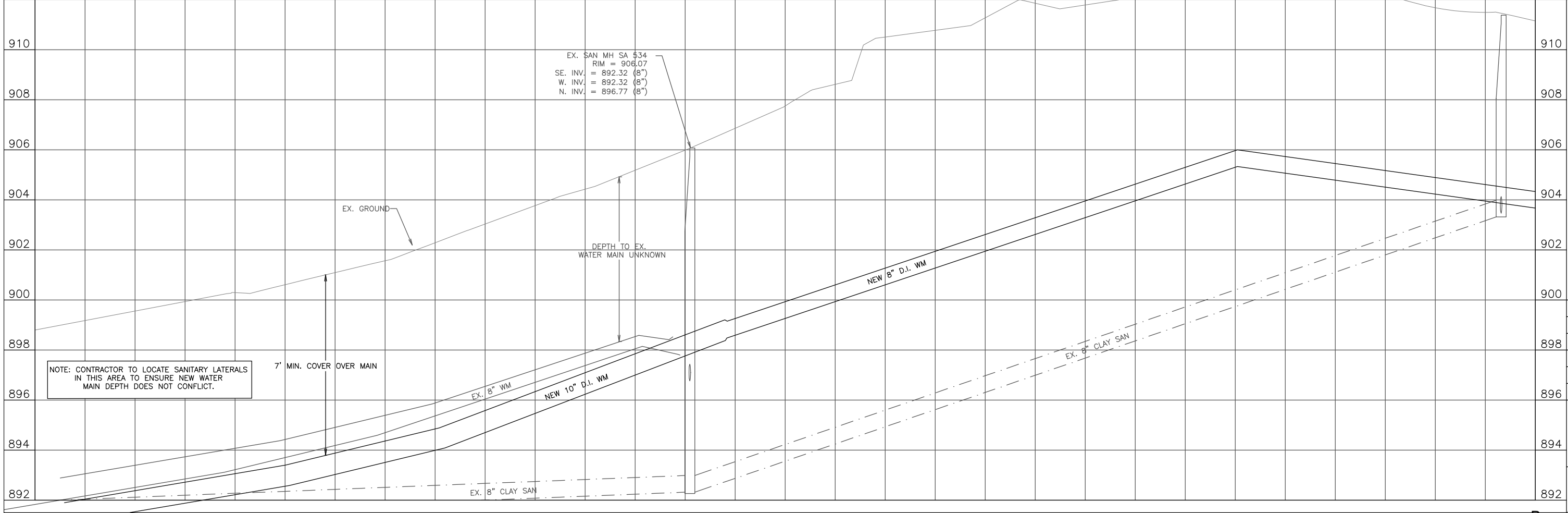
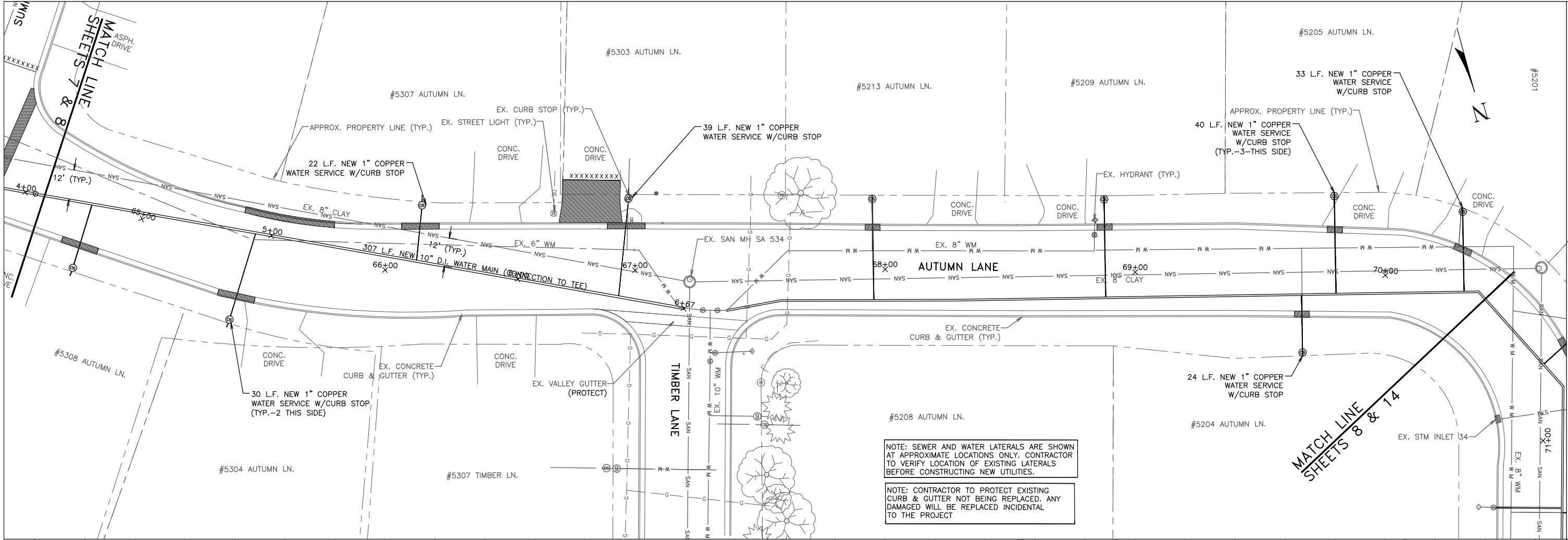
By: _____
Owner (Authorized Sign.)
Title: _____
Date: _____

By: _____
Contractor (Authorized Sign.)
Title: _____
Date: _____

Additional Work Cost Summary Sheet
Replacement of Water Main on Autumn and North Autumn Lane
Timber Lane to Rustling Oaks Lane

Project: 2020 Street and Utility Improvements
Engineer's Project Number: MC 158

ITEM NO.	DESCRIPTION OF WORK	PLAN		G-Pro Excavating LLC	
		QUANT.	UNITS	UNIT PRICE	AMOUNT
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11.	Restoration	775	SY	\$ 7.50	\$ 5,812.50
12.	Additional Mobilizations (Milling, Paving, Concrete)	1	LUMP SUM	\$ 3,000.00	\$ 3,000.00
	TOTAL ADDITIONAL COST TO PROJECT				\$ 308,022.58



tcTOWN & COUNTRYENGINEERING, INC.

Station 64+60 To 70+60

Village of McFarland, Wisconsin

PROJECT NO.:
MC 158

DRAWING FILE:
MC 158 AUTUMN LANE

DRAWN BY:
M.J.M.

CHECKED BY:
T.J.S.

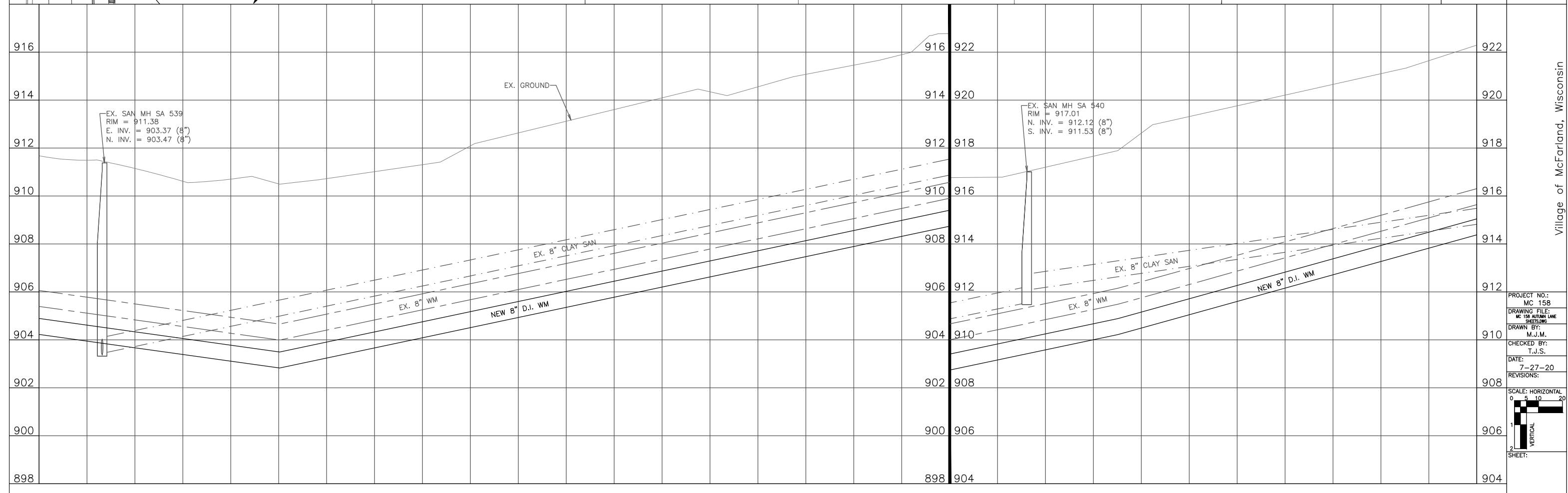
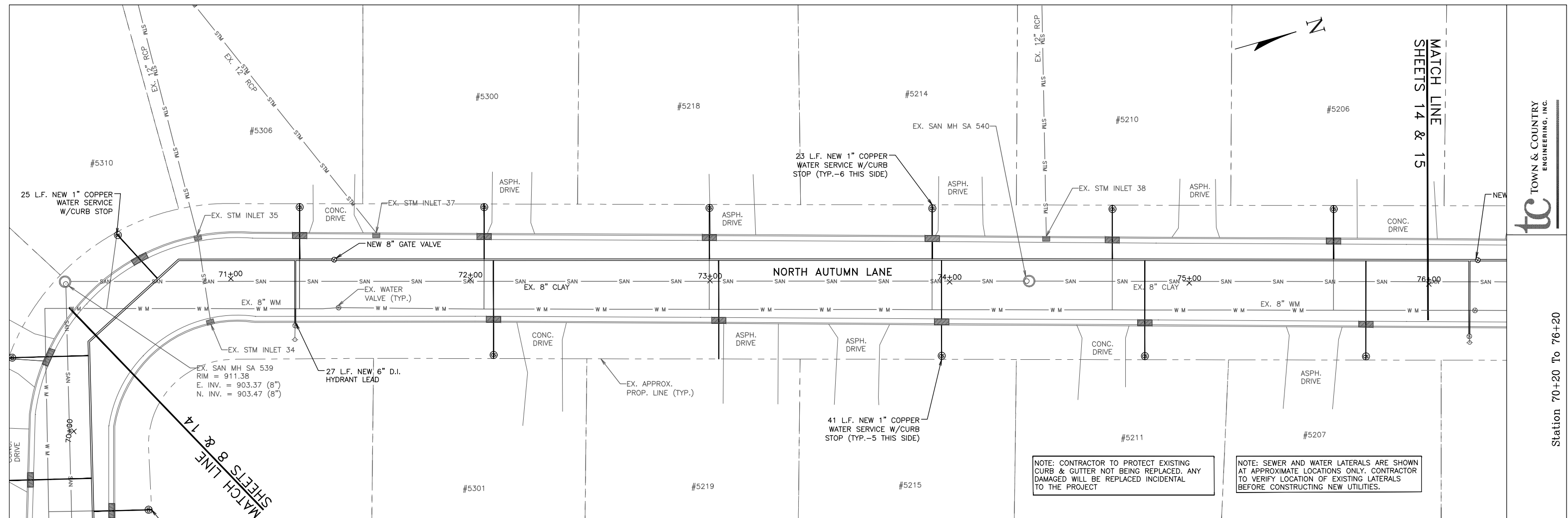
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2-19-20

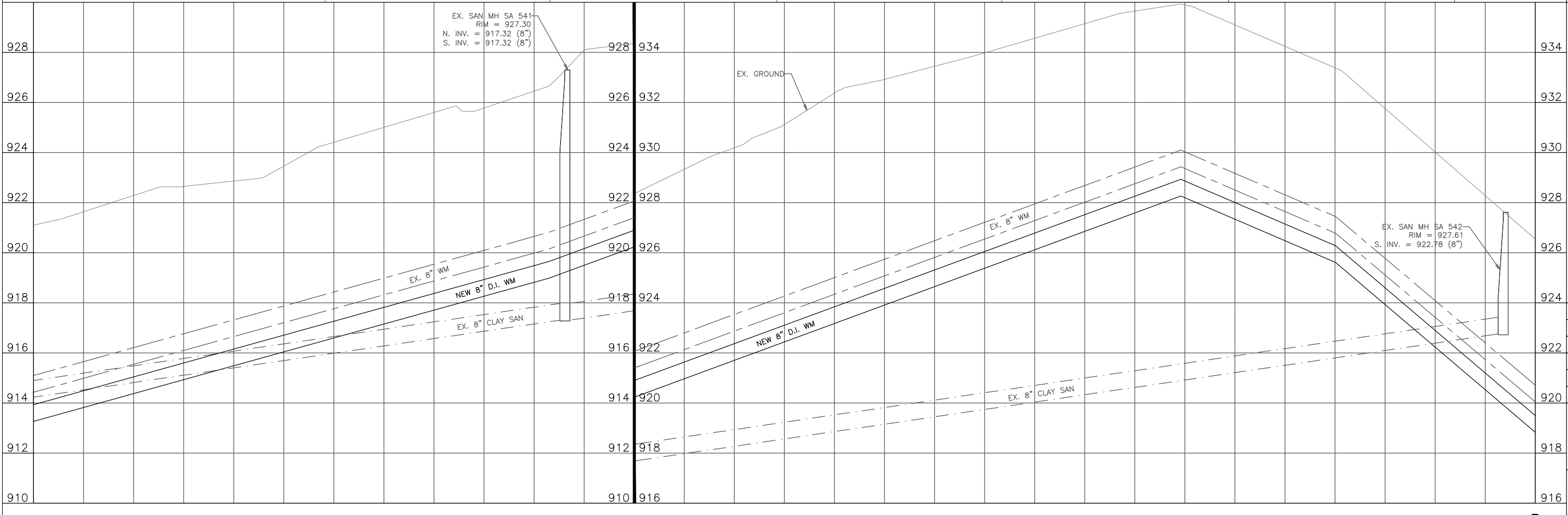
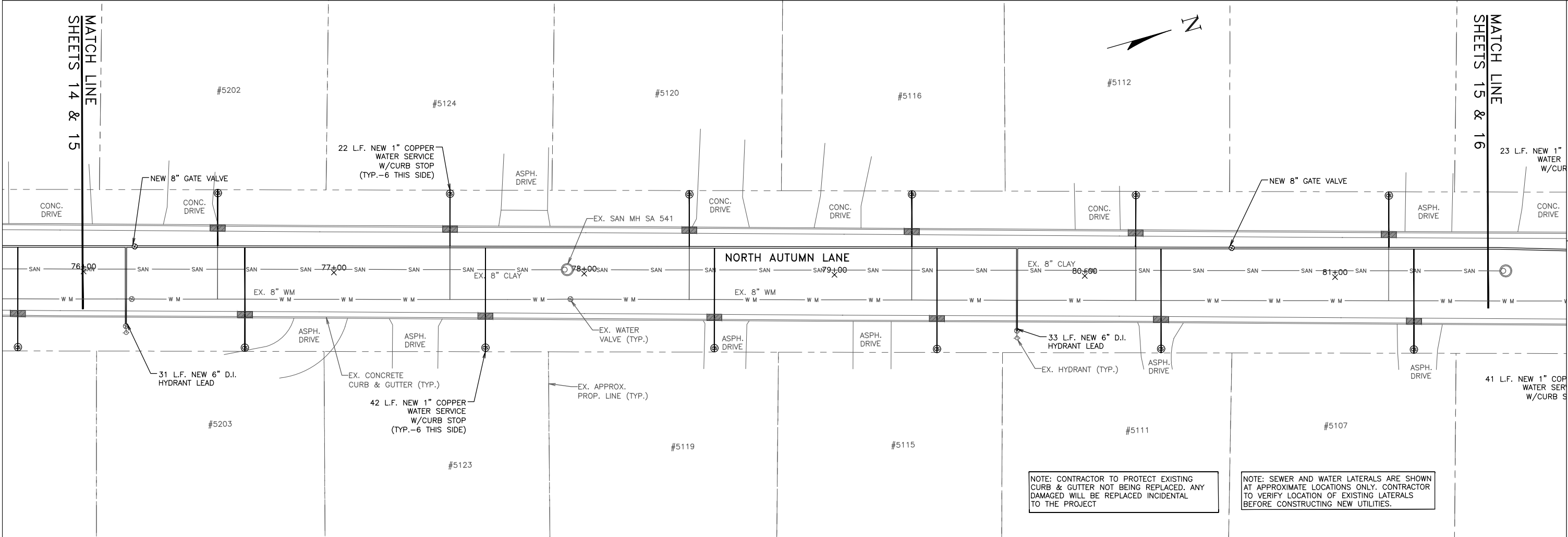
REVISIONS:

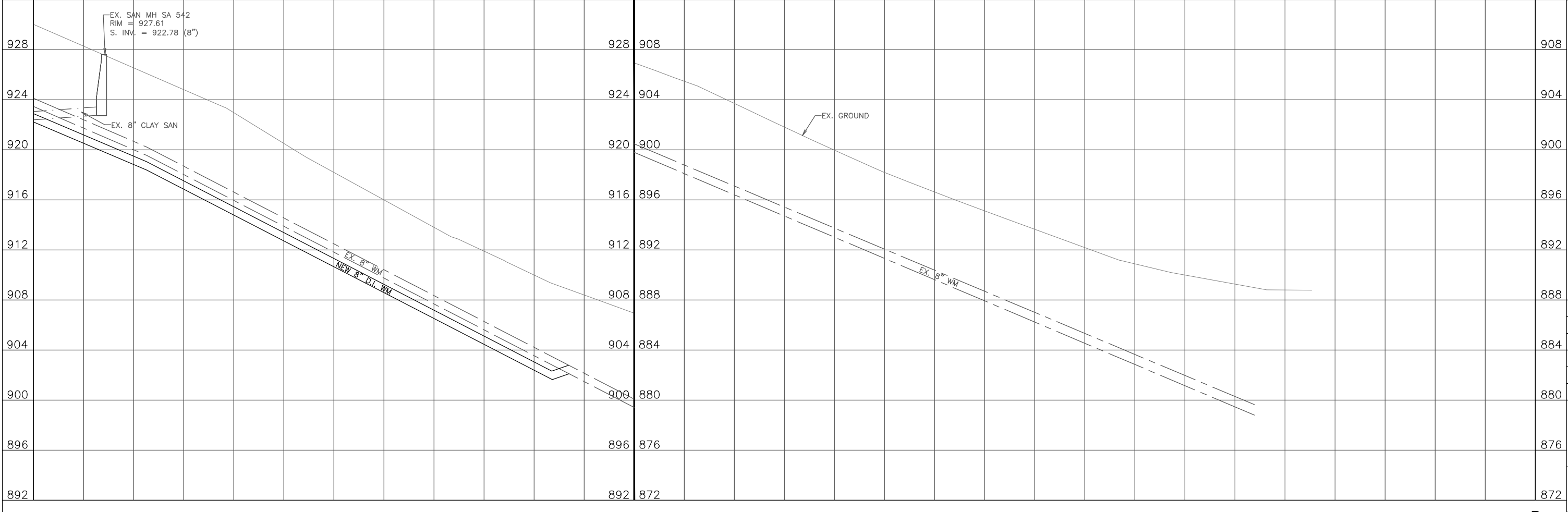
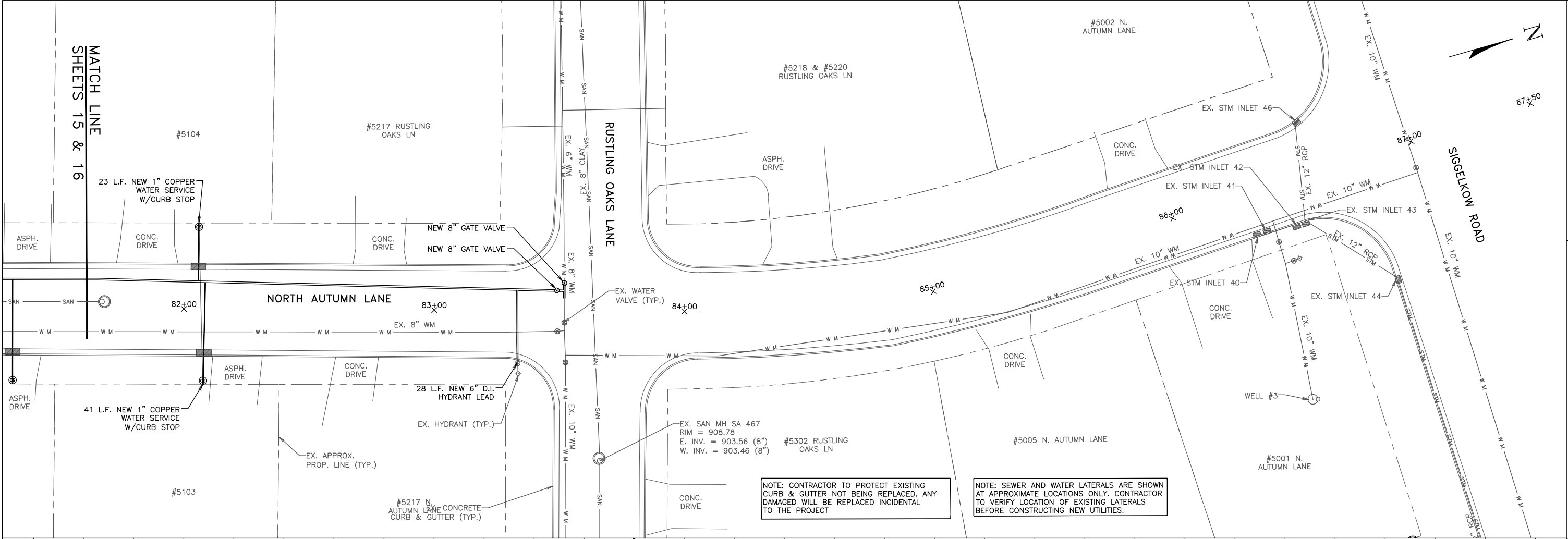
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VERTICAL

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SHEET:







tc

TOWN & COUNTRY
ENGINEERING, INC.

Station 81+40 To 87+40

Village of McFarland, Wisconsin

PROJECT NO.:
MC 158

DRAWING FILE:
MC 158 AUTUMN LANE
SHEETS.DWG

DRAWN BY:
M.J.M.

CHECKED BY:
T.J.S.

DATE:
7-27-20

REVISIONS:

SCALE: HORIZONTAL
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VERTICAL
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SHEET:



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 10, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Personnel Committee (President Czebotar & Trustee Utter)

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 10, 2020

SECTION: Business

DEPARTMENT: Police

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding a Memorandum of Understanding with the Wisconsin Professional Police Association (WPPA) - McFarland Unit regarding 2020 Vacation Carryover.

PREVIOUS ACTION:

The Personnel Committee met on August 3, 2020 to review this item, and unanimously recommended approval of the enclosed MOU.

ISSUE SUMMARY:

Included within your packet is a Memorandum of Understanding with the Police Union regarding their ability to carry over earned vacation time. They are operating under a current agreement that expires at the end of 2020. Within this agreement, they have no ability to carry over vacation under the current terms. It is a simple use it or lose it arrangement. They have operated in this manner for several years within many prior agreements.

This year however is like any other of course. With the pandemic developing in March and it eliminating travel for everyone, vacation balances for all employees in the first half of the year have swelled. Partially due to the essential nature of our work in response to emergency operations, and also that there was nowhere to go on vacation safely during quarantine.

As a result, Section 9.07 of the Compensation and Benefits Manual (enclosed) allows for carryover of vacation for non-represented employees up to 40 hours. It also provides discretion to the Administrator to extend this if justified. This also applies to represented EMTs who has the same language in their agreement. The intent of entering into this MOU is to allow the represented officers the ability to carry over vacation in what has been a very unique and unusual year. It only applies to the current agreement and expires at year end. If they wish for it to continue, it will have to be negotiated into the main agreement and not riding along further via the MOU. Additionally, this allows the Village to treat all employees equally and provide for a benefit that the officers have asked for in recognition of how hard its been to use this leave time while still providing service.

FINANCIAL/BUDGET IMPACT:

These are salary employees and its built into the existing operating costs. The impact on trying



to fit a year's worth of vacation time essentially into half the year is on overtime for the Department. The more people that use it within a smaller window creates shift vacancies that have to be filled which leads to additional costs. Spreading this out over a greater period of time as we are accustomed to allows for this to be spread out further and better managed.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval.

ATTACHMENTS:

1. WPPA-Village Memorandum of Understanding 07302020 mgs
2. Section 9.07 - Carryover

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into by and among the McFarland Professional Police Association ("MPPA") and the Village of McFarland ("Village"). The parties may be referred to herein collectively as the "Parties."

WHEREAS, the Parties are currently bound by the terms and conditions of an existing Collective Bargaining Agreement ("Agreement") that is effective through December 31, 2020;

WHEREAS, the Agreement is applicable to the sworn Police Officers and Detectives representing the terms of their employment with the Village;

WHEREAS, Article III of the Agreement addresses terms regarding Vacations for MPPA members and presently does not permit for unused vacation at year-end to be carried over to the next year;

WHEREAS, as a result of the novel coronavirus pandemic, the use of vacation time has been severely limited in 2020 with many employees within the Village not being able to use vacation time as its been presently allocated according to the Agreement; and

WHEREAS, the Parties wish to enter into this MOU in order to provide members of the MPPA the ability to carry over their vacation in accordance to similar policies provided to non-represented employees and other units of the Village.

NOW, THEREFORE, in consideration of the mutual promises of the Parties herein set forth, it is understood and agreed as follows:

1. Section 3.06 of the Agreement is hereby created to read as follows:

"Section 3.06 Carryover of Vacation Time

- A. An employee is permitted to maintain and carry over to the following calendar year subject to the following:
 1. A maximum of 40 hours of unused vacation may be carried over if earned after January 1, 2020.
 2. Any request for any carry over amount is subject to approval by the Village Administrator upon recommendation of their Department Head. The employee must demonstrate that a concerted effort was made to use the vacation proposed to be carried over. The Village Administrator shall have the discretion to consider requests from employees upon recommendation from their Department Heads to exceed the maximum hours for the carryover of unused vacation.

3. Because vacation is meant for the employee to have rest and relaxation and to address personal affairs, earned but unused vacation will not be paid out except at separation from employment.”
2. No amendment or modification of this MOU shall be effective unless it is in writing and signed by the authorized agents of the parties.
3. The MOU shall be governed by and construed in accordance with the laws of the State of Wisconsin.
4. The terms of this MOU shall be effective through December 31, 2020.

In witness whereof, the parties hereto have set their hands as of the ____ day of August, 2020.

VILLAGE OF MCFARLAND

By: _____
Brad Czebotar
Village President

By: _____
Cassandra Suettinger
Village Clerk/Treasurer

MCFARLAND PROFESSIONAL POLICE ASSOCIATION

By: _____
Anthony Craft
MPPA President

By: _____
Luann Alme
WPPA Business Agent

- (2) On January 1 of each year, the employee may be credited in advance with vacation time in accordance with the schedule in Section 9.02 based on the years of service to be completed on the employee's anniversary date during that coming calendar year.
- (3) Current non-represented employees that were at one time represented by a bargaining unit are exceptions to this section and will continue to be credited vacation after the year of accrual.

9.05 Pay-Out or Hold Back of Vacation at Termination

- (1) Although vacation hours are credited in advance under this policy, if an employee's employment ends during the year, the employee will be eligible to receive only the prorated amount of vacation time earned for the part of the year actually worked.
- (2) If a terminating employee has used less than the prorated amount of vacation actually earned for that year at the time of termination, the employee will be paid at the current rate of pay for any unused vacation time that was earned and not used.
- (3) If a terminating employee has used more than the prorated amount of vacation actually earned for that year at the time of termination, the employee will have an appropriate amount withheld from the final paycheck to reimburse the Village for any unearned vacation time that was used. The amount to be withheld will be calculated at the current rate of pay times the number of unearned vacation hours that had been used.

9.06 Exceptions

- (1) No additional vacation hours will be earned for time worked by an employee in excess of the normal work schedule.
- (2) No vacation hours will be earned by an employee during the time that the employee is on a leave of absence without pay, a disciplinary suspension without pay, or is otherwise in a non-compensable status.

9.07 Maximum Annual Carryover of Vacation Time

- (1) An employee is permitted to maintain and carry over to the following calendar year subject to the following:
 - A. A maximum of 80 hours of unused vacation may be carried over if earned prior to December 31, 2017. If the total vacation balance of an employee exceeds 80 hours prior to that time, 100% of the equivalent monetary value of all remaining hours in excess of the allowable maximum will be paid into the employee's VEBA account.
 - B. A maximum of 40 hours of unused vacation may be carried over if earned after January 1, 2018. If the total vacation balance of an employee exceeds

40 after that time, 50% of the equivalent monetary value of all remaining hours in excess of the allowable maximum will be paid into the employee's VEBA account.

- C. Any request for any carry over amount is subject to approval by the Village Administrator upon recommendation of their Department Head. The employee must demonstrate that a concerted effort was made to use the vacation proposed to be carried over. The Village Administrator shall have the discretion to consider requests from employees upon recommendation from their Department Heads to exceed the maximum hours for the carryover of unused vacation.
- D. Because vacation is meant for the employee to have rest and relaxation and to address personal affairs, earned but unused vacation will not be paid out except at separation from employment.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 10, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Community Development Authority (Trustees Brassington & Flaherty)

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



COMMUNITY DEVELOPMENT AUTHORITY SUMMARY SHEET

MEETING DATE: Monday, August 10, 2020

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action regarding a request from Ryan Quam, Waubesa Village LLC, regarding the First Amendment to Agreement to Undertake Development of Phase III, a 27-unit multi-family apartment building located at 4608 Siggelkow Road.

PREVIOUS ACTION:

6.22.15, Ordinance 2015-05 rezoning property to the Planned Development District, General Plan Approved for Phase I-III, Detailed Plan Approved Phase I

10.23.15, Development Agreement for Phase I

12.14.15, Amendment #1 to Development Agreement for Phase I

7.17.17, PDD - Detailed Plan Approved Phase II

9.25.17, Development Agreement for Phase II

7.1.20, Recommendation of approval to revise the agreement to address the subordination.

7.20.20, PDD - Detailed Plan Approved Phase III

ISSUE SUMMARY:

Ryan Quam, Waubesa Villlage LLC, is seeking to construct the third and final building as part of the Waubesa Village mixed-use development at 4608 Siggelkow Road. The Phase III building consists of a 27-unit multi-family apartment building similar to the Phase II building that was constructed on the property. Unlike Phases I and II, the owner is not seeking TIF incentives to facilitate the development of Phase III.

The 2017 Development Agreement for the property provided that the Village's TIF loan is subordinate to the bank's first mortgage to a sum not to exceed \$6,810,000. It further states that if the Developer requires additional funding to expand the development by constructing additional buildings on the property, the Village may subordinate its mortgage to the first mortgage loan plus the mortgage of the new development. The owner is seeking to refinance the existing loans for the previous projects with the new construction loan for the Phase III building, for a projected new first mortgage value of \$10,500,000. The Village needs to update its agreement to allow for this revised subordination amount.

FINANCIAL/BUDGET IMPACT:

No additional TIF incentives are requested for the Phase III development. TID #3 previously provided incentives of \$552,583 (Phase I) and \$360,000 (Phase II), for a total of \$912,583. The Phase II Development Agreement obligates the Developer to a Guarantee of Tax Increment based on a fair market value of the



property of no less than \$8,100,000 (\$4,300,000 for Phase I plus \$3,800,000 for Phase II); \$3.8M for just Phas. The current assessed value of the property is \$8,119,000 (2020 FMV not available). The Developer's estimated construction costs are \$4,420,000. Assuming a similar increase in the assessed value as Phase II (\$3,800,000), Phase III would generate an estimated \$75K in annual tax increment beginning in 2023; with a total estimated tax increment collection of \$450K prior to closure of TID #3.

In addition to generating tax increment revenue for TID #3, the project will also generate general revenues to the Village through the collection of building permit and impact fees, estimated at \$125-150K.

VILLAGE PLAN REFERENCE:

2019-2020 Village Board Goals. Evaluation of ways to become more business friendly and flexible for economic growth is included as in objective of the 2019-2020 Village Board Goals.

2017 Comprehensive Plan - property is identified for Mixed Use/Flex Commercial uses.

2010 Redevelopment District No. 1 Plan - property is identified for Mixed Use, Commercial/Residential. Phase II and Phase III property identified as blighted.

2005 Terminal and Triangle District Plan - property is part of the Mixed Use Lakeview Village Subdistrict, providing opportunities for mixed-use, higher density development.

2004 TIF District #3 - property included in TID #3.

ORDINANCE REFERENCE:

Sec. 62.67, PD Planned Development District

Sec. 62-73, Terminal and Triangle Design Overlay Zoning District

Sec. 62-310, Site/Design Review

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommend amending the existing Development Agreement between the Village of McFarland and Waubesa Village LLC for the purposes of subordinating the Village's TIF Loan as requested. The Village Attorney has reviewed and approved the enclosed agreement.

ATTACHMENTS:

1. First Amendment to Agreement to Undertake Development
2. 4604 Siggelkow Road - Waubesa Village - Subordination request_06.23.2020
3. 4604 Siggelkow Raod - Waubesa Village - Plan Commission Application_06.08.2020
4. 4604 Siggelkow Road - Waubesa Village Phase 3 Cost Estimate_06.03.2020
5. Figure 4.1(page 36)

**FIRST AMENDMENT TO AGREEMENT TO UNDERTAKE
DEVELOPMENT BY AND BETWEEN THE VILLAGE OF
MCFARLAND AND WAUBESA VILLAGE, LLC**

This First Amendment to the Agreement to Undertake Development dated _____, 2020 (the “First Amendment to the Development Agreement”) is hereby entered by and between the Village of McFarland, a Wisconsin municipal corporation (the “Village”) and Waubesa Village, LLC, a limited liability company (the “Developer”).

WITNESSETH:

A. The Village and Developer entered into an Agreement to Undertake Development by and between the Village of McFarland and Waubesa Village, LLC dated September 25, 2017 (the “Development Agreement”) for the Developer's proposed redevelopment project for lands within the Village's Tax Incremental District No. 3 (“Developer's TID 3 Project”).

B. The Development Agreement provides, among other matters, that the Village’s rights related to the TIF Loan are subordinate to a first mortgage and related security interests.

C. The Developer has requested the maximum sum of the first mortgage superior to the Village’s rights be increased in anticipation of the Developer constructing an additional apartment building, and the Village Board approves this request.

D. The Village Board of the Village of McFarland on August 10, 2020, approved amending the Development Agreement to reflect the proposed revisions.

NOW, THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each of them covenant and agree with the other as follows:

1. **Amendment to Subordination Terms:** Section III.E. of the Development Agreement is hereby amended to read as follows:

E. **Subordination.** The Village's rights relating to the TIF Loan shall be subject to the Village agreeing to subordinate its rights under the Loan Documents to a first mortgage and related security interests to secure a letter of credit or loan in the original principal sum not to exceed Seven Million One Hundred Thousand Dollars (\$7,100,000). If Developer requires additional funding to construct Building "C" on the Property as part of a Phase 3 development, as depicted on Exhibit A of the Development Agreement, and if construction of the same is approved by the Village, the Village agrees to an increase in the aforementioned sum to an amount not to exceed Ten Million Five Hundred Thousand Dollars (\$10,500,000).

2. **Ratification:** Except as amended by this First Amendment, the terms and provisions of the Development Agreement shall remain in full force and effect.

3. **Counterparts:** This First Amendment to the Development Agreement may be executed in any number of counterparts, each of which shall constitute an original.

IN WITNESS WHEREOF, the parties have executed this First Amendment to the Development Agreement as of _____, 2020.

VILLAGE OF MCFARLAND

By: _____
Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-Treasurer

STATE OF WISCONSIN)
) ss.
COUNTY OF DANE)

Personally came before me this ____ day of _____, 2020, the above-named Brad Czebotar and Cassandra Suettinger, to me known to be the persons who executed the foregoing and acknowledged the same.

Notary Public, State of Wisconsin
My Commission: _____

WAUBESA VILLAGE, LLC

By: _____
Ryan Quam

STATE OF WISCONSIN)
) ss.
COUNTY OF DANE)

Personally came before me this ____ day of _____, 2020, the above-named Ryan Quam, to me known to be the person who executed the foregoing and acknowledged the same.

Notary Public, State of Wisconsin
My Commission: _____



Our money's on you.

June 23, 2020

Andrew Bremer / Community Development Department, Village of McFarland:

Hometown Bank ("The Bank") and Waubesa Village, LLC ("The Borrower") are working together on a financing arrangement to construct a third multifamily building on the subject property known as 4604-4608 Siggelkow Road, McFarland.

Presently, there is a developer's agreement that was entered into between the Village of McFarland and Waubesa Village, LLC which was dated September 25th, 2017. This agreement discusses the TIF Loan being subordinate to the Bank's first mortgage and related security interests to a sum not to exceed \$6,810,000. It further states that if the Developer requires additional funding to expand the development by constructing additional buildings on the property, the Village may subordinate its mortgage to the first mortgage loan plus the mortgage of the new development.

The Bank and the Borrower's financing plan is to improve the subject site with a third building with a projected, new, first mortgage amount of \$10,500,000. This new mortgage amount would be filed prior to any new construction on the property for the third building. Filing before the start of the new construction allows for a "cash out of equity" to be done against the existing and stabilized buildings. Most of this equity cash will be contributed towards the cost of the third building along with the Bank's construction funds.

To begin next steps in the development, we are formally asking the Village of McFarland to approve subordinating their outstanding mortgage to a new, maximum mortgage amount of \$10,500,000. Additionally, if the borrower does not proceed with development of a third building, but decides to pursue restructuring the existing mortgage to provide some cash out of equity, the request of the Village is to also approve subordinating to a new, maximum mortgage of \$7,100,000.

Sincerely,

A handwritten signature in black ink that reads "Nickolaus R. Hodel".

Nickolaus R. Hodel

Vice President / Commercial Lending

Hometown Bank



June 8, 2020

Village of McFarland

Attn: Andrew Bremer
5915 Milwaukee Street
McFarland, WI 53558-0110

Re: 4608 Siggelkow Road, Phase 3 – Zoning and Site Applications

Dear Mr. Andrew Bremer,

As we have discussed, I am requesting Village approvals for the Phase 3 Detailed Plan. Attached are the following:

- 1) Completed Plan Commission Application (1 original)
- 2) \$400 check for the Site/Design Review
- 3) \$405 check for the Zoning Amendment
- 4) \$5,000 check for the Escrow Deposit
- 5) Planned Development District – Statement of Owners Intent, and Detailed Plan for Phase 3 Development (12 copies)
- 6) Exhibit #1: Existing Site (12 large copies plus 1 small copy)
- 7) Exhibit #2: Site Plan - Phase 3 Apartment Building (12 large copies plus 1 small copy)
- 8) Exhibit #3: Grading and Erosion Control Plans - Phase 3 Apartment Building (12 large copies plus 1 small copy)
- 9) Exhibit #4: Rendering Plan – Phase 3 Apartment Building (12 large copies plus 1 small copy)
- 10) Exhibits #5.1-5.2: Elevation Drawings for Phase 3 Apartment Building (12 large copies plus 1 small copy)
- 11) Exhibit #6: Utility Plan for Phase 3 Apartment Building (12 large copies plus 1 small copy)
- 12) Exhibits #7-8: Landscape and Lighting Plan for Phase 3 Apartments (12 large copies plus 1 small copy)
- 13) Exhibits #9.1-9.4: Floor Plans for Phase 3 Apartment Building (12 large copies plus 1 small copy)

Please let me know if you have any questions or comments,

Sincerely,

Ryan D. Quam, P.E.

FN: RQ-02-15

**Village of McFarland
Community Development Department**

Plan Commission Application – 2020

~Application must be completed in full~

Applicant - Owner	Waubesa Village, LLC	Applicant's Agent	Ryan Quam
		Name	
Address	4604 Siggelkow Road, Suite A	Address	4604 Siggelkow Road, Suite A
Email	rquam@quamengineering.com	Email	rquam@quamengineering.com
Phone #	608-838-7750	Phone #	608-838-7750
Fax #	608-838-7752	Fax #	

Parcel No(s). 071034240551 **Type of Proposal – Please check boxes below that apply**

Requires Public Hearing (Class One)	FEES	Requires Public Hearing (Class Two)	FEES	Public Hearing Not required	FEES
☐ Preliminary Plat	\$500+AF	☐ Conditional Use	\$370+F	☐ Annexation	At cost
☐ Preliminary Plat (reapplication)	\$500+BF	☐ Rezoning (map)	\$405+	☐ Dev. Agreement Including Addendums	\$400 F
☐ Certified Survey Map	\$300+FG	☒ Zoning Amendment (text)	\$405 +F	☐ Final Plat	\$500 +CF
☐ Condominium	\$300+EF	☐ Variance-Board of Zoning Appeals	\$380+F	☐ Final Plat (reapplication)	\$400 +DF
☐ Comprehensive Plan Amendment	\$500+F			☒ Site/Design Review	\$400 + F

+ = Plus publication and notification charges

A = Plus \$50.00 per lot

B = Any preliminary plat which has previously been reviewed/revised within the last 36 months

C = Plus \$50.00 for each lot within the final plat

D = Any final plat which has been previously reviewed or/ revised within the last 36 months

E = Plus \$40.00 for each unit shown

F = Plus actual legal, engineering and financial consulting costs incurred by the Village

G = Plus \$25.00 per lot for two or more lots.

Escrow Deposits
(covers costs for outside consultants;
e.g., engineers, attorneys, etc.)

☒ R-E, R-3 & PD (up to 50 acres)	\$5,000
☐ R-E, R-3 & PD (greater than 50 acres)	\$10,000
☐ Commercial Site/Design Review (5,000 sq. ft. or more)	\$2,000
☐ All Plats including condominiums	\$5,000

Nature of the development proposal: Must provide address of proposed development, legal description, current zoning and description of proposal. (Attach additional paper if needed)

4608 Siggelkow Road, CSM No. 14104 V.95 P.55, Document No. 5192757. Currently zoned PD, Planned Development. Proposal to develop Phase 3 apartment building.

What action is the applicant requesting of the Plan Commission?

Approval of Zoning Amendment creating PDD to allow phase 3 development, Detailed Plan for Phase 3, and access over Village owned lot at 4902 Terminal Drive.

Has this specific proposal been previously discussed or acted upon by the Plan Commission?

☒ **YES** ☐ **NO** (If "yes" state the nature and the date(s) of the previous application.)

General Development Plan discussed during August 2015 Plan Commission Meeting

PLEASE READ AND SIGN AT THE BOTTOM ON THE REVERSE SIDE

Schedule: The Village of McFarland Plan Commission conducts meetings on the third Monday of each month at 7:00 p.m. at the McFarland Municipal Center in the Community Room. To ensure adequate time for staff review, and publication of legal notices; all potential agenda item materials -are required to be submitted per the schedule listed below. **Six (6) Copies** of all materials, **one (1) copy must be 8 ½ x 11, five (5) copies to be 11 x 17 and one (1) electronic copy** (*only one copy of application, completed in full, is necessary*) shall be submitted to the Community Development Department (608-838-3154), with fees paid **by *NOON of the deadline day**, according to the following schedule:

Village of McFarland Plan Commission 2020 Schedule

***Submittal Deadline Noon on:**

For Scheduled 2020 Meeting date of:

December 12 (2019) ----- January Tuesday Jan. 21

January 7-----February 17

February 11-----March 16

March 10-----April 20

April 7-----May 18

May 12 ----- June 15

June 9 ----- July 20

July 7 -----August 17

August 11-----September 21

September 8 -----October 19

October 6 -----November 16

November 3 -----December 21 (Pending)

December 8----- (Pending) Tuesday, Jan. 19, 2021

*** Submittal deadline: No exceptions are given for above deadlines**

- I understand failure to provide required materials/information/fees by the submittal deadline can result in this application being withdrawn for consideration by the Plan Commission. Materials submitted for review after the submittal deadline date, or incomplete submittals, will be held over until the next scheduled meeting.
- I understand any fees not paid for (i.e. legal notices, mailings, etc.) will require any permits to be withheld until all payments are made in full. In addition, all application fees are non-refundable.

X

Signature of Applicant/Agent

Date _____

Planned Development Infill District

Statement of Owners Intent,
and Detailed Plan for
Waubesa Village Phase 3 Development

Project:
Waubesa Village Development

Owner:
Waubesa Village, LLC
Attn: Ryan Quam

Statement of Owners Intent

It is the intent of the Owner to develop the lands controlled by the Owner as a Mixed Use development in general conformance with the TIF plan and previously approved General Plan.

The purpose of this submittal is to seek the following Village approvals:

- 1) Detailed Plan for phase 3 development;
- 2) Zoning amendment creating the Planned Development District to allow phase 3 development;
- 3) Access over Village owned lot at 4902 Terminal Drive for project materials storage;

Legal Description

The lands controlled by the Owner addresses and legal descriptions are as follows:

- 1) Lot 1, C.S.M. 14104;

Existing Site

The Existing Site Plan is included as Exhibit #1 and site features are as follows:

- 1) 4.73 total acres;
- 2) Phase 1 and 2 developments have been completed per the plans.
- 3) Detention pond has been installed and is sized for all three phases of development.
- 4) Existing single family and multifamily apartments are adjacent to the east;
- 5) Existing mini-warehouse facility is adjacent to the north;
- 6) Existing U.S. Oil Terminal is adjacent to the west;
- 7) Siggelkow Road and Brandt Park are adjacent to the south;
- 8) Private sanitary sewer and water main has been extended to serve phase 3 of development;

Description of Detailed Plan for Phase 3 Development

A three story 27-unit apartment building as the third phase of development and the details are as follows:

- 1) The Site Plan is included as Exhibit #2 with features as follows:
 - 11,300 square foot footprint;
 - 175 feet long;
 - 72 feet deep;
 - 23 above ground parking stalls;
- 2) The Grading Plan is included as Exhibit #3 with features as follows:
 - Underground garage entrance on the north side of the building;
 - First floor doors on the west side of the building;
 - Garage floor doors on the north side of the building;
 - Retaining walls to accommodate the natural grade changes;
- 3) The Rendering is included as Exhibit #4
 - Intended to meet the TIF goal to “vary building facades by using different but complementary colors, material arrangements, well setbacks (staggered facades), roof lines, and/or windows”;
- 4) The Exterior Elevations drawing are included as Exhibit #5.1 and 5.2
 - Intended to meet the TIF goal to “emphasize high quality natural building wall materials such as brick, block, and glass - particularly on the first floor”;
 - Materials include single hung vinyl windows, aluminum railing systems, thin stone veneer, fiber-cement lap siding, and fiber-cement siding panels with reveal joints;

- Roof materials include three dimensional asphalt shingles and standing seam metal accent roofs;
- 5) The Utility Plan is included as Exhibit #6
 - The existing 6" sanitary lateral will be extended to serve building "C";
 - The existing 6" water service will be extended to serve building "C";
 - Inlets and catch basins will collect runoff from all impervious areas and storm sewer will carry runoff to the rain garden and detention pond;
- 6) The Landscape Plan is included as Exhibit #7
- 7) The Lighting Plan is included as Exhibit #8
- 8) The Apartments Garage Floor Plan is included as Exhibit #9.1
 - Tenant storage and mechanical rooms in the garage;
 - 31 parking stalls;
- 9) The Apartments First Floor Plan is included as Exhibit #9.2
 - 8,912 approximate apartments area;
 - Six two bedrooms;
 - Three one bedrooms;
 - Each unit will have individual washers and dryers and private balconies;
- 10) The Apartments Second Floor Plan is included as Exhibit #9.3
 - 8,912 approximate apartments area;
 - Six two bedrooms;
 - Three one bedrooms;
 - Each unit will have individual washers and dryers and private balconies;
- 11) The Apartments Third Floor Plan is included as Exhibit #9.4
 - 9,712 approximate apartments area;
 - Four two bedroom with lofts;
 - Two two bedrooms;
 - Three one bedrooms;
 - Each unit will have individual washers and dryers and private balconies;

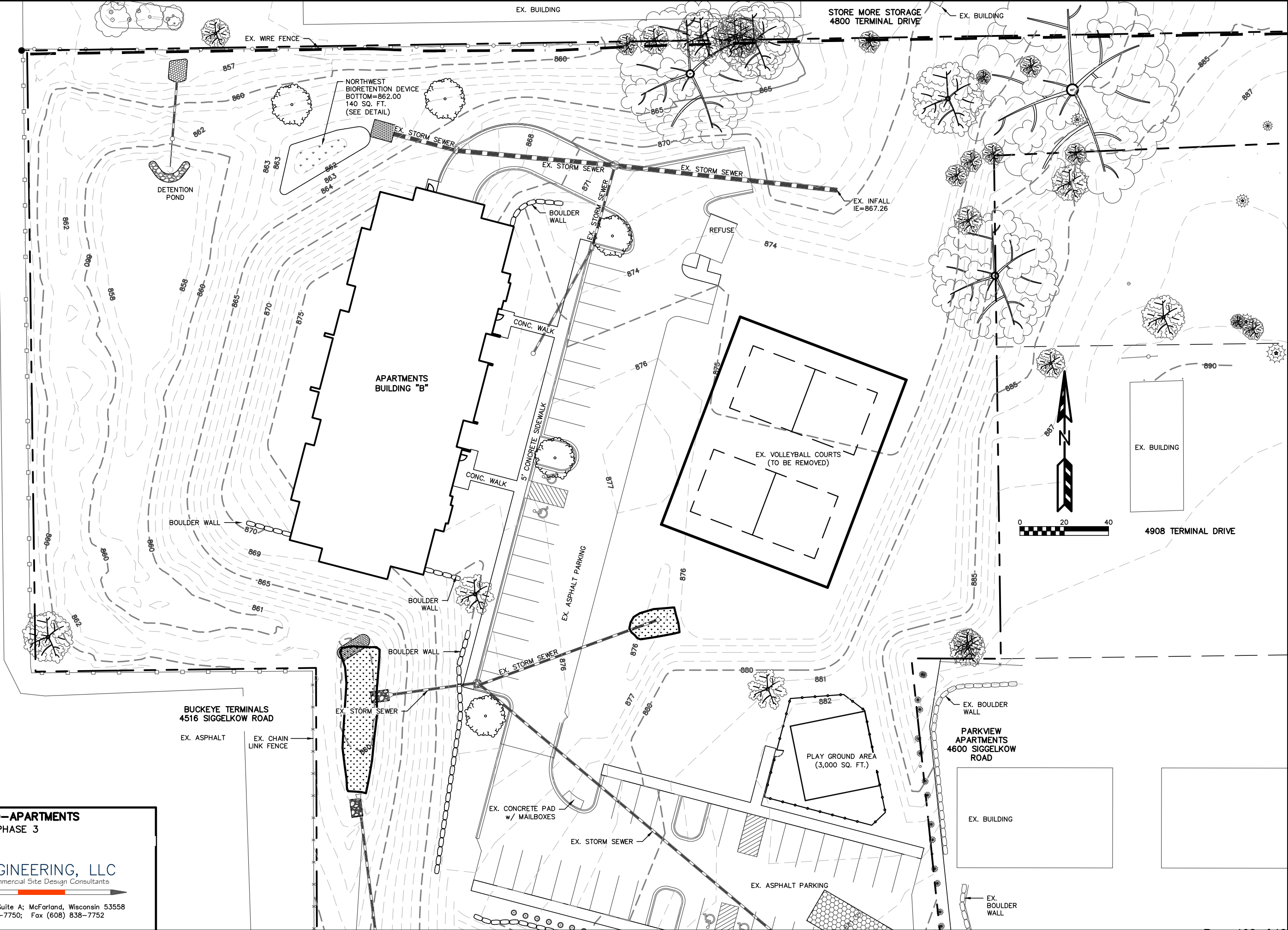
Planned Development District Standards and Responses

Section 62-67(4) lists the standards shall apply in the review of all general or detailed plans proposed for the Planned Development District. The standards and this submittals responses are as follows:

- a) *"The uses proposed in the planned development shall be in general conformance with the Village Comprehensive Plan".* The proposed Detailed Plan for Phase 3 Development is in general conformance with the "Mixed-use Lakeview Village Subdistrict" guidelines of the "Terminal and Triangle District Plan".
- b) *"The establishment, maintenance or operation of the uses proposed in the planned development shall not substantially impair or diminish the use value and enjoyment of other properties within the neighborhood".* The proposed Detailed Plan for Phase 3 Development will not substantially impair or diminish the use value and enjoyment of the adjacent properties.
- c) *"Traffic circulation into and within the development shall be designed to minimize traffic congestion and traffic hazards, provide for the accessibility of all uses and buildings and also provide for the safe and convenient movement of both vehicles and pedestrians".* The proposed parking stalls will connect to the existing 24' wide driveway will provide safe and convenient movement of vehicles. The proposed adjacent sidewalk will connect to existing sidewalks and will provide safe movement for pedestrians.
- d) *"The planned development shall incorporate environmental design considerations, including the preservation of topography, trees and ground cover, streams and*

natural bodies of waters, and other significant natural features and control of erosion and runoff in accord with the Village Erosion Control and Stormwater Management Ordinances". There are no existing environmental features to preserve. The proposed development will include storm sewer, rain garden, and detention pond to meet Village Erosion Control and Stormwater Management Ordinances. The Landscape Plan will meet Village landscaping ordinances.

- e) *"The planned development shall provide for convenient and harmonious groups of buildings, structures and uses; and buildings shall be spaced and sited to ensure adequate safety, light, ventilation and privacy"*. The three proposed buildings will be designed with similar materials and architectural style and will be located over one-hundred feet apart to maximize privacy.
- f) *"In a planned development for residential use, adequate open space and recreational areas shall be provided in appropriate locations, and all public and common open spaces shall be designed and located to provide safe and convenient access to residents"*. There are no recreational areas proposed as a part of this planned development but Brandt Park, the future bike trail, and McDaniel Park will provide nearby recreational opportunities. The lawn and landscaped areas will provide a common open space that is safe and accessible to residents.
- g) *"Planned Development Districts housing impacts on community resources in the same manner as other new development, which are characterized by division of land into lots. In particular, the additional population density places demands upon Village parks and recreation areas. Accordingly, each dwelling unit newly established shall be required to dedicate land or provide fees in lieu of land, in accordance with the procedures set forth in Section 62-64"*. The existing 47 dwelling units and proposed 27 dwelling units will provide \$304,510 of fees-in-lieu of parkland dedication, \$32,851 in Park Improvement fees, and \$31,894 in Library Impact fees.
- h) *"The planned development will not adversely affect the ability of public agencies to provide school or other municipal services"*. The planned development will not adversely affect the ability of public agencies to provide school or other municipal services
- i) *"The width of street rights-of-way, width of paving, width and location of street or other paving, outdoor lighting, location of sewer and water lines, provision for stormwater drainage or other similar environmental engineering considerations shall be based on a determination and the appropriate standards necessary to implement the specific function in the specific situation; provided, however, that in no case shall standards be less than those necessary to ensure the public safety and welfare as determined by the Village"*. The constructions will meet Village and State requirements.
- j) *"The proponents of a Planned Development District application shall provide evidence satisfactory to the Village Board of its economic feasibility of available adequate financing and that it would not adversely affect the economic prosperity of the Village or the values of surrounding properties"*. The applicant feels that this proposal will be a benefit to the Village and not adversely affect surrounding properties;
- k) *"The proponents of a Planned Development District shall submit a reasonable schedule for the implementation of the development of the development to the satisfaction of the Village Board, including suitable provisions for assurance that each phase could be brought to completion in a manner that would not result in an adverse effect upon the community as a result of termination at that point"*. The proposed phase 3 building anticipated completion date is May 31, 2021.



4608 SIGGELKOW ROAD-APARTMENTS

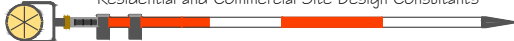
EXISTING SITE PLAN - PHASE 3

EXHIBIT: #1

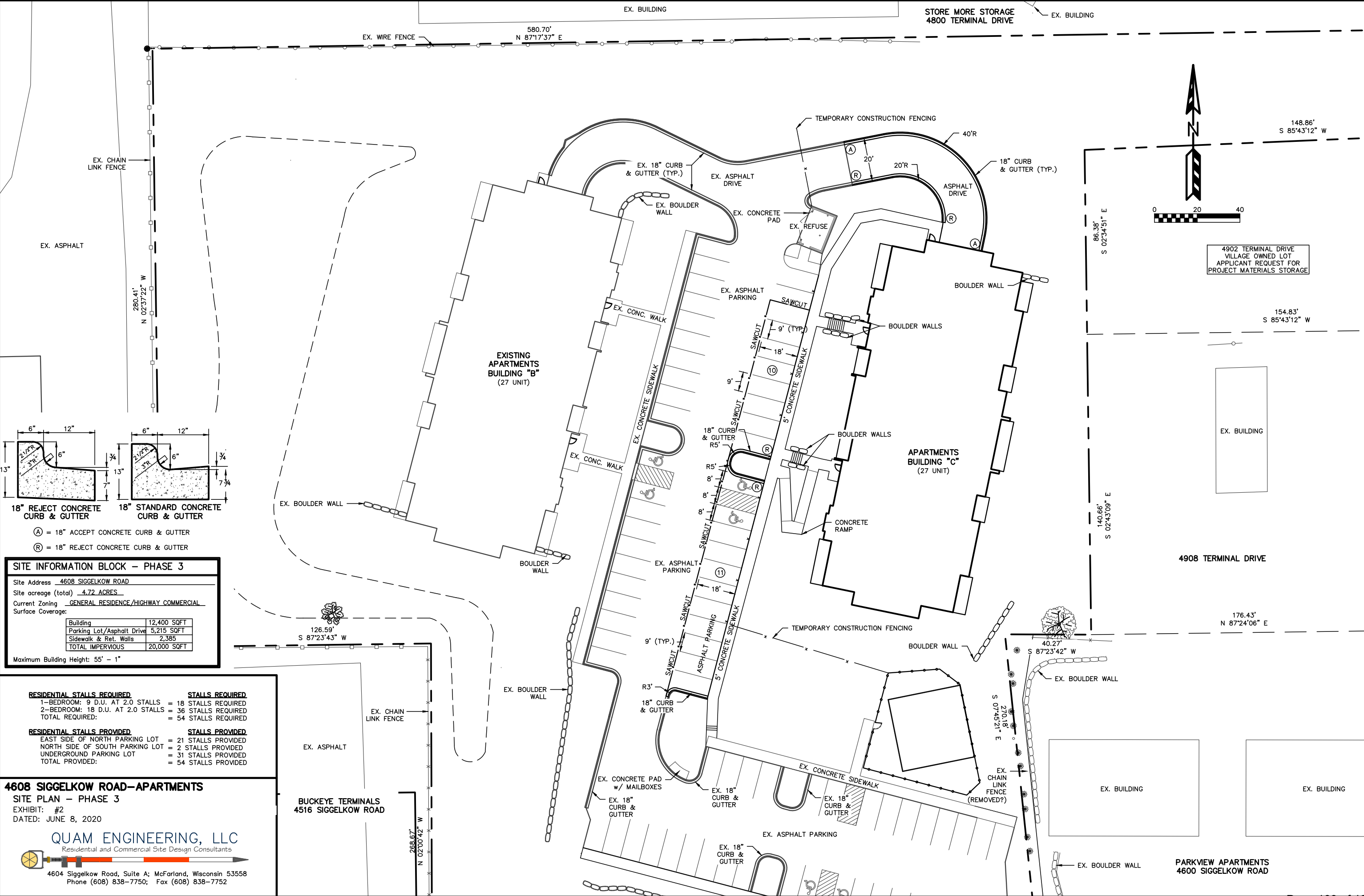
DATED: JUNE 8, 2020

QUAM ENGINEERING, LLC

Residential and Commercial Site Design Consultants



4604 Siggelkow Road, Suite A; McFarland, Wisconsin 53558
Phone (608) 838-7750; Fax (608) 838-7752



EROSION NOTES:

THE STONE CONSTRUCTION ENTRANCE SHALL BE INSTALLED PRIOR TO ANY CONSTRUCTION. THE TRACKING PAD IS TO BE MAINTAINED BY THE CONTRACTOR IN A CONDITION, WHICH WILL PREVENT THE TRACK OF MUD OR DRY SEDIMENT ONTO THE ADJACENT PUBLIC STREETS. SEDIMENT REACHING THE PUBLIC ROAD SHALL BE REMOVED BY STREET CLEANING (NOT HYDRAULIC FLUSHING) BEFORE THE END OF EACH WORKDAY.

EROSION CONTROL DEVICES SHALL BE INSTALLED PRIOR TO GRADING OPERATIONS AND SHALL BE PROPERLY MAINTAINED FOR MAXIMUM EFFECTIVENESS UNTIL VEGETATION IS ESTABLISHED. ALL EROSION CONTROL MEASURES AND STRUCTURES SERVING THE SITE MUST BE INSPECTED AT LEAST WEEKLY OR WITHIN 24 HOURS OF A 0.5 INCH RAIN EVENT. ALL MAINTENANCE WILL FOLLOW AN INSPECTION WITHIN 24 HOURS.

CUT AND FILL SLOPES SHALL BE NO GREATER THAN 3:1.

EROSION MATTING AND ASSOCIATED RESTORATION TO BE COMPLETED WITHIN 14 DAYS OF FINISH GRADING.

EROSION CONTROL IS THE RESPONSIBILITY OF THE CONTRACTOR UNTIL ACCEPTANCE OF THIS PROJECT. EROSION CONTROL MEASURES AS SHOWN SHALL BE THE MINIMUM PRECAUTIONS THAT WILL BE ALLOWED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RECOGNIZING AND CORRECTING ALL EROSION CONTROL PROBLEMS THAT ARE A RESULT OF CONSTRUCTION ACTIVITIES. ADDITIONAL EROSION CONTROL MEASURES, AS REQUESTED IN WRITING BY THE STATE OR LOCAL INSPECTORS, OR THE DEVELOPER'S ENGINEER, SHALL BE INSTALLED WITHIN 24 HOURS.

TIME SCHEDULE:

OCTOBER 1, 2020 – MAY 31, 2021

CONSTRUCT BUILDING "C" AND PARKING LOT "C" AND RESTORE DISTURBED AREAS.

MAY 31, 2021

APPLY TEMPORARY MULCH TO UNRESTORED AREAS.

JUNE 1-30, 2021

INSTALL BIORETENTION DEVICE AND INFILTRATION AREA

RESTORATION NOTES:

ALL PVIOUS DISTURBED AREAS SHALL RECEIVE A MINIMUM OF FOUR (4) INCHES OF TOPSOIL, FERTILIZER, SEED AND MULCH. RESTORATION WILL OCCUR AS SOON AFTER THE DISTURBANCE AS PRACTICAL. SEED MIXTURE 40 SHALL BE USED ON ALL AREAS. MIXTURES SHALL BE IN ACCORDANCE WITH SECTION 630 OF D.O.T. SPECIFICATIONS. AN EQUAL AMOUNT OF ANNUAL RYEGRASS SHALL BE ADDED TO THE MIX.

SEED MIXTURES SHALL BE APPLIED AT THE RATE OF FOUR (4) POUNDS PER 1,000 SQUARE FEET. FERTILIZER SHALL BE APPLIED AT THE RATE OF FOUR (4) POUNDS PER 1,000 SQUARE FEET. MULCH SHALL CONSIST OF HAY OR STRAW APPLIED AT THE RATE OF 2 TONS PER ACRE.

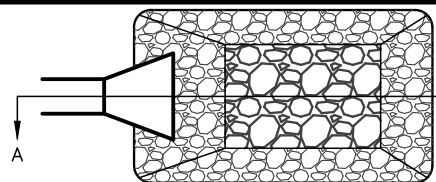
FERTILIZER SHALL MEET THE MINIMUM REQUIREMENTS THAT FOLLOW: NITROGEN, NOT LESS THAN 16%; PHOSPHORIC ACID, NOT LESS THAN 8%; POTASH, NOT LESS THAN 8%.

OWNER:

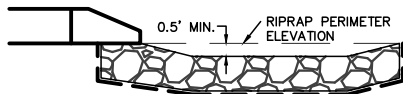
WAUBESA VILLAGE, LLC
ATTN: RYAN QUAM
4604 SIGGELKOW ROAD
MCFARLAND, WI 53558

ENGINEER:

QUAM ENGINEERING, LLC
ATTN: RYAN QUAM
4604 SIGGELKOW ROAD, SUITE A
MCFARLAND, WI 53558



PLAN VIEW



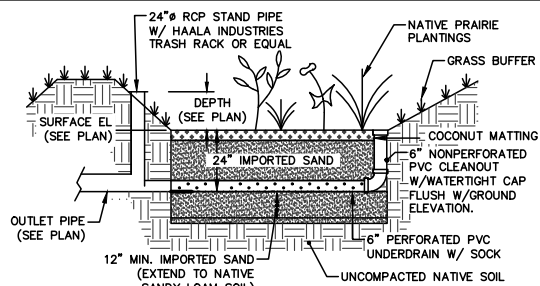
SECTION A - A

% PASSING BY WEIGHT	SIZE (INCHES)
100	20
50-85	15
20-50	10
5-20	5
0-5	2

RIPRAP SHALL BE PLACED AS DEFINED IN SECTION 606 OF WISCONSIN D.O.T. SPECIFICATIONS. STONE PIECES SHALL BE WELL GRADED, RANGING IN DIAMETER AS DESCRIBED IN THE ADJACENT CHART.

SIZES CALCULATED IN BEST D.5.2

RIPRAP DETAIL



NATIVE PRAIRIE PLANTINGS TO BE PLANTED AT ONE PLUG PER SQUARE FOOT. PLUGS TO BE PLANT STOCK NAMED IN THE WET PRAIRIE MIX FROM AGRECOL CORPORATION OR APPROVED EQUIVALENT. A MINIMUM OF 10 DIFFERENT PLANT STOCK NAMES TO BE PLANTED.

TO PREVENT COMPACTION OF IMPORTED SOILS AND SUBSOILS, CONTRACTOR SHALL PROTECT AGAINST MACHINERY ENTERING OR COMPACTING THE INFILTRATION AREA.

PHASE 3 INFILTRATION AREA DETAIL

4608 SIGGELKOW ROAD—APARTMENTS

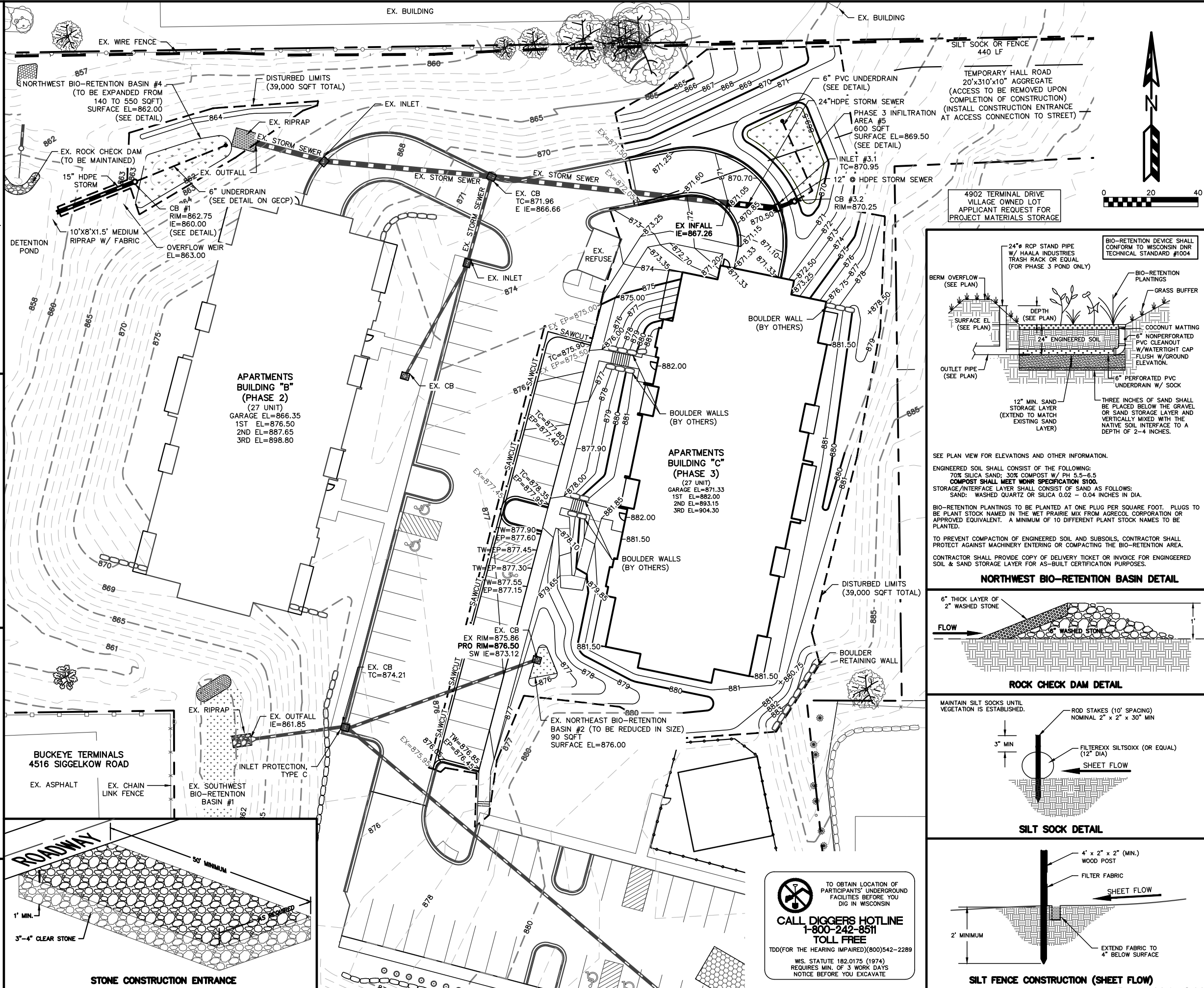
GRADING AND EROSION CONTROL PLAN

EXHIBIT: #3
DATED: JUNE 8, 2020

QUAM ENGINEERING, LLC
Residential and Commercial Site Design Consultants



4604 Siggelkow Road, Suite A; McFarland, Wisconsin 53558
Phone (608) 838-7750; Fax (608) 838-7752

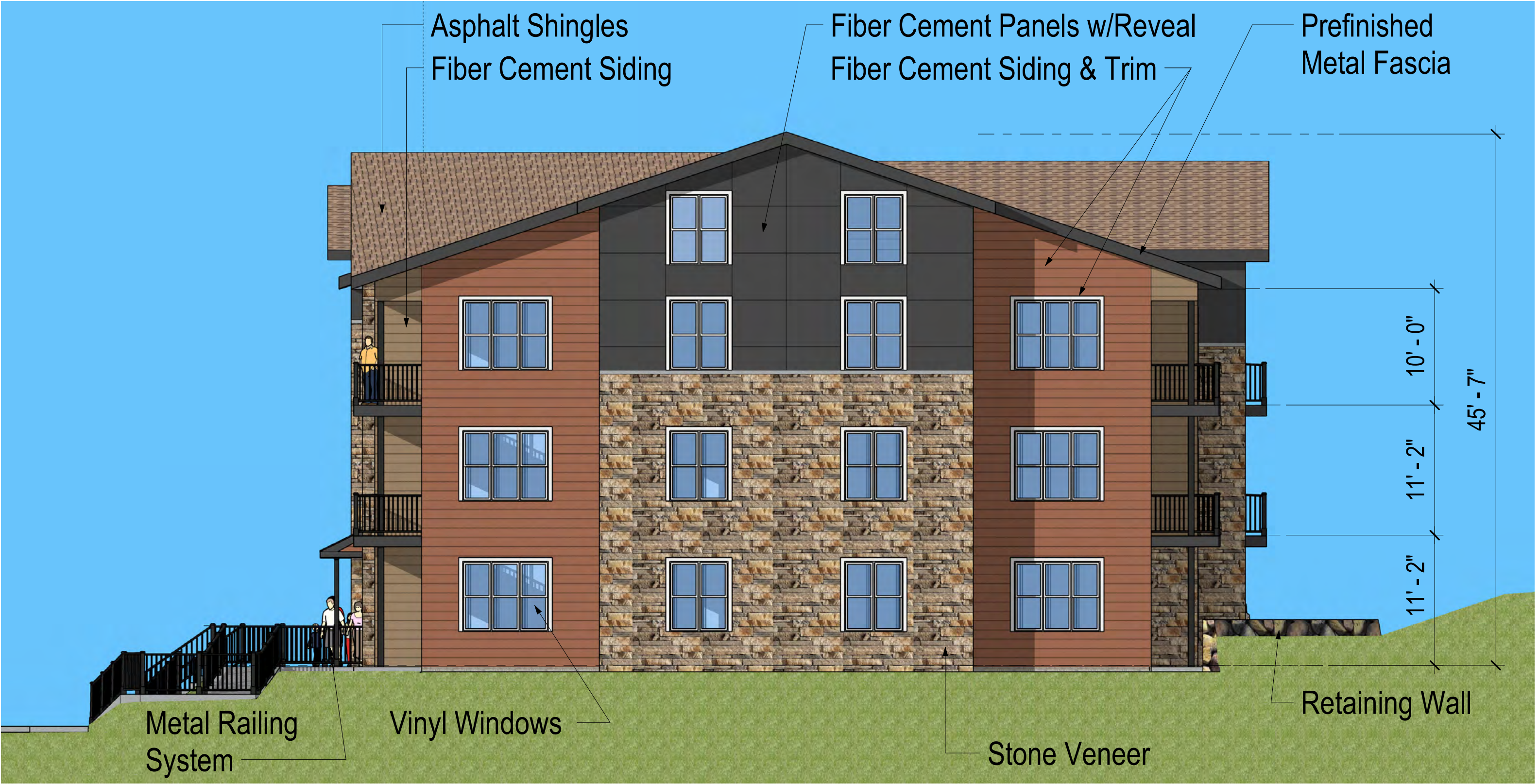


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PARTICIPANTS' UNDERGROUND
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DIG IN WISCONSIN

CALL DIGGERS HOTLINE
1-800-242-8511
TOLL FREE

TDD(FOR THE HEARING IMPAIRED)(800)542-228

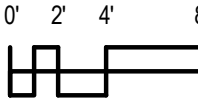
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2

Phase 3 - South Elevation

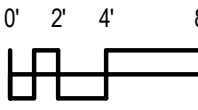
1/8" = 1'-0" ON 22x34 HALF SCALE ON 11x17

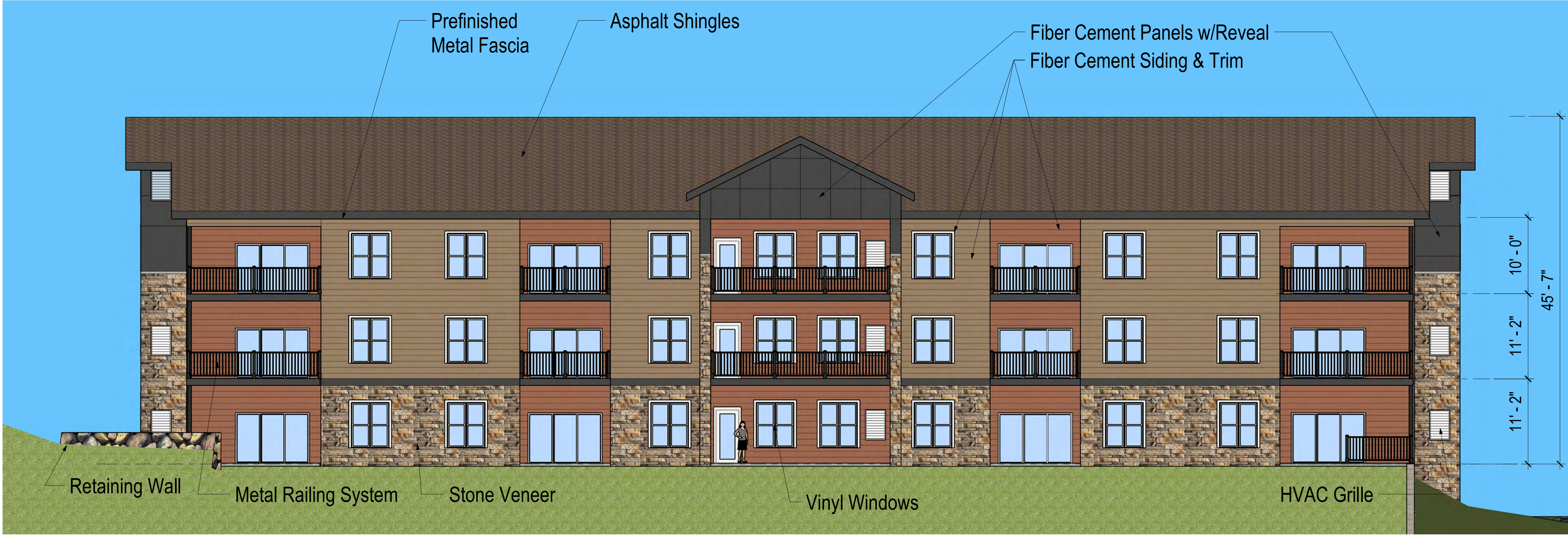


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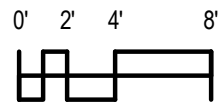
Phase 3 - North Elevation

1/8" = 1'-0" ON 22x34 HALF SCALE ON 11x17

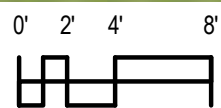


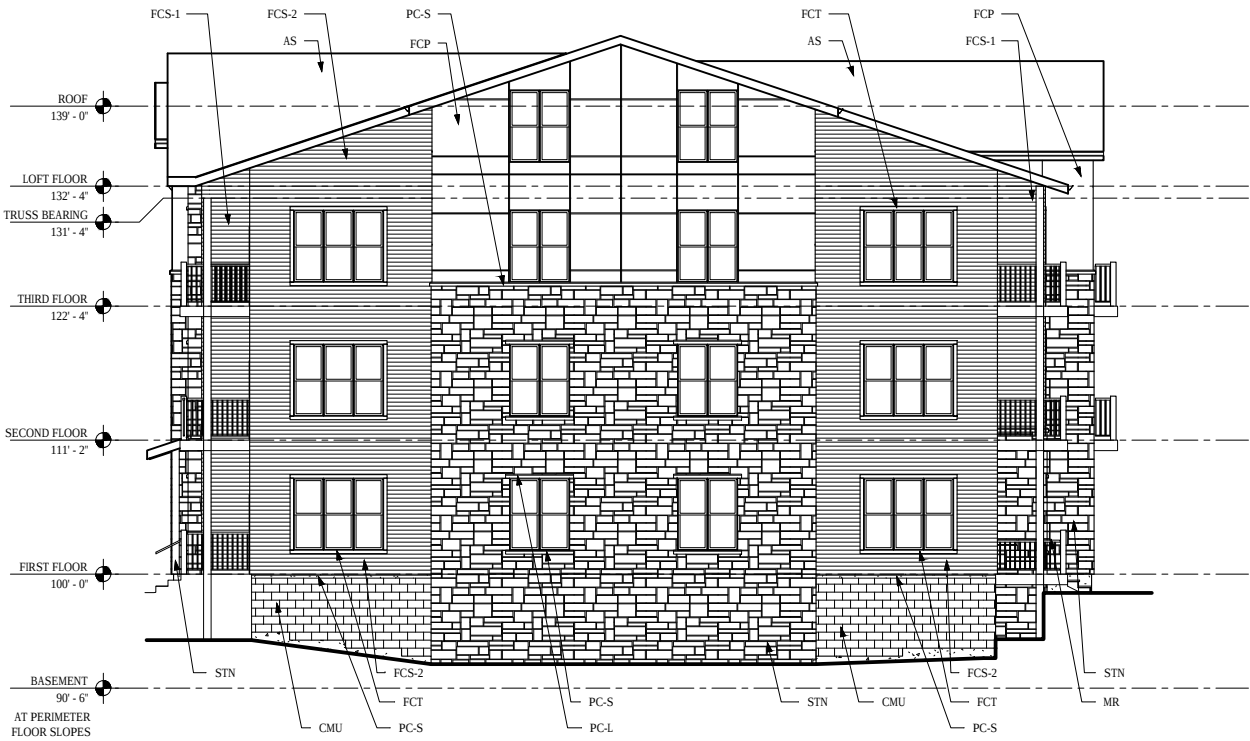


1 Phase 3 - East Elevation
1/8" = 1'-0" ON 22x34 HALF SCALE ON 11x17

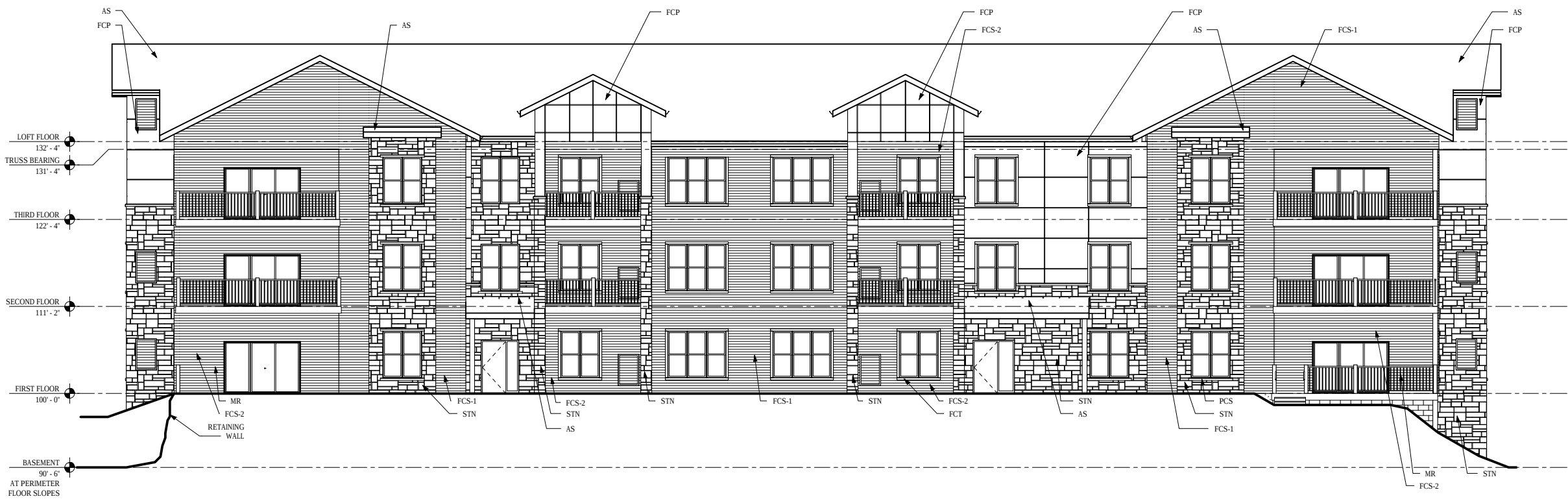


2 Phase 3 - West (Front) Elevation
1/8" = 1'-0" ON 22x34 HALF SCALE ON 11x17





② SOUTH ELEVATION
1/8" = 1'-0" ON 22x34 HALF SCALE ON 11x17



① WEST ELEVATION
1/8" = 1'-0" ON 22x34 HALF SCALE ON 11x17

EXTERIOR ELEVATIONS GENERAL
NOTES AND LEGEND

LEGEND		
FCS-1	FIBER CEMENT SIDING	SW 6102 - PORTABELLO
FCS-2	FIBER CEMENT SIDING	SW 2803 - TERRA COTTA
FCP	FIBER CEMENT PANELS	JH - IRON GRAY
TRIM	VERTICAL REVEAL TRIM	TAMLYN - PAINTED TO MATCH SIDING
FCT	FIBER CEMENT TRIM	COLOR TO MATCH SOFFIT AND FASCIA
		1X4 @ WINDOWS, TYP.
		1X10 @ BAND BOARD
		1X12 @ FRIEZE BOARD
STN	STONE VENEER	CYPRESS DRY STACK DUTCH QUALITY STONE
		WATER TABLE SILL - COLOR "BROWN"
		DUTCH QUALITY STONE
		PROVIDE SILL @ WINDOW BASE, HEAD AND TOP OF STONE
CMU	SPLIT-FACE CMU	COUNTY MATERIALS 01-034A CLIFF GRAY
PCS	PRE CAST SILL	
PCL	PRE CAST LINTEL	
PMF	PREFINISHED METAL FASCIA - MUSKET (ROLLEX)	
MR	METAL RAILING SYSTEM	

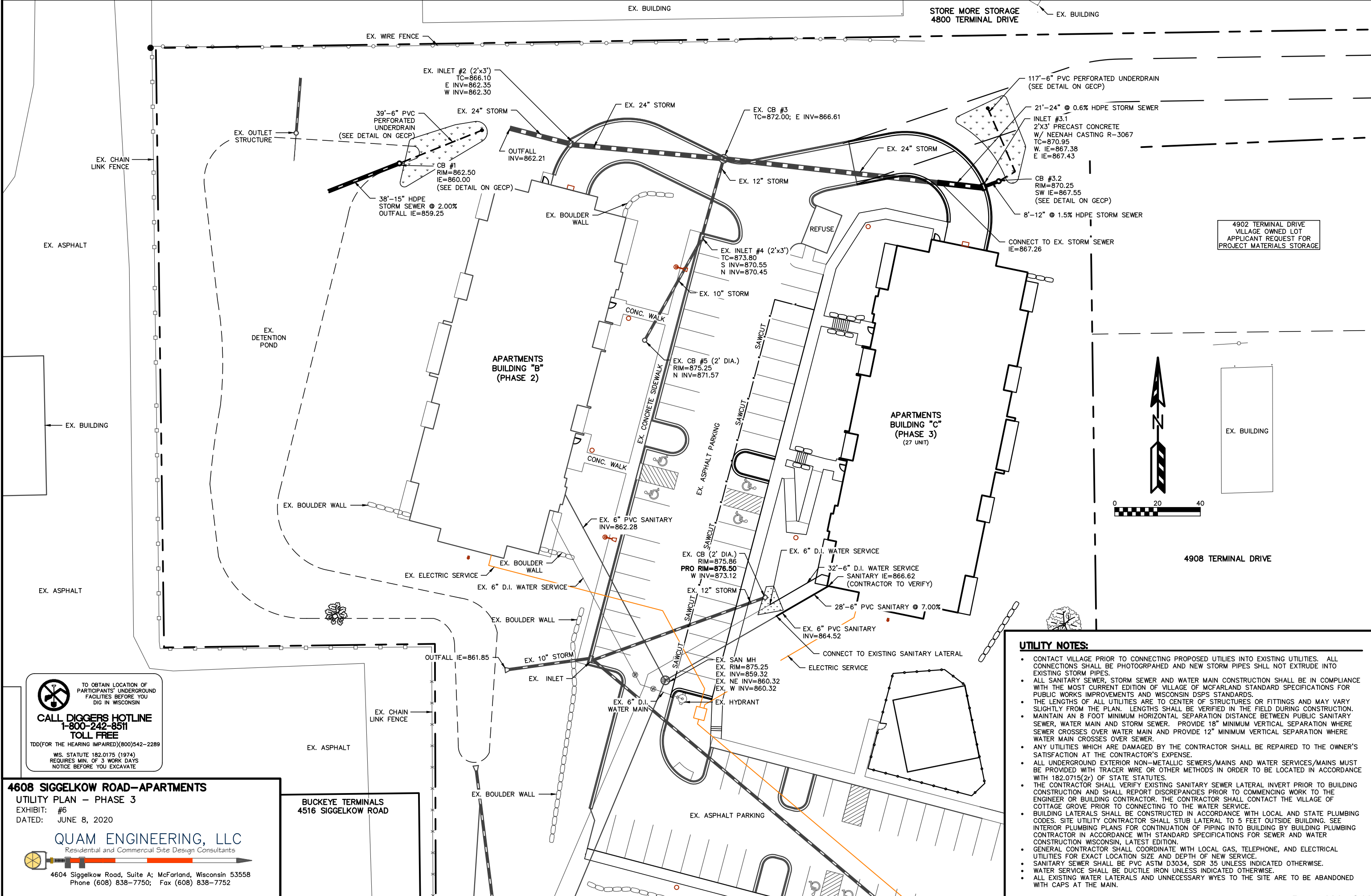
GENERAL NOTES

- A. NOT ALL MASONRY PENETRATIONS SHOWN, COORDINATE WITH MEP CONTRACTORS.
- B. REFER TO WINDOW TYPE SHEET A6.2 FOR ALL WINDOW INFORMATION.
- C. CONTROL JOINTS CONTINUOUS FROM TOP OF FOUNDATION TO TOP OF WALL.

WAUBESA VILLAGE – PHASE III
EXTERIOR ELEVATIONS
EXHIBIT: #5.1
DATED: JUNE 8, 2020



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WIS. STATUTE 182.0175 (1974)
REQUIRES MIN. OF 3 WORK DAYS
NOTICE BEFORE YOU EXCAVATE

4608 SIGGELKOW ROAD-APARTMENTS

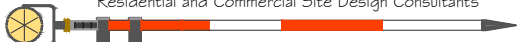
UTILITY PLAN - PHASE 3

EXHIBIT: #6

DATED: JUNE 8, 2020

QUAM ENGINEERING, LLC

Residential and Commercial Site Design Consultants



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BUCKEYE TERMINALS
4516 SIGGELKOW ROAD

UTILITY NOTES:

- CONTACT VILLAGE PRIOR TO CONNECTING PROPOSED UTILITIES INTO EXISTING UTILITIES. ALL CONNECTIONS SHALL BE PHOTOGRAPHED AND NEW STORM PIPES SHALL NOT EXTRUDE INTO EXISTING STORM PIPES.
- ALL SANITARY SEWER, STORM SEWER AND WATER MAIN CONSTRUCTION SHALL BE IN COMPLIANCE WITH THE MOST CURRENT EDITION OF VILLAGE OF MCFARLAND STANDARD SPECIFICATIONS FOR PUBLIC WORKS IMPROVEMENTS AND WISCONSIN DSPS STANDARDS.
- THE LENGTHS OF ALL UTILITIES ARE TO CENTER OF STRUCTURES OR FITTINGS AND MAY VARY SLIGHTLY FROM THE PLAN. LENGTHS SHALL BE VERIFIED IN THE FIELD DURING CONSTRUCTION.
- MAINTAIN AN 8 FOOT MINIMUM HORIZONTAL SEPARATION DISTANCE BETWEEN PUBLIC SANITARY SEWER, WATER MAIN AND STORM SEWER. PROVIDE 18" MINIMUM VERTICAL SEPARATION WHERE SEWER CROSSES OVER WATER MAIN AND PROVIDE 12" MINIMUM VERTICAL SEPARATION WHERE WATER MAIN CROSSES OVER SEWER.
- ANY UTILITIES WHICH ARE DAMAGED BY THE CONTRACTOR SHALL BE REPAIRED TO THE OWNER'S SATISFACTION AT THE CONTRACTOR'S EXPENSE.
- ALL UNDERGROUND EXTERIOR NON-METALLIC SEWERS/MAINS AND WATER SERVICES/MAINS MUST BE PROVIDED WITH TRACER WIRE OR OTHER METHODS IN ORDER TO BE LOCATED IN ACCORDANCE WITH 182.0715(2r) OF STATE STATUTES.
- THE CONTRACTOR SHALL VERIFY EXISTING SANITARY SEWER LATERAL INVERT PRIOR TO BUILDING CONSTRUCTION AND SHALL REPORT DISCREPANCIES PRIOR TO COMMENCING WORK TO THE ENGINEER OR BUILDING CONTRACTOR. THE CONTRACTOR SHALL CONTACT THE VILLAGE OF COTTAGE GROVE PRIOR TO CONNECTING TO THE WATER SERVICE.
- BUILDING LATERALS SHALL BE CONSTRUCTED IN ACCORDANCE WITH LOCAL AND STATE PLUMBING CODES. SITE UTILITY CONTRACTOR SHALL STUB LATERAL TO 5 FEET OUTSIDE BUILDING. SEE INTERIOR PLUMBING PLANS FOR CONTINUATION OF PIPING INTO BUILDING BY BUILDING PLUMBING CONTRACTOR IN ACCORDANCE WITH STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION WISCONSIN, LATEST EDITION.
- GENERAL CONTRACTOR SHALL COORDINATE WITH LOCAL GAS, TELEPHONE, AND ELECTRICAL UTILITIES FOR EXACT LOCATION SIZE AND DEPTH OF NEW SERVICE.
- SANITARY SEWER SHALL BE PVC ASTM D3034, SDR 35 UNLESS INDICATED OTHERWISE.
- WATER SERVICE SHALL BE DUCTILE IRON UNLESS INDICATED OTHERWISE.
- ALL EXISTING WATER LATERALS AND UNNECESSARY WYES TO THE SITE ARE TO BE ABANDONED WITH CAPS AT THE MAIN.

BUILDING LANDSCAPE PLANTLIST (PHASE 3)

KEY	QUAN	SIZE	COMMON NAME	ROOT POINTS
	<u>3</u>		<u>Large Deciduous Trees (40 Points)</u>	<u>120</u>
ABM	3	2"	Autumn Blaze Maple	BB 120
	<u>2</u>		<u>Medium deciduous shrubs (3 Points)</u>	<u>6</u>
DBB	2	24"	Dwarf Burning Bush	Pot 6
	<u>26</u>		<u>Low deciduous shrubs (1 Points)</u>	<u>26</u>
AC	8	18"	Alpine Currant	Pot 8
MCS	18	18"	Magic Carpet Spirea	Pot 18
	<u>13</u>		<u>Medium evergreen Shrub (5 Points)</u>	<u>65</u>
EA	10	4"	Emerald Arborvitae	BB 50
SJ	3	24"	Sargent Juniper	Pot 15
			Total Landscape Points Provided - Phase 3:	217

Landscape Worksheet (Phase 3)
4608 Siggelkow Road - Apartments

Village of McFarland

Landscape Point Calculations

Minimum Points Required for CG Zoning District

	Site Measurement	Points Calculation	Points Required
Building Foundation (FT)	566 FT	40 Per 100 FT	226
G.F.A. (SF)	33,924 SF	10 Per 1,000 SF	339
Street Frontage (FT)	0 FT	40 Per 100 FT	0
Paved Area (SQ)	14,050 SF	80 Per 10,000 SF	112

677 Total Points Required (Phase 3)

(Ord. No. 2011-06, 1, 5-23-2011)

Points Required - Phase 1	838
Points Required - Phase 2	<u>677</u>
Points Required - Phase 3	<u>677</u>
Total Points Required	2192

Points Provided - Phase 1	1767
Points Provided - Phase 2	351
Points Provided - Phase 3	<u>217</u>
Total Points Provided	2335

4608 SIGGELKOW ROAD - APARTMENTS

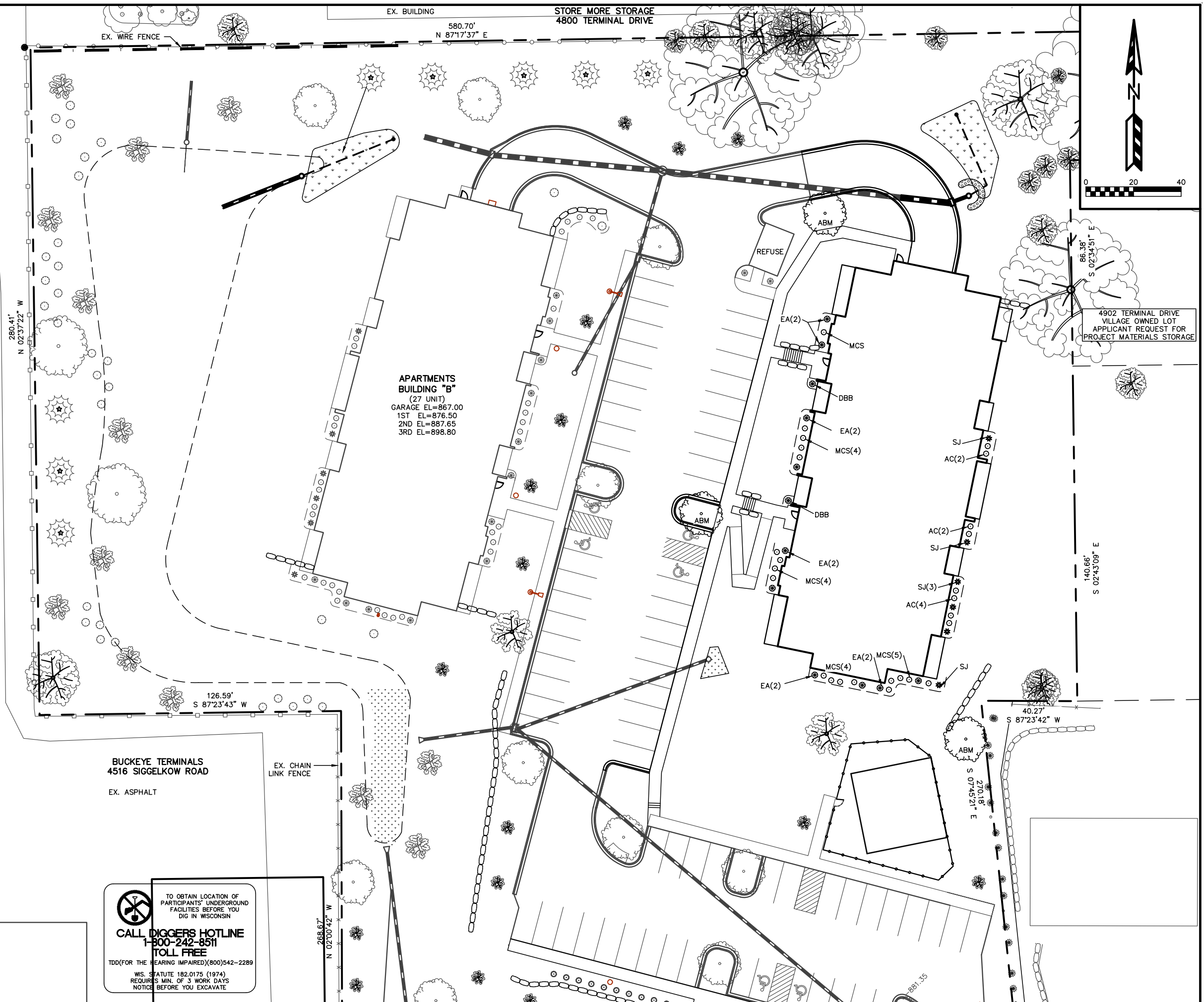
LANDSCAPE PLAN - PHASE 3

EXHIBIT: #7
DATED: JUNE 8, 2020

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Residential and Commercial Site Design Consultants



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4608 SIGGELKOW ROAD - APARTMENTS

LIGHTING PLAN - PHASE 3

EXHIBIT: #8

DATED: JUNE 8, 2020

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Residential and Commercial Site Design Consultants



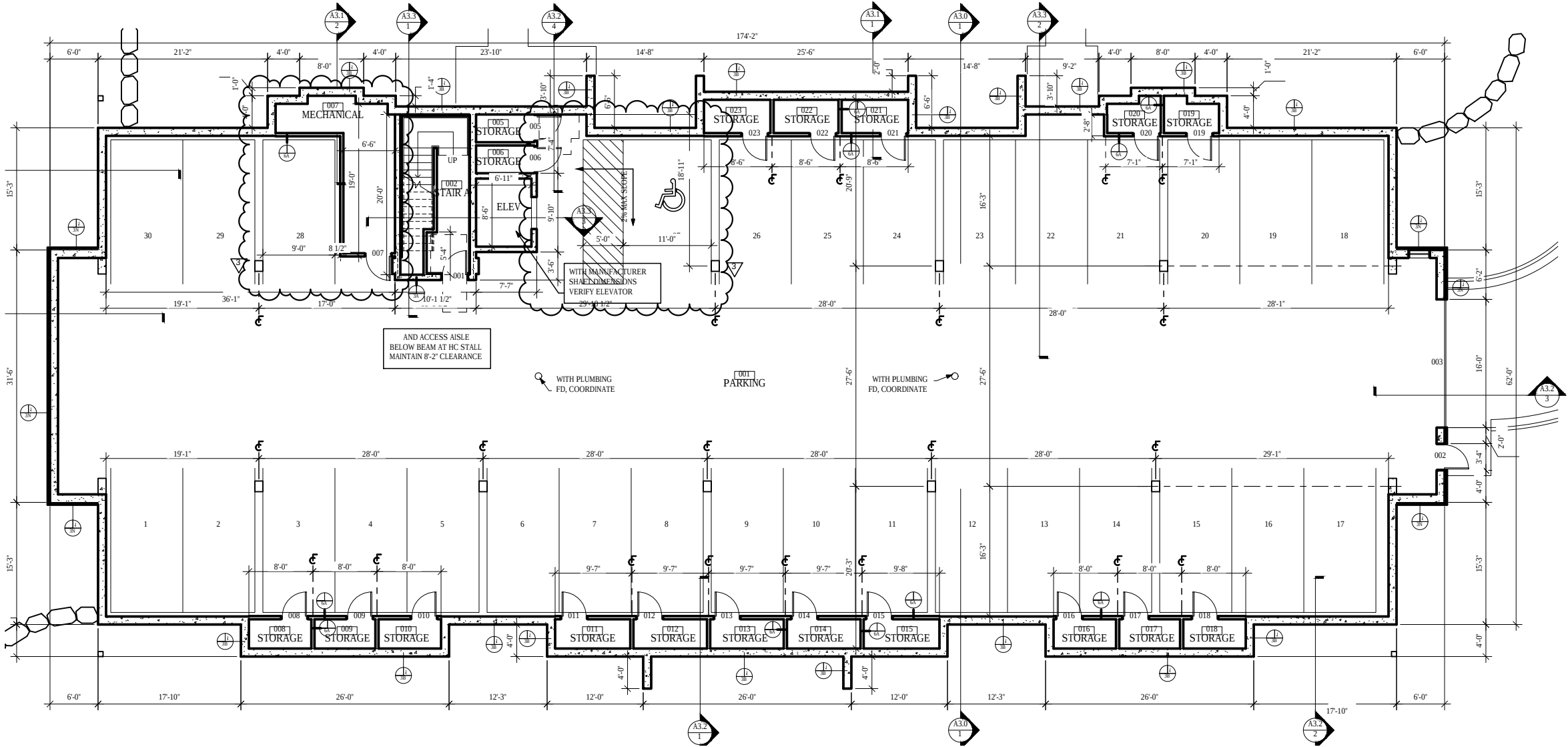
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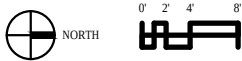


FLOOR PLAN GENERAL NOTES

- A. SEE SHEET A5.0 - 5.3 FOR LARGE SCALE PLANS.
- B. SEE SHEET A6.2 FOR INTERIOR ELEVATIONS.
- C. PROVIDE VERTICAL CONTROL JOINTS (CJS) WHERE STRUCTURAL SYSTEMS CHANGE, LOCATIONS THAT ARE PRONE TO CRACKING AND AS REQUIRED BY MANUFACTURES INSTALLATION RECOMMENDATIONS.
- D. VERIFY SIZE AND LOCATIONS OF ALL MECHANICAL OPENINGS. GENERAL CONTRACTOR TO PAINT AND SEAL LOUVER PERIMETER, TYPICAL.
- E. GENERAL CONTRACTOR TO PROVIDE CONCRETE EQUIPMENT PADS/CURBS AS REQUIRED FOR MECHANICAL/ELECTRICAL EQUIPMENT. VERIFY SIZE/PROFILE/LOCATION WITH PLUMBING/MECHANICAL/ELECTRICAL.
- F. GENERAL CONTRACTOR TO INSTALL FOAM FILLER AT ALL MASONRY WALL CONTROL/EXPANSION JOINTS AND SEAL BOTH SIDES (WALL REINFORCING TO DISCONTINUE AT JOINTS).
- G. GENERAL CONTRACTOR TO PROVIDE WOOD BLOCKING BETWEEN WOOD/METAL STUDS AS REQUIRED FOR CASEWORK/HANDRAIL/TOILET ACCESSORIES ETC. MOUNTING.
- H. PROVIDE VINYL CARPET EDGE AT ALL CARPET TO DISSIMILAR FLOOR MATERIALS UNLESS NOTED OTHERWISE (U.N.O.).
- I. REFER TO EXTERIOR ELEVATIONS FOR EXTERIOR WALL CONTROL JOINTS.
- J. VERIFY ALL ACTUAL CHASE DIMENSIONS WITH HVAC CONTRACTOR.
- K. ADA CLEARANCE CIRCLES AND BOXES SHOWN ON PLAN ARE FOR INFORMATION PURPOSES ONLY.
- L. DIMENSIONS ARE FROM FACE OF STUD TO FACE OF STUD UNLESS NOTED OTHERWISE.



① BASEMENT PLAN
1/8" = 1'-0" ON 22x34 HALF SCALE ON 11x17



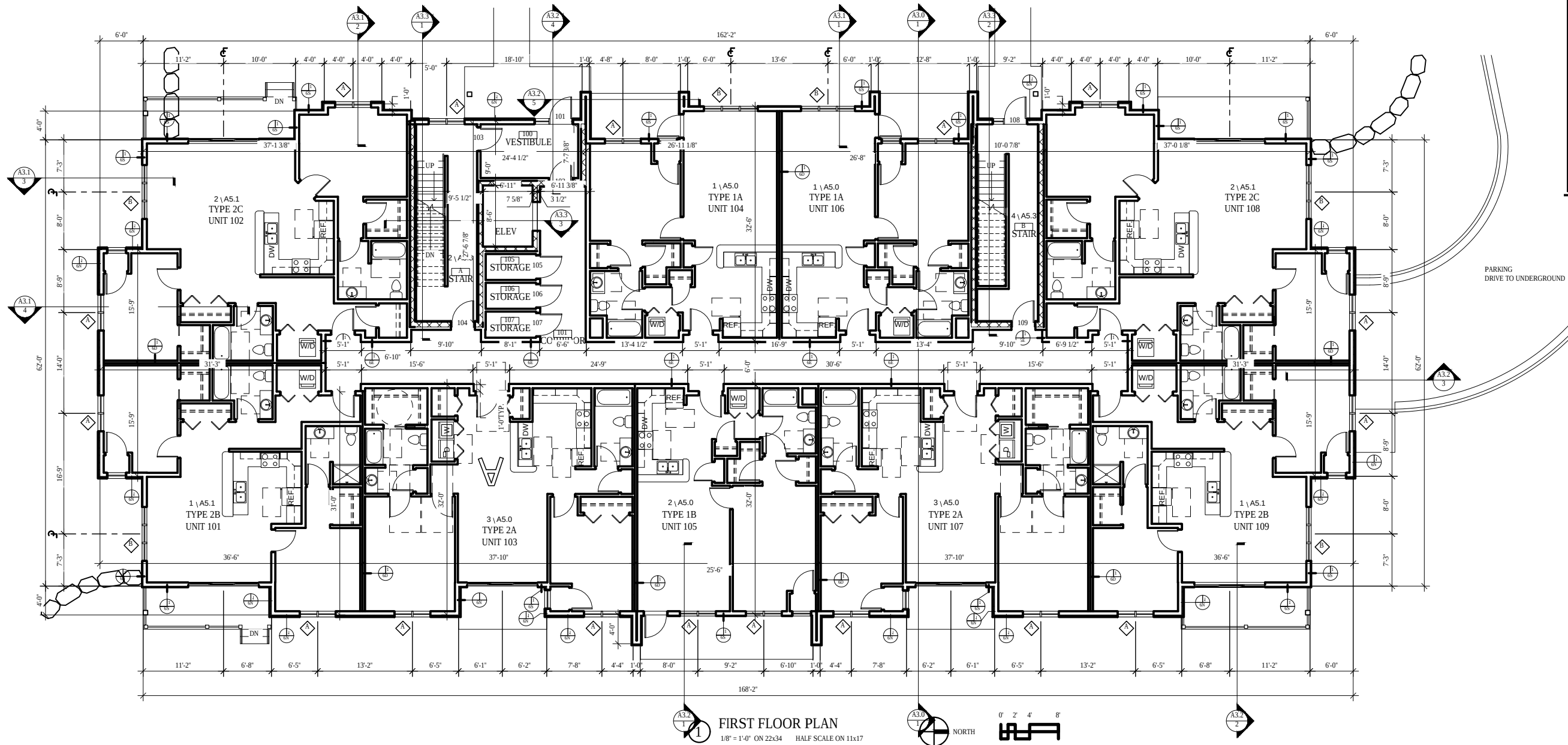
WAUBESA VILLAGE – PHASE III
BASEMENT FLOOR PLAN
EXHIBIT: #9.1
DATED: JUNE 8, 2020

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FLOOR PLAN GENERAL NOTES

- A. SEE SHEET A5.0 - 5.3 FOR LARGE SCALE PLANS.
- B. SEE SHEET A6.2 FOR INTERIOR ELEVATIONS.
- C. PROVIDE VERTICAL CONTROL JOINTS (C/J'S) WHERE STRUCTURAL SYSTEMS CHANGE, LOCATIONS THAT ARE PRONE TO CRACKING AND AS REQUIRED BY MANUFACTURES INSTALLATION RECOMMENDATIONS.
- D. VERIFY SIZE AND LOCATIONS OF ALL MECHANICAL OPENINGS. GENERAL CONTRACTOR TO PAINT AND SEAL LOUVER PERIMETER, TYPICAL.
- E. GENERAL CONTRACTOR TO PROVIDE CONCRETE EQUIPMENT PADS/CURBS AS REQUIRED FOR MECHANICAL/ELECTRICAL EQUIPMENT. VERIFY SIZE/PROFILE/LOCATION WITH PLUMBING/MECHANICAL/ELECTRICAL.
- F. GENERAL CONTRACTOR TO INSTALL FOAM FILLER AT ALL MASONRY WALL CONTROL/EXPANSION JOINTS AND SEAL BOTH SIDES (WALL REINFORCING TO DISCONTINUE AT JOINTS).
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- I. REFER TO EXTERIOR ELEVATIONS FOR EXTERIOR WALL CONTROL JOINTS.
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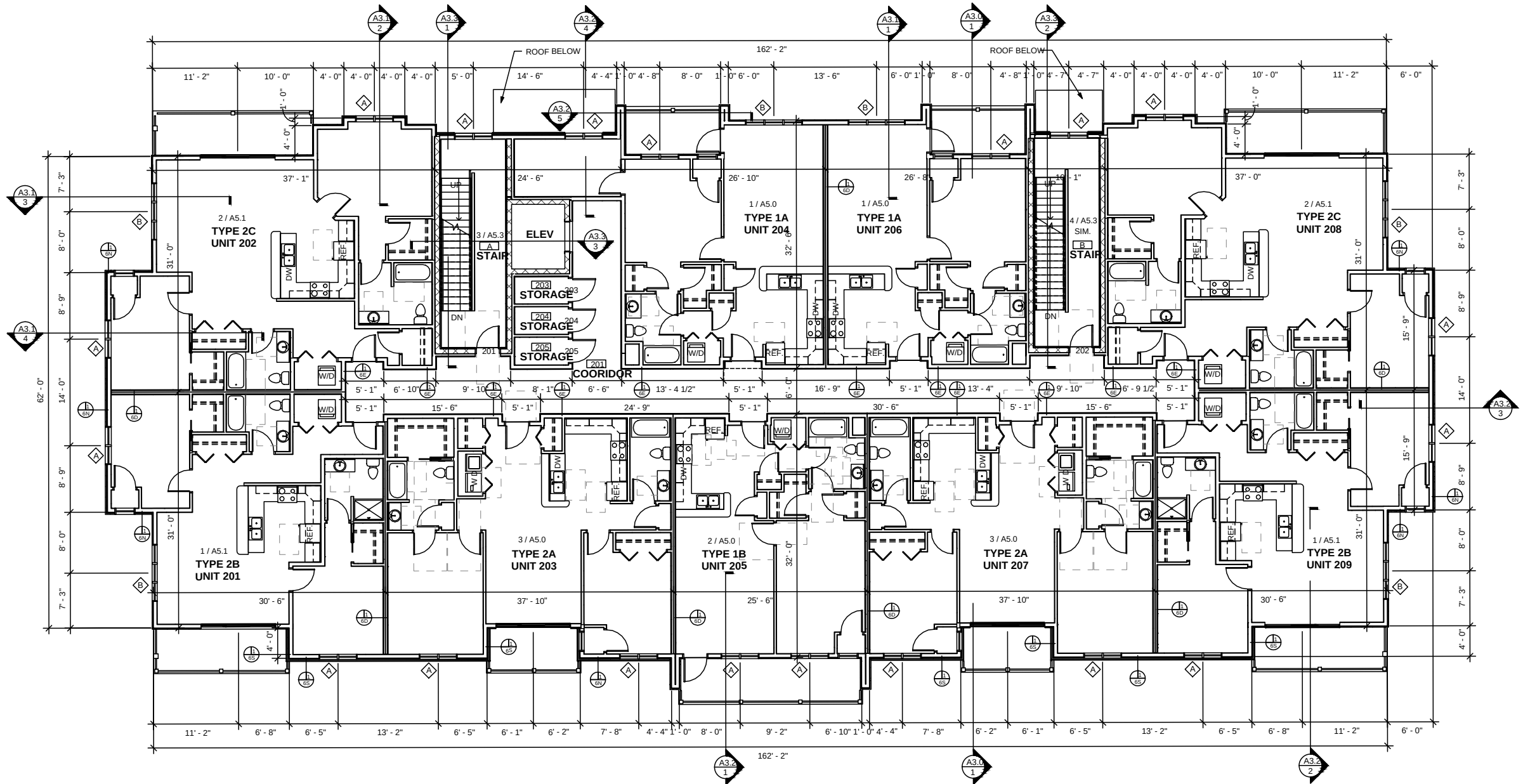


WAUBESA VILLAGE – PHASE III
FIRST FLOOR PLAN
EXHIBIT:#9.2
DATED: JUNE 8, 2020

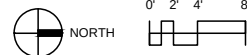
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QUAM ENGINEERING, LLC 4604 Siggekow Road, Suite A - McFarland, WI 53558 (608) 838-7750 C:\Users\CGibbons\Documents\17043 - Waubesa Village Phase II_cgibbons@dimensionivmadison.com.rvt



1 SECOND FLOOR PLAN
1/8" = 1'-0" ON 22x34 HALF SCALE ON 11x17



- FLOOR PLAN GENERAL NOTES**
- A. SEE SHEET A5.0 - 5.3 FOR LARGE SCALE PLANS.
 - B. SEE SHEET A6.2 FOR INTERIOR ELEVATIONS.
 - C. PROVIDE VERTICAL CONTROL JOINTS (CJS) WHERE STRUCTURAL SYSTEMS CHANGE. LOCATIONS THAT ARE PRONE TO CRACKING AND AS REQUIRED BY MANUFACTURES INSTALLATION RECOMMENDATIONS.
 - D. VERIFY SIZE AND LOCATIONS OF ALL MECHANICAL OPENINGS. GENERAL CONTRACTOR TO PAINT AND SEAL LOUVER PERIMETER, TYPICAL.
 - E. GENERAL CONTRACTOR TO PROVIDE CONCRETE EQUIPMENT PADS/CURBS AS REQUIRED FOR MECHANICAL/ELECTRICAL EQUIPMENT. VERIFY SIZE/PROFILE/LOCATION WITH PLUMBING/MECHANICAL/ELECTRICAL.
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 - I. REFER TO EXTERIOR ELEVATIONS FOR EXTERIOR WALL CONTROL JOINTS.
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 - K. ADA CLEARANCE CIRCLES AND BOXES SHOWN ON PLAN ARE FOR INFORMATION PURPOSES ONLY.
 - L. DIMENSIONS ARE FROM FACE OF STUD TO FACE OF STUD UNLESS NOTED OTHERWISE.

WAUBESA VILLAGE - PHASE III
SECOND FLOOR PLAN
EXHIBIT: #9.3
DATED: JUNE 8, 2020

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- FLOOR PLAN GENERAL NOTES
- A. SEE SHEET A5.0 - 5.3 FOR LARGE SCALE PLANS.

B. SEE SHEET A6.2 FOR INTERIOR ELEVATIONS.

C. PROVIDE VERTICAL CONTROL JOINTS (CJS) WHERE STRUCTURAL SYSTEMS CHANGE, LOCATIONS THAT ARE PRONE TO CRACKING AND AS REQUIRED BY MANUFACTURES INSTALLATION RECOMMENDATIONS.

D. VERIFY SIZE AND LOCATIONS OF ALL MECHANICAL OPENINGS. GENERAL CONTRACTOR TO PAINT AND SEAL LOUVER PERIMETER, TYPICAL.

E. GENERAL CONTRACTOR TO PROVIDE CONCRETE EQUIPMENT PADS/CURBS AS REQUIRED FOR MECHANICAL/ELECTRICAL EQUIPMENT. VERIFY SIZE/PROFILE/LOCATION WITH PLUMBING/MECHANICAL/ELECTRICAL.

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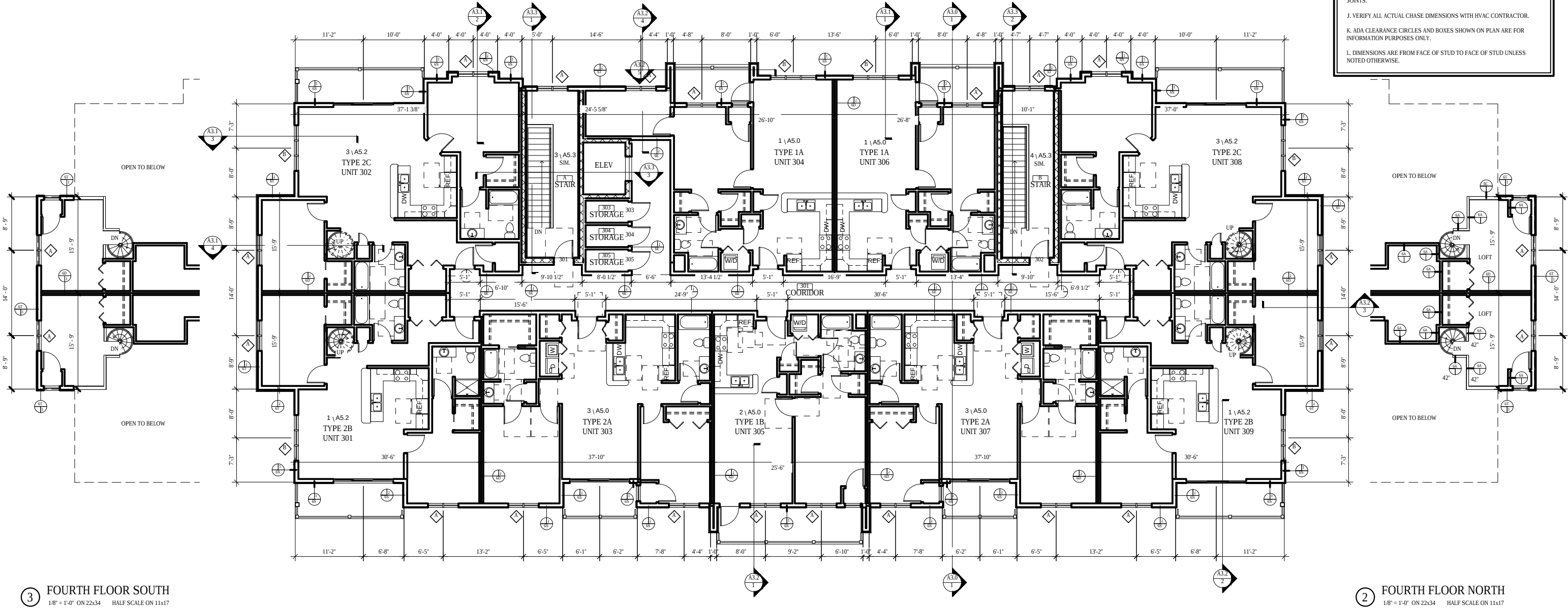
H. PROVIDE VINYL CARPET EDGE AT ALL CARPET TO DISSIMILAR FLOOR MATERIALS UNLESS NOTED OTHERWISE (U.N.O.).

I. REFER TO EXTERIOR ELEVATIONS FOR EXTERIOR WALL CONTROL JOINTS.

J. VERIFY ALL ACTUAL CHASE DIMENSIONS WITH HVAC CONTRACTOR.

K. ADA CLEARANCE CIRCLES AND BOXES SHOWN ON PLAN ARE FOR INFORMATION PURPOSES ONLY.

L. DIMENSIONS ARE FROM FACE OF STUD TO FACE OF STUD UNLESS NOTED OTHERWISE.



PHASE 3 APARTMENT BUILDING

Costs Estimate

Description	Quantity	Unit	Unit Price	Total
<u>Land</u>				
Land	1	LS	\$324,000.00	\$324,000.00
<u>Permitting Item</u>				
Building Permit	1	LS	\$4,000.00	\$4,000.00
Erosion Control and Stormwater Permit	1	LS	\$2,000.00	\$2,000.00
Plumbing, HVAC, Site Design Fees	1	LS	\$3,950.00	\$3,950.00
Fire Alarm and Suppression System Fee	1	LS	\$1,500.00	\$1,500.00
Engineering Review Fees	1	LS	\$5,000.00	\$5,000.00
Attorney Review Fees	1	LS	\$10,000.00	\$10,000.00
Finiancial Agreement Fee	1	LS	\$500.00	\$500.00
Public Water	1	4 in	\$8,750.00	\$8,750.00
<u>Impact Fee</u>				
Park Fee-in-lieu	27	DU	\$4,115.00	\$111,105.00
Park Improvement	27	DU	\$444.00	\$11,988.00
Public Library	27	DU	\$431.00	\$11,637.00
<u>Transaction Fees</u>				
Bank Fee	1	LS	\$18,000.00	\$18,000.00
Appraisal Fee	1	LS	\$3,000.00	\$3,000.00
Title Fee	1	LS	\$3,000.00	\$3,000.00
Miscellaneous Closing Fees	1	LS	\$3,000.00	\$3,000.00
Construction Interest Carrying Costs Through 6/2021	1	LS	\$60,000.00	\$60,000.00
<u>Professional Items</u>				
Dimension IV Architect	1	LS	\$30,000.00	\$30,000.00
Structural Design	1	LS	\$10,000.00	\$10,000.00
Ryan Quam Building Plans Drafting	1	LS	\$5,000.00	\$5,000.00
Quam Engineering, LLC Site Design / Approvals	1	LS	\$40,000.00	\$40,000.00
Quam Engineering, LLC Construction Staking	1	LS	\$10,000.00	\$10,000.00
Quam Engineering, LLC Site General Administration	1	LS	\$10,000.00	\$10,000.00
Ryan Quam Planning and Consulation Fee	1	LS	\$10,000.00	\$10,000.00
<u>Site Items</u>				
Relocate Volleyball Court	1	LS	\$25,000.00	\$25,000.00
Rice Grading	1	LS	\$55,000.00	\$55,000.00
Boulder Retaining Walls	250	VSF	\$20.00	\$5,000.00
Yeske Concrete Curb and Sidewalk	1	LS	\$30,000.00	\$30,000.00
3" Asphalt Binder and Surface Course	1	LS	\$25,000.00	\$25,000.00
Restoration (Seed & Matting)	7000	SY	\$2.50	\$17,500.00
Lighting and Security	1	LS	\$20,000.00	\$20,000.00
Landscaping Trees & Shrubs	1	LS	\$15,000.00	\$15,000.00
<u>Building Items (Interior, Exterior, and Lighting)</u>				
Riegert Builders Contract	1	LS	\$3,460,000.00	\$3,460,000.00
Subtotal Costs:				\$4,348,930.00
Contingency (Approx. 2% Building and Site):				\$71,070.00
Total:				<u>\$4,420,000.00</u>

Future Land Use Category	General Description of Land Uses Allowed	Typical Implementing Zoning Districts	Development Policies (see also Village zoning, subdivision, stormwater management, and other ordinances)
Commercial Park	Light industrial, office, research, testing, health care, and other compatible and support uses (e.g., day care, health club, bank). Arranged in a controlled commercial, business, or office park setting, where allowable uses and activities include those associated with low levels of environmental impact, noise, odor, vibrations, and particulate emissions. Served by public sewer and water.	C-P Commercial Park PD Planned Development C-H Highway Commercial (limited use) C-G General Commercial (limited use)	1. Design Commercial Park areas to result in higher-end business campus settings, with high quality building, site, landscape, lighting, signage, and other aspects of project design. 2. Direct heavy industry, truck terminals, large warehouses, and other higher-impact uses to planned Industrial areas instead. 3. Restrict outdoor storage and activities, except where essential to the business operation and fully screened from nearby uses and streets. Fully screen loading and other less attractive areas from off-site views. 4. Rezone sites designated for Commercial Park use only after public sanitary sewer and water service is available, the land is within Village limits, and a specific development proposal is offered. 5. Promote lot sizes and site design that enables future on-site expansion.
Industrial	Manufacturing, warehousing, distribution, office, storage, utility, and other compatible businesses and support uses (e.g., day care, health club, bank). May include screened outdoor storage, and more intensive uses than in other future land use categories. All uses served by public sewer and water systems.	M-IC Manufacturing-Intensive Commercial C-H Highway Commercial (limited use) C-G General Commercial (limited use) Some lands may also be mapped within the “Terminal and Triangle Design Overlay District”	1. Rezone sites designated for Industrial use only after public sanitary sewer and water service is available, the land is within Village limits, and a specific development proposal is offered. 2. Require performance standards as necessary to avoid placing excessive demand on municipal utilities and roads, or creating environmental hazards or unwanted neighborhood impacts. 3. Encourage the redevelopment or intensification of older industrial, storage, and contractor uses and buildings in the Terminal and Triangle District area. Refer to more detailed plans such as the TID #3 Project Plan and Terminal and Triangle District Plan for more detailed policies and recommendations for planned Industrial areas. 4. Encourage the redevelopment of older fuel storage or blending facilities and sites. See the Economic Development chapter for the Village’s updated policy related to new or expanded fuel storage and blending operations.
Mixed Use/Flex Commercial	A carefully designed blend or option of commercial services, retail, office, business park, multiple family residential, and/or institutional land uses, including mixed use sites and/or buildings. Compared to the Neighborhood future land use category, Mixed Use/Flex Commercial areas typically are denser, include some non-residential component, and do not typically include single family housing. All uses served by public sewer and water systems.	Appropriate traditional zoning districts (e.g., C-H, C-P, R-3) or PD or PD-I Planned Development zoning	1. Design “Mixed Use/Flex” areas to skillfully mix different uses on the same area, site, and/or building, and/or to serve as transitions between broader areas of different land uses. This future land use category is NOT intended to enable an unplanned or haphazard mix of different uses on any site or in any area. 2. Preserve and blend with surrounding residential character through appropriate building scale, building appearance, landscaping, screening, signs, and limited traffic and loading, and access from the adjacent collector or arterial street. Utilize the approach and standards in Figure 4-2 in such settings. 3. Rezone sites designated for Mixed Use/Flex use only after public sanitary sewer and water service is available, the land is within Village limits, and a development proposal is offered. 4. Refer also to policies applicable to Two and Multiple Family Residential, Highway and General Commercial, Commercial Park, and other more specific future land use categories that logically guide the development of each planned Mixed Use/Flex area given the range of proposed uses there.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, August 10, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and action on purchasing an additional DS200 voting machine.

PREVIOUS ACTION:

ISSUE SUMMARY:

The Village will be entering the fall election cycle with what is likely to be an unprecedented number of absentee ballots to be counted. Currently the Village has two DS200 machines for counting and tabulating ballots. Due to social distancing requirements, the Village will run in-person voting in the Community Room with one machine, and absentee ballot counting in the Training Room with the other machine. The volume of absentee ballots will likely be far in excess of what can be inserted into the machine in the 13 hours the polls are open. This leaves us two viable options:

1. Take longer to get them through the machine. Absentee ballots do not have to all be in the machines by 8 p.m. By Law, the Village can take as long as it needs to get the ballots through the machine. This down side of this is it causes a delay in reporting, which runs the risk of damaging voter confidence.
2. The Village can obtain another DS200 voting machine. The Village researched the possibility of renting an additional machine, which was fairly cost prohibitive at \$1605 per election and not an option as there are no rentals available for the fall election cycle. The next option is for the Village to purchase an additional DS200 voting machine for \$6505. The Village had targeted 2022 for the purchase of an additional voting machine for the potential split of polling places in 2022 within the Capital Improvement Plan. This moves part of that expenses up a year and a half, but for a well needed cause to navigate the increase in voting. The effects of COVID19 are likely to last for the foreseeable future and the additional machine will help the Village navigate the increase in absentee voting.

FINANCIAL/BUDGET IMPACT:

Purchasing Policy 10.06(c)(1) : Budgeted purchases in excess of \$10,000 and non-budgeted purchases in excess of \$5,000 shall require solicitation of a minimum of three (3) written



quotations from qualified sources.

10.06(f) Noncompetitive Negotiation (Sole Source Purchases). This method of procurement may be used only in special circumstances when a purchase or award of a contract is not feasible under the procurement methods described above. A common reason for using this type of procurement would be an emergency situation as described in Sub-Section (g) below.

Noncompetitive, or sole source, procurement involves the solicitation or acceptance of a proposal from only one source, or after solicitation of a number of sources, competition is determined inadequate. Sufficient cost analysis and justification shall be provided for noncompetitive procurements to show that the price is fair and reasonable

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Village recommends purchasing an additional DS200 machine to be reimbursed by the Local Roads to Recovery Grant through the State of Wisconsin. This will be a sole source purchase, as ES&S is the only vendor that sells the DS200 machine currently used by the Village and all municipalities in Dane County.

ATTACHMENTS:

1. Village of McFarland DS200 Quote 7-28-20



Maintaining voter confidence. Enhancing the voter experience.

McFarland, Village of, Wisconsin (Dane)
Purchase Proposal Quote
Submitted by Election Systems & Software

Purchase Solution Includes:		
Quantity	Item Description	Price
Tabulation Hardware		
Model DS200 Precinct Scanner:		
1	Model DS200 (Includes Scanner, Internal Backup Battery, Plastic Ballot Box with Steel Door and e-Bin, Paper Roll and One (1) Standard 4GB Memory Device)	\$5,750.00
1	DS200 Wireless Modem-Verizon (Price does not include data transmission fees)	\$300.00
1	DS200 Tote Bin	\$225.00
Election Services		
X	Equipment Installation	\$115.00
X	1 Year Hardware and Software Warranty	Included
Shipping & Other		
X	Shipping and Handling	\$115.00
Total Purchase Solution		\$6,505.00
Annual Post-Warranty License and Maintenance and Support Fees (Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)		
Annual Post-Warranty Hardware Maintenance and Support Fees:		
1	HMA DS200 - Extended Warranty with Biennial Maintenance	\$147.50
Annual Post-Warranty Firmware License and Maintenance and Support Fees:		
1	Firmware License - DS200	\$80.00
Total Annual Post-Warranty License and Maintenance and Support Fees		\$227.50

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for 60 days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.