

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, July 13, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter, Village Trustee Michael Flaherty

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

Public Notice of an Air Pollution Control Permit Application Review for U.S. Oil - McFarland Terminals, located at 4306, 4402 & 3910 Termination Drive, McFarland.

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the June 8, 2020 Village Board meeting.

b. Motion to approve the minutes of the June 22, 2020 Village Board meeting.

c. Motion to approve the minutes of the June 29, 2020 Village Board meeting (Retreat).

d. Motion to approve the minutes of the June 30, 2020 Village Board meeting (Retreat).

e. Motion to approve pre-paid checks #77182-77217 in the amount of \$102,939.47 and current checks #77218-77338 in the amount of \$376,525.76.

f. Motion to approve appointing TJ Jerke to serve on the Volunteer Committee for a term ending April 30, 2021.

- g. Motion to approve appointing Melanie Robak-Tiboris and Mary Sobok to serve as Election Inspectors for the 2020-2021 term.
- h. Motion to approve appointing Chris St. Clair to serve on the Finance Committee and Personnel Committee for a term ending April 30, 2021.
- i. Motion to approve bargaining team of Village President, Village Administrator, and Department Head for collective bargaining negotiations on a successor labor agreements with applicable bargaining units.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve the consent agenda as presented.

Trustee Kryzenske requested item i. regarding the Village Bargaining team be voted on separately.

Motion carries 7 - 0 - 0 on consent agenda items a through h.

Motion carries 4 - 3 - 0 on consent agenda item i with Clow, Kryzenske and Utter voting nay.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

The following residents appeared and spoke in opposition of item 6c and having a beer garden at McDaniel Park: Rob and Sherry Blanchar, 5005 Card Avenue, Tom Howell, 5016 Card Avenue, Tom Binger, 5006 Card Avenue, Anne Byers, 4516 Field Avenue, Sharon Payne, 4505 Field Avenue, Beth Lindner, 5106 Card Avenue, Jodie Armstrong, 5019 Card Avenue. The following residents did not wish to speak, but registered their opposition to item 6c and having a beer garden at McDaniel Park: Joy Wheeler, 4412 Siggelkow Road, and Chris Kussow, 5600 Lexington St #206.

Chris St. Clair, 5602 Holscher Road, spoke in opposition of the Village being able to take money instead of park lands as it relates to Village Ordinance 56-173b.

Judi Becker, 5757 Prairie Stone Drive, spoke on Village Ordinance 62-172 and off street parking requirements for senior developments.

Shannon Morrison, 6129 Meadowsweet Trail, spoke on Village Ordinance 62-172 and off street parking requirements for senior developments.

Carrie Nelson, 5211 N Autumn Lane, spoke in support of the Board sticking to its racial diversity resolution and updating the 2020-2021 Village Board Goals document.

Elizabeth Yszenga, 6061 Shooting Star Court, spoke in opposition of 6c and in support of having an ordinance to address park impact fees.

6. BUSINESS.

- a. Communications & Technology Committee (Trustees Brassington & Flaherty)

1) Discussion and action to accept a proposal from CivicPlus regarding the design and hosting of the Village Website.

Communications & Technology Director Stephanie presented on the proposal to switch design and hosting of the Village website from GovOffice to Civic Plus. She highlighted the current service provider has been problematic both for providing navigating obstacles for residents and challenges for the the staff who have to administer the website. She also reported CivicPlus has a wide suite of services available to accommodate other various Village needs that are currently outsourced through third person vendors. She reported CivicPlus is more than the current provider, it has much more to offer for Villages residents in providing a better communication tool.

Motion by Trustee Stephanie Brassington, second by Trustee Eric Kryzenske, to accept the proposal from CivicPlus regarding the design and hosting of the Village website. Motion carries 6 - 1 - 0 with Trustee Clair Utter voting nay.

b. Ad-Hoc Sustainability Committee

1) Discussion and action regarding the issuance of a Request for Proposals (RFP) to create a Sustainability Plan for McFarland.

Community Development Director Andrew Bremer provided an overview of the request to issue an RFP to create a Sustainability Plan for McFarland.

Motion by Village President Brad Czebotar, second by Village Trustee Michael Flaherty, to approve the issuance of a Request for Proposals (RFP) to create a Sustainability Plan for McFarland as has been recommended by the Ad-Hoc Sustainability Committee with the development section addressing community health, energy, land use and development, transportation, waste water and general sustainability. Motion carries 4 - 3 - 0 by acclamation with Trustees Carolyn Clow, Eric Kryzenske, and Clair Utter voting nay.

c. Parks, Recreation, and Natural Resources (Trustees Clow & Utter)

1) Discussion and action regarding the award of contract for the 2020 Park Facility Projects.

Chris St. Clair, 5602 Holscher Road, spoke in opposition of the improvements at McDaniel Park and requested they be addressed separately.

Dan Kolk, 6401 Pheasant Run, member of the PRNR Committee, spoke to clarify additional discussion at the PRNR meeting from members. He emphasized the concept of a concession stand is only conceptual at this point and a final use would need to be approved.

Village Administrator Schuenke provided an overview of the proposal to award a contract for the 2020 Park Facility Projects. He highlighted the budgetary implications of the proposals and how the three projects total comes in within the budget amount. He also highlighted the use of the shelter to be constructed has yet to be determined and could include a variety of options.

The Board discussed concerns with the issues raised by residents and whether or not to proceed.

Motion by Trustee Carolyn Clow to amend the Village budget to accept the projects for the 2020 Park Facility Projects in the amount of \$758,739 which will include the alternate bid. Motion fails for lack of second.

Motion by Village President Brad Czebotar, second by Village Trustee Michael Flaherty, to approve the award of contract for the 2020 Park Facility Project to U.S. Vet General Contractors in the amount of \$758,739 including all three projects within the bid including the bid alternative, and authorize a 10% contingency as part of the project costs. Motion carries 4 - 3 - 0 by acclamation with Trustees Carolyn Clow, Eric Kryzenske, and Clair Utter voting nay.

d. Public Utilities Committee (Trustees Kryzenske & Clow)
Public Works Committee (Trustees Clow & Rupert)

1) Discussion and action regarding the State Municipal Agreement (SMA) for the Exchange Street project.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Michael Flaherty, to approve the State Municipal Agreement (SMA) for the Exchange Street project. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

e. Public Works Committee (Trustees Clow & Rupert)

1) Discussion and action regarding the M&M Furniture proposal for the Public Works Center.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Justin Rupert, to approve the M&M Furniture proposal for the Public Works Center in the amount of \$26,317.08 with a 25% deposit. Motion carries 7 - 0 - 0 by acclamation.

- f. Discussion and action on Wisconsin Elections Commission CARES subgrant, agreement, terms and certification.
Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve the Wisconsin Elections Commission CARES subgrant, agreement, terms and certification. Motion carries 7 - 0 - 0 by acclamation.
- g. Discussion and action to approve the filling of a vacancy of Nutrition Manager within the Senior Outreach Department.
Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve the filling of a vacancy of Nutrition Manager within the Senior Outreach Department. Motion carries 7 - 0 - 0 by acclamation.
- h. Update on Phase 1 Planning for the development of a Public Safety Center.
Village Administrator Schuenke provided an overview and update on Phase 1 of the development of a Public Safety Center. He highlighted in August the Village will look at the site plan in more detail, space needs and cost estimates for the project. By September the Village expects to move from the Phase 1 Planning to Phase 2 Design.
- i. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.
None.

7. CLOSED SESSION.

- a. Discussion and action on entering into Closed Session pursuant to Wis. Stats. §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to address acquisition of property located at 5817 Milwaukee Street, within Tax Increment District #4.
Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to enter into Closed Session pursuant to Wis. Stats. §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to address acquisition of property located at 5817 Milwaukee Street, within Tax Increment District #4. Motion carries 6 - 1 - 0 by acclamation with Trustee Utter voting nay at 10:14 p.m.
- b. Discussion and action to reconvene into Open Session from Closed Session.
Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to enter back into Open Session from Closed Session at 10:33 p.m. Motion carries 7 - 0 - 0 by acclamation.
- c. Discussion and action regarding the acquisition of property located at 5817 Milwaukee Street, within Tax Increment District #4.
Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to authorize the Village Administrator to issue the offer to purchase 5817 Milwaukee St for \$135,000. Motion carries 7 - 0 - 0 by acclamation.

8. ADJOURNMENT.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Justin Rupert, to adjourn at 10:43 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer