

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, June 22, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Fire/EMS Director Chris Dennis, Parks Superintendent Sayer Larson, Assistant to the Public Works Director Aimee Irwin and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the June 8, 2020 Village Board meeting.

b. Motion to approve checks #77106-77181 in the amount of \$179,194.98.

c. Motion to approve an event permit for the McFarland Lions Club to hold the food cart frenzy event on July 1st, July 15th, August 5th, August 19th and September 16th.

Item a was removed from the consent agenda and will be brought back to the next Village Board meeting.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve the consent agenda for items b and c. Motion carries 7 - 0 - 0 by

acclamation.

5. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

Laetitia Hollard, 6309 Mourning Dove, thanked everyone who has shown their support for voicing their support for equity and change. She read into the record resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Shaun Chisolm, 5119 Farwell St, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Emmanuel Barber-Thomas, 4631 Treichel St, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Megan Fessler, did not wish to speak but wished to register her support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Nina Krohl, did not wish to speak but wished to register her support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Amy Krohl, did not wish to speak but wished to register her support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Terese Bovre, 5311 dennis Dr, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Dorice Hughes, 5508 Bremer Road, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Scott Marrese-Wheeler, 5712 West Open Meadow, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Jessica Garvey, 4604 Siggelkow Road, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Kelly Heasty, 5411 Hillside Ct, spoke in support of Resolution 2020-14: a resolution to

advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Rachel Nelson, 5403 Eighmy Rd, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Christine Pribbenow, 5103 Black Walnut Drive, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Jackie Hammond, 6060 Perrot Place, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland and support of the Village joining the Restorative Justice Program.

Tracey Abitz, 4314 Honey Pie Drive, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland and support of the Village joining the restorative justice program.

Anne Nichols, 5414 Lani Lane, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Carrie Nelson, 5211 N Autumn Lane, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Andy Witt, 4618 Bellingrath Street, spoke in support of Resolution 2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Village Administrator Schuenke read the following comments from those who did not wish to speak but wished to register their support:

Joey D'Amato, 5805 Aspen Ct,

Amu Hoyte, 5910 Lexington St,

Melissa and Rob Carr, 4614 Bellingrath St.

Tamie Klumpyan, 6020 Perrot Place,

Samantha Johnson, Taylor Johnson, and Jeremiah Price Johnson, 3589 Bittner Lane,

Kelly Thompson, 5906 Badger Street,

Angela Bazan, 5713 Sauk Lane,

Alison Eng, 6126 Arrowpoint Way,

Jason and Maryellen Charbonneau, 10 Matson Court,

Eggers Family, 5604 Black Walnut Court,

Andy and Andrea Norgoard, 4975 Marsh Road,

Chris and Trish Cremeens, 5703 Glenway St,

6. BUSINESS.

- a. Discussion and action regarding Resolution #2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland.

Trustee Clow reported she wanted the resolution to address more of the all encompassing work the board does. She requested the Board be given an opportunity to work on the resolution further before passage.

President Czebotar suggested passing the resolution and taking up the additional initiatives at the Village retreat taking place on June 29th and 30th.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve Resolution #2020-14: a resolution to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland. Motion carries 5 - 2 - 0 by acclamation with Trustees Clair Utter and Carolyn Clow voting nay.

b. Parks, Recreation, and Natural Resources Committee (Trustees Clow & Utter)

1) Discussion and action regarding the creation of a Vegetation Management Use Policy as Chapter 3 of the Park System Policy Manual

Trustee Clow reported on the additional work and revisions to the Vegetation Management Use Policy as Chapter 3 of the Park System Policy Manual since the last time the Board reviewed it. Additionally, Parks Superintendent Sayer Larson, reported on updates to the policy as well.

Motion by Village Trustee Clair Utter, second by Village Trustee Michael Flaherty, to approve the creation of a Vegetation Management Use Policy as Chapter 3 of the Park System Policy Manual with the revision to line 3 of section 3.02. Motion carries 7 - 0 - 0 by acclamation.

*c. Parks, Recreation, and Natural Resources Committee (Trustees Clow & Utter)
Plan Commission (President Czebotar & Trustee Rupert)*

1) Discussion and action on a site plan application by the McFarland Soccer Club for the addition of a fundraising brick patio around the existing outdoor patio at the soccer building located at William McFarland Park.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Clair Utter, to approve the site plan application by the McFarland Soccer Club for the addition of a fundraising brick patio around the existing outdoor patio at the soccer building located at William McFarland Park with the following conditions:

1. The Club should conduct various maintenance activities for the patio. This is different than the Village's responsibility for the shelter. This would include keeping weed free, repairing damaged bricks, cleaning, or otherwise bricks that are out of place.
2. They should be set using polymeric sand to help control weed growth and use a soldier course pattern with non-engraved bricks around the border.
3. Club will be responsible for restoration once complete.
4. Site should be graded to soften topography and flatten out the site as much as possible.

Motion carries 7 - 0 - 0 by acclamation.

d. Plan Commission (President Czebotar & Trustee Rupert)

1) Discussion and action regarding Ordinance #2020-17: An Ordinance Rezoning Lands Located at 4706 Farwell Street from C-H Commercial Highway to C-G Commercial General as requested by Aruba0204 LLC, DBA Angelo's McFarland.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve Ordinance #2020-17: An Ordinance Rezoning Lands Located at 4706 Farwell Street from C-H Commercial Highway to C-G Commercial General as requested by Aruba0204 LLC, DBA Angelo's McFarland. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

e. Plan Commission (President Czebotar & Trustee Rupert)
Public Safety Committee (Trustees Kryzenske & Brassington)

1) Discussion and action on the expansion of premise for the Class "B" Beer and "Class B" intoxicating liquors license to add an approximately 1,100 square foot outdoor consumption area for Byrnes McFarland Tavern LLC D/B/A Byrnes McFarland Tavern, 5915 Exchange St. for the period ending June 20, 2020.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve the expansion of premise for the Class "B" Beer and "Class B" intoxicating liquors license to add an approximately 1,100 square foot outdoor consumption area for Byrnes McFarland Tavern LLC D/B/A Byrnes McFarland Tavern, 5915 Exchange St. for the period ending June 20, 2020 with a variance from section 11-64(n)(4)c to allow the egress exit on the back patio to Long Street to remain unencumbered with the following conditions:

1. Security cameras be installed to allow for adequate monitoring of outdoor consumption.
2. Glass bottles be prohibited in the outdoor consumption area.
3. Replacing the ground surface with a red granite/gravel material in lieu of the proposed sod as proposed by the applicant.
4. Replacing all proposed and existing fencing with a 6' high wood fence in similar style to the existing fence as proposed by the applicant.
5. Replacing the proposed wood gate between the garage and porch with a black wrought iron gate as proposed by the applicant.
6. Painting/stripping the off-street parking stalls and providing sufficient ADA width (36") between the stall closest to the porch to allow adequate wheelchair passage.

Motion carries 7 - 0 - 0 by acclamation.

f. Public Safety Committee (Trustees Kryzenske & Brassington)

1) Discussion and action on Ordinance 2020-20: An ordinance amending the standards

for the outdoor consumption of alcohol

Trustee Kryzenske provided an overview of the proposed revisions to the outdoor consumption ordinance.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Stephanie Brassington, to approve Ordinance 2020-20: An ordinance amending the standards for the outdoor consumption of alcohol Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action on Resolution 2020-13: A resolution approving the renewal of applications for liquor and fermented malt beverage licenses for 2020-2021.

Trustee Eric Kryzenske provided an overview of the review from the Public Safety Committee and the recommendation to approve Resolution 2020-13.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Stephanie Brassington, to approve Resolution 2020-13: A resolution approving the renewal of applications for liquor and fermented malt beverage licenses for 2020-2021. Motion carries 7 - 0 - 0 by acclamation.

3) Discussion and recommendation on Ordinance 2020-19: an ordinance authorizing a partial refund for Class "B" and "Class B" License.

Trustee Eric Kryzenske provided an overview of Ordinance 2020-19 and the recommendation to refund licensing fees for the duration the stay at home order was in place and provided a financial hardship to Class B establishments.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Stephanie Brassington, to approve Ordinance 2020-19: an ordinance authorizing a partial refund for Class "B" and "Class B" License. Motion carries 7 - 0 - 0 by acclamation.

4) Discussion and action on Ordinance 2020-21: An ordinance setting the fees for Class "B" and "Class B" alcohol beverage licenses for the 2020-21 license period.

Trustee Eric Kryzenske provided an overview 2020-21 and the recommendation from the Public Safety to lower licensing fees to the statutory minimums. The licensing fees will return to normal beginning with the July 1, 2021-June 30, 2022 licensing period.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Stephanie Brassington, to approve Ordinance 2020-21: An ordinance setting the fees for Class "B" and "Class B" alcohol beverage licenses for the 2020-21 license period. Motion carries 7 - 0 - 0 by acclamation.

g. Public Utilities Committee (Trustees Kryzenske & Clow)

1) Discussion and action regarding utility accounts billing base charges and issuing applicable refunds if appropriate.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to approve refunding utility accounts billing base charges and issuing applicable refunds

for situations when a meter was pulled or to the current owner's date of ownership, whichever is later. Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action regarding the purchase of a dialing system for our SCADA equipment.

Trustee Eric Kryzenske provided an overview of the recommendation from the Public Utilities Committee to purchase a dialing system for our SCADA equipment.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Eric Kryzenske, to approve the purchase of a dialing system for our SCADA equipment from LW Allen in the amount of \$7,790. Motion carries 7 - 0 - 0 by acclamation.

3) Discussion and action regarding a stormwater project to improve overland water flow from Windwood Circle to Falling Leaves Lane.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Eric Kryzenske, to approve a stormwater project to improve overland water flow from Windwood Circle to Falling Leaves Lane by hiring G-Pro in the amount of \$10,047.18. Motion carries 7 - 0 - 0 by acclamation.

h. Public Works Committee (Trustees Clow & Rupert)

1) Discussion and action regarding the M&M Furniture proposal for the Public Works Center.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Clair Utter, to postpone the M&M Furniture proposal for the Public Works Center until it meets the requirements of the Public Works Committee to have contract pricing. Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action regarding the 2020 Fall Tree and Planting Request for Proposals (RFP).

Trustee Clow provided an overview of the proposal for the 2020 fall tree planting RFP.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Justin Rupert, to approve the 2020 Fall Tree and Planting Request for Proposals (RFP). Motion carries 7 - 0 - 0 by acclamation.

i. Discussion and action to extend the term of Resolution #2020-08 regarding emergency authority of the Village President and Village Administrator to have joint executive powers to implement necessary measures in response to outbreak of COVID-19.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Justin Rupert, to extend the term of Resolution #2020-08 regarding emergency authority of the Village President and Village Administrator to have joint executive powers to implement necessary measures in response to outbreak of COVID-19 to July 31st. Motion carries 4 - 3 - 0 by acclamation with Trustees Clow, Kryzenske and Utter voting nay.

j. Discussion and presentation regarding financial impacts on Village operations during

COVID-19 Pandemic.

Village Administrator Schuenke provided an overview of the financial impacts of Village Operations during the COVID-19 pandemic. Overall the Village is weathering the effects of COVID19 but will need to dig in close analyze some areas with falling revenues within the budget.

- k. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

None.

7. ADJOURNMENT.

Motion by Village Trustee Justin Rupert, second by Village Trustee Stephanie Brassington, to adjourn at 9:55 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer