Parks, Recreation, and Natural Resources Committee
Meeting Minutes
October 18, 2019

1.CALL TO ORDER, ROLL CALL. Meeting was called to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center by Village Trustee and Chair Dan Kolk. Roll call: Dan Kolk, John Feldner, Chuck Rolfsmeyer, Katharine Pease, Darrell Waldera, Sarah Kuba, Andy Jakubowski.

Members absent: Clair Utter, Rick Ruecking, David Wilson.

Staff present: Jim Hessling, Director of Public Works; Matt Schuenke, Village Administrator; Cassandra Suettinger, Village Clerk/Treasurer; Phil McDade, Public Works staff.

2. **PUBLIC APPEARANCES**. None.

3. **APPROVAL OF MINUTES**.

a. **Discussion and action regarding minutes of the meeting held on July 18, 2019**. The committee discussed approving the minutes with modifications to reflect multiple options for the location of a potential pickle ball facility in village parks. Motion by Kolk, second by Rolfsmeyer, to approve the minutes. Motion passed 7-0-0.

4. **BUSINESS**

a. Discussion and action regarding fee development formula within the Parks Impact Fee Study. The committee discussed with Suettinger the results of a study on park impact fees, and the formula used to develop and set the fees. The current park impact fee of $731 assessed against each new single-family home in the village has not increased in several years. One formula to determine a possible fee could increase it to $3,225 per new single-family home. The committee will continue discussion on this item at its next meeting.

f. Discussion regarding policy development for park utilization and reservation. The committee reviewed plans to update a village policy from 2015 that was developed but not implemented regarding park reservations and utilization. The committee reviewed language in this policy regarding the reservation fee structure, scheduling, and oversight of park and village shelter scheduling. Schuenke said he plans to share potential policy changes with major park user groups prior to the next meeting of the committee.

b. Discussion and recommendation regarding request from the softball association on possible Village financial assistant in the replacement of scoreboards at Brandt Park. The committee discussed its previous motion from its August meeting to approve funding for the scoreboards, with reimbursement to be discussed with the softball association. Hessling was asked to discuss a payment plan with the softball association prior to the committee's next meeting.

c. **Discussion regarding and consideration of next steps for the Aquatics Feasability Study.** The committee discussed the aquatics study, focusing on a consultant's study that outlined several options: a splash pad of some kind, enhanced beach areas at McDaniel Park, a neighborhood pool, and a large regional pool. Kolk said he would like the committee to think about the options in order at the meeting.

Items **d. Present and discuss the proposed 2020 Budget for parks projects within the Capital Projects Fund (400) and Parks Fund (405)**; and **e. Discussion and action to authorize a question on Polco to get feedback on playground equipment development/replacement in 2020** were not discussed by the committee, and all were deferred to the next meeting.

g. **Presentation of the Public Works Monthly Report from the Director.** Hessling provided an update on public works activities in the village for the months of August and September, 2019.

5. **SCHEDULE NEXT MEETING DATE**

a**. Discussion and action on future meeting dates.** The committee set the next meeting date for Thursday, December 12, 2019 at 6:30 p.m. In addition, the committee decided to hold future meetings beginning in January 2020 on the fourth Thursday of the month starting at 6:30 p.m.

6. **ADJOURNMENT**. Motion by Rolfsmeyer, seconded by Pease, to adjourn the meeting. Motion approved 7-0-0. Meeting adjourned at 9:27 p.m.