

Parks, Recreation, and Natural Resources Committee

Meeting Minutes

June 27, 2019

1. CALL TO ORDER, ROLL CALL. Meeting was called to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center by Village Trustee and Chair Dan Kolk. Roll call: Dan Kolk, Claire Utter, John Feldner, Chuck Rolfsmeyer, Rick Ruecking, Katharine Pease, Darrell Waldera

Staff present: Phil McDade, public works staff; Matt Schuenke, Village Administrator; Jim Hessling, Director of Public Works; Tim Stieve, Town & Country Engineering.

2. PUBLIC APPEARANCES. None.

3. APPROVAL OF MINUTES.

a. **Discussion and action regarding minutes of the meeting held on May 16, 2019.** Rolfsmeyer motioned, Ruecking seconded, to approve the minutes. Passed 7-0-0.

4. BUSINESS

a. **Discussion and action to make a recommendation to the Village Board regarding the award of contract for the Orchard Hill Frisbee Golf Course project.** The committee reviewed bid submissions with Tim Stieve, project engineer with Town & Country Engineering, Inc. Three bids were submitted for the project, with MZ Construction of Livingston, WI, submitting the low bid of \$345,034. The pre-bid estimate for the project cost was \$194,611. Committee members raised concern about the overall cost of the project, and discussed whether the village could do part of the project on its own with its own staff. Stieve discussed options for the bid with the committee, including the possibility of negotiating part of the bid package -- focused on excavation work -- with the low bidder. Kolk motioned, Rolfsmeyer seconded, to authorize Stieve with Town & Country Engineering to enter into limited negotiations with MZ Construction on limited items in the bid package and to bring back a recommendation to the committee at its July meeting. The limited items would focus on excavation costs and related items such as erosion control. Motion passed 7-0-0.

b. **Discussion regarding planned improvements in 2019 at McDaniel Park.** Schuenke reviewed plans with the committee for McDaniel Park improvements, including paved paths, installation of platforms for garbage and recycling containers, and installation of a new canoe and kayak storage rack.

c. **Discussion regarding park and field utilization within the park system as related to fee development.** The committee discussed the utilization of parks such as William McFarland Park, Brandt Park, and Lewis Park by private groups such as local softball, soccer, and youth recreation programs. The committee discussed the idea of establishing a master schedule for all park usage that is kept and maintained by village staff.

d. **Presentation of the Public Works Monthly Report.** Hessling provided an update on public works activities in the village for the month of May 2019.

5. SCHEDULE NEXT MEETING DATE

a. **Thursday, July 18, 2019 at 7:00 p.m.**

6. ADJOURNMENT. Motion by Rolfsmeyer, second by Ruecking, to adjourn the meeting. Motion approved 7-0-0. Meeting adjourned at 8:48 p.m.