

Tuesday, July 7, 2020

Ad-Hoc Committee

6:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/86499701087>

Or by Telephone:

+1 (312) 626-6799

Webinar ID: 864 9970 1087

1. CALL TO ORDER.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES
 - a. Review and possible approval of the June 2, 2020 Ad-Hoc Sustainability Committee meeting minutes.
4. BUSINESS.
 - a. Presentation and discussion on the Wisconsin DNR Green Tier program.
 - b. Discussion and action to make a recommendation to the Village Board regarding a Request for Proposals to create a Sustainability Plan for McFarland
 - c. Discussion regarding creating a Standing Sustainability Committee.
5. SCHEDULE NEXT MEETING DATE
 - a. Tuesday August 4, 2020 @ 6:00 p.m.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

Working Draft - MINUTES
Ad-Hoc Sustainability Committee Meeting
June 7, 2020

Members Present: Mary Robb, Amber Meyer Smith, Angela Freedman, Bruce Fischer, Judy Taber, Michael Tiboris

Members Absent:

Staff Present: Andrew Bremer, Stephanie Miller

1. CALL TO ORDER

Meeting called to order at 6:02 by Freedman.

2. PUBLIC APPEARANCES

None

3. COMMITTEE INTRODUCTIONS

Committee members introduced themselves.

4. BUSINESS.

a. Discussion of the Rules and Responsibilities of the Committee.

Bremer reviewed, per the information supplied in the packet, the history of the committee. Angela Freedman is the Chairperson and Michael Tiboris is the Vice –Chair along with going over the primary items of:

1. Work with the Public, Village Staff, Consultants, and others to draft and develop a Sustainability Plan for implementation in McFarland. This plan will address Sustainability in order to incorporate elements of the natural environment, local economic vitality, and a healthy Community.
2. Evaluate and make recommendations on the Village joining the Wisconsin Department of Natural Resources Green Tier Program.
3. At the conclusion of all work, make a recommendation to the Village Board regarding Sustainable McFarland Ad-Hoc Committee being established with the McFarland Village Code of Ordinances as a Standing Committee.

Members discussed the potential of this becoming a standing committee, and overlap with other committees. Along with the difference between an “Ad-Hoc” and a “Standing” committee. Bremer pointed out all committees could look at bringing sustainably to each of their committees as it pertains to their specific committee. This committee provides recommendations; it is not one with an approval authority.

b. Update on McFarland Public Works Solar Power Installation Project.

Bremer reviewed with members the public works project as outlined in packets.

c. Discussion regarding creating a Sustainability Plan for McFarland.

Bremer reviewed there is some money in the budget to hire a consultant if desired. He also reviewed the need for framework for a future plan, the summary of existing plans identify goals, objectives, policies or implementation actions identified around the terms "climate change", "energy efficiency", "green", "greenhouse", "health(y)", "resilience(y)", and "sustainability". There was discussion of other communities sustainability plans included in the packet.

Bremer reviewed with members the Comprehensive Land Use Plan, how it is used and where they can find it for their review. It is written as a 20-year plan, with a 10-year update and minor updates as needed.

Bremer also reviewed the East Side Neighborhood Growth Plan, from the copy included in packets. Members discussed ideas they liked from other communities and possibilities for the committee. Members also discussed the rules for an Ad-Hoc committee getting together outside of an official meeting. Bremer advised he would check into the differences, as normally you should not as it creates the potential of a “walking quorum”. Members also discussed what goes into hiring a consultant. Bremer would like to spend the next month’s constructing what they want and then creating an RFP, where you direct the consultant to the aspects you want. He would also like to bring guest speakers to the meetings

Each member will create their own list of what they feel needs to be done, and the committee needs to look at, they will email it to Bremer within the next two weeks so he can include it in the next meeting packet. Bremer will provide a summary or research based on other communities. Members also discussed timelines, and deadline processes.

5. SCHEDULE NEXT MEETING DATE

a Tuesday July 7th, 6pm

6. ADJOURNMENT.

Tiboris moved to adjourn. Fischer seconded the motion. Motion carried. Meeting adjourned at 7:28 p.m.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Tuesday, July 7, 2020

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Presentation and discussion on the Wisconsin DNR Green Tier program.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Under Resolution 2020-04, the Committee is tasked with evaluating and making a recommendation to the Village Board on the Village joining the Wisconsin Department of Natural Resources Green Tier Program. The July meeting will include a presentation from Laurel Sukup, Chief Sustainability & Business Support, WDNR, regarding the WDNR Green Tier Program and provide an opportunity for Committee members to ask questions of the presenter. Note, a separate resolution, Resolution 2020-16 to join the Green Tier Program, was discussed at the June 8 Village Board meeting. The Village Board postponed action on this resolution until the Committee provides a recommendation to the Village Board.

Additional information regarding the Green Tier Program can be found at: dnr.wi.gov/topic/greentier and greentiercommunities.org.

FINANCIAL/BUDGET IMPACT:

TBD.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

Resolution 2020-04.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

This agenda item is for discussion only. The August 4th Sustainability Committee meeting will provide an opportunity for further committee discussion regarding making a recommendation to join the Green Tier program.

ATTACHMENTS:



None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Tuesday, July 7, 2020

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action to make a recommendation to the Village Board regarding a Request for Proposals to create a Sustainability Plan for McFarland

PREVIOUS ACTION:

6.2.2020, reviewed summary of existing Village plans that address/partially address the topic of sustainability.

ISSUE SUMMARY:

One of the three principal tasks of the Committee addressed in Resolution 2020-04 is to develop a Sustainability Plan for McFarland. The 2020 Budget includes funding to hire a consultant to assist the Committee and Village Staff with development of this plan. Within the packet is a draft Request for Proposal for discussion and recommendation to the Village Board.

Portions of the draft RFP include standardized language included in most RFP's issued by the Village. Of particular note for Committee discussion, are Sections 3 Plan Guidelines and Section 4 Scope of Work. Note, that Section 4.1. identifies creating plan sections built around the themes/topics of: Community Health & Social Equity, Energy, Land Use & Development, Transportation, Waste, Water, and General Sustainability. As part of the development of the draft RFP, Staff reviewed about a dozen municipal sustainability plans and found 22 separate section themes/topics. These are provided in the list below for informational purposes. What is included in the RFP are those elements that were most common to each plan. Note, the absence of any of these from the RFP does not prevent consideration of specific action items within one of the identified umbrella section themes/topics.

- Atmosphere
- Buildings
- Catalytic Projects
- Economy
- Education & Outreach
- Energy
- Food Systems
- General



- Government
- Hazardous Materials
- Human Capital
- Infrastructure
- Integrated Pest Management
- Invasive Species Management
- Land Use & Development
- Outdoor Lighting
- Natural Resources
- Purchasing & Materials
- Safe & Healthy Community
- Transportation & Mobility
- Waste
- Water

FINANCIAL/BUDGET IMPACT:

Funds for this project have been included in the Village's 2020 Budget.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

Resolution 2020-04.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommendation to the Village Board regarding a Request for Proposals to create a Sustainability Plan for McFarland.

ATTACHMENTS:

1. McFarland Sustainability Plan RFP 07012020



Request For Proposals

Sustainability Plan

RFP Issuance Date: July 15, 2020

RFP Due Date: August 14, 2020

Please Submit to:

McFarland Department of Community Development
Attn: Sustainability Plan RFP
5915 Milwaukee Street, PO Box 110
McFarland, WI 53558

SECTION 1

Purpose

The purpose of this Request for Proposals (RFP) is to receive competitive proposals from qualified consultants who are interested in completing a new Sustainability Plan for the Village of McFarland. The creation of this document is meant to contain a guiding vision, measurable objectives, and targeted strategies (plans of action) intended to help the Village practically implement ideas for operating more efficient and sustainable. The plan will need to be far reaching to outline sustainable opportunities within our Community as well as within the operations of the Village. To that end, the plan will require input on its development from the public, staff, businesses, other stakeholders, and all Village boards, commissions, and committees. The selected Consultant will need to be dynamic and engaging to announce sustainable best practices within the Community in order to complete a meaningful plan for implementation.

SECTION 2

History and Background

The Village of McFarland is located adjacent to the southeast side of the City of Madison in Dane County. The current population of McFarland is estimated over 8,700 residents. The Village is serviced by WI State Highway 51 serving as the main connection point between the cities of Madison and Stoughton. The Village of McFarland has 75 permanent employees supplemented by seasonal, temporary, and part-time employees when necessary. The Village's primary departments include Administration, Community Development, Communications/Technology, Fire and Rescue, Library, Public Works (including Parks and Utilities), Police, and Senior Outreach. More information about the Village is available at www.mcfarland.wi.us.

On January 13, 2020, the Village Board for the Village of McFarland adopted Resolution #2020-04 in order to create the Sustainable McFarland Ad-Hoc Committee. While temporary in nature, they were charged with completing three main tasks: 1) Draft and Develop a Sustainability Plan for the Village; 2) Evaluate Joining the WDNR Green Tier Program; and 3) Make Recommendation on being Established as a Standing Committee. They were given until May 1, 2021 to complete these tasks and make their final recommendation to the Village Board. This Committee has now been called to order and held their first meeting on June 2, 2020 and will be the Committee of record for the Consultant to work with to develop the Sustainability Plan. Staff Support shall be provided by the Community Development Department. The Committee meets on the first Tuesday of the month at 6:00 pm.

SECTION 3

Plan Guidelines

This Plan will look to embrace the following sustainability guidelines as appropriate and applicable:

1. Reduce dependence on fossil fuels and extracted underground metals and minerals.

2. Reduce dependence on chemicals and other manufactured substances that can accumulate in nature.
3. Reduce dependence on activities that harm life-sustaining ecosystems.
4. Reduce barriers to achieving present and future human needs equitably and efficiently.

SECTION 4 Scope of Work

The selected Consultant will provide a full range of municipal planning services required to create an independent Sustainability Plan as listed. The desired services include, but are not limited to the following:

1. Development of a Sustainability Plan for the Village of McFarland that is engaging within our Community and comprehensive in its execution. This plan will include but is not limited to the development of sections addressing Community Health & Social Equity, Energy, Land Use & Development, Transportation, Waste, Water, and General Sustainability.
2. Each Section of the Plan will prepare a Vision Statement to describe in qualitative terms what sustainability looks like within that section and how the noted sections function in our Community.
3. Specific metrics will be drafted within each section that will serve as baseline sustainability indicators to align with the vision statement by which the Village can quantify performance and progress.
4. The Plan will list performance targets within each section as the Village's Improvement Goals as specific, measurable goals to which the Village aspires to achieve.
5. There will be an action plan for each section that provides for specific projects, programs, and initiatives to help the Village achieve the set targets and vision. The action plan will identify individuals, departments, or committee's responsible for advancing completion of projects, programs, and initiatives as well as timeframes and priorities for completion. The action plan will also identify potential partners outside of the Village that may assist in achieving actions as well as sources of funding.
6. The Plan will be drafted in such a way for the Village to measure performance towards its targets each year as defined within the sections as part of its annual renewal commitment to the identified sustainable efforts.
7. Selected Consultant shall be responsible for plan engagement to gather input from the following:
 - a. General Public.
 - b. Village Boards, Commissions, and Committees.

- c. Local Businesses.
 - d. School District
 - e. Village Departments through their Department Heads
 - f. Other Key Stakeholders
 - g. Consultant will work with the Village on best practices for engaging these audiences whether through surveys, focus groups, open houses, virtual meetings, or other means to be suggested and determined.
8. Review of the Village's Strategic Plan, Comprehensive Plan, Parks and Open Space Plan, and all other relevant existing plan documents for sustainable elements or suggestions to add sustainable best practices.
 9. Work with the Village's Sustainable McFarland Ad-Hoc Committee as is necessary to prepare plan.
 10. Consultant will be responsible for preparing the final report that is user friendly, incorporating graphics and minimizing text to present a clear and concise planning document.

These are the general requirements for the creation of a Sustainability Plan and are not intended to be a comprehensive list of tasks and deliverables. It is expected that the chosen consultant will provide the Village with more specific recommendations for approaches, tasks, and deliverables based on their experience and expertise from past work on similar projects.

SECTION 5 Deliverables

The selected Consultant shall complete a final Sustainability Plan document that contains a phased implementation schedule, relevant graphics, supporting metrics/data points, estimated costs, narrative description of recommendations, and associated narrative in order to present a complete document. A final presentation of the plan will be required once the document is complete to both the Sustainable McFarland Ad-Hoc Committee and Village Board. The Consultant should also budget for an appropriate amount of meetings with the Committee to build the plan. The final plan put forth for acceptance shall be completed in such a way that it can be fully integrated with other plans and initiatives adopted by the Village. The selected Consultant shall provide the Village with an electronic copy of the final plan in its original and pdf format, including all maps, graphics, or tables used to create the plan. The selected Consultant shall provide the Village with 10 hard copies of the final plan. Draft deliverables may be provided in pdf format.

SECTION 6

RFP Submittal Requirements

1) Qualification Details consisting of:

- a. Cover Letter – Including, but not limited to a statement of understanding and approach to this project.
- b. Experience – Specific project experience detailing completed, similar or relevant projects that the applicant has executed. Links to similar or relevant projects are encouraged.
- c. References – Provide a minimum of three municipal client references for which the applicant has provided similar planning services within the last three to five years. Include the name and telephone number of the contact person and a description of services provided to that contact.

2) Technical Proposal consisting of:

- a. Project Approach – A description of the approach to be taken toward completion of the project, an explanation of any variances to the proposed scope of work as outlined in the RFP, and any insights into the project gained as a result of developing the proposal.
- b. Scope of Work – Scope of work that includes steps to be taken, including any products or deliverables as aligned with this RFP.
- c. Estimated Labor Hours – A summary of estimated labor hours by task that clearly identifies the project team members and the number of hours performed by each participant organized by task.
- d. Key Personnel – List of personnel directly assigned to the project, along with responsibilities on this project and resumes. Include organizational chart of personnel involved in the project. The firm's Project Manager, who will be responsible for planning, coordinating, and conducting the majority of the work, including meeting attendance with the Committee, must be identified and committed to the project. Village reserves the right to approve Consultant's project manager and any requested personnel and subcontractor changes during the course of the project.
- e. Project Schedule – A proposed schedule that indicates project milestones and overall time for completion of the Plan.
- f. Supplemental Information – Any other information deemed necessary to address the requests of this RFP.

3) Cost Proposal consisting of:

- a. Cost – Lump Sum price to complete the plan as proposed in the Scope of Work.
- b. Additional Fees – Hourly price by employee to complete any additional items not identified in the above Scope of Work.

4) General requirements consisting of:

- a. Due Date – Responses to the RFP must be received by the end of day on Friday, August 14, 2020. Proposals received late, for any reason, shall not be accepted.
- b. Location – RFP submittals shall be provided to McFarland Department of Community Development, Attn: Sustainability Plan RFP, 5915 Milwaukee Street, PO Box 110, McFarland, WI 53558.
- c. Format – Prospective consultants shall provide seven (7) printed copies of the proposal and one (1) electronic copy. Hard copies of similar or relevant plans are not required and can be provided electronically.
- d. Property – All information developed as part of this RFP, including graphics and data, shall become the property of the Village upon completion of the report. All text shall be submitted electronically as is most convenient. All original graphics generated as a part of the RFP shall be submitted to the Village in an easily reproducible hardcopy and electronic format as applicable.

SECTION 7 Evaluation Criteria

The following criteria will be used to evaluate each proposal submitted:

- Experience and qualifications relevant to key personnel.
- Project understanding and knowledge of area depth or relevant technical experience.
- Proven ability to appeal to a wide audience and incorporate public comment into plan.
- Ability to be responsive in meeting schedule required to complete the plan and deliverables.
- Ability to meet budget/value as related to proposed and additional costs.

- Level of experience with local government entities of similar size, structure and complexity.
- Demonstration of innovative approaches particular to technical solutions.
- Quality, clarity and completeness of submittal package.

SECTION 7 Method of Selection

The Village Administrator, Community and Economic Development Director, and Chairperson for the Sustainable McFarland Ad-Hoc Committee will conduct the evaluation of proposals submitted. This will comprise the RFP Evaluation Team. They will make a recommendation to the Sustainable McFarland Ad-Hoc Committee whom will make the final recommendation to the Village Board for action. The following method and timeline will be utilized in order to select the desired proposal:

- **July 15th – RFP Issuance Date**
- **August 14th – RFP Due Date**
- **August 17th – Evaluation:** During this week, the Evaluation Team will review the proposals and decide which, in its sole discretion, it chooses to further consider via an in-person interview.
- **August 24th – Interviews:** During this week, the Evaluation Team will host interviews of perspective consultants in order to make a selection.
- **August 28th – Make Recommendation:** The Evaluation Team will make its recommendation to the Committee for further consideration following completion of their work to evaluate the proposals.
- **September 1st – Sustainable McFarland Ad-Hoc Committee:** The Committee will consider the recommendation of the Evaluation Team in order to make their own recommendation to the Village Board.
- **September 14th – Village Board:** The Board will take final action to consider acceptance of the recommended proposal and enter into a contract for this purpose.
- **October 1st – Estimated project commencement date.**
- **May 1st, 2021 – Estimated project completion date.**

SECTION 8

Terms and Conditions

Each proposal will be reviewed to determine if it meets the submittal requirements contained within this RFP. Failure to meet the requirements for the RFP can be cause for rejection of the proposal. The Village may reject any proposal if it is conditional, incomplete, contains irregularities, or if in the sole discretion of the Village not considered in our best interest. The Village may waive an immaterial deviation in a proposal, but this shall in no way modify the proposal document or excuse the Consultant from compliance with the contract requirements if the Consultant is awarded a contract. A prospective Consultant may be requested for an interview at the sole discretion of the Village. The recommended Consultant will be selected and approved by the Village Board.

The Village uses a standard template contract for such services and will require its utilization for this project. A copy of the standard template can be provided for review upon request and will be updated to adapt to the proposal ultimately selected.

There is no expressed or implied obligation for the Village to reimburse firms for any expenses incurred in preparing proposals in response to this request. Materials submitted by respondents are subject to public inspection under Wisconsin law. Any language purporting to render the entire proposal confidential or proprietary will be ineffective and will be disregarded.

The Village reserves the right to retain all proposals submitted, and to use any idea in a proposal, regardless of whether the proposal was selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in the RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the Village and the Consultant.

All property rights, including publication rights of all reports produced by the selected firm in connection with services performed under this agreement shall be vested in the Village.

The Village reserves the right to reject any or all proposals submitted.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Tuesday, July 7, 2020

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion regarding creating a Standing Sustainability Committee.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Resolution 2020-04 provides that at the conclusion of all work, the Committee is to make a recommendation to the Village Board regarding the Ad Hoc Committee being established within the McFarland Code of Ordinances as a Standing Committee. At the June 2, 2020 meeting, the Committee inquired about the differences between an Ad Hoc Committee and a Standing Committee. After the meeting I provided the Committee members with a summary of the similarities and differences in terms of each are addressed within the Village Municipal Code. Refer to attached email in the packet. Beyond these initial considerations, there may be over advantages and disadvantages, or alternative approaches to creating a Standing Committee. Resolution 2020-04 tasks the Committee with vetting various options, and when ready, making a recommendation to the Village Board.

Note, a separate resolution, Resolution 2020-15 to create a standing Sustainability Committee, was discussed at the June 8 Village Board meeting. The Village Board postponed action on this resolution until the Committee provides a recommendation to the Village Board.

FINANCIAL/BUDGET IMPACT:

TBD.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

Resolution 2020-04

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

This agenda item is for discussion only. It is anticipated that most of the meeting will be allocated to discussing agenda Items 4.a. and 4.b. Additional discussion regarding this agenda



item is anticipated to occur at future Committee meetings until the Committee is prepared to make a recommendation to the Village Board.

ATTACHMENTS:

1. 6.2.20 Sustainability Committee Meeting Follow-up

From: [Andrew Bremer](#)
To: [Andrew Bremer](#)
Cc: [Matt Schuenke](#); [Cassandra Suettinger](#)
Bcc: [Amber Meyer Smith](#); [Angela Freedman](#); [Bruce Fischer](#); [Judy Taber](#); [Mary Frazier Robb](#); [Michael Tiboris](#)
Subject: 6.2.20 Sustainability Committee Meeting Follow-up
Date: Wednesday, June 3, 2020 12:26:00 PM

Good afternoon,

A few follow-up notes regarding some of the questions raised last night regarding any structural differences between the current Ad-Hoc Committee and a potential Standing Committee. Per Village ordinances:

- Per Sec. 2-183(b), the composition of each standing committee shall be no less than 5 members and shall include one Village Trustee to serve as chairperson and one Village Trustee to serve as vice-chairperson and not less than three citizen members. The current Ad-Hoc structure is for 5-9 citizen/resident members.
- Per Sec. 2-186, the Village President appoints the chairperson of both ad-hoc and standing committees.
- Per Sec. 2-186(a), all Village Trustees shall serve on at least one standing committee.
- Per Sec. 2-187(b), the Village President and Village Administrator are also ex officio members of each standing committee.
- Unlike a few other standing committees, there is no state statutory requirement for the Village to have a Standing Sustainability Committee and thus there is no state statutory power or duties that a Standing Committee would have verses an Ad-Hoc Committee. The powers and duties of either an Ad-Hoc or Standing Committee are those that are granted to it by the Village Board in the resolution creating such Ad-Hoc or Standing Committee.

As I mentioned at the meeting, Resolution 2020-04 was adopted by the Board creating the Ad-Hoc Committee and it's responsibilities. Should the VB decide to adopt a new resolution creating a standing committee then any necessary adjustments per any new resolution will be made. For now, we will continue forward based on the existing direction provided by Resolution 2020-04. Whether an Ad-Hoc or Standing Committee, the primary task remains to develop a Sustainability Plan for McFarland.

Also, a quorum of the committee members, whether Ad Hoc or Standing, should not be meeting outside of officially noticed meetings and discussion of items related to the committee should be reserved for official meetings. Sorry Bruce, the backyard social BBQ, while delightful, should be avoided.

Please email any comments you have regarding the "big picture topics" you feel the Sustainability Plan should address in some fashion by June 26th. I will consolidate your feedback for discussion at the July 7th meeting.

Bcc: Sustainability Committee

Thanks,
Andrew

Andrew Bremer, AICP
Community & Economic Development Director
Village of McFarland
5915 Milwaukee Street
PO Box 110
McFarland, WI 53558
P: 608-838-2313
F: 608-838-3619
<https://www.mcfarland.wi.us/communityandeconomicdevelopment>

