

Parks, Recreation, and Natural Resources Committee

Meeting Minutes

April 16, 2020

1. CALL TO ORDER, ROLL CALL. Meeting was called to order at 6:30 p.m. via Zoom by Village Trustee and Chair Dan Kolk. Roll call: Kolk, Clair Utter, John Feldner, Chuck Rolfsmeyer, Sarah Kuba, David Wilson, Darrell Waldera, Katharine Pease, Andy Jakubowski. Absent: Rick Ruecking,

Staff present: Matt Schuenke, Village Administrator; Andrew Bremer, Community & Economic Development Director; Jim Hessling, Public Works Director; Sayer Larson, Parks Superintendent; Lee Igl, Streets & Utilities Superintendent; Phil McDade, Public Works staff, and Aimee Irwin, Assistant to the Director of Public Works.

2. PUBLIC APPEARANCES. None.

3. APPROVAL OF MINUTES.

a. Discussion and action regarding the minutes from the meeting held on February 20, 2020.

Rolfsmeyer motioned, Feldner seconded, to approve the minutes of the February 20, 2020 meeting. Motion passed on a voice vote.

4. BUSINESS

a. Discussion and action to make a recommendation to the Village Board regarding the Preliminary Plat proposed as Rosewood Fields Subdivision by Veridian Homes located on Parcel #028/0610-024-8070-0 and #028/0610-024-9501-0 (Town of Dunn, County Highway AB). The committee reviewed plans for a 3.2-acre neighborhood park to be included as part of a 36.29-acre subdivision being developed by Veridian Homes and called Rosewood Fields that adjoins County Highway AB and the Wisconsin & Southern Railroad line. Discussion among committee members centered on the location and size of the park, as well as the lack of restroom facilities at the park. Kolk motioned, Waldera seconded, to make a recommendation to the Village Board to accept the proposed site of the Rosewood Fields subdivision park pending additional discussions on park improvements. Motion passed 6-0-1 with Utter abstaining.

b. Discussion and action to accept the design for the construction of a park shelter including bathrooms, dog washing stations, and parking lot located at the Dog Park, and authorize the project for bidding. The committee reviewed design plans from Bray Architects for construction of a shelter including bathrooms and a dog-washing station at the entrance of the Dog Park near the intersection of Elvehjem Road and Perrot Place. The estimated cost of the project would be \$265,000, with money coming equally from the village Capital Projects Fund and Parks Fund. Rolfsmeyer motioned, Feldner seconded, to recommend to the Village Board the design of the Dog Park Shelter and authorize the project for bidding. Motion passed 7-0-0.

c. Discussion and action to accept the design for the addition to and renovation of the bathroom facility at McDaniel Park, and authorize the project for bidding. The committee discussed plans to renovate the park bathrooms to make them compliant with federal disability accessibility laws. The project also includes a small expansion of the facility. Rolfsmeyer moved, Jakubowski seconded, to

recommend to the Village Board to accept the design proposal and authorize the project for bidding. Motion passed 7-0-0.

d. Discussion and action to accept the design for the construction of an open air shelter at McDaniel Park, and authorize the project for bidding. The committee discussed plans for an open-air shelter at McDaniel Park, with the project cost of \$35,000 to be split equally between the Capital Projects Fund and the Parks Fund. Kolk motioned, Kuba seconded, to recommend to the Village Board to accept the design concept and authorize the project for bidding. Motion passed 6-1-0 with Utter opposed.

e. Presentation and discussion regarding planning for outdoor aquatic improvement project. The committee discussed the size and scope of the aquatics project with consultant Blake Thiesen. The estimated cost of the pool would be between \$3.75 million and \$5.6 million, depending on size and amenities, while a splash pad is estimated to cost between \$660,000 and \$1.55 million.

f. Presentation and discussion regarding planning for pickleball court improvement project. The committee discussed plans for the pickleball court including a discussion on its potential location at either Lewis Park or the green space at the southwestern intersection of Valley Drive and Siggelkow Road.

g. Presentation and discussion regarding planning for Larson Park hardscape improvement project. The committee discussed potential improvements at Larson Park, focused on the western half of the park, to better accommodate popular uses in the park in recent years. Improvements could potentially include: a stage; hard turf area; bathrooms; a fire pit; electronic signage; bermed seating; a bike kiosk; and trail improvements.

h. Discussion and action to make a recommendation to the Village Board regarding the creation of a Weed Spraying Policy as Chapter 3 of the Park System Policy Manual. The committee reviewed with Parks Superintendent Sayer Larson a proposed Weed Spraying Policy. The village currently does not have a weed spraying policy. It is intended to guide the use of pesticides and fertilizers in village parks and properties. Kolk motioned, Utter seconded, to recommend adoption of the policy by the Village Board. Motion passed 9-0-0.

i. Discussion and action to make a recommendation to the Village Board regarding Ordinance #2020-14: an ordinance amending the municipal code regarding property maintenance and weed abatement. The committee discussed the municipal code amendments. Kolk motioned, Utter seconded, to recommend to the Village Board amending Ordinance #2020-14 of the municipal code regarding property maintenance and weed abatement. Motion passed 9-0-0.

j. Presentation of the Parks Superintendent monthly report Larson presented information regarding volunteer park restoration activities, village tree trimming and removal, and Orchard Park woodland clearing efforts.

5. SCHEDULE NEXT MEETING DATE.

a. Thursday, May 28, 2020 at 6:30 p.m.

6. ADJOURNMENT. Utter motioned, Pease seconded, to adjourn the meeting. Motion approved 9-0-0. Meeting adjourned at 10:25 p.m.