

## VILLAGE OF MCFARLAND

### Public Utilities/Works Joint Committee Minutes

Tuesday March 10, 2020 – 6:00 P.M.

#### 1. CALL TO ORDER, ROLL CALL

The meeting was called to order by Village Trustee and Public Works Committee Chairperson Dan Kolk at 6:00 p.m.

Members present: Village Trustee Eric Kryzenske, Village Trustee Jerry Adrian, Village Trustee Mary Pat Lytle, Pauline Boness, Marc Nielsen, Richard Vela, Marv Meyers. *Absent:* Chris Fredrick

Staff present: Jim Hessling (Director of Public Works/Utilities), Aimee Irwin (Assistant to the Director), Brian Berquist (Town & Country Engineering), Tim Stieve (Town & Country Engineering), Matt Schuenke (Village Administrator)

#### 2. PUBLIC APPEARANCES

Cathy Kirby from 5812 E Open Meadow addressed the committee with thanks for the work being conducted in her neighborhood regarding sump pump issues. She encourages open communication regarding the project to those in this area along with timeline information for the project.

#### 3. BUSINESS

a. Discussion and action to make a recommendation to the Village Board regarding the award of contract for the 2020 Street and Utility Improvements project(s).

- Tim Stieve reviewed the tabulated information for bids received. Committee members were provided Analysis of Bids and Recommendation for Award of Contracts. Overall Base Bid results show G-Pro Excavating as the low bidder. Tim stated that G-Pro completed a similar project for the Village in 2018. Based on analysis, Town and Country is recommending G-Pro Excavating LLC for the 2020 Street and Utility Improvement project(s) for Base Bid, Alternate Bid-Creamery Ct and Supplemental Bid.
- Committee members discussed the results of the bids received. Mary Pat Lytle clarified if the 10% contingency was included in the bid totals provided on the Analysis of Bids form. Tim stated that the contingency was not included. Matt Schuenke provided information regarding the 2020 budgeted amounts for these projects. Given the summary of bids, Matt stated the projects are within the budgeted amounts. Dan Kolk asked what the targeted date of completion is for these projects. Tim responded that September 15<sup>th</sup> is the target date.

- Motion by Dan Kolk recommending the award of contract for the 2020 Street and Utility Improvement project(s) for G-Pro Excavating to the Village Board at a total cost \$916,550. Seconded by Pauline Boness. Motion passed 8-0-0
  - b. Discussion and action to make a recommendation to the Village Board regarding the award of the contract for the 2020 Stormwater and Path Improvement project(s).
    - Tim Stieve reviewed the tabulated information for bids received. Committee members were provided Analysis of Bids and Recommendation for Award of Contracts. Overall Base Bid results show Nelson Excavating and Son LLC as the low bidder. Town & County Engineering met with Nelson Excavating and Son LLC to analyze the bids assuring all items were included. Based on analysis, Town and Country is recommending Nelson Excavating and Son LLC for the 2020 Stormwater and Path Improvement project(s) for Base Bid and Alternate Bid-2.
    - Committee members discussed the results of the bids received. Matt Schuenke stated that additional funds could be allocated from a capital fund or the stormwater utility to absorb additional expenses that the budgeted numbers are not inclusive of.
    - Motion by Dan Kolk recommending the award of contract for the 2020 Stormwater and Path Improvement project(s) for Nelson Excavating and Son LLC to the Village Board Base Bid + Alternate Bid No. 2 plus 10% contingency. Seconded by Jerry Adrian. Motion passed 8-0-0.
  - c. Presentation of the Public Works Monthly Report from the Director
    - Jim Hessling provided an update on public works activities in the Village for the month of February 2020.
4. ADJOURNMENT
- a. Motion by Dan Kolk to adjourn at 6:24 p.m. Seconded by Mary Pat Lytle. Motion passed 8-0-0.

Respectfully submitted by Aimee Irwin