VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, May 26, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village President Brad Czebotar, Village Trustee Michael Flaherty, Village Trustee Eric Kryzenske, Village Trustee Justin Rupert, Village Trustee Clair Utter.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the May 11, 2020 regular Village Board meeting.

b. Motion to approve check #76969-77038 in the amount of $273,123.53.

c. Motion to approve appointing Gina Kolpek to serve on the Finance Committee for a term ending April 30, 2021.

d. Motion to approve appointing Rachel Fisher-Kay to serve on the Volunteer Committee for a term ending April 30, 2021.

e. Motion to approve appointing Jack Bernfeld to serve on the Personnel Committee for a term ending April 30, 2021.

f. *Motion to approve contract to continue to provide flammable liquid inspections by the Fire and Rescue Department on behalf of the State of Wisconsin.*

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.*

Wes Licht, 2964 CTH AB, spoke in opposition of the Veridian/Utterback Rosewood Fields development.

6. BUSINESS.

a. *Presentation and discussion by Dane County Executive Joe Parisi regarding County's response to the COVID-19 Pandemic.*

Dane County Executive Joe Parisi provided an update on the County's response to the COVID19 Pandemic. Included in the discussion was response and aid for food pantries, rent assistance, an assistance for child care centers.

b. *Plan Commission (President Czebotar & Trustee Rupert)*
Public Safety Committee (Trustees Kryzenske & Brassington)

1) *Discussion and action on the request for expansion of the premise and associated site plan for the Class "B" Beer and "Class B" intoxicating Liquors License to add an additional 504 square feet to the outdoor patio for Angelo's McFarland, 4706 Farwell St.*

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve the request for expansion of the premise and associated site plan for the Class "B" Beer and "Class B" intoxicating Liquors License to add an additional 504 square feet to the outdoor patio for Angelo's McFarland, 4706 Farwell St. Motion carries 7 - 0 - 0 by acclamation.

2) *Discussion and action on the request for expansion of the premise, associated site plan, and Limited License Agreement for the Class "B" Beer and "Class B" intoxicating Liquors License to add an outdoor seating area in the front of the McFarland House Cafe, located at 5923 Exchange St. for the license period ending June 30, 2020.*

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve the request for expansion of the premise, associated site plan, and Limited License Agreement for the Class "B" Beer and "Class B" intoxicating Liquors License to add an outdoor seating area in the front of the McFarland House Cafe, located at 5923 Exchange St. for the license period ending June 30, 2020. Motion carries 7 - 0 - 0 by acclamation.

c. *Plan Commission (President Czebotar & Trustee Rupert)*

1) *Discussion and action regarding Ordinance #2020-15: an ordinance to annex lands from the Town Dunn to the Village of McFarland.*

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve Ordinance #2020-15: an ordinance to annex lands from the Town Dunn to the Village of McFarland. Motion carries 6 - 1 - 0 on a roll call vote with Utter voting nay.

2) *Discussion and action regarding Ordinance #2020-16: an ordinance rezoning lands recently annexed west of CTH AB and north of the Wisconsin & Southern Railroad from from A-1 (Agricultural Transition District) to PDD-GP (Planned Development District - General Plan Approved) and PDD-DP (Planned Development District - Detailed Plan Approved) as requested by Veridian Homes Rosewood Fields LLC.*

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve Ordinance #2020-16: an ordinance rezoning lands recently annexed west of CTH AB and north of the Wisconsin & Southern Railroad from from A-1 (Agricultural Transition District) to PDD-GP (Planned Development District - General Plan Approved) and PDD-DP (Planned Development District - Detailed Plan Approved) as requested by Veridian Homes Rosewood Fields LLC with the following conditions:

1. Revise page 8 of the General Plan/Detailed Plan to include a third bullet under the section titled Permitted & Accessory Uses to reference the Declaration of Protective Covenants, Conditions, and Restrictions.
2. Revise pages 11, 14, and 17 to strike front porches and open porches, and insert unenclosed porches.
3. Revise page 16 to require a minimum rear yard setback for District III lots of 20 feet.
4. Approval of Ordinance 2020-15.
5. Recording with the Register of Deeds the Certified Survey Map creating Lot 2 of the Utterback Limited Partnership property, as approved by the Plan Commission. The costs of preparing and recording paid by Veridian Homes.
6. Recording with the Register of Deeds the approved General and Detailed Plan with a copy of Ordinance 2020-16. The costs of preparing and recording paid by Veridian Homes.
7. Approval of a Final Plat, Development Agreement, and Declaration of Protection, Covenants, Conditions, and Restrictions by the Village Board.

Motion carries 6 - 0 - 1 on a roll call vote with Utter abstaining.

Veridian Homes provided a presentation on the Rosewood Fields LLC project. They highlighted the neighborhood layout and the goal of making the price target for the housing more affordable.

Community Development Director Andrew Bremer presented an overview of the plat and how it fits within the Village's eastside development plan.

d. *Plan Commission (President Czebotar & Trustee Rupert)*
Parks, Recreation, and Natural Resources Committee (Trustees Clow & Utter)
Public Utilities Committee (Trustees Kryzenske & Clow)
Public Works Committee (Trustees Clow & Rupert)

1) *Discussion and action regarding a request by Veridian Homes Rosewood Fields LLC regarding Preliminary Plat approval for Rosewood Fields Subdivision located west of CTH AB in the Village of McFarland.*

Community Development Director Andrew Bremer provided an overview of the preliminary plat and the process for final approval on the plat. The final plat will come back to the Board for approval.

The Board discussed the recommendation from Chief Dennis that residential fire sprinklers be installed for homes with the side setbacks reduced to 5',

Veridian reported they would like to work with Chief Dennis on his recommendation and provide something that is as affordable as possible.

Motion by Village President Brad Czebotar, second by Village Trustee Justin Rupert, to approve a request by Veridian Homes Rosewood Fields LLC regarding Preliminary Plat approval for Rosewood Fields Subdivision located west of CTH AB in the Village of McFarland with the following conditions:

1. Veridian Homes to address those conditions as provided in the Village Engineer's Rosewood Fields Development - Zoning Submittal Review letter dated May 7, 2020.
2. Provide for review by the Village Engineer, modeling of the impacts of a 150-year storm event to the proposed development.
3. Village Board approval of Ordinance 2020-15.
4. Village Board approval of Ordinance 2020-16.
5. Veridian Homes shall have 24 months after the date of approval of the Preliminary Plat to file the Final Plat for review and approval by the Village Board, otherwise the Preliminary Plat will be considered void unless an extension is requested in writing and granted by the Village.
6. Concurrent with the Final Plat, review and approval of a development agreement and declaration of protection covenants, conditions, and restrictions by the Village Attorney and Village Board.
7. Veridian meet with Fire and Rescue staff to discuss inclusion of the fire sprinkler system recommended by Chief Dennis.

Motion by Trustee Carolyn Clow, second by Clair Utter, to amend the motion to approve the request by Veridian Homes Rosewood Fields LLC regarding the preliminary plat approval for Rosewood Fields subdivision with conditions 1-6, and require that Veridian install the fire sprinkler systems as recommended by Chief Dennis. Motion fails on a roll call vote with Czebotar, Brassington, Flaherty, and Rupert voting nay.

Original Motion passes on a roll call vote 6 - 1 - 0 with Trustee Clair Utter voting nay.

e. *Public Utilities Committee (Trustees Kryzenske & Clow)*

1) *Discussion and action in order to issue a Request for Proposal (RFP) for Sanitary Sewer Cleaning and Televising Services.*

Trustee Eric Kryzenske, reported on the RFP for sanitary sewer cleaning and televising services. He reported the goal is to clean 1/3 of the system each year. The Public Utilities Committee felt it best to combine the two services into one RFP.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Carolyn Clow, to approve issuance of an Request for Proposal (RFP) for Sanitary Sewer Cleaning and Televising Services. Motion carries 7 - 0 - 0 by acclamation.

f. Public Works Committee (Trustees Clow & Rupert)

1) *Discussion and action regarding Ordinance #2020-13: an ordinance amending the McFarland Municipal Code regarding driveways.*

Community Development Director Andrew Bremer provided an overview of ordinance 2020-13.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Justin Rupert, to approve Ordinance #2020-13: an ordinance amending the McFarland Municipal Code regarding driveways. Motion carries 7 - 0 - 0 by acclamation.

2) *Discussion and action regarding the award of contract for the 2020 Public Works Center Improvement project.*

Village Administrator Matt Schuenke provided an overview of the project.

Trustee Clow clarified the Board should award the amount of the bid not the contingency amount.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Justin Rupert, to approve the award of contract for the 2020 Public Works Center Improvement project in the amount of 646,205. Motion carries 7 - 0 - 0 by acclamation.

3) *Discussion and action regarding the award of a proposal for the addition of solar panels to the Public Works Center.*

Motion by Village Trustee Carolyn Clow, second by Village Trustee Justin Rupert, to approve the award of a proposal for the addition of solar panels to the Public Works Center to Eagle Point Solar for the amount of $69,498 and to direct staff to draft a contract. Motion carries 7- 0 - 0 by acclamation.

g. Discussion and action regarding a request for a driveway variance by Sarah and John Sheehan for 6115 South Court.

Motion by Village Trustee Clair Utter, second by Village Trustee Carolyn Clow, to approve a request for a driveway variance by Sarah and John Sheehan for 6115 South Court. Motion carries 7 - 0 - 0 by acclamation.

h. *Discussion regarding setting dates for annual Village Board retreat.*
Village Adminstrator Schuenke provided an overview of the process for the annual Village Board retreat.

The Village Board set the date for the annual retreat to be June 29th and 30th.

i. *Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.*
Trustee Eric Kryzenske referred the outdoor consumption ordinance related to residential dwelling distances to the Public Safety Committee.

Trustee Carolyn Clow referred a resolution to join the green tier legacy program, and a standing sustainability committee, to the agenda. Both items will be brought back to the next Village Board meeting for discussion.

Trustee Carolyn Clow referred discussion of a community center and requested direction for the Senior Outreach Committee to proceed with their work.

Trustee Carolyn Clow referred to the Board providing direction to the Parks, Recreation, and Natural Resources Committee on what is feasible in the budget for the aquatics study to direct future work.

7. ADJOURNMENT.
Motion by Village Trustee Justin Rupert, second by Village Trustee Michael Flaherty, to adjourn at 9:38 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Clerk/Treasurer