

VILLAGE OF MCFARLAND

Public Works Committee Minutes

Tuesday May 12, 2020 – 6:30 P.M.

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by Village Trustee and Committee Chairperson Carolyn Clow at 6:59 p.m. This meeting was held via Zoom.

Members present: Village Trustee Justin Rupert, Chris Fredrick, Marv Meyers, Jerry Adrian

Staff present: Jim Hessling (Director of Public Works/Utilities), Aimee Irwin (Assistant to the Director), Brian Berquist (Town & Country Engineering), Tim Stieve (Town & Country Engineering), Matt Schuenke (Village Administrator), Andrew Bremer (Director of Community Development)

2. PUBLIC APPEARANCES

None

3. APPROVAL OF MINUTES

- a. Discussion and action regarding the minutes from the Joint Public Utilities and Public Works meeting held on March 10, 2020.
 - a. Motion by Marv Meyers to approve minutes as presented.
Seconded by Carolyn Clow. Motion passed 2-0-3 with Carolyn Clow, Justin Rupert and Chris Fredrick abstaining.
- b. Discussion and action regarding the minutes from the Public Works meeting held on March 10, 2020.
 - a. Motion by Marv Meyers to approve minutes as presented.
Seconded by Carolyn Clow. Motion passed 2-0-3 with Carolyn Clow, Justin Rupert and Chris Fredrick abstaining.

4. BUSINESS

- a. Discussion and action to make a recommendation to the Village Board regarding Ordinance #2020-13, an ordinance amending the McFarland Municipal Code regarding driveways.
 - Andrew Bremer provided background regarding Ordinance #2020-13 regarding driveways. The resident at 6115 South Ct proposed changing their two driveways into one. The current Municipal Code allows the Village Board to make a variance but not related to the width of the driveway. The proposed language would have requests related to this topic vet to the Planning Commission then to the Village Board for final approval.
 - Committee members discussed the proposed ordinance as presented.

- Motion by Carolyn Clow recommending approval of the proposed Ordinance #2020-13 as presented to the Village Board. Seconded by Justin Rupert. Motion passed 5-0-0
 - b. Discussion and action to make a recommendation to the Village Board regarding the award of contract for the 2020 Public Works Center Improvement project.
 - Matt Schuenke provided background related to the 2020 Public Works Center improvement project. BIDs for the project were due the previous week and the low bidder was determined. The project was estimated with a cost of \$1 million of that \$750,000 would be from borrowed funds and \$250,000 would be from funds in reserve.
 - Committee members discussed the BID provided by Newcomb Construction Company. Committee members clarified that all desired improvements were included in the Newcomb Construction proposal and the 10% Bid Bond was included in the Bid amounts.
 - Motion by Chris Fredrick recommending the award of Newcomb Construction Company in the amount of \$710,825 to the Village Board. Seconded by Marv Meyers. Motion amended by Chris Fredrick to be in the amount of \$646,205. Seconded by Marv Meyers Motion passed 5-0-0.
 - c. Discussion and action to make a recommendation to the Village Board regarding the award of a proposal for the addition of solar panels to the Public Works Center.
 - Matt Schuenke provided background related to the addition of solar panels at the Public Works Center. This proposal would result in the current solar panels being replaced due to the technology becoming outdated. Three proposals were requested and two were received. The installation of these solar panels would follow the completion of 2020 Public Works Center Improvement project.
 - Committee members discussed if grants or credits were available to assist in the cost of this project and the life span or rate of return of the newly installed solar panels.
 - Motion by Chris Fredrick recommending the award to Eagle Point in the amount of \$69,498 to the Village Board. Seconded by Jerry Adrian. Motion passed 5-0-0
 - d. Presentation of the Public Works Monthly Report from the Director.
 - Jim Hessling provided an update on public works activities in the Village for the month of April 2020.
5. SCHEDULE NEXT MEETING DATE
- a. Tuesday June 9, 2020 at 6:00 pm
6. ADJOURNMENT
- a. Motion by Chris Fredrick to adjourn at 7:34 p.m. Seconded by Marv Meyers. Motion passed 5-0-0.