

VILLAGE OF MCFARLAND

Public Works Committee Minutes

Tuesday March 10, 2020

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by Village Board Trustee and Chairperson Dan Kolk at 6:31 pm in Conference Room A.

Members present: Village Board Trustee; Jerry Adrian, Richard Vela, Marv Meyers. *Absent:* Chris Fredrick

Staff present: Matt Schuenke (Village Administrator), Jim Hessling (Director of Public Works), Aimee Irwin (Assistant to the Public Works Director), Brian Berquist (Town & Country Engineering), Tim Stieve (Town & Country Engineering)

2. PUBLIC APPEARANCES

None.

3. APPROVAL OF MINUTES

- a. Discussion and action regarding the minutes from the Public Works meeting held on January 14, 2020.

- Chairperson Kolk asked for any changes or modifications. Hearing none, the minutes stand as presented.

4. BUSINESS

- a. Discussion and action to accept the final design for the improvements to the Public Works Center and authorize the project for bidding.

- Matt Schuenke provided background regarding the improvements for the Public Works Center and the final design along with an updated preliminary project budget. Included in the project budget are items that are bid alternates. Bidding will go to the low bidder, following the similar process to Street and Utility improvements project(s) bidding. Matt stated that the presented design is at 90%. Next steps would be to send out this project for bid in April and return results to the committee in May for possible approval. Original amount budgeted for this project was \$1,000,000. Project cost as presented is above the amount budgeted however bid alternates have been identified.
- Committee members discussed and reviewed the presented design and project budget.
- Motion by Jerry Adrian authorizing the Public Works Center project for bidding. Seconded by Marv Meyers. Motion passed 4-0-0.

- b. Discussion regarding a proposal for solar panels on the Public Works Center.
- Matt Schuenke provided background regarding the solar panels optional improvement to the Public Works Center. The building currently has solar panels but are older technology. This task would not occur until after the new roof has been installed and after the original work has been bid. Provided is a proposal as a point of discussion. This improvement would be connected to Strand to maintain compatibility with the Public Work Center improvements.
 - Committee members discussed the solar panels proposal. Richard Vela asked the age of the current panels. Staff responded they are unsure. Dan Kolk mentioned this may be an option to add to the sustainability subcommittee and to review how this idea may be incorporated through other places in the Village now or in the future.
 - No action taken on this item.
- c. Discussion and action to make a recommendation to the Village Board regarding replacement of air conditioning units at the Municipal Center.
- Jim Hessling provided explanation regarding the replacement of air conditioning units at the Municipal Center. Two proposals included from Harker and All Comfort Services. Jim stated that the current units are 20 years old and lately have been having increasing issues. The Police Department unit quit functioning in 2019 and was replaced. The proposals include the replacement of five units and both proposals appear comparable. One difference between the proposals is that All Comfort Services includes electrical work while Harker does not. The replacement work would be completed in two days. Harker's proposal estimate is \$59,799 while All Comfort Services proposal estimate is \$68,724 plus an additional \$3,400. *(Please note the stated \$3,400 amount calculation was incorrect. Additional fees calculate to \$4,559).*
 - Committee members discussed the two proposals. Members clarified that Harker includes the additional \$3,400 work from All Comfort Services proposal. Dan Kolk clarified that the units are the same between both proposals. Jim stated the units are the same. Dan asked if there would be any reason to obtain additional bids. Jim stated he is confident with the two proposals provided. Matt Schuenke stated that the cost of the replacements are included in the 2020 budget. *(Please note the stated \$3,400 amount calculation was incorrect. Additional fees calculate to \$4,559).*
 - Motion by Marv Meyers to recommend approval of the proposal by Harker to replace the air conditioning units at the Municipal Center to the Village Board. Seconded by Jerry Adrian. Passed 4-0-0

- d. Discussion and action to make a recommendation to the Village Board regarding the proposal for 2020 Crackseal and Chipseal street maintenance.
 - Jim Hessling provided background regarding this topic and reviewed the proposal provided by Fahrner. Proposal includes cost broken out by each street.
 - Committee member discussed this topic. Richard Vela asked if the proposal presented is in line with previous proposals for this type of work. Jim stated that the proposed amounts are similar to previous proposals.
 - Motion by Dan Kolk to recommend approval of the proposal by Fahrner for 2020 Crackseal and Chipseal street maintenance to the Village Board. Seconded by Jerry Adrian. Passed 4-0-0
5. SCHEDULE NEXT MEETING DATE
 - a. Tuesday April 14, 2020 at 6:00 p.m.
6. ADJOURNMENT
 - a. Motion by Jerry Adrian to adjourn at 7:13 p.m. Seconded by Dan Kolk. Motion passed 4-0-0.

Respectfully submitted by Aimee Irwin