

LIBRARY BOARD

Monday, May 18, 2020

4:00 PM

E.D. Locke Public Library

You are invited to a Zoom webinar.

When: May 18, 2020 04:00 PM Central Time

Topic: Special Library Board Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85974573476>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 (312) 626-6799 or +1 (929) 205-6099 or +1 (301) 715-8592 or +1 (346) 248-7799 or +1 (669) 900-6833 or +1 (253) 215-8782

Webinar ID: 859 7457 3476

1. CALL TO ORDER
2. PUBLIC APPEARANCES AND COMMUNICATION

This is an opportunity for members of the public to address the Library Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to hcox@mcfarlandlibrary.org to be included as part of the meeting.

3. ACTION ITEMS
4. INFORMATION ITEMS
5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION
 - a. Envisionware Self Check Quotes
 - b. Kingsley Book Drop Quote
 - c. Loftwall Plexiglas Shield Quote
6. ADJOURNMENT

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, May 18, 2020

SECTION: Business

DEPARTMENT: Library

CONTACT:

AGENDA ITEM: Envisionware Self Check Quotes

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. Envisionware Datasheet_self service hardware_US_CA
2. Quotation_US-57917 - Self Checkout - Budget Quote

Self-service Kiosks and Countertops

When it comes to self-service, one solution does not fit all libraries. EnvisionWare offers a complete line of self-service options to address the needs of your library, your patrons and your budget.



EnvisionWare provides a modern, intuitive self-service experience and the flexibility to leverage your existing self-service software or hardware or integrate with ours.

OPTIONS FOR YOUR LIBRARY

The X11 Series is designed by EnvisionWare to deliver a broad array of choices in modern, easily serviced countertops and kiosks. X11 kiosks are available with optional integrated coin and cash vending and an optional credit card terminal. Countertops are available in portrait and landscape layouts with optional credit card terminals*.



The X11 Kiosk



The X11 Countertop with optional credit card terminal

VERSATILITY

The X11 Series integrates with EnvisionWare's full suite of self-service software products for fine and fee payments, computer reservations, print management and copy payment. The hardware also integrates with your existing software as a self-service station.



**Available in the US and Canada*

CONVENIENCE

The X11 is available with optional Sidecar shelving to provide space for books and other items during checkout.

The X11 Sidecar STD version is designed exclusively for the EnvisionWare® Media Case Controller (EMC2)™, providing ample room to check out books and other media.



The X11 Vending Kiosk with optional credit card terminal and optional Sidecar shelving



The X11 Vending Kiosk with optional credit card terminal

QUALITY & FLEXIBILITY

Because EnvisionWare controls manufacturing, these systems are high quality and cost effective. Options include integrated cash payment and a high capacity receipt printer, as well as a credit card terminal.



PROLINE™ COMPONENT SELF-SERVICE STATION

VALUE-PRICED AND DURABLE

The ProLine™ desktop solution comes with a durable, large-screen 21.5" monitor and offers a high quality, cost-effective solution for self-service checkout. Features include a touch screen interface, barcode scanner, receipt printer, and RFID reader.



OneStop™ Software

EnvisionWare's OneStop™ software provides an intuitive self-service check-out experience, combined with the flexibility to use your existing hardware or choose from our line of desktop and kiosk solutions.

OneStop integrates with EnvisionWare's full suite of self-service solutions for time and print management, fine payment, and more, saving on hardware costs and space and providing a single interface for patron self-service.



Bill To

Heidi Cox
 E.D. Locke Public Library
 5920 Milwaukee Street
 McFarland WI 53558
 United States

TOTAL

\$17,565.00

Quote Expires: 08/2/2020

Federal EIN	Currency	Terms	Sales Rep	Maintenance Expires
58-2424595	US Dollar	Net 30 Days	Dexter, John	01/15/2021
Quotation Title		Memo		
Self Checkout Kiosk and Countertops		Budget Quote		

Qty	Item / Description	Ship To	Unit Price	Amount
1	SSC-X11-K-BK-BK v4 X11 Kiosk 21.5" Touch Screen Display Windows 10 Pro Integrated High Capacity Receipt Printer 1D/2D Smartphone-ready barcode scanner DeskPad RFID Reader/Antenna 10 ft Ethernet Cable / 6 ft Power Cord	5 9 2 0 Milwaukee Street	\$4,550.00	\$4,550.00
2	SSC-X11-CP-BK-BK X11 Countertop - Portrait Display 21.5" Touch Screen Display Windows 10 Pro Integrated Receipt Printer 1D/2D Smartphone-ready barcode scanner DeskPad RFID Reader/Antenna 10 ft Ethernet Cable / 6 ft Power Cord	5 9 2 0 Milwaukee Street	\$3,500.00	\$7,000.00

SUBTOTAL SSC

\$11,550.00

SUBTOTAL for EnvisionWare Self Checkout Counter Top

Annual Maintenance Starting in Year 2 - \$1,155.00

*Self Checkout software included in the RFID Site License below

** SCLS will charge an additional 5% fee which would be due in year 1 and each additional year thereafter. SCLS will bill this directly to the libraries.



Qty	Item / Description	Ship To	Unit Price	Amount
1	RFID Software PL Pak (SLE) ENVISIONWARE ProLine RFID SOFTWARE PAK - SLE (1-Building Library: Max Service Pop 40K) INCLUDES: RFID Software Suite, Inventory Module, EnvisionWare Branch Manager Alert and Email Software, OneStop self-service circulation software #ENTER Number of RFID-enabled Staff Stations: #ENTER Number of Self Service Stations: Provides integration with circulation clients, encoding, tag query, and RFID-enabling of ILS-specific self service circulation stations as well as control of the EnvisionWare Media Case Controller ** Integrates with Polaris Staff Client and Express Check using Polaris API ** Integrates with III Millcirc, Sierra and Express Lane using Item Status API ** Integrates with TLC Circulation Client, Amlib, Softlink, Horizon, Symphony, Unicorn, and Evergreen Circulation Client and other ILS circulation clients ++ RFID Reader Kit sold separately		\$3,970.00	\$3,970.00
SUBTOTAL EnvisionWare Software SUBTOTAL for EnvisionWare Software Annual Maintenance Starting in Year 2 - \$397.00 ** SCLS will charge an additional 5% fee which would be due in year 1 and each additional year thereafter. SCLS will bill this directly to the libraries.				\$3,970.00
2	RFID-READER DiscReader ENVISIONWARE RFID DiscReader - Compact desktop RFID Reader/Antenna. USB-powered reader designed for compact staff stations, bookmobiles and remote/outreach activities. RFID power: 1/2 watt. Diameter: 7" Height: 1/2" Detects maximum of 8" above and 8" below top surface of pad. Reads tags at table level at 4.5" away from side of pad		\$295.00	\$590.00



Qty	Item / Description	Ship To	Unit Price	Amount
	SUBTOTAL RFID			\$590.00
	<i>SUBTOTAL for RFID Readers</i>			
	<i>Annual Maintenance Starting in Year 2 - \$59.00</i>			
	<i>** SCLS will charge an additional 5% fee which would be due in year 1 and each additional year thereafter. SCLS will bill this directly to the libraries.</i>			



Qty	Item / Description	Ship To	Unit Price	Amount
	074-NO IC PURCHASED ***** Guide for Customers that do not Purchase Professional Services ***** We want you to have the optimal experience with our products. Most customers purchase Professional Services to assist with planning, developing policies and deploying a new installation but if you do not, these tips may be helpful. Please note that Support is skilled at helping you troubleshoot problems with installed systems but they are not experts for new installations. This overview of services is sure to be of help: http://system.envisionware.com/maint_services TIPS for SELF-INSTALLATION CUSTOMER CENTER: If you cannot easily navigate the Customer Center please call Support at 888-409-0888 and request Customer Center training. This is a free service. They'll explain navigation, how to locate downloads and manuals and how to find Marketing Kits and promotional information for your new system. MANUALS: The same location where software is downloaded is also where you'll find the manuals. These are extensive resources designed to answer every question but they more or less require a full review in order to get the full context of a product suite. Manuals are updated with every major release. KNOWLEDGE BASE: The KB is in the Customer Center and it includes articles that cover specialized topics or which add clarity to certain steps. The articles on system requirements are the most complete and up to date. FORUM: From the Customer Center you can join the User-to-User Forum where you can ask questions and share ideas with thousands of other customers around the world. MARKETING KITS: The materials in the Customer Center provide posters, handouts and other materials used to promote the new solutions to staff and the public. FURTHER HELP: If you find that you do need our help with installation you may contact Professional Services at 800-216-8370 option 5. Customers under maintenance may purchase Professional Services at a discounted rate of \$150 per hour.			



Quotation

US-57917

05/4/2020

Subtotal	\$16,110.00
Freight	\$1,455.00
Total Tax	\$0.00

PST-CA

Total	\$17,565.00
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Freight charges are estimated; actual charges will be billed.

Send your purchase order or email confirmation to:

EMAIL: orders@envisionware.com | **FAX:** +1 678.382.6501

Standard terms and conditions apply: <http://system.envisionware.com/terms>





VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, May 18, 2020

SECTION: Business

DEPARTMENT: Library

CONTACT:

AGENDA ITEM: Kingsley Book Drop Quote

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. bookdrop quote

Shopping Cart

Item	Price	Qty	Subtotal
 60 DuraWood DualDrop	\$2,599.00	1	\$2,599.00
 			
 60 DuraLight DualDrop High Capacity	\$1,899.00	1	\$1,899.00
 			
 Liftgate Service	\$132.00	1	\$132.00
 			
 Inside Delivery	\$157.00	1	\$157.00
 			
 Arrival Notification	\$20.00	1	\$20.00
 			

[Update Shopping Cart](#)

Summary

Estimate Shipping and Tax	
Subtotal	\$4,807.00
Discount (60 System Discount)	-\$224.90
Order Total	\$4,582.10

[Proceed to Checkout](#)
[Check Out with Multiple Addresses](#)



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, May 18, 2020

SECTION: Business

DEPARTMENT: Library

CONTACT:

AGENDA ITEM: Loftwall Plexiglas Shield Quote

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. quote for plexiglas sheilf

EBI

Madison WI 53716
608-469-4933

Sales Contact: Maryanne Michaelis 608-469-4933

Prepared For: **E.D.Locke Public Library**

McFarland Public Library
5920 Milwaukee Street
McFarland WI 53558
608-838-9030

Job: PO Number:
By: Maryanne Michaelis
Notes:



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5/14/2020
3:21:06PM

Line #	Qty	Mfg	Part Number	Part Description	List	Ext List	Sell	Ext Sell	Sell - %
Tag:									
1	1			USE LOFTWALL QUOTE #QU21786	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2	1		LW-COUNTER SHE LOFTWALL SNEEZE GUARD - WRAP - WIDE	HEIGHT - 28" WIDTH - 59" DEPTH - 12"	\$1,035.00	\$1,035.00	\$621.00	\$621.00	40.00
3	1		FREIGHT	SHIPPING AND HANDLING	\$0.00	\$0.00	\$90.00	\$90.00	0.00
4	1		D & I	MARYANNE TO DELIVER	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Tag Subtotals:					\$1,035.00			\$711.00	
Total List:					\$1,035.00	Total Sell:	\$711.00		

Authorized Customer Signature: _____

Printed Name / Title: _____

Date: _____

EBI

Madison WI 53716
608-469-4933
Sales Contact: Maryanne Michaelis

608-469-4933



Prepared For: **E.D.Locke Public Library**

McFarland Public Library
5920 Milwaukee Street
McFarland WI 53558
608-838-9030

Job: PO Number: Maryanne Michaelis
By: Notes:

Page 1 of 1
5/14/2020
3:30:40PM

Line #	Qty	Mfg	Part Number	Part Description	List	Ext List	Sell	Ext Sell	Sell - %
Tag:									
1	1			USE LOFTWALL QUOTE #QU21786	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2	1		LW-COUNTER SHE LOFTWALL SNEEZE GUARD - WRAP - WIDE	HEIGHT - 28" WIDTH - 59" DEPTH - 12"	\$1,035.00	\$1,035.00	\$621.00	\$621.00	40.00
3	1		LW-COUNTER SHE LOFTWALL SNEEZE GUARD - CLASSIC - WIDE	CLASSIC WIDE HEIGHT - 28" WIDTH - 59"	\$890.00	\$890.00	\$534.00	\$534.00	40.00
4	1		FREIGHT	SHIPPING AND HANDLING	\$0.00	\$0.00	\$140.00	\$140.00	0.00
5	1		D & I	MARYANNE TO DELIVER	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Tag Subtotals:					\$1,925.00			\$1,295.00	
Total List:					\$1,925.00	Total Sell:	\$1,295.00		

Authorized Customer Signature: _____

Printed Name / Title: _____

Date: _____