

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, April 27, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Brad Czebotar, Village Trustee Eric Kryzenske, Village Trustee Clair Utter, Village Trustee Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Justin Rupert

Village Board members not present: none

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

Village President expressed his sympathy at the passing of previous Fire Chief Dick Reiter and highlighted the tremendous contribution he had provided to the Village over the years.

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes from the meeting held on April 13, 2020.

b. Motion to approve the minutes from the special meeting held on April 21, 2020.

c. Motion to approve pre-paid checks #76775 - #76836 in the amount of \$270,338.89 and current checks #76837 - #76893 in the amount of \$37,425.01.

d. Motion to approve appointing Nathanael Romick to serve the agent for the Class A intoxicating Liquor and fermented malt beverage license for Monumental Enterprises Inc. D/B/A McFarland Liquors.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve the consent agenda as presented. Motion carries 6 - 0 - 1 by acclamation with Trustee Carolyn Clow abstaining on item a. Motion carries 7 - 0 - 0 by acclamation on items b through d.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
None.

6. BUSINESS.

- a. Parks, Recreation, and Natural Resources Committee (Trustees Clow & Utter)
 - 1) Discussion and action regarding the creation of a Vegetation Management Use Policy as Chapter 3 of the Park System Policy Manual.

Parks Superintendent Sayer Larson provided an overview of the Vegetation Management Use Policy proposed for creation. He highlighted the policy pulled together policies from neighboring communities. Village Administrator Schuenke provided additional information on the policy and its review the process to date.

Trustee Carolyn Clow reported she would like the plan to return back to Parks, Recreation, and Natural Resources for further consideration by the Committee and additional input from the Public.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Clair Utter, to have the Vegetation Use Policy return to the Parks, Recreation, and Natural Resource committee for additional discussion and consideration. Motion carries 5 - 2 - 0 by acclamation with President Brad Czebotar and Trustee Stephanie Brassington voting nay.

- 2) Discussion and action regarding Ordinance #2020-14: an ordinance amending the municipal code regarding property maintenance and weed abatement.

Community Development Director Andrew Bremer provided an overview of the changes proposed to the municipal code regarding property maintenance and weed abatement.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Michael Flaherty, to approve Ordinance #2020-14: an ordinance amending the municipal code regarding property maintenance and weed abatement. Motion carries 7 - 0 - 0 by acclamation.

- b. Discussion and action regarding the 2020-2021 Village committee, commission, and board appointments.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Stephanie Brassington, to approve the 2020-2021 Village committee, commission, and board appointments.

Motion by Trustee Carolyn Clow, second by Trustee Clair Utter, to amend the motion to approve all continuing committee appointments but no new committee appointments. Motion fails 3 - 4 - 0 on a roll call vote with President Brad Czebotar and Trustees Stephanie Brassington, Michael Flaherty, and Justin Rupert voting nay.

Original motion passes 4 - 3 - 0 on a roll call vote with Trustees Carolyn Clow, Eric Kryzenske, and Clair Utter voting nay.

- c. Discussion and action regarding Resolution #2020-10: a resolution providing for the parameters to delegate authority to the Village Administrator to complete the 2020 Borrowing as needed.

Carol Wirth, representative of Wisconsin Public Finance Professional LLC, provided an overview of the resolution providing the parameters to delegate authority to the Village Administrator to complete the 2020 borrowing as needed. She explained with COVID19 market conditions were unprecedented with market volatility. She explained the resolution gave the Village Administrator authority to finalize the borrowing when conditions met the parameters in the resolution. As with prior years, this would be done under the advisement of bond counsel.

Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve Resolution #2020-10: a resolution providing for the parameters to delegate authority to the Village Administrator to complete the 2020 Borrowing as needed. Motion carries 6 - 1 - 0 on a roll call vote with Trustee Clair Utter voting nay.

- d. Discussion and action regarding Resolution 2020-11: a resolution to adopt a Memorandum of Understanding regarding requests for Emergency Medical Service (EMS) provider assistance.

Motion by Village Trustee Clair Utter, second by Village Trustee Michael Flaherty, to approve regarding Resolution 2020-11: a resolution to adopt a Memorandum of Understanding regarding requests for Emergency Medical Service (EMS) provider assistance. Motion carries 7 - 0 - 0 on a roll call vote.

- e. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

Trustee Carolyn Clow requested a budgetary update be provided at the next meeting regarding the effects of COVID19.

7. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Carolyn Clow, to adjourn at 8:36 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasu