VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, April 21, 2020 - 6:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Brad Czebotar, Village Trustee Eric Kryzenske, Village Trustee Clair Utter, Village Trustee Carolyn Clow, Village Trustee Michael Flaherty, and Village Trustee Justin Rupert.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke and Clerk/Treasurer Cassandra Suettinger.

3. PUBLIC APPEARANCES.

None.

4. BUSINESS.

a. *Ceremonial swearing in of elected Trustees Carolyn Clow, Michael Flaherty, and Justin Rupert.*

Clerk/Treasurer Cassandra Suettinger updated that due to COVID19 and the Board meeting being held virtually, the ceremonial swearing in would not be occurring at the meeting. She confirmed Trustees Carolynn Clow, Michael Flaherty and Justin Rupert were all sworn in at the Municipal Center on Friday April 17th.

b. *Committee Appointments.*

1) *Discussion and action to confirm appointment of Village Board members to boards, commissions, and committees as recommended by the Village President.*

Motion by Village Trustee Michael Flaherty, second by Village Trustee Stephanie Brassington, to approve confirmation of appointment of Village Board members to boards, commissions, and committees as recommended by the Village President.

Trustee Clair Utter reported due to personal reasons he would be unable to serve as Chair on the Senior Outreach Committee. Trustee Carolyn Clow offered to pickup the appointment and be chair of the Senior Outreach Committee.

Motion by Trustee Flaherty, second by Trustee Stephanie Brassing, to amend the motion to approve the confirmation of appointment of Village Board members to boards, commissions, and committees as recommended by the Village President with Trustee Carolyn Clow substituting as Chair for the Senior Outreach Committee. Motion carries 7 - 0 by acclamation.

2) *Election of Trustee Flaherty as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President.*
Motion by Village Trustee Stephanie Brassington, second by Village Trustee Carolyn Clow, to accept Election of Trustee Flaherty as the Village Board representative on the Library Board (2/3 vote required) as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

3) *Election of Trustee Rupert as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President.*
Motion by Village Trustee Stephanie Brassington, second by Village Trustee Michael Flaherty, to accept Election of Trustee Rupert as the Village Board representative to the Plan Commission (2/3 vote required) as recommended by the Village President. Motion carries 7 - 0 - 0 by acclamation.

c. *Organizational Issues.*

1) *Process and timetable for appointment of citizen members to boards, commissions, and committees.*
President Brad Czebotar reported the first round of appointment of citizen members to boards, commissions and committees will take place on April 27th. He emphasized this is just the first round and that additional appointments would be an ongoing process for interested residents.

Trustee Carolyn Clow requested the Village make better efforts to target specific skill sets for committees through recruitment. The Board discussed additional ways recruitment could occur.

5. ADJOURNMENT.
Motion by Village Trustee Michael Flaherty, second by Village Trustee Stephanie Brassington, to adjourn at 6:19 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer