

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, April 13, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Brad Czebotar, Village Trustee Eric Kryzenske, Village Trustee Clair Utter, Village Trustee Mary Pat Lytle, Village Trustee Jerry Adrian, and Village Trustee Dan Kolk.

Village Board members not present: None

Staff Present: Administrator Matt Schuenke and Clerk/Treasurer Cassandra Suettinger.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

President Czebotar thanked the departing Trustees Dan Kolk, Mary Pat Lytle, and Jerry Adrian for the years of service and contribution to the Village.

1) April 7, 2020 - Spring Election Results

Clerk/Treasurer Suettinger provided the final results of the April 7, 2020 Spring Election.

b. Public Communications

Letter from WI DOT regarding road closures on I90/39 due to construction.

4. CONSENT AGENDA.

a. Motion to approve the minutes from the meeting held on March 23, 2020.

b. Motion to approve pre-paid checks #76669-76689 in the amount of \$21,603.58 and current checks #76690-76774 in the amount of \$300,902.49.

Motion by President Brad Czebotar, second by Trustee Dan Kolk, to approve the consent agenda as presented with the revisions provided to item a. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

None.

6. BUSINESS.

- a. Discussion and action regarding the plan for borrowing in order to fund the 2020 Capital Improvement Plan as presented by Carol Wirth of Wisconsin Public Finance Professionals.
Motion by Trustee Mary Pat Lytle, second by Trustee Dan Kolk, approve the plan for borrowing in order to fund the 2020 Capital Improvement Plan as presented by Carol Wirth of Wisconsin Public Finance Professionals using the public sale option. Motion carries 5 - 1 - 1 by acclamation with Trustee Clair Utter abstaining and Trustee Eric Kryzenske voting nay.
- b. Discussion and action on Ordinance 2020-12: An ordinance amending the procedure for the issuance of operator's licenses.
Motion by Trustee Jerry Adrian, second by Trustee Dan Kolk, to approve Ordinance 2020-12: An ordinance amending the procedure for the issuance of operator's licenses. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.
- c. Discussion and action to revise the Operator's License Approval Policy regarding the issuance of operator's licenses.
Motion by Trustee Jerry Adrian, second by Trustee Stephanie Brassington, to approve revision to the Operator's License Approval Policy regarding the issuance of operator's licenses. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.
- d. Discussion and action regarding a proposal for design and construction administration services for the renovation of the Public Works Center.
Motion by President Brad Czebotar, second by Trustee Dan Kolk, to approve and amendment to the Village Contract for design and construction administration services for the renovation of the Public Works Center to include the fire alarm system and construction administration. Motion carries 7 - 0 - 0 by acclamation.
- e. Discussion and action to confirm Addendum A (Family and Medical Leave Policy Addendum to the Village FMLA Policy) within the Personnel Policy Manual.
Motion by President Brad Czebotar, second by Trustee Jerry Adrian, to approve Addendum A (Family and Medical Leave Policy Addendum to the Village FMLA Policy) within the Personnel Policy Manual. Motion carries 7 - 0 - 0 by acclamation.

- f. Discussion and action to confirm Addendum B (Emergency Paid Sick Leave Policy) within the Personnel Policy Manual.

Motion by President Brad Czebotar, second by Trustee Mary Pat Lytle, to approve Addendum B (Emergency Paid Sick Leave Policy) within the Personnel Policy Manual. Motion carries 7 - 0 - 0 by acclamation.

- g. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

None.

7. ADJOURNMENT.

Motion by Trustee Jerry Adrian second by Trustee Mary Pat Lytle, to adjourn at 8:11 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer