

Monday, May 11, 2020

Village Board
7:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/82130958752>

Or by Telephone:

+1 (312) 626-6799 or +1 (929) 205-6099 or +1 (301) 715-8592 or +1 (346) 248-7799 or +1 (669) 900-6833
or +1 (253) 215-8782

Webinar ID: 821 3095 8752

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PROCLAMATION
 - a. A Proclamation designating May 17-23, 2020 as Public Works week in McFarland, Wisconsin.
4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
 - a. Public Announcements
 - 1) Board of Review - May 28, 2020
 - 2) Tuesday, May 26, 2020 at 7:00 pm - Special Village Board meeting date due to holiday.
 - b. Public Communications
5. CONSENT AGENDA.
 - a. Motion to approve the minutes of the April 27, 2020 regular Village Board meeting.
 - b. Motion to approve pre-paid checks #76894-76906 in the amount of \$57,856.65 and current checks #76907-76968 in the amount of \$31,3438.23.
 - c. Motion to approve appointing Barb Vander Werff to serve on the Senior Outreach Committee for a term ending April 30, 2021.

- d. Motion to approve appointing Kevin Lodholz to serve on the Board of Review for a 5-year term ending April 30, 2025.

6. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

7. BUSINESS.

- a. Presentation regarding the 2019 Annual Report for the McFarland Food Pantry.
- b. Discussion and action regarding an Event Permit from Karben4 Brewing LLC for the Drive-thru Taproom to be located at McFarland Park (Curling Club Parking Lot) on May 19, 2020.
- c. Discussion and action regarding Resolution #2020-12: a resolution to waive interest and penalties on property tax payment installments due on or after April 1, 2020.
- d. Discussion and presentation regarding financial impacts on Village operations during COVID-19 Pandemic.
- e. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

8. CLOSED SESSION.

- a. Discussion and action in order to convene in Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically related to the following items:
 - 1) Consideration for a request by Ryan Quam, Ezra Properties LLC, to amend the Development Agreement for the property located at 4703 Terminal Drive.
 - 2) Consideration to acquire property located at 5407 Bashford Street within Tax Increment District #4.
- b. Discussion and action to reconvene into Open Session.
- c. Discussion and action regarding a request by Ryan Quam, Ezra Properties LLC, to amend the Development Agreement for the property located at 4703 Terminal Drive.

- d. Discussion and action regarding the acquisition of property located at 5407 Bashford Street within Tax Increment District #4.

9. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

PROCLAMATION

Designating May 17-23, 2020 as Public Works Week in McFarland, Wisconsin

WHEREAS, Public Works services and infrastructure provided in our community are an integral part of our citizens everyday lives; and

WHEREAS, the efficient operation of Public Works systems and programs such as the water system, sanitary sewers, streets, natural areas, building maintenance, storm sewers, vehicle maintenance, street trees, boulevards, compost site, garbage and recycling, open spaces and parks, are the cornerstone of the quality of life of our citizens who drive our streets, drink our water, flush toilets and so forth; and

WHEREAS, the health, safety and welfare of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these Public Works services, as well as their planning, design, construction, and maintenance is vitally dependent upon the efforts and skill of Public Works employees; and

WHEREAS, these employees are the Village's silent heroes who guarantee that essential services are always working,

NOW, THEREFORE, be it resolved that we, the Village Board of McFarland do hereby proclaim that the week of May 17th through May 23rd, 2020 be designated as

Public Works Week

in the Village of McFarland and we call upon all citizens and civic organizations to acquaint themselves with the issues involved with providing our Public Works and to recognize the contributions which Public Works employees make every day to our health, safety welfare, comfort and quality of life.

Proclaimed at a regular meeting of the McFarland Village Board this 11th day of May, 2020.

ATTEST:

APPROVED:

Cassandra Suettinger, Village Clerk

Brad Czebotar, Village President

Notice of the Board of Review for the Village of McFarland

NOTICE IS HEREBY GIVEN that the Board of Review for the Village of McFarland, Dane County, Wisconsin, shall hold its first meeting on **Thursday, May 28, from 9:00 am to adjournment**, in the Community Room of the McFarland Municipal Center, 5915 Milwaukee Street, McFarland, Wisconsin. Additionally, due to concerns surrounding COVID19, the Village will also make arrangements to allow for virtual attendance of Board of Review for both members and residents. More information including a link to participate virtually in Board of Review will be noticed with the agenda.

Please be advised of the following requirements to appear before the board of review and procedural requirements if appearing before the board:

1. No person will be allowed to appear before the board of review, to testify to the board by telephone, or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view the property.
2. After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact or provide information to a member of the board about the person's objection, except at a session of the board.
3. The board of review may not hear an objection to the amount or valuation of property unless, at least 48 hours before the board's first scheduled meeting, the objector provides to the board's clerk written or oral notice of an intent to file an objection, except that upon a showing of good cause and the submission of a written objection, the board shall waive that requirement during the first 2 hours of the board's first scheduled meeting, and the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days with proof of extraordinary circumstances for failure to meet the 48-hour notice requirement and failure to appear before the board of review during the first 2 hours of the first scheduled meeting.
4. Objections to the amount or valuation of property shall first be made in writing and filed with the clerk of the board of review within the first 2 hours of the board's first scheduled meeting, except that, upon evidence of extraordinary circumstances, the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days. The board may require objections to the amount or valuation of property to be submitted on forms approved by the Department of Revenue, and the board shall require that any forms include stated valuations of the property in question. Persons who own land and improvements to that land may object to the aggregate valuation of that land and improvements to that land, but no person who owns land and improvements to that land may object only to the valuation of that land or only to the valuation of improvements to that land. No person may be allowed in any action or proceedings to question the amount or valuation of property unless the written objection has been filed and that person in good faith presented evidence to the board in support of the objections and made full disclosure before the board, under oath, of all of that person's property liable to assessment in the district and the value of that property. The requirement that objections be in writing may be waived by express action of the board.
5. When appearing before the board of review, the objecting person shall specify in writing the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
6. No person may appear before the board of review, testify to the board by telephone, or object to a valuation if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies the assessor with all the information about income and expenses, as specified in the assessor's manual under s. 73.03 (2a), Wis. stats., that the assessor requests. The Village of McFarland has an ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph that provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their officer or by order of a court.* The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35 (1), Wis. stats.
7. The board shall hear upon oath, by telephone, all ill or disabled persons who present to the board a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other persons may testify by

telephone unless the Board, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.

8. No person may appear before the board of review, testify to the board by telephone, or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board, or at least 48 hours before the objection is heard if the objection is allowed under s.70.47 (3) (a), Wis. stats., that person provides to the clerk of the board of review notice as to whether the person will ask for the removal of a member of the board of review and, if so, which member, and provides a reasonable estimate of the length of time the hearing will take.

Notice is hereby given this 23rd day of April 2020.

This notice was published as a class 1 notice under chapter 985, Wis. stats.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service contact, the McFarland Municipal Center Administration office, 5915 Milwaukee Street, McFarland, WI 53558-0110. Office hours are Monday through Friday from 8:00 am – 4:30 pm. Tel.:608-838-3153 Fax: 608-838-3619

COVID UPDATES- of McFarland Senior Outreach Services

We began operating almost immediately at reduced staff since mid-March due to CDC guidelines on recommended protocols for those at high risk or having potential exposure. We have since regained one part time position back. One 20-hour role currently remains inactive. Backup staff is also placed on restrictions. The Director has been filling in as McFarland Nutrition manager with assistance from the case managers since Mid-March. We have recruited approximately 25 new meal volunteers as all but three of our volunteers were placed on restrictions due to CDC guidelines. Cambridge meal site needed one new volunteer to operate as a drive up meal site.

Meal Site(s) - Cancelled until such time that Dane County and their vendors deem it safe to begin again. *All participants are eligible to receive home delivered meals instead. Cambridge meal site is having drive up service.*

Home Delivered Meals- Meal delivery has now been changed to three deliveries a week- Tuesday/Thursday /Friday. Double meals are provided on Tuesday and Thursdays so you will receive the same amount of meals but with three delivery days' vs five. This reduces the risk to seniors and volunteers and allows our caterers and department staff to stagger the work load if we face reductions in staff availability. In light of food insecurity issues due to personal financial issues or access to food, *any* senior is eligible to receive home delivered meals at this time. Homebound status is not an eligibility requirement. Registration and reservations for meals must be made in advance for the following week by 9 a.m. Friday mornings. Contributions are still being requested by mail. We will not deny meals based on an inability to contribute. Dane County will be distributing 5 shelf stable meals to us for all Meal on Wheel clients later this month.

Case management services- we are making phone contacts, and email contacts with clients, program participants, volunteers and other collateral contacts. We have had brief face-to-face contact as needed. Several clients have been facing substantial health or emotional issues that we have been addressing. We anticipate that to increase over the next few weeks.

Loan Closet- We are not accepting any items for return or donation at this time. We want to stress that items need to be cleaned with bleach before they are returned at a future date. Loan closet items that are needed will be on a case-by-case basis. We have had minimal requests and items were left outside for pickup.

Foot Clinic- April and May foot clinics are cancelled. Stoughton Home Health will let us know when they want to begin again. We will need to verify availability of Skaalen Village space at that time.

Tax assistance- Our last two clinics of the season were cancelled and we do not anticipate them to be rescheduled despite an extended filing period. That would be decided by AARP or VITAE

RSVP Driver Escort services- RSVP has cancelled all medical rides. We have not been transporting for appointments since the end of March. We are checking in with clients on essential medical needs such as lab work, eye pressure testing, etc. Our case manager recently worked with McFarland EMS and the client's physician on lab work for a client experiencing a crisis.

Transportation- Rides to Pick N Save grocery store and Walmart are as requested through Transit Solutions. We have not scheduled any other Madison based shopping trips at this time.

Food resources- Seniors who are facing challenges in securing food due to finances or physical restrictions are asked to contact Senior Outreach to assist. Transit Solutions Inc., our contracted transportation service, has offered to assist seniors in shopping on their behalf. Senior Outreach can also work on connecting clients with the McFarland food pantry if they are not already a client. Patrick Miles, our county supervisor and outreach staff distributed 50 - 5 shelf-stable meal bags the end of March. These were in addition to the ones we anticipate receiving from Dane County later this month. These were purchased by a generous donation to Senior Outreach. Included in the bags were hand sanitizer and soap. We also provided food to two multigenerational homes per their request over and above the food provided by the food pantry and for one animal. Food share participants are receiving a one time additional federal payment of \$178

Miscellaneous

Exercise groups- All cancelled indefinitely

Bocce cancelled for the season

All other Senior Outreach programs cancelled indefinitely including our Living Well classes and Driver Safety

McFarland Area Senior Outreach Newsletter has been on hold and the next planned hard copy edition. Is June. That may change and we may just do an online version.

Moving forward....

Current focus is on the social isolation factor for clients. We are planning on some stuffers for our meal delivery clients such as coloring sheets /crayons, word search, Mother's day recognition and May Day flowers. As our Focal point group agreed, it is not prudent to allow outside groups such as day care etc. to make or provide items to give to clients to place in meal bags. The exception to this has been facial masks if requested. Several sewing volunteers have come forward and provided non-medical masks for Senior Outreach staff, meal volunteers, election volunteers and a few clients.

The Dane County Focal Point Directors have been tele-conferencing weekly to discuss ideas and changes in service delivery and resources. We will begin next week discussing how different aspects of our programs fit into the states Badger back plan. Of course, since Senior Outreach is not a freestanding program or center as many of our colleagues are, our plans must align with the McFarland Municipal center plans as well. That will be taken in consideration as we move forward. If you want more information on this, we have a draft given from the Area Agency on Aging that the Directors will be discussing and revising over the next month.

McFarland Senior Outreach report

First Quarter Jan-March 2020

Case Management units of service (1 unit equals 1 hour)

January 51.75

February 65.75

March 72.50

Opened 14 clients Closed 12 clients

Average reported case management census 151 clients

Our Social Work student, Monic Liceaga, finished her internship with us the beginning of March.

We have been working with Joel Zietsma, and now Jackie Statz with the "Are you ok" program clients.

Several of our long time clients that we were in the process of enrolling into long term managed care services were transferred into those programs more urgently at the end of March working closely with the ADRC on completion.

Nutrition

McFarland

Jan	Congregate 101	Home Delivered	738
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Feb	Congregate 92	Home Delivered	615
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March	Congregate 55	Home Delivered	827
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Cambridge meal site

January 177

February 151

March 191 meal site, carry out and drive up

McFarland had their annual Nutrition inspection, which includes procedures, safety, licensing and training of staff and volunteers along with paperwork guidelines. We passed in all major areas. There were some minor recommendations made related to trainings for staff and volunteers and one recommendation on food temperature when delivering. A Plan of correction has been made, however in light of recent events some changes have been put on hold. We are fortunate that two of our new kitchen volunteers already have the certifications normally required of volunteers and staff.

RSVP Rides

January 40 rides 18 clients

February 36 rides 19 clients

March 22 rides 16 clients

Events Pi day and Fat Tuesday were held, but affected by social distancing recommendations in place at the time.

Tax clinics 3 of 5 held

Trainings

Sara Sprang- Safe Serv

Katie Gletty-Syoen Serv Safe/ Challenging Geriatric Behaviors

Tim McDowell- (sub kitchen) Safe Serv

Lori Andersen- Access and Functional Needs: Preparedness Planning for Rural Communities given by Wisconsin Emergency Management

See addendum for COVID-19 response.

Respectfully submitted,

Lori Andersen

Director of Senior Outreach Services

MCFARLAND POLICE DEPARTMENT



April 2020 Monthly Report

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APRIL 2020 MONTHLY REPORT

Introductory Information

This month's report will be somewhat streamlined as compared to the typical monthly report. Department operations, as is the case with most Village departments, have been greatly altered in response to the COVID-19 pandemic. Across the board, operations have been adjusted to provide for the greatest degree of isolation and the least amount of personal contact.

All extra, special event and special assignment related activities have been either suspended, reduced or greatly modified to prevent personal contact to every degree possible. All training has been suspended and/or cancelled. Outreach programming (Bike Rodeo, summer programming) has been in most cases cancelled. We are attempting to conduct some programs online, such as Coffee with a Cop and other programs that are still in the creation stage. Vital outreach contact with our at-risk populations is limited to phone, video, or other means than personal contact.

Our administrative offices remain staffed, however closed indefinitely. For the most part, absent select governmental meetings, the Municipal Center is completely closed to the public.

Staffing Report

- As of early April, the department has split into two separate platoons that work off-setting schedules. One platoon is led by Chief Sherven, the other by Lt. Redman. There are several reasons for doing this, including isolating staff contact as much as possible, providing a "natural quarantine" period between shift rotations in order to detect COVID related or other illnesses prior to employees reporting to work, and keeping at least half of the department well while the other works.

This staffing split is not intended only for COVID itself, but also for other illnesses. Given the quarantine and return to work recommendations of the CDC, even a run of the common cold, flu, allergies, etc. could dramatically reduce the number of staff available to work in very short order. Thus, these measures are intended to allow us to make every effort to maintain continuity of service to the community.

Equipment Report

- Our three squad cars have been delivered and are awaiting install at General Communications.

Training Report

- No training has been conducted. All training has been cancelled until further notice.

Other Information

- The majority of department administration's time has been spent with, in addition to the normal day to day duties, the following:
 - Planning and implementing strategies to keep staff well and able to continue to work
 - Adjusting policies and practices to promote isolations, and to adjust to social distancing requirements and practices, and Governor's orders
 - Finding and procuring necessary equipment including PPE, disinfections materials, and other equipment necessary for staff to work remotely
 - Educating and working with the public in adjusting to the ever-changing orders coming from the Governor's Office
 - Planning ways to continue to engage with our community throughout the COVID era, and to remain a vibrant and positive influence and resource in the community
 - Attending numerous weekly webinars with the CDC, Public Health, Dane County Emergency Management, Dane County Chiefs of Police Association, Wisconsin Chiefs of Police Association, etc.
 - Updating staff on ever-changing information, and keeping them as informed as possible
 - Focusing on employee wellness, mental health and employee morale specific to the COVID period we are in. Some of the activities include making sure to have face to face contact with all shifts on each of our platoons, video conferencing check-ins with the staff on the platoon opposite me, regular video command staff meetings
 - Keeping track of and completing reports regarding COVID-related purchases, sick leave usage, etc.

VILLAGE OF MCFARLAND
MCFARLAND MUNICIPAL COURT
May, 2020

Monthly Court Docket

April 14, 2020 – Court Docket – Initial Appearances – Reschedule to May 12th

139 cases scheduled for Initial appearances (180 citations)

0 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance

0 Paid prior to Appearance

0 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for June 9, 2020

0 appearances – Scheduled for May 12, 2020 Indigency Hearing

0 Rescheduled Court date to June 9, 2020

April 14, 2020 - Juvenile Court – Initial Appearances – Rescheduled to May 12th

4 case scheduled for Initial appearances (4 citations)

0 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance

0 Paid prior to Appearance

0 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for June 9, 2020

0 Default appearances – Scheduled for May 12, 2020 Indigency Hearing

0 Rescheduled Court date to June 9, 2020

Reviews - Monthly progress review

May 12th Court appearances will be conducted by pleas being email or mailed into the Court. No contest or guilty pleas will be reviewed and adjudicated by Judge Othrow. Not Guilty pleas will be scheduled to have a pretrial conference by phone with Attorney Dan Evans.

Court Activities

Monthly Financial Report

The Municipal Court received 113 payments for the month of April, 2020. Total revenue received by the Court was \$13,529.72. The Municipality retained \$7,776.87 in Court revenue, \$2,004.27 was sent to Dane County and \$3,748.58 was sent to the State.

There were 18 credit card transactions for the month of April. The Court received a total of \$1,723.40 in payments from GPS on-line credit card payments.

As of April, 2020, the Municipal Court has received a total of \$2,716.61 in delinquent fines from the Department of Revenue Tax Intercept Program.

As of April, 2020, the Municipal Court has received a total of \$ \$23,455.24 in delinquent fines from the State Debt Collection.

Year to date, \$48, 220.19, in forfeitures have been ordered from 296 citations adjudicated in the Municipal Court. Of that, \$3,870.00 has been converted to classroom education and/or community service hours for juveniles. A total of \$ 56,111.16 has been collected for 2020 and prior forfeitures.



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

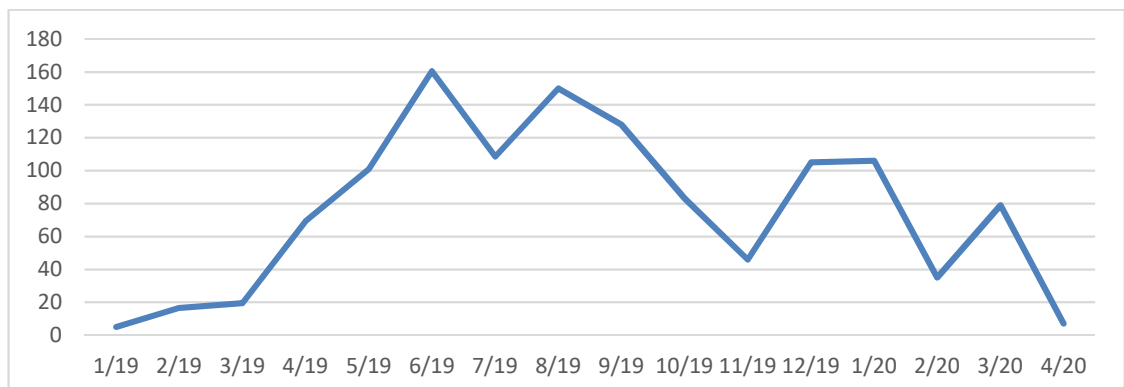
Emergency: 911

May 2020 Fire & Rescue Department Report For April 2020 Activity

- It is with a heavy heart that I report the passing of past Chief Richard W. Reiter. Chief Reiter was the Chief of the McFarland Fire Department for approximately two years before he retired from the Maple Bluff Fire Department in 1995. He remained in the department as an Assistant Fire Chief for many years until he went to Active Retired status. We are unable to confirm when that occurred but believe in the early 2000s. He continued to respond and assist with calls until 2015 when he suffered a stroke. His service still didn't end as continued to be a mentor and a teacher for our members. Almost all of our members have had Chief Reiter teach them at some point. Our newest members that started this in January are still learning from Chief Reiter. They are learning what a dedicated public servant is and the legacy he created by educating so many.
- **General**
 - The month of April continued a decrease in calls for emergency services. We have seen an increase in the severity of incidents. The medical calls are tracking between 2019 and 2018 call volume for the end of April. Fire incidents have dropped to the lowest in the last four years. We were on track to set a record in 2020 for both.
 - The following initiatives were implemented in response to COVID-19:
 - We have closed the Fire & Rescue area to non-essential people, including village and department staff. Only required staff may be present in our area of the building. The closing included the fitness area that was being used by several staff members.
 - We have suspended non-critical activities outside of the Fire & Rescue area. In general, the career staff report to work and remain in the Fire & Rescue area and leave only for calls for service.

- We have suspended the majority of in-person department training. We have selected a couple of individuals to continue their ambulance driver training to add depth to our driver ranks.
- We have implemented daily cleaning within the Fire & Rescue area for high contact and high traffic areas.
- Shift changes are performed with social distancing and require to be completed in ten minutes or less.
- The 2018 pick-up has been equipped as the fire support vehicle for medical calls. We have added isolation gowns, N-95 masks, surgical masks, garbage bags, and hand sanitizer to the truck.
- Increased the cleaning and disinfecting of the vehicles in the fleet and then leaving the vehicles open to allow air circulation.
- Department training and meetings are being conducted online.
- Social distancing is used among staff during the day.
- Surgical masks and safety glasses are utilized on every medical call.
- N95 masks, isolation gowns, and safety glasses are used on any patient contact that has been tested positive, suspected of COVID-19, or a higher risk procedure is performed (nebulizer, high flow oxygen, CPAP, CPR, etc.)
- Firefighters are released immediately upon determination that any additional staff isn't required. The firefighters are limited to the apparatus bay area. The sign-in process for firefighters is completed in the laundry area, where firefighters are required to wash hands after signing in for a call.
- Weekly equipment checks usually performed by the paid-on-call staff is being conducted by the career staff.
- We have worked with Dr. Kronenfeld to adopt modification to our protocols to evaluate, educate, and encourage possible COVID-19 patients to remain at home. Additionally, we have modified our respiratory distress protocol to allow the use of patient inhaler or epinephrine.
- Our PPE supplies are remaining sufficient.
- We are working on participating with N95 mask decontamination with the State EOC with the Battelle System.
- The staff is performing daily monitoring and logging of any symptoms.
- We are currently at full operational strength. We have seen an increase in firefighters responding due to the safer at home order.

- The Administrative Captain and Fire Inspector/Public Education Specialist are working a rotating schedule with one working remotely to prevent both working at the same time as they share an office.
 - We have provided numerous birthday parades to the members of McFarland. We are working with the Police Department to improve the process of requesting and to ensure we are to perform as many as we can.
 - We are evaluating the Administrative Captain and Fire Inspector/Public Education Specialist's working remote and office arrangement. It would be preferred to have individuals in separate offices because the work activities are conflicting and not able to maintain social distance easily.
- **Staffing**
 - Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Administrative Captain – 1
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 6
 - Fulltime Confidential Administrative Assistant - 1
 - Paid-On-Call – 60 (12 EMTs(1 on military leave), 26 Firefighters (2 Active Retired), 9 EMR/Firefighter (1 on medical), & 13 EMT/Firefighters(1 on medical leave and 1 on military leave)
 - Total Staffing Level – 68
 - Our newest firefighters in entry-level firefighter have been delayed. They have completed all lectures. They will be doing in-person classes starting May 19 and finishing May 30. The hope was to complete Firefighter I this spring, but that has been delayed to the fall.
 - We only experienced seven hours of overtime for primary ambulance coverage. The seven hours was due to one staff member being out on short notice.

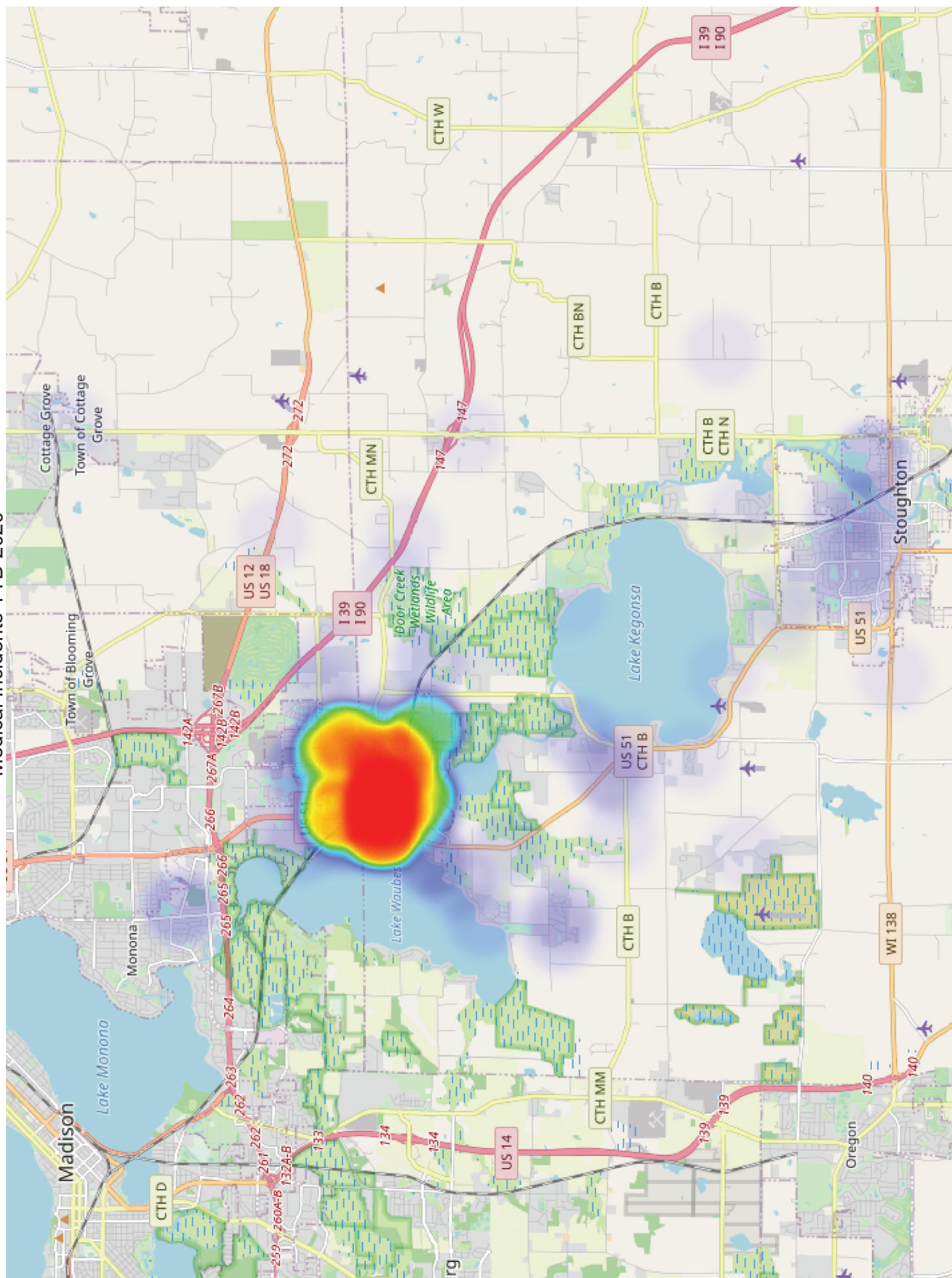


<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	1	60
Fire Code Violations Identified	0	40
Re-inspections Completed	0	8
Corrections Noted	0	14
Building Plan Reviews	0	1
Development Reviews	2	5
Acceptance Test/site visits	0	4
Fire Drills	0	0
AHA-CPR Classes	0	8
AHA Attendance Total	0	85
Public Education	1	5
Public Education Attendance	5	130
Home Prevention Installations	0	3

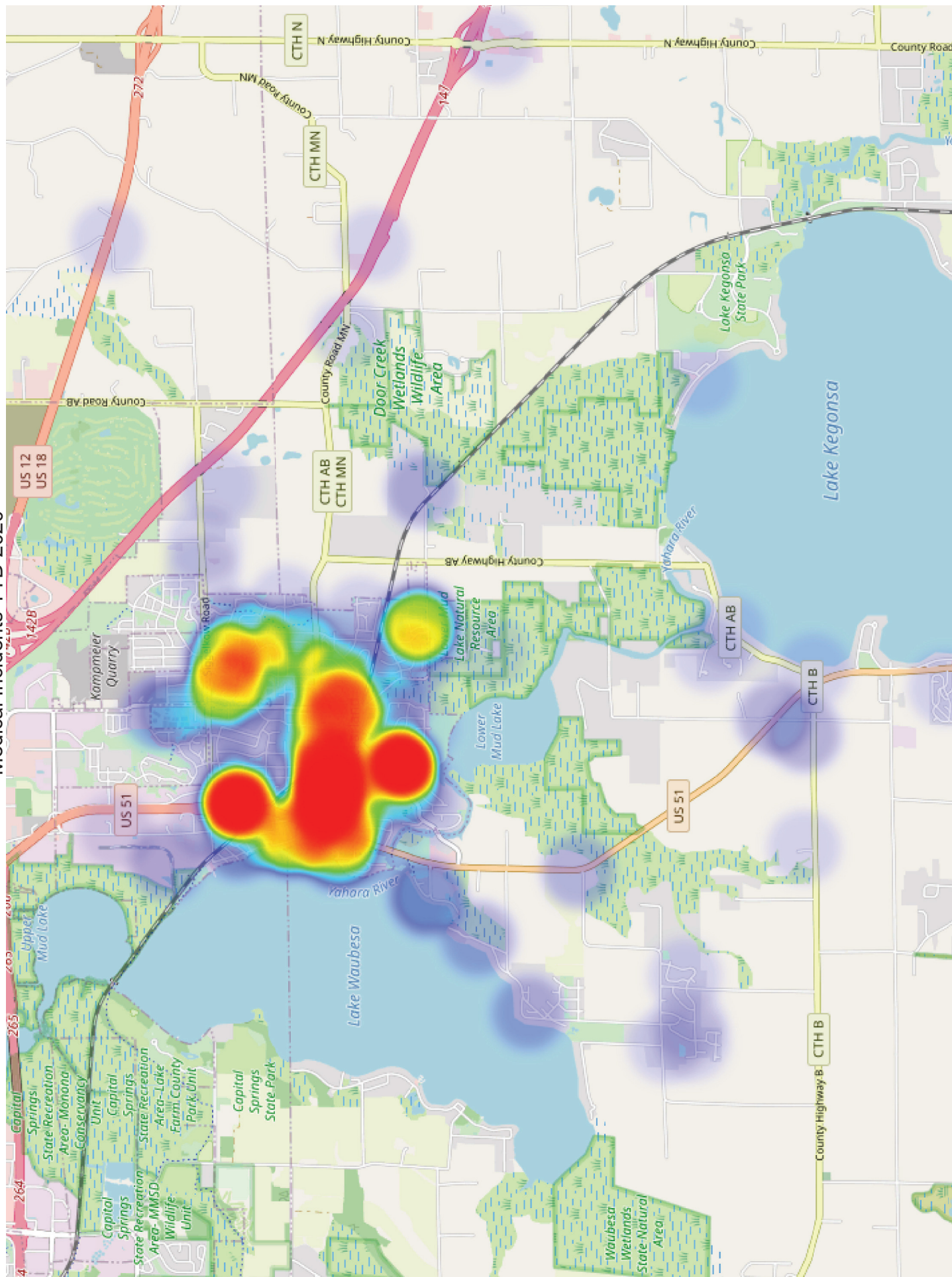
Many fire prevention activities are suspended due to COVID-19

- **Apparatus & Equipment**

- We have begun annual inspections and testing on many items. Our extrication equipment has been inspected, and the only issue noted was age and replacement is being recommended. We have included the replacement of some in the capital improvement plan. The self-contained breathing apparatuses (SCBA's) were tested, and minor repairs performed. Ladder testing was completed with the replacement of the heat indicators being the only issue for ground ladders. The inspection of the aerial ladder noted hydraulic fittings leaking, cracked downrigger pad connector, surface rust on hoist cables, and an adjuster cable set nut. The cracked downrigger pad connector is where it holds to the truck and does not cause any support concerns. The cable set nut was loose from the repairs last year (typical to become loose after repairs). Most of the items are typical for a twenty-three-year-old truck, and we will continue to see things such as these.
- The 2005 Engine has been sent back to the vendor that performed the steering box repairs last month as the steering is not performing as it should. The wheels require the driver to steer back to straight. During the annual DOT, it was noted the muffler needs replacing. The steering should be covered under the warranty of the last repair. We are hoping the expenses on maintaining the truck slow down as the truck as utilized 50% of the annual budget in the previous few months.



Medical Incidents YTD 2020



Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	04/01 - 04/30/2020		04/01 - 04/30/2019		04/01 - 04/30/2018	
Abdominal Pain/Problems	0	0.00%	1	1.30%	0	0.00%
Allergic Reaction/Stings	1	2.50%	0	0.00%	1	1.35%
Animal Bite	0	0.00%	0	0.00%	0	0.00%
Assault	3	7.50%	1	1.30%	0	0.00%
Back Pain (Non-Traumatic)	2	5.00%	1	1.30%	1	1.35%
Breathing Problem	5	12.50%	3	3.90%	5	6.76%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	0	0.00%	0	0.00%	1	1.35%
Cardiac Arrest/Death	0	0.00%	2	2.60%	2	2.70%
Chest Pain (Non-Traumatic)	3	7.50%	6	7.79%	3	4.05%
Choking	0	0.00%	2	2.60%	2	2.70%
Convulsions/Seizure	0	0.00%	0	0.00%	2	2.70%
Diabetic Problem	0	0.00%	2	2.60%	2	2.70%
Electrocution/Lightning	0	0.00%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%	0	0.00%
Falls	11	27.50%	16	20.78%	11	14.86%
Fire	4	10.00%	4	5.19%	10	13.51%
Headache	0	0.00%	0	0.00%	0	0.00%
Heart Problems/AICD	0	0.00%	2	2.60%	4	5.41%
Heat/Cold Exposure	0	0.00%	0	0.00%	0	0.00%
Hemorrhage/Laceration	2	5.00%	0	0.00%	4	5.41%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	0	0.00%	1	1.35%
Overdose/Poisoning/Ingestion	0	0.00%	2	2.60%	0	0.00%
Pregnancy/Childbirth/Miscarriage	0	0.00%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	0	0.00%	1	1.30%	1	1.35%
Sick Person	5	12.50%	13	16.88%	6	8.11%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%	0	0.00%
Standby	1	2.50%	0	0.00%	2	2.70%
Stroke/CVA	0	0.00%	2	2.60%	3	4.05%
Traffic/Transportation Incident	0	0.00%	3	3.90%	4	5.41%
Transfer/Interfacility/Palliative Care	0	0.00%	1	1.30%	0	0.00%
Traumatic Injury	1	2.50%	3	3.90%	0	0.00%
Unconscious/Fainting/Near-Fainting	2	5.00%	12	15.58%	9	12.16%
Unknown Problem/Person Down	0	0.00%	0	0.00%	0	0.00%
Total	40		77		74	

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/20 - 4/30/20		01/01/19 - 4/30/19		01/01/18 - 4/30/18	
Abdominal Pain/Problems	9	3.24%	6	2.26%	3	1.06%
Allergic Reaction/Stings	1	0.36%	0	0.00%	4	1.41%
Animal Bite	1	0.36%	0	0.00%	0	0.00%
Assault	5	1.80%	2	0.75%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	3	1.08%	2	0.75%	3	1.06%
Breathing Problem	32	11.51%	21	7.92%	17	5.99%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	3	1.08%	2	0.75%	3	1.06%
Cardiac Arrest/Death	3	1.08%	2	0.75%	3	1.06%
Chest Pain (Non-Traumatic)	12	4.32%	22	8.30%	6	2.11%
Choking	1	0.36%	5	1.89%	3	1.06%
Convulsions/Seizure	2	0.72%	3	1.13%	9	3.17%
Diabetic Problem	3	1.08%	7	2.64%	5	1.76%
Drowning/Diving/SCUBA Accident	0	0.00%	0	0.00%	0	0.00%
Electrocution/Lightning	1	0.36%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%	0	0.00%
Falls	53	19.06%	51	19.25%	53	18.66%
Fire	15	5.40%	12	4.53%	19	6.69%
Headache	1	0.36%	0	0.00%	0	0.00%
Heart Problems/AICD	5	1.80%	5	1.89%	10	3.52%
Heat/Cold Exposure	0	0.00%	1	0.38%	0	0.00%
Hemorrhage/Laceration	9	3.24%	7	2.64%	6	2.11%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	1	0.38%	2	0.70%
Overdose/Poisoning/Ingestion	7	2.52%	9	3.40%	4	1.41%
Pregnancy/Childbirth/Miscarriage	1	0.36%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	3	1.08%	3	1.13%	3	1.06%
Sick Person	43	15.47%	37	13.96%	40	14.08%
Stab/Gunshot Wound/Penetrating Trauma	1	0.36%	0	0.00%	0	0.00%
Standby	1	0.36%	0	0.00%	4	1.41%
Stroke/CVA	3	1.08%	6	2.26%	6	2.11%
Traffic/Transportation Incident	17	6.12%	21	7.92%	45	15.85%
Transfer/Interfacility/Palliative Care	0	0.00%	1	0.38%	0	0.00%
Traumatic Injury	5	1.80%	9	3.40%	0	0.00%
Unconscious/Fainting/Near-Fainting	37	13.31%	30	11.32%	34	11.97%
Unknown Problem/Person Down	0	0.00%	0	1.07%	2	0.35%
Well Person Check	1	0.36%	0	0.00%	0	0.00%
Total	278		265		284	

McFarland Fire & Rescue Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {04/01/2020} and {04/30/2020}

Incident Type	04/01/2020	04/01/2019	04/01/2018	04/01/2017
	to 04/30/2020	to 04/30/2019	to 04/30/2018	to 04/30/2017
111 Building fire	3	3	1	1
113 Cooking fire, confined to container	1	0	0	0
140 Natural vegetation fire, Other	0	0	1	0
142 Brush or brush-and-grass mixture fire	1	0	0	0
150 Outside rubbish fire, Other	0	0	1	0
160 Special outside fire, Other	0	0	1	0
171 Cultivated grain or crop fire	0	0	1	0
251 Excessive heat, scorch burns with no ignition	0	0	0	1
311 Medical assist, assist EMS crew	5	15	7	13
322 Motor vehicle accident with injuries	0	0	1	1
331 Lock-in (if lock out , use 511)	0	0	0	1
341 Search for person on land	0	1	0	0
350 Extrication, rescue, Other	0	0	0	1
351 Extrication of victim(s) from building/structure	0	1	0	0
352 Extrication of victim(s) from vehicle	0	1	0	0
353 Removal of victim(s) from stalled elevator	0	0	0	1
412 Gas leak (natural gas or LPG)	0	0	1	1
522 Water or steam leak	0	0	0	1
551 Assist police or other governmental agency	0	0	0	1
561 Unauthorized burning	3	0	1	0
571 Cover assignment, standby, moveup	0	1	0	0
600 Good intent call, Other	0	0	0	1
611 Dispatched & cancelled en route	2	10	4	3
631 Authorized controlled burning	0	1	2	1
651 Smoke scare, odor of smoke	0	1	0	0
652 Steam, vapor, fog or dust thought to be smoke	1	0	0	0
700 False alarm or false call, Other	0	0	1	0
710 Malicious, mischievous false call, Other	0	0	1	0
711 Municipal alarm system, malicious false alarm	0	1	0	0
714 Central station, malicious false alarm	0	0	2	0
735 Alarm system sounded due to malfunction	1	0	0	0
736 CO detector activation due to malfunction	0	2	1	1
740 Unintentional transmission of alarm, Other	0	0	1	2
745 Alarm system activation, no fire - unintentional	0	0	1	3
Totals	17	37	28	33

McFarland Fire & Rescue Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2020} and {04/30/2020}

Incident Type	01/01/2020 to 04/30/2020	01/01/2019 to 04/30/2019	01/01/2018 to 04/30/2018	01/01/2017 to 04/30/2017
111 Building fire	7	9	8	5
113 Cooking fire, confined to container	1	1	1	2
115 Incinerator overload or malfunction, fire confined	0	1	0	0
118 Trash or rubbish fire, contained	1	0	0	1
131 Passenger vehicle fire	2	0	1	0
140 Natural vegetation fire, Other	0	0	1	0
142 Brush or brush-and-grass mixture fire	1	0	0	1
150 Outside rubbish fire, Other	0	0	1	0
151 Outside rubbish, trash or waste fire	0	1	0	0
154 Dumpster or other outside trash receptacle fire	0	1	0	0
160 Special outside fire, Other	0	0	1	0
171 Cultivated grain or crop fire	0	0	1	0
223 Air or gas rupture of pressure or process vessel	0	1	0	0
251 Excessive heat, scorch burns with no ignition	0	0	0	1
311 Medical assist, assist EMS crew	44	43	32	43
322 Motor vehicle accident with injuries	6	9	9	5
324 Motor Vehicle Accident with no injuries	1	0	5	2
331 Lock-in (if lock out , use 511)	0	0	0	1
341 Search for person on land	0	1	0	0
350 Extrication, rescue, Other	0	0	0	1
351 Extrication of victim(s) from building/structure	0	1	0	0
352 Extrication of victim(s) from vehicle	0	1	0	1
353 Removal of victim(s) from stalled elevator	0	0	1	1
361 Swimming/recreational water areas rescue	0	1	0	0
363 Swift water rescue	0	1	0	0
365 Watercraft rescue	0	1	0	0
381 Rescue or EMS standby	0	0	0	1
411 Gasoline or other flammable liquid spill	2	1	1	1
412 Gas leak (natural gas or LPG)	0	2	2	2
413 Oil or other combustible liquid spill	0	1	0	0
421 Chemical hazard (no spill or leak)	1	0	0	0
424 Carbon monoxide incident	0	1	1	2
442 Overheated motor	1	0	0	0
445 Arcing, shorted electrical equipment	0	0	0	1
451 Biological hazard, confirmed or suspected	0	0	0	1
463 Vehicle accident, general cleanup	0	2	0	0
510 Person in distress, Other	0	0	0	1
521 Water evacuation	0	1	0	0
522 Water or steam leak	1	2	1	2
531 Smoke or odor removal	1	0	1	0
542 Animal rescue	0	0	0	1
551 Assist police or other governmental agency	0	0	0	1

McFarland Fire & Rescue Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2020} and {04/30/2020}

Incident Type	01/01/2020	01/01/2019	01/01/2018	01/01/2017
	to 04/30/2020	to 04/30/2019	to 04/30/2018	to 04/30/2017
553 Public service	2	1	0	0
555 Defective elevator, no occupants	1	0	0	0
561 Unauthorized burning	5	0	2	0
571 Cover assignment, standby, moveup	0	5	1	0
600 Good intent call, Other	0	0	0	1
611 Dispatched & cancelled en route	16	17	17	20
622 No Incident found on arrival at dispatch address	3	3	0	1
631 Authorized controlled burning	0	2	4	1
650 Steam, Other gas mistaken for smoke, Other	0	0	0	1
651 Smoke scare, odor of smoke	0	3	3	1
652 Steam, vapor, fog or dust thought to be smoke	1	0	0	1
661 EMS call, party transported by non-fire agency	0	0	0	1
671 HazMat release investigation w/no HazMat	0	2	1	1
700 False alarm or false call, Other	0	0	2	0
710 Malicious, mischievous false call, Other	0	0	1	0
711 Municipal alarm system, malicious false alarm	0	1	0	0
714 Central station, malicious false alarm	0	1	2	0
731 Sprinkler activation due to malfunction	0	2	1	0
733 Smoke detector activation due to malfunction	1	2	0	0
735 Alarm system sounded due to malfunction	3	2	1	1
736 CO detector activation due to malfunction	1	4	1	1
740 Unintentional transmission of alarm, Other	0	0	3	2
741 Sprinkler activation, no fire - unintentional	1	1	0	0
743 Smoke detector activation, no fire - unintentional	2	1	1	2
744 Detector activation, no fire - unintentional	0	0	1	0
745 Alarm system activation, no fire - unintentional	3	1	1	4
746 Carbon monoxide detector activation, no CO	1	3	3	3
Totals	<u>109</u>	<u>133</u>	<u>112</u>	<u>118</u>

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, April 27, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Stephanie Brassington, Village President Brad Czebotar, Village Trustee Eric Kryzenske, Village Trustee Clair Utter, Village Trustee Carolyn Clow, Village Trustee Michael Flaherty, Village Trustee Justin Rupert

Village Board members not present: none

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

Village President expressed his sympathy at the passing of previous Fire Chief Dick Reiter and highlighted the tremendous contribution he had provided to the Village over the years.

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes from the meeting held on April 13, 2020.

b. Motion to approve the minutes from the special meeting held on April 21, 2020.

c. Motion to approve pre-paid checks #76775 - #76836 in the amount of \$270,338.89 and current checks #76837 - #76893 in the amount of \$37,425.01.

d. Motion to approve appointing Nathanael Romick to serve the agent for the Class A intoxicating Liquor and fermented malt beverage license for Monumental Enterprises Inc. D/B/A McFarland Liquors.

Motion by Village President Brad Czebotar, second by Village Trustee Carolyn Clow, to approve the consent agenda as presented. Motion carries 6 - 0 - 1 by acclamation with Trustee Carolyn Clow abstaining on item a. Motion carries 7 - 0 - 0 by acclamation on items b through d.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.
None.

6. BUSINESS.

- a. Parks, Recreation, and Natural Resources Committee (Trustees Clow & Utter)
 - 1) Discussion and action regarding the creation of a Vegetation Management Use Policy as Chapter 3 of the Park System Policy Manual.

Parks Superintendent Sayer Larson provided an overview of the Vegetation Management Use Policy proposed for creation. He highlighted the policy pulled together policies from neighboring communities. Village Administrator Schuenke provided additional information on the policy and its review the process to date.

Trustee Carolyn Clow reported she would like the plan to return back to Parks, Recreation, and Natural Resources for further consideration by the Committee and additional input from the Public.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Clair Utter, to have the Vegetation Use Policy return to the Parks, Recreation, and Natural Resource committee for additional discussion and consideration. Motion carries 5 - 2 - 0 by acclamation with President Brad Czebotar and Trustee Stephanie Brassington voting nay.

- 2) Discussion and action regarding Ordinance #2020-14: an ordinance amending the municipal code regarding property maintenance and weed abatement.

Community Development Director Andrew Bremer provided an overview of the changes proposed to the municipal code regarding property maintenance and weed abatement.

Motion by Village Trustee Carolyn Clow, second by Village Trustee Michael Flaherty, to approve Ordinance #2020-14: an ordinance amending the municipal code regarding property maintenance and weed abatement. Motion carries 7 - 0 - 0 by acclamation.

- b. Discussion and action regarding the 2020-2021 Village committee, commission, and board appointments.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Stephanie Brassington, to approve the 2020-2021 Village committee, commission, and board appointments.

Motion by Trustee Carolyn Clow, second by Trustee Clair Utter, to amend the motion to approve all continuing committee appointments but no new committee appointments. Motion fails 3 - 4 - 0 on a roll call vote with President Brad Czebotar and Trustees Stephanie Brassington, Michael Flaherty, and Justin Rupert voting nay.

Original motion passes 4 - 3 - 0 on a roll call vote with Trustees Carolyn Clow, Eric Kryzenske, and Clair Utter voting nay.

- c. Discussion and action regarding Resolution #2020-10: a resolution providing for the parameters to delegate authority to the Village Administrator to complete the 2020 Borrowing as needed.

Carol Wirth, representative of Wisconsin Public Finance Professional LLC, provided an overview of the resolution providing the parameters to delegate authority to the Village Administrator to complete the 2020 borrowing as needed. She explained with COVID19 market conditions were unprecedented with market volatility. She explained the resolution gave the Village Administrator authority to finalize the borrowing when conditions met the parameters in the resolution. As with prior years, this would be done under the advisement of bond counsel.

Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve Resolution #2020-10: a resolution providing for the parameters to delegate authority to the Village Administrator to complete the 2020 Borrowing as needed. Motion carries 6 - 1 - 0 on a roll call vote with Trustee Clair Utter voting nay.

- d. Discussion and action regarding Resolution 2020-11: a resolution to adopt a Memorandum of Understanding regarding requests for Emergency Medical Service (EMS) provider assistance.

Motion by Village Trustee Clair Utter, second by Village Trustee Michael Flaherty, to approve regarding Resolution 2020-11: a resolution to adopt a Memorandum of Understanding regarding requests for Emergency Medical Service (EMS) provider assistance. Motion carries 7 - 0 - 0 on a roll call vote.

- e. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

Trustee Carolyn Clow requested a budgetary update be provided at the next meeting regarding the effects of COVID19.

7. ADJOURNMENT.

Motion by Village Trustee Michael Flaherty, second by Village Trustee Carolyn Clow, to adjourn at 8:36 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasu

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
04/20	04/27/2020	76894	759	POSTMASTER	UTILITY BILLS - ADD TO ACCT	042720	1	605-53440-311-000	166.67
04/20	04/27/2020	76894	759	POSTMASTER	UTILITY BILLS - ADD TO ACCT	042720	2	600-53610-311-000	166.67
04/20	04/27/2020	76894	759	POSTMASTER	UTILITY BILLS - ADD TO ACCT	042720	3	600-53710-311-000	166.66
Total 76894:									500.00
04/20	04/27/2020	76895	17336	WASHA CONSTRUCTION	GLASS PANELS FOR ADMIN DEPT	042720	1	400-57140-825-101	105.00
04/20	04/27/2020	76895	17336	WASHA CONSTRUCTION	GLASS PANELS FOR ADMIN DEPT	042720	2	305-56700-242-000	1,645.00
04/20	04/27/2020	76895	17336	WASHA CONSTRUCTION	GLASS PANELS FOR ADMIN DEPT	042720	3	305-56700-242-000	105.00
04/20	04/27/2020	76895	17336	WASHA CONSTRUCTION	GLASS PANELS FOR ADMIN DEPT	042720	4	310-56700-242-000	105.00
04/20	04/27/2020	76895	17336	WASHA CONSTRUCTION	GLASS PANELS FOR ADMIN DEPT	042720	5	600-53610-340-000	455.00
04/20	04/27/2020	76895	17336	WASHA CONSTRUCTION	GLASS PANELS FOR ADMIN DEPT	042720	6	600-53710-340-000	455.00
04/20	04/27/2020	76895	17336	WASHA CONSTRUCTION	GLASS PANELS FOR ADMIN DEPT	042720	7	605-53440-340-000	455.00
04/20	04/27/2020	76895	17336	WASHA CONSTRUCTION	GLASS PANELS FOR ADMIN DEPT	042720	8	610-53620-340-000	175.00
Total 76895:									3,500.00
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	PW FACILITY	042420	1	100-53000-220-000	594.42
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	WATER TOWER - HOLSCHER	042420	2	600-53716-220-000	18.64
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	WATER TOWER - BURMA	042420	3	600-53716-220-000	64.06
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	WELL #1	042420	4	600-53716-220-000	416.28
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	WELL #3	042420	5	600-53716-220-000	1,093.96
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	WELL #1	042420	6	600-53716-340-000	32.03
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	WELL #3	042420	7	600-53716-340-000	25.95
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	WELL #4	042420	8	600-53716-340-000	24.66
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	LIFT #1	042420	9	600-53615-220-000	102.00
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	LIFT #2	042420	10	600-53615-220-000	168.90
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	LIFT #3	042420	11	600-53615-220-000	66.25
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	LIFT #5	042420	12	600-53615-220-000	186.84
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	BRANDT PARK	042420	13	100-55200-220-000	31.06
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	LEWIS PARK	042420	14	100-55200-220-000	119.66
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	FLOWER CORNER	042420	15	100-55200-220-000	24.63
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	GAZEBO	042420	16	100-55200-220-000	25.67
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	MCDANIEL	042420	17	100-55200-220-000	19.70
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	CEDAR GLADE AERATOR	042420	18	605-53440-242-000	15.24
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	STREET LIGHTING (2)	042420	19	100-53000-291-000	280.18

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - BASHFORD	042420	20	100-53000-291-000	17.61
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - FARWELL ST (1)	042420	21	100-53000-291-000	17.61
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - FARWELL ST (2)	042420	22	100-53000-291-000	17.27
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - CREAMERY	042420	23	100-53000-291-000	17.74
05/20	05/01/2020	76900	30	ALLIANT ENERGY/WP&L	SIRENS	042420	24	100-51600-220-000	28.66
Total 76900:									3,409.02
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	SCHUENKE	MSB041720	1	100-1624	123.41
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	DENNIS	MSB041720	2	100-1624	1,188.29
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	T REITER	MSB041720	3	100-1624	20.99
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	COX	MSB041720	4	100-1624	745.20
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	KENT	MSB041720	5	100-1624	47.72
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	REDMAN	MSB041720	6	100-1624	1,328.50
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	HESSLING	MSB041720	7	100-1624	140.45
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	ANDERSEN	MSB041720	8	100-1624	1,246.09
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	DAY	MSB041720	9	100-1624	43.48
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	REIMER	MSB041720	10	100-1624	304.76
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	SUETTINGER	MSB041720	11	100-1624	623.24
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	MAURER	MSB041720	12	100-1624	512.00
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	IRWIN	MSB041720	13	100-1624	335.81
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	BREMER	MSB041720	14	100-1624	862.71
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	J REITER	MSB041720	15	100-1624	187.29
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	ENGLER	MSB041720	16	100-1624	281.10-
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	MILLER	MSB041720	17	100-1624	854.81
05/20	05/01/2020	76901	16680	CARDMEMBER SERVICE	LARSON	MSB041720	18	100-1624	128.93
Total 76901:									8,412.58
05/20	05/01/2020	76902	1989	CORPORATE BUSINESS SYSTE	COPIER LEASE	26852049	1	205-55110-240-000	142.30
Total 76902:									142.30
05/20	05/01/2020	76903	16296	DANE CO DEPT OF HUMAN SV	MEALSITE DONATION - CAMBRIDGE	MARCH2020	1	100-2435	558.00
05/20	05/01/2020	76903	16296	DANE CO DEPT OF HUMAN SV	MEALSITE DONATION - MCFARLAND	MARCH2020	2	100-2435	2,648.10
Total 76903:									3,206.10
05/20	05/01/2020	76904	2066	PELLITTERI WASTE SYSTEMS	TRASH SERVICE	1207929	1	610-53620-212-000	20,799.15

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/20	05/01/2020	76904	2066	PELLITTERI WASTE SYSTEMS	RECYCLING SERVICE	1207929	2	610-53620-213-000	13,991.90
Total 76904:									34,791.05
05/20	05/01/2020	76905	17318	TDS	ADMIN INTERNET/PHONE	042220	1	100-51420-221-000	201.59
05/20	05/01/2020	76905	17318	TDS	COMMTECH INTERNET/PHONE	042220	2	200-55600-221-000	108.37
05/20	05/01/2020	76905	17318	TDS	FIRE/EMS TV/INTERNET/PHONE	042220	3	100-52200-221-000	431.51
05/20	05/01/2020	76905	17318	TDS	PD TV/INTERNET/PHONE	042220	4	100-52100-221-000	199.08
05/20	05/01/2020	76905	17318	TDS	PW INTERNET/PHONE	042220	5	100-53000-221-000	85.31
05/20	05/01/2020	76905	17318	TDS	OUTREACH INTERNET/PHONE	042220	6	100-54600-221-000	85.31
05/20	05/01/2020	76905	17318	TDS	COMMDEV INTERNET/PHONE	042220	7	100-52400-221-000	85.31
05/20	05/01/2020	76905	17318	TDS	WATER INTERNET/PHONE	042220	8	600-53710-221-000	203.97
05/20	05/01/2020	76905	17318	TDS	SEWER INTERNET/PHONE	042220	9	600-53610-221-000	203.97
05/20	05/01/2020	76905	17318	TDS	STORMWATER INTERNET/PHONE	042220	10	605-53440-221-000	117.66
05/20	05/01/2020	76905	17318	TDS	LIBRARY INTERNET/PHONE	042220	11	205-55110-221-000	85.31
Total 76905:									1,807.39
05/20	05/01/2020	76906	1921	FRONTIER	WATER PHONE	041620	1	600-53710-310-000	13.29
05/20	05/01/2020	76906	1921	FRONTIER	SEWER PHONE	041620	2	600-53610-310-000	13.29
05/20	05/01/2020	76906	1921	FRONTIER	STORMWATER PHONE	041620	3	605-53440-340-000	6.64
05/20	05/01/2020	76906	1921	FRONTIER	ADMIN PHONE	041620	4	100-51420-221-000	4.75
05/20	05/01/2020	76906	1921	FRONTIER	FIRE/EMS PHONE	041620	5	100-52200-221-000	4.74
05/20	05/01/2020	76906	1921	FRONTIER	OUTREACH PHONE	041620	6	100-54600-221-000	4.74
05/20	05/01/2020	76906	1921	FRONTIER	PW PHONE	041620	7	100-53000-221-000	4.74
05/20	05/01/2020	76906	1921	FRONTIER	CD PHONE	041620	8	100-52400-221-000	4.74
05/20	05/01/2020	76906	1921	FRONTIER	PD PHONE	041620	9	100-52100-221-000	4.74
05/20	05/01/2020	76906	1921	FRONTIER	COMM TECH PHONE	041620	10	200-55600-221-000	4.74
05/20	05/01/2020	76906	1921	FRONTIER	LIBRARY PHONE	042220	1	205-55110-221-000	62.50
Total 76906:									128.91
05/20	05/07/2020	76907	1	5 ALARM FIRE & SAFETY	EXTRACTION TOOL ANNUAL	196485-1	1	100-52200-240-000	1,467.00
Total 76907:									1,467.00
05/20	05/07/2020	76908	1397	ALL COMFORT SERVICES	MEETING ROOM UPGRADE	608842	1	205-55110-242-000	240.00
05/20	05/07/2020	76908	1397	ALL COMFORT SERVICES	MC HVAC REPAIRS	609526	1	100-51600-242-000	657.80
05/20	05/07/2020	76908	1397	ALL COMFORT SERVICES	MC HVAC REPAIRS	609526	2	600-53716-242-000	179.40

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05/20	05/07/2020	76908	1397	ALL COMFORT SERVICES	MC HVAC REPAIRS	609526	3	600-53616-242-000	179.40
05/20	05/07/2020	76908	1397	ALL COMFORT SERVICES	MC HVAC REPAIRS	609526	4	605-53440-242-000	179.40
Total 76908:									1,436.00
05/20	05/07/2020	76909	30	ALLIANT ENERGY/WP&L	STREET LIGHTING	042920	1	100-53000-291-000	9,083.10
Total 76909:									9,083.10
05/20	05/07/2020	76910	17084	AMAZON CAPITAL SERVICES	PARKS SUPPLIES	1GGJ-RCWN	1	100-55200-340-000	79.98
05/20	05/07/2020	76910	17084	AMAZON CAPITAL SERVICES	BOOKS	1GRD-MPYR	1	205-55110-344-000	27.96
05/20	05/07/2020	76910	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	1K7Q-QJV6-	1	205-55110-345-000	45.92
05/20	05/07/2020	76910	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	1TMG-YGK4	1	205-55110-345-000	190.37
05/20	05/07/2020	76910	17084	AMAZON CAPITAL SERVICES	TRIPOD STORAGE	1YHL-VVDP-	1	200-55600-340-000	64.99
Total 76910:									409.22
05/20	05/07/2020	76911	17187	B&H PHOTO	MEETING SUPPLIES	170437001	1	100-51420-310-000	74.99
05/20	05/07/2020	76911	17187	B&H PHOTO	CABLE ACCESSORIES	170526042	1	200-55600-342-000	47.47
05/20	05/07/2020	76911	17187	B&H PHOTO	EAR BUDS	170526042	2	100-51420-810-000	74.99
05/20	05/07/2020	76911	17187	B&H PHOTO	PRODUCTION SUPPLIES	170679045	1	200-55600-340-000	366.12
05/20	05/07/2020	76911	17187	B&H PHOTO	COMMUNITY ROOM PROJECTOR	170861081	1	400-57140-825-103	2,160.00
Total 76911:									2,723.57
05/20	05/07/2020	76912	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035203699	1	205-55110-344-000	343.53
05/20	05/07/2020	76912	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2035203704	1	205-55110-344-000	992.94
05/20	05/07/2020	76912	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035203705	1	205-55110-344-000	280.35
05/20	05/07/2020	76912	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035203706	1	205-55110-344-000	728.58
05/20	05/07/2020	76912	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035204825	1	205-55110-344-000	385.02
05/20	05/07/2020	76912	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035204828	1	205-55110-344-000	317.78
05/20	05/07/2020	76912	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2035205025	1	205-55110-344-000	10.62
05/20	05/07/2020	76912	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2035205026	1	205-55110-344-000	61.77
05/20	05/07/2020	76912	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035205744	1	205-55110-344-000	305.78
05/20	05/07/2020	76912	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	5016125020	1	205-55110-344-000	19.03
Total 76912:									3,445.40
05/20	05/07/2020	76913	1019	BAKER TILLY VIRCHOW KRAUS	2019 AUDIT	BT1606166	1	100-51420-211-000	11,427.00

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05/20	05/07/2020	76913	1019	BAKER TILLY VIRCHOW KRAUS	2019 AUDIT	BT1606166	2	610-53620-211-000	293.00
05/20	05/07/2020	76913	1019	BAKER TILLY VIRCHOW KRAUS	UTILITY AUDIT - SEWER	BT1609521	1	600-53710-211-000	2,440.00
05/20	05/07/2020	76913	1019	BAKER TILLY VIRCHOW KRAUS	UTILITY AUDIT - WATER	BT1609521	2	600-53610-211-000	2,440.00
05/20	05/07/2020	76913	1019	BAKER TILLY VIRCHOW KRAUS	UTILITY AUDIT SW	BT1609521	3	605-53440-211-000	1,220.00
Total 76913:									17,820.00
05/20	05/07/2020	76914	17158	BOARD OF COMMISSIONERS O	ROUTING DRUG SEIZURE TO SCHOOL FUN	MFPD 18-14	1	100-1624	4,488.00
Total 76914:									4,488.00
05/20	05/07/2020	76915	17321	BOARDMAN & CLARK	PERSONNEL	219649	1	100-51300-210-103	752.50
Total 76915:									752.50
05/20	05/07/2020	76916	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83602436	1	100-52200-340-000	9.99
05/20	05/07/2020	76916	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83605842	1	100-52200-340-000	173.79
05/20	05/07/2020	76916	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83609225	1	100-52200-340-000	29.97
05/20	05/07/2020	76916	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83609226	1	100-52200-340-000	51.75
05/20	05/07/2020	76916	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83611283	1	100-52200-340-000	33.58
05/20	05/07/2020	76916	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	CREDIT0000	1	100-52200-340-000	42.00-
Total 76916:									257.08
05/20	05/07/2020	76917	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	041020	1	605-53440-240-000	265.50
05/20	05/07/2020	76917	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	041020	2	600-53718-241-000	265.50
05/20	05/07/2020	76917	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	041020	3	600-53616-241-000	265.50
05/20	05/07/2020	76917	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	041020	4	400-57310-811-102	796.50
Total 76917:									1,593.00
05/20	05/07/2020	76918	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	0003/200081	1	605-53440-340-000	9.69
05/20	05/07/2020	76918	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	0003/200081	2	600-53716-340-000	9.69
05/20	05/07/2020	76918	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	0003/200081	3	600-53616-340-000	9.69
05/20	05/07/2020	76918	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	0003/200081	4	100-53000-340-000	35.53
Total 76918:									64.60
05/20	05/07/2020	76919	172	CITY OF MADISON TREASURE	MPD SIMULATOR ROOM RENTAL	28694	1	100-52100-331-000	75.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 76919:									75.00
05/20	05/07/2020	76920	1989	CORPORATE BUSINESS SYSTE	ADMIN COPIERS	26981909	1	100-51420-240-000	190.54
Total 76920:									190.54
05/20	05/07/2020	76921	16257	CORPORATE BUSINESS SYSTE	PW COLOR COPY OVERAGES	279474	1	600-53610-310-000	7.36
05/20	05/07/2020	76921	16257	CORPORATE BUSINESS SYSTE	PW COLOR COPY OVERAGES	279474	2	600-53710-310-000	7.37
05/20	05/07/2020	76921	16257	CORPORATE BUSINESS SYSTE	PW COLOR COPY OVERAGES	279474	3	605-53440-310-000	7.37
05/20	05/07/2020	76921	16257	CORPORATE BUSINESS SYSTE	PW COLOR COPY OVERAGES	279474	4	100-53000-310-000	27.00
05/20	05/07/2020	76921	16257	CORPORATE BUSINESS SYSTE	COPIER LEASE	279488	1	205-55110-240-000	17.71
Total 76921:									66.81
05/20	05/07/2020	76922	229	DANE CO CLERK	APRIL CODING AND BALLOT COSTS	2020-01	1	100-51440-340-000	1,031.68
Total 76922:									1,031.68
05/20	05/07/2020	76923	247	DANE CO TREASURER	JAIL & SURCHARGES - APRIL	050120	1	100-45110-000	2,004.27
Total 76923:									2,004.27
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1700536	1	605-53440-340-000	10.09
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1700536	2	600-53616-340-000	10.10
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1700536	3	600-53716-340-000	10.10
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1700536	4	100-53000-340-000	37.02
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1701317	1	605-53440-340-000	2.96
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1701317	2	600-53616-340-000	2.96
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1701317	3	600-53716-340-000	2.96
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1701317	4	100-53000-340-000	10.88
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1702146	1	605-53440-340-000	11.48
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1702146	2	600-53616-340-000	11.47
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1702146	3	600-53716-340-000	11.47
05/20	05/07/2020	76924	338	ENGELHART INC	PW SHOP	1702146	4	100-53000-340-000	42.06
Total 76924:									163.55
05/20	05/07/2020	76925	341	ENVIRONMENT CONTROL	MC CLEANING	13936-613	1	100-51600-210-000	3,699.00

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05/20	05/07/2020	76925	341	ENVIRONMENT CONTROL	JANITORIAL SERVICES	14065-613	1	205-55110-210-000	701.45
05/20	05/07/2020	76925	341	ENVIRONMENT CONTROL	JANITORIAL	14066-613	1	205-55110-210-000	1,929.00
Total 76925:									6,329.45
05/20	05/07/2020	76926	1200	EZ OFFICE PRODUCTS	COURT - COPY PAPER	469448-1	1	100-51200-310-000	35.68
05/20	05/07/2020	76926	1200	EZ OFFICE PRODUCTS	COPY PAPER	469448-1	2	100-51420-310-000	214.08
05/20	05/07/2020	76926	1200	EZ OFFICE PRODUCTS	COPY PAPER	469448-1	3	305-51410-210-000	12.84
05/20	05/07/2020	76926	1200	EZ OFFICE PRODUCTS	COPY PAPER	469448-1	4	310-51410-210-000	12.84
05/20	05/07/2020	76926	1200	EZ OFFICE PRODUCTS	COPY PAPER	469448-1	5	315-51410-210-000	12.84
05/20	05/07/2020	76926	1200	EZ OFFICE PRODUCTS	COPY PAPER	469448-1	6	600-53610-310-000	51.38
05/20	05/07/2020	76926	1200	EZ OFFICE PRODUCTS	COPY PAPER	469448-1	7	600-53710-310-000	51.38
05/20	05/07/2020	76926	1200	EZ OFFICE PRODUCTS	COPY PAPER	469448-1	8	605-53440-310-000	51.38
05/20	05/07/2020	76926	1200	EZ OFFICE PRODUCTS	COPY PAPER	469448-1	9	610-53620-310-000	21.42
Total 76926:									463.84
05/20	05/07/2020	76927	16859	FABICK RENTS	LIBRARY PAINTING	RIMR000032	1	205-55110-242-000	311.50
Total 76927:									311.50
05/20	05/07/2020	76928	361	FIRST SUPPLY LLC MADISON	HYDRANT PARTS	12108438-00	1	600-53718-822-104	814.50
Total 76928:									814.50
05/20	05/07/2020	76929	16234	GALLS, LLC	UNIFORM	015538191	1	100-52200-142-000	100.79
05/20	05/07/2020	76929	16234	GALLS, LLC	UNIFORM	015548052	1	100-52200-142-000	100.93
05/20	05/07/2020	76929	16234	GALLS, LLC	UNIFORM	015567671	1	100-52200-142-000	37.75
Total 76929:									239.47
05/20	05/07/2020	76930	395	GENERAL COMMUNICATIONS I	REPAIR	282009	1	100-52200-240-000	175.00
Total 76930:									175.00
05/20	05/07/2020	76931	408	GRAINGER INC	WELL 3	9514534792	1	600-53716-242-000	526.24
Total 76931:									526.24

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05/20	05/07/2020	76932	1694	HEARTLAND LITHO	UTILITY BILLS	65556	1	600-53711-340-000	615.26
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	UTILITY BILLS	65556	2	600-53611-340-000	615.25
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	DROP SITE SIGNS-COVID19	65558	1	100-53000-340-000	88.00
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	DROP SITE SIGNS-COVID19	65558	2	600-53716-340-000	24.00
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	DROP SITE SIGNS-COVID19	65558	3	600-53616-340-000	24.00
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	DROP SITE SIGNS-COVID19	65558	4	605-53440-340-000	24.00
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	ENVELOPES RESTOCK	65559	1	100-53000-340-000	423.50
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	ENVELOPES RESTOCK	65559	2	600-53611-340-000	115.50
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	ENVELOPES RESTOCK	65559	3	600-53711-340-000	115.50
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	ENVELOPES RESTOCK	65559	4	605-53440-340-000	115.50
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	UTILITY BILLS	65567	1	600-53611-311-000	68.65
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	UTILITY BILLS	65567	2	600-53711-311-000	68.65
05/20	05/07/2020	76932	1694	HEARTLAND LITHO	UTILITY BILLS	65567	3	605-53440-311-000	68.66
Total 76932:									2,366.47
05/20	05/07/2020	76933	1904	HUMPHREY SERVICE PARTS IN	FIRE DEPARTMENT PARTS	1210620	1	100-52200-241-000	77.32
05/20	05/07/2020	76933	1904	HUMPHREY SERVICE PARTS IN	FIRE DEPARTMENT PARTS	1211364	1	100-52200-241-000	7.20
05/20	05/07/2020	76933	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1211394	1	605-53440-241-000	8.98
05/20	05/07/2020	76933	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1211394	2	600-53616-241-000	8.99
05/20	05/07/2020	76933	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1211394	3	600-53718-241-000	8.99
05/20	05/07/2020	76933	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1211394	4	100-53000-241-000	32.96
Total 76933:									144.44
05/20	05/07/2020	76934	452	HYDRITE CHEMICAL	WATER CHEMICALS	02354845	1	600-53717-340-000	801.87
Total 76934:									801.87
05/20	05/07/2020	76935	476	JEFFERSON FIRE & SAFETY IN	TOOL KIT	IN117315	1	100-52200-340-000	147.72
05/20	05/07/2020	76935	476	JEFFERSON FIRE & SAFETY IN	MAINTENANCE	IN117398	1	100-52200-240-000	1,240.00
Total 76935:									1,387.72
05/20	05/07/2020	76936	2070	KKS PROPERTY	COMMON AREA MAINT. FORMER LIB	2020-05	1	100-51600-242-000	400.00
Total 76936:									400.00
05/20	05/07/2020	76937	17337	L&J INC	PARKS-PIER REPAIR	1286	1	100-55200-340-000	175.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 76937:									175.00
05/20	05/07/2020	76938	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	996188	1	100-52200-340-000	102.85
Total 76938:									102.85
05/20	05/07/2020	76939	563	LW ALLEN LLC	LIFT STATION REPAIR	102943	1	600-53616-242-000	132.48
Total 76939:									132.48
05/20	05/07/2020	76940	16782	MADISON EMERGENCY PHYSI	MEDICAL DIRECTION MARCH	MCFARLAN	1	100-52200-211-000	700.00
05/20	05/07/2020	76940	16782	MADISON EMERGENCY PHYSI	MEDICAL DIRECTION APRIL	MCFARLAN	1	100-52200-211-000	700.00
05/20	05/07/2020	76940	16782	MADISON EMERGENCY PHYSI	MEDICAL DIRECTION MAY	MCFARLAN	1	100-52200-211-000	700.00
Total 76940:									2,100.00
05/20	05/07/2020	76941	575	MADISON MET SEWERAGE DIS	1ST QUARTER CHARGES	IN000016053	1	600-53615-210-000	191,108.62
Total 76941:									191,108.62
05/20	05/07/2020	76942	16439	MCFARLAND FOOD PANTRY	DONATION	050520	1	100-51100-720-000	4,000.00
Total 76942:									4,000.00
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	CABLE DEPT	95094-04302	1	200-55600-340-000	26.84
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	VOTING	95094-04302	2	100-51440-340-000	24.07
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	ENGINE FUEL	95094-04302	3	100-52200-341-000	28.74
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	BATTERY	95094-04302	4	100-52200-340-000	12.12
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	BATTERY	95094-04302	5	100-52200-340-000	12.59
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	TRAINING SUPPLIES	95094-04302	6	100-52200-331-000	11.13
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	7	100-51600-242-000	15.49
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	8	100-53000-242-000	2.07
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	9	100-53000-340-000	26.91
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	10	100-55200-210-000	38.95
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	11	100-55200-340-000	44.31
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	12	600-53616-242-000	4.23
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	13	600-53616-340-000	7.32
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	14	600-53716-242-000	5.37

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	15	600-53716-340-000	7.32
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	16	605-53440-242-000	4.79
05/20	05/07/2020	76943	618	MCFARLAND TRUE VALUE	PW SUPPLIES	95094-04302	17	605-53440-340-000	7.32
Total 76943:									279.57
05/20	05/07/2020	76944	640	MGE	STREET LIGHTS	13010467-04	1	100-53000-291-000	32.65
05/20	05/07/2020	76944	640	MGE	STREET LIGHTS	14096945-04	1	100-53000-291-000	37.53
05/20	05/07/2020	76944	640	MGE	LIFT #4 ELECT	21056320-04	1	600-53615-220-000	44.84
05/20	05/07/2020	76944	640	MGE	LIFT #5 GAS	27667872-04	1	600-53615-220-000	42.84
05/20	05/07/2020	76944	640	MGE	STREET LIGHTS	29538501-04	1	100-53000-291-000	128.87
05/20	05/07/2020	76944	640	MGE	STREET LIGHT	30200505-04	1	100-53000-291-000	117.35
Total 76944:									404.08
05/20	05/07/2020	76945	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	808053	1	205-55110-345-000	119.97
05/20	05/07/2020	76945	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	808897	1	205-55110-345-000	37.69
05/20	05/07/2020	76945	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	809083	1	205-55110-345-000	84.98
05/20	05/07/2020	76945	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	809202	1	205-55110-345-000	35.00
Total 76945:									277.64
05/20	05/07/2020	76946	667	MINNESOTA LIFE INS CO	LIFE INSURANCE	002832L-050	1	100-2157	1,359.47
Total 76946:									1,359.47
05/20	05/07/2020	76947	16720	MREC VH JUNIPER RIDGE LLC	REFUND/CANCEL PERMIT 5555 N PENINSUL	042820	1	100-44300-101	494.00
05/20	05/07/2020	76947	16720	MREC VH JUNIPER RIDGE LLC	REFUND/CANCEL PERMIT 5555 N PENINSUL	042820	2	100-44300-104	423.00
05/20	05/07/2020	76947	16720	MREC VH JUNIPER RIDGE LLC	REFUND/CANCEL PERMIT 5555 N PENINSUL	042820	3	100-44300-103	303.00
05/20	05/07/2020	76947	16720	MREC VH JUNIPER RIDGE LLC	REFUND/CANCEL PERMIT 5555 N PENINSUL	042820	4	100-44300-102	243.00
05/20	05/07/2020	76947	16720	MREC VH JUNIPER RIDGE LLC	REFUND/CANCEL PERMIT 5555 N PENINSUL	042820	5	605-44300-000	350.00
05/20	05/07/2020	76947	16720	MREC VH JUNIPER RIDGE LLC	REFUND/CANCEL PERMIT 5555 N PENINSUL	042820	6	100-44300-108	50.00
05/20	05/07/2020	76947	16720	MREC VH JUNIPER RIDGE LLC	REFUND/CANCEL PERMIT 5555 N PENINSUL	042820	7	600-42101-000	650.00
05/20	05/07/2020	76947	16720	MREC VH JUNIPER RIDGE LLC	REFUND/CANCEL PERMIT 5555 N PENINSUL	042820	8	300-46900-000	710.00
05/20	05/07/2020	76947	16720	MREC VH JUNIPER RIDGE LLC	REFUND/CANCEL PERMIT 5555 N PENINSUL	042820	9	100-44900-000	5,703.96
Total 76947:									8,926.96
05/20	05/07/2020	76948	2082	NASSCO INC	CLEANING SUPPLIES	S2614026.00	1	100-51600-242-000	87.20

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/20	05/07/2020	76948	2082	NASSCO INC	PW SUPPLIES	S2615510.00	1	605-53440-340-000	28.08
05/20	05/07/2020	76948	2082	NASSCO INC	PW SUPPLIES	S2615510.00	2	600-53616-340-000	28.08
05/20	05/07/2020	76948	2082	NASSCO INC	PW SUPPLIES	S2615510.00	3	600-53716-340-000	28.08
05/20	05/07/2020	76948	2082	NASSCO INC	PW SUPPLIES	S2615510.00	4	100-53000-340-000	102.99
Total 76948:									274.43
05/20	05/07/2020	76949	17320	PARKITECTURE & PLANNING	PICKLEBALL PLAN/DESIGN	2	1	405-57620-827-114	1,804.50
05/20	05/07/2020	76949	17320	PARKITECTURE & PLANNING	AQUATICS PLANNING	2-20.011	1	400-57620-211-000	4,800.00
Total 76949:									6,604.50
05/20	05/07/2020	76950	16890	PIRTEK MADISON	VEHICLE MAINTENANCE	MA-T000005	1	100-53000-241-000	25.75
05/20	05/07/2020	76950	16890	PIRTEK MADISON	VEHICLE MAINTENANCE	MA-T000005	2	600-53718-241-000	7.02
05/20	05/07/2020	76950	16890	PIRTEK MADISON	VEHICLE MAINTENANCE	MA-T000005	3	600-53616-241-000	7.02
05/20	05/07/2020	76950	16890	PIRTEK MADISON	VEHICLE MAINTENANCE	MA-T000005	4	605-53440-241-000	7.02
Total 76950:									46.81
05/20	05/07/2020	76951	797	REINDERS INC	PARK SUPPLIES-PESTICIDE SIGNS	2275975-00	1	100-55200-340-000	42.00
Total 76951:									42.00
05/20	05/07/2020	76952	818	ROTO ROOTER SEWER SERVI	SEWER CLEANING	196489	1	600-53616-242-000	2,130.00
Total 76952:									2,130.00
05/20	05/07/2020	76953	16861	SOUTHERN COMPUTER WARE	TABLET CARRYING CASE	IN-00063700	1	100-51100-390-000	34.25
Total 76953:									34.25
05/20	05/07/2020	76954	1738	STATE OF WI TREASURER	MONTHLY COURT FEES - APRIL	050120	1	100-45110-000	3,748.58
Total 76954:									3,748.58
05/20	05/07/2020	76955	16857	STRAND ASSOCIATES	DPW FACILITY	0159645-AD	1	400-57140-825-101	3,667.50
Total 76955:									3,667.50

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/20	05/07/2020	76956	16322	STRYKER SALES CORP	STRYKER BATTERY	3009779M	1	100-52200-240-000	495.97
Total 76956:									495.97
05/20	05/07/2020	76957	1462	TASC	ADMIN FEES	IN1750997	1	100-51540-514-000	147.06
Total 76957:									147.06
05/20	05/07/2020	76958	957	TOM'S AUTO CENTER INC	M8 MAINTENANCE	0046700	1	100-52100-241-000	2,363.69
Total 76958:									2,363.69
05/20	05/07/2020	76959	16640	TOP PACK DEFENSE LLC	TOWNS - UNIFORM ALLOWANCE	4092	1	100-52100-142-000	209.59
05/20	05/07/2020	76959	16640	TOP PACK DEFENSE LLC	SHERVEN - UNIFORM ALLOWANCE	4093	1	100-52100-142-000	170.48
Total 76959:									380.07
05/20	05/07/2020	76960	1917	ULINE SHIPPING SUPPLY	STORAGE ROOM ORGANIZATION	119324290	1	200-55600-340-000	1,881.50
Total 76960:									1,881.50
05/20	05/07/2020	76961	17140	US BANK VOYAGER FLEET SYS	PD FUEL	8694160990	1	100-52100-341-000	576.14
05/20	05/07/2020	76961	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	2	600-53615-341-000	14.47
05/20	05/07/2020	76961	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	3	600-53710-341-000	28.94
05/20	05/07/2020	76961	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	4	600-53616-341-000	28.94
05/20	05/07/2020	76961	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	5	600-53718-341-000	14.47
05/20	05/07/2020	76961	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	6	605-53440-341-000	43.41
05/20	05/07/2020	76961	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	7	100-53000-341-000	159.16
05/20	05/07/2020	76961	17140	US BANK VOYAGER FLEET SYS	PARKS FUEL	8694160990	8	100-55200-341-000	63.12
05/20	05/07/2020	76961	17140	US BANK VOYAGER FLEET SYS	FIRE/EMS FUEL	8694160990	9	100-52200-341-000	503.61
Total 76961:									1,432.26
05/20	05/07/2020	76962	992	US CELLULAR	PD PHONE	0369627857	1	100-52100-221-000	794.29
05/20	05/07/2020	76962	992	US CELLULAR	FD/EMS PHONE	0369627857	2	100-52200-221-000	438.61
05/20	05/07/2020	76962	992	US CELLULAR	OUTREACH PHONE	0369627857	3	100-54600-221-000	38.50
05/20	05/07/2020	76962	992	US CELLULAR	CABLE/COMMTECH PHONE	0369627857	4	200-55600-221-000	45.49
05/20	05/07/2020	76962	992	US CELLULAR	PW PHONE	0369627857	5	100-53000-221-000	25.84
05/20	05/07/2020	76962	992	US CELLULAR	WATER PHONE	0369627857	6	600-53710-310-000	25.83

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/20	05/07/2020	76962	992	US CELLULAR	SEWER PHONE	0369627857	7	600-53610-310-000	25.83
05/20	05/07/2020	76962	992	US CELLULAR	INSPECTIONS PHONE	0369627857	8	100-52400-221-000	.50
05/20	05/07/2020	76962	992	US CELLULAR	EM MGT PHONE	0369627857	9	100-52500-340-000	38.50
Total 76962:									1,433.39
05/20	05/07/2020	76963	16568	VANDEWALLE & ASSOCIATES	LARSON PARK PLANNING	202004045	1	400-57620-211-000	11,576.25
Total 76963:									11,576.25
05/20	05/07/2020	76964	1005	VANNGUARD UTILITY PARTNER	LOCATES	8234	1	100-53000-291-000	99.00
Total 76964:									99.00
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	WELLS	043020	1	600-53716-340-000	44.49
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	WATER TOWER - BURMA	043020	2	600-53718-340-000	60.80
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	WATER TOWER - HOLSCHER	043020	3	600-53718-340-000	41.52
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	LIFT STATIONS	043020	4	600-53616-242-000	44.49
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	PARKS	043020	5	100-55200-220-000	1,118.45
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	MUNICIPAL CENTER	043020	6	100-53000-220-000	345.54
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	PW GARAGE	043020	7	100-53000-220-000	364.82
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	PW GARAGE	043020	8	100-53000-220-000	424.95
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	OLD LIBRARY	043020	9	100-53000-220-000	29.66
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	LIBRARY	043020	10	100-53000-220-000	466.00
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	MUNICIPAL CENTER	043020	11	100-53000-220-000	434.77
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	4902 TERMINAL - HOUSE	043020	12	305-56700-242-000	57.21
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	VOM - 5541 HOLSCHER	043020	13	100-53000-220-000	14.83
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	PARKING LOT - BURMA	043020	14	100-53000-220-000	14.83
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	ROW CREAMERY RD	043020	15	100-53000-220-000	14.83
05/20	05/07/2020	76965	1015	VILLAGE OF MCFARLAND	5411 BASHFORD	043020	16	100-53000-220-000	14.83
Total 76965:									3,492.02
05/20	05/07/2020	76966	1709	VON BRIESEN & ROPER S.C.	LABOR & PERSONNEL	319431	1	100-51300-210-103	2,788.66
05/20	05/07/2020	76966	1709	VON BRIESEN & ROPER S.C.	LABOR & PERSONNEL	319432	1	100-51300-210-103	840.80
Total 76966:									3,629.46
05/20	05/07/2020	76967	16241	WI DEPT OF JUSTICE	BACKGROUND CHECKS	L1373T-0430	1	100-51420-310-000	35.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 76967:									35.00
05/20	05/07/2020	76968	1093	WI STATE LABORATORY OF HY	WATER TESTS	633508	1	600-53710-210-000	26.00
Total 76968:									26.00
Grand Totals:									369,335.58

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-1624	13,181.68	281.10-	12,900.58
100-2120	323.10	85,408.76-	85,085.66-
100-2157	1,359.47	.00	1,359.47
100-2435	3,206.10	.00	3,206.10
100-44300-101	494.00	.00	494.00
100-44300-102	243.00	.00	243.00
100-44300-103	303.00	.00	303.00
100-44300-104	423.00	.00	423.00
100-44300-108	50.00	.00	50.00
100-44900-000	5,703.96	.00	5,703.96
100-45110-000	5,752.85	.00	5,752.85
100-51100-390-000	34.25	.00	34.25
100-51100-720-000	4,000.00	.00	4,000.00
100-51200-310-000	35.68	.00	35.68
100-51300-210-103	4,381.96	.00	4,381.96
100-51420-211-000	11,427.00	.00	11,427.00
100-51420-221-000	206.34	.00	206.34
100-51420-240-000	190.54	.00	190.54
100-51420-310-000	324.07	.00	324.07
100-51420-810-000	74.99	.00	74.99
100-51440-340-000	1,055.75	.00	1,055.75
100-51540-514-000	147.06	.00	147.06
100-51600-210-000	3,699.00	.00	3,699.00
100-51600-220-000	28.66	.00	28.66

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GL Account	Debit	Credit	Proof
100-51600-242-000	1,160.49	.00	1,160.49
100-52100-142-000	380.07	.00	380.07
100-52100-221-000	998.11	.00	998.11
100-52100-241-000	2,363.69	.00	2,363.69
100-52100-331-000	75.00	.00	75.00
100-52100-341-000	576.14	.00	576.14
100-52200-142-000	239.47	.00	239.47
100-52200-211-000	2,100.00	.00	2,100.00
100-52200-221-000	874.86	.00	874.86
100-52200-240-000	3,377.97	.00	3,377.97
100-52200-241-000	84.52	.00	84.52
100-52200-331-000	11.13	.00	11.13
100-52200-340-000	574.36	42.00-	532.36
100-52200-341-000	532.35	.00	532.35
100-52400-221-000	90.55	.00	90.55
100-52500-340-000	38.50	.00	38.50
100-53000-220-000	2,719.48	.00	2,719.48
100-53000-221-000	115.89	.00	115.89
100-53000-241-000	58.71	.00	58.71
100-53000-242-000	2.07	.00	2.07
100-53000-291-000	9,848.91	.00	9,848.91
100-53000-310-000	27.00	.00	27.00
100-53000-340-000	766.89	.00	766.89
100-53000-341-000	159.16	.00	159.16
100-54600-221-000	128.55	.00	128.55
100-55200-210-000	38.95	.00	38.95
100-55200-220-000	1,339.17	.00	1,339.17
100-55200-340-000	341.29	.00	341.29
100-55200-341-000	63.12	.00	63.12
200-2120	.00	2,545.52-	2,545.52-
200-55600-221-000	158.60	.00	158.60
200-55600-340-000	2,339.45	.00	2,339.45
200-55600-342-000	47.47	.00	47.47
205-2120	.00	7,477.06-	7,477.06-
205-55110-210-000	2,630.45	.00	2,630.45
205-55110-221-000	147.81	.00	147.81
205-55110-240-000	160.01	.00	160.01
205-55110-242-000	551.50	.00	551.50
205-55110-344-000	3,473.36	.00	3,473.36
205-55110-345-000	513.93	.00	513.93

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
300-2120	.00	710.00-	710.00-
300-46900-000	710.00	.00	710.00
305-2120	.00	1,820.05-	1,820.05-
305-51410-210-000	12.84	.00	12.84
305-56700-242-000	1,807.21	.00	1,807.21
310-2120	.00	117.84-	117.84-
310-51410-210-000	12.84	.00	12.84
310-56700-242-000	105.00	.00	105.00
315-2120	.00	12.84-	12.84-
315-51410-210-000	12.84	.00	12.84
400-2120	.00	23,105.25-	23,105.25-
400-57140-825-101	3,772.50	.00	3,772.50
400-57140-825-103	2,160.00	.00	2,160.00
400-57310-811-102	796.50	.00	796.50
400-57620-211-000	16,376.25	.00	16,376.25
405-2120	.00	1,804.50-	1,804.50-
405-57620-827-114	1,804.50	.00	1,804.50
600-2120	.00	208,199.55-	208,199.55-
600-42101-000	650.00	.00	650.00
600-53610-211-000	2,440.00	.00	2,440.00
600-53610-221-000	203.97	.00	203.97
600-53610-310-000	97.86	.00	97.86
600-53610-311-000	166.67	.00	166.67
600-53610-340-000	455.00	.00	455.00
600-53611-311-000	68.65	.00	68.65
600-53611-340-000	730.75	.00	730.75
600-53615-210-000	191,108.62	.00	191,108.62
600-53615-220-000	611.67	.00	611.67
600-53615-341-000	14.47	.00	14.47
600-53616-241-000	281.51	.00	281.51
600-53616-242-000	2,490.60	.00	2,490.60
600-53616-340-000	93.62	.00	93.62
600-53616-341-000	28.94	.00	28.94
600-53710-210-000	26.00	.00	26.00
600-53710-211-000	2,440.00	.00	2,440.00
600-53710-221-000	203.97	.00	203.97
600-53710-310-000	97.87	.00	97.87
600-53710-311-000	166.66	.00	166.66
600-53710-340-000	455.00	.00	455.00
600-53710-341-000	28.94	.00	28.94

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
600-53711-311-000	68.65	.00	68.65
600-53711-340-000	730.76	.00	730.76
600-53716-220-000	1,592.94	.00	1,592.94
600-53716-242-000	711.01	.00	711.01
600-53716-340-000	220.75	.00	220.75
600-53717-340-000	801.87	.00	801.87
600-53718-241-000	281.51	.00	281.51
600-53718-340-000	102.32	.00	102.32
600-53718-341-000	14.47	.00	14.47
600-53718-822-104	814.50	.00	814.50
605-2120	.00	3,176.84-	3,176.84-
605-44300-000	350.00	.00	350.00
605-53440-211-000	1,220.00	.00	1,220.00
605-53440-221-000	117.66	.00	117.66
605-53440-240-000	265.50	.00	265.50
605-53440-241-000	16.00	.00	16.00
605-53440-242-000	199.43	.00	199.43
605-53440-310-000	58.75	.00	58.75
605-53440-311-000	235.33	.00	235.33
605-53440-340-000	670.76	.00	670.76
605-53440-341-000	43.41	.00	43.41
610-2120	.00	35,280.47-	35,280.47-
610-53620-211-000	293.00	.00	293.00
610-53620-212-000	20,799.15	.00	20,799.15
610-53620-213-000	13,991.90	.00	13,991.90
610-53620-310-000	21.42	.00	21.42
610-53620-340-000	175.00	.00	175.00
Grand Totals:	<u>369,981.78</u>	<u>369,981.78-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

M = Manual Check, V = Void Check

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
04/25/2020	PC	05/01/2020	76896	RING, TREVOR	33	38.88
04/25/2020	PC	05/01/2020	76897	FRISCH, MARGIT	505	1,575.48
04/25/2020	CDPT	05/01/2020	76898	WI AFSCME COUNCIL 32	7	59.25
04/25/2020	CDPT	05/01/2020	76898	WI AFSCME COUNCIL 32	7	78.00
04/25/2020	CDPT	05/01/2020	76899	WI SCTF	5	207.89

PAYROLL RELATED \$1,959.30

Barb Vander Werff
5205 Marsh Road
McFarland, WI 53558
608-712-6562
bjwerff@gmail.com

April 28, 2020

Brad and the McFarland Village Board,

I am writing to let you know I am interested in providing input and participating in working with Senior Outreach. I am 65 years old, soon to be 66 and like most seniors, working hard to keep my health and wellness a priority. I have lived in McFarland since my son was an infant and since he just turned 28, well awhile. He stills lives in this community and so I understand the needs for providing a community that can support opportunity for growth for multi-generational families to enjoy, recreate, assist and mentor each other. I attended college through the UW and UW Hospital for Ultrasonography. Prior to retiring in 2015 from the UW Hospital, I worked for 33 years as a manager and a technologist in the MRI and the Ultrasound sections doing clinical and research work. After retirement from the hospital, I worked for 2 years as a security guard for the Badgers. I love sports and follow the Badgers, Bucks and the Packers, but don't we all. My hobbies are writing, golfing, biking, hiking, kayaking, and enjoying a latte at the McFarland House.

I moved to McFarland because I had researched about the quality of the school system, along with a couple of my friends who I worked with, for the same reason and we all settled here. Most of my life, up until my retirement was working, raising my son, going to school events, community events and family and friends. When I retired I thought about moving out of McFarland. I no longer needed the school system, my son was just finishing college and I was doing more in Madison. Then I started to do Yoga and Strong Women in McFarland. I got to know more people in the community. I got more involved with what was going on in the community by talking to people. I went to the McFarland House and started talking to people who lived in the community. I found out the one of my classmates from Randolph

B Vander Werff (2)

High School, Johnette Bump's mother, Jeanette Bump, was the granddaughter of William Hugh McFarland. It truly is a small world!

By supporting senior professionals, that are dedicated to helping older active remain engaged and independent we can provided an opportunity for this environment in a safe, desirable community. We have made significant strides with the addition of the McDaniel's Park Bike Path, Yoga, Strong Women, all of which I have incorporated into my weekly practice. The strength of the teachers we have from our community is incredible. I have gone to classes in Yoga in Madison and prefer the talent in McFarland. I have also gone to the Middleton Senior Center for classes in writing and the Monona Senior Center for some group classes in computer assistance. I have signed up for some classes at the Fitchburg Senior Citizen for some Ukulele classes and Journaling classes and have gone to the Sun Prairie Senior Citizen for some Cooking Classes. Although it is not possible for one center to be everything, one thing is to provide a place that offers body, mind and a sense of community, in a place that is safe and able to give information that makes seniors the gateway to connect with older adults and perhaps multi-generational community opportunities for healthy interactions to improve physical, social, spiritual, emotional, mental, economic well being. Seniors are important for the success of McFarland and the future generations. I would like to become one of the team to help work toward a new future in this time of change and a new normal. There are so many good people in this community and in the McFarland Community Center. I would be proud to work with them. Thank you.

Barb Vander Werff

Cassandra Suettinger

From: klodholz <klodholz@gmail.com>
Sent: Wednesday, May 6, 2020 1:18 PM
To: Cassandra Suettinger
Subject: Village Board of Review

Hello

I am a resident of McFarland and would like to join the board of review. Kelly Maly suggested it and gave me your contact info.

I am a realtor, appraiser, and construction contractor/manager. I also have 4 teens in the school district.

Please let me know what next steps would be for consideration.

Thanks!

Kevin Lodholz



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, May 11, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Presentation regarding the 2019 Annual Report for the McFarland Food Pantry.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Enclosed is the 2019 Annual Report from the McFarland Food Pantry. They will be present through Zoom to provide a presentation of their operations from the previous year.

FINANCIAL/BUDGET IMPACT:

Annually the Village contributes \$4,000 to their operations as a donation.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is required for this item.

ATTACHMENTS:

1. 2019 Annual Report Narrative Final
2. 2019 Annual Report Summary

McFarland Community Food Pantry

2019 Annual Report

5404 Anthony Street PO Box 101
McFarland, WI 53558
608-658-0927
e-mail: mcfcfp@gmail.com
webpage: mcfarlandfoodpantry.com

2019 McFARLAND COMMUNITY FOOD PANTRY HIGHLIGHTS

The McFarland Community Food Pantry's mission is to provide food and household essentials to individuals and families within the McFarland community who are in need.

In 2019, 167 different households made 2536 visits to the Pantry. These households included 185 adults, 75 seniors (over 60), and 141 children.

In addition to the weekly distribution of food and household essentials, the Pantry:

- Ensured that each Pantry guest had access to a wide variety of nutritious food items including milk, eggs, meat, and fresh produce;
- Stocked household essentials, including toilet paper, paper towels, toothbrushes, toothpaste, bath soap, shampoo, dish soap, and laundry detergent;
- Distributed backpacks and school supplies to over 125 students. These school supplies were donated by the community and coordinated by the Lioness, Lions, United Church of Christ, American Legion Auxiliary #534, McFarland Lutheran Church, McFarland State Bank, and Thrivent Insurance.
- Provided school gift certificates for 100 students and purchased ear-buds and chargers that were given to the schools for distribution to students in need;
- Provided over 100 Spring/Easter gift cards allowing individual households to shop for their Spring/Easter meal.
- Provided 113 Thanksgiving, and 125 Winter Holiday meal baskets to Pantry households (meal baskets included essentials to make a complete meal); and
- Coordinated the Holiday Giving Tree, providing 127 household gifts and individual gifts for 93 children as requested by the families. In addition, McFarland High School Students, coordinated by the Ambassadors, donated gifts for the children.

In addition, during 2019, the Pantry:

- Continued to allow guests to shop independently and as often as needed;
- Continued to see an increase in guests taking advantage of shopping on Saturday;
- Continued to provide more nutritious food offerings to Pantry guests.
- Continued to increase the amount and variety of fresh produce providing information on how to prepare the produce;
- Provided birthday boxes donated by individual and organizations within the community; and
- Cooperated with Dan Chin Real Estate Company to create a video about the Pantry's services and needs.

COMMUNITY SUPPORT

The residents of the McFarland community continued their very generous support of the McFarland Community Food Pantry during 2019. In addition, many community organizations, churches, and businesses have supported the Pantry with special events and food drives, including the following:

- Semi-Annual food drives by the Lions and Lioness in collaboration with Pick 'n Save
- Pantry cleaning by the McFarland Lioness
- Scouting for Food by the McFarland Scouts and cookie/candy/food donations by individual Troops and Cub Scout Pack and Trivent's Thanksgiving food drive
- McFarland Police Department's Stuff the Squad at Pick 'n Save
- Collection boxes at multiple sites throughout the McFarland community
- McFarland Schools donations for the Thanksgiving meal basket ingredients, along with:
 - Waubesa's food drives and decorated grocery bags; the 3rd Grade students who made the Thanksgiving meal baskets; and the 3rd Graders' who assisted in stocking shelves and donating food along with having the Pantry as their Community Service Project
 - Primary School's Soctober which resulted in over 1700 pairs of socks; and 2nd Graders donations
 - Indian Mound Middle School food drives
 - High School's Canstruction, DECA's pre-Halloween Food Drive, and participation in the giving tree
 - Bowls for Hunger, coordinated by the McFarland High School Art Department
- McFarland United Church of Christ's Sundaes on Thursdays, Valentine's Day play ("Guys on Ice"), and food donations
- Mad City Gobblers donation of 150 turkeys for Thanksgiving and winter holiday meal baskets
- McFarland Lutheran Church's Care of Creation Garden, bake sales, and ongoing food donations
- McFarland State Bank's Bowling Event, Shred-Fest, and Holiday Tree
- AMTELCO's food drive
- Spartan Pizza Fundraiser and ongoing donations and assistance
- Dan Chin Home's Thanksgiving pie donation
- Kwik Trip's weekly food donations, support and cooperation with the Pantry's weekly pick-ups
- McFarland Police Department donation of bikes and Oregon Bike and Skate for repairs
- Friends of the Library Book Sale Food Drive, the Library's Family Board Games, and Food for Fines for overdue library books
- IBEW's Holiday lights donation
- Mountain of Food Drive by the Hope Lutheran Church
- Ferraro Real Estate Group and Fit City's periodic food drives
- Honeypie Nature Playschool Halloween maze
- Zelm Chiropractic Center's Food Drive and Patient Appreciation Day Fundraiser
- Crossroads Church hat and mitten donations
- McFarland Pool's Fun and Fitness Class donations
- Pellitteri Waste System's ThanksGIVING Back Food Drive at the McFarland Police Station
- Pick 'n Save's sacks for hunger and Zero Waste program

Thanks to the McFarland community, Pantry guests had access to a wide variety of fresh produce. Ongoing produce donations continued from the McFarland Lutheran Church "Care of Creation" garden, the Community Garden, and the Blue Moon Community Farm. Individual local gardeners also made periodic donations including those received from Norb and Kathy Krusiak, Nick Linden, and Dale Marsden.

DONATIONS OF FOOD AND HOUSEHOLD ESSENTIALS

In 2019, approximately 130,000 pounds of food and household essentials were distributed to Pantry guests including just under 25,000 pounds of fresh produce. Through the support of the local community, over 20% was donated through food drives, collection boxes at local businesses, grocery bags purchased at McFarland's Pick 'n Save, and individual donations.

PANTRY EXPENSES

During 2019, over 70% of expenses directly provided food, household essentials, holiday meals, and school supplies to individuals and families in need within the McFarland community. The remaining expenses for the Pantry included rent, maintenance, supplies, and administrative/miscellaneous expenses.

FINANCIAL SUPPORT

The McFarland Community Food Pantry would not be able to exist without the ongoing commitment of the McFarland community. In 2019, 87% of the financial support was received through individual donations (including support from the Village of McFarland) and fundraising activities. The additional 13% was received, thanks to the Jack DeLoss Taylor Charitable Trust.

VOLUNTEERS

The McFarland Community Food Pantry continues to be a 100% volunteer organization from the Pantry Board to the Pantry Managers and a wide range of individual and group volunteers. Volunteers ensure that the Pantry is stocked and ready for guests to shop, pick-up donations, provide assistance in Pantry reporting, and help guests with shopping and packing groceries. Volunteers also check food for current dating, stock shelves, and clean the Pantry each week.

In addition, two Waubesa Third Grade Classes helped put together the Thanksgiving Meal Baskets, a Girl Scout Troop helped with putting together the holiday meal baskets, and the McFarland Lioness helped thoroughly clean the Pantry. Without including those who help with fundraising, Stuff the Bus, and food drives, just under 160 volunteers devoted over 2600 hours during 2018.

Pantry Volunteers serve as the heart of the Pantry and thanks to them, the Pantry runs effectively and efficiently!

THANKS to Everyone who helped in 2019 to make the McFarland Community Food Pantry a success.



McFARLAND COMMUNITY FOOD PANTRY ANNUAL REPORT - 2019

The McFarland Community Food Pantry's mission is to provide food and household essentials to individuals and families within the McFarland community who are in need.

In 2019, the Pantry's continued to provide health food choices and will worked to increase shopping opportunities for Pantry guests.

The Pantry remains committed to working closely with the community in their support of the Pantry and working with local gardeners to provide fresh produce to Pantry guests.

THANK YOU FOR YOUR ONGOING SUPPORT.

167 Distinct Households Served

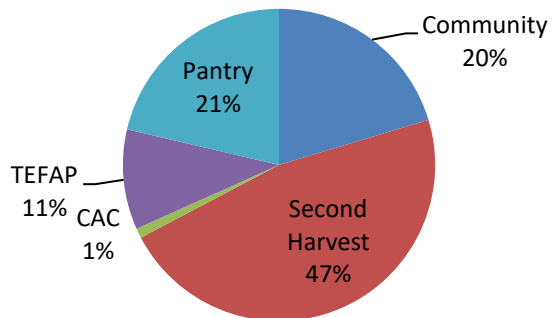
*2536 Shopping Visits

*141 Children

*185 Adults

*75 Seniors

McFarland Food Pantry 2019 Sources of Food

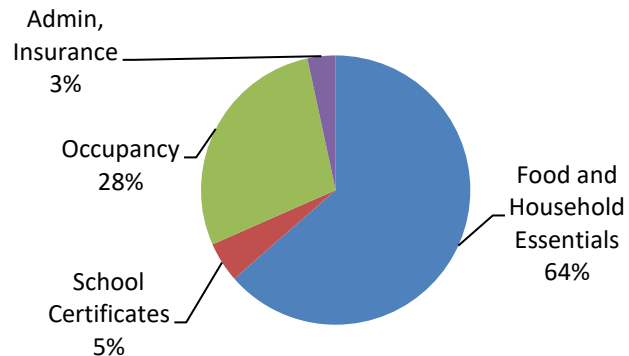


Pantry Volunteers

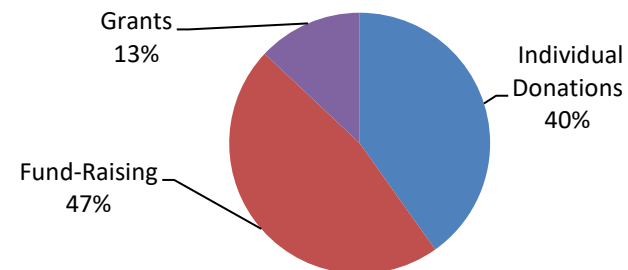
Over 120 individuals volunteered at least one hour at the Pantry accounting for over 2600 hours. Many more groups (scouts, school classes, gardeners) devoted significantly more volunteer hours. In addition, an untold number of hours are spent by various fundraising activities and food drives.

The volunteers working at the Pantry help ensure that the Pantry is stocked and ready for guests to shop, pick-up donations, check food for current dating, clean, provide assistance in Pantry reporting and help guests with shopping and packing groceries.

McFarland Food Pantry 2019 Expenses



McFarland Food Pantry 2019 Monetary Donations



Visit us at www.mcfarlandfoodpantry.com for more a more detailed summary of 2019. If questions, email us at mcfcfp@gmail.com



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, May 11, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and action regarding an Event Permit from Karben4 Brewing LLC for the Drive-thru Taproom to be located at McFarland Park (Curling Club Parking Lot) on May 19, 2020.

PREVIOUS ACTION:

ISSUE SUMMARY:

Karben 4 Brewing LLC has applied for an event permit to hold a pop-up market at the Madison Curling Club on May 19th from 3 p.m. to 6 p.m. The event will feature a variety of local, mostly Village vendors, offering products for drive through pickup. The tentative list of vendors is:

Karben4 – beer/spritzer
Carr Valley Cheese – Cheese Curds
Rock N Rollz – Mini Pizza kits
McFarland House Cafe – Chocolate Shoppe Ice Cream
Angelo's – Spinach Dip
Hardware Store – Hanging baskets
Ken's Meat & Deli – Ground Beef -Burger Patties – Hot Dogs – Brats(assortment of flavors)
Stellas Bakery – Cheese Bread
Sassy Cow – Milk

Karben 4 Brewing will be providing beer and spritzers to drive through pickup as well. Karben 4 is licensed as a brewer through the State of Wisconsin. As part of that license state law allows them two locations. The WI DOR has provided that second location can be a pop up location similar to what is proposed. The approval of the second location is facilitated by the Wisconsin Department of Revenue.

Karben 4 will donate 10% of the proceeds to the McFarland Chamber of Commerce Senior Scholarship fund.



FINANCIAL/BUDGET IMPACT:

Permit Revenue.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Chapter 36 of the Village Code of Ordinances: Events requiring a permit.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends approval of the issuance of an event permit for Karben4 Brewing LLC for the Drive-Thru taproom to be held on May 19, 2020 at the Madison Curling Club with the conditions provided in Police Chief Sherven's letter dated May 7, 2020 and Fire & Rescue Chief Chris Dennis dated May 8, 2020.

ATTACHMENTS:

1. Pop Up Market - Karben 4 - Event Permit - 05.07.2020
2. Karben 4 - Detailed Schedule
3. Karbon4 Event Map_05.19.20
4. FireEMS Chief Letter - Karben 4 Pop Up - 05.08.2020
5. Public Works Director - Karben 4 Pop Up - 05.08.2020
6. Police Chief - Karben 4 Pop Up Market - 05.08.2020



Event Permit

Pursuant to Village Ordinance Chapter 11

For parades, run/walks, car shows, community events, and special events in which 200 or more attendees are anticipated at one time or that is likely to have a significant impact on neighborhood parking or the free-flow of traffic (only pertains to events that are open to the public).

☐ - Application Fee - \$100 (due with application)

Public Property vs. Private Property		Notes/Instructions
1. Will any portion of this event take place on public property? ☒ - Yes ☐ - No	If yes, please complete entire application. If no, please complete question 1a.	
1a. If no, will the event involve the sale of alcohol? ☒ - Yes ☐ - No	If yes, please complete the entire application. If no, please contact Village Administration to determine if you need to complete the application	

Applicant Information	
Name(First, M.I., Last) of Primary Contact: Meena DeFilippis	Phone: (952) 412-8985
Address: 3698 Kinsman Blvd. Madison, WI 53704	
Email Address: meena@karben4.com	

Agency/Organization Information – (If applicable)	
Name: Karben4 Brewing, LLC	Phone: (608) 241-4811
Address: 3698 Kinsman Blvd. Madison, WI 53704	
Email Address: meena@karben4.com	

Event Information	
Name of Event: Drive-Thru Taproom - McFarland	Type of Event Taproom Pop-up with Market
Location of Event: Madison Curling Club Parking Lot	
Event Date(s): 5/19/20	Event Time(s): 3-6pm
Total number of anticipated attendees: 300 total cars through the duration of the event	Total Number of attendees anticipated being at the event at one time: 50
Set up Start Time: 1:30pm	Tear Down End Time: 7:30pm

Event Questionnaire		Notes/Instructions
1. Is this event proposed to take place on a Village street? ☐ - Yes ☒ - No		If yes, please attach map of route including all intersections and road closures.
2. Will the event involve closure of a Village Street(s)? ☐ - Yes ☒ - No		
3. Does this event include a parade which will take place on any portion of a Village street? ☐ - Yes ☒ - No		If yes, please attach map of route. *only allowed for community organizations
4. Is this event predicted to have 200 attendees at one time? ☐ - Yes ☒ - No		This only pertains to events open to the public, not private parties.
5. Will there be outdoor amplified sound? ☐ - Yes ☒ - No		
6. Will the event generate amplified sound after 10 p.m.? ☐ - Yes, a variance is requested as part of this application ☒ - No		All events generating noise after 10 p.m. require a variance from the Village Board.
7. Will alcohol be consumed? ☐ - Yes ☒ - No		
	7a. If yes, will minors be present where alcohol is served? ☐ - Yes, a variance is requested as part of this application ☐ - No	All events that allow for the presence of minors where alcohol is served require a variance from the Village Board.
	7b. Will alcohol be sold? ☐ - Yes ☐ - No	If yes, a temporary alcohol license is required. Please contact the Clerk at 608-838-3153. Form may also be accessed at: Mcfarland.wi.us/licensespermits
8. Will a Village Park be used? ☐ - Yes ☒ - No Please identify the park: _____		Reservations should be made at: Mcfarland.wi.us/parks_reserve
9. Will the event involve tents, or any other activities that will require digging or turf disturbance? ☒ - Yes ☐ - No		*You are required to contact digger's hotline no less than 5 days prior to the event to provide a locate.
10. Has this event been previously approved in prior years by the Village? ☐ - Yes ☒ - No		If yes, when: _____ (month/year)
	10a. If yes, have any of the event details changed from the prior years? ☐ - Yes ☐ - No	If yes, describe changes(attach additional sheets if necessary):
11. Will the event include any mobile food carts? ☐ - Yes ☒ - No		If yes, a Mobile Food Establishment Permit is required for each cart. Please contact the Clerk at 608-838-3153. Form may also be accessed at: Mcfarland.wi.us/licensespermits
12. Will the event include any vendors? ☒ - Yes ☐ - No		If yes, a Direct Seller Permit may be required for each vendor. Municipal Staff will contact you to obtain more information.

Required Attachments

- ☒ - Detailed event schedule
- ☒ - Site Plan Requirement – a site plan must be attached that identifies the event layout for the event including stages, tents, equipment, fencing, alcohol sale and carding areas, etc.
- ☐ - (if applicable) If the event will take place on a Village street, include a map of all routes or activities.
- ☒ - Insurance - The applicant shall furnish a certificate to the Village demonstrating that applicant has in force and will maintain during the time the Event Permit is in effect public liability insurance of not less than \$1,000,000 per one person, \$2,000,000 per occurrence for personal injury and \$1,000,000 for property damage naming the Village as an additional insured.

Event Details and Security Plan

As part of the application process, you will be required to meet with the McFarland Police Department to discuss details of your event and security requirements. Please provide some dates/times you would be available for a meeting:

Monday-Friday before 10am

Event Coordinators

Village requires each event to identify event coordinators who shall serve as direct contacts for the event. These should be individuals that are not directly participating in the event activities, but rather specifically assigned to monitor and assist in coordinating the activities of the event.

Identify Event coordinators (identify 1 for every 50 expected attendees) – attach additional sheets if necessary.

Name	Location at Event (Ex: Race Start, supply tent)	Time On-site (ex: 10 a.m. to 2 p.m.)	Cell Phone
Meena DeFilippis	Payment Area	1:30pm	(952) 412-8985

Indemnification Agreement

In consideration for the issuance of the Event Permit, the undersigned, both individually and the agency or organization applying for the Event Permit, shall indemnify, defend and hold harmless the Village of McFarland and its officers, officials, agents, and employees against all loss or expense (including liability costs and reasonable attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the Village or its officers, officials, agents or employees, for damages because of injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Event. The undersigned represents that he or she has authority to enter into this agreement on behalf of the agency or organization applying for this permit.

Applicant Signature:

Date: 05/07/20

Certification Section	
PLEASE READ CAREFULLY BEFORE SIGNING	
I understand the application and event requirements and agree to the following:	
☒ - I agree to adhere to all applicable, federal, state and municipal laws and understand the violation of such laws will be subject to applicable fines and penalties, and failure to do so is ground for revocation of the event permit.	
☒ - I understand that my event permit may be revoked at any time, if the Chief of Police, Fire/EMS Chief, Public Works Director, or designee, in their sole discretion, determine that health or general welfare to the public is endangered.	
☒ - I agree to return the site to the condition that existed before the event within twenty-four (24) hours or the expiration of my parks reservation.	
☒ - I agree to abide by all including any additional conditions imposed by the Village, and understand failure to adhere to conditions will result in revocation of the event permit.	
Applicant Signature:	Date: 05/07/20

FOR VILLAGE USE ONLY	
☐ - Approved ☐ - Denied Police Chief: _____	Date: _____
Application Received: _____	45-day application requirement met?: ☐ - Yes ☐ - No
Public Safety Committee Date: _____	☐ - Approved ☐ - Denied ☐ - Not applicable
Village Board Meeting Date: _____	☐ - Approved ☐ - Denied

Detailed Security Plan Requirements – Appendix A

**Police Department to provide criteria regarding security plan requirements. This would include number of event coordinators required per number of attendees, security requirements when alcohol is served, etc.

Detailed Emergency Management Expectations and Requirements – Appendix B

- Actions to be taken in the event of a fire, hazardous condition, or similar emergency requiring building or tent evacuation.
 - Have an individual call 911, not all facilities that have a fire alarm notify the 911 center. The 911 operator will have several questions but know the Fire & Rescue Department will be notified while questions are being obtained.
 - If amplified music is playing, have the music stop and if possible calmly announce the need to evacuate to the nearest exit.
 - Individuals will need to be designated in assisting in evacuating individuals to the nearest exit. Keep in mind most individuals will attempt to exit the same way they accessed the area. The exit will most likely not be able to handle the number of individuals exiting and have people near the exits to allow them to exit quickly while ushering individuals to the exit.
 - Designate an area of event-goers to an assembly area that is away from the building, fire department vehicle access. We want to allow access for fire trucks and firefighters to address the situation.
 - In the event, an individual is unwilling to exit do not put individuals at risk in attempting to remove the individual. Notify the initial arriving first responders.
- Actions to be taken in the event of a medical emergency.
 - Call 911 to report the incident. The 911 operator will have several questions but know the Fire & Rescue Department will be notified while questions are being obtained.
 - Identify individuals that can assist in getting responders from the entrance of the area to the individual that is in need of medical care. Note more than one vehicle will often respond and maybe several depending on the situation. Having adequate staff to remain in locations to direct additional vehicles responding is preferred.

Cassandra Suettinger

From: Johnson, Samantha <Samantha.Johnson@deancare.com>
Sent: Friday, May 8, 2020 8:15 AM
To: Cassandra Suettinger; meena@karben4.com
Cc: Becky Rodgers (beckyrogersmk@gmail.com)
Subject: RE: Event Permit
Attachments: IMG_6299.jpg

Good Morning Cassandra –

This is great news – Below are the additional questions you asked and I have attached a copy of the site plan (apologize for my 1st grade drawing 😊) Look forward to hearing a final answer hopefully by the end of the day so we can start finalizing vendors. I just want you to know how much I really truly appreciate your quick efforts at the village to make this happen, I'm beyond grateful!

Also just to add money raised is for McFarland Chamber Senior Scholarships

Event Time 3P-6P

Tentative Vendors Listed below

Karben4 – beer/spritzer

Carr Valley Cheese – Cheese Curds

Rock N Rollz – Mini Pizza kits

McFarland House Cafe – Chocolate Shoppe Ice Cream

Angelo's – Spinach Dip

Hardware Store – Hanging baskets

Ken's Meat & Deli – Ground Beef -Burger Patties – Hot Dogs – Brats (assortment of flavors)

Stellas Bakery – Cheese Bread

Sassy Cow – Milk

Questions let me know

Sam

Samantha Johnson | Risk Adjustment Analyst

Dean Health Plan

1277 Deming Way

Madison, WI 53717

Phone: (608) 827-4484

Fax: (608) 252-0877

Samantha.Johnson@deancare.com

deancare.com



From: Cassandra Suettinger <Cassandra.Suettinger@mcfarland.wi.us>
Sent: Thursday, May 07, 2020 3:39 PM
To: meena@karben4.com
Cc: Becky Rodgers (beckyrogersmk@gmail.com) <beckyrogersmk@gmail.com>; Johnson, Samantha <Samantha.Johnson@deancare.com>
Subject: Event Permit

CAUTION: This email originated from outside of the SSM Health organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Questions? Contact the TSC at 314-644-7345 or your local Help Desk.

Dear Meena,

Because this event will now take place on Public Property and will likely have significant impact on neighborhood parking or the free-flow of vehicular traffic or pedestrian traffic, an event permit and Village Board approval is necessary. Attached is the event permit application. Because this is a new event, it would normally need to go through the Public Safety Committee and the Village Board. With the proposed event being set for May 19th, we will not have time for Committee review. We are willing to bi-pass the committee review to expedite this, but I would need you to fill this out and get it back to me as fast as you can. Preferably today if that is possible tomorrow morning at 9 a.m. at the latest.

You are required to provide:

1. A detailed event schedule – this can be a summary of what is proposed regarding proposed hours of operation, what will be sold at the event, vendors, etc.
2. Site Plan
3. Insurance – Note this does NOT need to be submitted by tomorrow, but will need to be submitted before the event permit can be issued.

Let me know if you have questions as you work through the application.

Thanks!

Cassandra Suettinger, WCMC
Village Clerk/Treasurer
Village of McFarland
608-838-3153



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Entry Only

Vendor Area

Order Station



Order Fill Area

Exit Only



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110

(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

May 8, 2020

Re: Event Permit Review – Drive-Thru Taproom McFarland

I have reviewed the submitted event application by Meena DeFilippis, Karben4 Brewing, LLC. for the Drive-Thru Taproom McFarland Event to occur on May 19, 2020 located at Madison Curling Club in the Village.

The application has provided the requirements needed for the review of the Fire & Rescue Department.

I recommend approval of the permit with the following conditions:

The organizers will maintain a 12' lane for emergency vehicles to gain access to the curling club. In the event of a fire, the organizers need to assist in removing cars from the access lanes. In particular, the area between the curling club and the fire hydrant

Sincerely,

Christopher C. Dennis, Chief
Fire & Rescue Department
Village of McFarland



www.mcfarland.wi.us | 5915 Milwaukee St, McFarland, WI 53558 |
608.838.3153

May 8, 2020

RE: Karben4 Brewing Pop-up Market

The Public Works Department does not have any conditions or issues with the Karben4 Brewing Pop-up Market as presented in the curling club parking lot.

I wish them well with their event.

Regards,

A handwritten signature in black ink, appearing to read 'Jim Hessling', is written above the printed name.

Jim Hessling
Director of Public Works

h:\homecoming 2019 parade letter approval.docx



Village of McFarland Police Department

5915 Milwaukee St. • P.O. Box 110 • McFarland, WI 53558 • 608/838-3151 • Fax 608/838-7954

Craig J. Sherven • Chief of Police

DATE: May 7, 2020

TO: Public Safety Committee/Village Board of McFarland/Karben4 Event Organizers

FROM: Craig J. Sherven, Chief of Police

REFERENCE: Karben4 Pop-up Drive Through Market

On this date I reviewed the Special Event Permit application submitted by Karben4 regarding a Pop-up Drive Through Market Event scheduled for May 19th from 2:00 pm – 7:00 pm at the located at the Madison Curling Club, located at 4802 Marsh Rd. in McFarland.

I am recommending approval of the application, with the understanding that the following requirements be adhered to by event organizers:

- Organizers shall have sufficient staff in attendance to handle customers, traffic flow and to closely monitor sales and the transfer of good, ESPECIALLY ALCOHOLIC BEVERAGES.
- Staff will wear brightly colored shirts, hats, clothing or other insignia that clearly identifies them as staff.
- Any staff that will be directing traffic or otherwise directly interacting with vehicular traffic shall wear a DOT approved traffic vest.
- Organizers shall dedicate staff to the function of carding/identifying all alcohol purchasers to assure no sales to underage individuals occur.
- Organizers will card/identify anyone who appears under the age of 30. Individuals who are unable to present a valid ID proving their age will not be sold alcohol.
- All alcohol or other items sold will be in compliance with State Statute and Village Ordinance. No “to-go” cups or beverages that are not factory sealed may be sold.
- Organizers will be mindful of the flow of traffic in and out of the event area and any traffic issues it may be causing. Organizers are required to temporarily close until traffic clears in the event that traffic is backing up.
- Law enforcement will be contacted in the event of observed law violations, disturbances, etc. Law enforcement reserves the right to cancel/shut down this event for valid public safety or health concerns.
- Organizers should be aware of current weather conditions and be prepared to quickly disband the event and seek shelter in the event of severe weather.
- Organizers are responsible for ascertaining compliance with social distancing and other requirements of the Governor’s orders, for both themselves, their workers and the patrons.
- Organizers will provide any necessary signage, traffic cones or traffic direction to assure a safe and efficient flow of traffic, both pedestrian and vehicular.

Respectfully,

Craig J. Sherven

Craig J. Sherven
Chief of Police



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, May 11, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and action regarding Resolution #2020-12: a resolution to waive interest and penalties on property tax payment installments due on or after April 1, 2020.

PREVIOUS ACTION:

ISSUE SUMMARY:

WI act 185 authorized that Local Governments can waive interest and penalties after adopting the appropriate county and municipal resolutions for property tax installments due and payable after April 1, 2020 as long as the total amount is paid by October 1, 2020. The Dane County Board passed their resolution authorizing this on May 7, 2020, which now allows the Village to pass a resolution if it so chooses.

As background, the property tax collection process contains two portions as part of the collection cycle. While different municipalities may adopt different payment and installment options, the Village of McFarland residents must pay at least the amount of their first installment to the Village Treasurer by January 31st, and that allows them to exercise their right to the second installment payment be due by July 31, 2020. The Village collects up through January 31st and settles all funds collected with applicable jurisdictions. We then turn collection of delinquent real estate taxes and second installment payments to Dane County. The Dane County Treasurer is then required to settle with the Village Treasurer by August 20th of each year for the remainder of funds levied. It is important to note, the County makes the Village whole for all funds levied, regardless of what they have collected. They then continue to collect on all outstanding delinquencies, The County collects and retains all penalty and interest associated with outstanding real estate taxes.

With WI ACT 185, there one small change to this that is built in. Because Dane County adopted a resolution last evening, they are now able to alter the August settlement schedule slightly. The Act provides that the County must settle on all taxes **collected** by July 31st by August 20th. The County then has until September 20th to settle with the Village on taxes they were not able to collect by July 31st. It is very important to remember, by law the County makes municipalities whole for the property tax levy.



For 2019 payable 2020 property taxes, the Village of McFarland levied for \$7.2 Million dollars, and through January 31st, the Village collected approximately 74.4% of the levy and special charges and assessments respectively. As of February 1, 2020, 732 parcels had postponed payment of the second installment to July 31st. There were 78 parcels that did not at least pay their first installment that became delinquent. It is important to note this resolution only waives penalty and interest for those who have postponed payment to the second installment. As we sit today there is \$1.7 million dollars that the County will need to settle with the Village by September 20th.

The only real consideration with this resolution is a potential loss in revenue. The Village only captures penalty and interest on delinquent personal property taxes and delinquent special charges, assessments and delinquent utilities. The last five years show this revenue as gradually declining, with 2019 revenues around \$450. The Village would be foregoing this minimal loss in revenue by adopting the resolution.

As noted above, because the County has passed their resolution, they have now triggered the altered August settlement schedule. The altering in schedule is not a concern from a cash flow perspective. The DRAFT Village Audit shows fund balance (both designed and undesignated) as \$7.9 million dollars for all funds. The Village has very healthy cash reserves, and even with projected declines in revenue from COVID19 related impacts, the Village will have ample cash flow to navigate the 30 day delay in receiving the full settlement.

FINANCIAL/BUDGET IMPACT:

Minimal impacts to revenue on penalty & interest.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Resolution 2020-12: Waiving penalties and interest until October 1st is presented for consideration by the Village Board.

Staff recommends approval of the resolution as submitted. The resolution is potentially meaningful to those who are struggling with the fallout from COVID19 and may need additional time to pay their second installment, with very little financial impact to the Village.

It is important to remember, if you do not pay your second installment on time, you owe penalty and interest retroactive to February 1st. The impact of not making your second installment payment is significant.



ATTACHMENTS:

1. Reso 2020-12 Waiver of Penalties and Interest Property Tax Installments
2. 2019-2020 VOM February Settlement

RESOLUTION 2020-12

A RESOLUTION WAIVING INTEREST AND PENALTIES ON CERTAIN DELINQUENT PROPERTY TAX INSTALLMENT PAYMENTS DUE IN 2020.

WHEREAS, a health emergency has been declared in Wisconsin due to the ongoing COVID-19 pandemic; and

WHEREAS, the COVID-19 pandemic and various emergency health orders issued in response thereto have created financial hardship for Village businesses, families and every taxpayer in the Village; and

WHEREAS, on April 15, 2020 the Wisconsin Legislature enacted 2019 Act 185 which, among other things, authorizes local taxation districts to waive penalties and interest that would otherwise become due on late payments of property tax installments which were due on or before April 1, 2020, provided that the county authorizes such a waiver by resolution; and

WHEREAS, on May 7, 2020, the Dane County Board adopted its Resolution 2020 RES-020 authorizing all taxation districts in Dane County to waive interest and penalties as provided in 2019 Act 185; and

WHEREAS, the Dane County Board has determined that all property tax payers in Dane County are experiencing hardship within the meaning of 2019 Act 185; and

WHEREAS, the Village Board finds that waiving penalties and interest on late property tax installment payments as authorized by 2019 Act 185 and Dane County resolution 2020 RES-020 will promote the public interest;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Village Board finds that all property taxpayers in the Village have suffered, and will continue to suffer financial hardship within the meaning of 2019 Act 185 due to the COVID-19 pandemic and the various federal, state and local governmental rules, regulations, emergency orders and other efforts taken to mitigate its effects.
2. The Village hereby waives all otherwise applicable penalties and interest on any installment payment of general property taxes payable in 2020 on property within the Village that is due and payable after April 1, 2020, provided that the total amount due and payable in 2020 is paid on or before October 1, 2020. Interest and penalties shall accrue from October 1, 2020 for any property taxes payable in 2020 that are delinquent after October 1, 2020.

3. This Resolution is intended to implement the authority granted by §105(25) of 2019 Act 185 and Dane County Resolution 2020 RES-020 and shall be interpreted and applied consistent with those enactments.

ADOPTED at a regular meeting of the McFarland Village Board this 11th day of May, 2020.

Brad Czebotar, Village President

Attest: _____
Cassandra Suettinger, Clerk/Treasurer

RESOLUTION # 2020-12	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Brassington	Kryzenske
Clow	Rupert
Czebotar	Utter
Flaherty	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

DANE COUNTY
SETTLEMENT DISTRICT SUMMARY REPORT, 2019 TAX ROLL
VILLAGE OF MCFARLAND

REPORT #: SEDISTSMLST
RUN DATE: 02/07/2020
RUN TIME: 09:37 AM
PAGE: 1

	Levied	----- Paid By Municipality ----- January February	Lottery Credit	Other Paid By County Payment Amount Due
SCHOOL DISTRICTS				
3381 MCFARLAND SCHOOL DIST	11,310,336.00	6,449,681.71 1,974,970.01	251,222.98	0.00 2,634,461.30
ALL SCHOOL DISTRICTS TOTAL	11,310,336.00	6,449,681.71 1,974,970.01	251,222.98	0.00 2,634,461.30
TECHNICAL COLLEGE DISTRICTS				
0400 MADISON TECH COLLEGE	894,111.05	509,863.87 156,126.44	19,859.82	0.00 208,260.92
ALL TECHNICAL COLLEGES TOTAL	894,111.05	509,863.87 156,126.44	19,859.82	0.00 208,260.92
VILLAGE OF MCFARLAND	7,298,601.67	4,162,003.48 1,274,455.45	162,115.13	0.00 1,700,027.61
DANE COUNTY	2,932,274.51	1,672,119.85 512,023.17	65,131.11	0.00 683,000.38
STATE OF WISCONSIN	0.00	0.00 0.00	0.00	0.00 0.00
*** GRAND TOTALS ***	22,435,323.23	12,793,668.91 3,917,575.07	498,329.04	0.00 5,225,750.21

February Settlement to Dane County

Code	District	Sub-Total (1 Check)	Ag Conversion	50% Total (1 Check)	Separate Check Lottery Credit Penalty
154	Village of McFarland	512,023.17		-	1,660.82



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, May 11, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and presentation regarding financial impacts on Village operations during COVID-19 Pandemic.

PREVIOUS ACTION:

This item was requested by Trustee Clow at the April 27, 2020 Village Board meeting.

ISSUE SUMMARY:

Please find enclosed a memorandum reviewing our current financial situation related to the pandemic. This attempt to provide some perspective on revenues, expenses, personnel, and reimbursement issues. We have a long way to go on this but this at least provides perspective as to where we are at today.

FINANCIAL/BUDGET IMPACT:

Information on the financial impact is contained within the memorandum.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for discussion.

ATTACHMENTS:

1. COVID19 Financial Impact Analysis Memorandum 05082020 mgs

Memorandum

To: Village Board of Trustees
From: Matthew G. Schuenke, Village Administrator *mgs*

Cc: Department Heads

Date: May 8, 2020

Re: COVID-19 Financial Impact Analysis

Executive Summary

The Village Board declared a local emergency on March 17, 2020 as a result of the dangerous impacts presented by the pandemic. Federal, State, and County governments had also taken similar actions speaking to the serious implications this has. Since that time the Village has adjusted in a number of ways and endured a variety of challenges to continue to provide essential services. This no doubt has an impact on our organization financially and this memorandum is meant to provide a synopsis of that impact, both in terms of trends that may be present as well as direct expenses that may have been incurred. This is only a single vantage point at one moment in time and our response to navigate the financial impacts of this pandemic will require consistent analysis and action over a long period of time.

Revenues

In order to provide a historical perspective on revenue collections compared to the current environment, we prepared the monthly actual collections for January through April of the previous 5 years. This is then compared to the same four months of 2020 for the General Fund and Utilities Fund. These are our two largest funds that fuel the main operations of the Village with the General Fund mainly reliant on property taxes and Utility Fund on charges for services. Some observations are provided regarding each of the funds based on the data that is shown.

General Fund

Month	2015	2016	2017	2018	2019	2020
January	3,442,195	3,524,973	3,581,548	3,912,172	3,824,858	4,026,587
February	89,925	123,171	415,691	131,374	91,528	102,203
March	175,093	87,205	73,294	198,578	171,515	113,860
April	185,197	179,263	195,190	244,548	228,078	333,620
Total	3,892,410	3,914,612	4,265,723	4,486,672	4,315,979	4,576,270
Average	973,102	978,653	1,066,430	1,121,668	1,078,995	1,144,067

*** The Village sold property in February of 2017 to the School District in the amount of \$335,000.

Thus far revenue collections appear on pace with what we would usually expect at this point in the year. Property tax makes up 60% of the total revenue within the General Fund with about 75% collected as of January 31st. The second highest revenue collection we have from a single source is through the State with the funds they provide for various purposes making up 11% of the total. This presently is on pace as we would expect with 33% of the revenue collected to date; however, the Governor has ordered State agencies to cut 5% of their costs within their current operating budgets. Thus far, it has been stated these cuts will not affect the revenues we receive. For perspective if they did, a 5% cut in State revenue would equal approximately \$35,000. A few other revenue sources to call attention to that we will be tracking through the emergency response:

Revenue	% of Budget	Jan	Feb	Mar	Apr	2020 Avg	2019 Avg
Ambulance Fees	4.45%	26,193	17,948	31,572	34,669	27,595	21,980
Citations	1.59%	7,704	9,126	11,316	5,305	8,362	10,492
Interest	1.56%	13,804	8,634	1,381	3,446	6,816	14,138
Intergov Rev	5.69%	6,456	6,745	8,984	106,691	32,219	30,975
Permits	3.75%	9,438	15,897	12,627	39,045	19,251	16,327

Each of these items is tied to certain activities some of which is linked to economic conditions and others as a result of how we've adjusted service as a result of the emergency declaration. They make up 17.04% of our total revenue and when combined with Property Tax and general State revenue represent a total of 88% of our total revenue. The remaining 12% of our revenue not listed here are spread out across multiple line items at smaller amounts tied to different purposes.

The green highlight within the table represents that those line items currently are trending to hit their approved budget amount or exceed it while yellow notes those line items might hit their approved budget amount or are more likely to fall short of this amount. Red notes those line items that are likely to fall well short of what was approved for their budget in 2020. A few notes about each of those lines:

- Ambulance Fees – This revenue line item should attain its approved level or slightly exceed it. Collections for this item are usually several weeks behind and do the virus that delay is longer. Effects on this line item likely will not truly be seen until the Summer once more time has elapsed for paperwork from calls in March and April to go through property channels. Call volume did dip in March heading into April after being very high in February all of which was related to the virus. It has since started to increase again heading into May and likely will trend that way for the time being depending on whether a second “surge” is to happen or not. The Department is eligible for and has received some funds for lost revenue through the CARES Act and will continue to file through that program helping to make this item whole. We do not anticipate substantial losses within this line item.
- Citations – Since the beginning of the Emergency Declaration this has been trending downward mostly due to a reduction in call volume (i.e. – people are mostly at home now) and changes in how service is provided (i.e. – limiting in person contact). We would likely be seeing an upward trend heading from Winter to Spring to Summer, but with noted changes this decline is not unexpected. Projected losses at \$0-\$5,000 and will depend on how conditions evolve.
- Interest – No question this line item is significantly impacted as well as directly tied to the volatile economic condition. Started off the year strong but into immediate decline in March followed by a small rebound in April. The budget for this line item is \$100,000 and we have currently collected approximately \$27,000. If the current average holds for the year, then we might expect to fall about \$20,000 short but that could be as much as \$50,000 depending on how things progress.
- Intergovernmental Revenue – These are all revenues received from other municipalities (i.e. County, School, Villages, Towns) for services we provide in Fire and Rescue, Senior Outreach, and Police Department. Unless the agreements were altered this year (not presently being discussed to alter them), then we would expect to collect the amounts agreed to which would indicate this line item will achieve the amount approved within the budget.

- Permits – This line item represents our building permits and thus far has been very strong. Usually there is a progression here too with activity building from Winter into Summer. While the average suggests higher collections than the prior year at this point, this line item is likely to reach its budget level or fall short as we continue to monitor the affects of the virus on construction. Another indicator here is that there were no permits issued in April for new construction of single-family homes whereas in the previous year we received 6. Permitting for new construction began the year very strong and above prior years which is currently helping to offset a lower activity month in April but is likely to continue into May. Projected losses at \$0-\$20,000 and will depend on how conditions evolve.

While the Village is not immune to the financial impacts the virus outbreak has on our revenues, for the most part at this point in time they appear to be holding up generally well compared to places elsewhere.

Utilities Fund

Month	2015	2016	2017	2018	2019	2020
January	97,139	100,464	125,399	147,926	115,864	128,032
February	176,434	180,711	209,221	180,730	211,605	218,982
March	161,581	174,624	137,175	167,283	205,830	210,091
April	169,782	175,660	147,246	168,746	217,155	204,937
Total	604,936	631,459	619,041	664,685	750,454	762,042
Average	151,234	157,864	154,760	166,171	187,613	190,510

Revenue collected within the Utilities Fund comes from the charges residents pay for sewer and water services. It should be noted that the Village waived its late fee and interest penalty charges with the Emergency Declaration meaning that people essentially did not have to pay if they were not able to. We also waived fees to encourage more electronic payments both through bank to bank transactions and credit/debit cards. The response thus far suggests that most people continue to pay as they normally would with collections almost mirroring what we experienced in 2019, in fact is slightly higher thus far. It does also show a slight dip from March to April this year while in past years it shows a slight increase. We will have to remain watchful over the next several weeks and months to track the impact the virus has on this revenue stream over a longer period of time.

Expenses

In order to provide a historical perspective on expenditures compared to the current environment, we prepared the monthly actual collections for January through April of the previous 5 years. This is then compared to the same four months of 2020 for the General Fund and Utilities Fund. These are our two largest funds that fuel the main operations of the Village with the General Fund containing the expenses for nearly all of our Departments providing costs for core services and Utility Fund providing sewer and water service. Some observations are provided regarding each of the funds.

General Fund

Month	2015	2016	2017	2018	2019	2020
January	495,998	302,672	486,361	554,160	779,089	530,066
February	341,671	425,006	381,313	397,884	420,141	639,404
March	468,083	352,057	336,962	554,448	512,792	476,242
April	401,924	469,606	495,608	436,670	437,764	459,944
Total	1,707,676	1,549,341	1,700,244	1,943,162	2,149,786	2,105,656
Average	426,919	387,335	425,061	485,790	537,446	526,414

***For those that can recall, the first portion of 2016 for the Village had a lot of Staffing turnover which created several vacancies contributing to a lower than average expenses during that period.

Expenses appear to be trending at normal levels to support operations thus far including additional expenses incurred as a result of the virus. The average monthly cost this year is showing less than the previous year and in line with the progression of growth from the previous 5 years. Our costs as they reflect general observations are not showing large spikes in expense and continue to present themselves evenly. There are a number of direct costs associated with our response to the virus included within the above numbers that are broken out by Department below:

Legal	840.80		
Administration	3,745.01	Public Works	222.63
Elections	2,478.99	Senior Outreach	1,664.80
Facility Management	4,867.46	Parks	79.98
Police Department	4,363.62	Communications and Technology	18.99
Fire and Rescue Department	1,509.52	Library	429.24
Community Development	28.37	<u>Utilities</u>	<u>354.57</u>
		Total	20,603.98

These costs will grow as we did incur additional legal expense and contracted services (yard waste collection) that has not been expensed as of yet as well as our needs as they relate to the virus has not ended. We would anticipate applying to FEMA and other sources where possible in an attempt to reimburse these costs. Ideally, we should expect to receive reimbursement for about half of these costs as they are eligible.

Utilities Fund

Month	2015	2016	2017	2018	2019	2020
January	117,604	65,212	147,570	298,833	163,841	135,678
February	99,552	79,174	84,367	51,694	52,243	103,250
March	83,102	104,051	38,127	69,425	67,659	67,442
April	204,314	251,056	211,635	224,680	233,936	261,433
Total	504,572	499,493	481,699	644,632	517,679	567,803
Average	126,143	124,873	120,424	161,158	129,419	141,950

Expenses for the Utilities Fund continue to trend within normal levels. Costs did increase from March to April after a decrease from February but historically this is consistent with what we would expect. The average for the year thus far is higher than the previous year but less than the year prior to that. Revenues shown above exceed the expenses listed here helping to demonstrate our ability to meet our obligations within the utility and not deficit spend.

Personnel

There are two aspects to review monetarily when evaluating the impact of our emergency response. The first is the utilization by Employees of the new paid leave programs established by the Federal Government. They created the Emergency Paid Sick Leave ("EPSL") and Emergency Family and Medical Leave Expansion Act ("EFMLEA"). These were authorized on March 31st by the Village President and Administrator as part of our authority within the Emergency Declaration so that they could be effective as of April 1st as intended under the law. The Village Board took action to confirm this at their meeting on April 13th and in doing so did not designate emergency responders in the process which would have exempted certain classifications of employees from accessing these benefits. To date neither benefit has been widely used. The total cost to the Village associated with EPSL is \$1,835.74 and no one has thus far requested use of EFMLEA.

The second is the “staggering” that has been employed by most Departments to ensure continuity of services. Each Department created a plan by which they would continue to provide essential service, protect the safety of their employees, and make sure essential services could be performed if Staff become unable to respond as a result of being infected by the virus. The staggering used provides that half of the workforce within that Department is present and working while the other half is at home. After a week they shift helping to isolate them in the process to avoid cross contamination. The cost for this is tracked through payroll as a Village Emergency Paid Leave code when the employee is not present, when they are here they are paid through the normal pay codes. The total estimated cost as a result of this is thus far \$43,976; however, this cost is provided for within approved operating budgets that would otherwise have been expended if they were present and working in absence of the virus. Some staggering is achieved by allowing employees to work from home but is not applicable in all cases. This is authorized by the Emergency Declaration that was approved by the Village Board on March 17th.

Reimbursement

Thus far there are two opportunities to seek reimbursement for the Village. The first is through FEMA as we would normally do under any disaster declaration. Village Staff will be filing our Request for Public Assistance form with FEMA in May to initiate the process but there is no end date on the disaster as its been declared. We may not file for the reimbursement until later in the year as the process is a significant undertaking to complete and would be ideal to do once versus multiple times. Reimbursement through this program will focus on our management, control, and reduction of immediate threats to public health and safety. The main avenue here for reimbursement are personal protective equipment, additional cleaning expenses, and some administrative costs. This will not reimburse lost revenue nor will they reimburse costs for doing more of something that we would otherwise normally do. Staff is familiar with this process having completed it before (most recently for flooding in 2018/2019).

The CARES Act is another avenue for reimbursement and specifically for the wages the Village is paying through the above Emergency Paid Leave. This is not specific to local governments but to employers of our size to assist in payroll costs associated with the virus response. This continues to be evaluated and may be an opportunity to recoup costs associated with our payment to employees in order to make up for work lost.

The Village continues to monitor other avenues for reimbursement that are being discussed through agencies like the League of Wisconsin Municipalities. They continue to lobby within the State and through their national branch to the Federal Government for additional relief towards municipalities. Efforts remain underway to lobby the Federal Government to provide stimulus money to local governments for lost revenues as well as other damages caused by the virus. Nothing concrete as of yet, but it is an active discussion and municipalities across Wisconsin continue to work through the League to push for this additional relief.

Closing

There is a lot that remains to be seen as far as the financial implications of this virus. The information here would demonstrate we are well suited to weather the impacts in the short term and as always we will continue to monitor certain indicators that would affect us over the long term. Two additional final observations:

- Fund Balance – Based on the information presented here it appears the funds authorized for use within our current operating year of 2020 should be sufficient to address our needs without having to tap into other sources. If we did need to tap into our reserves, the Village currently has a very healthy fund balance to fall back onto for unforeseen expenses, losses in revenue, and maintaining cash flow. At the end of 2018 (the audit for 2019 is not complete), the unassigned fund balance within the General Fund was \$2,359,134 which represents 37% of our budgeted operating expenditures. It is relevant to know that it is there, but thus far does not appear needed. If we wanted to avoid using it in the future, certain additional cost cutting measures could be evaluated as applicable.
- Property Tax – The impact on our main source of revenue in 2020 does not appear to be material mainly because a vast majority of the collections were completed in January. The remainder will be provided this Fall by Dane County who will also make us whole if there are delinquencies. The virus impact on property tax probably does not show itself as part of the 2021 Budget either since the Property Tax Levy is applied to values established on January 1, 2020 that are payable in 2021. The larger global impacts the virus has had on the economy as they relate to property values would start to show up as of January 1, 2021 which would affect our operations in budget year 2022.

We will continue to make report on this from month to month as we work through the emergency and call out any material changes in the finances as a result of the virus.



April 28, 2020

Village of McFarland

Attn: Andrew Bremer
5915 Milwaukee Street
McFarland, WI 53558-0110

Re: 4703 Terminal Drive – Updated Planned Development District for Phase 1 Development

Dear Mr. Andrew Bremer,

Attached is Exhibit B of the Developers Agreement between Ezra Properties and the Village of McFarland. The Developer, Ryan Quam of Ezra Properties, and the Sellers and Life Estate Residents, Robert Anderson and Carolyn Simpson would like to amend the third paragraph of Exhibit B to indicate as follows:

“The Developer shall assure all vehicles and equipment stored in the on the Development Site are within the Outdoor Storage Area shown on Exhibit F and shall be removed from the Development Site or stored within a completely enclosed building by November 30, 2024.”

For your consideration, please note the following:

- 1) More than 60% of the previously existing vehicles have already been removed from the Development Site.
- 2) Robert Anderson would like time to work on the remaining vehicles in the garage that is being built so that he can continue his lifelong hobby and so that they can be sold at a price that is higher than the scrap metal price.
- 3) The Outdoor Storage Area is screened from the road by numerous existing trees and screened from the apartment building by the existing house and garage addition currently being constructed.

Attached is Exhibit F as well as pictures of the Outdoor Storage Area from Terminal Drive.

Please let me know if you have any questions or comments,

Sincerely,

A handwritten signature in blue ink, appearing to read "Ryan D. Quam".

Ryan D. Quam, P.E.

Cc: Andrew Bremer via andrew.bremer@mcfarland.wi.us
Matt Schuenke via Matt.Schuenke@mcfarland.wi.us
Robert Anderson and Carolyn Simpson via robertncarolyn@yahoo.com

EXHIBIT B DEVELOPMENT DESCRIPTION

Existing Site

The property is located at 4703 Terminal Drive and is comprised of two lots totaling approximately 11.1 acres. The site is currently occupied by a single-family residence, a garage and several outbuildings with significant outdoor storage of used vehicles and equipment. The property is bounded on the west by Terminal Drive and on the east by the USH 51 right-of-way.

Proposed Development

The Development required by this Agreement consists of general site grading to facilitate the construction required hereby and the additional 3 proposed phases of development on the Development Site. The Developer shall also construct the Phase I improvements, which shall consist of the following:

- A 27-unit residential apartment building constructed with premium grade construction materials substantially as described in the Developer's applications for development and financing approvals, including underground parking facilities;
- A 2,800 ft² storage building;
- A dog park;
- A dog washing station;
- A boardwalk creek crossing;
- Landscaping improvements;

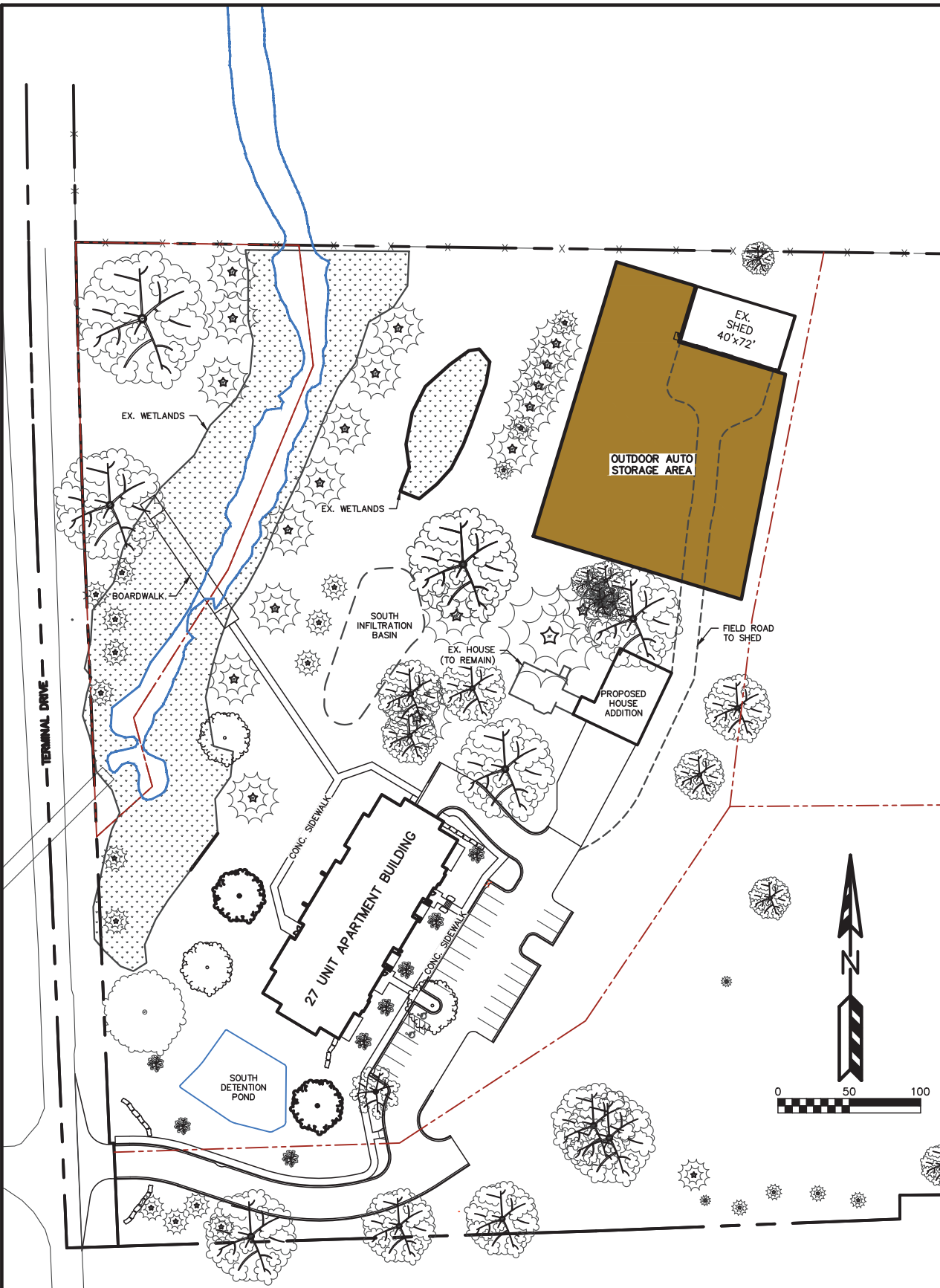
The Developer shall also assure that promptly upon completion of construction of the storage building, but in no event later than May 1, 2020, all vehicles and equipment stored on the Development Site shall be removed from the Development Site or stored within a completely enclosed building. This provision does not apply to properly licensed motor vehicles or construction equipment used by Developer's contractors, subcontractors, engineers, architects, tenants or employees in connection with the construction on, or operation of, the Development Site.

The Developer has guaranteed that the first phase of the Development described above will result in an additional \$4,200,000 in taxable fair market value on the Development Site.

Building Details

The apartment building will be constructed to accommodate 27 units within three vertical stories of construction. The units will range in bedroom size and square footage according to the floor plans previously submitted to the Village by Developer, but will all have access to the same common areas and amenities provided for within the Development.

The underground garage includes 28 underground parking stalls, unit storage areas, and refuse area. Phase I of the Development will also provide 26 above-ground parking stalls.



4703 TERMINAL DRIVE – PHASE 1

EXHIBIT F: OUTDOOR AUTO STORAGE AREA

DATED: APRIL 28, 2020

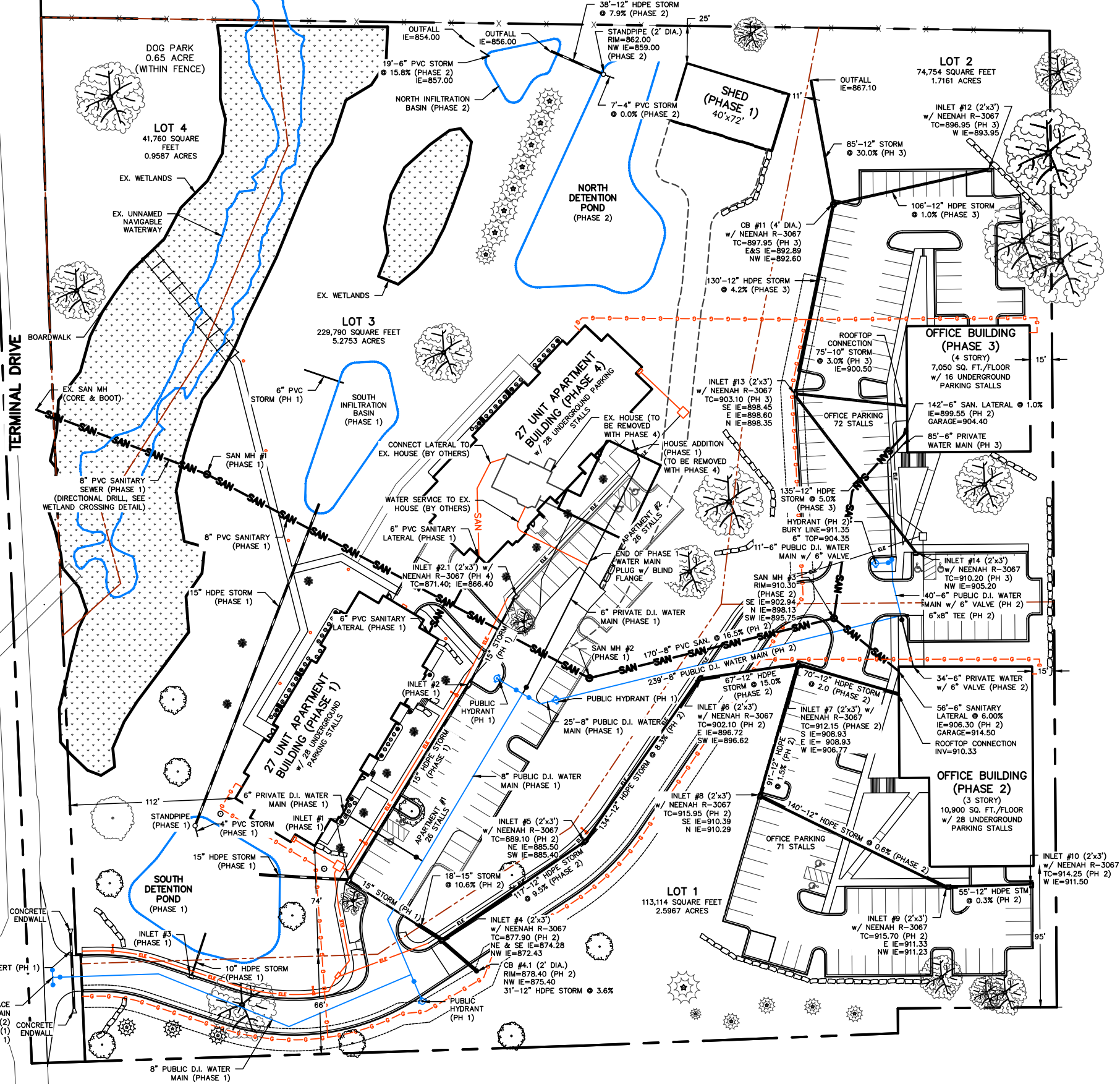
QUAM ENGINEERING, LLC
Residential and Commercial Site Design Consultants



www.quamengineering.com

4604 Siggelkow Road, Suite A – McFarland, Wisconsin 53558
Phone (608) 838-7750; Fax (608) 838-7752





BUILDING INFORMATION			
BUILDING	# OF STORIES	BUILDING FOOTPRINT (SF)	GROSS FLOOR AREA (SF)
PHASE 1 APARTMENTS	3 + UNDERGROUND PARKING	11310	45240
PHASE 2 OFFICE	2+UNDERGROUND PARKING	11200	33600
PHASE 3 OFFICE	2+UNDERGROUND PARKING	11200	33600
PHASE 4 APARTMENTS	3+ UNDERGROUND PARKING	11310	45240

LOT INFORMATION	
LOT #	AREA (ACRES)
1	2.5967
2	1.7161
3	5.2753
4	0.9587

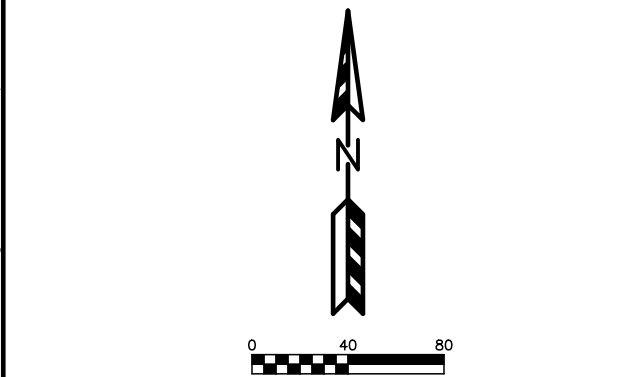
- TIME SCHEDULE:**
- PHASE 1**
JULY 15 - 30, 2019
AUGUST 1 - 3, 2019
AUGUST 4 - 15, 2019
AUGUST 16 - SEPTEMBER 15, 2019
SEPTEMBER 1, 2019 - MAY 14, 2020
APRIL 1 - MAY 14, 2020
MAY 1 - 14, 2020
- PHASE 2**
APRIL 15 - SEPTEMBER 15, 2020
- PHASE 3**
SEPTEMBER 1, 2023 - APRIL 30, 2024
- PHASE 4**
SEPTEMBER 1, 2024 - APRIL 30, 2025
- REMOVE EXISTING BUILDINGS, CLEAR UNDERBRUSH, REMOVE TREES AS DIRECTED BY THE ENGINEER, AND BURN MATERIALS IN VILLAGE APPROVED BURN AREAS.
GRADE SOUTH DETENTION POND AND RESTORE DISTURBED AREAS.
GRADE REMAINDER OF PHASE 1 CONSTRUCTION SITE AND RESTORE DISTURBED AREAS.
INSTALL SANITARY SEWER, WATER MAIN, AND STORM SEWER.
CONSTRUCT APARTMENT BUILDING.
CONSTRUCT PARKING LOT, DRIVE AISLES, AND SIDEWALKS AND RESTORE REMAINING DISTURBED AREAS.
INSTALL LANDSCAPING.
CONSTRUCT OFFICE BUILDING AND ASSOCIATED PARKING LOT AND SIDEWALKS AND RESTORE DISTURBED AREAS.
CONSTRUCT OFFICE BUILDING AND ASSOCIATED PARKING LOT AND RESTORE DISTURBED AREAS.
CONSTRUCT APARTMENT BUILDING AND ASSOCIATED PARKING LOT AND SIDEWALKS AND RESTORE DISTURBED AREAS.

TO OBTAIN LOCATION OF PARTICIPANTS' UNDERGROUND FACILITIES BEFORE YOU DIG IN WISCONSIN
CALL DIGGERS HOTLINE 1-800-242-8511 TOLL FREE
TDD(FOR THE HEARING IMPAIRED)(800)542-2289
WIS. STATUTE 182.0175 (1974) REQUIRES MIN. OF 3 WORK DAYS NOTICE BEFORE YOU EXCAVATE

0 40 80

MARCH 25-27, 2019: BURN AREAS "A" & "B"
JULY 22-25, 2019: BURN AREAS "B" & "C"

MARCH 25-27, 2019: BURN AREAS "A" & "B"
JULY 22-25, 2019: BURN AREAS "B" & "C"



Phone (608) 838-7750; Fax (608) 838-7752

