

**PUBLIC SAFETY
COMMITTEE**

Wednesday, May 13, 2020

6:30 PM

**McFarland Municipal Center
Conference Room A**

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/84450195716>

Or by Telephone:

+1 (312) 626-6799 or +1 (929) 205-6099 or +1 (301) 715-8592 or +1 (346) 248-7799 or +1 (669) 900-6833 or +1 (253) 215-8782

Webinar ID: 844 5019 5716

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the March 11, 2020 meeting.
4. BUSINESS.
 - a. Staff Reports
 - 1) Fire and Rescue Department
 - 2) Police Department
 - b. Discussion and recommendation to the Village Board on the expansion of the premise for the Class "B" Beer and "Class B" intoxicating Liquors License to add an additional 504 square feet to the outdoor patio for Angelo's McFarland, 4706 Farwell St.
 - c. Discussion and recommendation to the Village Board regarding possible refund of liquor license fees and/or changing of liquor license fees for the upcoming license period of July 1, 2020 through June 30, 2021.

- d. Discussion and recommendation on the renewal of the Class "A" Beer and "Class A" alcohol beverage license for Loeder Oil Inc D/B/A McFarland BP, 4701 Burma Road.

5. SCHEDULE NEXT MEETING DATE.

- a. Wednesday, June 10, 2020 at 6:30 pm.

6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Wednesday, March 11, 2020 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Jerry Adrian called the regular meeting of the Public Safety Committee to order at 6:30 PM in Conference Room A.

Members present: Tyler Mortenson, Jerry Adrian, Stephanie Brassington, Ken Machtan, Sandy Bakk

Members not present: Rick Hammond, Rich Staley, Sean Braziel

Staff Present: Fire Chief Chris Dennis, Police Lieutenant Brian Redman

2. PUBLIC APPEARANCES.

None.

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the February 11, 2020 meeting.

The Committee approved the minutes of the February 11, 2020 meeting by unanimous consent.

4. BUSINESS.

a. Staff Reports

1) Fire and Rescue Department

Chief Dennis review the report.

2) Police Department

Lieutenant Redman reviewed the report.

b. License Hearing -

1) Conduct hearing on the recommendation from Chief Sherven to deny the issuance of an operator's license for Aaron Nash for the period ending June 30, 2020.

A hearing on the recommendation to deny the issuance of an Alcohol Beverage Operator's License for Aaron Nash was conducted at 6:45 p.m. by the Public Safety Committee on March 11, 2020 in Conference Room A of the McFarland Municipal Center, 5915 Milwaukee Street, McFarland, Wisconsin. The hearing was conducted per McFarland Village Ordinance 11-67(d). Public Safety Committee members present were Trustees Jerry Adrian and Stephanie Brassington and citizen members Ken Machtan, Tyler Mortenson, and Sandy Bakk. Staff present were Police Lieutenant Brian Redman and Deputy Clerk O'Malley. Others present were applicant Aaron Nash and Rob Bloxham.

Deputy Clerk O'Malley swore in Lieutenant Redman, who provided the following exhibits:

Exhibit A. A copy of the initial "Application for an Alcohol Beverage Operator's License" completed by Aaron Nash.

Exhibit B. A copy of the February 19, 2020 letter to Aaron Nash from Village Clerk Cassandra Suettinger notifying of the denial hearing process.

Exhibit C. A copy of the February 14, 2020 memo to the Public Safety Committee from Chief Craig Sherven, apprising them of his recommendation of denial of the Alcohol Beverage Operator's License for Aaron Nash and the reasons for this recommendation.

Lieutenant Redman presented the following testimony:

He reviewed the two convictions on Mr. Nash's record and indicated that the Police were recommending denial under the Operator's License Policy.

Deputy Clerk O'Malley swore in Aaron Nash, who provided the following testimony:

He indicated that he understands the denial is based on criteria but that he has learned from mistakes and is working on improving his life. He also stated that he understood the responsibility and accountability that comes with holding a license. He presented Exhibits D a letter of recommendation for a past employer and Exhibit E, a letter of recommendation for a current employer.

The hearing proceeded with discussion by the Committee.

2) Discussion and recommendation on the operator's license for Aaron Nash for the period ending June 30, 2020.

Motion by Village Trustee Jerry Adrian, second by Tyler Mortenson, to recommend denial to the Village Board on the operator's license for Aaron Nash for the period ending June 30, 2020 based on the recommendation of Chief Sherven in his letter dated February 14, 2020. Motion carries 5 - 0 - 0 by acclamation.

Information was provided about the Village Board meeting and the next steps and options for the applicant. The hearing was closed at 7:00 p.m.

c. Discussion and recommendation on an Event Permit for Dan Chin Homes to hold the Community Easter Egg Hunt on April 11, 2020 in Arnold Larson Park.

Motion by Ken Machtan, second by Village Trustee Stephanie Brassington, to recommend approval to the Village Board on an Event Permit for Dan Chin Homes to hold the Community Easter Egg Hunt on April 11, 2020 in Arnold Larson Park. Motion carries 5 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

6. ADJOURNMENT.

Motion by Sandy Bakk, second by Village Trustee Stephanie Brassington, to adjourn at 7:07 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Tanya O'Malley
Deputy Clerk



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

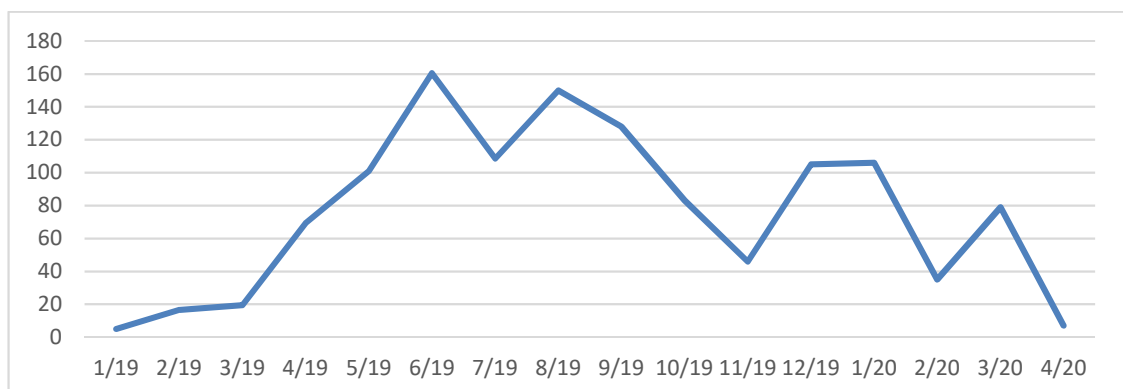
Emergency: 911

May 2020 Fire & Rescue Department Report For April 2020 Activity

- It is with a heavy heart that I report the passing of past Chief Richard W. Reiter. Chief Reiter was the Chief of the McFarland Fire Department for approximately two years before he retired from the Maple Bluff Fire Department in 1995. He remained in the department as an Assistant Fire Chief for many years until he went to Active Retired status. We are unable to confirm when that occurred but believe in the early 2000s. He continued to respond and assist with calls until 2015 when he suffered a stroke. His service still didn't end as continued to be a mentor and a teacher for our members. Almost all of our members have had Chief Reiter teach them at some point. Our newest members that started this in January are still learning from Chief Reiter. They are learning what a dedicated public servant is and the legacy he created by educating so many.
- **General**
 - The month of April continued a decrease in calls for emergency services. We have seen an increase in the severity of incidents. The medical calls are tracking between 2019 and 2018 call volume for the end of April. Fire incidents have dropped to the lowest in the last four years. We were on track to set a record in 2020 for both.
 - The following initiatives were implemented in response to COVID-19:
 - We have closed the Fire & Rescue area to non-essential people, including village and department staff. Only required staff may be present in our area of the building. The closing included the fitness area that was being used by several staff members.
 - We have suspended non-critical activities outside of the Fire & Rescue area. In general, the career staff report to work and remain in the Fire & Rescue area and leave only for calls for service.

- We have suspended the majority of in-person department training. We have selected a couple of individuals to continue their ambulance driver training to add depth to our driver ranks.
- We have implemented daily cleaning within the Fire & Rescue area for high contact and high traffic areas.
- Shift changes are performed with social distancing and require to be completed in ten minutes or less.
- The 2018 pick-up has been equipped as the fire support vehicle for medical calls. We have added isolation gowns, N-95 masks, surgical masks, garbage bags, and hand sanitizer to the truck.
- Increased the cleaning and disinfecting of the vehicles in the fleet and then leaving the vehicles open to allow air circulation.
- Department training and meetings are being conducted online.
- Social distancing is used among staff during the day.
- Surgical masks and safety glasses are utilized on every medical call.
- N95 masks, isolation gowns, and safety glasses are used on any patient contact that has been tested positive, suspected of COVID-19, or a higher risk procedure is performed (nebulizer, high flow oxygen, CPAP, CPR, etc.)
- Firefighters are released immediately upon determination that any additional staff isn't required. The firefighters are limited to the apparatus bay area. The sign-in process for firefighters is completed in the laundry area, where firefighters are required to wash hands after signing in for a call.
- Weekly equipment checks usually performed by the paid-on-call staff is being conducted by the career staff.
- We have worked with Dr. Kronenfeld to adopt modification to our protocols to evaluate, educate, and encourage possible COVID-19 patients to remain at home. Additionally, we have modified our respiratory distress protocol to allow the use of patient inhaler or epinephrine.
- Our PPE supplies are remaining sufficient.
- We are working on participating with N95 mask decontamination with the State EOC with the Battelle System.
- The staff is performing daily monitoring and logging of any symptoms.
- We are currently at full operational strength. We have seen an increase in firefighters responding due to the safer at home order.

- The Administrative Captain and Fire Inspector/Public Education Specialist are working a rotating schedule with one working remotely to prevent both working at the same time as they share an office.
 - We have provided numerous birthday parades to the members of McFarland. We are working with the Police Department to improve the process of requesting and to ensure we are to perform as many as we can.
 - We are evaluating the Administrative Captain and Fire Inspector/Public Education Specialist's working remote and office arrangement. It would be preferred to have individuals in separate offices because the work activities are conflicting and not able to maintain social distance easily.
- **Staffing**
 - Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Administrative Captain – 1
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 6
 - Fulltime Confidential Administrative Assistant - 1
 - Paid-On-Call – 60 (12 EMTs(1 on military leave), 26 Firefighters (2 Active Retired), 9 EMR/Firefighter (1 on medical), & 13 EMT/Firefighters(1 on medical leave and 1 on military leave)
 - Total Staffing Level – 68
 - Our newest firefighters in entry-level firefighter have been delayed. They have completed all lectures. They will be doing in-person classes starting May 19 and finishing May 30. The hope was to complete Firefighter I this spring, but that has been delayed to the fall.
 - We only experienced seven hours of overtime for primary ambulance coverage. The seven hours was due to one staff member being out on short notice.

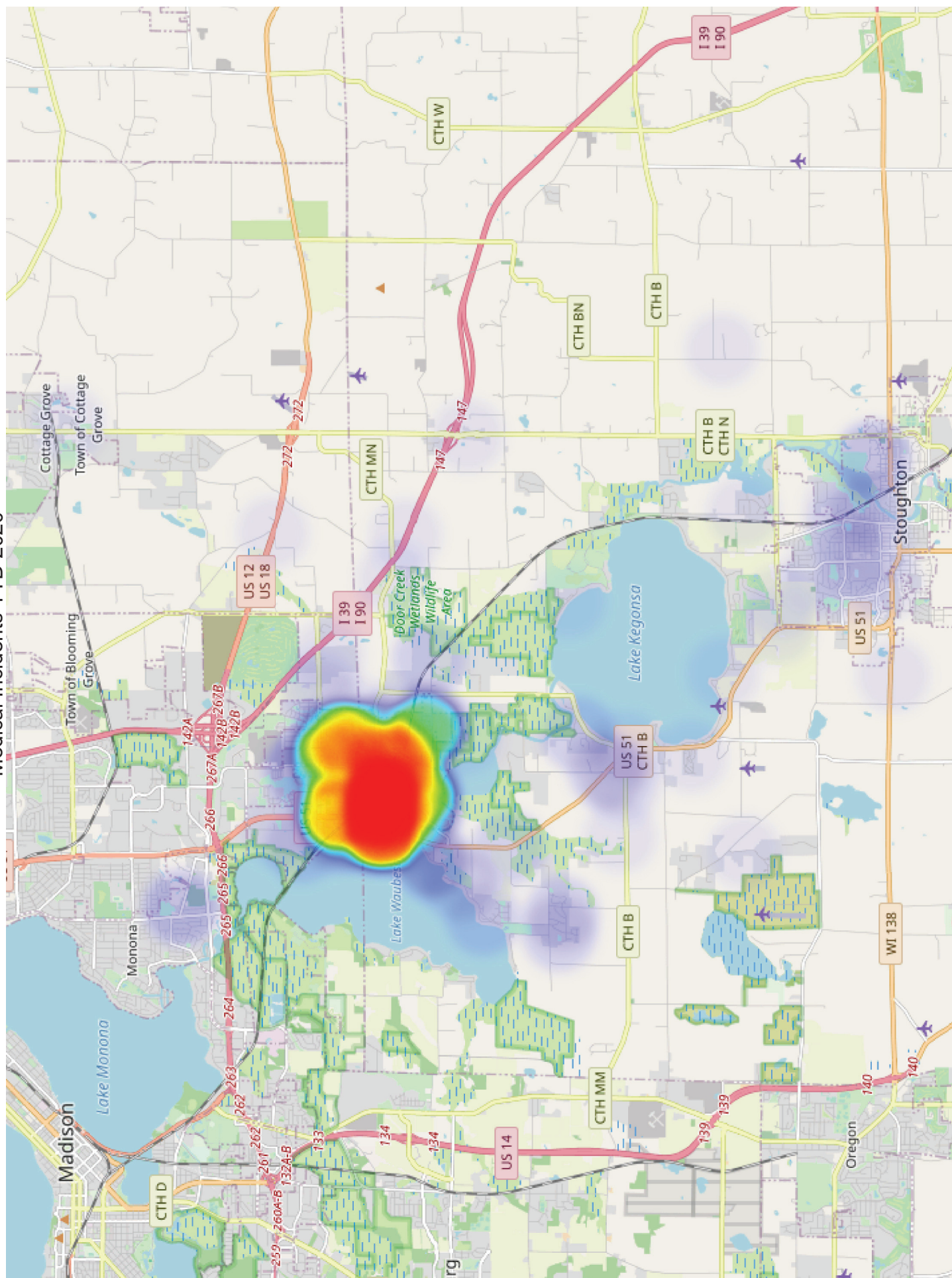


<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	1	60
Fire Code Violations Identified	0	40
Re-inspections Completed	0	8
Corrections Noted	0	14
Building Plan Reviews	0	1
Development Reviews	2	5
Acceptance Test/site visits	0	4
Fire Drills	0	0
AHA-CPR Classes	0	8
AHA Attendance Total	0	85
Public Education	1	5
Public Education Attendance	5	130
Home Prevention Installations	0	3

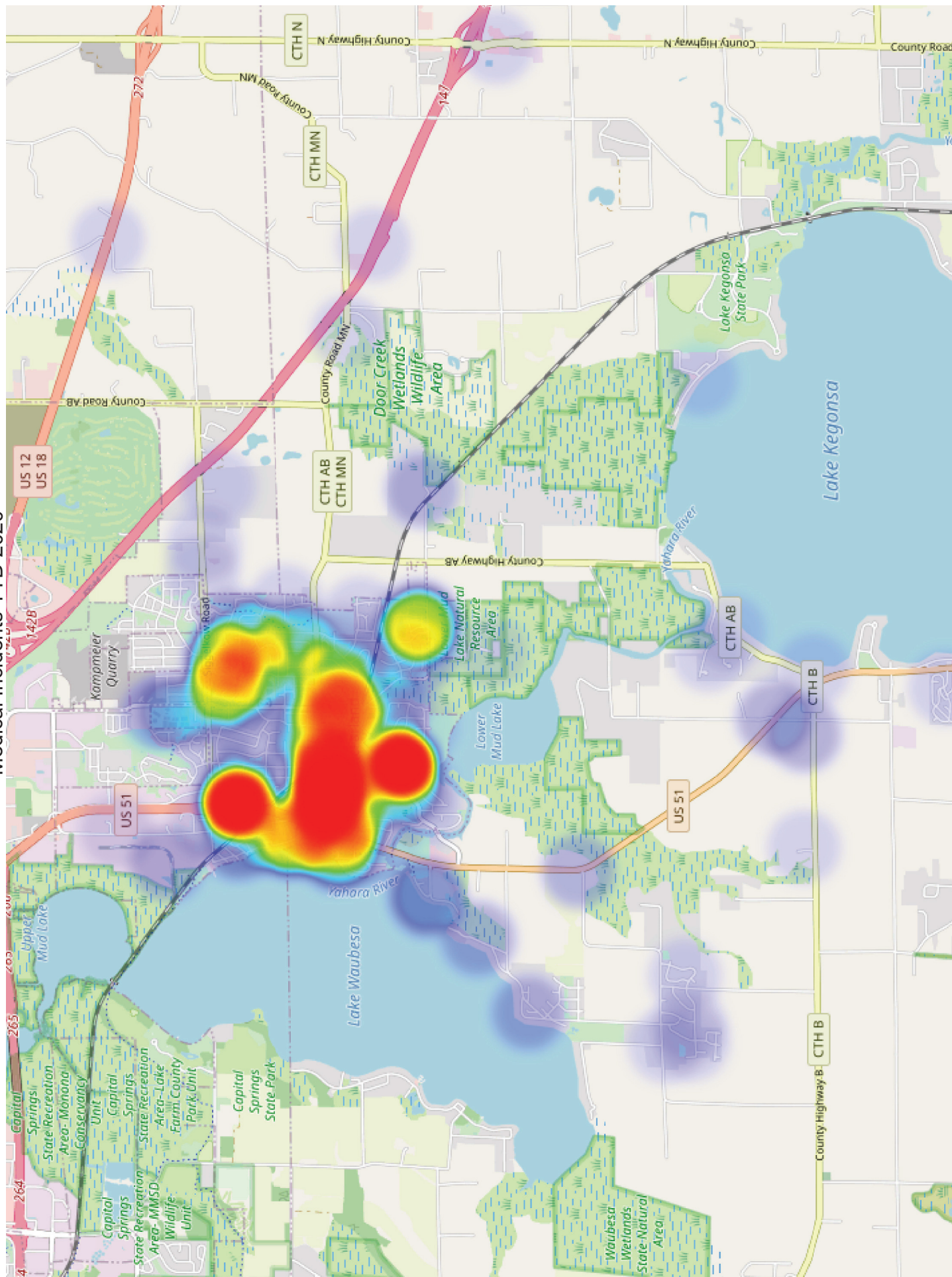
Many fire prevention activities are suspended due to COVID-19

- **Apparatus & Equipment**

- We have begun annual inspections and testing on many items. Our extrication equipment has been inspected, and the only issue noted was age and replacement is being recommended. We have included the replacement of some in the capital improvement plan. The self-contained breathing apparatuses (SCBA's) were tested, and minor repairs performed. Ladder testing was completed with the replacement of the heat indicators being the only issue for ground ladders. The inspection of the aerial ladder noted hydraulic fittings leaking, cracked downrigger pad connector, surface rust on hoist cables, and an adjuster cable set nut. The cracked downrigger pad connector is where it holds to the truck and does not cause any support concerns. The cable set nut was loose from the repairs last year (typical to become loose after repairs). Most of the items are typical for a twenty-three-year-old truck, and we will continue to see things such as these.
- The 2005 Engine has been sent back to the vendor that performed the steering box repairs last month as the steering is not performing as it should. The wheels require the driver to steer back to straight. During the annual DOT, it was noted the muffler needs replacing. The steering should be covered under the warranty of the last repair. We are hoping the expenses on maintaining the truck slow down as the truck as utilized 50% of the annual budget in the previous few months.



Medical Incidents YTD 2020



Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	04/01 - 04/30/2020		04/01 - 04/30/2019		04/01 - 04/30/2018	
Abdominal Pain/Problems	0	0.00%	1	1.30%	0	0.00%
Allergic Reaction/Stings	1	2.50%	0	0.00%	1	1.35%
Animal Bite	0	0.00%	0	0.00%	0	0.00%
Assault	3	7.50%	1	1.30%	0	0.00%
Back Pain (Non-Traumatic)	2	5.00%	1	1.30%	1	1.35%
Breathing Problem	5	12.50%	3	3.90%	5	6.76%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	0	0.00%	0	0.00%	1	1.35%
Cardiac Arrest/Death	0	0.00%	2	2.60%	2	2.70%
Chest Pain (Non-Traumatic)	3	7.50%	6	7.79%	3	4.05%
Choking	0	0.00%	2	2.60%	2	2.70%
Convulsions/Seizure	0	0.00%	0	0.00%	2	2.70%
Diabetic Problem	0	0.00%	2	2.60%	2	2.70%
Electrocution/Lightning	0	0.00%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%	0	0.00%
Falls	11	27.50%	16	20.78%	11	14.86%
Fire	4	10.00%	4	5.19%	10	13.51%
Headache	0	0.00%	0	0.00%	0	0.00%
Heart Problems/AICD	0	0.00%	2	2.60%	4	5.41%
Heat/Cold Exposure	0	0.00%	0	0.00%	0	0.00%
Hemorrhage/Laceration	2	5.00%	0	0.00%	4	5.41%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	0	0.00%	1	1.35%
Overdose/Poisoning/Ingestion	0	0.00%	2	2.60%	0	0.00%
Pregnancy/Childbirth/Miscarriage	0	0.00%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	0	0.00%	1	1.30%	1	1.35%
Sick Person	5	12.50%	13	16.88%	6	8.11%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%	0	0.00%
Standby	1	2.50%	0	0.00%	2	2.70%
Stroke/CVA	0	0.00%	2	2.60%	3	4.05%
Traffic/Transportation Incident	0	0.00%	3	3.90%	4	5.41%
Transfer/Interfacility/Palliative Care	0	0.00%	1	1.30%	0	0.00%
Traumatic Injury	1	2.50%	3	3.90%	0	0.00%
Unconscious/Fainting/Near-Fainting	2	5.00%	12	15.58%	9	12.16%
Unknown Problem/Person Down	0	0.00%	0	0.00%	0	0.00%
Total	40		77		74	

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/20 - 4/30/20		01/01/19 - 4/30/19		01/01/18 - 4/30/18	
Abdominal Pain/Problems	9	3.24%	6	2.26%	3	1.06%
Allergic Reaction/Stings	1	0.36%	0	0.00%	4	1.41%
Animal Bite	1	0.36%	0	0.00%	0	0.00%
Assault	5	1.80%	2	0.75%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	3	1.08%	2	0.75%	3	1.06%
Breathing Problem	32	11.51%	21	7.92%	17	5.99%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	3	1.08%	2	0.75%	3	1.06%
Cardiac Arrest/Death	3	1.08%	2	0.75%	3	1.06%
Chest Pain (Non-Traumatic)	12	4.32%	22	8.30%	6	2.11%
Choking	1	0.36%	5	1.89%	3	1.06%
Convulsions/Seizure	2	0.72%	3	1.13%	9	3.17%
Diabetic Problem	3	1.08%	7	2.64%	5	1.76%
Drowning/Diving/SCUBA Accident	0	0.00%	0	0.00%	0	0.00%
Electrocution/Lightning	1	0.36%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%	0	0.00%
Falls	53	19.06%	51	19.25%	53	18.66%
Fire	15	5.40%	12	4.53%	19	6.69%
Headache	1	0.36%	0	0.00%	0	0.00%
Heart Problems/AICD	5	1.80%	5	1.89%	10	3.52%
Heat/Cold Exposure	0	0.00%	1	0.38%	0	0.00%
Hemorrhage/Laceration	9	3.24%	7	2.64%	6	2.11%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	1	0.38%	2	0.70%
Overdose/Poisoning/Ingestion	7	2.52%	9	3.40%	4	1.41%
Pregnancy/Childbirth/Miscarriage	1	0.36%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	3	1.08%	3	1.13%	3	1.06%
Sick Person	43	15.47%	37	13.96%	40	14.08%
Stab/Gunshot Wound/Penetrating Trauma	1	0.36%	0	0.00%	0	0.00%
Standby	1	0.36%	0	0.00%	4	1.41%
Stroke/CVA	3	1.08%	6	2.26%	6	2.11%
Traffic/Transportation Incident	17	6.12%	21	7.92%	45	15.85%
Transfer/Interfacility/Palliative Care	0	0.00%	1	0.38%	0	0.00%
Traumatic Injury	5	1.80%	9	3.40%	0	0.00%
Unconscious/Fainting/Near-Fainting	37	13.31%	30	11.32%	34	11.97%
Unknown Problem/Person Down	0	0.00%	0	1.07%	2	0.35%
Well Person Check	1	0.36%	0	0.00%	0	0.00%
Total	278		265		284	

McFarland Fire & Rescue Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {04/01/2020} and {04/30/2020}

Incident Type	04/01/2020	04/01/2019	04/01/2018	04/01/2017
	to 04/30/2020	to 04/30/2019	to 04/30/2018	to 04/30/2017
111 Building fire	3	3	1	1
113 Cooking fire, confined to container	1	0	0	0
140 Natural vegetation fire, Other	0	0	1	0
142 Brush or brush-and-grass mixture fire	1	0	0	0
150 Outside rubbish fire, Other	0	0	1	0
160 Special outside fire, Other	0	0	1	0
171 Cultivated grain or crop fire	0	0	1	0
251 Excessive heat, scorch burns with no ignition	0	0	0	1
311 Medical assist, assist EMS crew	5	15	7	13
322 Motor vehicle accident with injuries	0	0	1	1
331 Lock-in (if lock out , use 511)	0	0	0	1
341 Search for person on land	0	1	0	0
350 Extrication, rescue, Other	0	0	0	1
351 Extrication of victim(s) from building/structure	0	1	0	0
352 Extrication of victim(s) from vehicle	0	1	0	0
353 Removal of victim(s) from stalled elevator	0	0	0	1
412 Gas leak (natural gas or LPG)	0	0	1	1
522 Water or steam leak	0	0	0	1
551 Assist police or other governmental agency	0	0	0	1
561 Unauthorized burning	3	0	1	0
571 Cover assignment, standby, moveup	0	1	0	0
600 Good intent call, Other	0	0	0	1
611 Dispatched & cancelled en route	2	10	4	3
631 Authorized controlled burning	0	1	2	1
651 Smoke scare, odor of smoke	0	1	0	0
652 Steam, vapor, fog or dust thought to be smoke	1	0	0	0
700 False alarm or false call, Other	0	0	1	0
710 Malicious, mischievous false call, Other	0	0	1	0
711 Municipal alarm system, malicious false alarm	0	1	0	0
714 Central station, malicious false alarm	0	0	2	0
735 Alarm system sounded due to malfunction	1	0	0	0
736 CO detector activation due to malfunction	0	2	1	1
740 Unintentional transmission of alarm, Other	0	0	1	2
745 Alarm system activation, no fire - unintentional	0	0	1	3
Totals	17	37	28	33

McFarland Fire & Rescue Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2020} and {04/30/2020}

Incident Type	01/01/2020 to 04/30/2020	01/01/2019 to 04/30/2019	01/01/2018 to 04/30/2018	01/01/2017 to 04/30/2017
111 Building fire	7	9	8	5
113 Cooking fire, confined to container	1	1	1	2
115 Incinerator overload or malfunction, fire confined	0	1	0	0
118 Trash or rubbish fire, contained	1	0	0	1
131 Passenger vehicle fire	2	0	1	0
140 Natural vegetation fire, Other	0	0	1	0
142 Brush or brush-and-grass mixture fire	1	0	0	1
150 Outside rubbish fire, Other	0	0	1	0
151 Outside rubbish, trash or waste fire	0	1	0	0
154 Dumpster or other outside trash receptacle fire	0	1	0	0
160 Special outside fire, Other	0	0	1	0
171 Cultivated grain or crop fire	0	0	1	0
223 Air or gas rupture of pressure or process vessel	0	1	0	0
251 Excessive heat, scorch burns with no ignition	0	0	0	1
311 Medical assist, assist EMS crew	44	43	32	43
322 Motor vehicle accident with injuries	6	9	9	5
324 Motor Vehicle Accident with no injuries	1	0	5	2
331 Lock-in (if lock out , use 511)	0	0	0	1
341 Search for person on land	0	1	0	0
350 Extrication, rescue, Other	0	0	0	1
351 Extrication of victim(s) from building/structure	0	1	0	0
352 Extrication of victim(s) from vehicle	0	1	0	1
353 Removal of victim(s) from stalled elevator	0	0	1	1
361 Swimming/recreational water areas rescue	0	1	0	0
363 Swift water rescue	0	1	0	0
365 Watercraft rescue	0	1	0	0
381 Rescue or EMS standby	0	0	0	1
411 Gasoline or other flammable liquid spill	2	1	1	1
412 Gas leak (natural gas or LPG)	0	2	2	2
413 Oil or other combustible liquid spill	0	1	0	0
421 Chemical hazard (no spill or leak)	1	0	0	0
424 Carbon monoxide incident	0	1	1	2
442 Overheated motor	1	0	0	0
445 Arcing, shorted electrical equipment	0	0	0	1
451 Biological hazard, confirmed or suspected	0	0	0	1
463 Vehicle accident, general cleanup	0	2	0	0
510 Person in distress, Other	0	0	0	1
521 Water evacuation	0	1	0	0
522 Water or steam leak	1	2	1	2
531 Smoke or odor removal	1	0	1	0
542 Animal rescue	0	0	0	1
551 Assist police or other governmental agency	0	0	0	1

McFarland Fire & Rescue Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2020} and {04/30/2020}

Incident Type	01/01/2020	01/01/2019	01/01/2018	01/01/2017
	to 04/30/2020	to 04/30/2019	to 04/30/2018	to 04/30/2017
553 Public service	2	1	0	0
555 Defective elevator, no occupants	1	0	0	0
561 Unauthorized burning	5	0	2	0
571 Cover assignment, standby, moveup	0	5	1	0
600 Good intent call, Other	0	0	0	1
611 Dispatched & cancelled en route	16	17	17	20
622 No Incident found on arrival at dispatch address	3	3	0	1
631 Authorized controlled burning	0	2	4	1
650 Steam, Other gas mistaken for smoke, Other	0	0	0	1
651 Smoke scare, odor of smoke	0	3	3	1
652 Steam, vapor, fog or dust thought to be smoke	1	0	0	1
661 EMS call, party transported by non-fire agency	0	0	0	1
671 HazMat release investigation w/no HazMat	0	2	1	1
700 False alarm or false call, Other	0	0	2	0
710 Malicious, mischievous false call, Other	0	0	1	0
711 Municipal alarm system, malicious false alarm	0	1	0	0
714 Central station, malicious false alarm	0	1	2	0
731 Sprinkler activation due to malfunction	0	2	1	0
733 Smoke detector activation due to malfunction	1	2	0	0
735 Alarm system sounded due to malfunction	3	2	1	1
736 CO detector activation due to malfunction	1	4	1	1
740 Unintentional transmission of alarm, Other	0	0	3	2
741 Sprinkler activation, no fire - unintentional	1	1	0	0
743 Smoke detector activation, no fire - unintentional	2	1	1	2
744 Detector activation, no fire - unintentional	0	0	1	0
745 Alarm system activation, no fire - unintentional	3	1	1	4
746 Carbon monoxide detector activation, no CO	1	3	3	3
Totals	<u>109</u>	<u>133</u>	<u>112</u>	<u>118</u>

MCFARLAND POLICE DEPARTMENT



April 2020 Monthly Report

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APRIL 2020 MONTHLY REPORT

Introductory Information

This month's report will be somewhat streamlined as compared to the typical monthly report. Department operations, as is the case with most Village departments, have been greatly altered in response to the COVID-19 pandemic. Across the board, operations have been adjusted to provide for the greatest degree of isolation and the least amount of personal contact.

All extra, special event and special assignment related activities have been either suspended, reduced or greatly modified to prevent personal contact to every degree possible. All training has been suspended and/or cancelled. Outreach programming (Bike Rodeo, summer programming) has been in most cases cancelled. We are attempting to conduct some programs online, such as Coffee with a Cop and other programs that are still in the creation stage. Vital outreach contact with our at-risk populations is limited to phone, video, or other means than personal contact.

Our administrative offices remain staffed, however closed indefinitely. For the most part, absent select governmental meetings, the Municipal Center is completely closed to the public.

Staffing Report

- As of early April, the department has split into two separate platoons that work off-setting schedules. One platoon is led by Chief Sherven, the other by Lt. Redman. There are several reasons for doing this, including isolating staff contact as much as possible, providing a "natural quarantine" period between shift rotations in order to detect COVID related or other illnesses prior to employees reporting to work, and keeping at least half of the department well while the other works.

This staffing split is not intended only for COVID itself, but also for other illnesses. Given the quarantine and return to work recommendations of the CDC, even a run of the common cold, flu, allergies, etc. could dramatically reduce the number of staff available to work in very short order. Thus, these measures are intended to allow us to make every effort to maintain continuity of service to the community.

Equipment Report

- Our three squad cars have been delivered and are awaiting install at General Communications.

Training Report

- No training has been conducted. All training has been cancelled until further notice.

Other Information

- The majority of department administration's time has been spent with, in addition to the normal day to day duties, the following:
 - Planning and implementing strategies to keep staff well and able to continue to work
 - Adjusting policies and practices to promote isolations, and to adjust to social distancing requirements and practices, and Governor's orders
 - Finding and procuring necessary equipment including PPE, disinfections materials, and other equipment necessary for staff to work remotely
 - Educating and working with the public in adjusting to the ever-changing orders coming from the Governor's Office
 - Planning ways to continue to engage with our community throughout the COVID era, and to remain a vibrant and positive influence and resource in the community
 - Attending numerous weekly webinars with the CDC, Public Health, Dane County Emergency Management, Dane County Chiefs of Police Association, Wisconsin Chiefs of Police Association, etc.
 - Updating staff on ever-changing information, and keeping them as informed as possible
 - Focusing on employee wellness, mental health and employee morale specific to the COVID period we are in. Some of the activities include making sure to have face to face contact with all shifts on each of our platoons, video conferencing check-ins with the staff on the platoon opposite me, regular video command staff meetings
 - Keeping track of and completing reports regarding COVID-related purchases, sick leave usage, etc.



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, May 13, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Craig Sherven, Police Chief, Chris Dennis, Fire/Rescue Chief, Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and recommendation to the Village Board on the expansion of the premise for the Class "B" Beer and "Class B" intoxicating Liquors License to add an additional 504 square feet to the outdoor patio for Angelo's McFarland, 4706 Farwell St.

PREVIOUS ACTION:

ISSUE SUMMARY:

See attached memo and recommendations.

FINANCIAL/BUDGET IMPACT:

No financial impact.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Chapter 11 of the Village code of ordinances, specifically section 11-64(n) regarding outdoor consumption areas.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff is recommending approval of the expansion of premise for Angelo's LLC, 4706 Farwell St, to increase the size of its outdoor seating area by 504 square feet with the Page 24 of 38 condition that a second emergency exit be incorporated into the new fence pursuant to the specifications outlined from the Fire Inspector in his letter dated May 6, 2020.

ATTACHMENTS:

1. Review and Recommendation - Angelo's
2. Chief Sherven Review - Angelo
3. Fire Inspector Review - Angelo's
4. Expansion of Premise Application
5. Proposed 4' fence for Angelo's McFarland



MEMORANDUM

To: Public Safety Committee and Village Board
From: Cassandra Suettinger, Village Clerk/Treasurer
Date: May 8, 2020
RE: Expansion of Premise of Angelo's, 4706 Farwell St.

Background: The current licensed premise for Angelo's is the bar and restaurant and a 270 square foot outdoor patio.

Proposal: Angelo's is proposing to expand the size of their outdoor area from the current 270 square foot patio to add an additional 504 square feet. The major impetus for the change is being able to accommodate social distancing requirements when they are able to allow dining in the restaurant again.

Review: Village Ordinance 11-64n outlines the conditions and requirements for outdoor consumption areas within the Village. Below is a review of the proposal and its compliance with the required conditions.

Any application for a new license, the renewal of an existing license or a change in the description of licensed premises which seeks to include an outdoor area within the licensed premises' description shall require notice to each person owning property within 500 feet of the proposed licensed premises. The applicant shall prepay the cost of sending such notice before the notices are sent. The notice shall include a copy of the application and the date, time and location of any public hearings or other public meetings at which the application is scheduled to be considered.

On April 24, 2020, a notice was sent to all property owners within 500 feet of the propose licensed premise notifying them of the dates and times of the Public Safety and Village Board meetings along with a copy of the proposed site plan.

The application shall be accompanied by detailed plans or drawings demonstrating the size, location, surface and building materials, and use of the outdoor area, including fencing and signage, and any other information necessary to determine compliance with this Subsection. The outdoor consumption application, along with associated plans and drawings, shall be reviewed for a recommendation by the Public Safety Committee and a final decision made by the Village Board.

Attached are the detailed plans outlining all the required items for the review and recommendation of the Public Safety Committee.

In addition to any specific conditions imposed under Subsections (2) and (3), the following shall be minimum conditions of all licenses with respect to outdoor areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare:

a. Outdoor areas are prohibited within 50 feet of the lot line of a parcel zoned, or lawfully used for residential purposes. This prohibition shall not apply to prohibit an outdoor area where an accessory apartment exists on the same parcel as the licensed premises.

Compliant.

b. The hours during which alcohol consumption may be permitted within the outdoor area is restricted to 11:00 a.m. to 10:00 p.m. Sunday through Thursday; and 11:00 a.m. to 11:00 p.m. on Friday and Saturday.

Compliant.

c. The perimeter of any outdoor portion of a licensed premises shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic, or metal and erected and maintained in accordance with all applicable Village ordinances. If the outdoor portion of a licensed premises is an outdoor sports area, the enclosure may instead be made by temporary netting not less than ten feet high during the applicable sports season. Such netting shall not be installed sooner than 14 days prior to, and shall be removed no later than 14 days after, the season or the period established under Section 11-69(f)(6)c., whichever is shorter. The outdoor area shall comply with all applicable building code requirements including the provision of readily distinguishable means of egress for fire and emergency purposes.

Complaint with condition provided from Fire Inspector. See attached memo.

d. Amplified music, speakers, microphones, televisions or other audio or video devices shall be subject to Chapter 20, Article III of the Village Code of Ordinances regarding Noise and Section 11-69(f) if applicable.

Compliant. Applicant is aware of requirement.

e. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.

Compliant. See additional comments on this provision contained within Chief Sherven's review.

f. The size of the outdoor area may not be larger than 50 percent of the gross floor area of the licensed premises within a permanent building. Interior building capacity shall not be increased as a result of the addition of the outdoor area. The playing area of any outdoor sports area

permitted under Section 11-69 shall not be included for purposes of determining compliance with this subparagraph so long as the playing area is not permitted to be occupied by persons not participating in the sporting activity for which the playing area is designed.

Compliant. The one story indoor licensed premise is listed in the assessment records as 2,108 square feet. The proposed addition to the outdoor seating area would take the size of the patio to 774 square feet. This is well within the 50% threshold provided in the ordinance.

g. A conspicuous notice shall be posted at each fire exit stating: "No Beer, Liquor or Wine May Be Carried in an Open Container Beyond this Point."

Compliant. Applicant is aware of requirement and current outdoor patio order includes the posted sign.

h. No bar/counter service shall be permitted in outdoor areas, however, wait staff may serve in the outdoor area.

Compliant. Applicant is aware of requirement.

i Except for outdoor sports activities permitted under Section 11-69, the outdoor area shall not be used for any activities other than service and consumption of food and/or drink. Smoking may be permitted in accordance with applicable State and local regulations.

Compliant. Applicant is aware of requirement.

j. The outdoor area shall be accessible to the disabled, and the license holder shall at all times comply with all applicable federal, state and village laws, ordinances and regulation concerning accessibility.

Compliant. Both the Fire Inspector and Building Inspector reviewed the proposed plan and provided approval with the condition noted regarding the second exit.

k. Containers for refuse disposal and regular cleanup shall be placed inside of the outdoor area.

Compliant, applicant is aware of requirement.

l. If the outdoor area is used for outdoor sports activities as permitted under Section 11-69 and persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older.

Not applicable. No sports activities proposed.

Recommendation: Staff is recommending approval of the expansion of premise for Angelo's LLC, 4706 Farwell St, to increase the size of its outdoor seating area by 504 square feet with the

condition that a second emergency exit be incorporated into the new fence pursuant to the specifications outlined from the Fire Inspector in his letter dated May 6, 2020.

Additionally, staff would remind the Committee and Board that 11-64(3) provides:

The Village Board may impose conditions specific to any outdoor areas of the licensed premises as deemed necessary to prevent undue adverse impacts on neighboring property, the character of the surrounding neighborhood, traffic conditions, parking or any other matter to protect the public health, safety, welfare or convenience, including, but not limited to:

- a. Restricting the hours during which alcohol consumption may be permitted within the outdoor area;
- b. Requiring additional parking beyond the minimum required by the Zoning Code;
- c. Regulation of lighting and screening;
- d. Any conditions recommended by the Public Safety Committee;
- e. Any conditions imposed by the Plan Commission as part of its required site plan review under Section 62-310 of this Code.

Cassandra Suettinger

From: Craig Sherven
Sent: Sunday, May 3, 2020 3:03 PM
To: Cassandra Suettinger
Subject: Comments Regarding Angelo's Outdoor Expansion

Having reviewed the proposed outdoor expansion, I am generally fine with it, with the below comments and a few cautions relating to the proposed use of outdoor amplification. I'm aware that they are probably already using that, but along with a larger outdoor area could come the temptation to play music louder rather than add additional speakers, or perhaps even begin to utilize it for other types of purposes that may require the use of loudspeakers, etc.

- Regarding section 11-64 (N) of Village Ordinances:
 - **(4)(C) – The fencing proposed appears to be of sufficient height and composition so as to prevent the passage of alcoholic beverages to individuals on the outside. If applicant should vary in any way from that proposed structure, I would want to review it before it is approved.**
 - **(4)(D) – Applicant should be aware that Village ordinance restricts and/or prohibits sound or noise as follows:**
 - *“tending to unreasonably disturb the peace and quiet of persons in the vicinity thereof unless the making and continuing of the same cannot be prevented and is necessary for the protection or preservation of property or of the health, safety, life, or limb of some person”*
 - *“The using, operating or permitting to be played, used or operated of any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound, which is cast upon the public streets for the purpose of commercial advertising or attracting attention of the public to any building or structure. Announcements over loudspeakers can only be made by the announcer in person and without the aid of any mechanical device.”*
 - It's important to understand that tolerance levels of other individuals vary greatly. What is reasonable to one may be completely unreasonable to another, thus it would be prudent to utilize any outdoor amplification cautiously and with prudence.
 - **(4)(E) – As an additional caution relating to restrictions on noise and general character of the business, this section provides “The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience”.**



Craig J. Sherven

Chief of Police

McFarland Police Department
5915 Milwaukee Street
McFarland WI 53558
608-838-2352



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110

(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

May 6, 2020

To: Public Safety Committee

From: Mitchell Sutter, Fire Inspector/Public Education Specialist

RE: Site Plan Review for Angelo's McFarland

I have reviewed the proposed change in the outdoor fenced area requested by Angelo's McFarland. The combined occupancy load of the current fenced-in area and the proposed addition, based on the square footage provided, would have a 51 person seating arrangement assuming adjustable seating.

It is the recommendation of the McFarland Fire & Rescue Department that the application be approved based on a second emergency exit be incorporated into the new fence, per the 2015 IBC:1006.2.1 **Egress based on occupant load and common path of egress travel distance.**

If you have any questions regarding the above, please contact me via phone at 608-838-3278 or via email at mitchell.sutter@mcfarland.wi.us

Sincerely,

Mitchell Sutter

Fire Inspector/Public Education Specialist

Cc: Chris Dennis, Fire & EMS Chief (McFarland Fire & Rescue Department)



Application for an Outdoor Consumption Area
Pursuant to Village Ordinance Chapter 11

*Any physical change to a licensed premise requires Village board approval.

No Fee

1. Applicant Information

Name of Individual, Partnership, LLC, or Corporation that holds the current Alcohol Beverage License: ARUBA0204 LLC	
DBA: Angelo's McFarland	
Address of establishment: 4706 Farwell st	City, State and Zip Code: McFarland, WI. 53558
Contact Name:: Rick Hubanks	Contact Telephone Number: 608 577-0453

2. Premise information

Gross floor area of the indoor licensed premise within a permanent building:
1938 sq. Ft. - see Attached

Proposed Square Footage of Outdoor Area: *
860 sq Ft see Attached

**Outdoor area may not be larger than 50% of the gross floor area of the licensed premise within a permanent building without a variance granted by the Village Board. To request a variance, please see section 8 of the application.*

3. Outdoor Consumption Section

Is the proposed outdoor consumption area within 50 feet of the lot line of a parcel zoned, or used for residential purposes?*

☒ - No ☐ - Yes, see section 8 of application to request a variance

**This prohibition shall not apply to an outdoor area where an accessory apartment exists on the same parcel as the licensed premise.*

Will the outdoor area have amplified sound including but not limited to live music, loud speakers, call systems, etc.?

☐ - No ☒ - Yes.

Hours of operation for an outdoor consumption area shall be limited to Sunday through Thursday 11:00 a.m. to 10:00 p.m., and Friday and Saturday 11:00 a.m. to 11:00 p.m. Will the proposed outdoor consumption area meet this standard?

☒ - Yes ☐ - No, ☐ - Yes, see section 8 of application to request a variance

Is the proposed outdoor area directly connected to the indoor licensed premise?

☒ - Yes ☐ - No

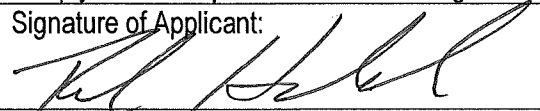
If no, please attach a security plan that explains how alcohol will be served, and how alcohol consumption will be monitored. Provide specific details on how you intend to prevent consumption outside of the licensed premise and how you will prevent underage alcohol consumption.

4. Outdoor Sporting Activity Section

Will the proposed expansion involve an outdoor sporting activity area?

☐ - Yes ☒ - No

If yes, you will need an outdoor sporting activity application in addition to this application.

5. Attachments/Requirements	
The following must be submitted with your application: ☒ - Site Plan or drawings demonstrating the size, location, surface, and building materials, fencing (not less than 4 ft in height), signage including proposed use of the outdoor area.	
6. Certification	
I certify that the information contained in this application is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Village Code of Ordinances and State Law.	
Signature of Applicant: 	Date: 4-23-20

7. Standards for Outdoor Consumption Area
a. The perimeter of any outdoor portion of a licensed premises shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic or metal and erected and maintained in accordance with all applicable Village Ordinance. If the outdoor portion of a licensed premises is an outdoor sports area, the enclosure may instead be made by temporary netting not less than ten feet high during the applicable sports season. Such netting shall not be installed sooner than 14 days prior to, and shall be removed no later than 14 days after, the season or the period established under Section 11-69(f)(6)c., whichever is shorter. The outdoor area shall comply with all applicable building code requirements including the provision of readily distinguishable means of egress for fire and emergency purposes. b. Hours of outdoor consumption are restricted to 11:00 a.m. to 10 p.m. Sunday through Thursday, and 11:00 a.m. to 11:00 p.m. on Friday and Saturday. c. Amplified music, speakers, microphones, televisions and other audio video devices shall be subject to Chapter 20, Article III of the Village Code of Ordinances regarding Noise and section 11-69(f) if applicable. Commercial zoned shall be limited to 70 db at all times. Noise is measured at the property line. Outdoor amplification of noise is not allowed after 10 p.m. d. A conspicuous notice shall be posted at each fire exit stating: "No Beer, Liquor or Wine May Be Carried in an Open Container Beyond this Point." e. No bar/counter service shall be permitted in outdoor areas, however, wait staff may serve in the outdoor area. f. Except for outdoor sports activities permitted under Section 11-69, the outdoor area shall not be used for any activities other than service and consumption of food and/or drink. Smoking may be permitted in accordance with applicable State and local regulations. g. The outdoor area shall be accessible to the disabled, and the license holder shall at all times comply with all applicable federal, state and village laws, ordinances and regulation concerning accessibility. h. Containers for refuse disposal and regular cleanup shall be placed inside of the outdoor area. i. If the outdoor area is used for outdoor sports activities as permitted under Section 11-69 and persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older. j. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.

Angelo's McFarland
4706 Farwell St
McFarland, WI 53558

061003254201

061003254701

CSM 08529
Lot 2
0.907 ac

4712

306.60'

205.71'

CSM 01801
Lot 1
1.12 ac

4700

40.14'

65.30'

12.39'

105.44'

31.26'

103.71'

139.64'

CSM 02949
Lot 1
0.359 ac

061003254014

Existing Building
1995 52 Fr.

4706

124.79'

137.18'

CSM 08529
Lot 1
0.445 ac

061003254452

4710

MC FARLAND, VILLAGE OF ASSESSOR

Existing
Patio
15'x18'

270 sq ft

125.66'

Proposed
Patio Addition
28'x18'
504 sq ft

154.36'

FARWELL STREET

222.93'

110.00'

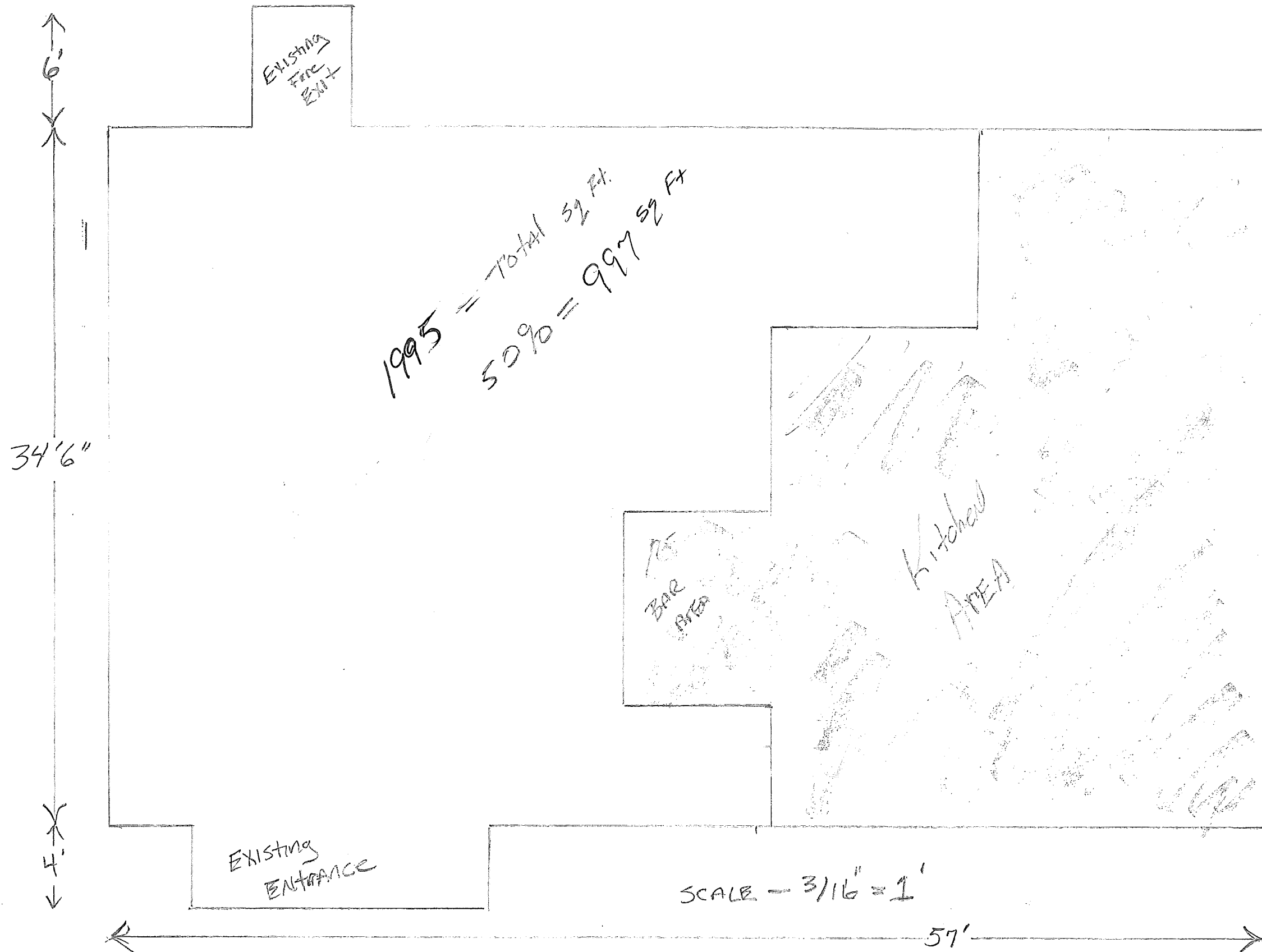
061003253271

CSM 13439

CSM 04120

ANGELLO'S MCFARLAND

4706 FARWELL ST







PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, May 13, 2020

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and recommendation to the Village Board regarding possible refund of liquor license fees and/or changing of liquor license fees for the upcoming license period of July 1, 2020 through June 30, 2021.

PREVIOUS ACTION:

ISSUE SUMMARY:

There has been discussion among municipalities on ways they can help struggling businesses in the Community. Attached is a memo from the League of Wisconsin Municipalities regarding options municipalities can entertain.

The League does not discuss it, but another option the Village could pursue is a pro-rated refund of licensing fees for establishments that were closed due to the stay at home order. With this there are two different license types that would need to be considered:

Class A Licenses - These are for off premise consumption. So these would be liquor stores, gas stations, etc.

Class B & Class C Licenses - These are for on-premise consumption for locations such as bars and restaurants. These establishments can also be able to sell liquor and beer to go in unopened original containers for off premise consumption.

The impact of COVID19 has varied among businesses. Obviously Class B establishments were closed for a portion of time and transitioned to curbside/to-go orders only. There are some Class B establishments in the Village that are selling liquor to go in unopened container. For most restaurants alcohol sales are a large revenue generating item, so the inability to serve patrons has likely had negative impacts on revenues. Class A establishments remained opened through the stay at home order. It is hard to gauge how much their bottom lines were affected by the stay at home order, but the time is put forth for discussion and recommendation.

Annual fees for Village Licenses are as follows:

Class "A" Beer (off-premise consumption)- \$200

"Class A" Liquor (off-premise consumption)- \$500



Class "B" Beer - \$100
"Class B" Liquor - \$500

FINANCIAL/BUDGET IMPACT:

Reduction in Revenues. The impact would depend on the decision made.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

The fee schedule for alcohol licenses are contained within Appendix A of the Village Code of Ordinances.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The item is presented for discussion and direction from the Public Safety Committee. If any of the changes were desired, staff would work with the Village Attorney to bring back the documents necessary to bring the change forward at the next meeting.

ATTACHMENTS:

1. LWM - Alcohol Licensing Fee Memo



131 W. Wilson St., Suite 505
Madison, Wisconsin 53703
phone (608) 267-2380; (800) 991-5502
fax: (608) 267-0645
league@lwm-info.org; www.lwm-info.org

Reducing Alcohol Beverage Licensing Fees in Response to COVID-19 Pandemic

League of Wisconsin Municipalities

April 21, 2020

The League of Wisconsin Municipalities has received many questions relating to whether municipalities may reduce alcohol beverage licensing fees for the upcoming 2020 licensing renewal period or take other steps to help restaurants and bars hurt by the COVID-19 pandemic and resulting “Safer-at-Home” order.

Reducing Licensing Fees. Municipal governing bodies may reduce alcohol beverage licensing fees for the 2020 licensing renewal period. Licensing fees are determined locally but must be within the maximum and minimum ranges specified by state law.

Maximum and Minimum license fees under state law:

Class “A” beer – no state maximum or minimum; the amount is determined by the municipality

Class “B” beer -- \$100 maximum; no minimum

“Class A” liquor -- \$500 maximum; \$50 minimum

“Class B” liquor -- \$500 maximum; \$50 minimum

Reserve “Class B” liquor renewal -- \$500 maximum; \$50 minimum

“Class C” wine license -- \$100 maximum; no minimum

A community could, at its discretion, reduce the 2020 renewal fees for Class “A” beer, Class “B” beer, and “Class C” wine to zero. The fees for “Class A” liquor, “Class B” liquor, and Reserve “Class B” liquor renewal licenses could be reduced to \$50 each. Restaurants and bars typically hold Class B licenses and restaurants without an intoxicating liquor license may have a Class C wine license. Class A licenses are typically held by stores and sell for consumption off premise.

In communities that set license fees by ordinance, governing bodies wishing to reduce fees will need to adopt an ordinance modifying the alcohol beverage licensing renewal fees for the July 1, 2020 to June 30, 2021 licensing year. In communities with ordinances specifying that fees are amended by resolution of the governing body, the governing body will need to adopt a resolution modifying the fees.

Waiving Late Fees for Alcohol Beverage Renewal Applications. Another step communities might consider taking to provide partial relief to restaurants and bars hurt by the COVID-19 pandemic is to waive any late fees the municipality imposes when applicants file their alcohol beverage renewal applications after the deadline for submittal.



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, May 13, 2020

SECTION: Business

DEPARTMENT: Police

CONTACT: Craig Sherven, Police Chief

AGENDA ITEM: Discussion and recommendation on the renewal of the Class "A" Beer and "Class A" alcohol beverage license for Loeder Oil Inc D/B/A McFarland BP, 4701 Burma Road.

PREVIOUS ACTION:

ISSUE SUMMARY:

See attached letter from Police Chief Sherven.

FINANCIAL/BUDGET IMPACT:

Loss of revenues if license were non-renewed.

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Village Ordinance 11-58

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

See letter from Police Chief Sherven.

ATTACHMENTS:

1. PSC Letter Regarding Burma BP (05-07-20)



Village of McFarland Police Department

5915 Milwaukee St. • P.O. Box 110 • McFarland, WI 53558 • 608/838-3151 • Fax 608/838-7954

Craig J. Sherven • Chief of Police

DATE: May 7, 2020

TO: Public Safety Committee

FROM: Craig J. Sherven, Chief of Police

REFERENCE: Status of Alcohol Renewal for Burma Rd. BP Station

On this date I reviewed a renewal application for the establishment alcoholic beverage license for the Burma Rd. BP Station. In conducting a review of past contacts related to the licensed activity of the establishment, I noted what I would consider to be an inordinate number of liquor law violations as compared to other similar establishments in the Village. Below is a very brief summary:

- An investigation in 2017 resulting in the charging of an employee for sale of alcohol to a minor.
- An investigation in 2018 resulting in the charging of an employee for selling alcohol without a valid license to do so. Additionally, the employee was intoxicated at the time of the offense.
- An allegation in 2019 by a disgruntled customer that the clerk had sold alcohol to other customers without a license, but not to him. This incident yielded no charges nor substantiating evidence.
- An investigation in 2020 resulting in the charging of an employee for sale of alcohol to a minor, on two separate occasions on the same day.

There appears to be an atypical and repeating pattern of violations at this particular establishment. It is of concern to me, and should be to the Public Safety Committee as well. Therefore, I recommend this body request the establishment owner, Mr. Loeder, to appear in person to explain this pattern of continuing violations and present his plan to address the situation.

To date, Mr. Loeder has not reached out to me to discuss the issue.

Respectfully,

Craig J. Sherven

Craig J. Sherven
Chief of Police