

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, March 23, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village President Brad Czebotar, Village Trustee Dan Kolk, Village Trustee Eric Kryzenske, Village Trustee Mary Pat Lytle, Village Trustee Clair Utter

Village Board members not present: none.

Staff Present: Administrator Matt Schuenke, and Clerk/Treasurer Cassandra Suettinger.

3. PROCLAMATION

- a. A Proclamation designating the last Friday in April to be Arbor Day in McFarland*
President Czebotar proclaimed the last Friday in April to be Arbor Day in McFarland.

4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

- a. Public Announcements*

- 1) Spring Election - April 7, 2020 - 7:00 a.m. to 8:00 p.m.*
Clerk/Treasurer Suettinger provided an update on the Spring April 7, 2020 Election.

- b. Public Communications*

5. CONSENT AGENDA.

- a. Motion to approve the minutes of the March 9, 2020 Village Board meeting.*
- b. Motion to approve the minutes of the March 17, 2020 Village Board special meeting.*
- c. Motion to approve pre-paid checks #76597-76606 in the amount of \$10,276.27 and current checks #76607-76668 in the amount of \$217,669.58.*
- d. Motion to appoint Angela Freedman (Chair), Michael Tiboris (Vice-Chair), Amber Meyer Smith, Bruce Fischer, Judy Taber and Mary Robb to the Ad-Hoc Sustainability Committee.*

- e. Motion to approve the alcohol beverage operator's license for Leah Fiske (Parkside Pub), Lynne Timmerman (Parkside Pub), and Evan Peterson (Spartan Bowl) for the period ending June 30, 2020.
- f. Motion to adopt Resolution 2020-07: A Resolution Acknowledging Migratory Bird Day.
- g. Motion to approve appointing Diane Mikelbank to serve on the Senior Outreach Services Committee for a term ending April 30, 2020.
- h. Motion to approve Ordinance 2020-07: An Ordinance to amend Chapter 47 of the Village Code of Ordinances to update sewer rates.
- i. Motion to approve submittal of Annual Reports and other Compliance Documents for Municipal Storm Sewer System (MS4) Permits.
- j. Motion to approve appointing Melanie Robak-Tiboris to serve as Election Inspector for the 2020-2021 term.
Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

6. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
Carolyn Clow, 6603 Schneider Place, spoke in support of the Board taking steps to move to virtual meetings to allow for public input and spoke in opposition of changes to the current committee structure.

7. BUSINESS.

- a. Committee of the Whole
Finance Committee (Trustees Lytle & Kryzenske)

- 1) Discussion and action regarding acceptance of the Capital Improvement Plan for 2020-2024.

Trustee Lytle provided an overview of the proposed Capital Improvement Plan for 2020-2024.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to approve acceptance of the Capital Improvement Plan for 2020-2024. Motion carries 5 - 2 - 0 by acclamation with Trustee Eric Kryzenske and Trustee Clair Utter voting nay.

- b. Finance Committee (Trustees Lytle & Kryzenske)

- 1) Discussion and action regarding updates and revisions to Chapter 3 Debt Management Policy of the Fiscal Policy Manual.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to approve updates and revisions to Chapter 3 Debt Management Policy of the Fiscal Policy Manual. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- c. Finance Committee (Trustees Lytle & Kryzenske)

Parks, Recreation, and Natural Resources Committee (Trustees Kolk & Utter)

- 1) Discussion and action regarding revisions to Chapter 7 the Policy on Expenditure of Parks Capital Projects Fund Revenues.

Trustee Dan Kolk provided an overview of the discussion by the PRNR Committee on Chapter 7 of the policy on expenditure of parks capital projects fund revenues.

Motion by Village Trustee Dan Kolk, second by Village Trustee Mary Pat Lytle, to approve revisions to Chapter 7 the Policy on Expenditure of Parks Capital Projects Fund Revenues. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- d. Plan Commission (President Czebotar & Trustee Kolk)

- 1) Discussion and action regarding Seventh Amendment to Development Agreement for Juniper Ridge.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve the Seventh Amendment to Development Agreement for Juniper Ridge. Motion carries 7 - 0 - 0 by acclamation.

- e. Public Safety Committee (Trustees Adrian & Brassington)

- 1) Discussion and action on the operator's license for Aaron Nash for the period ending June 30, 2020.

Aaron Nash appeared before the Board to speak in favor of being granted an operator's license for the period ending June 30, 2020.

Rob Locksen, agent for Spartan Bowl, appeared before the Board to speak in favor of Aaron Nash being granted an operator's license for the period ending June 30, 2020.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to deny an the operator's license for Aaron Nash for the period ending June 30, 2020. Motion carries 4- 3 - 0 by acclamation with Trustees Eric Kryzenske, Mary Pat Lytle, and ClairUtter voting nay.

- f. Public Utilities Committee (Trustees Lytle & Kryzenske)
Public Works Committee (Trustees Kolk & Adrian)

- 1) Discussion and action regarding the award of contract for the 2020 Street and Utility Improvements project(s).

Motion by Village Trustee Dan Kolk, second by Village Trustee Eric Kryzenske, to accept the Base Bid, Alternate, and Supplemental from G-Pro Excavating in an amount not to exceed \$916,550. Motion carries 7- 0 - 0 by acclamation.

- 2) Discussion and action regarding the award of contract for the 2020 Stormwater and Path Improvement project(s).

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to accept the base bid plus alternate #2 from Nelson Excavating and Son in an amount not to exceed \$248,078. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- g. Public Works Committee (Trustees Kolk & Adrian)

- 1) Discussion and action regarding replacement of air conditioning units at the Municipal Center.

Motion by Village Trustee Dan Kolk, second by Village Trustee Jerry Adrian, to approve replacement of air conditioning units at the Municipal Center All Comfort and Harker Heating and Cooling in the amount of \$59,799. Motion carries 7 - 0 - 0 by acclamation.

- 2) Discussion and action regarding the proposal for 2020 Crackseal and Chipseal street maintenance.

Motion by Village Trustee Dan Kolk, second by Village Trustee Jerry Adrian, to accept the proposal for 2020 Crackseal and Chipseal street maintenance from Fahrner Asphalt Sealers LLC. in an amount not to exceed 98,356. Motion carries 6 - 1 - 0 by acclamation with Trustee Eric Kryzenske voting nay.

- h. Discussion and action regarding an agreement with the Wisconsin Economic Development Corporation (WEDC) for a Community Development Investment Grant to assist in the redevelopment of 4719 Farwell Street.

Motion by Village President Brad Czebota, second by Village Trustee Dan Kolk, to approve an agreement with the Wisconsin Economic Development Corporation (WEDC) for a Community Development Investment Grant to assist in the redevelopment of 4719 Farwell Street. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- i. Discussion and action regarding the acceptance of a proposal for park master planning services at William McFarland Park and future Community Park.

Motion by Village Trustee Dan Kolk, second by Village Trustee Mary Pat Lytle, to approve the acceptance of a proposal for park master planning services at William McFarland Park and future Community Park. Motion carries 5 - 2 - 0 by acclamation with Trustee Clair Utter and Trustee Eric Kryzyske voting nay.

- j. Discussion and action regarding the acceptance of a proposal for planning services related to park improvements to be developed for individuals with special needs.

Motion by Village Trustee Dan Kolk, second by Village Trustee Stephanie Brassington, to approve the acceptance of a proposal for planning services related to park improvements to be developed for individuals with special needs (insert cost and info from summary sheet). Motion carries 5 - 2 - 0 by acclamation with Trustee Clair Utter and Trustee Eric Kryzyske voting nay.

- k. Discussion and action regarding Resolution #2020-09: a resolution authorizing appointments in emergency declarations in order to ensure the continuity of service.

Motion by Village President Brad Czebota, second by Village Trustee Stephanie Brassington, to approve Resolution #2020-09: a resolution authorizing appointments in emergency declarations in order to ensure the continuity of service. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- l. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

Clair Utter referred the issue of standards and design requirements for sidewalks and bike paths, to the Parks, Recreation, and Natural Resources Committee or the Public Works Committee.

8. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Mary Pat Lytle, to adjourn at 8:27 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer