VILLAGE OF MCFARLAND *NOTICE OF PUBLIC MEETING*

Village Board

Monday, April 13, 2020 **7:00 PM** **McFarland Municipal Center**
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:
https://zoom.us/j/511583969

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Webinar ID: 511 583 969

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
   a. Public Announcements
   1) April 7, 2020 - Spring Election Results
   b. Public Communications
4. CONSENT AGENDA.
   a. Motion to approve the minutes from the meeting held on March 23, 2020.
   b. Motion to approve pre-paid checks #76669-76689 in the amount of $21,603.58 and current checks #76690-76774 in the amount of $300,902.49.
5. PUBLIC APPEARANCES.

a. This is an opportunity for members of the public to address the Village Board. Please remember this is a virtual meeting conducted through the Zoom online meeting platform. Zoom meeting attendees wishing to address the board may do so using the Question and Answer feature within the Zoom online meeting platform. You may state your name, address, and provide your comments to the board for their consideration. Members of the public who are present in person and wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit. Additionally, you may send your public comments to cassandra.suettinger@mcfarland.wi.us to be included as part of the meeting.

6. BUSINESS.
   a. Discussion and action regarding the plan for borrowing in order to fund the 2020 Capital Improvement Plan as presented by Carol Wirth of Wisconsin Public Finance Professionals.

   b. Discussion and action on Ordinance 2020-12: An ordinance amending the procedure for the issuance of operator's licenses.

   c. Discussion and action to revise the Operator's License Approval Policy regarding the issuance of operator's licenses.

   d. Discussion and action regarding a proposal for design and construction administration services for the renovation of the Public Works Center.

   e. Discussion and action to confirm Addendum A (Family and Medical Leave Policy Addendum to the Village FMLA Policy) within the Personnel Policy Manual.

   f. Discussion and action to confirm Addendum B (Emergency Paid Sick Leave Policy) within the Personnel Policy Manual.

   g. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

7. ADJOURNMENT.

VILLAGE OF
McFarland

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Monday, April 13, 2020**

SECTION: **Public Announcements & Communications**

DEPARTMENT: **Administration**

CONTACT: **Cassandra Suettinger, Village Clerk/Treasurer**

AGENDA ITEM: **April 7, 2020 - Spring Election Results**

PREVIOUS ACTION:

ISSUE SUMMARY:
As many are aware by now the April 7, 2020 Spring Election was an unprecedented election with a lot of law changes that came down in a very short period of time.

As part of all of these changes a federal just ruled results of the April 7, 2020 Election could not be published prior to Monday April 13th. The Municipal Board Of Canvassers is scheduled to convene on Monday at 3 p.m. to finish canvassing all absentee ballots that were postmarked by Election Day and received by 4 p.m.

Results should be available shortly after 4:01 p.m. and will be available at the time of the Village Board meeting on the 13th.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:
None

VILLAGE OF MCFARLAND
MCFARLAND MUNICIPAL COURT
April, 2020

Monthly Court Docket

March 10, 2020 – Court Docket – Initial Appearances

32 cases scheduled for Initial appearances (39 citations)
4 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
5 Paid prior to Appearance
4 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for April 14 , 2020
19 appearances – Scheduled for May 12, 2020 Indigency Hearing
0 Rescheduled Court date to April 14, 2020

March 10, 2020 - Juvenile Court – Initial Appearances

0 case scheduled for Initial appearances (0 citations)
0 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance
0 Paid prior to Appearance
0 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for April 14, 2020
0 Default appearances – Scheduled for May 12, 2020 Indigency Hearing
0 Rescheduled Court date to April 14, 2020
2 Reviews - Monthly progress review

Court Activities

Monthly Financial Report

The Municipal Court received 228 payments for the month of March, 2020. Total revenue received by the Court was $20,101.38. The Municipality retained $11,909.05 in Court revenue, $2,558.74 was sent to Dane County and $5,633.59 was sent to the State.

There were 29 credit card transactions for the month of March. The Court received a total of $3,438.40 in payments from GPS on-line credit card payments.

As of March, 2020, the Municipal Court has received a total of $2,310.61 in delinquent fines from the Department of Revenue Tax Intercept Program.

As of March, 2020, the Municipal Court has received a total of $ $15,376.52 in delinquent fines from the State Debt Collection.

Year to date, $44,086.19, in forfeitures have been ordered from 270 citations adjudicated in the Municipal Court. Of that, $3,870.00 has been converted to classroom education and/or community service hours for juveniles. A total of $42,580.44 has been collected for 2020 and prior forfeitures.

McFarland Fire & Rescue Department
5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619
Emergency: 911

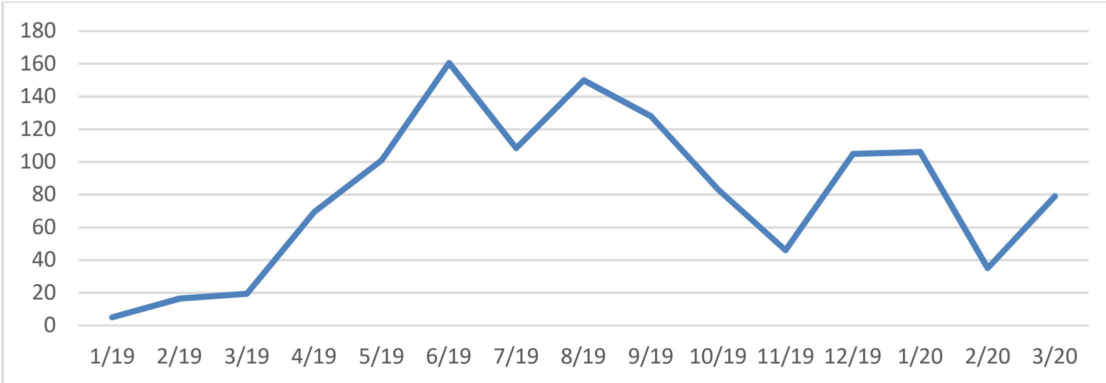
April 2020
Fire & Rescue Department Report
For March 2020 Activity

- **General**
  - The end of March has presented considerable changes to how we operate as a department. Our members met the changes proactively and with the understanding of why the precautions are being taken. The changes have not reduced the emergency services we provide. It has reduced the injury and fire prevention we can offer to the community. As an emergency services department, we are typically a social group, and taking precautions that we have is difficult. It is even more difficult with the concerns about contracting COVID-19 and also infecting our family members from our work. I am proud of how our members rose to the situation and stood resilient against an invisible threat that they knew they had to face head-on. The members did this while there was considerable uncertainty about having the protective equipment and unknown how many of their coworkers or themselves may become ill during the Pandemic. We are far from the end, but I am confident and proud of our members' ability to remain steadfast in providing our services to our community.
  - The Department has been working hard to ensure we can maintain services during the COVID-19 Pandemic. Some of the initiatives that we have performed are listed below:
    - We have closed the Fire & Rescue area to non-essential people, including village and department staff. Staff is required to need to be present in our area of the building. The closing included the fitness area that was being used by several staff members.
    - We have suspended non-critical activities outside of the Fire & Rescue area. In general, the career staff report to work and remain in the Fire & Rescue area and leave only for calls for service.

- We have suspended majority in-person department training. We have selected a couple of individuals to continue their ambulance driver training to add depth to our driver ranks.
- We have implemented daily cleaning within the Fire & Rescue area for high contact and high traffic areas.
- Shift changes are performed with social distancing and require to be completed in ten minutes or less.
- The 2018 pick-up has been equipped as the fire support vehicle for medical calls. We have added isolation gowns, N-95 masks, surgical masks, garbage bags, and hand sanitizer to the truck.
- Increased the cleaning and disinfecting of the vehicles in the fleet and then leaving the vehicles open to allow air circulation.
- Department training and meetings are being conducted online.
- Social distancing is used among staff during the day.
- Surgical masks and safety glasses are utilized on every medical call.
- N95 masks, isolation gowns, and safety glasses are used on any patient contact that has been tested positive, suspected of COVID-19, or a higher risk procedure is performed (nebulizer, high flow oxygen, CPAP, CPR, etc.)
- Firefighters are released immediately upon determination that any additional staff isn't required. The firefighters are limited to the apparatus bay area. The sign-in process for firefighters is completed in the laundry area, where firefighters are required to wash hands after signing in for a call.
- Weekly equipment checks usually performed by the paid-on-call staff is being conducted by the career staff.
- We have worked with Dr. Kronenfeld to adopt modification to our protocols to evaluate, educate, and encourage possible COVID-19 patients to remain at home. Additionally, we have modified our respiratory distress protocol to allow the use of patient inhaler or epinephrine.
- We have been working closely with area departments on developing continued operation plans in the event staff become incapable of working.
- We been able to obtain a significant increase in personal protective equipment and are forecasting based on current call volume with conservation efforts will be able to maintain operations 30 – 60 days without concern and possibly throughout the Pandemic. We have been able to obtain equipment from donations, the national stockpile, regular

vendors, Dane County Emergency Management, and a unique vendor of a veterinary supply distributor in Colorado. We have been loaned reusable isolation gowns from Dane County EMS.
    - The staff is performing daily monitoring and logging of any symptoms.
    - We have encountered some members being placed on isolation, but no one has received a positive test result. We had some members who have a respiratory illness of some type, and all are returned to active work.
  - The McFarland Fire & Rescue Association has canceled its annual Pancake Breakfast due to the Pandemic.
  - The challenges we noted during the facility studies are becoming to light even more during these times. Large decon is on the north side of the bay while small decon is in our decon room on the south side of the bay, shifts are sharing everything requiring disinfecting daily, we cannot receive public and maintain social distancing, contaminated laundry is in the highest foot traveled area, and there is no buffer between operations and administration. Theses challenges are with providing our minimal staffing and don't include providing in-house fire staffing, which will cause even more concerns.
- **Staffing**
  - Current Staffing Levels
    - Fulltime Fire Rescue Chief – 1
    - Administrative Captain – 1
    - Fulltime Fire Inspector/Public Education Specialist – 1
    - Fulltime EMTs – 5 (6th begins April 13)
    - Fulltime Confidential Administrative Assistant - 1
    - Paid-On-Call – 60 (12 EMTs(1 on military leave), 26 Firefighters (2 Active Retired), 9 EMR/Firefighter (1 on medical), & 13 EMT/Firefighters(1 on medical leave and 1 on military leave)
    - Total Staffing Level – 68
  - The process of filling our 24 Hour EMT position has been completed, and we will have Margit Frisch starting April 13. Margit comes from Stoughton EMS, where she has been working as an Advanced EMT crew chief.
  - Our newest firefighters in entry-level firefighter have been delayed. They begin online classes on April 7. They will be doing in-person classes after May 15.

- The need to fill over time has improved. We did experience 48 hours being required due to a career staff member being out with short notice. April has no planned overtime, and the primary ambulance has a minimum staffing schedule for the full month.



Inspection/Prevention Activity	**Completed**	**Year to Date Total**
Building Inspections	27	59
Fire Code Violations Identified	21	40
Re-inspections Completed	3	8
Corrections Noted	5	14
Building Plan Reviews	0	1
Development Reviews	0	3
Acceptance Test/site visits	1	4
Fire Drills	0	0
AHA-CPR Classes	0	8
AHA Attendance Total	0	85
Public Education	0	4
Public Education Attendance	0	125
Home Prevention Installations	1	3

- **Apparatus & Equipment**
  - The 2005 Pumper (Engine 1) had the driverside steering gearbox replaced, and after the repair, it was determined the passenger slave box was also faulty and required replacement. The pump was repaired with a new seal/packing at the same time. Before being taken in for service, the truck began having an electrical fault while being serviced. The fault became worse, and after considerable troubleshooting, it was determined to be in the wiring harness on the front of the cab. The wiring was replaced, and all items are now addressed on the truck.
  - The 1997 Aerial (Ladder 8) had the wear pads on the downriggers replaced.

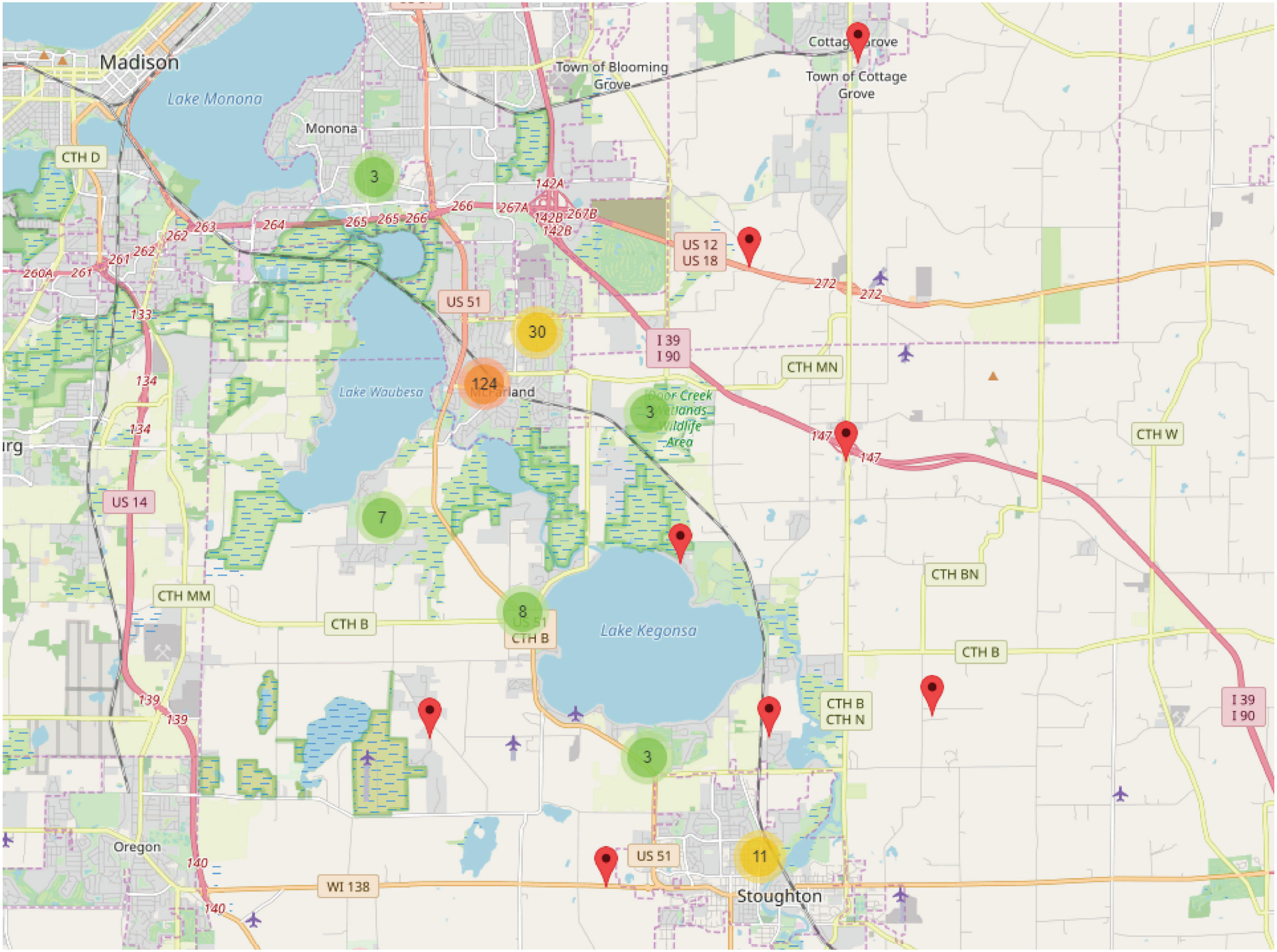
Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	03/01 - 03/31/2020		03/01 - 03/31/2019		03/01 - 03/31/2018	
Abdominal Pain/Problems	1	1.35%	2	3.17%	0	0.00%
Allergic Reaction/Stings	0	0.00%	0	0.00%	1	2.22%
Animal Bite	1	1.35%	0	0.00%	0	0.00%
Assault	1	1.35%	1	1.59%	0	0.00%
Back Pain (Non-Traumatic)	1	1.35%	0	0.00%	1	2.22%
Breathing Problem	8	10.81%	7	11.11%	4	8.89%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	3	4.05%	0	0.00%	0	0.00%
Cardiac Arrest/Death	1	1.35%	0	0.00%	0	0.00%
Chest Pain (Non-Traumatic)	3	4.05%	4	6.35%	0	0.00%
Choking	0	0.00%	1	1.59%	1	2.22%
Convulsions/Seizure	0	0.00%	3	4.76%	0	0.00%
Diabetic Problem	3	4.05%	2	3.17%	1	2.22%
Electrocution/Lightning	0	0.00%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%	0	0.00%
Falls	8	10.81%	9	14.29%	8	17.78%
Fire	3	4.05%	2	3.17%	2	4.44%
Headache	1	1.35%	0	0.00%	0	0.00%
Heart Problems/AICD	2	2.70%	2	3.17%	1	2.22%
Heat/Cold Exposure	0	0.00%	0	0.00%	0	0.00%
Hemorrhage/Laceration	2	2.70%	4	6.35%	0	0.00%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	0	0.00%	0	0.00%
Overdose/Poisoning/Ingestion	3	4.05%	1	1.59%	1	2.22%
Pregnancy/Childbirth/Miscarriage	0	0.00%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	0	0.00%	2	3.17%	0	0.00%
Sick Person	8	10.81%	6	9.52%	8	17.78%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%	0	0.00%
Standby	1	1.35%	0	0.00%	2	4.44%
Stroke/CVA	1	1.35%	1	1.59%	0	0.00%
Traffic/Transportation Incident	8	10.81%	4	6.35%	9	20.00%
Transfer/Interfacility/Palliative Care	0	0.00%	0	0.00%	0	0.00%
Traumatic Injury	1	1.35%	2	3.17%	0	0.00%
Unconscious/Fainting/Near-Fainting	14	18.92%	10	15.87%	5	11.11%
Unknown Problem/Person Down	0	0.00%	0	0.00%	1	2.22%
Total	74		63		45	

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/20 - 3/31/20		01/01/19 - 3/31/19		01/01/18 - 3/31/18	
Abdominal Pain/Problems	9	3.78%	5	2.66%	3	1.43%
Allergic Reaction/Stings	0	0.00%	0	0.00%	3	1.43%
Animal Bite	1	0.42%	0	0.00%	0	0.00%
Assault	2	0.84%	1	0.53%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	1	0.42%	1	0.53%	2	0.95%
Breathing Problem	27	11.34%	18	9.57%	12	5.71%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	3	1.26%	2	1.06%	2	0.95%
Cardiac Arrest/Death	3	1.26%	0	0.00%	1	0.48%
Chest Pain (Non-Traumatic)	9	3.78%	16	8.51%	3	1.43%
Choking	1	0.42%	3	1.60%	1	0.48%
Convulsions/Seizure	2	0.84%	3	1.60%	7	3.33%
Diabetic Problem	3	1.26%	5	2.66%	3	1.43%
Drowning/Diving/SCUBA Accident	0	0.00%	0	0.00%	0	0.00%
Electrocution/Lightning	1	0.42%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%	0	0.00%
Falls	42	17.65%	35	18.62%	42	20.00%
Fire	11	4.62%	8	4.26%	9	4.29%
Headache	1	0.42%	0	0.00%	0	0.00%
Heart Problems/AICD	5	2.10%	3	1.60%	6	2.86%
Heat/Cold Exposure	0	0.00%	1	0.53%	0	0.00%
Hemorrhage/Laceration	7	2.94%	7	3.72%	2	0.95%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	1	0.53%	1	0.48%
Overdose/Poisoning/Ingestion	7	2.94%	7	3.72%	4	1.90%
Pregnancy/Childbirth/Miscarriage	1	0.42%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	3	1.26%	2	1.06%	2	0.95%
Sick Person	38	15.97%	24	12.77%	34	16.19%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%	0	0.00%
Standby	1	0.42%	0	0.00%	2	0.95%
Stroke/CVA	3	1.26%	4	2.13%	3	1.43%
Traffic/Transportation Incident	17	7.14%	18	9.57%	41	19.52%
Transfer/Interfacility/Palliative Care	0	0.00%	0	0.00%	0	0.00%
Traumatic Injury	4	1.68%	6	3.19%	0	0.00%
Unconscious/Fainting/Near-Fainting	35	14.71%	18	9.57%	25	11.90%
Unknown Problem/Person Down	0	0.00%	0	1.07%	2	0.35%
Well Person Check	1	0.42%	0	0.00%	0	0.00%
Total	238		188		210	

Medical Incidents YTD 2020



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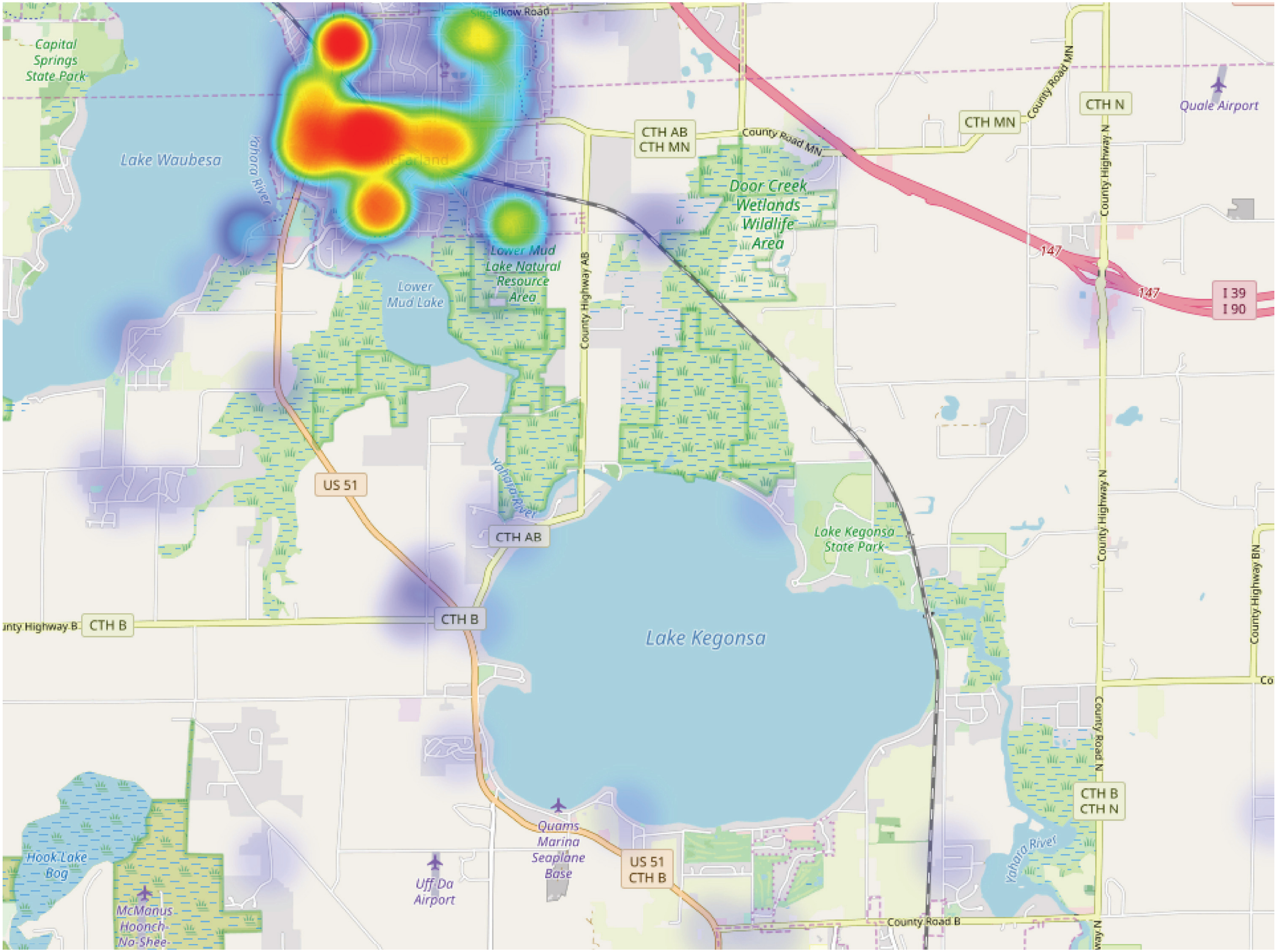
Medical Incidents YTD 2020



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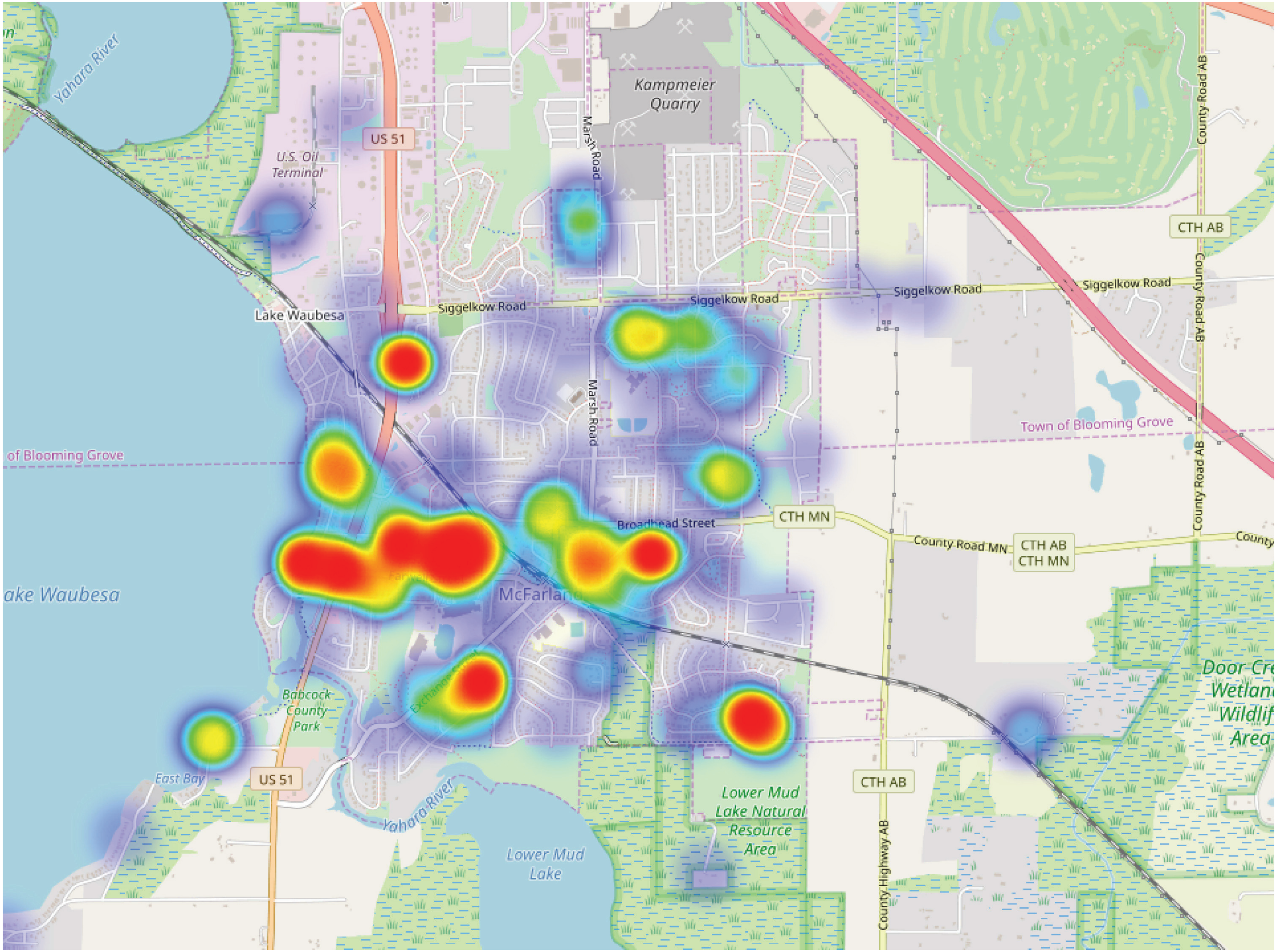
Medical Incidents YTD 2020



McFarland Fire & Rescue Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {03/01/2020} and {03/31/2020}

Incident Type	03/01/2020 to 03/31/2020	03/01/2019 to 03/31/2019	03/01/2018 to 03/31/2018	03/01/2017 to 03/31/2017
111 Building fire	1	1	2	2
113 Cooking fire, confined to container	0	0	1	1
115 Incinerator overload or malfunction, fire confined	0	1	0	0
118 Trash or rubbish fire, contained	1	0	0	0
131 Passenger vehicle fire	1	0	1	0
142 Brush or brush-and-grass mixture fire	0	0	0	1
223 Air or gas rupture of pressure or process vessel	0	1	0	0
311 Medical assist, assist EMS crew	9	5	8	7
322 Motor vehicle accident with injuries	4	2	3	0
324 Motor Vehicle Accident with no injuries	0	0	1	0
352 Extrication of victim(s) from vehicle	0	0	0	1
353 Removal of victim(s) from stalled elevator	0	0	1	0
361 Swimming/recreational water areas rescue	0	1	0	0
363 Swift water rescue	0	1	0	0
365 Watercraft rescue	0	1	0	0
411 Gasoline or other flammable liquid spill	0	0	1	0
421 Chemical hazard (no spill or leak)	1	0	0	0
424 Carbon monoxide incident	0	0	1	2
445 Arcing, shorted electrical equipment	0	0	0	1
451 Biological hazard, confirmed or suspected	0	0	0	1
463 Vehicle accident, general cleanup	0	1	0	0
510 Person in distress, Other	0	0	0	1
531 Smoke or odor removal	0	0	1	0
553 Public service	1	0	0	0
561 Unauthorized burning	2	0	1	0
611 Dispatched & cancelled en route	3	2	3	4
622 No Incident found on arrival at dispatch address	0	2	0	1
631 Authorized controlled burning	0	1	0	0
651 Smoke scare, odor of smoke	0	0	1	1
671 HazMat release investigation w/no HazMat	0	1	0	0
733 Smoke detector activation due to malfunction	1	0	0	0
743 Smoke detector activation, no fire - unintentional	2	0	0	0
745 Alarm system activation, no fire - unintentional	2	0	0	1
746 Carbon monoxide detector activation, no CO	0	1	0	2
Totals	28	21	25	26

McFarland Fire & Rescue Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2020} and {03/31/2020}

Incident Type	01/01/2020 to 03/31/2020	01/01/2019 to 03/31/2019	01/01/2018 to 03/31/2018	01/01/2017 to 03/31/2017
111 Building fire	4	6	7	4
113 Cooking fire, confined to container	0	1	1	2
115 Incinerator overload or malfunction, fire confined	0	1	0	0
118 Trash or rubbish fire, contained	1	0	0	1
131 Passenger vehicle fire	2	0	1	0
142 Brush or brush-and-grass mixture fire	0	0	0	1
151 Outside rubbish, trash or waste fire	0	1	0	0
154 Dumpster or other outside trash receptacle fire	0	1	0	0
223 Air or gas rupture of pressure or process vessel	0	1	0	0
311 Medical assist, assist EMS crew	39	28	25	30
322 Motor vehicle accident with injuries	6	9	8	4
324 Motor Vehicle Accident with no injuries	1	0	5	2
352 Extrication of victim(s) from vehicle	0	0	0	1
353 Removal of victim(s) from stalled elevator	0	0	1	0
361 Swimming/recreational water areas rescue	0	1	0	0
363 Swift water rescue	0	1	0	0
365 Watercraft rescue	0	1	0	0
381 Rescue or EMS standby	0	0	0	1
411 Gasoline or other flammable liquid spill	2	1	1	1
412 Gas leak (natural gas or LPG)	0	2	1	1
413 Oil or other combustible liquid spill	0	1	0	0
421 Chemical hazard (no spill or leak)	1	0	0	0
424 Carbon monoxide incident	0	1	1	2
442 Overheated motor	1	0	0	0
445 Arcing, shorted electrical equipment	0	0	0	1
451 Biological hazard, confirmed or suspected	0	0	0	1
463 Vehicle accident, general cleanup	0	2	0	0
510 Person in distress, Other	0	0	0	1
521 Water evacuation	0	1	0	0
522 Water or steam leak	1	2	1	1
531 Smoke or odor removal	1	0	1	0
542 Animal rescue	0	0	0	1
553 Public service	2	1	0	0
555 Defective elevator, no occupants	1	0	0	0
561 Unauthorized burning	2	0	1	0
571 Cover assignment, standby, moveup	0	4	1	0
611 Dispatched & cancelled en route	14	7	13	17
622 No Incident found on arrival at dispatch address	3	3	0	1
631 Authorized controlled burning	0	1	2	0
650 Steam, Other gas mistaken for smoke, Other	0	0	0	1
651 Smoke scare, odor of smoke	0	2	3	1
652 Steam, vapor, fog or dust thought to be smoke	0	0	0	1

McFarland Fire & Rescue Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2020} and {03/31/2020}

Incident Type	01/01/2020 to 03/31/2020	01/01/2019 to 03/31/2019	01/01/2018 to 03/31/2018	01/01/2017 to 03/31/2017
661 EMS call, party transported by non-fire agency	0	0	0	1
671 HazMat release investigation w/no HazMat	0	2	1	1
700 False alarm or false call, Other	0	0	1	0
714 Central station, malicious false alarm	0	1	0	0
731 Sprinkler activation due to malfunction	0	2	1	0
733 Smoke detector activation due to malfunction	1	2	0	0
735 Alarm system sounded due to malfunction	2	2	1	1
736 CO detector activation due to malfunction	1	2	0	0
740 Unintentional transmission of alarm, Other	0	0	2	0
741 Sprinkler activation, no fire - unintentional	1	1	0	0
743 Smoke detector activation, no fire - unintentional	2	1	1	2
744 Detector activation, no fire - unintentional	0	0	1	0
745 Alarm system activation, no fire - unintentional	3	1	0	1
746 Carbon monoxide detector activation, no CO	1	3	3	3
Totals	92	96	84	85

Dane County Emergency Management

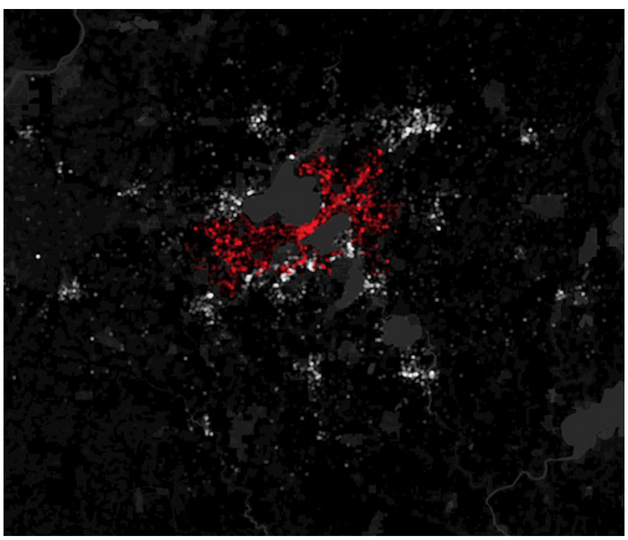
EMS Response To Respiratory and Infectious Disease Emergencies During COVID-19

Updated 4/3/2020 at 8:15pm

This website will be updated weekly with key findings and trends.

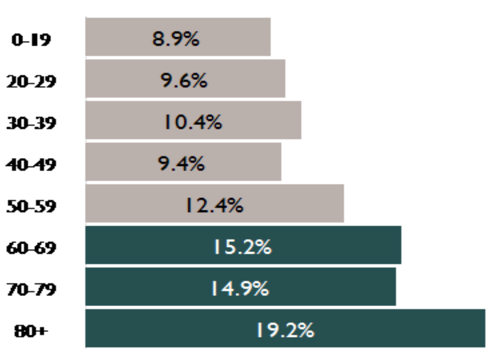
Dane County EMS agencies have answered 11,062 calls for help in 2020.

Even in these stressful times, both professional and volunteer EMS agencies throughout Dane County continue to provide emergency care to those who need it most. As this data shows, there has been a slight upward trend in call volume, demonstrating the continued need to support and strengthen our EMS system.



Just over 50% of 2020 EMS calls to date occurred in the City of Madison.

*Excludes cases with missing or invalid location data.



Nearly half of all patients in 2020 are above the age of 60.

*Excludes cases with a missing or invalid patient age.

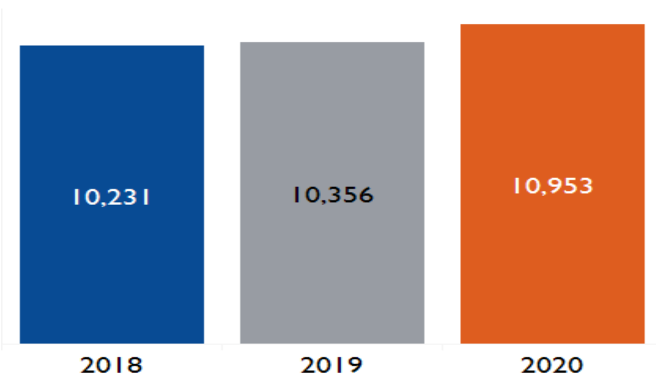
	00:00 - 06:00	06:00 - 12:00	12:00 - 18:00	18:00 - 00:00
Sun	263	369	454	348
Mon	245	455	556	374
Tue	209	489	485	416
Wed	222	467	558	435
Thu	208	441	531	369
Fri	207	464	515	486
Sat	232	394	440	430

Most 2020 EMS calls occurred between 12pm and 6pm.

This is consistent with years past.

How do the first three months of 2020 compare to previous years?

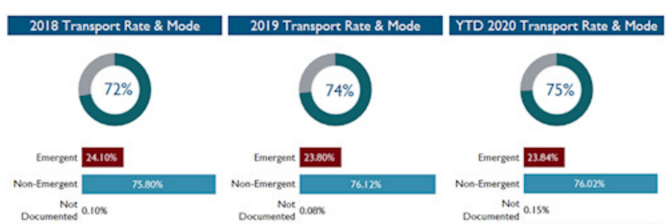
Q1 refers to the months of January, February, and March.



EMS call volume during Q1 has been increasing since 2018. 2019 saw call volumes 1.2% higher than 2018, and 2020 EMS call volume has increased by 5.8% from 2019.

This figure does not include EMS calls in April, 2020, so the 2020 volume will differ slightly from the overall 2020 visual.

The percent of patients being transported to area hospitals is steadily increasing. In addition, most transports are made without the use of emergency lights and sirens.



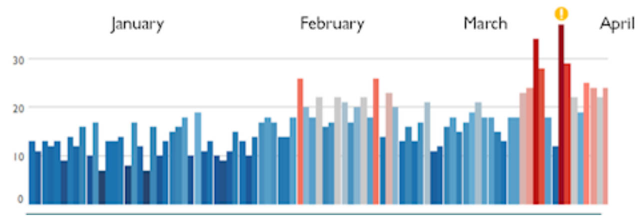
In Q1 of 2020, certain types of emergencies have increased in their share of overall call volume, and others have decreased!

*Emergencies noted in **bold** are of particular concern, and will be monitored closely moving forward.

Increased Share of Total		Decreased Share of Total
Abdominal Pain	**Infectious Disease**	Endocrine (i.e. diabetic issue)
Alcohol & Substance Abuse	**Respiratory**	Environmental Exposure
Behavioral & Psychiatric	**Maltreatment & Abuse**	Gastrointestinal
Cardiovascular	Neurologic (i.e. Stroke, TIA, etc.)	Mobility Concerns
Generalized Pain		Obstetric
		Traumatic Injury

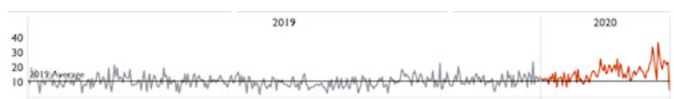
Dane County Respiratory & Infectious Disease Calls

March 24th still holds the highest volume of respiratory and infectious disease emergencies (37). EMS agencies continue to respond to an abnormally high volume of respiratory and infectious disease emergencies compared to past years.



The daily average for 2020 incidents continues to hold above the 2019 average for respiratory and infectious disease emergencies.

By this time last year, EMS agencies responded to 1,034 respiratory and infectious disease calls. So far in 2020, our county providers have responded to 1,551 (a 50% increase). A majority of this increase has occurred within the City of Madison.



A majority of EMS calls for repiratory and infectious disease emergencies occur at the patient's resident.

Overall, multi-family homes & apartment buildings have the highest share of incident locaiton at 34.7%

1. Multi-Family Homes & Apartments
2. Single Family Homes
3. Nursing Homes & Assisted Living Facilities
4. Healthcare Facility
5. Public Buildings & Areas

Data for “All EMS Calls in 2020” includes all EMS calls with an incident date between 01/01/2020 and 04/01/2020. Data for “How do the first three months of 2020 compare to previous years?” includes all EMS calls with an incident date between 01/01/2020 and 03/31/2020. Data for “Dane County Respiratory and Infectious Disease Calls” includes respiratory and infectious disease calls with an incident date between 01/01/2020 and 04/01/2020 (except 2019 comparison) pulled from Dane Elite and the Wisconsin Ambulance Run Data System based on primary impression, signs and symptoms, and a custom-defined Dane Elite question for Dane County, Wisconsin. This data is NOT specific to COVID-19. All data pulled 4/2/2020.

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, March 23, 2020 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village President Brad Czebotar, Village Trustee Dan Kolk, Village Trustee Eric Kryzenske, Village Trustee Mary Pat Lytle, Village Trustee Clair Utter

Village Board members not present: none.

Staff Present: Administrator Matt Schuenke, andClerk/Treasurer Cassandra Suettinger.

3. PROCLAMATION

a. *A Proclamation designating the last Friday in April to be Arbor Day in McFarland*

President Czebotar proclaimed the last Friday in April to be Arbor Day in McFarland.

4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. *Public Announcements*

1) *Spring Election - April 7, 2020 - 7:00 a.m. to 8:00 p.m.*

Clerk/Treasurer Suettinger provided an update on the Spring April 7, 2020 Election.

b. *Public Communications*

5. CONSENT AGENDA.

a. *Motion to approve the minutes of the March 9, 2020 Village Board meeting.*

b. *Motion to approve the minutes of the March 17, 2020 Village Board special meeting.*

c. *Motion to approve pre-paid checks #76597-76606 in the amount of $10,276.27 and current checks #76607-76668 in the amount of $217,669.58.*

d. *Motion to appoint Angela Freedman (Chair), Michael Tiboris (Vice-Chair), Amber Meyer Smith, Bruce Fischer, Judy Taber and Mary Robb to the Ad-Hoc Sustainability Committee.*

e. *Motion to approve the alcohol beverage operator's license for Leah Fiske (Parkside Pub), Lynne Timmerman (Parkside Pub), and Evan Peterson (Spartan Bowl) for the period ending June 30, 2020.*

f. *Motion to adopt Resolution 2020-07: A Resolution Acknowledging Migratory Bird Day.*

g. *Motion to approve appointing Diane Mikelbank to serve on the Senior Outreach Services Committee for a term ending April 30, 2020.*

h. *Motion to approve Ordinance 2020-07: An Ordinance to amend Chapter 47 of the Village Code of Ordinances to update sewer rates.*

i. *Motion to approve submittal of Annual Reports and other Compliance Documents for Municipal Storm Sewer System (MS4) Permits.*

j. *Motion to approve appointing Melanie Robak-Tiboris to serve as Election Inspector for the 2020-2021 term.*

Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve the consent agenda as presented. Motion carries 7 - 0 - 0 by acclamation.

6. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.*

Carolyn Clow, 6603 Schneider Place, spoke in support of the Board taking steps to move to virtual meetings to allow for public input and spoke in opposition of changes to the current committee structure.

7. BUSINESS.

a. *Committee of the Whole*
Finance Committee (Trustees Lytle & Kryzenske)

1) *Discussion and action regarding acceptance of the Capital Improvement Plan for 2020-2024.*
Trustee Lytle provided an over of the proposed Capital Improvement Plan for 2020-2024.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to approve acceptance of the Capital Improvement Plan for 2020-2024. Motion carries 5 - 2 - 0 by acclamation with Trustee Eric Kryzenske and Trustee Clair Utter voting nay.

b. *Finance Committee (Trustees Lytle & Kryzenske)*

1) *Discussion and action regarding updates and revisions to Chapter 3 Debt Management Policy of the Fiscal Policy Manual.*
Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to approve updates and revisions to Chapter 3 Debt Management Policy of the Fiscal Policy Manual. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

c. *Finance Committee (Trustees Lytle & Kryzenske)*
Parks, Recreation, and Natural Resources Committee (Trustees Kolk & Utter)

1) *Discussion and action regarding revisions to Chapter 7 the Policy on Expenditure of Parks Capital Projects Fund Revenues.*
Trustee Dan Kolk provided an overview of the discussion by the PRNR Committee on Chapter 7 of the policy on expenditure of parks capital projects fund revenues.

Motion by Village Trustee Dan Kolk, second by Village Trustee Mary Pat Lytle, to approve revisions to Chapter 7 the Policy on Expenditure of Parks Capital Projects Fund Revenues. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

d. *Plan Commission (President Czebotar & Trustee Kolk)*

1) *Discussion and action regarding Seventh Amendment to Development Agreement for Juniper Ridge.*
Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve the Seventh Amendment to Development Agreement for Juniper Ridge. Motion carries 7 - 0 - 0 by acclamation.

e. *Public Safety Committee (Trustees Adrian & Brassington)*

1) *Discussion and action on the operator's license for Aaron Nash for the period ending June 30, 2020.*

Aaron Nash appeared before the Board to speak in favor of being granted an operator's license for the period ending June 30, 2020.

Rob Locksen, agenda for Spartan Bowl, appeared before the Board to speak in favor of Aaron Nash being granted an operator's license for the period ending June 30, 2020.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to deny an the operator's license for Aaron Nash for the period ending June 30, 2020. Motion carries 4- 3 - 0 by acclamation with Trustees Eric Kryzenske, Mary Pat Lytle, and ClairUtter voting nay.

f. *Public Utilities Committee (Trustees Lytle & Kryzenske)*
Public Works Committee (Trustees Kolk & Adrian)

1) *Discussion and action regarding the award of contract for the 2020 Street and Utility Improvements project(s).*

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to approve accept the Base Bid, Alternate, and Supplemental from G-Pro Excavating in an amount not to exceed 916,550. Motion carries 7- 0 - 0 by acclamation.

2) *Discussion and action regarding the award of contract for the 2020 Stormwater and Path Improvement project(s).*

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to accept the base bid plus alternate #2 from Nelson Excavating and Son in an amount not to exceed 248,078. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

g. *Public Works Committee (Trustees Kolk & Adrian)*

1) *Discussion and action regarding replacement of air conditioning units at the Municipal Center.*

Motion by Village Trustee Dan Kolk, second by Village Trustee Jerry Adrian, to approve replacement of air conditioning units at the Municipal Center All Comfort and Harker Heating and Cooling in the amount of 59,799. Motion carries 7 - 0 - 0 by acclamation.

2) *Discussion and action regarding the proposal for 2020 Crackseal and Chipseal street maintenance.*

Motion by Village Trustee Dan Kolk, second by Village Trustee Jerry Adrian, to accept the proposal for 2020 Crackseal and Chipseal street maintenance from Fahrner Asphalt Sealers LLC. in an amount not to exceed 98,356. Motion carries 6 - 1 - 0 by acclamation with Trustee Eric Kryzenske voting nay.

h. *Discussion and action regarding an agreement with the Wisconsin Economic Development Corporation (WEDC) for a Community Development Investment Grant to assist in the redevelopment of 4719 Farwell Street.*
Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve an agreement with the Wisconsin Economic Development Corporation (WEDC) for a Community Development Investment Grant to assist in the redevelopment of 4719 Farwell Street. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

i. *Discussion and action regarding the acceptance of a proposal for park master planning services at William McFarland Park and future Community Park.*
Motion by Village Trustee Dan Kolk, second by Village Trustee Mary Pat Lytle, to approve the acceptance of a proposal for park master planning services at William McFarland Park and future Community Park. Motion carries 5 - 2 - 0 by acclamation with Trustee Clair Utter and Trustee Eric Kryzenske voting nay.

j. *Discussion and action regarding the acceptance of a proposal for planning services related to park improvements to be developed for individuals with special needs.*
Motion by Village Trustee Dan Kolk, second by Village Trustee Stephanie Brassington, to approve the acceptance of a proposal for planning services related to park improvements to be developed for individuals with special needs(insert cost and info from summary sheet). Motion carries 5 - 2 - 0 by acclamation with Trustee Clair Utter and Trustee Eric Kryzenske voting nay.

k. *Discussion and action regarding Resolution #2020-09: a resolution authorizing appointments in emergency declarations in order to ensure the continuity of service.*
Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve Resolution #2020-09: a resolution authorizing appointments in emergency declarations in order to ensure the continuity of service. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

l. *Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.*
Clair Utter referred the issue of standards and design requirements for sidewalks and bike paths, to the Parks, Recreation, and Natural Resources Committee or the Public Works Committee.

8. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Mary Pat Lytle, to adjourn at 8:27 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/28/2020	PC	04/03/2020	76684	RING,TREVOR	33	641.30
03/28/2020	CDPT	04/03/2020	76685	WI AFSCME COUNCIL 32	7	49.51
03/28/2020	CDPT	04/03/2020	76685	WI AFSCME COUNCIL 32	7	65.00
03/28/2020	CDPT	04/03/2020	76686	WI SCTF	5	207.69

PAYROLL RELATED $963.50

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount	
03/20	03/26/2020	76368	16292	WCM TREASURER	WISCONSIN COMMUNITY MEDIA MEMBERS	585	1	200-55600-320-000	290.00-	V
Total 76368:									290.00-	
03/20	03/26/2020	76669	30	ALLIANT ENERGY/WP&L	3234 COUNTY RD AB	031820	1	100-55200-220-000	17.27	
Total 76669:									17.27	
03/20	03/26/2020	76670	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES (DYMO LABELS FOR M	17R7-4YXH-	1	100-51440-340-000	106.31	
Total 76670:									106.31	
03/20	03/26/2020	76671	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83544619	1	100-52200-340-000	102.67	
Total 76671:									102.67	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	SCHUENKE	MSB031820	1	100-1624	118.11	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	DENNIS	MSB031820	2	100-1624	1,349.99	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	T REITER	MSB031820	3	100-1624	26.19	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	COX	MSB031820	4	100-1624	2,256.77	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	KENT	MSB031820	5	100-1624	241.48	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	HESSLING	MSB031820	6	100-1624	624.61	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	ANDERSEN	MSB031820	7	100-1624	1,060.37	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	JOB	MSB031820	8	100-1624	340.00	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	DAY	MSB031820	9	100-1624	139.00	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	REIMER	MSB031820	10	100-1624	220.50	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	SUETTINGER	MSB031820	11	100-1624	953.70	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	MAURER	MSB031820	12	100-1624	493.21	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	SHERVEN	MSB031820	13	100-1624	816.08	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	SEYMOUR	MSB031820	14	100-1624	38.78	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	IRWIN	MSB031820	15	100-1624	418.72	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	BREMER	MSB031820	16	100-1624	40.00	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	J REITER	MSB031820	17	100-1624	103.84	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	S MILLER	MSB031820	18	100-1624	93.76-	
03/20	03/26/2020	76672	16680	CARDMEMBER SERVICE	LARSON	MSB031820	19	100-1624	10.02-	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 76672:									9,137.57
03/20	03/26/2020	76673	1989	CORPORATE BUSINESS SYSTE	COPIER LEASE	26658413	1	205-55110-240-000	142.30
Total 76673:									142.30
03/20	03/26/2020	76674	16257	CORPORATE BUSINESS SYSTE	ELECTION COPIES	277548	1	100-51440-340-000	100.95
03/20	03/26/2020	76674	16257	CORPORATE BUSINESS SYSTE	STRATEGIC PLANNING COPIES	277548	2	100-51100-210-000	100.00
03/20	03/26/2020	76674	16257	CORPORATE BUSINESS SYSTE	COPIES	277548	3	100-51420-310-000	456.71
03/20	03/26/2020	76674	16257	CORPORATE BUSINESS SYSTE	COPIES	277548	4	600-53610-310-000	85.64
03/20	03/26/2020	76674	16257	CORPORATE BUSINESS SYSTE	COPIES	277548	5	600-53710-310-000	85.64
03/20	03/26/2020	76674	16257	CORPORATE BUSINESS SYSTE	COPIES	277548	6	605-53440-340-000	85.63
Total 76674:									914.57
03/20	03/26/2020	76675	17092	GENERAL ENGINEERING COMP	BUILDING INSPECTION SERVICES	13	1	100-52400-211-000	8,657.54
Total 76675:									8,657.54
03/20	03/26/2020	76676	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1208033	1	100-53000-241-000	27.22
03/20	03/26/2020	76676	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1208033	2	600-53718-241-000	7.43
03/20	03/26/2020	76676	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1208033	3	600-53616-241-000	7.43
03/20	03/26/2020	76676	1904	HUMPHREY SERVICE PARTS IN	VEHICLE PARTS	1208033	4	605-53440-241-000	7.43
Total 76676:									49.51
03/20	03/26/2020	76677	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	981322	1	100-52200-340-000	155.82
03/20	03/26/2020	76677	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	981460	1	100-52200-340-000	64.68
Total 76677:									220.50
03/20	03/26/2020	76678	563	LW ALLEN LLC	WELL #4 REPAIR	101783	1	600-53716-242-000	180.05
Total 76678:									180.05
03/20	03/26/2020	76679	756	POMP'S TIRE SERVICE INC	TRAILER TIRE	80210866	1	100-53000-241-000	70.68
03/20	03/26/2020	76679	756	POMP'S TIRE SERVICE INC	TRAILER TIRE	80210866	2	600-53718-241-000	19.28
03/20	03/26/2020	76679	756	POMP'S TIRE SERVICE INC	TRAILER TIRE	80210866	3	600-53616-241-000	19.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
03/20	03/26/2020	76679	756	POMP'S TIRE SERVICE INC	TRAILER TIRE	80210866	4	605-53440-241-000	19.27
Total 76679:									128.50
03/20	03/26/2020	76680	17120	TDS TELECOM	ADMIN TV& INTERNET	032220	1	100-51420-221-000	290.95
03/20	03/26/2020	76680	17120	TDS TELECOM	ADMIN TV& INTERNET	032220	1	100-51420-221-000	290.95- V
03/20	03/26/2020	76680	17120	TDS TELECOM	COMMTECH TV&INTERNET	032220	2	200-55600-221-000	41.52
03/20	03/26/2020	76680	17120	TDS TELECOM	COMMTECH TV&INTERNET	032220	2	200-55600-221-000	41.52- V
03/20	03/26/2020	76680	17120	TDS TELECOM	FIRE/EMS TV&INTERNET	032220	3	100-52200-221-000	129.60
03/20	03/26/2020	76680	17120	TDS TELECOM	FIRE/EMS TV&INTERNET	032220	3	100-52200-221-000	129.60- V
03/20	03/26/2020	76680	17120	TDS TELECOM	PD TV&INTERNET	032220	4	100-52100-221-000	14.40
03/20	03/26/2020	76680	17120	TDS TELECOM	PD TV&INTERNET	032220	4	100-52100-221-000	14.40- V
Total 76680:									.00
03/20	03/26/2020	76681	2270	UNITY POINT HEALTH	SUSPECT BLOODWORK	030520	1	100-52100-210-000	113.91
Total 76681:									113.91
03/20	03/26/2020	76682	16292	WCM TREASURER	WISCONSIN COMMUNITY MEDIA MEMBERS	585	1	200-55600-320-000	290.00
Total 76682:									290.00
03/20	03/26/2020	76683	17318	TDS	ADMIN TV&INTERNET	032220	1	100-51420-221-000	290.95
03/20	03/26/2020	76683	17318	TDS	COMMTECH TV&INTERNET	032220	2	200-55600-221-000	41.52
03/20	03/26/2020	76683	17318	TDS	FIRE/EMS TV&INTERNET	032220	3	100-52200-221-000	129.60
03/20	03/26/2020	76683	17318	TDS	PD TV&INTERNET	032220	4	100-52100-221-000	14.40
Total 76683:									476.47
03/20	03/31/2020	76687	759	POSTMASTER	UTILITY BILLS	033120	1	600-53610-311-000	130.97
03/20	03/31/2020	76687	759	POSTMASTER	UTILITY BILLS	033120	1	600-53610-311-000	130.97- V
03/20	03/31/2020	76687	759	POSTMASTER	UTILITY BILLS	033120	2	600-53710-311-000	130.97
03/20	03/31/2020	76687	759	POSTMASTER	UTILITY BILLS	033120	2	600-53710-311-000	130.97- V
03/20	03/31/2020	76687	759	POSTMASTER	UTILITY BILLS	033120	3	605-53440-311-000	130.97
03/20	03/31/2020	76687	759	POSTMASTER	UTILITY BILLS	033120	3	605-53440-311-000	130.97- V
Total 76687:									.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount	
03/20	03/31/2020	76688	1694	HEARTLAND LITHO	UTILITY BILLS	03312020	1	600-53610-311-000	130.97	
04/20	04/02/2020	76688	1694	HEARTLAND LITHO	UTILITY BILLS	03312020	1	600-53610-311-000	130.97-	V
03/20	03/31/2020	76688	1694	HEARTLAND LITHO	UTILITY BILLS	03312020	2	600-53710-311-000	130.97	
04/20	04/02/2020	76688	1694	HEARTLAND LITHO	UTILITY BILLS	03312020	2	600-53710-311-000	130.97-	V
03/20	03/31/2020	76688	1694	HEARTLAND LITHO	UTILITY BILLS	03312020	3	605-53440-311-000	130.97	
04/20	04/02/2020	76688	1694	HEARTLAND LITHO	UTILITY BILLS	03312020	3	605-53440-311-000	130.97-	V
Total 76688:									.00	
03/20	03/31/2020	76689	759	POSTMASTER	UTILITY BILLS	03312020	1	600-53610-310-000	130.97	
03/20	03/31/2020	76689	759	POSTMASTER	UTILITY BILLS	03312020	2	600-53710-311-000	130.97	
03/20	03/31/2020	76689	759	POSTMASTER	UTILITY BILLS	03312020	3	605-53440-311-000	130.97	
Total 76689:									392.91	
04/20	04/09/2020	76690	17095	ALA/BOOKLIST	JOURNAL SUBSCRIPTION	040120	1	205-55110-344-000	169.50	
Total 76690:									169.50	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	PUBLIC WORKS FACILITY	032520	1	100-53000-220-000	1,034.79	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	WATER TOWER - HOLSCHER	032520	2	600-53716-220-000	21.48	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	WATER TOWER - BURMA	032520	3	600-53716-220-000	69.92	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	WELL #1	032520	4	600-53716-220-000	451.73	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	WELL #3	032520	5	600-53716-220-000	1,252.73	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	WELL #1	032520	6	600-53716-340-000	46.38	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	WELL #3	032520	7	600-53716-340-000	61.76	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	WELL #4	032520	8	600-53716-220-000	50.79	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	LIFT #1	032520	9	600-53615-220-000	169.32	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	LIFT #2	032520	10	600-53615-220-000	174.84	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	LIFT #3	032520	11	600-53615-220-000	78.85	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	LIFT #5	032520	12	600-53615-220-000	212.43	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	BRANDT PARK	032520	13	100-55200-220-000	37.39	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	LEWIS PARK	032520	14	100-55200-220-000	217.73	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	FLOWER CORNER	032520	15	100-55200-220-000	27.96	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	GAZEBO	032520	16	100-55200-220-000	32.33	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	MCDANIEL	032520	17	100-55200-220-000	22.29	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	CEDAR GLADE AERATOR	032520	18	605-53440-242-000	16.77	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	STREET LIGHTING (2)	032520	19	100-53000-291-000	342.83	
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - BASHFORD	032520	20	100-53000-291-000	19.33	

M = Manual Check, V = Void Check

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04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - FARWELL ST (1)	032520	21	100-53000-291-000	19.33
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - FARWELL ST (2)	032520	22	100-53000-291-000	18.99
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS - CREAMERY	032520	23	100-53000-291-000	19.46
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	SIRENS	032520	24	100-51600-220-000	31.60
04/20	04/09/2020	76691	30	ALLIANT ENERGY/WP&L	STREET LIGHTING (1)	033020	1	100-53000-291-000	9,083.10
	Total 76691:								13,514.13
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	117D-7MPC-	1	100-51440-340-000	19.97
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	11W6-NF41-	1	100-51440-340-000	19.97
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	11W6-NF41-	1	100-51440-340-000	19.97
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	14QM-CVKW	1	205-55110-345-000	276.81
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	19MQ-QKR3	1	100-51440-340-000	19.97
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	1CM9-W6TR	1	100-51440-340-000	19.97
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	VIDEO GAMES	1F7W-LFWC	1	205-55110-345-000	10.05-
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	STOOLS FOR RESTROOMS	1G6W-NJ3V-	1	205-55110-242-000	31.25
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	1GV1-RRPP-	1	100-51440-340-000	19.97
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	1JLK-JNGJ-1	1	100-51440-340-000	19.97
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	1JP9-X64M-J	1	100-51440-340-000	19.97
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	VIDEO GAMES	1KHY-1H9H-	1	205-55110-345-000	119.98
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	DVD CREDIT	1KKC-VJ77-	1	205-55110-345-000	1.52-
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	DVD CREDIT	1MKG-VQLJ-	1	205-55110-345-000	.51-
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	1PHQ-7GGN	1	100-51440-340-000	19.97
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	1WC1-4P7W	1	100-51440-340-000	19.97
04/20	04/09/2020	76692	17084	AMAZON CAPITAL SERVICES	ELECTION SUPPLIES - STYLUS PENS	1WC1-4P7W	1	100-51440-340-000	19.97
	Total 76692:								635.63
04/20	04/09/2020	76693	41	AMERICAN WATERWORKS ASS	AWWA MEMBERSHIP	7001721564	1	600-53710-210-000	382.00
	Total 76693:								382.00
04/20	04/09/2020	76694	17187	B&H PHOTO	AV EQUIPMENT FOR CONFERENCE ROOM	169300133	1	400-57140-825-103	237.00
04/20	04/09/2020	76694	17187	B&H PHOTO	PROJECTOR FOR CONFERENCE ROOM A	169476193	1	400-57140-825-103	2,160.00
04/20	04/09/2020	76694	17187	B&H PHOTO	FACILITY MAINTENANCE	169695493	1	100-53000-242-000	47.51
04/20	04/09/2020	76694	17187	B&H PHOTO	TECHNOLOGY EQUIPMENT	169757176	1	100-51420-390-000	22.46
	Total 76694:								2,466.97

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04/20	04/09/2020	76695	68	BADGER WELDING SUPP INC	BADGER WELDING - OXYGEN	3581382	1	100-52200-340-000	33.25
04/20	04/09/2020	76695	68	BADGER WELDING SUPP INC	BADGER WELDING - OXYGEN	3581861	1	100-52200-340-000	40.85
	Total 76695:								74.10
04/20	04/09/2020	76696	17141	BADGERLAND DISPOSAL	PORTABLE RESTROOM RENTALS	0001059752	1	100-55200-340-000	360.00
	Total 76696:								360.00
04/20	04/09/2020	76697	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2035159501	1	205-55110-344-000	222.84
04/20	04/09/2020	76697	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035168189	1	205-55110-344-000	369.65
04/20	04/09/2020	76697	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2035180643	1	205-55110-344-000	405.93
04/20	04/09/2020	76697	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2035180753	1	205-55110-344-000	89.76
	Total 76697:								1,088.18
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	VILLAGE AUDIT/AUDIT ASSISTANCE	BT1580957	1	100-51420-211-000	16,721.80
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	VILLAGE AUDIT/AUDIT ASSISTANCE	BT1580957	2	610-53620-211-000	508.24
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	AUDIT ASSISTANCE	BT1580957	3	600-53610-211-000	1,240.00
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	AUDIT ASSISTANCE	BT1580957	4	600-53710-211-000	1,240.00
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	AUDIT ASSISTANCE	BT1580957	5	605-53440-211-000	620.00
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	TIF #3 AUDIT COSTS	BT1580957	6	305-51410-211-000	375.32
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	TIF #4 AUDIT COSTS	BT1580957	7	310-51410-211-000	375.32
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	TIF #5 AUDIT COSTS	BT1580957	8	315-51410-211-000	375.32
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	UTILITY AUDIT SW	BT1582054	1	605-53440-211-000	2,000.00
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	UTILITY AUDIT - WATER	BT1582054	2	600-53610-211-000	4,000.00
04/20	04/09/2020	76698	1019	BAKER TILLY VIRCHOW KRAUS	UTILITY AUDIT - SEWER	BT1582054	3	600-53710-211-000	4,000.00
	Total 76698:								31,456.00
04/20	04/09/2020	76699	16285	BATTERIES & BULBS	SHOP SUPPLIES	P25477308	1	100-53000-340-000	15.35
04/20	04/09/2020	76699	16285	BATTERIES & BULBS	SHOP SUPPLIES	P25477308	2	600-53716-340-000	4.19
04/20	04/09/2020	76699	16285	BATTERIES & BULBS	SHOP SUPPLIES	P25477308	3	600-53616-340-000	4.18
04/20	04/09/2020	76699	16285	BATTERIES & BULBS	SHOP SUPPLIES	P25477308	4	605-53440-340-000	4.18
	Total 76699:								27.90
04/20	04/09/2020	76700	16386	BEAR GRAPHICS	ELECTION SUPPLIES - EL120	0844000	1	100-51440-340-000	221.73
04/20	04/09/2020	76700	16386	BEAR GRAPHICS	ELECTION SUPPLIES - ABSENTEE AFFID EN	0844001	1	100-51440-340-000	176.73

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04/20	04/09/2020	76700	16386	BEAR GRAPHICS	ELECTION SUPPLIES - EL122PNF	0844488	1	100-51440-340-000	323.26
04/20	04/09/2020	76700	16386	BEAR GRAPHICS	ELECTION SUPPLIES - EL120	0844491	1	100-51440-340-000	266.25
Total 76700:									987.97
04/20	04/09/2020	76701	17321	BOARDMAN & CLARK	PERSONNEL	218258	1	100-51300-210-103	1,290.00
Total 76701:									1,290.00
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	PARTS	01-83329	1	100-53000-241-000	53.87
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	PARTS	01-83329	2	600-53718-241-000	14.70
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	PARTS	01-83329	3	600-53616-241-000	14.70
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	PARTS	01-83329	4	605-53440-241-000	14.70
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	PARTS	01-83765	1	100-53000-241-000	82.88
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	PARTS	01-83765	2	600-53718-241-000	22.61
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	PARTS	01-83765	3	600-53616-241-000	22.61
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	PARTS	01-83765	4	605-53440-241-000	22.61
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	TOOLCAT MAINTENANCE	01-84394	1	100-53000-241-000	767.57
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	TOOLCAT MAINTENANCE	01-84394	2	600-53718-241-000	209.34
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	TOOLCAT MAINTENANCE	01-84394	3	600-53616-241-000	209.33
04/20	04/09/2020	76702	104	BOBCAT OF MADISON INC.	TOOLCAT MAINTENANCE	01-84394	4	605-53440-241-000	209.34
Total 76702:									1,644.26
04/20	04/09/2020	76703	1256	BOUND TREE MEDICAL, LLC	EMS MEDICAL SUPPLIES	83548406	1	100-52200-340-000	1.43
04/20	04/09/2020	76703	1256	BOUND TREE MEDICAL, LLC	EMS MEDICAL SUPPLIES	83555545	1	100-52200-340-000	75.10
04/20	04/09/2020	76703	1256	BOUND TREE MEDICAL, LLC	EMS MEDICAL SUPPLIES	835558321	1	100-52200-340-000	183.60
Total 76703:									260.13
04/20	04/09/2020	76704	2277	BRANDT, STEVE	PLOWING MEALS	SB022920	1	100-53000-340-000	32.37
Total 76704:									32.37
04/20	04/09/2020	76705	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	20765684	1	400-57310-811-102	796.50
04/20	04/09/2020	76705	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	20765684	2	600-53616-241-000	265.50
04/20	04/09/2020	76705	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	20765684	3	600-53718-241-000	265.50
04/20	04/09/2020	76705	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	20765684	4	605-53440-240-000	265.50

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Total 76705:									1,593.00
04/20	04/09/2020	76706	158	CHARTER COMMUNICATIONS	PW INTERNET	0026239031	1	100-53000-221-000	62.96
Total 76706:									62.96
04/20	04/09/2020	76707	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	0003/200079	1	100-53000-340-000	16.17
04/20	04/09/2020	76707	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	0003/200079	2	600-53716-340-000	4.41
04/20	04/09/2020	76707	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	0003/200079	3	600-53616-340-000	4.41
04/20	04/09/2020	76707	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	0003/200079	4	605-53440-340-000	4.41
04/20	04/09/2020	76707	161	CHASE LUMBER AND FUEL INC	VOTING SHIELDS	0003/200080	1	100-51440-340-000	49.93
04/20	04/09/2020	76707	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	003/2000770	1	100-53000-340-000	6.47
04/20	04/09/2020	76707	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	003/2000770	2	600-53716-340-000	1.77
04/20	04/09/2020	76707	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	003/2000770	3	600-53616-340-000	1.77
04/20	04/09/2020	76707	161	CHASE LUMBER AND FUEL INC	PW SUPPLIES	003/2000770	4	605-53440-340-000	1.77
Total 76707:									91.11
04/20	04/09/2020	76708	17317	COLLABORATIVE SUMMER LIB	SRP SUPPLIES	5072	1	205-55110-391-000	98.35
Total 76708:									98.35
04/20	04/09/2020	76709	194	CONCENTRA	PRE-EMPLOYMENT SCREENING	103155775	1	100-53000-211-000	111.00
Total 76709:									111.00
04/20	04/09/2020	76710	1989	CORPORATE BUSINESS SYSTE	ADMIN COPIERS	26794774	1	100-51420-240-000	190.54
Total 76710:									190.54
04/20	04/09/2020	76711	16257	CORPORATE BUSINESS SYSTE	PW COLOR COPY OVERAGES	278222	1	605-53440-310-000	22.46
04/20	04/09/2020	76711	16257	CORPORATE BUSINESS SYSTE	PW COLOR COPY OVERAGES	278222	2	600-53710-310-000	22.47
04/20	04/09/2020	76711	16257	CORPORATE BUSINESS SYSTE	PW COLOR COPY OVERAGES	278222	3	600-53610-310-000	22.47
Total 76711:									67.40
04/20	04/09/2020	76712	274	DEPT OF ADMINISTRATION	JOB POSTING	505-0000046	1	100-51420-211-000	175.00

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Total 76712:									175.00
04/20	04/09/2020	76713	17319	EBSCO INFORMATION SERVIC	DIGITAL MAGAZINES	1000122977-	1	205-55110-342-000	2,081.15
Total 76713:									2,081.15
04/20	04/09/2020	76714	311	ECOLAB	EXTRACTOR SOAPS	6254743301	1	100-52200-340-000	317.09
Total 76714:									317.09
04/20	04/09/2020	76715	1333	EMS INDUSTRIAL INC	EXHAUST FAN MOTOR-M/C	0857149	1	100-51600-242-000	231.53
Total 76715:									231.53
04/20	04/09/2020	76716	341	ENVIRONMENT CONTROL	MC CLEANING - ADD'L DAYS FOR COVID19	13497-613	1	100-51600-210-000	1,019.09
04/20	04/09/2020	76716	341	ENVIRONMENT CONTROL	MC CLEANING - ADD'L DAYS FOR COVID19	13635-613	1	100-51600-210-000	3,699.00
Total 76716:									4,718.09
04/20	04/09/2020	76717	16937	ESO SOLUTIONS INC.	FIREHOUSE SOFTWARE SUPPORT	ESO-32060	1	100-52200-320-000	1,534.70
Total 76717:									1,534.70
04/20	04/09/2020	76718	1921	FRONTIER	PW PHONE	031620	1	100-53000-221-000	18.18
04/20	04/09/2020	76718	1921	FRONTIER	PW PHONE	031620	2	600-53610-310-000	50.89
04/20	04/09/2020	76718	1921	FRONTIER	PW PHONE	031620	3	600-53710-310-000	50.89
04/20	04/09/2020	76718	1921	FRONTIER	PW PHONE	031620	4	605-53440-340-000	25.44
04/20	04/09/2020	76718	1921	FRONTIER	ADMIN PHONE	031620	5	100-51420-221-000	18.18
04/20	04/09/2020	76718	1921	FRONTIER	FIRE/EMS PHONE	031620	6	100-52200-221-000	18.18
04/20	04/09/2020	76718	1921	FRONTIER	OUTREACH PHONE	031620	7	100-54600-221-000	18.18
04/20	04/09/2020	76718	1921	FRONTIER	CD PHONE	031620	8	100-52400-221-000	18.18
04/20	04/09/2020	76718	1921	FRONTIER	PD PHONE	031620	9	100-52100-221-000	18.18
04/20	04/09/2020	76718	1921	FRONTIER	COMM TECH PHONE	031620	10	200-55600-221-000	18.18
04/20	04/09/2020	76718	1921	FRONTIER	LIBRARY PHONE	032220	1	205-55110-221-000	69.83
Total 76718:									324.31
04/20	04/09/2020	76719	16234	GALLS, LLC	UNIFORMS	015293615	1	100-52200-142-000	80.71

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Total 76719:									80.71
04/20	04/09/2020	76720	395	GENERAL COMMUNICATIONS I	SQUAD REPAIR	281240	1	100-52100-241-000	50.00
Total 76720:									50.00
04/20	04/09/2020	76721	408	GRAINGER INC	EMS BOOT COVERS	9494449763	1	100-52200-343-000	89.41
04/20	04/09/2020	76721	408	GRAINGER INC	SAFETY GLASSES	9494954580	1	100-52200-343-000	44.66
Total 76721:									134.07
04/20	04/09/2020	76722	1323	HARKER HEATING & COOLING	HVAC REPAIR	1005116	1	100-51600-242-000	95.57
04/20	04/09/2020	76722	1323	HARKER HEATING & COOLING	HVAC REPAIR	1005116	2	600-53716-242-000	26.06
04/20	04/09/2020	76722	1323	HARKER HEATING & COOLING	HVAC REPAIR	1005116	3	600-53616-242-000	26.06
04/20	04/09/2020	76722	1323	HARKER HEATING & COOLING	HVAC REPAIR	1005116	4	605-53440-242-000	26.06
Total 76722:									173.75
04/20	04/09/2020	76723	1694	HEARTLAND LITHO	NALOXONE FORMS	65519	1	100-52200-391-000	53.34
Total 76723:									53.34
04/20	04/09/2020	76724	452	HYDRITE CHEMICAL	WATER CHEMICALS	02341682	1	600-53717-340-000	380.25
Total 76724:									380.25
04/20	04/09/2020	76725	345	JFTCO, INC	TRUCK MAINTENANCE	SIMS000394	1	605-53440-241-000	268.29
04/20	04/09/2020	76725	345	JFTCO, INC	TRUCK MAINTENANCE	SIMS000394	2	600-53616-241-000	268.29
04/20	04/09/2020	76725	345	JFTCO, INC	TRUCK MAINTENANCE	SIMS000394	3	600-53718-241-000	268.29
04/20	04/09/2020	76725	345	JFTCO, INC	TRUCK MAINTENANCE	SIMS000394	4	100-53000-241-000	983.71
Total 76725:									1,788.58
04/20	04/09/2020	76726	2070	KKS PROPERTY	COMMON AREA MAINT. FORMER LIB	2020-04	1	100-51600-242-000	400.00
Total 76726:									400.00
04/20	04/09/2020	76727	505	KLEMENTZ, MICHAEL	MEAL - ASSIST CITY OF VERONA	MK022820	1	100-52100-330-000	6.59

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Total 76727:									6.59
04/20	04/09/2020	76728	2121	LAKESIDE INTERNATIONAL LLC	SHOP SUPPLIES	8193823P	1	100-52200-340-000	181.25
04/20	04/09/2020	76728	2121	LAKESIDE INTERNATIONAL LLC	SHOP SUPPLIES	8193823P	2	100-53000-340-000	181.25
04/20	04/09/2020	76728	2121	LAKESIDE INTERNATIONAL LLC	FIRE VEHICLE SUPPLY	8195741P	1	100-52200-241-000	53.04
04/20	04/09/2020	76728	2121	LAKESIDE INTERNATIONAL LLC	PW VEHICLE SUPPLY	8195741P	2	100-53000-241-000	29.17
04/20	04/09/2020	76728	2121	LAKESIDE INTERNATIONAL LLC	PW VEHICLE SUPPLY	8195741P	3	600-53718-241-000	7.96
04/20	04/09/2020	76728	2121	LAKESIDE INTERNATIONAL LLC	PW VEHICLE SUPPLY	8195741P	4	600-53616-241-000	7.96
04/20	04/09/2020	76728	2121	LAKESIDE INTERNATIONAL LLC	PW VEHICLE SUPPLY	8195741P	5	605-53440-241-000	7.95
Total 76728:									468.58
04/20	04/09/2020	76729	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	984104	1	100-52200-340-000	441.20
04/20	04/09/2020	76729	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	985707	1	100-52200-340-000	110.30
Total 76729:									551.50
04/20	04/09/2020	76730	556	LIQUI SYSTEMS INC	WATER CHEM PP REPAIR	200758	1	600-53716-340-000	1,727.00
Total 76730:									1,727.00
04/20	04/09/2020	76731	2237	MADISON COLLEGE	TESTING FEES	CORP-00000	1	100-52200-331-000	171.21
Total 76731:									171.21
04/20	04/09/2020	76732	606	MCFARLAND FIREFIGHTERS' A	QUARTERLY PAYROLL PAYMENT	033120	1	100-2180	685.00
Total 76732:									685.00
04/20	04/09/2020	76733	640	MGE	STREET LIGHTS	13010467-03	1	100-53000-291-000	29.41
04/20	04/09/2020	76733	640	MGE	STREET LIGHT	14096945-03	1	100-53000-291-000	33.83
04/20	04/09/2020	76733	640	MGE	LIFT #4 ELECT	21056320-03	1	600-53615-220-000	41.72
04/20	04/09/2020	76733	640	MGE	LIFT #5 GAS	27667872-03	1	600-53615-220-000	54.11
04/20	04/09/2020	76733	640	MGE	STREET LIGHTS	29538501-03	1	100-53000-291-000	107.76
Total 76733:									266.83
04/20	04/09/2020	76734	687	MUNICIPAL CODE CORPORATI	CODIFICATION SERVICES	00341047	1	100-51300-211-000	3,925.13

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 76734:									3,925.13
04/20	04/09/2020	76735	17316	MZ CONSTRUCTION, INC.	ORCHARD HILL - PAYAPP 2 - MC142	032620	1	400-57620-827-116	95,950.00
Total 76735:									95,950.00
04/20	04/09/2020	76736	2082	NASSCO INC	PW SUPPLIES	S2593450.00	1	605-53440-340-000	16.20
04/20	04/09/2020	76736	2082	NASSCO INC	PW SUPPLIES	S2593450.00	2	600-53616-340-000	16.20
04/20	04/09/2020	76736	2082	NASSCO INC	PW SUPPLIES	S2593450.00	3	600-53716-340-000	16.20
04/20	04/09/2020	76736	2082	NASSCO INC	PW SUPPLIES	S2593450.00	4	100-53000-340-000	59.40
04/20	04/09/2020	76736	2082	NASSCO INC	CLEANING SUPPLIES	S2599483.00	1	100-51600-242-000	274.57
04/20	04/09/2020	76736	2082	NASSCO INC	MC SUPPLIES	S2599483.00	1	100-51600-242-000	46.80
04/20	04/09/2020	76736	2082	NASSCO INC	MC SUPPLIES	S2600478.00	1	100-51600-242-000	73.96
Total 76736:									503.33
04/20	04/09/2020	76737	727	OVERHEAD DOOR CO OF MADI	DOOR REPAIR	22160	1	100-55200-242-000	150.00
Total 76737:									150.00
04/20	04/09/2020	76738	9151	PAGE PRODUCTION	APRIL SENIOR NEWS	20-6	1	100-54600-321-000	565.00
Total 76738:									565.00
04/20	04/09/2020	76739	17320	PARKITECTURE & PLANNING	PICKLEBALL PLAN/DESIGN	20.010-1	1	405-57620-827-114	2,564.00
04/20	04/09/2020	76739	17320	PARKITECTURE & PLANNING	AQUATICS PLANNING	20.011-1	1	400-57620-211-000	7,200.00
Total 76739:									9,764.00
04/20	04/09/2020	76740	2066	PELLITTERI WASTE SYSTEMS	TRASH SERVICE	1156763	1	610-53620-212-000	20,735.70
04/20	04/09/2020	76740	2066	PELLITTERI WASTE SYSTEMS	RECYCLING SERVICE	1156763	2	610-53620-213-000	13,949.60
Total 76740:									34,685.30
04/20	04/09/2020	76741	756	POMP'S TIRE SERVICE INC	15 AMBULANCE TIRE REPAIR	80210685	1	100-52200-241-000	713.50
04/20	04/09/2020	76741	756	POMP'S TIRE SERVICE INC	TIRES FOR SWEEPER	80211354	1	605-53440-241-000	2,246.00

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Total 76741:									2,959.50
04/20	04/09/2020	76742	759	POSTMASTER	USPS MARKETING MAIL PERMIT	032020	1	600-53610-310-000	80.00
04/20	04/09/2020	76742	759	POSTMASTER	USPS MARKETING MAIL PERMIT	032020	2	605-53440-311-000	80.00
04/20	04/09/2020	76742	759	POSTMASTER	USPS MARKETING MAIL PERMIT	032020	3	600-53710-311-000	80.00
Total 76742:									240.00
04/20	04/09/2020	76743	764	PREMIER PAINT & WALLPAPER	LIBRARY PAINT SUPPLIES	57257	1	205-55110-242-000	100.82
04/20	04/09/2020	76743	764	PREMIER PAINT & WALLPAPER	LIBRARY PAINT SUPPLIES	57343	1	205-55110-242-000	44.79
Total 76743:									145.61
04/20	04/09/2020	76744	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	453787	1	100-53000-340-000	21.45
04/20	04/09/2020	76744	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	453787	2	600-53710-210-000	5.85
04/20	04/09/2020	76744	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	453787	3	600-53610-210-000	5.85
04/20	04/09/2020	76744	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	453787	4	605-53440-210-000	5.85
04/20	04/09/2020	76744	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	453788	1	100-51600-340-000	25.30
04/20	04/09/2020	76744	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	453788	2	600-53710-210-000	6.90
04/20	04/09/2020	76744	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	453788	3	600-53610-210-000	6.90
04/20	04/09/2020	76744	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	453788	4	605-53440-210-000	6.90
Total 76744:									85.00
04/20	04/09/2020	76745	16357	PROTECTION TECHNOLOGIES	FIRE ALARM MONITORING	21480	1	205-55110-242-000	360.00
Total 76745:									360.00
04/20	04/09/2020	76746	797	REINDERS INC	SEEDING FOR NEW LOT	2275291-00	1	400-57140-825-103	2,806.64
04/20	04/09/2020	76746	797	REINDERS INC	PARK TURF NUTRIENTS	2275292-00	1	100-55200-340-000	952.25
04/20	04/09/2020	76746	797	REINDERS INC	PARK TURF NUTRIENTS	2275297-00	1	100-55200-340-000	62.25
04/20	04/09/2020	76746	797	REINDERS INC	PUBLIC WORKS SEED MIX	2275297-00	2	100-53000-340-000	62.25
Total 76746:									3,883.39
04/20	04/09/2020	76747	802	RENNERT'S FIRE EQUIP SRV IN	E1 REPAIRS	41994	1	100-52200-241-000	6,772.16
04/20	04/09/2020	76747	802	RENNERT'S FIRE EQUIP SRV IN	E1 REPAIRS	41995	1	100-52200-241-000	2,962.46
04/20	04/09/2020	76747	802	RENNERT'S FIRE EQUIP SRV IN	E1 REPAIRS	41996	1	100-52200-241-000	4,864.77

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
04/20	04/09/2020	76747	802	RENNERT'S FIRE EQUIP SRV IN	TIC MOUNTS	41998	1	100-52200-340-000	236.61
Total 76747:									14,836.00
04/20	04/09/2020	76748	9137	RICOH USA INC	LEASE PAYMENT	33228640	1	100-52100-240-000	184.59
Total 76748:									184.59
04/20	04/09/2020	76749	17050	SHI INTERNATIONAL CORP	COMPUTER	B11555564	1	400-57220-813-101	2,300.00
Total 76749:									2,300.00
04/20	04/09/2020	76750	903	STATZ, JACKIE	REIMBURSE - MEAL&MILEAGE FOR TRAININ	JS030920	1	100-52100-331-000	82.90
Total 76750:									82.90
04/20	04/09/2020	76751	16322	STRYKER SALES CORP	EMS PARTS & EQUIP	2976967M	1	100-52200-240-000	418.58
04/20	04/09/2020	76751	16322	STRYKER SALES CORP	EMS PARTS & EQUIP	2982642M	1	100-52200-240-000	464.97
Total 76751:									883.55
04/20	04/09/2020	76752	1462	TASC	FSA ADMIN FEE	IN1731428	1	100-51540-514-000	131.58
Total 76752:									131.58
04/20	04/09/2020	76753	16640	TOP PACK DEFENSE LLC	GRADY - UNIFORM ALLOWANCE	3491	1	100-52100-142-000	380.15
04/20	04/09/2020	76753	16640	TOP PACK DEFENSE LLC	TOWNS - UNIFORM ALLOWANCE	3885	1	100-52100-142-000	22.49
04/20	04/09/2020	76753	16640	TOP PACK DEFENSE LLC	SHERVEN - UNIFORM ALLOWANCE	3973	1	100-52100-142-000	44.99
04/20	04/09/2020	76753	16640	TOP PACK DEFENSE LLC	ZIETSMA - UNIFORM ALLOWANCE	3976	1	100-52100-142-000	139.48
Total 76753:									587.11
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	VERIDIAN/JUNIPER RIDGE - MC140	21451	1	100-2640	823.75
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	2019 LOWER YAHARA TRAIL EXTENSTION -	21452	1	400-57310-824-000	830.00
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	2019 STREET/WATERMAIN IMP - MC148	21453	1	400-57310-821-000	542.50
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	2020 STREET & UTILITY IMPROVEMENTS -	21454	1	400-57310-821-000	4,409.35
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	ELVEHJEM ROAD PATH IMP - MC160	21455	1	400-57310-824-000	1,278.75
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	2020 SUMP PUMP DISCHARGE - MC167	21456	1	605-53440-823-000	788.75
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	2020 GIS SUPPORT - MC170	21457	1	100-52400-210-000	102.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	2020 GIS SUPPORT - MC170	21457	2	100-53000-210-000	102.00
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	2020 GIS SUPPORT - MC170	21457	3	600-53610-210-000	102.00
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	2020 GIS SUPPORT - MC170	21457	4	600-53710-210-000	102.00
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	2020 GIS SUPPORT - MC170	21457	5	605-53440-210-000	102.00
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	2020 STORMWATER SUPPORT - MC172	21458	1	605-53440-211-000	1,711.25
04/20	04/09/2020	76754	958	TOWN & COUNTRY ENGINEER	PARK DEVEL-ORCHARD HILL-MC175	21459	1	400-57620-827-116	819.70
	Total 76754:								11,714.05
04/20	04/09/2020	76755	9140	TRITECH FORENSICS INC	EVIDENCE/INVESTIGATION	244298	1	100-52100-340-000	383.67
04/20	04/09/2020	76755	9140	TRITECH FORENSICS INC	INVESTIGATION SUPPLIES	244554	1	100-52100-340-000	147.32
	Total 76755:								530.99
04/20	04/09/2020	76756	2298	VIKING ELECTRIC SUPPLY	PW SHOP	S003499624.	1	100-53000-340-000	11.82
04/20	04/09/2020	76756	2298	VIKING ELECTRIC SUPPLY	PW SHOP	S003499624.	2	600-53716-340-000	3.23
04/20	04/09/2020	76756	2298	VIKING ELECTRIC SUPPLY	PW SHOP	S003499624.	3	600-53616-340-000	3.23
04/20	04/09/2020	76756	2298	VIKING ELECTRIC SUPPLY	PW SHOP	S003499624.	4	605-53440-340-000	3.23
	Total 76756:								21.51
04/20	04/09/2020	76757	1098	WIEDENBECK INC	SHOP SUPPLIES	922249	1	100-53000-340-000	162.55
04/20	04/09/2020	76757	1098	WIEDENBECK INC	SHOP SUPPLIES	922249	2	600-53716-340-000	44.33
04/20	04/09/2020	76757	1098	WIEDENBECK INC	SHOP SUPPLIES	922249	3	600-53616-340-000	44.33
04/20	04/09/2020	76757	1098	WIEDENBECK INC	SHOP SUPPLIES	922249	4	605-53440-340-000	44.33
	Total 76757:								295.54
04/20	04/09/2020	76758	16346	WOLF PAVING & EXCAVATING C	STREET PATCH	66395	1	100-53000-230-000	1,512.66
	Total 76758:								1,512.66
04/20	04/09/2020	76759	1128	ZARNOTH BRUSH WORKS INC	SWEEPER BROOMS	0179315-IN	1	605-53440-240-000	277.62
04/20	04/09/2020	76759	1128	ZARNOTH BRUSH WORKS INC	SWEEPER PARTS	0179349-IN	1	605-53440-241-000	245.00
	Total 76759:								522.62
04/20	04/10/2020	76760	1730	ACCURATE APPRAISAL LLC	APPRAISAL SVC	3015	1	100-51530-210-000	2,000.00

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Total 76760:									2,000.00
04/20	04/10/2020	76761	17084	AMAZON CAPITAL SERVICES	DVDS & CDS	1JLK-JNGJ-9	1	205-55110-345-000	44.87
Total 76761:									44.87
04/20	04/10/2020	76762	16257	CORPORATE BUSINESS SYSTE	COPIER LEASE	277943	1	205-55110-240-000	10.48
04/20	04/10/2020	76762	16257	CORPORATE BUSINESS SYSTE	COPIER LEASE	277944	1	205-55110-240-000	97.32
Total 76762:									107.80
04/20	04/10/2020	76763	252	DANE CO TREASURER	MAMSWAP	2012	1	605-53440-320-000	4,184.00
Total 76763:									4,184.00
04/20	04/10/2020	76764	1694	HEARTLAND LITHO	UTILITY BILLS	65549	1	605-53440-311-000	67.19
04/20	04/10/2020	76764	1694	HEARTLAND LITHO	UTILITY BILLS	65549	2	600-53711-311-000	67.18
04/20	04/10/2020	76764	1694	HEARTLAND LITHO	UTILITY BILLS	65549	3	600-53611-311-000	67.18
04/20	04/10/2020	76764	1694	HEARTLAND LITHO	ELECTION SUPPLIES - ABSENTEE OUTER E	65550	1	100-51440-340-000	433.88
Total 76764:									635.43
04/20	04/10/2020	76765	634	MENARDS - MONONA	PW SUPPLIES	89791	1	605-53440-340-000	2.69-
04/20	04/10/2020	76765	634	MENARDS - MONONA	PW SUPPLIES	89791	2	600-53716-340-000	2.70-
04/20	04/10/2020	76765	634	MENARDS - MONONA	PW SUPPLIES	89791	3	600-53616-340-000	2.70-
04/20	04/10/2020	76765	634	MENARDS - MONONA	PW SUPPLIES	89791	4	100-53000-340-000	9.89-
04/20	04/10/2020	76765	634	MENARDS - MONONA	ELECTION DAY SUPPLIES	90410	1	100-51440-340-000	70.98
04/20	04/10/2020	76765	634	MENARDS - MONONA	ELECTION DAY SUPPLIES	90458	1	100-51440-340-000	44.98
Total 76765:									97.98
04/20	04/10/2020	76766	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	807165	1	205-55110-345-000	113.98
Total 76766:									113.98
04/20	04/10/2020	76767	667	MINNESOTA LIFE INS CO	LIFE INSURANCE	002832L-MA	1	100-2157	1,337.29

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 76767:									1,337.29
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	GENERAL LEGAL	65864	1	100-51300-210-101	3,888.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	PROSECUTIONS	65864	2	100-51300-210-102	1,178.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	PARKS IMPACT STUDY	65864	3	400-57120-211-000	2,656.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	PW FACILITY CONTRACT	65864	4	400-57140-825-101	518.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	PARKS CAPITAL CONSULTING SERVICES	65864	5	400-57620-211-000	2,183.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	COMMUNITY PARK LAND TRANSFER	65864	6	400-57620-826-000	1,887.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	LEGAL - SEWER SERVICE	65864	7	600-53610-210-000	104.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	LEGAL - WATER SERVICE	65864	8	600-53710-210-000	456.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	PROSECUTIONS	65865	1	100-51300-210-102	3,026.80
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	LEGAL - TID #3	65866	1	305-56700-210-000	535.50
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	LEGAL - TID #4	65867	1	310-51410-210-000	180.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	LEGAL - TID #5	65868	1	315-51410-210-000	25.50
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	JUNIPER RIDGE - ESCROW	65869	1	100-2640	315.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	LEGAL - WATER SERVICE	65872	1	600-53710-210-000	400.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	GENERAL LEGAL	65873	1	100-51300-210-101	2,174.70
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	PROSECUTIONS	65877	1	100-51300-210-102	4,380.17
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	PROSECUTIONS	65878	1	100-51300-210-102	626.90
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	4313 TRIANGLE ACQUISITION	65879	1	305-56700-826-000	1,488.00
04/20	04/10/2020	76768	16829	REUTER, WHITISH & EVANS, S.	LEGAL - WATER SERVICE	65881	1	600-53710-210-000	583.50
Total 76768:									26,606.07
04/20	04/10/2020	76769	16361	STAR SUPPLY	GLOVES - N MCF & CM	5574	1	100-54600-340-000	66.60
Total 76769:									66.60
04/20	04/10/2020	76770	17140	US BANK VOYAGER FLEET SYS	PD FUEL	8694160990	1	100-52100-341-000	1,058.96
04/20	04/10/2020	76770	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	2	600-53615-341-000	77.19
04/20	04/10/2020	76770	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	3	600-53710-341-000	154.38
04/20	04/10/2020	76770	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	4	600-53616-341-000	154.38
04/20	04/10/2020	76770	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	5	600-53718-341-000	77.19
04/20	04/10/2020	76770	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	6	605-53440-341-000	231.58
04/20	04/10/2020	76770	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160990	7	100-53000-341-000	849.11
04/20	04/10/2020	76770	17140	US BANK VOYAGER FLEET SYS	PARKS FUEL	8694160990	8	100-55200-341-000	244.69
04/20	04/10/2020	76770	17140	US BANK VOYAGER FLEET SYS	FIRE/EMS FUEL	8694160990	9	100-52200-341-000	868.09

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 76770:									3,715.57
04/20	04/10/2020	76771	992	US CELLULAR	PD PHONE	0364387978	1	100-52100-221-000	894.06
04/20	04/10/2020	76771	992	US CELLULAR	FD/EMS PHONE	0364387978	2	100-52200-221-000	448.60
04/20	04/10/2020	76771	992	US CELLULAR	OUTREACH PHONE	0364387978	3	100-54600-221-000	38.50
04/20	04/10/2020	76771	992	US CELLULAR	CABLE/COMMTECH PHONE	0364387978	4	200-55600-221-000	45.49
04/20	04/10/2020	76771	992	US CELLULAR	INSPECTIONS PHONE	0364387978	5	100-52400-221-000	.50
04/20	04/10/2020	76771	992	US CELLULAR	EM MGT PHONE	0364387978	6	100-52500-340-000	38.50
04/20	04/10/2020	76771	992	US CELLULAR	PW PHONE	0364387978	7	100-53000-221-000	26.76
04/20	04/10/2020	76771	992	US CELLULAR	WATER PHONE	0364387978	8	600-53710-310-000	26.77
04/20	04/10/2020	76771	992	US CELLULAR	SEWER PHONE	0364387978	9	600-53610-310-000	26.77
Total 76771:									1,545.95
04/20	04/10/2020	76772	1005	VANNGUARD UTILITY PARTNER	LOCATES	8196	1	100-53000-291-000	72.50
Total 76772:									72.50
04/20	04/10/2020	76773	1015	VILLAGE OF MCFARLAND	5541 HOLSCHER RD	033120	1	100-53000-220-000	47.51
04/20	04/10/2020	76773	1015	VILLAGE OF MCFARLAND	FLOWER CORNER	033120	2	100-55200-220-000	29.16
04/20	04/10/2020	76773	1015	VILLAGE OF MCFARLAND	LEWIS PARK	033120	3	100-55200-220-000	191.89
04/20	04/10/2020	76773	1015	VILLAGE OF MCFARLAND	MCDANIEL PARK	033120	4	100-55200-220-000	141.74
04/20	04/10/2020	76773	1015	VILLAGE OF MCFARLAND	GAZEBO	033120	5	100-55200-220-000	43.99
04/20	04/10/2020	76773	1015	VILLAGE OF MCFARLAND	3234 CTY HWY AB	033120	6	100-55200-220-000	129.02
Total 76773:									583.31
04/20	04/10/2020	76774	16241	WI DEPT OF JUSTICE	BACKGROUND CHECKS	L1373T-0331	1	100-51420-310-000	35.00
04/20	04/10/2020	76774	16241	WI DEPT OF JUSTICE	HIRING BACKGROUND CHECKS	L1373T-0331	2	100-51420-211-000	14.00
Total 76774:									49.00
Grand Totals:									321,542.57

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-1624	9,241.35	103.78-	9,137.57
100-2120	548.62	114,877.03-	114,328.41-
100-2157	1,337.29	.00	1,337.29
100-2180	685.00	.00	685.00
100-2640	1,138.75	.00	1,138.75
100-51100-210-000	100.00	.00	100.00
100-51300-210-101	6,062.70	.00	6,062.70
100-51300-210-102	9,211.87	.00	9,211.87
100-51300-210-103	1,290.00	.00	1,290.00
100-51300-211-000	3,925.13	.00	3,925.13
100-51420-211-000	16,910.80	.00	16,910.80
100-51420-221-000	600.08	290.95-	309.13
100-51420-240-000	190.54	.00	190.54
100-51420-310-000	491.71	.00	491.71
100-51420-390-000	22.46	.00	22.46
100-51440-340-000	2,014.67	.00	2,014.67
100-51530-210-000	2,000.00	.00	2,000.00
100-51540-514-000	131.58	.00	131.58
100-51600-210-000	4,718.09	.00	4,718.09
100-51600-220-000	31.60	.00	31.60
100-51600-242-000	1,122.43	.00	1,122.43
100-51600-340-000	25.30	.00	25.30
100-52100-142-000	587.11	.00	587.11
100-52100-210-000	113.91	.00	113.91
100-52100-221-000	941.04	14.40-	926.64
100-52100-240-000	184.59	.00	184.59
100-52100-241-000	50.00	.00	50.00
100-52100-330-000	6.59	.00	6.59
100-52100-331-000	82.90	.00	82.90
100-52100-340-000	530.99	.00	530.99
100-52100-341-000	1,058.96	.00	1,058.96
100-52200-142-000	80.71	.00	80.71
100-52200-221-000	725.98	129.60-	596.38
100-52200-240-000	883.55	.00	883.55
100-52200-241-000	15,365.93	.00	15,365.93
100-52200-320-000	1,534.70	.00	1,534.70
100-52200-331-000	171.21	.00	171.21
100-52200-340-000	1,943.85	.00	1,943.85
100-52200-341-000	868.09	.00	868.09
100-52200-343-000	134.07	.00	134.07

GL Account	Debit	Credit	Proof
100-52200-391-000	53.34	.00	53.34
100-52400-210-000	102.00	.00	102.00
100-52400-211-000	8,657.54	.00	8,657.54
100-52400-221-000	18.68	.00	18.68
100-52500-340-000	38.50	.00	38.50
100-53000-210-000	102.00	.00	102.00
100-53000-211-000	111.00	.00	111.00
100-53000-220-000	1,082.30	.00	1,082.30
100-53000-221-000	107.90	.00	107.90
100-53000-230-000	1,512.66	.00	1,512.66
100-53000-241-000	2,015.10	.00	2,015.10
100-53000-242-000	47.51	.00	47.51
100-53000-291-000	9,746.54	.00	9,746.54
100-53000-340-000	569.08	9.89-	559.19
100-53000-341-000	849.11	.00	849.11
100-54600-221-000	56.68	.00	56.68
100-54600-321-000	565.00	.00	565.00
100-54600-340-000	66.60	.00	66.60
100-55200-220-000	890.77	.00	890.77
100-55200-242-000	150.00	.00	150.00
100-55200-340-000	1,374.50	.00	1,374.50
100-55200-341-000	244.69	.00	244.69
200-2120	331.52	436.71-	105.19-
200-55600-221-000	146.71	41.52-	105.19
200-55600-320-000	290.00	290.00-	.00
205-2120	12.08	4,849.61-	4,837.53-
205-55110-221-000	69.83	.00	69.83
205-55110-240-000	250.10	.00	250.10
205-55110-242-000	536.86	.00	536.86
205-55110-342-000	2,081.15	.00	2,081.15
205-55110-344-000	1,257.68	.00	1,257.68
205-55110-345-000	555.64	12.08-	543.56
205-55110-391-000	98.35	.00	98.35
305-2120	.00	2,398.82-	2,398.82-
305-51410-211-000	375.32	.00	375.32
305-56700-210-000	535.50	.00	535.50
305-56700-826-000	1,488.00	.00	1,488.00
310-2120	.00	555.32-	555.32-
310-51410-210-000	180.00	.00	180.00
310-51410-211-000	375.32	.00	375.32

GL Account	Debit	Credit	Proof
315-2120	.00	400.82-	400.82-
315-51410-210-000	25.50	.00	25.50
315-51410-211-000	375.32	.00	375.32
400-2120	.00	126,574.44-	126,574.44-
400-57120-211-000	2,656.00	.00	2,656.00
400-57140-825-101	518.00	.00	518.00
400-57140-825-103	5,203.64	.00	5,203.64
400-57220-813-101	2,300.00	.00	2,300.00
400-57310-811-102	796.50	.00	796.50
400-57310-821-000	4,951.85	.00	4,951.85
400-57310-824-000	2,108.75	.00	2,108.75
400-57620-211-000	9,383.00	.00	9,383.00
400-57620-826-000	1,887.00	.00	1,887.00
400-57620-827-116	96,769.70	.00	96,769.70
405-2120	.00	2,564.00-	2,564.00-
405-57620-827-114	2,564.00	.00	2,564.00
600-2120	529.28	21,353.79-	20,824.51-
600-53610-210-000	218.75	.00	218.75
600-53610-211-000	5,240.00	.00	5,240.00
600-53610-310-000	396.74	.00	396.74
600-53610-311-000	261.94	261.94-	.00
600-53611-311-000	67.18	.00	67.18
600-53615-220-000	731.27	.00	731.27
600-53615-341-000	77.19	.00	77.19
600-53616-241-000	815.09	.00	815.09
600-53616-242-000	26.06	.00	26.06
600-53616-340-000	74.12	2.70-	71.42
600-53616-341-000	154.38	.00	154.38
600-53710-210-000	1,936.25	.00	1,936.25
600-53710-211-000	5,240.00	.00	5,240.00
600-53710-310-000	185.77	.00	185.77
600-53710-311-000	472.91	261.94-	210.97
600-53710-341-000	154.38	.00	154.38
600-53711-311-000	67.18	.00	67.18
600-53716-220-000	1,846.65	.00	1,846.65
600-53716-242-000	206.11	.00	206.11
600-53716-340-000	1,909.27	2.70-	1,906.57
600-53717-340-000	380.25	.00	380.25
600-53718-241-000	815.11	.00	815.11
600-53718-341-000	77.19	.00	77.19

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
605-2120	264.63	14,024.62-	13,759.99-
605-53440-210-000	114.75	.00	114.75
605-53440-211-000	4,331.25	.00	4,331.25
605-53440-240-000	543.12	.00	543.12
605-53440-241-000	3,040.59	.00	3,040.59
605-53440-242-000	42.83	.00	42.83
605-53440-310-000	22.46	.00	22.46
605-53440-311-000	540.10	261.94-	278.16
605-53440-320-000	4,184.00	.00	4,184.00
605-53440-340-000	185.19	2.69-	182.50
605-53440-341-000	231.58	.00	231.58
605-53440-823-000	788.75	.00	788.75
610-2120	.00	35,193.54-	35,193.54-
610-53620-211-000	508.24	.00	508.24
610-53620-212-000	20,735.70	.00	20,735.70
610-53620-213-000	13,949.60	.00	13,949.60
Grand Totals:	324,914.83	324,914.83-	.00

Report Criteria:
Report type: GL detail

VILLAGE OF
McFarland

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Monday, April 13, 2020**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action regarding the plan for borrowing in order to fund the 2020 Capital Improvement Plan as presented by Carol Wirth of Wisconsin Public Finance Professionals.**

PREVIOUS ACTION:
The Capital Improvement Plan for 2020-2024 was adopted on March 23, 2020 and the borrowing proposed here is used to provide revenue to fund the projects in 2020 program year.

ISSUE SUMMARY:
Included within your packet is the proposed 2020 Borrowing along with the presentation from our Financial Adviser. She will be present in the meeting remotely to walk through this information and answer any questions the Village Board might have on what is proposed. The proposed borrowing has been updated from the planned 2020 Capital Improvement Plan and adopted budget for this year to reflect actual numbers as well as projects that have been removed from the borrowing. The changes to the planned borrowing from the CIP are noted below with a short explanation:

- Digital Storage Project - This will need to be reconsidered in future years as a result of shifting priorities due to virus response and future elections in 2020.
- Facility Plan/Design - PS - The amount for the plan, design, and bid of the Public Safety building was increased by $10k to align with the actual cost of the proposal.
- Public Works Facility - Added $75k to the borrowing for the Water Utility's share of the building project to account for some of the capital cost. No changes to the amount planned within the Capital Projects Fund.
- Equipment Upgrade - Within CommTech some borrowed money was planned for equipment upgrades but this can be paid for with tax levy funds within the Capital Projects fund.
- Technology and Traffic Safety - Both within Police, these funds were planned for borrowing but can be paid for through the tax levy within the Capital Projects fund.
- Foam Trailer - Funds were added to the borrowing in the amount of $38k to purchase this item in Fire and Rescue. It was anticipated using grant proceeds but we were not successful in this application. Item remains a need within the equipment fleet and fills in with excess proceeds from the next two items.

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- Radios - Money from planned 2019 surplus in the General Fund paid for some of this expense which lowered the borrowing need for this item.
- Utility (Squad) - The actual cost for the vehicle and equipment needed to outfit it came in under the anticipated amount, and the proposed borrowing can be lowered by $55k.
- Bucket Truck - The actual cost came in less than originally budgeted, and the amounted needed to borrow can be lowered by $55k.
- Exchange Bridge - This was a project in partnership with the Town and they have requested to wait on this improvement to see if State funds could be applied in future years. This funding was removed for this year.
- Pedestrian Ways - This is a joint project with Stormwater Utility fund to fix the drainage and replace the path on Elvehjem. The increased borrowing is to align with the bid that was awarded. Increases the amount by $25k.
- Street Constr and Resurface - These two items were combined in the Capital Projects fund and aligned with the bid that was awarded. The net increase was $4,500. The expected water borrowing for this portion of the project was lowered by $84,500 to align with actual bid costs that were awarded.
- Street Maintenance - This was lowered by $100k to align with actual work planned in 2020, about half has been committed with the second half to be committed later in the year.
- Utility Van - Lowered the expected cost of the Utility Van by $15,000 within the Water Utility based on actual cost.
- Wayfinding Design - Funding for this was removed as a result of shifting priorities due to virus response, will look to implement again in future years.
- Well Maintenance - Plans and projects continue to be developed and the amount was reduced by $230k to better reflect what is programmed for this year. The reduced amount will be needed in future years and rebudgeted as appropriate.
- Aquatics and Community Park - These were both reduced to reflect actual costs of the proposals already approved.
- Larson Park - Added funding for planning work underway within this park for the amount already approved. Improvement not likely implemented in 2020 but plan/design can be completed for future construction.
- McDaniel Park - Cost increased by $50k to account for proposed project costs to construct addition, renovate bathrooms, and build second open air shelter. The additional funds is needed to address the bathrooms and bring them into compliance with ADA requirements.
- Park Design - Added funds to account for the funds needed to complete the special needs park planning. Originally we had allocated $10k and this increase of $17k will bring the amount up to what's needed for the project.
- Siggelkow Road Park - This is the planning, design, and bid work approved and underway for pickleball development. The location through this process is still being finalized but costs carried through this line for the time being.

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- Brand Development - Reduction to account for what's planned in 2020.

Again, this is a summary of the changes from when the CIP was adopted. Most of this entails updating the borrowing to be aligned with actual needs as they are known as well as what can be accomplished in the current year.

FINANCIAL/BUDGET IMPACT:
The 2020 Budget was adopted with an anticipation to borrow $3,873,500 and the CIP was approved at $4,165,000. The total borrowing presented here within the Capital Projects Fund is $3,935,750 which is slightly more aligned with how the budget was adopted.

On the water side, the 2020 Budget was approved to borrow $710,000 and the CIP was approved at $988,000. The total borrowing presented here within the Water Utility is $733,500 which is slightly more aligned with how the budget was adopted.

Interest rates remain very attractive under present conditions with rates hovering at or below 2% in the municipal bond market. The CIP had previously projected 2.25%. The effect on the tax rate of this borrowing will be very low to no impact with a projected increase of $0.03 per thousand of value which could be offset by fund balance or new value added. The CIP projection was $0.09.

VILLAGE PLAN REFERENCE:
2020-2024 Capital Improvement Plan

ORDINANCE REFERENCE:
None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Presented for action to proceed with the plan for borrowing in 2020 as presented here.

ATTACHMENTS:
1. Report on Financing 2020 CIP Projects
2. 2020 Anticipated Borrowing 04022020 mgs
3. $4,670,000 G.O. Notes 2020 Prelim.
4. 2020 - 2024 CIP Village Purp 4-7-20

WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC
1025 South Moorland Road, Suite 504
Brookfield, WI 53005
414-434-9644
Fax: 414-226-2014

Village of McFarland

Village Board

Report on Financing
2020 CIP Projects

Dated: April 13, 2020

Prepared by: Carol Ann Wirth, President

Existing General Obligation Debt Service Schedule

Village Purposes

Year Due	$3,700,000 G.O. Prom. Notes – 12/01/11 Principal (09/01)	Interest	$2,005,000 G.O. Prom. Notes – 06/23/15 Principal (12/01)	Interest	$1,710,000 G.O. Ref. Bonds – 11/07/16 Principal (12/01)	Interest	$3,345,000 G.O. Prom. Notes – 07/20/17 Principal (12/01)	Interest
2020	$ 140,000	$ 3,220	$ 350,000	$ 35,698	$ 220,000	$ 4,400	$ 300,000	$ 64,713
2021			350,000	28,697			345,000	57,962
2022			350,000	21,698			400,000	50,200
2023			360,000	15,047			400,000	41,200
2024			365,000	7,848			400,000	33,200
2025							600,000	25,200
2026							600,000	13,200
	$140,000	$3,220	$1,775,000	$108,988	$220,000	$4,400	$3,045,000	$285,675

Callable 09/01/2018 | 12/01/2022 | 12/01/2024

Interest Rates 2.30 | 2.00-2.15 | 2.00-2.20

Year Due	$3,550,000 G.O. Prom. Notes – 06/21/18 Principal (12/01)	Interest	$1,690,000 G.O. Prom. Notes – 08/01/19 Principal (12/01)	Interest	Total Village Purposes Total Principal	Total Interest	Total Debt Service
2020	$ 200,000	$ 102,150	$ 230,000	$ 57,400	$1,440,000	$ 267,581	$ 1,707,581
2021	325,000	96,150	200,000	38,450	1,220,000	221,259	1,441,259
2022	325,000	86,400	165,000	34,450	1,240,000	192,748	1,432,748
2023	350,000	76,650	170,000	31,150	1,280,000	164,047	1,444,047
2024	375,000	66,150	175,000	27,750	1,315,000	134,948	1,449,948
2025	575,000	54,900	180,000	22,500	1,355,000	102,600	1,457,600
2026	600,000	37,650	185,000	17,100	1,385,000	67,950	1,452,950
2027	655,000	19,650	190,000	11,550	845,000	31,200	876,200
2028			195,000	5,850	195,000	5,850	200,850
	$3,405,000	$539,700	$1,690,000	$246,200	$10,275,000	$1,188,183	$11,463,183

Callable 12/01/2025 | 12/01/2026

Interest Rates 3.00 | 3.00

Existing General Obligation Debt Service Schedule - (Continued)

Water Utility Purposes

Year Due	$1,360,000 G.O. Prom. Notes – 06/23/15 Principal (12/01)	Interest	$595,000 G.O. Prom. Notes – 07/20/17 Principal (12/01)	Interest	$720,000 G.O. Prom. Notes – 08/01/19 Principal (12/01)	Interest	Total Water Utility Purposes Total Principal	Total Interest	Total Debt Service
2020	$ 170,000	$ 17,703	$ 70,000	$ 9,625		$ 25,467	$ 240,000	$ 52,795	$ 292,795
2021	170,000	14,302	70,000	8,050	$ 80,000	19,100	320,000	41,452	361,452
2022	175,000	10,903	70,000	6,475	85,000	17,500	330,000	34,878	364,878
2023	180,000	7,577	75,000	4,900	85,000	15,800	340,000	28,277	368,277
2024	185,000	3,977	80,000	3,400	90,000	14,100	355,000	21,477	376,477
2025			90,000	1,800	90,000	11,400	180,000	13,200	193,200
2026					95,000	8,700	95,000	8,700	103,700
2027					95,000	5,850	95,000	5,850	100,850
2028					100,000	3,000	100,000	3,000	103,000
	$880,000	$54,462	$455,000	$34,250	$720,000	$120,917	$2,055,000	$209,629	$2,264,629

Callable	12/01/2022	12/01/2025	12/01/2026
Interest Rates	2.00-2.15	2.00	3.00

Storm Water Purposes

Year Due	$875,000 G.O. Prom. Notes – 12/01/11 Principal (09/01)	Interest	$ 500,000 G.O. Prom. Notes – 06/23/15 Principal (12/01)	Interest	Total Storm Water Purposes Total Principal	Total Interest	Total Debt Service
2020	$ 95,000	$ 4,560	$ 60,000	$ 6,540	$ 155,000	$ 11,100	$ 166,100
2021	95,000	2,375	65,000	5,340	160,000	7,715	167,715
2022			65,000	4,040	65,000	4,040	69,040
2023			65,000	2,805	65,000	2,805	67,805
2024			70,000	1,505	70,000	1,505	71,505
	$190,000	$6,935	$325,000	$20,230	$515,000	$27,165	$542,165

Callable	09/01/2018	12/01/2022
Interest Rates	2.10-2.50	2.00-2.15

Existing General Obligation Debt Service Schedule - (Continued)

Sewer Utility Purposes

Year Due	$1,135,000 G.O. Prom. Notes – 06/23/15 Principal (12/01)	Interest	$250,000 G.O. Prom. Notes – 07/20/17 Principal (12/01)	Interest	Total Sewer Utility Purposes Total Principal	Total Interest	Total Debt Service
2020	$ 140,000	$ 14,787	$ 35,000	$ 4,663	$ 175,000	$ 19,450	$ 194,450
2021	145,000	11,988	35,000	3,875	180,000	15,863	195,863
2022	145,000	9,087	35,000	3,088	180,000	12,175	192,175
2023	150,000	6,333	35,000	2,300	185,000	8,633	193,633
2024	155,000	3,332	40,000	1,600	195,000	4,932	199,932
2025			40,000	800	40,000	800	40,800
	$735,000	$45,527	$220,000	$16,326	$955,000	$61,853	$1,106,853

Callable 09/01/2018 12/01/2022
Interest Rates 2.10-2.50 2.00-2.15

TID #3 Purpose

Year Due	$1,415,000 G.O. Ref. Bonds – 12/15/08 Principal (12/01)	Interest	Total TID #3 Debt Service
2020	$ 270,000	$ 54,056	$ 324,056
2021	285,000	40,894	325,894
2022	295,000	27,000	322,000
2023	305,000	13,725	318,725
2024			
2025			
2026			
	$1,155,000	$135,675	$1,290,675

Callable 09/01/2018
Interest Rates 2.10-2.50

TID #4 Purpose

Year Due	$275,000 G.O. Prom. Notes – 07/20/17 Principal (12/01)	Interest	Total TID #4 Debt Service
2020	$ 30,000	$ 4,595	$ 34,595
2021	30,000	3,920	33,920
2022	30,000	3,245	33,245
2023	30,000	2,570	32,570
2024	30,000	1,970	31,970
2025	30,000	1,370	31,370
2026	35,000	770	35,770
	$215,000	$18,440	$233,440

12/01/2022
2.00-2.15

Existing General Obligation Debt Service Schedule - (Continued)

	TID #5 Purpose			ALL GENERAL OBLIGATION DEBT		
	$995,000 G.O. Ref Bonds – 08/01/19					
Year Due	Principal (04/01)	Interest	Total TID #5 Debt Service	Total Principal	Total Interest	Total Debt Service
2020		$ 31,700	$ 31,700	$ 2,310,000	$ 441,277	$ 2,751,277
2021		27,180	27,180	2,195,000	358,283	2,553,283
2022	$ 50,000	26,655	76,655	2,190,000	300,741	2,490,741
2023	50,000	25,605	75,605	2,255,000	245,662	2,500,662
2024	50,000	24,505	74,505	2,015,000	189,337	2,204,337
2025	50,000	23,355	73,355	1,655,000	141,325	1,796,325
2026	50,000	22,205	72,205	1,565,000	99,625	1,664,625
2027	55,000	20,942	75,942	995,000	57,992	1,052,992
2028	55,000	19,568	74,568	350,000	28,418	378,418
2029	55,000	18,192	73,192	55,000	18,192	73,192
2030	55,000	16,680	71,680	55,000	16,680	71,680
2031	60,000	14,955	74,955	60,000	14,955	74,955
2032	60,000	13,155	73,155	60,000	13,155	73,155
2033	65,000	11,280	76,280	65,000	11,280	76,280
2034	65,000	9,330	74,330	65,000	9,330	74,330
2035	65,000	7,380	72,380	65,000	7,380	72,380
2036	70,000	5,338	75,338	70,000	5,338	75,338
2037	70,000	3,202	73,202	70,000	3,202	73,202
2038	70,000	1,068	71,068	70,000	1,608	71,608
	$995,000	$322,295	$1,317,295	$20,835,000	$2,542,432	$23,377,432

Callable	04/01/2028
Interest Rates	2.50-3.05

Capital Projects – 2020

Village Purpose Projects	Dept.	Borrowing Amount
Community Room	Facilities	$ 40,000
Facility Plan/Design	Facilities	560,000
Public Works Facility	Facilities	750,000
Foam Trailer	Fire/EMS	38,000
Radios	Fire/EMS	226,000
Utility (Squad)	Fire/EMS	345,000
Budget Truck	DPW	100,000
County MN – Phase 4	DPW	125,000
Mower -Small	DPW	3,250
Mower -Big	DPW	100,000
Pedestrian Ways	DPW	125,000
Pickup Truck	DPW	10,000
Street Construction	DPW	366,500
Street Maintenance	DPW	200,000
Aquatics Plan/Design	Parks	25,000
Community Park	Parks	25,000
Larson Park	Parks	15,000
McDaniel Park	Parks	150,000
McFarland Park	Parks	25,000
Park Design	Parks	17,000
Siggelkow Park	Parks	15,000
Urso/Schuetz Park	Parks	500,000
Afforable Housing Study	CD	25,000
Brand Development	CD	125,000
Sustainability Plan	CD	25,000
TOTAL		$ 3,935,750

Capital Projects – 2020 (Continued)

Water Utility Purposes		
Network Equipment	Facilities	$ 2,000
Public Works Facility	Facilities	75,000
Leased Equipment	DPW	4,250
Mower -Small	DPW	3,750
Pickup Truck	DPW	10,000
Pipe Cutter	DPW	20,000
Sinking Fund	DPW	1,000
Street Maintenance	DPW	550,000
Technology	DPW	2,500
Utility Van	DPW	30,000
Well Maintenance	DPW	35,000
TOTAL		$733,500

$4,670,000 2020 G.O. Notes - Sources & Uses of Funds

Dated 06/22/2020 | Delivered 06/22/2020

	Village Purpose	Water Utility	2020 G.O. Notes
Sources Of Funds			
Par Amount of Notes	$3,935,000.00	$735,000.00	$4,670,000.00
Reoffering Premium (Est.)	89,706.00	16,225.50	105,931.50
Total Sources	**$4,024,706.00**	**$751,225.50**	**$4,775,931.50**
Uses Of Funds			
Total Issuance Expense Paid by Underwriter (Est.)	70,240.17	13,119.83	83,360.00
Deposit to Project Construction Fund	3,935,000.00	735,000.00	4,670,000.00
Premium Deposited to Debt Service (Est.)	19,465.83	3,105.67	22,571.50
Total Uses	**$4,024,706.00**	**$751,225.50**	**$4,775,931.50**

$4,670,000 Estimated Combined Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/22/2020	-	-	-	-	-
06/01/2021	-	-	87,951.67	87,951.67	-
12/01/2021	355,000.00	2.000%	46,700.00	401,700.00	489,651.67
06/01/2022	-	-	43,150.00	43,150.00	-
12/01/2022	325,000.00	2.000%	43,150.00	368,150.00	411,300.00
06/01/2023	-	-	39,900.00	39,900.00	-
12/01/2023	380,000.00	2.000%	39,900.00	419,900.00	459,800.00
06/01/2024	-	-	36,100.00	36,100.00	-
12/01/2024	440,000.00	2.000%	36,100.00	476,100.00	512,200.00
06/01/2025	-	-	31,700.00	31,700.00	-
12/01/2025	500,000.00	2.000%	31,700.00	531,700.00	563,400.00
06/01/2026	-	-	26,700.00	26,700.00	-
12/01/2026	505,000.00	2.000%	26,700.00	531,700.00	558,400.00
06/01/2027	-	-	21,650.00	21,650.00	-
12/01/2027	665,000.00	2.000%	21,650.00	686,650.00	708,300.00
06/01/2028	-	-	15,000.00	15,000.00	-
12/01/2028	720,000.00	2.000%	15,000.00	735,000.00	750,000.00
06/01/2029	-	-	7,800.00	7,800.00	-
12/01/2029	780,000.00	2.000%	7,800.00	787,800.00	795,600.00
Total	**$4,670,000.00**	**-**	**$578,651.67**	**$5,248,651.67**	**-**

Callable: December 1, 2028 and 2029 principal payments are callable beginning December 1, 2027.

Preliminary Pricing Summary - Market Week of 4/6/20

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price		YTM	Call Date	Call Price	Dollar Price
12/01/2021	Serial Coupon	2.000%	1.300%	355,000.00	100.996%		-	-	-	358,535.80
12/01/2022	Serial Coupon	2.000%	1.350%	325,000.00	101.555%		-	-	-	330,053.75
12/01/2023	Serial Coupon	2.000%	1.400%	380,000.00	102.008%		-	-	-	387,630.40
12/01/2024	Serial Coupon	2.000%	1.450%	440,000.00	102.357%		-	-	-	450,370.80
12/01/2025	Serial Coupon	2.000%	1.500%	500,000.00	102.603%		-	-	-	513,015.00
12/01/2026	Serial Coupon	2.000%	1.550%	505,000.00	102.748%		-	-	-	518,877.40
12/01/2027	Serial Coupon	2.000%	1.600%	665,000.00	102.795%		-	-	-	683,586.75
12/01/2028	Serial Coupon	2.000%	1.650%	720,000.00	102.441%	c	1.688%	12/01/2027	100.000%	737,575.20
12/01/2029	Serial Coupon	2.000%	1.700%	780,000.00	102.088%	c	1.759%	12/01/2027	100.000%	796,286.40
Total	**-**	**-**	**-**	**$4,670,000.00**	**-**	**-**	**-**	**-**	**-**	**$4,775,931.50**

Bid Information

Par Amount of Notes	$4,670,000.00
Reoffering Premium or (Discount)	105,931.50
Gross Production	$4,775,931.50
Total Issuance Expense Paid by Underwriter (Est.)	$(83,360.00)
Bid (100.111%)	4,692,571.50
True Interest Cost (TIC)	1.9147505%

$3,935,000 Estimated Village Purpose Debt Service Schedule - Combined with Existing

Calendar Year	Principal (12/01)	Coupon	Estimated Inerest	Total Payment	Existing D/S	Net New D/S
2020	-	-	-	-	1,707,581.00	1,707,581.00
2021	285,000.00	2.000%	113,459.17	398,459.17	1,441,259.00	1,839,718.17
2022	250,000.00	2.000%	73,000.00	323,000.00	1,432,748.00	1,755,748.00
2023	300,000.00	2.000%	68,000.00	368,000.00	1,444,047.00	1,812,047.00
2024	360,000.00	2.000%	62,000.00	422,000.00	1,449,948.00	1,871,948.00
2025	420,000.00	2.000%	54,800.00	474,800.00	1,457,600.00	1,932,400.00
2026	420,000.00	2.000%	46,400.00	466,400.00	1,452,920.00	1,919,320.00
2027	580,000.00	2.000%	38,000.00	618,000.00	876,200.00	1,494,200.00
2028	630,000.00	2.000%	26,400.00	656,400.00	200,850.00	857,250.00
2029	690,000.00	2.000%	13,800.00	703,800.00	-	703,800.00
-	**$3,935,000.00**	-	**$495,859.17**	**$4,430,859.17**	**$11,463,153.00**	**$15,894,012.17**

- Increase from 2020 to 2021 = $132,137 or $0.03 per $1,000 based on 2019 assessed value with 6.04% growth
- 2021 tax rate impact may be reduced by applying excess premium.

$735,000 Estimated Water Utility Debt Service Schedule - Level D/S

Calendar Year	Principal (12/01)	Coupon	Estimated Interest	Total Payment	Existing D/S	Net New D/S
2020	-	-	-	-	292,795.00	292,795.00
2021	70,000.00	2.000%	21,192.50	91,192.50	361,452.00	452,644.50
2022	75,000.00	2.000%	13,300.00	88,300.00	364,878.00	453,178.00
2023	80,000.00	2.000%	11,800.00	91,800.00	368,277.00	460,077.00
2024	80,000.00	2.000%	10,200.00	90,200.00	376,477.00	466,677.00
2025	80,000.00	2.000%	8,600.00	88,600.00	193,200.00	281,800.00
2026	85,000.00	2.000%	7,000.00	92,000.00	103,700.00	195,700.00
2027	85,000.00	2.000%	5,300.00	90,300.00	100,850.00	191,150.00
2028	90,000.00	2.000%	3,600.00	93,600.00	103,000.00	196,600.00
2029	90,000.00	2.000%	1,800.00	91,800.00	-	91,800.00
-	**$735,000.00**	-	**$82,792.50**	**$817,792.50**	**$2,264,629.00**	**$3,082,421.50**

Debt Limit

Equalized Valuation (2019) as certified by Wisconsin Department of Revenue	$1,056,153,600
Legal Debt Percentage Allowed	5.00%
Legal Debt Limit	$ 52,807,680
General Obligation Debt Outstanding as of December 31, 2019	$16,165,000
Plus: $4,670,000 General Obligation Notes	4,670,000
Less: 2020 Principal Payments	(2,310,000)
Net General Obligation Debt Outstanding	$18,525,000
Unused Margin of Indebtedness	$34,282,680
Percent of Legal Debt Incurred	35.08%
Percent of Legal Debt Available	64.92%

Method of Sale

Wisconsin Law allows General Obligation Notes and Refunding Bonds to be sold at Public or Negotiated Sale

- **Public Sale** – Village Advertises for Underwriter Nation-wide – to Submit Bid on Specific Date and Time

  Underwriter's Bid Dependent Upon –

  Market Conditions on Day of Bid
  Number of Issues Underwriter Will Bid on (Bidding Calendar) or Purchase That Day
  Limited Ability to Pre-sell Notes - Risk May be Built into Bid as Cost to Village
  Underwriting Cost Locked in on the Day of Sale
  Underwriter Submits Bid on Bid Form per Bidding Parameters in "Official Notice of Sale"
  Market Conditions are Monitored by Municipal Advisor Throughout Borrowing Timeline
  Local Banks Participate Through Their Broker/Dealer Relationships
  Village Has Flexibility to Change Dollar Amount and Structuring Terms After Bids are Opened

  Municipal bond supply in market has significantly declined 2018 through 2020 resulting in numerous bids on public sales to fulfill demand.

- **Negotiated Sale** – Underwriter is Selected by Village Through RFP Process or Based on Historical Experience

  Underwriter Provides Assistance to Village in Advance of Entering the Bond Market -

  Updates and Advises Village of Changes to Market Conditions, Interest Rates
  Investors and Local Banks Contacted Early to Determine Interest in Purchasing Notes/Bonds
  Reduces Underwriter's Risk of Unsold Notes - Potential for Lower Underwriting Cost
  Cost of Underwriting Locked in Prior to Sale Date
  Underwriter Has Flexibility to Capture Market Opportunities Several Days in Advance of Award
  Village Has Flexibility to Change Dollar Amount and Structuring Terms Up to Time of Order Period
  Underwriter Provides Village with Comparable Sales in Market

The Village of McFarland has used both Sale methods

The Village's used Negotiated sales 2015 - 2018 with Bankers' Bank, Madison, in association with the McFarland State Bank.

The Village used Competitive Sales for both 2019 financings resulting in five bids on the 2019 Bonds (Bernardi Securities as underwriter), and seven bids on the 2019 Notes (Baird as underwriter).

Timeline for General Obligation Promissory Notes – 2020

Board Presentation – Report on 2020 Financing	April 13
Official Statement Submitted to Moody's	May 21
Moody's Conference Call	May 27-28
Official Statement Distributed to Underwriter(s)	May 28
Moody's Rating Released; Credit Report Available	June 4
Adopt Final Award Resolution (Sale)	June 8
Closing; Delivery of Funds to Village	June 22

Capital Improvement Program

Village of McFarland | Program Year: 2020

Funding by Project

Projects	Dept	General Fund 100	Comm/Tech Fund 200	TID #3 Fund 305	TID #4 Fund 310	TID #5 Fund 315	Capital Projects - Fund 400						Parks Fund 405	Utility - 600		Stormwater Fund 605	Total
							Tax Levy	Grants	Intergov	Borrow	Reserve	Total		Water	Sewer		
Digital Storage Project	Admin											-					-
Equipment/Furniture	Admin	2,500										-					2,500
Workstation Replace	Admin						9,500					9,500					9,500
Community Room	Facilities									40,000		40,000					40,000
Facility Plan/Design - CS	Facilities										50,000	50,000					50,000
Facility Plan/Design - PS	Facilities									560,000		560,000					560,000
Land Acquisition	Facilities						40,000					40,000					40,000
Mechanicals	Facilities						65,000					65,000					65,000
Network Equip	Facilities						4,000					4,000		2,000	2,000	2,000	10,000
Public Works Facility	Facilities									750,000	250,000	1,000,000		75,000	75,000	75,000	1,225,000
Security	Facilities											-					-
Sinking Fund	Facilities						35,000					35,000					35,000
Equipment Upgrade	C/T						15,000					15,000					15,000
Equipment	Police	22,000										-					22,000
Patrol Vehicle (Lease)	Police						35,000					35,000					35,000
Technology	Police	10,000										-					10,000
Traffic Safety	Police						20,000					20,000					20,000
Car 1 Sinking Fund	Fire/EMS						5,750					5,750					5,750
EMS Equipment	Fire/EMS						5,500					5,500					5,500
Fire Equipment	Fire/EMS						29,000					29,000					29,000
Foam Trailer	Fire/EMS						2,000			38,000		40,000					40,000
Technology	Fire/EMS						8,500					8,500					8,500
Radios	Fire/EMS	34,500								226,000		226,000					260,500
Utility (Squad)	Fire/EMS									345,000		345,000					345,000
	EM											-					-
Bucket Truck	DPW									100,000		100,000					100,000
County MN - Phase 4	DPW									125,000		125,000					125,000
Exchange Bridge	DPW											-					-
Farwell Under Phase 2	DPW										50,000	50,000					50,000
Leased Equipment	DPW						12,250					12,250		4,250	4,250	4,250	25,000
Mower - Small	DPW						500			3,250		3,750		3,750	3,750	3,750	15,000
Mower - Big	DPW									100,000		100,000					100,000
Pedestrian Ways	DPW									125,000		125,000				125,000	250,000
Pickup Truck	DPW									10,000		10,000		10,000	10,000	10,000	40,000
Pipe Cutter	DPW											-		20,000			20,000
Sinking Fund	DPW						1,000					1,000		1,000	1,000	1,000	4,000
Small Capital	DPW											-				2,500	2,500
Street Constr	DPW									366,500		366,500		550,000			916,500
Street Maintenance	DPW									200,000		200,000					200,000
Street Resurface	DPW											-					-
Street Sweeper	DPW											-				20,000	20,000
Street Tree Planting	DPW	25,000										-					25,000
Technology	DPW						2,500					2,500		2,500	2,500	2,500	10,000
Utility Van	DPW											-		30,000	30,000		60,000
Wayfinding Design	DPW											-					-
Well Maintenance	DPW											-		35,000			35,000
	Outreach											-					-
Comp - Workstation	Library						13,500					13,500					13,500
Sinking Fund	Library							50,000				50,000					50,000
Site Improvements	Library						4,000					4,000					4,000
Aquatics Plan/Design	Parks									25,000		25,000					25,000
Community Park	Parks									25,000		25,000					25,000
General Improve	Parks											-	50,000				50,000
Larson Park	Parks									15,000		15,000					15,000
McDaniel Park	Parks									150,000		150,000	150,000				300,000
McFarland Park	Parks									25,000		25,000					25,000
Park Design	Parks						10,000			17,000		27,000					27,000
Park Equipment	Parks											-	15,000				15,000
Property Acquisition	Parks									-		-					-
Ridgeview Tot Lot	Parks											-	25,000				25,000
Siggelkow Road Park	Parks									15,000		15,000					15,000
Urso/Schuetz Park	Parks									500,000	350,000	850,000	250,000				1,100,000
Affordable Housing Study	CD									25,000		25,000					25,000
Brand Development	CD									125,000	25,000	150,000					150,000
Small Capital	CD	2,000										-					2,000
Sinking Fund	CD						2,000					2,000					2,000
Sustainability Plan	CD									25,000		25,000					25,000
Total Projects		96,000	-	-	-	-	320,000	50,000	-	3,935,750	725,000	5,030,750	490,000	733,500	128,500	246,000	6,724,750

Village of McFarland, WI

2020 General Obligation Promissory Notes

Preliminary - April 2020 4/7/2020

$4,670,000 2020 G.O. Notes - Sources & Uses of Funds

Dated 06/22/2020 | Delivered 06/22/2020

	Village Purpose	Water Utility	2020 G.O. Notes
Sources Of Funds			
Par Amount of Notes	$3,935,000.00	$735,000.00	$4,670,000.00
Reoffering Premium (Est.)	89,706.00	16,225.50	105,931.50
Total Sources	**$4,024,706.00**	**$751,225.50**	**$4,775,931.50**
Uses Of Funds			
Total Issuance Expense Paid by Underwriter (Est.)	70,240.17	13,119.83	83,360.00
Deposit to Project Construction Fund	3,935,000.00	735,000.00	4,670,000.00
Premium Deposited to Debt Service (Est.)	19,465.83	3,105.67	22,571.50
Total Uses	**$4,024,706.00**	**$751,225.50**	**$4,775,931.50**

Village of McFarland, WI

2020 General Obligation Promissory Notes

Preliminary - April 2020 4/7/2020

Preliminary Pricing Summary - Market Week of 4/6/20

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price		YTM	Call Date	Call Price	Dollar Price
12/01/2021	Serial Coupon	2.000%	1.300%	355,000.00	100.996%		-	-	-	358,535.80
12/01/2022	Serial Coupon	2.000%	1.350%	325,000.00	101.555%		-	-	-	330,053.75
12/01/2023	Serial Coupon	2.000%	1.400%	380,000.00	102.008%		-	-	-	387,630.40
12/01/2024	Serial Coupon	2.000%	1.450%	440,000.00	102.357%		-	-	-	450,370.80
12/01/2025	Serial Coupon	2.000%	1.500%	500,000.00	102.603%		-	-	-	513,015.00
12/01/2026	Serial Coupon	2.000%	1.550%	505,000.00	102.748%		-	-	-	518,877.40
12/01/2027	Serial Coupon	2.000%	1.600%	665,000.00	102.795%		-	-	-	683,586.75
12/01/2028	Serial Coupon	2.000%	1.650%	720,000.00	102.441%	c	1.688%	12/01/2027	100.000%	737,575.20
12/01/2029	Serial Coupon	2.000%	1.700%	780,000.00	102.088%	c	1.759%	12/01/2027	100.000%	796,286.40
Total	-	-	-	**$4,670,000.00**	-	-	-	-	-	**$4,775,931.50**

Bid Information

Par Amount of Notes	$4,670,000.00
Reoffering Premium or (Discount)	105,931.50
Gross Production	$4,775,931.50
Total Issuance Expense Paid by Underwriter (Est.)	$(83,360.00)
Bid (100.111%)	4,692,571.50
Total Purchase Price	$4,692,571.50
Bond Year Dollars	$28,932.58
Average Life	6.195 Years
Average Coupon	2.0000000%
Net Interest Cost (NIC)	1.9219859%
True Interest Cost (TIC)	1.9147505%

Village of McFarland, WI

2020 General Obligation Promissory Notes

Preliminary - April 2020 4/7/2020

$4,670,000 Estimated Combined Debt Service Schedule

Calendar Year	Principal	Coupon	Interest	Total P+I
2020	-	-	-	-
2021	355,000.00	2.000%	134,651.67	489,651.67
2022	325,000.00	2.000%	86,300.00	411,300.00
2023	380,000.00	2.000%	79,800.00	459,800.00
2024	440,000.00	2.000%	72,200.00	512,200.00
2025	500,000.00	2.000%	63,400.00	563,400.00
2026	505,000.00	2.000%	53,400.00	558,400.00
2027	665,000.00	2.000%	43,300.00	708,300.00
2028	720,000.00	2.000%	30,000.00	750,000.00
2029	780,000.00	2.000%	15,600.00	795,600.00
-	**$4,670,000.00**	**-**	**$578,651.67**	**$5,248,651.67**

Yield Statistics

Bond Year Dollars	$28,932.58
Average Life	6.195 Years
Average Coupon	2.0000000%
Net Interest Cost (NIC)	1.9219859%
True Interest Cost (TIC)	1.9147505%
Bond Yield for Arbitrage Purposes	1.5792871%
All Inclusive Cost (AIC)	1.9147505%

IRS Form 8038

Net Interest Cost	1.5957869%
Weighted Average Maturity	6.203 Years

Village of McFarland, WI

2020 General Obligation Promissory Notes

Preliminary - April 2020 4/7/2020

Summary Of Underwriter's Discount

Maturity	Concession	+ Takedown	= Total	Issuance Value
12/01/2021	-	-	-	355,000.00
12/01/2022	-	-	-	325,000.00
12/01/2023	-	-	-	380,000.00
12/01/2024	-	-	-	440,000.00
12/01/2025	-	-	-	500,000.00
12/01/2026	-	-	-	505,000.00
12/01/2027	-	-	-	665,000.00
12/01/2028	-	-	-	720,000.00
12/01/2029	-	-	-	780,000.00
Total	**-**	**-**	**-**	**$4,670,000.00**

Underwriting & Issuance Expenses

Total Underwriting Risk (0.800%)	$37,360.00
Total Underwriters Expenses (0.985%)	$46,000.00
TOTAL UNDERWRITING SPREAD (1.785%)	$83,360.00

Village of McFarland, WI

2020 General Obligation Promissory Notes

Village Purposes 4/7/2020

Preliminary - April 2020

$3,935,000 Estimated Village Purpose Debt Service Schedule

Calendar Year	Principal	Coupon	Interest	Total P+I
2020	-	-	-	-
2021	285,000.00	2.000%	113,459.17	398,459.17
2022	250,000.00	2.000%	73,000.00	323,000.00
2023	300,000.00	2.000%	68,000.00	368,000.00
2024	360,000.00	2.000%	62,000.00	422,000.00
2025	420,000.00	2.000%	54,800.00	474,800.00
2026	420,000.00	2.000%	46,400.00	466,400.00
2027	580,000.00	2.000%	38,000.00	618,000.00
2028	630,000.00	2.000%	26,400.00	656,400.00
2029	690,000.00	2.000%	13,800.00	703,800.00
-	**$3,935,000.00**	**-**	**$495,859.17**	**$4,430,859.17**

Yield Statistics

Bond Year Dollars	$24,792.96
Average Life	6.301 Years
Average Coupon	2.0000000%
Net Interest Cost (NIC)	1.9214865%
True Interest Cost (TIC)	1.9141801%
Bond Yield for Arbitrage Purposes	1.5792871%
All Inclusive Cost (AIC)	1.9141801%

IRS Form 8038

Net Interest Cost	1.5999551%
Weighted Average Maturity	6.307 Years

Village of McFarland, WI

2020 General Obligation Promissory Notes

Water Utility 4/7/2020

Preliminary - April 2020

$735,000 Estimated Water Utility Debt Service Schedule

Calendar Year	Principal	Coupon	Interest	Total P+I
2020	-	-	-	-
2021	70,000.00	2.000%	21,192.50	91,192.50
2022	75,000.00	2.000%	13,300.00	88,300.00
2023	80,000.00	2.000%	11,800.00	91,800.00
2024	80,000.00	2.000%	10,200.00	90,200.00
2025	80,000.00	2.000%	8,600.00	88,600.00
2026	85,000.00	2.000%	7,000.00	92,000.00
2027	85,000.00	2.000%	5,300.00	90,300.00
2028	90,000.00	2.000%	3,600.00	93,600.00
2029	90,000.00	2.000%	1,800.00	91,800.00
-	**$735,000.00**	**-**	**$82,792.50**	**$817,792.50**

Yield Statistics

Bond Year Dollars	$4,139.63
Average Life	5.632 Years
Average Coupon	2.0000000%
Net Interest Cost (NIC)	1.9249770%
True Interest Cost (TIC)	1.9181516%
Bond Yield for Arbitrage Purposes	1.5792871%
All Inclusive Cost (AIC)	1.9181516%

IRS Form 8038

Net Interest Cost	1.5708183%
Weighted Average Maturity	5.641 Years

Village of McFarland
2020 - 2024 Capital Improvement Program
Estimated Debt Service - Village Purposes Notes & Bonds - With Growth

Year Due	Existing Debt Service	2020 $3,935,000 Notes Debt Service	2021 $2,030,000 Notes Debt Service	2021 $10,000,000 Bonds Debt Service	2022 $1,940,000 Notes Debt Service	2022 $3,500,000 Bonds Debt Service	2023 $1,965,000 Notes Debt Service	2024 $2,635,000 Notes Debt Service	Combined Debt Service	Tax Rate	Est. Tax Rate Increase*	*** Percentage of Legal Debt Limit Used	
2020	1,707,581								1,707,581	$1.67		33.08%	2020
2021	1,441,259	398,459							1,839,718	$1.70	$0.03	50.85%	2021
2022	1,432,748	323,000	174,433	466,667					2,396,848	$2.08	$0.39	58.12%	2022
2023	1,444,047	368,000	153,075	450,000	162,600	175,000			2,752,722	$2.26	$0.17	52.86%	2023
2024	1,449,948	422,000	190,325	496,500	175,650	231,250	178,600		3,144,273	$2.43	$0.17	48.71%	2024
2025	1,457,600	474,800	226,475	586,250	217,050	227,500	165,950	205,400	3,561,025	$2.60	$0.17	42.32%	2025
2026	1,452,950	466,400	226,525	707,675	217,100	223,750	167,650	196,050	3,658,100	$2.60	$0.00	36.10%	2026
2027	876,200	618,000	306,438	774,550	257,000	270,000	209,200	222,450	3,533,838	$2.44	($0.15)	30.24%	2027
2028	200,850	656,400	304,013	773,625	260,550	274,375	309,400	432,950	3,212,163	$2.16	($0.28)	24.93%	2028
2029		703,800	321,450	777,175	258,800	273,375	301,450	427,000	3,063,050	$2.01	($0.15)	20.02%	2029
2030			493,200	790,025	371,900	272,188	303,500	420,900	2,651,713	$1.69	($0.32)	15.88%	2030
2031				881,825	391,400	270,813	320,250	414,650	2,278,938	$1.42	($0.28)	12.39%	2031
2032				874,775		274,250	386,250	408,250	1,943,525	$1.18	($0.24)	10.18%	2032
2033				872,200		272,313		401,700	1,546,213	$0.91	($0.27)	8.46%	2033
2034				868,925		280,188			1,149,113	$0.66	($0.25)	7.20%	2034
2035				864,950		287,500			1,152,450	$0.64	($0.02)	5.97%	2035
2036				860,275		284,250			1,144,525	$0.62	($0.02)	4.77%	2036
2037				859,900		285,813			1,145,713	$0.61	($0.02)	3.59%	2037
2038				853,650		287,000			1,140,650	$0.59	($0.02)	2.43%	2038
2039				856,700		282,813			1,139,513	$0.57	($0.02)	1.37%	2039
2040				848,700		283,438			1,132,138	$0.55	($0.02)	0.34%	2040
2041						378,688			378,688	$0.18	($0.37)	0.00%	2041
2042									0			0.00%	2042
2043									0			0.00%	2043
2044									0				2044
	$11,463,183	$4,430,859	$2,395,933	$14,464,367	$2,312,050	$5,134,500	$2,342,250	$3,129,350	$45,672,492				
Est. Int. Rate		2.00%	2.75%	3.50%	3.00%	3.75%	3.00%	3.00%					

4/7/2020

*Based on Villages 2019 Assessed Valuation - $1,023,417,995 **
** Assuming 6.04% growth for five years, 2.68% growth thereafter
*** Calculation based on All General Obligations, 5% of Equalized Value using same growth assumptions as above.

VILLAGE OF
McFarland

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Monday, April 13, 2020**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT:

AGENDA ITEM: **Discussion and action on Ordinance 2020-12: An ordinance amending the procedure for the issuance of operator's licenses.**

PREVIOUS ACTION:

ISSUE SUMMARY:
2019 Wisconsin Act 166 effective March 5, 2020, allowed municipalities the ability to delegate authority to the Municipal Clerk to issue operator's licenses. Previously the law required the municipal governing body to issue the licenses. In 2018 the Village created and approved an operators license approval policy, which simplified the process for criteria for the issuance of operator's licenses for bartenders and those who serve in the Village. This process makes it more business friendly for individuals who are in compliance with our operator's license approval policy to receive their license faster.

It is important to note, recommendations for denial will still follow the current process of having a hearing before the Public Safety Committee and a final decision by the Village Board.

This item was referred the Public Safety Committee by Trustee Kolk; however, with Public Safety not meeting in April, this item was forwarded directly for the Board for approval.

FINANCIAL/BUDGET IMPACT:
N/A

VILLAGE PLAN REFERENCE:
N/A

ORDINANCE REFERENCE:
Chapter 11 of the Village Code of Ordinances regarding alcohol licenses.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
The attached is recommended for approval from both Village Staff and the Village Attorney.

ATTACHMENTS:

VILLAGE OF
McFarland

1. 2020-12 Operator's Licenses - redline

ORDINANCE 2020-XX

AN ORDINANCE AMENDING THE PROCEDURE FOR THE ISSUANCE OF OPERATOR'S LICENSES

Purpose: To permit the Village Clerk-Treasurer to issue Operator's Licenses to qualifying applicants.

Sponsor: Chief Craig Sherven and Village Clerk-Treasurer Cassandra Suettinger

Recommended Referral: Public Safety Committee

Public Hearing: Not Required

WHEREAS, the Wisconsin Legislature recently amended the law to permit municipalities to authorize municipal officials to issue operator's licenses, in lieu of the governing body issuing the license; and

WHEREAS, Village staff recommend amending the current procedures to permit the Village Clerk-Treasurer to issue operator's licenses upon recommendation by the Police Department; and

WHEREAS, the Village Board accepts the recommendations of the Public Safety Committee and Village staff and finds that the proposed changes will facilitate the issuance of operator's licenses which otherwise meet the requirements for approval.

NOW, THEREFORE, the Village Board of the Village of McFarland, does ordain as follows:

1. **Section 11-70(b) of the McFarland Municipal Code is amended to read as follows:**

(b) *Temporary operator's licenses.* The Village Clerk-Treasurer may issue temporary operator's licenses. Such licenses may be valid for between one and 14 days, which period shall be stated on the license. Such temporary licenses shall be issued only to those persons employed by or donating their services to a nonprofit organization holding a license under Section 11-49(a) or (b). No person may hold more than ~~one~~ two temporary operator's license per year.

2. **Section 11-71 of the McFarland Municipal Code is amended to read as follows:**

Sec. 11-71. - Procedure upon application for operator's license.

(a) *Application.* ~~The Village Board may issue a~~An operator's license may ~~, which license shall~~ be ~~granted~~ issued to qualifying individuals meeting the applicable requirements set forth under

Wis. Stats. § 125.04(5) and this Section. ~~only upon application in writing on forms to be obtained from the Village Clerk-Treasurer only to persons 18 years of age or older as the requirement in Wis. Stats. § 125.04(5)(a)3. that the applicant must have attained the legal drinking age does not apply to applicants for operators' licenses under Wis. Stats. § 125.17. Operator's licenses shall be operative only within the limits of the Village.~~ Applications for operator's licenses must be submitted on a form provided by the Village Clerk-Treasurer, and ~~Applicants~~ shall ~~provide~~ include the following information:

(1) Name, address, home, and work phone numbers.

(2) Date of birth, gender, Social Security number, and driver's license or state identification card number.

(3) Whether the applicant has completed a responsible beverage server training course pursuant to Wis. Stats. § 125.17(6).

(4) Whether the applicant has held an operator's license within the previous two years. If one has been held in a different municipality, a copy of the license or a letter from the clerk of the municipality shall be provided.

(5) The applicant's arrest and conviction record substantially related to the licensed activity, including:

a. Whether the applicant has ever been convicted of a felony.

b. Whether the applicant has been arrested for and/or convicted of violating any law or ordinance during the last ten years.

c. Whether the applicant has any pending charges, including criminal and ordinance violations.

If so, the applicant shall provide the details of each arrest, conviction and charge, including:

a. The dates of the arrest and conviction.

b. The specific offense for which the applicant was arrested or charged.

c. The name and location of the court that adjudicated the case, and case number.

d. A description of the nature and circumstances of the offense.

e. Whether the applicant was consuming alcohol beverages or drugs at the time of the incident, not including non-impairing medications prescribed to the applicant.

f. Whether the incident occurred in or around an establishment that serves alcohol beverages.

g. Whether the incident involved alcohol beverages or controlled substances in any other way.

The applicant may also submit evidence of rehabilitation and fitness to perform the licensed activity.

(6) Whether the applicant has had a license to serve alcohol beverages suspended, revoked, or surrendered in lieu of suspension or revocation and if so, the name of the municipality and the date the license was suspended, revoked, or surrendered.

(7) The address and date of residency for each place the applicant has resided for the previous five years.

(8) Any other information required by the Village Clerk-Treasurer or Chief of Police to run all required background checks or to otherwise process the application.

(9) Any other information required by the Village Board.

(b) *Investigation.* All applications are subject to an investigation by the Police Department and/or other appropriate authority to determine whether the applicant to be licensed complies with all regulations, ordinances and laws applicable thereto. The Police Department shall ~~conduct an investigation of~~investigate the applicant and, as part of that investigation, ~~including, but not limited to, requesting~~request information from the state, surrounding municipalities, and/or any community where the applicant has previously resided concerning the applicant's arrest and conviction record. Based upon such investigation, the Police Department shall issue written recommendations to grant or deny the license. ~~recommend, in writing, to the Village Board approval or in writing to the Public Safety Committee denial of the application.~~ If the Police Department recommends denial, the Police Department shall provide, in writing, the reasons for such recommendation. The recommendation for denial shall be forwarded to the Public Safety Committee for further review and a recommendation to the Village Board. If the Police Department finds the application to be incomplete or omitting any required information from Subsection (a), the application shall be rejected and returned to the applicant.

(c) *Training course.*

(1) Except as provided in Subsection (c)(2) of this Section, the Village ~~Board~~ Clerk-Treasurer may not issue an operator's license unless the applicant has successfully completed a responsible beverage server training course at any location that is offered by a technical college district and that conforms to curriculum guidelines specified by the technical college system board or a comparable training course, which may include computer-based training and testing that is approved by the department or the educational approval board or unless the applicant fulfills one of the following requirements:

a. The person is renewing an operator's license.

b. Within the past two years, the person held a Class "A," Class "B," "Class A," "Class B" or "Class C" license or permit or a manager's or operator's license.

c. Within the past two years, the person has completed such a training course.

(2) The Village ~~Board~~ Clerk-Treasurer may issue a provisional operator's license to a person who is enrolled in a training course under Subsection (c)(1) of this Section and who meets the standards established by the Village and shall revoke that license if the applicant fails to successfully complete the course in which the applicant enrolls.

(3) The Village ~~Board~~ Clerk-Treasurer may not require that applicants for operator's licenses undergo training in addition to that under Subsection (c)(1) of this Section, but may require applicants to purchase, at cost, materials that deal with relevant local subjects not covered in the course under Subsection (c)(1) of this Section.

3. Section 11-74(a) of the McFarland Municipal Code is amended to read as follows:

(a) *Issuance of approved licenses.* ~~After~~ If the Police Department recommends granting the operator's license, or the Village Board approves ~~the~~ granting ~~of~~ the ~~an~~ operator's license, the Village Clerk-Treasurer shall issue the license. Such licenses shall ~~give~~ state the applicant's name and address and the date of the expiration of such license. The Village Clerk-~~[~~Treasurer~~]~~ shall ~~issue each license approved by the Village Board and shall~~ make the ~~same~~ license available for pick up at the Village Clerk-Treasurer's office. Any operator's license for which the fee is not paid within 15 days of approval of the application by the Village Board shall be returned to the Village Clerk-Treasurer for cancellation or other disposition.

The above and foregoing Ordinance was duly adopted at a regular meeting of the McFarland Village Board on the ___ day of _______________, 2020.

APPROVED:

____

Brad Czebotar, Village President

ATTEST:

____

Cassandra Suettinger, Village Clerk-Treasurer

ORDINANCE 2020 –	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Adrian -	Kryzenske -
Brassington -	Lytle -
Czebotar -	Utter -
Kolk -	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

VILLAGE OF
McFarland

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Monday, April 13, 2020**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Cassandra Suettinger, Village Clerk/Treasurer**

AGENDA ITEM: **Discussion and action to revise the Operator's License Approval Policy regarding the issuance of operator's licenses.**

PREVIOUS ACTION:

ISSUE SUMMARY:
This item is a continuation from the previous item delegating authority to the Municipal Clerk to issue operator's licenses. The secondary action is to update the Village's Operator's license approval policy to mirror the updated authority.

FINANCIAL/BUDGET IMPACT:
N/A

VILLAGE PLAN REFERENCE:
Village Operator's License Approval Policy

ORDINANCE REFERENCE:
N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
The Policy revisions is recommended for approval from both Village staff and the Village Attorney.

ATTACHMENTS:
None

VILLAGE OF
McFarland

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Monday, April 13, 2020**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT: **Matt Schuenke, Village Administrator, Jim Hessling, Public Works Director**

AGENDA ITEM: **Discussion and action regarding a proposal for design and construction administration services for the renovation of the Public Works Center.**

PREVIOUS ACTION:
The Village Board took action on November 25, 2019 to approve the proposal from Strand to design and bid the improvements to the Public Works Center.

The Public Works Committee took action on March 10, 2020 to approve the final design for the Public Works Center and authorized the project for bidding. The results for which will be considered at a future meeting.

ISSUE SUMMARY:
Included within your packet is a summary that will serve as an amendment to our contract with Strand for the design and bid of the renovations and maintenance work planned for the Public Works Center. This will be completed as an amendment to our current contract that was adopted by the Village Board previously. The amendment accomplishes the following:

- <u>Fire Alarm System</u> - This was not included originally because the building code does not require a fire alarm system within this type of facility. Upon review of the project and given the nature of the work, it was decided to pursue adding a fire alarm system to the facility to ensure better safety for all involved. Additional work was needed by the Architect to include this within the design for the facility.
- <u>Solar Panel Installation</u> - After the roof is replaced, it is desired to replace and expand the solar system on this facility. The architect would assist in requesting proposals from at least three vendors that do this work and ensure the work that is done is compatible with the facility being renovated. They will also oversee the installation while this portion of the project is underway. This project is independent of the main bid for the building and was recommended by Committee to pursue on its own in this fashion to avoid markups as a sub-contracted item. The Architect will create specifications, solicit proposals, make a recommendation on the proposals, and inspect the work as its being completed.

VILLAGE OF McFarland

- Construction Administration - This does not have to come until later but in order to be efficient is proposed now in order to put in place the needed services for the Architect to monitor the construction phase of the project after award. This is the more expensive part of this amendment and would only apply after a contract is awarded. The project is presently out for bid with the Public Works Committee set to review bids at their meeting on May 12th in order to make a recommendation to the Village Board for your consideration on May 26th. This work is needed to ensure the construction is completed in line with the design. The Architect is used for this work since they created the design similar to how we use the Engineer to inspect road construction projects.

The enclosed is proposed as a summary that will be developed as an amendment by the Village Attorney into the contract that is already in place.

FINANCIAL/BUDGET IMPACT:

The original proposal for the services authorized in 2019 was set at $66,500 and the additional items for 1 (fire alarm) and 2 (solar) would add $15,000 in expense to the original design contract. The remaining expense for 3 (construction admin) is $55,000.

The total cost of the project was last projected at $1,141,621. The 2020 Budget had forecasted this cost at an estimated cost of $1,000,000 while the CIP held the same level. The perceived (its not real until we get bids back) cost increase will be addressed through bid alternates and additional contributions from utilities which were not originally planned to contribute through capital. We also will need to see if there is any impact from the pandemic on the current bidding environment. Bids are being advertised and will be opened in early May.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for approval.

ATTACHMENTS:

1. Amendment Draft Language

McFarland Public Works Facility - Draft Amendment 4/7/20

Modify Article 1.1.4 as follows:

“.1 Design phase milestone dates, if any:

February 14, 2020-50 percent design review meeting
March 13, 2020-90 percent design review meeting
April 1, 2020-Design complete

.2 Construction commencement date:

Approximately June 1, 2020

.3 Substantial completion date or dates:

October 31, 2020-Substantial completion
November 30, 2020-Final completion

.4 Other milestone dates:

April 8, 2020-Issued for Bidding
December 31, 2020-Construction-Related Services Completion”

Modify Article 11.1 as follows:

“.3 Other

“Final Design and Bidding-Related Services: Hourly rate basis plus expenses an estimated-not-to-exceed fee of $81,500

Construction-Related Services: Hourly rate basis plus expenses an estimated-not-to-exceed fee of $55,000”

Add the following to Exhibit A-Scope of Services:

Final Design Services

“9. Provide design, detailing, and specifications for additional fire alarm system for building.

10. Develop a request for proposal letter document defining parameters for obtaining proposal from vendors to perform a design-build solar panel system on the roof of the building.

11. Assist Owner in obtaining proposals for solar panel system from three vendors.

12. Review and comment on received proposals.

13. Incorporate any electrical design accommodations for the selected vendor's system into the building design.

14. Include fees ($900) for State building and HVAC plan reviews."

"<u>Construction-Related Services</u>

1. Provide construction administration services including attending and assisting the Owner in conducting a preconstruction meeting attended by the Owner, general contractor, and subcontractors of major trades.

2. Review shop drawings and material submittal packages.

3. Attend biweekly progress meetings during the construction period and make additional periodic site visits, 20 total visits, to observe construction with frequency as determined with Owner. In furnishing observation services, Strand's efforts will be directed toward determining for the Owner that the completed project will, in general, conform to the Contract Documents; but Strand will not supervise, direct, or have control over the contractor's work and will not be responsible for the contractor's construction means, methods, techniques, sequences, procedures, or health and safety precautions or programs, or for the contractor's failure to perform the construction work in accordance with the Contract Documents.

4. Review pay applications, change order requests, and forward them to the Owner.

5. Perform final walk-through with the general contractor and the Owner. A final list of items to be completed or corrected will be prepared based on this review.

6. Receive, review, and forward the contractor's record drawings, guarantees, and O&M manuals to the Owner."

VILLAGE OF
McFarland

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Monday, April 13, 2020**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action to confirm Addendum A (Family and Medical Leave Policy Addendum to the Village FMLA Policy) within the Personnel Policy Manual.**

PREVIOUS ACTION:
None.

ISSUE SUMMARY:
Enclosed find a summary memorandum address two Personnel Policy Manual items that need to be enacted in order for our local policies to be consistent with recently changed Federal law. Each item is created as an addendum to the manual with an expiration date at the end of the year. These were prepared by our Labor Attorney in line with what is provided for under Federal Law.

Addendum A provides for expanded and paid emergency Family and Medical Leave Policy granting someone the ability to watch their children if they do not have childcare as a result of the pandemic. Payment is provided by the Village and at a rate of 2/3's their normal rate of pay. This form of leave works in concert with regular uses of FMLA and is not in addition to those leave periods. There is a modified process to request leave, verify eligibility, and designate leave for this purpose.

The new law became effective on April 1, 2020 and the addendums were enacted under the emergency declaration on March 31, 2020 in order to be applicable.

FINANCIAL/BUDGET IMPACT:
Existing operating budgets would cover related expenses. The leave time paid for someone that exercises this is covered under what they would normally have been paid when they are working, the expense associated with this is as a result of having to fill their work or responsibilities with overtime or by some other means while they are on leave. It is unknown at the present how impactful that will be if at all.

We do have the right to designate Emergency Responders who are likely needed to respond to the pandemic locally. In doing so they are exempt from these provisions. I do not recommend

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this at this time as the reasons to necessitate this leave are limited and our risk exposure low to it becoming a hindrance.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Presented for approval.

ATTACHMENTS:
1. Village Employee COVID-19 Memorandum 03312020 mgs
2. Personnel Policy Manual - Addendum A (EFMLEA) 03312020

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Memorandum

To: Village Employees

From: Matthew G. Schuenke, Village Administrator *MGS*

Cc: Brad Czebotar, Village President
Cassandra Suettinger, Village Clerk/Treasurer

Date: March 31, 2020

Re: Village Response to COVID-19 ***UPDATED***

The pandemic spread of the COVID-19 virus ("coronavirus") has affected our daily lives profoundly. We are now under declarations of National, State and Local States of Emergency. On Wednesday, March 18, 2020, the Families First Coronavirus Response Act ("FFCRA") was signed into law. As a result of this new law, the Village brings to your attention two new workplace policies that are introduced here and scheduled to take effect on April 1, 2020. The Village is adopting these policies in order comply with the recently enacted FFCRA, and in furtherance of our Village-wide effort to limit the spread of coronavirus among our employees and the general public while maintaining staffing and availability of emergency responders to maintain public health, order, safety, and essential services. Please find attached the Village's Public Health Emergency: Family and Medical Leave Policy, which is a temporary Addendum to Chapter 23 of the Village's Personnel Policy Manual, and the Emergency Paid Sick Leave Policy required by the FFCRA. Both policies will end on December 31, 2020.

Both policies provide eligible employees with entitlement to paid leaves of absence necessitated by the coronavirus. Please review the policies carefully, as they contain important information regarding eligibility, rights, and responsibilities for paid and unpaid leave. The rights and responsibilities identified in the policies reflect those which are established under the applicable provisions of the FFCRA. The Village reserves all rights to classify any employee or position as exempt from the EFMLEA and EPSLA policies at any time as permitted by the FFCRA. The benefits available under these policies take effect beginning April 1, 2020 and sunset on December 31, 2020. Please note that, unless you are notified of revisions to other Village policies, they will remain in full force and effect. At this time, the Village does not intend to designate any of its positions as either Healthcare Providers or Emergency Responders whereby exempting designated positions from the benefits afforded by these policies. However, the Village through its Village Board reserves the right to do so if it is necessary to ensure the continuity of essential services and operations.

Further guidance on the FFCRA is forthcoming from the appropriate governmental agencies as the response to coronavirus remains a constantly evolving and fluid situation. When that guidance is issued, we may be required to make changes to these policies. In the meantime, we strongly encourage you to familiarize yourself with the Emergency Paid Sick Leave Policy and the Public Health Emergency: Family and Medical Leave Policy. These policies are being enacted by the Village President and Village Administrator under the Emergency Declaration authority granted by the Village Board on March 17, 2020. The Village Board may consider confirmation of these policies at their next meeting scheduled for April 13, 2020.

Please direct all related inquiries to me. I am happy to discuss these policies with you and how they may affect your unique circumstances. Thank you again for your hard work and diligence during these challenging times. We appreciate your service to the Community as we continue to navigate uncertain and unsafe times.

As a reminder, safety of our Employees is again of paramount importance. We continue to ask all employees to cooperate in taking steps to reduce the transmission of communicable diseases in the workplace. Employees are reminded of the following:

- Stay home when you are sick.
- Wash your hands frequently with warm, soapy water for at least 20 seconds.
- Cover your mouth with tissues whenever you sneeze, and discard used tissues in the trash.
- Avoid people who are sick with respiratory symptoms.
- Clean frequently touched surfaces.

It is critical that employees do not report to work while they are experiencing respiratory symptoms such as fever, cough, shortness of breath, sore throat, runny or stuffy nose, body aches, headache, chills or fatigue. Currently, the Centers for Disease Control recommends that employees remain at home until at least 24 hours after they are free of fever (100 degrees F or 37.8 degrees C) or signs of a fever without the use of fever-reducing medications. Many times, with the best of intentions, employees report to work even though they feel ill. Compensation through paid sick leave is available for employees who are unable to report to work and through these new policies has been expanded. Employees who report to work ill will be sent home in accordance with these health guidelines.

ADDENDUM A – FAMILY AND MEDICAL LEAVE POLICY ADDENDUM TO THE VILLAGE FMLA POLICY

A.01 General

(1) The Emergency Family and Medical Leave Expansion Act ("EFMLEA"), an amendment to the federal Family and Medical Leave Act ("FMLA"), is part of the Families First Coronavirus Response Act ("FFCRA"). The goal of the EFMLEA is to allow for use of up to twelve weeks of federal FMLA leave during the COVID-19 crisis. The law permits an eligible employee to take leave when the employee is unable to work (or telework) due to a need for leave to care for the son or daughter (under 18 years of age) of the employee if the school or place of care has been closed, or the child care provider of such son or daughter is unavailable due to a public health emergency.

(2) The Village endeavors to provide and maintain a safe and healthy workplace and is equally committed to complying with all applicable laws. Accordingly, the Village has established this EFMLEA Policy as Addendum A to our FMLA policy listed as Chapter 23 within our Personnel Policy Manual to ensure that employees are informed of their rights and responsibilities as they relate to family and medical leave provided under the EFMLEA. Leave under the EFMLEA provides one additional reason for leave protected under the FMLA. There is variance between some provisions of the EFMLEA and the FMLA; however, so we recommend careful review of this Policy.

A.02 Eligibility and Requests for Leave.

(1) Employees who have been employed by the Village for at least 30 calendar days and who are eligible under this Policy may be entitled to leave under this Policy. Eligible employees with a qualifying need related to a public health emergency, as described in Section A.03 below, may be eligible for up to 12 weeks of EFMLEA leave. This 12-week entitlement, however, will be reduced by FMLA leave otherwise taken by an employee under the Village's FMLA Policy.

(2) Eligible employees must provide the Village with notice of their need for leave under this Policy as soon as reasonably practicable. Notice should be provided either orally, telephonically, or in writing, including e-mail to the Village Clerk/Treasurer or Village Administrator. Requests for leave should not be conveyed via voicemail unless circumstances prevent other forms of communication. The failure to provide notice of your need for leave may result in an unauthorized absence from work.

(3) Employees who are classified by the Village Board as emergency responders or health care providers are not eligible for leave or the benefits available under this policy, or the FFCRA pursuant to Section 3105 of the FFCRA. The Village reserves all rights to classify any employee or position as exempt from the EFMLEA policy at any time as permitted by the FFCRA. The Village will provide notice of such exemption. The nature of the work performed by those employees who may be exempted, including the possible need for additional staffing, and the exigent and dire circumstances that may exist when those employees are needed most, necessitates their availability as emergency responders or heath care providers.

A.03 Qualifying Need Related to a Public Health Emergency.

(1) The EFMLEA entitles an eligible employee to seek leave when the employee is **unable to work (or telework)** due to a need to care for the son or daughter (under 18 years of age) of the employee, if the child's school or place of care has been closed, or the child care provider of such son or daughter is unavailable due to a public health emergency.

A.04 Compensation and Benefits During Leave.

(1) Protected leave under this Policy may consist of a combination of both unpaid and paid leave periods. The first 10 workdays for which an employee takes leave under this Policy are unpaid. While not required, employees may elect to substitute any accrued paid leave benefits available to the employee to cover the first 10 workdays of unpaid leave, including but not limited to, any paid sick leave to which the employee is entitled under the Emergency Paid Sick Leave Policy. To substitute paid leave for the otherwise unpaid period, the employee must satisfy all requirements for taking the accrued leave.

(2) Any leave under this Policy taken after 10 workdays is paid as required by law. For each day of leave the employee takes after 10 workdays, the employee will be compensated in an amount equal to two-thirds of the employee's regular rate of pay multiplied by the number of hours the employee would normally be scheduled to work. In no event shall pay while on EFMLEA leave exceed $200 per day, and $10,000 in the aggregate. The employee may not substitute any accrued paid leave benefits for the one-third of the employee's regular rate that is unpaid during this leave designation.

(3) During an approved leave of absence under this Policy, the Village will continue to make available to the employee the same insurance benefits which are available to similar employees who are not on leave. The employee on leave will continue to have responsibility to contribute his or her portion of any employee-paid premium during leave. If the employee is paid during the leave period, then the premium will be deducted from the employee's pay. If the leave is unpaid, then the employee is responsible for arranging with the Village Clerk/Treasurer the payment of his or her share of the premium during the period of leave.

(4) Upon termination from employment, any remaining premium amounts due from the employee for unpaid coverage will be deducted from the employee's final check, if permitted by law. The failure to make timely premium payments may result in the loss of benefits.

(5) No employee will lose any accrued seniority or benefits while on this protected leave; however, additional seniority and benefits will not accrue during any unpaid period of leave.

A.05 Verification of Need.

(1) For EFMLEA leave under this Policy, a health care provider certification will not be required. The employee may need to provide information supporting the need for EFMLEA Leave. That information may include information that demonstrates the basis for the need to care for the son or daughter under age 18 that makes the employee unable to work (or telework) in circumstances when the child's school or place of care is closed or the child care provider of such son or daughter is unavailable due to a public health emergency. Among other considerations, the Village will assess whether spouses or other family members are available to provide needed care thus eliminating the employee's need for the EFMLEA Leave.

(2) Employees who wish to take a medical leave of absence for a serious health condition, for the employee or to provide needed care for an eligible family member, may seek leave under the Village's standard FMLA policy. Such leave would not be by the EFMLEA policy addendum. See the FMLA Policy under Chapter 23 of the Personnel Policy Manual for the procedures for requesting FMLA leave under Village policy including certification requirements for FMLA leave.

A.06 Returning from EFMLEA Leave.

(1) Where possible, employees on EFMLEA leave should provide the Village with at least 2 weeks' written notice of their intent to return to work, but under no circumstances may an employee provide fewer than 2 workdays' notice of their intent to return to work, if returning early. Any employee who returns from leave within 12 weeks, or the lesser amount of leave that was available to that employee due to other use of FMLA leave, will be reinstated to the same or an equivalent position with equivalent benefits, pay and other terms and conditions of employment. The Village cannot guarantee reinstatement to employees whose leave extends beyond 12 weeks in any 12-month period, except to the extent necessary to comply with applicable state or federal laws. An employee will not have any greater right to employment than he/she would have if FMLA leave had not been taken.

(2) If due to economic conditions or other changes in the operating conditions of the Village a position no longer exists, the Village will make a reasonable offer to restore employee to equivalent employment; or if no such position exists, the Village will continue to consider the employee for equivalent employment that may arise for one year following the conclusion of leave.

A.07 Nondiscrimination and No Retaliation.

(1) The Village strictly prohibits any form of discrimination or retaliation in the administration of this Policy. The requesting or taking of leave under this Policy will not be used against an employee in any employment decision, including in the determination of raises, employment opportunities, or discipline. Similarly, leave under this Policy will not serve as a negative factor or count against any employee for purposes of meeting the Village's attendance requirements.

(2) It is unlawful for the Village to interfere with, restrain, or deny the exercise of, or the attempt to exercise, employees' rights established under the FFCRA, the EFMLEA, or this Policy. The Village will not retaliate against individuals because of their participation in or commencement of an action, proceeding, or investigation related to leave entitlement under the FFCRA or this Policy or for opposing any practice made unlawful by the FFCRA. An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against an employer in such cases.

A.08 Expiration of Benefit.

(1) In accordance with the EFMLEA, benefits pursuant to the EFMLEA and this policy expire on December 31, 2020.

A.09 Questions.

(1) If you have any questions regarding the operation or interpretation of this Policy, please contact the Village Administrator.

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VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Monday, April 13, 2020**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action to confirm Addendum B (Emergency Paid Sick Leave Policy) within the Personnel Policy Manual.**

PREVIOUS ACTION:
None.

ISSUE SUMMARY:
Enclosed with the previous agenda item please find a summary memorandum addressing two Personnel Policy Manual items that need to be enacted in order for our local policies to be consistent with recently changed Federal law. Each item is created as an addendum to the manual with an expiration date at the end of the year. These were prepared by our Labor Attorney in line with what is provided for under Federal Law.

Addendum B provides for 80 hours of Emergency Paid Sick Leave that is added to all employee's sick leave banks. This is in addition to what they have not in combination with what they have. This is a similar process to use the existing sick leave but it is intended to be used as a result of their potential exposure to the virus and if not used, goes away at the end of the year. There is one change proposed that makes this consistent with Addendum A in that the paid sick leave in those circumstances is paid at 2/3 rate and cannot be substituted with other forms of leave for 100% payment. This is under Section B.06(2) and had already been included in Section A.04(2).

The new law became effective on April 1, 2020 and the addendums were enacted under the emergency declaration on March 31, 2020 in order to be applicable.

FINANCIAL/BUDGET IMPACT:
Existing operating budgets would cover related expenses similar to other forms of leave already in place.

We do have the right to designate Emergency Responders who are likely needed to respond to the pandemic locally. In doing so they are exempt from these provisions. I do not recommend this at this time as the reasons to necessitate this leave are limited and our risk exposure low to it becoming a hindrance. Other Community's that have exempted these individuals have turned around and put the same policy in place under a local rule set, so the expense remains the same.

VILLAGE PLAN REFERENCE:
None.

ORDINANCE REFERENCE:
None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:
Presented for approval.

ATTACHMENTS:
1. Personnel Policy Manual - Addendum B (EPSL) 04012020

ADDENDUM B – EMERGENCY PAID SICK LEAVE POLICY

B.01 General

(1) In response to the public health crisis created by the pandemic spread of the COVID-19 virus ("coronavirus"), the Families First Coronavirus Response Act ("FFCRA") was signed into law effective March 18, 2020. As part of the FFCRA, the Emergency Paid Sick Leave Act ("EPSLA"), established paid sick leave entitlement for eligible employees during an absence for qualifying reasons, as set forth below.

(2) The Village desires to provide and maintain a safe and healthy workplace and is equally committed to complying with all applicable laws. Accordingly, the Village has established this EPSLA Policy as Addendum B to our Sick Leave policy listed as Chapter 19 within our Personnel Police Manual to provide paid sick leave benefits to eligible employees in accordance with the EPSLA. This Policy is intended to provide employees with information regarding your rights and responsibilities as they relate to the paid sick leave afforded under the EPSLA.

B.02 Employee Eligibility.

(1) Eligible employees may receive emergency paid sick leave benefits, regardless of their length of employment with the Village, provided that a qualifying reason for leave exists and is adequately communicated to the Village as soon as practical. Paid sick leave under this Policy is available for immediate use for any of the qualifying reasons identified in Section B.

(2) Employees who are classified by the Village as emergency responders are not eligible for paid sick leave or the benefits available under this policy or the FFCRA pursuant to Section 5102 of the FFCRA. The Village reserves all rights to classify any employee or position as exempt from the EPSLA policy at any time as permitted by the FFCRA. The Village will provide notice of such exemption. The nature of the work performed by those employees who may be exempted, including the possible need for additional staffing, and the exigent and dire circumstances that may exist when those employees are needed most, necessitates their availability as emergency responders or health care providers.

B.03 Qualifying Reasons for Paid Sick Leave.

(1) Employees may use emergency paid sick leave under this Policy if the employee is unable to work (or telework) due to any of the following reasons:

(a) The employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;

(b) The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;

(c) The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis;

(d) The employee is caring for an individual who is subject to an order or has been advised by a health care provider to self-quarantine;

(e) The employee is caring for a son or daughter of the employee and the school or place of care of the son or daughter has been closed, or the childcare provider of such son or daughter is unavailable, due to COVID-19 precautions; and

(f) The employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services.

Leave available under this Policy may only be used for reasons permitted by this Policy unless otherwise required by law.

B.04 Requesting Paid Sick Leave.

(1) Employees may request leave under this Policy either orally or in writing, including email. Requests for leave should not be conveyed via voicemail unless circumstances prevent other forms of communication. Requests for paid sick leave under this Policy should be directed to the employee's immediate Supervisor. All Supervisor's receiving requests for paid sick leave under this Policy shall forward a copy of the request to the Village Clerk/Treasurer. An employee seeking such leave should notify the Village or the need for leave as soon as practical after the employee becomes aware of the need for paid sick leave but no later than the first workday (or portion of such workday) that the employee receives Paid Sick Leave.

(2) The notice to the Village and request for leave must identify the need for leave as identified in Section B.03(1)(a)-(f) above.

(3) An employee may request leave as follows, or on a designated form prepared by the Village:

"Dear Village Clerk/Treasurer,

I am requesting leave pursuant to the Emergency Paid Sick Leave Policy. My need for leave is based on Section B.03(1)(INSERT SPECIFIC PROVISION) as identified in the Policy. I will need leave from _______ __, 2020 until ________ __, 2020.

Sincerely,
Eligible Employee"

(4) The Village may follow up with an employee requesting such leave to obtain additional information and to advise you of other benefits available to you including FMLA and EFMLEA benefits.

B.05 Duration of Paid Sick Leave.

(1) Eligible full-time employees are entitled to 80 hours of emergency paid sick leave under this Policy. Eligible part-time employees are entitled to a number of hours equal to the number of hours that they work, on average, over a 2-week period. If your hours of work are variable, the average bi-weekly hours you worked over the prior 6 months will be used. Unused paid sick leave under this Policy will not carryover from one year to the next and such leave expires no later than December 31, 2020. On an employee's separation from employment, any unused paid sick leave under this policy is not paid to the employee.

B.06 Compensation During Leave.

(1) When taking paid sick leave under Sections B.03(1)(a)-(c) above, employees are entitled to receive their regular rate of pay as compensation during a period of absence. However, in no event shall such paid sick time pay exceed $511 per day and $5,110 in the aggregate.

(2) When taking paid sick leave under Sections B.03(1)(d)-(f) above, employees are entitled to receive two-thirds of their regular rate of pay as compensation during such leave. However, in no event shall such paid sick time exceed $200 per day and $2,000 in the aggregate. The employee may not substitute any accrued paid leave benefits for the one-third of the employee's regular rate this is unpaid during this leave designation.

(3) The eligible employee receives an aggregate maximum of 80 hours total if full-time and prorated downward for non-full-time employees.

B.07 Effect on Existing Policies.

(1) This Policy is not intended to replace any existing leave or paid time off policies maintained by the Village. Paid sick leave provided under this Policy is made available to eligible employees in addition to any leave or paid time off benefits provided under any of the Village's existing policies.

(2) Eligible employees may first use paid sick leave under this Policy for any of the qualifying reasons identified in Section B.03(1) above before using other accrued paid leave which may be available to the employee under any of the Village's existing policies. The Village is prohibited by law from requiring employees to first use other unused and accrued paid time off benefits to which employees may be entitled under other existing policies prior to using emergency paid sick leave under this Policy.

B.08 Nondiscrimination and No Retaliation.

(1) The Village strictly prohibits any form of discrimination or retaliation in the administration of this Policy. The requesting or taking of leave under this Policy will not be used against any employee in any employment decision, including in the determination of raises, employment opportunities, or discipline. Similarly, paid sick leave under any section of this Policy will not serve as a negative factor or count against any employee for purposes of meeting the Village's attendance requirements.

(2) It is unlawful for the Village to interfere with, restrain, or deny the exercise of, or the attempt to exercise, employees' rights established under the EPSLA, or this Policy. The Village will not retaliate against individuals because of their participation in or commencement of an action, proceeding, or investigation related to paid sick leave entitlement under the EPSLA, or this Policy or for opposing any practice made unlawful by the EPSLA.

B.09 Expiration of Benefit.

(1) In accordance with the EPSLA, the paid emergency sick leave benefits under the EPSLA and in this Policy expire on December 31, 2020.

B.10 Questions.

(1) If you have any questions regarding the operation or interpretation of this Policy, please contact the Village Administrator.