

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, January 27, 2020 - 5:30 PM

1. CALL TO ORDER.

President Czebotar called the regular meeting of the Committee of the Whole to order at 5:30 pm in Conference Room A of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: President Czebotar; Trustee Jerry Adrian, Stephanie Brassington, Dan Kolk, Eric Kryzenske, Mary Pat Lytle, and Clair Utter.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke and Community and Economic Development Director Andrew Bremer.

3. PUBLIC APPEARANCES.

None.

4. APPROVAL OF MINUTES.

- a. Discussion and action regarding the minutes for the meeting held on January 13, 2020.*

Minutes were approved by unanimous consent.

5. BUSINESS.

- a. Discussion regarding the revised Success Measures contained within the Strategic Plan.*

The Administrator presented revised Success Measures designed to accompany the Goals and Strategies within the Strategic Plan. The Committee reviewed these success measures providing comments and revisions where directed to be included in the plan.

- b. Discussion regarding the draft Action Plan contained within the Strategic Plan.*

The Administrator presented the draft Implementation Action Plan to the Village Board as prepared by the Consultant. The Action Plan contains the Goals and Strategies from the main Plan, but for each item also provides Implementations Steps designed to bring these items to fruition. The Committee reviewed a majority of the proposed Action Plan providing comments and revisions where directed. The Committee will continue to review the Action Plan at its next meeting to finish this work.

- c. Update on remaining schedule to complete Strategic Plan.*

The remaining schedule to complete the plan was discussed as well as the plan for the next Workshop. The next Workshop is on January 30th followed by continued review by the Committee on February 10th and possible final acceptance on February 24th.

6. SCHEDULE NEXT MEETING DATE.

a. To be determined.

The Committee of the Whole will meet next on Thursday, January 30, 2020 at 5:00 pm to finish its work to review the Action Plan. The Committee of the Whole will also meet at 5:30 pm on Monday, February 10, 2020 at 5:30 pm to continue to review the Strategic Plan.

7. ADJOURNMENT.

Motion by Kolk, second by Adrian, to adjourn at 6:53 pm. Motion carried 7 - 0 - 0.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator