VILLAGE OF MCFARLAND

Committee of the Whole Minutes

Monday, March 25, 2019 - 5:30 PM

1. **CALL TO ORDER.**
   President Czebotar called the regular meeting of the Committee of the Who to order at 5:30 PM in Conference Room A.
2. **ATTENDANCE/ROLL CALL.**
   Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Carolyn Clow, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle

   Village Board members not present: Village Trustee Shaun O'Hearn

   Staff Present: Clerk/Treasurer Cassandra Suettinger and Community Development Director Pauline Boness.
3. **PUBLIC APPEARANCES.**
   None.
4. **APPROVAL OF MINUTES.**

   a. *Discussion and action regarding the minutes of the meeting held March 11, 2019.*
      Motion by Trustee Jerry Adrian, second by Trustee Carolyn Clow, to approve the minutes of the meeting held March 11, 2019. Minutes approved by unanimous consen
5. **BUSINESS.**

   a. *Discussion regarding the job description for the Community Development Director position within the Community Development Department.*
      The Committee reviewed the job description and provided suggested revisions. The updated job description will be forwarded to the Personnel Committee for further review and recommendation.

   b. *Discussion regarding the creation of a sustainability committee.*
      The Committee discussed the creation of a sustainability committee. Members discussed whether it would be best to create a stand alone committee or to incorporate sustainability into the current committees. The Committee agreed sustainability was an important priority, but felt additional research and work needed to be done to figure out the best way to bring the initiative forward.

c. *Discussion regarding resolution 2019-XX: a resolution for the Village of McFarland to join the Green Tier Legacy Community Program through the Wisconsin Department of Natural Resources.*
The Committee discussed support of proposed resolution; however, did not want the resolution to just become a figurehead resolution. The Committee agreed more discussion needed to occur and collaboration with staff as to how sustainability might be able to function in the Village. The Committee agreed it will continue to discuss sustainability as an important initiative in the Village.

6. SCHEDULE NEXT MEETING DATE.

a. *To be determined.*
None.

7. ADJOURNMENT.
Motion by Village Trustee Dan Kolk, second by Village Trustee Mary Pat Lytle, to adjourn at 6:55 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasur