

Monday, December 9, 2019

Village Board
7:00 PM

McFarland Municipal Center
Community Room

AGENDA

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
 - a. Public Announcements
 - 1) Notification of non-candidacy - December 27th by 5 p.m.
 - 2) Deadline to submit papers to be on the April 7, 2020 Spring Election Ballot - January 7, 2020 by 5 p.m.
 - b. Public Communications
4. CONSENT AGENDA.
 - a. Motion to approve the minutes of the November 25, 2019 Village Board meeting.
 - b. Motion to approve pre-paid checks #75772-75779 in the amount of \$6,643.37 and current checks #75780-75845 in the amount of \$798,080.71.
 - c. Appointment of Election Inspectors for the 2020-2021 term.
5. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
6. BUSINESS.
 - a. Communications and Technology Committee (Trustees Brassington & Kryzenske)
Personnel Committee (President Czebotar & Trustee Utter)
 - 1) Discussion and action on a revision to the Organizational Chart for the Communications and Technology Department.
 - 2) Discussion and action regarding the position description and permission to fill the vacancy for the Production Assistant position within the Communications and Technology Department.

- 3) Discussion and action regarding the position description for the Camera Operator position within the Communications and Technology Department.

b. Personnel Committee (President Czebotar & Trustee Utter)

- 1) Discussion and action on selecting HealthyMinds LLC. to provide the employee assistance program to Village employees.
- 2) Discussion and action to create Section 7.01(2) and (3) within the Compensation and Benefits Manual regarding holiday time.
- 3) Discussion and action to revise Section 9.02 within the Compensation and Benefits Manual for vacation time.
- 4) Discussion and action to create Section 16.03(4) within the Personnel Policy Manual regarding minimum call-in pay.

c. Public Works Committee (Trustees Kolk & Adrian)

- 1) Discussion and action on changing the process for selecting a contractor to perform work on the annual street maintenance project.

d. Senior Outreach Services Committee (Trustees Adrian & Lytle)

- 1) Discussion and action regarding the final contract and funding formula for all member communities within the Focal Point.

e. Discussion and action regarding a contract with Dane County for services provided by the Senior Outreach Department.

f. Discussion and action to approve the distribution of a Request for Proposal for architectural services related to the development of a Public Safety Facility.

g. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

7. CLOSED SESSION.

a. Discussion and action in order to convene in Closed Session in accordance with Wis. Stats. 19.85(1)(e) to deliberate or negotiate the investment of public funds or other specified public business whenever competitive or bargaining reasons require a closed session, specifically related to the acquisition of property at the following locations:

- 1) 4313 Triangle Street (Tax Increment District #3).
- 2) 5407 Bashford Street (Tax Increment District #4).
- 3) 6004/6006 Johnson Street (located adjacent to Tax Increment District #4).

- b. Discussion and action to convene into Closed Session in accordance with Wis. Stats. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding a claim for damages to private property at 5019 Timber Lane as a result of a sanitary sewer backup.
- c. Discussion and action to reconvene into Open Session.
- d. Discussion and action regarding the acquisition of property located at 4313 Triangle Street within Tax Increment District #3.
- e. Discussion and action regarding the acquisition of property located at 5407 Bashford Street within Tax Increment District #4.
- f. Discussion and action regarding the acquisition of property located at 6004/6006 Johnson Street adjacent to Tax Increment District #4.
- g. Discussion and action regarding a claim for damages to private property at 5019 Timber Lane as a result of a sanitary sewer backup.

8. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us