

VILLAGE OF MCFARLAND

Village Board Minutes

Thursday, November 7, 2019 - 5:30 PM

1. CALL TO ORDER.

Village President Czebotar called the special meeting of the McFarland Village Board to order at 5:30 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske, Village Trustee Clair Utter

Village Board members not present: (None)

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Community and Economic Development Director Andrew Bremer, and Fire/EMS Director Chris Dennis.

3. PUBLIC APPEARANCES.

- a. *This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.*

Ann Kleinhaus, 2669 CTH AB, spoke in favor the Village expanding its Community Arts program.

4. BUSINESS.

- a. *Discussion and review of the 2020 Budget including the following sections:*

- 1) *Changes since the last distribution.*

Village Administrator Schuenke reported on changes to the draft budget since the last budget.

- 2) *Review of the 2019 Municipal Levy Limit Worksheet as it relates to the proposed 2020 Budget.*

Village Administrator Schuenke provided an overview of the draft 2019 Municipal Levy Limit worksheet based on the proposed 2020 budget.

- 3) *Presentation regarding the feasibility of future inclusion within the State Expenditure Restraint Program.*

Village Administrator Schuenke reported that based on the proposed 2020 budget, the Village will not be eligible for the 2020 state expenditure restraint program.

- b. Discussion and action regarding proposed changes to the 2020 Budget presented by the Village Board members:

1) General Fund (100):

- i. Reduce funding for meeting and training expenses within the Community Development Department budget.

Motion by President Brad Czebotar, second by Trustee Mary Pat Lytle, to reduce line item 100-52400-330-000 Community Development meeting expenses by \$500.

Motion fails 2 - 5 - 0 with Brassington, Kolk, Kryzenske, Lytle, and Utter voting nay.

Motion by President Brad Czebotar to reduce line item 100-52400-331-000

Community Development training expenses by \$500. Motion fails for lack of second.

- ii. Increase funding for a Community Arts Program within the Community Development Department budget.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve increasing funds for line item 100-52400-390-000 by \$3000 for a Community Arts Program within the Community Development Department budget. Motion carries 7 - 0 - 0 by acclamation.

- iii. Reduce funding for facility maintenance within the Public Works Department budget.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to reduce line item 100-53000-242-000 Public Works facility maintenance by \$6000.

Motion carries 7 - 0 - 0 by acclamation.

- iv. Increase funding for enforcement at the yard waste site drop off within the Public Works Department budget.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to increase line item 100-53000-390-000 Parks miscellaneous expenses by \$2000 to add additional funding for enforcement at the yard waste site drop off. Motion carries 5 - 2 - 0 by acclamation with Kryzenske and Utter voting nay.

- v. Increase funding for enforcement at the dog park within the Parks budget.

Motion by Village President Brad Czebotar, second by Village Trustee Jerry Adrian, to Increase funding for line item 100-55200-390-000 by \$2000 for additional enforcement at the dog park within the Parks budget. Motion fails 2 - 5 - 0 by acclamation with Brassington, Kolk, Kryzenske, Lytle, and Utter voting nay.

2) Library Fund (205):

i. Increase funding for fine revenue collection within the Library budget.

Motion by President Brad Czebotar, second by Trustee Dan Kolk, to postpone the elimination of library funds until 2021 and increase line item 100-45190-000 by \$7,500. President Brad Czebotar withdrew his motion with no objections.

Motion by President Brad Czebotar, second by Trustee Dan Kolk, to restore library fine revenue anticipated for line item 100-45190-000 to \$12,500. President Brad Czebotar withdrew his motion with no objections.

Motion by President Czebotar, second by Trustee Dan Kolk, to increase the revenue line for line item 100-45190-000 to \$7,250. Motion carries 6 - 1 - 0 by acclamation with Trustee Kryzenske voting nay.

ii. Reduce funding for support services within the Library budget.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to reduce funding for line item 100-55110-210-000 Library support services by \$5250. Motion carries 5 - 2 - 0 by acclamation with Trustee Clair Utter and Trustee Eric Kryzenske voting nay.

3) Capital Projects Fund (400):

i. Apply 2019 operating surplus from Police and Fire/Rescue Departments to fund 2020 capital equipment requests.

Motion by President Brad Czebotar, second by Trustee Mary Pat Lytle, to reduce borrowed funds by \$22,000 for line item 400-57210-811-101 Police equipment acquisition and use Village surplus funds. Motion carries 7 - 0 - 0 by acclamation.

Motion by President Brad Czebotar, second by Trustee Mary Pat Lytle, to reduce borrowing by \$10,000 for line item 400-57210-813-101 Police Technology and use Village surplus fund. Motion carries 7 - 0 - 0.

Motion by President Brad Czebotar, second by Trustee Dan Kolk, to reduce borrowing by \$34,500 for line item 400-57220-813-101 for Fire/EMS technology and use Village surplus funds. Motion carries 7 - 0 - 0.

- ii. Reduce funding for consultant services as it relates to aquatics and reallocate same funding for development of special needs park within the Park budget.

Motion by Trustee Jerry Adrian, second by Trustee Stephanie Brassington, to reduce line item 400-57620-211-000 by \$100,000 and increase line item 400-57620-827-XXX by \$100,000. Motion fails 3 - 4 - 0 by acclamation with President Brad Czebotar, Trustee Dan Kolk, Trustee Mary Pay Lytle, and Trustee Clair Utter voting nay.

Motion by President Brad Czebotar, second by Trustee Jerry Adrian, to reduce line item 400-57620-211-000 by \$85,000.

Motion by Trustee Dan Kolk, discussion provided the second, to amend the motion to reduce line item 400-57620-211-000 by \$60,000 and the remaining \$50,000 be used for consultant services for the plan and design of park improvements. Motion to accept amendment of the motion the motion passes 5 - 2 - 0 by acclamation with Trustee Clair Utter and Trustee Jerry Adrian voting nay. Amended motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- iii. Reduce funding for consultant services as it relates to aquatics within the Parks budget.

Item discussed as part of 4b(3)(ii).

4) Utilities Fund (600):

- i. Increase funding for support services for the Water Service budget.

Motion by Trustee Mary Pat Lytle, second by Trustee Clair Utter, to increase line item 600-53710-210-000 by \$10,000 to provide funding for a conventional rate case. Motion carries 7 - 0 - 0 by acclamation.

- c. Discussion regarding amended budget summary following review of Village Board requested changes.

Village Administrator Schuenke provided the amended budget summary following the changes approved in the meeting.

5. ADJOURNMENT.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Mary Pat Lytle, to adjourn at 7:25 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer