

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Wednesday, August 14, 2019 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Jerry Adrian called the regular meeting of the Public Safety Committee to order at 6:30 PM in Conference Room A.

Members present: Jerry Adrian, Stephanie Brassington, Ken Machtan, Rich Staley, Tyler Mortenson, Rick Hammond

Members not present: Sandy Bakk

Staff Present: Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Emergency Management Director Chuck Di Piazza, Library Director Heidi Cox, Fire/Rescue Chief Chris Dennis

2. PUBLIC APPEARANCES.

None.

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the June 12, 2019 meeting.

Motion by Ken Machtan, second by Rich Staley, to approve the minutes of the June 12, 2019 meeting. Motion carries 6 - 0 - 0 by acclamation.

4. BUSINESS.

a. Staff Reports

1) Fire and Rescue Department

The Committee reviewed the monthly report.

2) Police Department

Chief Sherven reviewed the monthly report.

3) Emergency Management

Director Di Piazza reviewed the monthly report.

b. Discussion and recommendation on ordinance amendment 2019-16: an ordinance amending the fire prevention and protection code.

Motion by Village Trustee Jerry Adrian, second by Ken Machtan, to recommend approval to the Village Board on ordinance amendment 2019-16: an ordinance amending the fire prevention and protection code. Motion carries 6 - 0 - 0 by acclamation.

- c. Discussion and recommendation on an event permit application from the McFarland Family Festival to hold an event September 20-22, 2019.

The Committee suspended the rules to take up agenda items 6.c. and 6.d. and return to item 6.b. following 6.d.

Clerk/Treasurer Suettinger provided an overview of the event and staff recommendations. Carolyn Clow and Don Peterson, representing the Family Festival, were present to provide information and answer questions.

The Committee discussed concerns, including the timing of the application and that the Library Board had not yet been involved.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to recommend approval to the Village board on an event permit application from the McFarland Family Festival to hold an event September 20-22, 2019, including the requested variances subject to approval and compliance with any additional conditions from the Police Department, the Library, the Fire/Rescue Department, the Administration Department, and/or the Public Works Department. Motion carries 6 - 0 - 0 by acclamation.

- d. Discussion and recommendation on a Temporary Class B license to serve fermented malt beverages for the McFarland Family Festival on September 20, 2019.

Chief Sherven outlined his recommendation for approval of the license and the his recommended conditions.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to recommend approval to the Village Board on a Temporary Class B license to serve fermented malt beverages for the McFarland Family Festival on September 20, 2019, subject to the conditions identified in Chief Sherven's August 14, 2019 memo. Motion carries 6 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

September 11, 2019

6. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Rick Hammond, to adjourn at 7:23 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Tanya O'Malley
Deputy Clerk