VILLAGE OF MCFARLAND

Village Board Minutes

Monday, October 28, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Stephanie Brassington, Village Trustee Jerry Adrian, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske, Village Trustee Clair Utter, Village Trustee Dan Kolk

Village Board members not present: (none)

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. *Public Announcements*

Letter from Dane County Highway informing the Village that its project was not selected for 2020-2021 Dane County Municipal Street Improvement Program.

President Czebotar provided an update on the progress of stenciling storm water drains and additional stormwater education outreach efforts.

b. *Public Communications*

4. CONSENT AGENDA.

a. *Motion to approve the minutes of the October 14, 2019 Village Board meeting.*

b. *Motion to approve pre-paid checks #75456-75465 in the amount of $18,126.64 and current checks #75466-75599 in the amount of $693,019.31.*

c. *Motion to approve the alcohol beverage operator's license for Nicholas Cartwright (Hope Rod and Gun Club) and Sandra Latham (Parkside Pub) for the period ending June 30, 2020*

Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve the consent agenda as presented with the corrections noted. Motion carries 7 - 0 - 0 by acclamation.

5. PUBLIC APPEARANCES.

a. *This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.*
(None)

6. BUSINESS.

a. *Presentation by the McFarland Youth Center regarding prior year's operations.*
Shawn Miller, President of the McFarland Youth Center, presented on 2019 operations, and the 2020 budget. He thanked the Village Board for its continued support of the McFarland Youth Center.

b. *Public Utilities Committee (Trustees Lytle & Brassington)*

1) *Discuss and action on Madison Metropolitan Sewerage District softener rebate program*
Trustee Mary Pat Lytle reported on the MMSD water softener rebate program and the recommendation from the Public Utilities Committee for the Village to participate in the program.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to approve participating in the Madison Metropolitan Sewerage District softener rebate program Motion carries 7 - 0 - 0 by acclamation.

c. *Communications & Technology Department (Trustees Brassington & Kryzenske)*

1) *Discussion and action on a Polco utilization policy.*
Motion by Village Trustee Eric Kryzenske, second by Village Trustee Stephanie Brassington, to adopt a Polco utilization policy. Motion carries 7 - 0 - 0 by acclamation.

d. *Finance Committee (Trustees Lytle & Kryzenske)*

1) *Discussion and action to write off 2015 personal property taxes.*
Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to approve writing off 2015 personal property taxes. Motion carries 7 - 0 - 0 by acclamation.

e. *Plan Commission (President Czebotar & Trustee Kolk)*

1) *Discussion and action regarding Ordinance No. 2019-18: an ordinance rezoning 5513 Bremer Road from R-1 Single Family Residence to R-E Elderly Residence.*
Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve Ordinance No. 2019-18: an ordinance rezoning 5513 Bremer Road from R-1 Single Family Residence to R-E Elderly Residence. Motion carries 6 - 1 - 0 by acclamation with Trustee Utter voting nay.

2) *Discussion and action regarding temporary zoning designations for lands included in the Elvehjem Acres LLC petition for annexation, parcels 0610-013-9160-1 and 0610-013-9700-7.*

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve temporary zoning designations for lands included in the Elvehjem Acres LLC petition for annexation, parcels 0610-013-9160-1 and 0610-013-9700-7. Motion carries 6 - 1 - 0 by acclamation with Trustee Kryzenske voting nay.

f. *Discussion an action regarding Ordinance 2019-20: an ordinance authorizing the annexation of lands from the Town of Dunn to the Village of McFarland.*

Motion by Village Trustee Dan Kolk, second by Village President Brad Czebotar, to approve Ordinance 2019-20: an ordinance authorizing the annexation of lands from the Town of Dunn to the Village of McFarland with the amendment that the legal description be revised to include additional language stating "south east corner of the southeast corner of section 2."providing the legal description . Motion carries 5 - 2 - 0 by acclamation with Trustee Utter and Kryzenske voting nay.

g. *Discussion and action on rejecting all bids received for cleaning services RFP.*

Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve rejecting all bids received for cleaning services RFP. Motion carries 7 - 0 - 0 by acclamation.

h. *Discussion and review of the 2020 Budget including the following sections:*

1) *Changes since the last distribution.*

Village Administrator Schuenke provided an overview of changes since the last budget meeting.

2) *Library Fund (205).*

Library Director Heidi Cox provided an overview of the proposed 2020 budget for the Library Fund (202).

3) *Youth Center Fund (210).*

Village Administrator Schuenke provided an overview of the proposed 2020 budget for the Youth Center Fund (210).

4) *TID #3 Fund (305).*

Village Administrator Schuenke provided an overview of the proposed 2020 budget for the TID #3 Fund (305).

5) *TID #4 Fund (310).*

Village Administrator Schuenke provided an overview of the proposed 2020 budget for the TID #4 Fund (310).

6) *TID #5 Fund (315).*

Village Administrator Schuenke provided an overview of the proposed 2020 budget for the TID #5 Fund (315).

7) *Capital Projects Fund (400).*

Village Administrator Schuenke provided an overview of the proposed 2020 budget for the Capital Projects Fund (400).

8) *Parks Fund (405).*
Village Administrator Schuenke provided an overview of the proposed 2020 budget for the Park Fund (405).

9) *Utilities Fund (600).*
Village Administrator Schuenke provided an overview of the proposed 2020 budget for the Utilities Fund (600).

10) *Stormwater Utilities Fund (605).*
Village Administrator Schuenke provided an overview of the proposed 2020 budget for the Stormwater Fund (605).

11) *Village Board Changes due October 31.*
Village Administrator Schuenke reminded Village Trustees all suggested revisions to the 2020 draft budget are due by October 31, 2019.

i. *Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.*
None.

7. ADJOURNMENT.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Stephanie Brassington, to adjourn at 9:05 p.m

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer