

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, October 14, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske, Village Trustee Clair Utter

Village Board members not present: (None)

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Public Works Director Jim Hessling, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

Notice of Madison Area Transportation Planning Board Public Hearing on November 6, 2019 regarding amendment to regional transportat plan and TIP.

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the September 23, 2019 Village Board meeting.

b. Motion to approve the minutes of the September 30, 2019 special Village Board meeting.

c. Motion to approve the minutes of the September 30, 2019 special Village Board meeting for strategic planning workshop.

d. Motion to approve the minutes of the October 1, 2019 special Village Board meeting for strategic planning workshop.

e. Motion to approve the minutes of the October 10, 2019 special Village Board meeting.

f. Motion to approve pre-paid checks #75317-75340 in the amount of \$38,222.24 and current checks #75341-75455 in the amount of \$155,109.86.

- g. Motion to approve the alcohol beverage operator's licenses for Kelly Post (Parkside Pub), Sarah Sheehan (American Legion) and Tiffany Machnik (Parkside Pub) for the period ending June 30, 2020
- h. Motion to approve appointing Jim McKay to serve on the Police & Fire Commission for a term ending April 30, 2020.
Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve the consent agenda as presented. Motion carries 6 - 0 - 1 by acclamation on item a with Trustee Mary Pat Lytle abstaining, 6 - 0 - 1 by acclamation on items b, c, and d with Trustee Clair Utter abstaining, and 7 - 0 - 0 by acclamation on items e as amended, f, g, and h.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
Eric Johnson, 6105 Woods Crossing, spoke in favor of ordinance 2019-19 regarding the outdoor consumption of alcohol.

Blake Draper, 6206 Indian Mound Drive, spoke in favor of ordinance 2019-19 regarding the outdoor consumption of alcohol.

Ashley Byers, 5915 Exchange Street, spoke in favor of ordinance 2019-19 regarding the outdoor consumption of alcohol.

6. PUBLIC HEARING.

- a. On proposed Ordinance #2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.
President Czebotar opened the public hearing at 7:16 p.m.

Anne Byers, 4516 Field Ave, spoke in opposition of ordinance 2019-19 regarding the outdoor consumption of alcohol.

Michael Flaherty, 5604 Chestnut Lane, spoke in favor of ordinance 2019-19 regarding the outdoor consumption of alcohol.

The following attendees registered their support for ordinance 2019-19 regarding the outdoor consumption of alcohol but did not wish to speak: Elizabeth Kolk, 6401 Pheasant Run, Joe Kolk, 4191 Brian St, Mary & John Koepsel, 5507 Cardinal Drive.

President Czebotar closed the hearing 7:19 p.m.

7. BUSINESS.

a. Public Safety Committee (Trustees Adrian & Brassington)

1) Discussion and action regarding Ordinance #2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.

Village President Czebotar provided an overview of ordinance 2019-19 and its review process to date including the recommendation from the Public Safety Committee to approve ordinance 2019-19 with the condition that a public hearing be held.

Trustee Kryzenske clarified the ordinance amendment as written provides the Village Board the authority to be stricter and more flexible on all conditions within the ordinance.

Motion by Village Trustee Dan Kolk, second by Village Trustee Mary Pat Lytle, to approve Ordinance #2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances with the revision that "or lawfully used" be removed from 4a. Motion carries 7 - 0 - 0 by acclamation.

b. Communications and Technology Committee (Trustees Brassington & Kryzenske)

1) Discussion and action to accept a proposal from TDS Metrocom to provide telecommunications services to Village facilities.

Trustee Eric Kryzenkske provided an overview of the proposal from TDS Metrocom to provide telecommunications services to Village facilities. The proposal provides efficiencies and cost savings to the Village.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Stephanie Brassington, to approve a proposal from TDS Metrocom to provide telecommunications services to Village facilities. Motion carries 7 - 0 - 0 by acclamation.

c. Public Works Committee (Trustees Kolk & Adrian)

1) Discussion and action to install decorative street lighting at the Bashford Street Parking Lot.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Dan Kolk, to approve the installation of decorative street lighting at the Bashford Street Parking Lot. Motion carries 7 - 0 - 0 by acclamation.

2) Discussion and action regarding the creation of a snow plowing policy.

Trustee Kolk provided a report from the Public Works Committee and the recommendation to approve the creation of a snow plow policy.

Motion by Village Trustee Dan Kolk, second by Village Trustee Jerry Adrian, to approve the creation of a snow plowing policy.

Motion by Trustee Kolk, to amend the motion, to add approval of the creation of a snow plow policy with the revisions noted on page nine on the last sentence of the first paragraph to put a period after plows. Amendment accepted with no objections. Amended motion carries 6 - 1 - 0 by acclamation, with Trustee Clair Utter voting nay.

d. Discussion and action to authorize the Village President to sign a letter to the Wisconsin Department of Transportation as the official public comment in response to their US 51 Corridor Study (Stoughton to McFarland).

Motion by Village Trustee Clair Utter, second by Village Trustee Stephanie Brassington, to approve authorizing the Village President to sign a letter to the Wisconsin Department of Transportation as the official public comment in response to their US 51 Corridor Study (Stoughton to McFarland). Motion carries 7 - 0 - 0 by acclamation.

e. Discuss and action to authorize the Village President to sign the unanimous consent petition for annexation of Village Owned property located at 3234 County Highway AB.

Motion by Village Trustee Dan Kolk, second by Village Trustee Stephanie Brassington, to approve authorizing the Village President to sign the unanimous consent petition for annexation of Village Owned property located at 3234 County Highway AB. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

f. Discussion and action to approve the third amendment to the Declaration of Covenants, Conditions, and Restrictions ("CCRs") for Woodland Commons, in the Village of McFarland.

Motion by Village President Brad Czebotar, second by Village Trustee Jerry Adrian, to approve the third amendment to the Declaration of Covenants, Conditions, and Restrictions ("CCRs") for Woodland Commons, in the Village of McFarland. Motion carries 7 - 0 - 0 by acclamation.

g. Discussion and review of the 2020 Budget including the following sections:

1) Changes since the last distribution.

Village Administrator Schuenke provided an overview of changes since the last meeting.

2) General Fund (100):

i. Police Department.

Police Chief Sherven provided an overview of the General Fund (100) - Police Department.

ii Fire and Rescue Department.

Fire & Rescue Chief Dennis provided an overview of the General Fund (100) - Fire and Rescue.

iii Community Development.

Village Administrator Schuenke provided an overview of the General Fund (100) - Community Development Department.

iv Emergency Management.

Village Administrator Schuenke provided an overview of the General Fund (100) - Emergency Management Department.

v Senior Outreach Services Department.

Outreach Director Andersen provided an overview of the General Fund (100) - Senior Outreach Services Department.

3) Retiree Fund (700).

Village Administrator Schuenke provided an overview of the Retiree Fund(700).

4) Canine Fund (800).

Village Administrator Schuenke provided an overview of the Canine Fund (800).

h. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

(none)

8. ADJOURNMENT.

Motion by Village Trustee Clair Utter, second by Village Trustee Jerry Adrian, to adjourn at 9:30 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer