

Monday, October 28, 2019

Village Board
7:00 PM

McFarland Municipal Center
Community Room

AGENDA

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
 - a. Public Announcements
 - b. Public Communications
4. CONSENT AGENDA.
 - a. Motion to approve the minutes of the October 14, 2019 Village Board meeting.
 - b. Motion to approve pre-paid checks #75456-75465 in the amount of \$18,126.64 and current checks #75466-75599 in the amount of \$693,019.31.
 - c. Motion to approve the alcohol beverage operator's license for Nicholas Cartwright (Hope Rod and Gun Club) and Sandra Latham (Parkside Pub) for the period ending June 30, 2020
5. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
6. BUSINESS.
 - a. Presentation by the McFarland Youth Center regarding prior year's operations.
 - b. Public Utilities Committee (Trustees Lytle & Brassington)
 - 1) Discuss and action on Madison Metropolitan Sewerage District softener rebate program
 - c. Communications & Technology Department (Trustees Brassington & Kryzenske)
 - 1) Discussion and action on a Polco utilization policy.
 - d. Finance Committee (Trustees Lytle & Kryzenske)
 - 1) Discussion and action to write off 2015 personal property taxes.

- e. Plan Commission (President Czebotar & Trustee Kolk)
 - 1) Discussion and action regarding Ordinance No. 2019-18: an ordinance rezoning 5513 Bremer Road from R-1 Single Family Residence to R-E Elderly Residence.
 - 2) Discussion and action regarding temporary zoning designations for lands included in the Elvehjem Acres LLC petition for annexation, parcels 0610-013-9160-1 and 0610-013-9700-7.
- f. Discussion an action regarding Ordinance 2019-20: an ordinance authorizing the annexation of lands from the Town of Dunn to the Village of McFarland.
- g. Discussion and action on rejecting all bids received for cleaning services RFP.
- h. Discussion and review of the 2020 Budget including the following sections:
 - 1) Changes since the last distribution.
 - 2) Library Fund (205).
 - 3) Youth Center Fund (210).
 - 4) TID #3 Fund (305).
 - 5) TID #4 Fund (310).
 - 6) TID #5 Fund (315).
 - 7) Capital Projects Fund (400).
 - 8) Parks Fund (405).
 - 9) Utilities Fund (600).
 - 10) Stormwater Utilities Fund (605).
 - 11) Village Board Changes due October 31.
- i. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

7. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, October 14, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske, Village Trustee Clair Utter

Village Board members not present: (None)

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Public Works Director Jim Hessling, Outreach Director Lori Andersen, Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

Notice of Madison Area Transportation Planning Board Public Hearing on November 6, 2019 regarding amendment to regional transportat plan and TIP.

b. Public Communications

4. CONSENT AGENDA.

a. Motion to approve the minutes of the September 23, 2019 Village Board meeting.

b. Motion to approve the minutes of the September 30, 2019 special Village Board meeting.

c. Motion to approve the minutes of the September 30, 2019 special Village Board meeting for strategic planning workshop.

d. Motion to approve the minutes of the October 1, 2019 special Village Board meeting for strategic planning workshop.

e. Motion to approve the minutes of the October 10, 2019 special Village Board meeting.

- f. Motion to approve pre-paid checks #75317-75340 in the amount of \$38,222.24 and current checks #75341-75455 in the amount of \$155,109.86.
- g. Motion to approve the alcohol beverage operator's licenses for Kelly Post (Parkside Pub), Sarah Sheehan (American Legion) and Tiffany Machnik (Parkside Pub) for the period ending June 30, 2020
- h. Motion to approve appointing Jim McKay to serve on the Police & Fire Commission for a term ending April 30, 2020.

Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve the consent agenda as presented. Motion carries 6 - 0 - 1 by acclamation on item a with Trustee Mary Pat Lytle abstaining, 6 - 0 - 1 by acclamation on items b and d with Trustee Eric Kryzenske abstaining, and motion carries 7 - 0 - 0 on by acclamation on items c, e as amended, f, g, and h.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
Eric Johnson, 6105 Woods Crossing, spoke in favor of ordinance 2019-19 regarding the outdoor consumption of alcohol.

Blake Draper, 6206 Indian Mound Drive, spoke in favor of ordinance 2019-19 regarding the outdoor consumption of alcohol.

Ashley Byers, 5915 Exchange Street, spoke in favor of ordinance 2019-19 regarding the outdoor consumption of alcohol. on an individual basis. 4a.

6. PUBLIC HEARING.

- a. On proposed Ordinance #2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.
President Czebotar opened the public hearing at 7:16 p.m.

Anne Byers, 4516 Field Ave, spoke in opposition of ordinance 2019-19 regarding the outdoor consumption of alcohol.

Michael Flaherty, 5604 Chestnut Lane, spoke in favor of ordinance 2019-19 regarding the outdoor consumption of alcohol.

The following attendees registered their support for ordinance 2019-19 regarding the outdoor consumption of alcohol but did not wish to speak: Elizabeth Kolk, 6401 Pheasant Run, Joe Kolk, 4191 Brian St, Mary & John Koepsel, 5507 Cardinal Drive.

President Czebotar closed the hearing 7:19 p.m.

7. BUSINESS.

- a. Public Safety Committee (Trustees Adrian & Brassington)

- 1) Discussion and action regarding Ordinance #2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.

Village President Czebotar provided an overview of ordinance 2019-19 and its review process to date including the recommendation from the Public Safety Committee to approve ordinance 2019-19 with the condition that a public hearing be held.

Trustee Kryzenske clarified the ordinance amendment as written provides the Village Board the authority to be stricter and more flexible on all conditions within the ordina.

Motion by Village Trustee Dan Kolk, second by Village Trustee Mary Pat Lytle, to approve Ordinance #2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances with the revision that "or lawfully used" be removed from 4a. Motion carries 7 - 0 - 0 by acclamation.

- b. Communications and Technology Committee (Trustees Brassington & Kryzenske)

- 1) Discussion and action to accept a proposal from TDS Metrocom to provide telecommunications services to Village facilities.

Trustee Eric Kryzenske provided an overview of the proposal from TDS Metrocom to provide telecommunications services to Village facilities. The proposal provides efficiencies and cost savings to the Village.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Stephanie Brassington, to approve a proposal from TDS Metrocom to provide telecommunications services to Village facilities. Motion carries 7 - 0 - 0 by acclamation.

c. Public Works Committee (Trustees Kolk & Adrian)

- 1) Discussion and action to install decorative street lighting at the Bashford Street Parking Lot.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Dan Kolk, to approve the installation of decorative street lighting at the Bashford Street Parking Lot. Motion carries 7 - 0 - 0 by acclamation.

- 2) Discussion and action regarding the creation of a snow plowing policy.

Trustee Kolk provided a report from the Public Works Committee and the recommendation to approve the creation of a snow plow policy.

Motion by Village Trustee Dan Kolk, second by Village Trustee Jerry Adrian, to approve the creation of a snow plowing policy.

Motion by Trustee Kolk, to amend the motion, to add approval of the creation of a snow plow policy with the revisions noted on page nine on the last sentence of the first paragraph to put a period after plows. Amendment accepted with no objections. Amended motion carries 6 - 1 - 0 by acclamation, with Clair Utter voting nay

- d. Discussion and action to authorize the Village President to sign a letter to the Wisconsin Department of Transportation as the official public comment in response to their US 51 Corridor Study (Stoughton to McFarland).

Motion by Village Trustee Clair Utter, second by Village Trustee Stephanie Brassington, to approve authorizing the Village President to sign a letter to the Wisconsin Department of Transportation as the official public comment in response to their US 51 Corridor Study (Stoughton to McFarland). Motion carries 7 - 0 - 0 by acclamation.

- e. Discuss and action to authorize the Village President to sign the unanimous consent petition for annexation of Village Owned property located at 3234 County Highway AB.

Motion by Village Trustee Dan Kolk, second by Village Trustee Stephanie Brassington, to approve authorizing the Village President to sign the unanimous consent petition for annexation of Village Owned property located at 3234 County Highway AB. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- f. Discussion and action to approve the third amendment to the Declaration of Covenants, Conditions, and Restrictions ("CCRs") for Woodland Commons, in the Village of McFarland.

Motion by Village President Brad Czebotar, second by Village Trustee Jerry Adrian, to approve the third amendment to the Declaration of Covenants, Conditions, and Restrictions ("CCRs") for Woodland Commons, in the Village of McFarland. Motion carries 7 - 0 - 0 by acclamation.

- g. Discussion and review of the 2020 Budget including the following sections:

- 1) Changes since the last distribution.

Village Administrator Schuenke provided an overview of changes since the last meeting.

- 2) General Fund (100):

- i. Police Department.

Police Chief Sherven provided an overview of the General Fund (100) - Police Department.

- ii. Fire and Rescue Department.

Fire & Rescue Chief Dennis provided an overview of the General Fund (100) - Fire and Rescue.

- iii. Community Development.

Village Administrator Schuenke provided an overview of the General Fund (100) - Community Development Department.

- iv. Emergency Management.

Village Administrator Schuenke provided an overview of the General Fund (100) - Emergency Management Department.

- v. Senior Outreach Services Department.

Outreach Director Andersen provided an overview of the General Fund (100) - Senior Outreach Services Department.

- 3) Retiree Fund (700).

Village Administrator Schuenke provided an overview of the Retiree Fund(700).

- 4) Canine Fund (800).

Village Administrator Schuenke provided an overview of the Canine Fund (800).

- h. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

(none)

8. ADJOURNMENT.

Motion by Village Trustee Clair Utter, second by Village Trustee Jerry Adrian, to adjourn at 9:30 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/18/2019	75460	30	ALLIANT ENERGY/WP&L	MUNICIPAL CENTER	101019	1	100-51600-220-000	2,557.34
10/19	10/18/2019	75460	30	ALLIANT ENERGY/WP&L	LIBRARY	101019	2	205-55110-220-000	1,889.98
10/19	10/18/2019	75460	30	ALLIANT ENERGY/WP&L	WELL #4	101019	3	600-53716-220-000	1,429.08
10/19	10/18/2019	75460	30	ALLIANT ENERGY/WP&L	SOCCER BUILDING	101019	4	100-55200-220-000	13.75
Total 75460:									5,890.15
10/19	10/18/2019	75461	1989	CORPORATE BUSINESS SYSTE	ADMIN COPIERS	25661759	1	100-51420-240-000	190.54
Total 75461:									190.54
10/19	10/18/2019	75462	17208	NABCO ENTRANCES, INC.	NEW DOOR OPENERS	90079676-77	1	400-57610-825-102	8,219.90
10/19	10/18/2019	75462	17208	NABCO ENTRANCES, INC.	NEW DOOR OPENERS	90080078	1	400-57610-825-102	1,461.50
Total 75462:									9,681.40
10/19	10/18/2019	75463	748	PURCHASE POWER	METER RENTAL	101019	1	100-51420-311-000	180.00
Total 75463:									180.00
10/19	10/18/2019	75464	16247	CITY TREASURER	STORMWATER CHARGE	07100600-10	1	605-53440-530-000	20.21
Total 75464:									20.21
10/19	10/21/2019	75465	17211	DEPT OF ADMINISTRATION	ANNEXATION PETITION FILING FEE	101819	1	400-57620-826-000	1,750.00
Total 75465:									1,750.00
10/19	10/25/2019	75466	16289	ALLIANT ENERGY	TRAIL LIGHTING	102219	1	400-57310-824-000	3,761.50
Total 75466:									3,761.50
10/19	10/25/2019	75467	44	ANDERSEN, LORI	MILEAGE	LA91819	1	100-54600-331-000	191.46
Total 75467:									191.46

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/25/2019	75468	10	ARAMARK	MATS	1640903712	1	205-55110-242-000	37.00
Total 75468:									37.00
10/19	10/25/2019	75469	68	BADGER WELDING SUPP INC	BADGER WELDING - OXYGEN	3555261	1	100-52200-340-000	53.55
Total 75469:									53.55
10/19	10/25/2019	75470	17141	BADGERLAND DISPOSAL	FAMILY FESTIVAL RESTROOM RENTAL	0000863272	1	100-1624	645.00
Total 75470:									645.00
10/19	10/25/2019	75471	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034837019	1	205-55110-344-000	361.04
10/19	10/25/2019	75471	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2034841398	1	205-55110-344-000	66.32
10/19	10/25/2019	75471	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034855962	1	205-55110-344-000	642.22
10/19	10/25/2019	75471	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034865998	1	205-55110-344-000	247.73
Total 75471:									1,317.31
10/19	10/25/2019	75472	16980	BOLDTRONICS, INC.	DOOR REPAIR	20190157	1	400-57610-825-102	1,133.77
10/19	10/25/2019	75472	16980	BOLDTRONICS, INC.	HANDICAP BUTTON REPAIR	20190158	1	400-57610-825-102	467.50
Total 75472:									1,601.27
10/19	10/25/2019	75473	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83375425	1	100-52200-340-000	74.00
10/19	10/25/2019	75473	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83377157	1	100-52200-340-000	399.47
10/19	10/25/2019	75473	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83381930	1	100-52200-340-000	58.74
10/19	10/25/2019	75473	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83386406	1	100-52200-340-000	108.10
Total 75473:									640.31
10/19	10/25/2019	75474	114	BP	PW FUEL	5709542921	1	600-53615-341-000	7.09
10/19	10/25/2019	75474	114	BP	PW FUEL	5709542921	2	600-53710-341-000	14.18
10/19	10/25/2019	75474	114	BP	PW FUEL	5709542921	3	600-53616-341-000	14.18
10/19	10/25/2019	75474	114	BP	PW FUEL	5709542921	4	600-53718-341-000	7.09
10/19	10/25/2019	75474	114	BP	PW FUEL	5709542921	5	605-53440-341-000	21.26
10/19	10/25/2019	75474	114	BP	PW FUEL	5709542921	6	100-53000-341-000	77.95

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75474:									141.75
10/19	10/25/2019	75475	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	20323076	1	605-53440-240-000	238.94
10/19	10/25/2019	75475	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	20323076	2	600-53712-390-000	278.78
10/19	10/25/2019	75475	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	20323076	3	600-53612-390-000	278.78
10/19	10/25/2019	75475	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	20323076	4	400-57310-811-102	796.50
Total 75475:									1,593.00
10/19	10/25/2019	75476	196	CONNEY SAFETY PRODUCTS	SAFETY SUPPLIES	05773462	1	100-52200-343-000	28.24
10/19	10/25/2019	75476	196	CONNEY SAFETY PRODUCTS	SAFETY FIT TEST SUPPLIES	05775347	1	100-52200-343-000	72.36
Total 75476:									100.60
10/19	10/25/2019	75477	17210	CORDIO, JOSEPH	LOST BOOK REFUND	100	1	205-55110-344-000	22.00
Total 75477:									22.00
10/19	10/25/2019	75478	16578	CREATIVE SERVICES OF NEW	MISC SUPPLY	D19-24211	1	100-52100-340-000	174.95
Total 75478:									174.95
10/19	10/25/2019	75479	16296	DANE CO DEPT OF HUMAN SV	MEALSITE DONATION - CAMBRIDGE	SEPT2019	1	100-2435	617.00
10/19	10/25/2019	75479	16296	DANE CO DEPT OF HUMAN SV	MEALSITE DONATION - MCFARLAND	SEPT2019	2	100-2435	1,792.00
Total 75479:									2,409.00
10/19	10/25/2019	75480	16378	DANE COUNTY REGISTER OF	ANNEXATION RECORDING FEE	102319	1	100-51420-310-000	30.00
Total 75480:									30.00
10/19	10/25/2019	75481	8	DOVER FLAG & MAP	FLAGS	1027	1	100-53000-230-000	625.55
Total 75481:									625.55
10/19	10/25/2019	75482	324	ELECTION SYSTEMS & SOFTW	VOTING MACHINE MAINT.	1102780	1	100-51440-240-000	685.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75482:									685.00
10/19	10/25/2019	75483	338	ENGELHART INC	EQUIPMENT MAINTENANCE	1683620	1	600-53718-241-000	107.27
10/19	10/25/2019	75483	338	ENGELHART INC	EQUIPMENT MAINTENANCE	1683620	2	600-53616-241-000	107.27
Total 75483:									214.54
10/19	10/25/2019	75484	1459	ENTWISTLE METAL FAB INC	MCDANIEL PIER REPAIR	61994	1	100-55200-340-000	140.00
Total 75484:									140.00
10/19	10/25/2019	75485	16569	FITCH RONA EMS DISTRICT	ALS REM	100119	1	100-46230-000	375.29
Total 75485:									375.29
10/19	10/25/2019	75486	2279	FRIENDS OF THE WAUBESA SA	REMOVAL COMM PIER AT MCDANIEL PARK	WSC-19002	1	100-55200-340-000	600.00
Total 75486:									600.00
10/19	10/25/2019	75487	1921	FRONTIER	PW PHONE	101619	1	600-53610-310-000	139.17
10/19	10/25/2019	75487	1921	FRONTIER	PW PHONE	101619	2	600-53710-310-000	139.17
10/19	10/25/2019	75487	1921	FRONTIER	PW PHONE	101619	3	605-53440-340-000	69.59
10/19	10/25/2019	75487	1921	FRONTIER	ADMIN PHONE	101619	4	100-51420-221-000	49.71
10/19	10/25/2019	75487	1921	FRONTIER	FIRE/EMS PHONE	101619	5	100-52200-221-000	49.71
10/19	10/25/2019	75487	1921	FRONTIER	OUTREACH PHONE	101619	6	100-54600-221-000	49.71
10/19	10/25/2019	75487	1921	FRONTIER	PW PHONE	101619	7	100-53000-221-000	49.71
10/19	10/25/2019	75487	1921	FRONTIER	CD PHONE	101619	8	100-52400-221-000	49.71
10/19	10/25/2019	75487	1921	FRONTIER	COMM TECH PHONE	101619	9	200-55600-221-000	49.71
10/19	10/25/2019	75487	1921	FRONTIER	PD PHONE	101619	10	100-52100-221-000	49.71
Total 75487:									695.90
10/19	10/25/2019	75488	17092	GENERAL ENGINEERING COMP	BUILDING INSPECTION SERVICES	08	1	100-52400-211-000	7,741.86
Total 75488:									7,741.86
10/19	10/25/2019	75489	2223	GILBERTS, MARY	MCF N - KITCHEN SUPPLIES	MG091919	1	100-54600-340-000	7.58
10/19	10/25/2019	75489	2223	GILBERTS, MARY	MCF N - TRAINING MILEAGE	MG091919	2	100-54600-331-000	20.30

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75489:									27.88
10/19	10/25/2019	75490	16806	GUENTHER, MICHAEL	TOUCHNET - MATC EDUCATION	MG102119	1	100-52200-331-000	438.60
Total 75490:									438.60
10/19	10/25/2019	75491	1323	HARKER HEATING & COOLING	HVAC REPLACEMENT-PD	1312510	1	100-51600-242-000	7,592.00
10/19	10/25/2019	75491	1323	HARKER HEATING & COOLING	HVAC REPAIR	1315516	1	205-55110-242-000	324.50
10/19	10/25/2019	75491	1323	HARKER HEATING & COOLING	HVAC MAINTENANCE	1316267	1	205-55110-242-000	1,967.00
10/19	10/25/2019	75491	1323	HARKER HEATING & COOLING	BATHROOM EXHAUST BELT	1316769	1	205-55110-242-000	172.23
Total 75491:									10,055.73
10/19	10/25/2019	75492	1694	HEARTLAND LITHO	F & R MAILINGS	65358	1	100-52200-210-000	1,812.32
Total 75492:									1,812.32
10/19	10/25/2019	75493	439	HJ PERTZBORN	ANNUAL SPRINKLER INSPECTION	29948	1	205-55110-242-000	325.00
Total 75493:									325.00
10/19	10/25/2019	75494	442	HOMETOWN NEWS LIMITED PA	PLAN PUBLIC HEARING - 2019-17 KRAEMER	4184-093019	1	100-51100-321-000	29.60
10/19	10/25/2019	75494	442	HOMETOWN NEWS LIMITED PA	PLAN PUBLIC HEARING - KUEHL CUP	4184-093019	2	100-51100-321-000	21.58
10/19	10/25/2019	75494	442	HOMETOWN NEWS LIMITED PA	VILLAGE BOARD MINUTES	4184-093019	3	100-51100-321-000	162.23
10/19	10/25/2019	75494	442	HOMETOWN NEWS LIMITED PA	WATER RATE INCREASE	4184-093019	4	600-53610-321-000	157.98
Total 75494:									371.39
10/19	10/25/2019	75495	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1120517	1	100-53000-340-000	80.28
10/19	10/25/2019	75495	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1120517	2	600-53716-340-000	21.89
10/19	10/25/2019	75495	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1120517	3	600-53616-340-000	21.89
10/19	10/25/2019	75495	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1120517	4	605-53440-340-000	21.89
10/19	10/25/2019	75495	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1121434	1	605-53440-340-000	2.38
10/19	10/25/2019	75495	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1121434	2	600-53616-340-000	2.38
10/19	10/25/2019	75495	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1121434	3	600-53716-340-000	2.38
10/19	10/25/2019	75495	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1121434	4	100-53000-340-000	8.72

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75495:									161.81
10/19	10/25/2019	75496	452	HYDRITE CHEMICAL	WATER CHEMICALS	02295482	1	600-53717-340-000	799.17
Total 75496:									799.17
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	COURT	18441	1	100-51200-210-000	82.21
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	GEN ADMIN	18441	2	100-51450-210-000	328.86
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	POLICE	18441	3	100-52100-210-000	845.47
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	FIRE/EMS	18441	4	100-52200-240-000	360.38
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	OUTREACH	18441	5	100-54600-210-000	109.71
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	COMM DEV	18441	6	100-52400-210-000	82.21
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	PUBLIC WORKS	18441	7	100-53000-210-000	112.10
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	WATER	18441	8	600-53710-210-000	44.79
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	SEWER	18441	9	600-53610-210-000	44.79
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	STORMWATER	18441	10	605-53440-310-000	44.68
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	EM MGT	18441	11	100-52500-221-000	27.40
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	FAMILY FESTIVAL	18441	12	100-51450-210-000	27.40
10/19	10/25/2019	75497	16783	INFORMATION TECHNOLOGY P	SERVER AND BACK UP	18441	13	100-51450-210-000	4,587.60
Total 75497:									6,697.60
10/19	10/25/2019	75498	17207	INVENTORY TRADING COMPAN	UNIFORM ALLOWANCE - VARIOUS	113306	1	100-52100-142-000	433.00
Total 75498:									433.00
10/19	10/25/2019	75499	17191	IRWIN, AIMEE	TRAINING MILEAGE	AI101019	1	600-53710-331-000	31.32
10/19	10/25/2019	75499	17191	IRWIN, AIMEE	TRAINING MILEAGE	AI101019	2	600-53610-331-000	31.32
Total 75499:									62.64
10/19	10/25/2019	75500	469	ITRON INC	ITRON SERVICES	535117	1	600-53710-210-000	321.15
10/19	10/25/2019	75500	469	ITRON INC	ITRON SERVICES	535117	2	600-53610-210-000	321.15
Total 75500:									642.30
10/19	10/25/2019	75501	1452	JACOBSEN, NATE	JACOBSEN-UNIFORM ALLOW	NJ100719	1	100-52100-142-000	36.63

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75501:									36.63
10/19	10/25/2019	75502	476	JEFFERSON FIRE & SAFETY IN	EQUIPMENT MAINTENANCE	IN110899	1	100-52200-240-000	90.00
Total 75502:									90.00
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	TRUCK PARTS	8184582PX1	1	605-53440-241-000	8.26
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	TRUCK PARTS	8184582PX1	2	600-53616-241-000	8.26
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	TRUCK PARTS	8184582PX1	3	600-53718-241-000	8.26
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	TRUCK PARTS	8184582PX1	4	100-53000-241-000	30.26
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	TRUCK PARTS	8184992P	1	605-53440-241-000	7.76
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	TRUCK PARTS	8184992P	2	600-53616-241-000	7.76
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	TRUCK PARTS	8184992P	3	600-53718-241-000	7.75
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	TRUCK PARTS	8184992P	4	100-53000-241-000	28.43
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	SHOP SUPPLIES	8185360P	1	605-53440-340-000	4.35
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	SHOP SUPPLIES	8185360P	2	600-53616-340-000	4.35
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	SHOP SUPPLIES	8185360P	3	600-53716-340-000	4.35
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	SHOP SUPPLIES	8185360P	4	100-53000-340-000	15.95
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	SHOP SUPPLIES	8185360PX1	1	605-53440-340-000	7.48
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	SHOP SUPPLIES	8185360PX1	2	600-53616-340-000	7.48
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	SHOP SUPPLIES	8185360PX1	3	600-53716-340-000	7.49
10/19	10/25/2019	75503	2121	LAKESIDE INTERNATIONAL LLC	SHOP SUPPLIES	8185360PX1	4	100-53000-340-000	27.45
Total 75503:									185.64
10/19	10/25/2019	75504	1207	LEE RECREATION LLC	PARK MULCH	12385-19	1	100-55200-340-000	2,880.00
Total 75504:									2,880.00
10/19	10/25/2019	75505	765	LEGAL SHIELD	LEGAL COVERAGE	0108629-101	1	100-2156	240.25
Total 75505:									240.25
10/19	10/25/2019	75506	17213	LEONARD, MIGUEL	OVERPAYMENT ON CITATION	101619	1	100-45110-000	24.50
Total 75506:									24.50
10/19	10/25/2019	75507	17212	LIAUTAUD, ANGELA	REFUND OF OVERPAYMENT ON UTILITY AC	101819	1	001-1115	279.75

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75507:									279.75
10/19	10/25/2019	75508	16712	LIFE-ASSIST, INC	EMS MEDICAL SUPPLIES	949228	1	100-52200-340-000	121.52
Total 75508:									121.52
10/19	10/25/2019	75509	555	LINE-X OF MADISON INC	FLOORLINERS	20792	1	100-53000-241-000	63.25
10/19	10/25/2019	75509	555	LINE-X OF MADISON INC	FLOORLINERS	20792	1	100-53000-241-000	63.25- V
10/19	10/25/2019	75509	555	LINE-X OF MADISON INC	FLOORLINERS	20792	2	600-53718-241-000	17.25
10/19	10/25/2019	75509	555	LINE-X OF MADISON INC	FLOORLINERS	20792	2	600-53718-241-000	17.25- V
10/19	10/25/2019	75509	555	LINE-X OF MADISON INC	FLOORLINERS	20792	3	600-53616-241-000	17.25
10/19	10/25/2019	75509	555	LINE-X OF MADISON INC	FLOORLINERS	20792	3	600-53616-241-000	17.25- V
10/19	10/25/2019	75509	555	LINE-X OF MADISON INC	FLOORLINERS	20792	4	605-53440-241-000	17.25
10/19	10/25/2019	75509	555	LINE-X OF MADISON INC	FLOORLINERS	20792	4	605-53440-241-000	17.25- V
Total 75509:									.00
10/19	10/25/2019	75510	563	LW ALLEN LLC	LIFT STATION REPAIR	100672	1	600-53616-340-000	376.25
10/19	10/25/2019	75510	563	LW ALLEN LLC	LIFT STATION REPAIR	100672	1	600-53616-340-000	376.25- V
Total 75510:									.00
10/19	10/25/2019	75511	17206	MADDRELL EXCAVATING	2019 STREET & UTILITY IMP - MC148	100119	1	400-57310-821-000	407,443.10
10/19	10/25/2019	75511	17206	MADDRELL EXCAVATING	2019 STREET & UTILITY IMP - MC148	100119	1	400-57310-821-000	407,443.10- V
Total 75511:									.00
10/19	10/25/2019	75512	2237	MADISON COLLEGE	TUITION AND FEES	CORP-00000	1	100-52200-331-000	740.96
10/19	10/25/2019	75512	2237	MADISON COLLEGE	TUITION AND FEES	CORP-00000	1	100-52200-331-000	740.96- V
10/19	10/25/2019	75512	2237	MADISON COLLEGE	TUITION AND FEES	CORP-00000	1	100-52200-331-000	877.20
10/19	10/25/2019	75512	2237	MADISON COLLEGE	TUITION AND FEES	CORP-00000	1	100-52200-331-000	877.20- V
10/19	10/25/2019	75512	2237	MADISON COLLEGE	TUITION AND FEES	CORP-00000	1	100-52200-331-000	740.96
10/19	10/25/2019	75512	2237	MADISON COLLEGE	TUITION AND FEES	CORP-00000	1	100-52200-331-000	740.96- V
Total 75512:									.00
10/19	10/25/2019	75513	16782	MADISON EMERGENCY PHYSI	MEDICAL DIRECTION	MCFARLAN	1	100-52200-211-000	700.00
10/19	10/25/2019	75513	16782	MADISON EMERGENCY PHYSI	MEDICAL DIRECTION	MCFARLAN	1	100-52200-211-000	700.00- V

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee		Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount	
10/19	10/25/2019	75513	16782	MADISON	EMERGENCY PHYSI	MEDICAL DIRECTION	MCFARLAN	1	100-52200-211-000	700.00	
10/19	10/25/2019	75513	16782	MADISON	EMERGENCY PHYSI	MEDICAL DIRECTION	MCFARLAN	1	100-52200-211-000	700.00-	V
Total 75513:										.00	
10/19	10/25/2019	75514	575	MADISON	MET SEWERAGE DIS	QUAM TERMINAL DRIVE DEVELOPMENT	IN000015594	1	100-2640	4,207.20	
10/19	10/25/2019	75514	575	MADISON	MET SEWERAGE DIS	QUAM TERMINAL DRIVE DEVELOPMENT	IN000015594	1	100-2640	4,207.20-	V
10/19	10/25/2019	75514	575	MADISON	MET SEWERAGE DIS	3RD QUARTER CHARGES	IN000015616	1	600-53615-210-000	179,324.13	
10/19	10/25/2019	75514	575	MADISON	MET SEWERAGE DIS	3RD QUARTER CHARGES	IN000015616	1	600-53615-210-000	179,324.13-	V
10/19	10/25/2019	75514	575	MADISON	MET SEWERAGE DIS	QUAM TERMINAL DRIVE DEVELOPMENT	IN000015631	1	100-2640	24,020.40	
10/19	10/25/2019	75514	575	MADISON	MET SEWERAGE DIS	QUAM TERMINAL DRIVE DEVELOPMENT	IN000015631	1	100-2640	24,020.40-	V
Total 75514:										.00	
10/19	10/25/2019	75515	1759	MANDT	SANDFILL TRUCKING	WATER MAIN REPAIRS	47593	1	600-53718-822-101	478.73	
10/19	10/25/2019	75515	1759	MANDT	SANDFILL TRUCKING	WATER MAIN REPAIRS	47593	1	600-53718-822-101	478.73-	V
10/19	10/25/2019	75515	1759	MANDT	SANDFILL TRUCKING	WATER MAIN REPAIRS	48089	1	600-53718-822-101	160.00	
10/19	10/25/2019	75515	1759	MANDT	SANDFILL TRUCKING	WATER MAIN REPAIRS	48089	1	600-53718-822-101	160.00-	V
10/19	10/25/2019	75515	1759	MANDT	SANDFILL TRUCKING	STREET SWEEPINGS	48089	2	605-53440-210-000	55.00	
10/19	10/25/2019	75515	1759	MANDT	SANDFILL TRUCKING	STREET SWEEPINGS	48089	2	605-53440-210-000	55.00-	V
Total 75515:										.00	
10/19	10/25/2019	75516	600	MAURER, JOSEPH		MAURER CLOTHING ALLOWANCE	JM101419	1	100-52100-142-000	52.75	
10/19	10/25/2019	75516	600	MAURER, JOSEPH		MAURER CLOTHING ALLOWANCE	JM101419	1	100-52100-142-000	52.75-	V
10/19	10/25/2019	75516	600	MAURER, JOSEPH		PACT TIMER FOR FIREARMS TRAINING	JM101419-2	1	100-52100-331-000	126.59	
10/19	10/25/2019	75516	600	MAURER, JOSEPH		PACT TIMER FOR FIREARMS TRAINING	JM101419-2	1	100-52100-331-000	126.59-	V
Total 75516:										.00	
10/19	10/25/2019	75517	17215	MCDOWELL, TIM		MOW DRIVER ITEM NEEDED	TM091019	1	100-54600-390-000	13.70	
10/19	10/25/2019	75517	17215	MCDOWELL, TIM		MOW DRIVER ITEM NEEDED	TM091019	1	100-54600-390-000	13.70-	V
Total 75517:										.00	
10/19	10/25/2019	75518	634	MENARDS - MONONA		PARK SUPPLIES	81309	1	100-55200-340-000	10.49	
10/19	10/25/2019	75518	634	MENARDS - MONONA		PARK SUPPLIES	81309	1	100-55200-340-000	10.49-	V

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Total 75518:									.00
10/19	10/25/2019	75519	4	MIDDLETON FORD	VEHICLE PARTS	144654	1	100-52200-241-000	257.49
10/19	10/25/2019	75519	4	MIDDLETON FORD	VEHICLE PARTS	144654	1	100-52200-241-000	257.49- V
Total 75519:									.00
10/19	10/25/2019	75520	2089	MIDWEST METER INC	FCS UPGRADE W/TRAINING	0115961-IN	1	600-53610-210-000	2,242.50
10/19	10/25/2019	75520	2089	MIDWEST METER INC	FCS UPGRADE W/TRAINING	0115961-IN	1	600-53610-210-000	2,242.50- V
10/19	10/25/2019	75520	2089	MIDWEST METER INC	FCS UPGRADE W/TRAINING	0115961-IN	2	600-53710-210-000	2,242.50
10/19	10/25/2019	75520	2089	MIDWEST METER INC	FCS UPGRADE W/TRAINING	0115961-IN	2	600-53710-210-000	2,242.50- V
Total 75520:									.00
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	1	100-53000-340-000	9.55
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	1	100-53000-340-000	9.55- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	2	600-53716-340-000	2.61
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	2	600-53716-340-000	2.61- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	3	600-53616-340-000	2.60
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	3	600-53616-340-000	2.60- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	4	605-53440-340-000	2.60
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	4	605-53440-340-000	2.60- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	1	100-53000-340-000	10.05
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	1	100-53000-340-000	10.05- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	2	600-53716-340-000	2.74
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	2	600-53716-340-000	2.74- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	3	600-53616-340-000	2.74
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	3	600-53616-340-000	2.74- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	4	605-53440-340-000	2.75
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	4	605-53440-340-000	2.75- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	1	100-53000-241-000	6.93
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	1	100-53000-241-000	6.93- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	2	600-53718-241-000	1.89
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	2	600-53718-241-000	1.89- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	3	600-53616-241-000	1.89
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	3	600-53616-241-000	1.89- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	4	605-53440-241-000	1.89
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	4	605-53440-241-000	1.89- V

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10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	1	100-53000-241-000	29.52
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	1	100-53000-241-000	29.52- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	2	600-53718-241-000	8.05
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	2	600-53718-241-000	8.05- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	3	600-53616-241-000	8.05
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	3	600-53616-241-000	8.05- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	4	605-53440-241-000	8.05
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	4	605-53440-241-000	8.05- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	1	100-53000-241-000	30.61
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	1	100-53000-241-000	30.61- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	2	600-53718-241-000	8.34
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	2	600-53718-241-000	8.34- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	3	600-53616-241-000	8.35
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	3	600-53616-241-000	8.35- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	4	605-53440-241-000	8.35
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	4	605-53440-241-000	8.35- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	1	100-53000-241-000	.77
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	1	100-53000-241-000	.77- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	2	600-53718-241-000	.21
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	2	600-53718-241-000	.21- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	3	600-53616-241-000	.21
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	3	600-53616-241-000	.21- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	4	605-53440-241-000	.21
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	4	605-53440-241-000	.21- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100539-00	1	605-53440-241-000	107.85
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100539-00	1	605-53440-241-000	107.85- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	1	100-53000-241-000	28.88
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	1	100-53000-241-000	28.88- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	2	600-53718-241-000	7.88
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	2	600-53718-241-000	7.88- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	3	600-53616-241-000	7.87
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	3	600-53616-241-000	7.87- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	4	605-53440-241-000	7.87
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	4	605-53440-241-000	7.87- V
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100970-00	1	100-52200-241-000	76.93
10/19	10/25/2019	75521	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100970-00	1	100-52200-241-000	76.93- V
Total 75521:									.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/25/2019	75522	16720	MREC VH JUNIPER RIDGE LLC	REFUND OF CREDIT BALANCE ON FINAL BI	101819	1	001-1115	13.97
10/19	10/25/2019	75522	16720	MREC VH JUNIPER RIDGE LLC	REFUND OF CREDIT BALANCE ON FINAL BI	101819	1	001-1115	13.97- V
Total 75522:									.00
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	587156	1	100-53000-241-000	545.19
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	587156	1	100-53000-241-000	545.19- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	587197	1	100-53000-241-000	334.18
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	587197	1	100-53000-241-000	334.18- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	CORE DEPOSIT RETURN	685947	1	100-52200-241-000	10.00-
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	CORE DEPOSIT RETURN	685947	1	100-52200-241-000	10.00 V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	1	100-53000-241-000	7.62
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	1	100-53000-241-000	7.62- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	2	600-53718-241-000	2.08
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	2	600-53718-241-000	2.08- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	3	600-53616-241-000	2.08
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	3	600-53616-241-000	2.08- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	4	605-53440-241-000	2.08
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	4	605-53440-241-000	2.08- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	1	100-53000-241-000	13.25
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	1	100-53000-241-000	13.25- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	2	600-53718-241-000	3.61
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	2	600-53718-241-000	3.61- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	3	600-53616-241-000	3.61
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	3	600-53616-241-000	3.61- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	4	605-53440-241-000	3.62
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	4	605-53440-241-000	3.62- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	687217	1	100-53000-241-000	128.10
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	687217	1	100-53000-241-000	128.10- V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	687252	1	100-52200-241-000	42.72-
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	687252	1	100-52200-241-000	42.72 V
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	687253	1	100-52200-241-000	105.88-
10/19	10/25/2019	75523	1896	NAPA AUTO PARTS	VEHICLE PARTS	687253	1	100-52200-241-000	105.88 V
Total 75523:									.00
10/19	10/25/2019	75524	2082	NASSCO INC	PARK CLEANING SUPPLIES	S2531184.00	1	100-55200-340-000	359.90
10/19	10/25/2019	75524	2082	NASSCO INC	PARK CLEANING SUPPLIES	S2531184.00	1	100-55200-340-000	359.90- V
10/19	10/25/2019	75524	2082	NASSCO INC	PW SUPPLIES	S2531700.00	1	100-53000-340-000	92.16

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/25/2019	75524	2082	NASSCO INC	PW SUPPLIES	S2531700.00	1	100-53000-340-000	92.16- V
10/19	10/25/2019	75524	2082	NASSCO INC	PW SUPPLIES	S2531700.00	2	600-53716-340-000	25.13
10/19	10/25/2019	75524	2082	NASSCO INC	PW SUPPLIES	S2531700.00	2	600-53716-340-000	25.13- V
10/19	10/25/2019	75524	2082	NASSCO INC	PW SUPPLIES	S2531700.00	3	600-53616-340-000	25.13
10/19	10/25/2019	75524	2082	NASSCO INC	PW SUPPLIES	S2531700.00	3	600-53616-340-000	25.13- V
10/19	10/25/2019	75524	2082	NASSCO INC	PW SUPPLIES	S2531700.00	4	605-53440-340-000	25.14
10/19	10/25/2019	75524	2082	NASSCO INC	PW SUPPLIES	S2531700.00	4	605-53440-340-000	25.14- V
Total 75524:									.00
10/19	10/25/2019	75525	9151	PAGE PRODUCTION	SENIOR NEWS	19-16	1	100-54600-321-000	565.00
10/19	10/25/2019	75525	9151	PAGE PRODUCTION	SENIOR NEWS	19-16	1	100-54600-321-000	565.00- V
10/19	10/25/2019	75525	9151	PAGE PRODUCTION	SENIOR NEWS	19-17	1	100-54600-321-000	565.00
10/19	10/25/2019	75525	9151	PAGE PRODUCTION	SENIOR NEWS	19-17	1	100-54600-321-000	565.00- V
Total 75525:									.00
10/19	10/25/2019	75526	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	1	100-51600-242-000	784.83
10/19	10/25/2019	75526	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	1	100-51600-242-000	784.83- V
10/19	10/25/2019	75526	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	2	600-53716-242-000	214.05
10/19	10/25/2019	75526	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	2	600-53716-242-000	214.05- V
10/19	10/25/2019	75526	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	3	600-53616-242-000	214.05
10/19	10/25/2019	75526	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	3	600-53616-242-000	214.05- V
10/19	10/25/2019	75526	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	4	605-53440-242-000	214.04
10/19	10/25/2019	75526	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	4	605-53440-242-000	214.04- V
Total 75526:									.00
10/19	10/25/2019	75527	756	POMP'S TIRE SERVICE INC	TRAILER TIRE	80198417	1	100-52200-241-000	273.88
10/19	10/25/2019	75527	756	POMP'S TIRE SERVICE INC	TRAILER TIRE	80198417	1	100-52200-241-000	273.88- V
10/19	10/25/2019	75527	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	1	100-53000-241-000	9.63
10/19	10/25/2019	75527	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	1	100-53000-241-000	9.63- V
10/19	10/25/2019	75527	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	2	600-53718-241-000	2.61
10/19	10/25/2019	75527	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	2	600-53718-241-000	2.61- V
10/19	10/25/2019	75527	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	3	600-53616-241-000	2.63
10/19	10/25/2019	75527	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	3	600-53616-241-000	2.63- V
10/19	10/25/2019	75527	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	4	605-53440-241-000	2.63
10/19	10/25/2019	75527	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	4	605-53440-241-000	2.63- V

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75527:									.00
10/19	10/25/2019	75528	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	55593	1	100-55200-340-000	112.78
10/19	10/25/2019	75528	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	55593	1	100-55200-340-000	112.78- V
10/19	10/25/2019	75528	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	55594	1	100-55200-340-000	268.68
10/19	10/25/2019	75528	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	55594	1	100-55200-340-000	268.68- V
10/19	10/25/2019	75528	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	55661	1	100-55200-340-000	55.99
10/19	10/25/2019	75528	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	55661	1	100-55200-340-000	55.99- V
Total 75528:									.00
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	1	100-53000-340-000	21.45
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	1	100-53000-340-000	21.45- V
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	2	600-53710-210-000	5.85
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	2	600-53710-210-000	5.85- V
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	3	600-53610-210-000	5.85
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	3	600-53610-210-000	5.85- V
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	4	605-53440-210-000	5.85
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	4	605-53440-210-000	5.85- V
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	1	605-53440-210-000	6.90
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	1	605-53440-210-000	6.90- V
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	2	600-53610-210-000	6.90
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	2	600-53610-210-000	6.90- V
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	3	600-53710-210-000	6.90
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	3	600-53710-210-000	6.90- V
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	4	100-51600-340-000	25.30
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	4	100-51600-340-000	25.30- V
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	PARK PEST CONTROL	435551	1	100-55200-340-000	49.00
10/19	10/25/2019	75529	1245	PROFESSIONAL PEST CONTRO	PARK PEST CONTROL	435551	1	100-55200-340-000	49.00- V
Total 75529:									.00
10/19	10/25/2019	75530	17209	RAWSON, EDWARD	REFUND OF AMBULANCE FEE - 2/17/19	101419	1	100-46230-000	137.15
10/19	10/25/2019	75530	17209	RAWSON, EDWARD	REFUND OF AMBULANCE FEE - 2/17/19	101419	1	100-46230-000	137.15- V
Total 75530:									.00
10/19	10/25/2019	75531	9137	RICOH USA INC	LEASE PAYMENT	32513470	1	100-52100-240-000	184.59

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount	
10/19	10/25/2019	75531	9137	RICOH USA INC	LEASE PAYMENT	32513470	1	100-52100-240-000	184.59-	V
Total 75531:									.00	
10/19	10/25/2019	75532	836	SCHILLING SUPPLY COMPANY	OPERATING SUPPLIES	739683-00	1	205-55110-340-000	305.10	
10/19	10/25/2019	75532	836	SCHILLING SUPPLY COMPANY	OPERATING SUPPLIES	739683-00	1	205-55110-340-000	305.10-	V
Total 75532:									.00	
10/19	10/25/2019	75533	837	SCHMIDT'S AUTO INC	TOWING	532157	1	100-52100-210-000	95.00	
10/19	10/25/2019	75533	837	SCHMIDT'S AUTO INC	TOWING	532157	1	100-52100-210-000	95.00-	V
Total 75533:									.00	
10/19	10/25/2019	75534	16365	SCHUENKE, MATT	MILEAGE	MS102319	1	100-51410-330-000	90.48	
10/19	10/25/2019	75534	16365	SCHUENKE, MATT	MILEAGE	MS102319	1	100-51410-330-000	90.48-	V
10/19	10/25/2019	75534	16365	SCHUENKE, MATT	MILEAGE	MS102319	2	100-51410-331-000	144.47	
10/19	10/25/2019	75534	16365	SCHUENKE, MATT	MILEAGE	MS102319	2	100-51410-331-000	144.47-	V
10/19	10/25/2019	75534	16365	SCHUENKE, MATT	MILEAGE	MS102319	3	600-53610-331-000	144.48	
10/19	10/25/2019	75534	16365	SCHUENKE, MATT	MILEAGE	MS102319	3	600-53610-331-000	144.48-	V
10/19	10/25/2019	75534	16365	SCHUENKE, MATT	MILEAGE	MS102319	4	600-53710-331-000	144.48	
10/19	10/25/2019	75534	16365	SCHUENKE, MATT	MILEAGE	MS102319	4	600-53710-331-000	144.48-	V
10/19	10/25/2019	75534	16365	SCHUENKE, MATT	MILEAGE	MS102319	5	605-53440-331-000	144.47	
10/19	10/25/2019	75534	16365	SCHUENKE, MATT	MILEAGE	MS102319	5	605-53440-331-000	144.47-	V
Total 75534:									.00	
10/19	10/25/2019	75535	2110	SECOND TO NONE INC	GANNON BUILDING CLEANING	101919	1	315-56700-242-000	360.00	
10/19	10/25/2019	75535	2110	SECOND TO NONE INC	GANNON BUILDING CLEANING	101919	1	315-56700-242-000	360.00-	V
Total 75535:									.00	
10/19	10/25/2019	75536	17050	SHI INTERNATIONAL CORP	COMPUTER UPGRADES	B10727770	1	400-57220-813-101	2,300.00	
10/19	10/25/2019	75536	17050	SHI INTERNATIONAL CORP	COMPUTER UPGRADES	B10727770	1	400-57220-813-101	2,300.00-	V
10/19	10/25/2019	75536	17050	SHI INTERNATIONAL CORP	VEHICLE DOCK	B10740862	1	400-57220-813-101	951.09	
10/19	10/25/2019	75536	17050	SHI INTERNATIONAL CORP	VEHICLE DOCK	B10740862	1	400-57220-813-101	951.09-	V
10/19	10/25/2019	75536	17050	SHI INTERNATIONAL CORP	COMPUTER	B10765895	1	400-57220-813-101	3,084.00	
10/19	10/25/2019	75536	17050	SHI INTERNATIONAL CORP	COMPUTER	B10765895	1	400-57220-813-101	3,084.00-	V

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75536:									.00
10/19	10/25/2019	75537	1165	SPRANG, SARA	CM MILEAGE	SS092719	1	100-54600-141-000	77.72
10/19	10/25/2019	75537	1165	SPRANG, SARA	CM MILEAGE	SS092719	1	100-54600-141-000	77.72- V
10/19	10/25/2019	75537	1165	SPRANG, SARA	NUTRITION MILEAGE	SS092719	2	100-54600-141-000	19.72
10/19	10/25/2019	75537	1165	SPRANG, SARA	NUTRITION MILEAGE	SS092719	2	100-54600-141-000	19.72- V
Total 75537:									.00
10/19	10/25/2019	75538	16361	STAR SUPPLY	GLOVES - N	5388	1	100-54600-340-000	33.30
10/19	10/25/2019	75538	16361	STAR SUPPLY	GLOVES - N	5388	1	100-54600-340-000	33.30- V
Total 75538:									.00
10/19	10/25/2019	75539	16857	STRAND ASSOCIATES	FACILITIES PLANNING	0153767	1	100-53000-211-000	1,251.26
10/19	10/25/2019	75539	16857	STRAND ASSOCIATES	FACILITIES PLANNING	0153767	1	100-53000-211-000	1,251.26- V
Total 75539:									.00
10/19	10/25/2019	75540	16981	SUMMIT COMPANIES	GANNON PROPERTY RENTAL	1429351	1	315-56700-242-000	52.50
10/19	10/25/2019	75540	16981	SUMMIT COMPANIES	GANNON PROPERTY RENTAL	1429351	1	315-56700-242-000	52.50- V
Total 75540:									.00
10/19	10/25/2019	75541	1462	TASC	FSA ADMINISTRATION FEE	IN1611789	1	100-51540-514-000	308.58
10/19	10/25/2019	75541	1462	TASC	FSA ADMINISTRATION FEE	IN1611789	1	100-51540-514-000	308.58- V
Total 75541:									.00
10/19	10/25/2019	75542	2042	THOMSON REUTERS	WEST INFORMATION CHARGES	841086318	1	100-52100-210-000	167.08
10/19	10/25/2019	75542	2042	THOMSON REUTERS	WEST INFORMATION CHARGES	841086318	1	100-52100-210-000	167.08- V
Total 75542:									.00
10/19	10/25/2019	75543	957	TOM'S AUTO CENTER INC	M3 MAINTENANCE	0044786	1	100-52100-241-000	30.00
10/19	10/25/2019	75543	957	TOM'S AUTO CENTER INC	M3 MAINTENANCE	0044786	1	100-52100-241-000	30.00- V

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75543:									.00
10/19	10/25/2019	75544	958	TOWN & COUNTRY ENGINEER	2019 GIS SUPPORT	20750	1	100-52400-211-000	453.75
10/19	10/25/2019	75544	958	TOWN & COUNTRY ENGINEER	2019 GIS SUPPORT	20750	1	100-52400-211-000	453.75- V
Total 75544:									.00
10/19	10/25/2019	75545	1704	UNIQUE MANAGEMENT SERVI	COLLECTION SVCS	559120	1	205-55110-210-000	26.85
10/19	10/25/2019	75545	1704	UNIQUE MANAGEMENT SERVI	COLLECTION SVCS	559120	1	205-55110-210-000	26.85- V
Total 75545:									.00
10/19	10/25/2019	75546	2270	UNITY POINT HEALTH	SUSPECT BLOODWORK	100519	1	100-52100-210-000	71.30
10/19	10/25/2019	75546	2270	UNITY POINT HEALTH	SUSPECT BLOODWORK	100519	1	100-52100-210-000	71.30- V
Total 75546:									.00
10/19	10/25/2019	75547	17051	UW HEALTH - EEC	HEALTH CARE PROVIDER CARDS	8992	1	100-52200-210-000	5.00
10/19	10/25/2019	75547	17051	UW HEALTH - EEC	HEALTH CARE PROVIDER CARDS	8992	1	100-52200-210-000	5.00- V
10/19	10/25/2019	75547	17051	UW HEALTH - EEC	UW HEALTH EEC	9014	1	100-52200-210-000	153.00
10/19	10/25/2019	75547	17051	UW HEALTH - EEC	UW HEALTH EEC	9014	1	100-52200-210-000	153.00- V
Total 75547:									.00
10/19	10/25/2019	75548	2298	VIKING ELECTRIC SUPPLY	PARK SUPPLIES	S003041677.	1	100-55200-340-000	83.57
10/19	10/25/2019	75548	2298	VIKING ELECTRIC SUPPLY	PARK SUPPLIES	S003041677.	1	100-55200-340-000	83.57- V
Total 75548:									.00
10/19	10/25/2019	75549	1709	VON BRIESEN & ROPER S.C.	LABOR & PERSONNEL	301434	1	100-51300-210-103	110.00
10/19	10/25/2019	75549	1709	VON BRIESEN & ROPER S.C.	LABOR & PERSONNEL	301434	1	100-51300-210-103	110.00- V
Total 75549:									.00
10/19	10/25/2019	75550	16333	WI DEPT OF JUSTICE - TIME	MONTHLY ACCESS CHARGE	455TIME-000	1	100-52100-210-000	354.00
10/19	10/25/2019	75550	16333	WI DEPT OF JUSTICE - TIME	MONTHLY ACCESS CHARGE	455TIME-000	1	100-52100-210-000	354.00- V

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75550:									.00
10/19	10/25/2019	75551	1985	WI PUBLIC FINANCE PROFESSI	CONTINUING DESCLOSURE FILING	101719	1	605-53440-211-000	500.00
10/19	10/25/2019	75551	1985	WI PUBLIC FINANCE PROFESSI	CONTINUING DESCLOSURE FILING	101719	1	605-53440-211-000	500.00- V
Total 75551:									.00
10/19	10/25/2019	75552	1128	ZARNOTH BRUSH WORKS INC	SWEEPER PARTS	0177324-IN	1	605-53440-240-000	1,147.50
10/19	10/25/2019	75552	1128	ZARNOTH BRUSH WORKS INC	SWEEPER PARTS	0177324-IN	1	605-53440-240-000	1,147.50- V
Total 75552:									.00
10/19	10/25/2019	75553	1910	ZURBUCHEN OIL INC	DYED DIESEL FUEL	238373	1	100-53000-341-000	432.63
10/19	10/25/2019	75553	1910	ZURBUCHEN OIL INC	DYED DIESEL FUEL	238373	1	100-53000-341-000	432.63- V
Total 75553:									.00
10/19	10/25/2019	75554	555	LINE-X OF MADISON INC	FLOORLINERS	20792	1	100-53000-241-000	63.25
10/19	10/25/2019	75554	555	LINE-X OF MADISON INC	FLOORLINERS	20792	2	600-53718-241-000	17.25
10/19	10/25/2019	75554	555	LINE-X OF MADISON INC	FLOORLINERS	20792	3	600-53616-241-000	17.25
10/19	10/25/2019	75554	555	LINE-X OF MADISON INC	FLOORLINERS	20792	4	605-53440-241-000	17.25
Total 75554:									115.00
10/19	10/25/2019	75555	563	LW ALLEN LLC	LIFT STATION REPAIR	100672	1	600-53616-340-000	376.25
Total 75555:									376.25
10/19	10/25/2019	75556	17206	MADDRELL EXCAVATING	2019 STREET & UTILITY IMP - MC148	100119	1	400-57310-821-000	407,443.10
Total 75556:									407,443.10
10/19	10/25/2019	75557	2237	MADISON COLLEGE	TUITION AND FEES	CORP-00000	1	100-52200-331-000	740.96
10/19	10/25/2019	75557	2237	MADISON COLLEGE	TUITION AND FEES	CORP-00000	1	100-52200-331-000	877.20
10/19	10/25/2019	75557	2237	MADISON COLLEGE	TUITION AND FEES	CORP-00000	1	100-52200-331-000	740.96
Total 75557:									2,359.12

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10/19	10/25/2019	75558	16782	MADISON EMERGENCY PHYSI	MEDICAL DIRECTION	MCFARLAN	1	100-52200-211-000	700.00
10/19	10/25/2019	75558	16782	MADISON EMERGENCY PHYSI	MEDICAL DIRECTION	MCFARLAN	1	100-52200-211-000	700.00
Total 75558:									1,400.00
10/19	10/25/2019	75559	575	MADISON MET SEWERAGE DIS	QUAM TERMINAL DRIVE DEVELOPMENT	IN000015594	1	100-2640	4,207.20
10/19	10/25/2019	75559	575	MADISON MET SEWERAGE DIS	3RD QUARTER CHARGES	IN000015616	1	600-53615-210-000	179,324.13
10/19	10/25/2019	75559	575	MADISON MET SEWERAGE DIS	QUAM TERMINAL DRIVE DEVELOPMENT	IN000015631	1	100-2640	24,020.40
Total 75559:									207,551.73
10/19	10/25/2019	75560	1759	MANDT SANDFILL TRUCKING	WATER MAIN REPAIRS	47593	1	600-53718-822-101	478.73
10/19	10/25/2019	75560	1759	MANDT SANDFILL TRUCKING	WATER MAIN REPAIRS	48089	1	600-53718-822-101	160.00
10/19	10/25/2019	75560	1759	MANDT SANDFILL TRUCKING	STREET SWEEPINGS	48089	2	605-53440-210-000	55.00
Total 75560:									693.73
10/19	10/25/2019	75561	600	MAURER, JOSEPH	MAURER CLOTHING ALLOWANCE	JM101419	1	100-52100-142-000	52.75
10/19	10/25/2019	75561	600	MAURER, JOSEPH	PACT TIMER FOR FIREARMS TRAINING	JM101419-2	1	100-52100-331-000	126.59
Total 75561:									179.34
10/19	10/25/2019	75562	17215	MCDOWELL, TIM	MOW DRIVER ITEM NEEDED	TM091019	1	100-54600-390-000	13.70
Total 75562:									13.70
10/19	10/25/2019	75563	634	MENARDS - MONONA	PARK SUPPLIES	81309	1	100-55200-340-000	10.49
Total 75563:									10.49
10/19	10/25/2019	75564	4	MIDDLETON FORD	VEHICLE PARTS	144654	1	100-52200-241-000	257.49
Total 75564:									257.49
10/19	10/25/2019	75565	2089	MIDWEST METER INC	FCS UPGRADE W/TRAINING	0115961-IN	1	600-53610-210-000	2,242.50
10/19	10/25/2019	75565	2089	MIDWEST METER INC	FCS UPGRADE W/TRAINING	0115961-IN	2	600-53710-210-000	2,242.50
Total 75565:									4,485.00

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10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	1	100-53000-340-000	9.55
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	2	600-53716-340-000	2.61
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	3	600-53616-340-000	2.60
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	SHOP PARTS	1091698-00	4	605-53440-340-000	2.60
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	1	100-53000-340-000	10.05
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	2	600-53716-340-000	2.74
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	3	600-53616-340-000	2.74
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	SHOP SUPPLIES	1098210-00	4	605-53440-340-000	2.75
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	1	100-53000-241-000	6.93
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	2	600-53718-241-000	1.89
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	3	600-53616-241-000	1.89
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098276-00	4	605-53440-241-000	1.89
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	1	100-53000-241-000	29.52
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	2	600-53718-241-000	8.05
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	3	600-53616-241-000	8.05
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1098622-00	4	605-53440-241-000	8.05
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	1	100-53000-241-000	30.61
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	2	600-53718-241-000	8.34
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	3	600-53616-241-000	8.35
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099968-00	4	605-53440-241-000	8.35
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	1	100-53000-241-000	.77
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	2	600-53718-241-000	.21
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	3	600-53616-241-000	.21
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1099975-00	4	605-53440-241-000	.21
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100539-00	1	605-53440-241-000	107.85
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	1	100-53000-241-000	28.88
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	2	600-53718-241-000	7.88
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	3	600-53616-241-000	7.87
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100604-00	4	605-53440-241-000	7.87
10/19	10/25/2019	75566	1941	MIDWEST TRAILER SALES	VEHICLE MAINTENANCE	1100970-00	1	100-52200-241-000	76.93
Total 75566:									396.24
10/19	10/25/2019	75567	16720	MREC VH JUNIPER RIDGE LLC	REFUND OF CREDIT BALANCE ON FINAL BI	101819	1	001-1115	13.97
Total 75567:									13.97
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	587156	1	100-53000-241-000	545.19
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	587197	1	100-53000-241-000	334.18

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10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	CORE DEPOSIT RETURN	685947	1	100-52200-241-000	10.00-
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	1	100-53000-241-000	7.62
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	2	600-53718-241-000	2.08
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	3	600-53616-241-000	2.08
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	686219	4	605-53440-241-000	2.08
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	1	100-53000-241-000	13.25
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	2	600-53718-241-000	3.61
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	3	600-53616-241-000	3.61
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	686568	4	605-53440-241-000	3.62
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	687217	1	100-53000-241-000	128.10
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	687252	1	100-52200-241-000	42.72-
10/19	10/25/2019	75568	1896	NAPA AUTO PARTS	VEHICLE PARTS	687253	1	100-52200-241-000	105.88-
Total 75568:									886.82
10/19	10/25/2019	75569	2082	NASSCO INC	PARK CLEANING SUPPLIES	S2531184.00	1	100-55200-340-000	359.90
10/19	10/25/2019	75569	2082	NASSCO INC	PW SUPPLIES	S2531700.00	1	100-53000-340-000	92.16
10/19	10/25/2019	75569	2082	NASSCO INC	PW SUPPLIES	S2531700.00	2	600-53716-340-000	25.13
10/19	10/25/2019	75569	2082	NASSCO INC	PW SUPPLIES	S2531700.00	3	600-53616-340-000	25.13
10/19	10/25/2019	75569	2082	NASSCO INC	PW SUPPLIES	S2531700.00	4	605-53440-340-000	25.14
Total 75569:									527.46
10/19	10/25/2019	75570	9151	PAGE PRODUCTION	SENIOR NEWS	19-16	1	100-54600-321-000	565.00
10/19	10/25/2019	75570	9151	PAGE PRODUCTION	SENIOR NEWS	19-17	1	100-54600-321-000	565.00
Total 75570:									1,130.00
10/19	10/25/2019	75571	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	1	100-51600-242-000	784.83
10/19	10/25/2019	75571	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	2	600-53716-242-000	214.05
10/19	10/25/2019	75571	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	3	600-53616-242-000	214.05
10/19	10/25/2019	75571	17214	PAUL DAVIS RESTORATION	MUNICIPAL CENTER APPRAISAL	4906	4	605-53440-242-000	214.04
Total 75571:									1,426.97
10/19	10/25/2019	75572	756	POMP'S TIRE SERVICE INC	TRAILER TIRE	80198417	1	100-52200-241-000	273.88
10/19	10/25/2019	75572	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	1	100-53000-241-000	9.63
10/19	10/25/2019	75572	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	2	600-53718-241-000	2.61
10/19	10/25/2019	75572	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	3	600-53616-241-000	2.63

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10/19	10/25/2019	75572	756	POMP'S TIRE SERVICE INC	MOWER TIRES	80199188	4	605-53440-241-000	2.63
Total 75572:									291.38
10/19	10/25/2019	75573	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	55593	1	100-55200-340-000	112.78
10/19	10/25/2019	75573	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	55594	1	100-55200-340-000	268.68
10/19	10/25/2019	75573	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	55661	1	100-55200-340-000	55.99
Total 75573:									437.45
10/19	10/25/2019	75574	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	1	100-53000-340-000	21.45
10/19	10/25/2019	75574	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	2	600-53710-210-000	5.85
10/19	10/25/2019	75574	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	3	600-53610-210-000	5.85
10/19	10/25/2019	75574	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	433558	4	605-53440-210-000	5.85
10/19	10/25/2019	75574	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	1	605-53440-210-000	6.90
10/19	10/25/2019	75574	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	2	600-53610-210-000	6.90
10/19	10/25/2019	75574	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	3	600-53710-210-000	6.90
10/19	10/25/2019	75574	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	433559	4	100-51600-340-000	25.30
10/19	10/25/2019	75574	1245	PROFESSIONAL PEST CONTRO	PARK PEST CONTROL	435551	1	100-55200-340-000	49.00
Total 75574:									134.00
10/19	10/25/2019	75575	17209	RAWSON, EDWARD	REFUND OF AMBULANCE FEE - 2/17/19	101419	1	100-46230-000	137.15
Total 75575:									137.15
10/19	10/25/2019	75576	9137	RICOH USA INC	LEASE PAYMENT	32513470	1	100-52100-240-000	184.59
Total 75576:									184.59
10/19	10/25/2019	75577	836	SCHILLING SUPPLY COMPANY	OPERATING SUPPLIES	739683-00	1	205-55110-340-000	305.10
Total 75577:									305.10
10/19	10/25/2019	75578	837	SCHMIDT'S AUTO INC	TOWING	532157	1	100-52100-210-000	95.00
Total 75578:									95.00
10/19	10/25/2019	75579	16365	SCHUENKE, MATT	MILEAGE	MS102319	1	100-51410-330-000	90.48

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10/19	10/25/2019	75579	16365	SCHUENKE, MATT	MILEAGE	MS102319	2	100-51410-331-000	144.47
10/19	10/25/2019	75579	16365	SCHUENKE, MATT	MILEAGE	MS102319	3	600-53610-331-000	144.48
10/19	10/25/2019	75579	16365	SCHUENKE, MATT	MILEAGE	MS102319	4	600-53710-331-000	144.48
10/19	10/25/2019	75579	16365	SCHUENKE, MATT	MILEAGE	MS102319	5	605-53440-331-000	144.47
Total 75579:									668.38
10/19	10/25/2019	75580	2110	SECOND TO NONE INC	GANNON BUILDING CLEANING	101919	1	315-56700-242-000	360.00
Total 75580:									360.00
10/19	10/25/2019	75581	17050	SHI INTERNATIONAL CORP	COMPUTER UPGRADES	B10727770	1	400-57220-813-101	2,300.00
10/19	10/25/2019	75581	17050	SHI INTERNATIONAL CORP	VEHICLE DOCK	B10740862	1	400-57220-813-101	951.09
10/19	10/25/2019	75581	17050	SHI INTERNATIONAL CORP	COMPUTER	B10765895	1	400-57220-813-101	3,084.00
Total 75581:									6,335.09
10/19	10/25/2019	75582	1165	SPRANG, SARA	CM MILEAGE	SS092719	1	100-54600-141-000	77.72
10/19	10/25/2019	75582	1165	SPRANG, SARA	NUTRITION MILEAGE	SS092719	2	100-54600-141-000	19.72
Total 75582:									97.44
10/19	10/25/2019	75583	16361	STAR SUPPLY	GLOVES - N	5388	1	100-54600-340-000	33.30
Total 75583:									33.30
10/19	10/25/2019	75584	16857	STRAND ASSOCIATES	FACILITIES PLANNING	0153767	1	100-53000-211-000	1,251.26
Total 75584:									1,251.26
10/19	10/25/2019	75585	16981	SUMMIT COMPANIES	GANNON PROPERTY RENTAL	1429351	1	315-56700-242-000	52.50
Total 75585:									52.50
10/19	10/25/2019	75586	1462	TASC	FSA ADMINISTRATION FEE	IN1611789	1	100-51540-514-000	308.58
Total 75586:									308.58
10/19	10/25/2019	75587	2042	THOMSON REUTERS	WEST INFORMATION CHARGES	841086318	1	100-52100-210-000	167.08

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75587:									167.08
10/19	10/25/2019	75588	957	TOM'S AUTO CENTER INC	M3 MAINTENANCE	0044786	1	100-52100-241-000	30.00
Total 75588:									30.00
10/19	10/25/2019	75589	958	TOWN & COUNTRY ENGINEER	2019 GIS SUPPORT	20750	1	100-52400-211-000	453.75
Total 75589:									453.75
10/19	10/25/2019	75590	1704	UNIQUE MANAGEMENT SERVI	COLLECTION SVCS	559120	1	205-55110-210-000	26.85
Total 75590:									26.85
10/19	10/25/2019	75591	2270	UNITY POINT HEALTH	SUSPECT BLOODWORK	100519	1	100-52100-210-000	71.30
Total 75591:									71.30
10/19	10/25/2019	75592	17051	UW HEALTH - EEC	HEALTH CARE PROVIDER CARDS	8992	1	100-52200-210-000	5.00
10/19	10/25/2019	75592	17051	UW HEALTH - EEC	UW HEALTH EEC	9014	1	100-52200-210-000	153.00
Total 75592:									158.00
10/19	10/25/2019	75593	2298	VIKING ELECTRIC SUPPLY	PARK SUPPLIES	S003041677.	1	100-55200-340-000	83.57
Total 75593:									83.57
10/19	10/25/2019	75594	1709	VON BRIESEN & ROPER S.C.	LABOR & PERSONNEL	301434	1	100-51300-210-103	110.00
Total 75594:									110.00
10/19	10/25/2019	75595	16333	WI DEPT OF JUSTICE - TIME	MONTHLY ACCESS CHARGE	455TIME-000	1	100-52100-210-000	354.00
Total 75595:									354.00
10/19	10/25/2019	75596	1985	WI PUBLIC FINANCE PROFESSI	CONTINUING DESCLOSURE FILING	101719	1	605-53440-211-000	500.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75596:									500.00
10/19	10/25/2019	75597	1128	ZARNOTH BRUSH WORKS INC	SWEEPER PARTS	0177324-IN	1	605-53440-240-000	1,147.50
Total 75597:									1,147.50
10/19	10/25/2019	75598	1910	ZURBUCHEN OIL INC	DYED DIESEL FUEL	238373	1	100-53000-341-000	432.63
Total 75598:									432.63
10/19	10/25/2019	75599	30	ALLIANT ENERGY/WP&L	FLOOD LIGHT - 2860 HIDDEN FARM	101719	1	100-55200-220-000	27.73
10/19	10/25/2019	75599	30	ALLIANT ENERGY/WP&L	3234 COUNTY RD AB	101719	2	100-55200-220-000	16.70
Total 75599:									44.43
Grand Totals:									710,731.61

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-1115	307.69	13.97-	293.72
001-2120	13.97	307.69-	293.72-
100-1624	645.00	.00	645.00
100-2120	41,435.97	120,835.52-	79,399.55-
100-2156	240.25	.00	240.25
100-2435	2,409.00	.00	2,409.00
100-2640	56,455.20	28,227.60-	28,227.60
100-45110-000	24.50	.00	24.50
100-46230-000	649.59	137.15-	512.44
100-51100-321-000	213.41	.00	213.41
100-51200-210-000	82.21	.00	82.21
100-51300-210-103	220.00	110.00-	110.00
100-51410-330-000	180.96	90.48-	90.48
100-51410-331-000	288.94	144.47-	144.47
100-51420-221-000	49.71	.00	49.71

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
100-51420-240-000	190.54	.00	190.54
100-51420-310-000	30.00	.00	30.00
100-51420-311-000	180.00	.00	180.00
100-51440-240-000	685.00	.00	685.00
100-51450-210-000	4,943.86	.00	4,943.86
100-51540-514-000	617.16	308.58-	308.58
100-51600-220-000	2,557.34	.00	2,557.34
100-51600-242-000	9,161.66	784.83-	8,376.83
100-51600-340-000	50.60	25.30-	25.30
100-52100-142-000	575.13	52.75-	522.38
100-52100-210-000	2,220.23	687.38-	1,532.85
100-52100-221-000	49.71	.00	49.71
100-52100-240-000	369.18	184.59-	184.59
100-52100-241-000	60.00	30.00-	30.00
100-52100-331-000	253.18	126.59-	126.59
100-52100-340-000	174.95	.00	174.95
100-52200-210-000	2,128.32	158.00-	1,970.32
100-52200-211-000	2,800.00	1,400.00-	1,400.00
100-52200-221-000	49.71	.00	49.71
100-52200-240-000	450.38	.00	450.38
100-52200-241-000	1,375.20	925.50-	449.70
100-52200-331-000	5,156.84	2,359.12-	2,797.72
100-52200-340-000	815.38	.00	815.38
100-52200-343-000	100.60	.00	100.60
100-52400-210-000	82.21	.00	82.21
100-52400-211-000	8,649.36	453.75-	8,195.61
100-52400-221-000	49.71	.00	49.71
100-52500-221-000	27.40	.00	27.40
100-53000-210-000	112.10	.00	112.10
100-53000-211-000	2,502.52	1,251.26-	1,251.26
100-53000-221-000	49.71	.00	49.71
100-53000-230-000	625.55	.00	625.55
100-53000-241-000	2,454.55	1,197.93-	1,256.62
100-53000-340-000	398.82	133.21-	265.61
100-53000-341-000	943.21	432.63-	510.58
100-54600-141-000	194.88	97.44-	97.44
100-54600-210-000	109.71	.00	109.71
100-54600-221-000	49.71	.00	49.71
100-54600-321-000	2,260.00	1,130.00-	1,130.00
100-54600-331-000	211.76	.00	211.76

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
100-54600-340-000	74.18	33.30-	40.88
100-54600-390-000	27.40	13.70-	13.70
100-55200-220-000	58.18	.00	58.18
100-55200-340-000	5,500.82	940.41-	4,560.41
200-2120	.00	49.71-	49.71-
200-55600-221-000	49.71	.00	49.71
205-2120	331.95	6,718.92-	6,386.97-
205-55110-210-000	53.70	26.85-	26.85
205-55110-220-000	1,889.98	.00	1,889.98
205-55110-242-000	2,825.73	.00	2,825.73
205-55110-340-000	610.20	305.10-	305.10
205-55110-344-000	1,339.31	.00	1,339.31
315-2120	412.50	825.00-	412.50-
315-56700-242-000	825.00	412.50-	412.50
400-2120	413,778.19	845,147.05-	431,368.86-
400-57220-813-101	12,670.18	6,335.09-	6,335.09
400-57310-811-102	796.50	.00	796.50
400-57310-821-000	814,886.20	407,443.10-	407,443.10
400-57310-824-000	3,761.50	.00	3,761.50
400-57610-825-102	11,282.67	.00	11,282.67
400-57620-826-000	1,750.00	.00	1,750.00
600-2120	185,731.48	375,840.93-	190,109.45-
600-53610-210-000	4,876.44	2,255.25-	2,621.19
600-53610-310-000	139.17	.00	139.17
600-53610-321-000	157.98	.00	157.98
600-53610-331-000	320.28	144.48-	175.80
600-53612-390-000	278.78	.00	278.78
600-53615-210-000	358,648.26	179,324.13-	179,324.13
600-53615-341-000	7.09	.00	7.09
600-53616-241-000	227.17	51.94-	175.23
600-53616-242-000	428.10	214.05-	214.05
600-53616-340-000	849.54	406.72-	442.82
600-53616-341-000	14.18	.00	14.18
600-53710-210-000	4,876.44	2,255.25-	2,621.19
600-53710-310-000	139.17	.00	139.17
600-53710-331-000	320.28	144.48-	175.80
600-53710-341-000	14.18	.00	14.18
600-53712-390-000	278.78	.00	278.78
600-53716-220-000	1,429.08	.00	1,429.08
600-53716-242-000	428.10	214.05-	214.05

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
600-53716-340-000	97.07	30.48-	66.59
600-53717-340-000	799.17	.00	799.17
600-53718-241-000	227.12	51.92-	175.20
600-53718-341-000	7.09	.00	7.09
600-53718-822-101	1,277.46	638.73-	638.73
605-2120	2,264.05	4,974.90-	2,710.85-
605-53440-210-000	135.50	67.75-	67.75
605-53440-211-000	1,000.00	500.00-	500.00
605-53440-240-000	2,533.94	1,147.50-	1,386.44
605-53440-241-000	335.62	159.80-	175.82
605-53440-242-000	428.08	214.04-	214.04
605-53440-310-000	44.68	.00	44.68
605-53440-331-000	288.94	144.47-	144.47
605-53440-340-000	166.67	30.49-	136.18
605-53440-341-000	21.26	.00	21.26
605-53440-530-000	20.21	.00	20.21
Grand Totals:	<u>1,998,667.83</u>	<u>1,998,667.83-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
10/12/2019	PC	10/18/2019	75456	BERG, DELANIE	4061	46.70
10/12/2019	PC	10/18/2019	75457	JOHNSON, AUDREY	4062	64.66
10/12/2019	CDPT	10/18/2019	75458	WI AFSCME COUNCIL 32	7	43.29
10/12/2019	CDPT	10/18/2019	75458	WI AFSCME COUNCIL 32	7	52.00
10/12/2019	CDPT	10/18/2019	75459	WI SCTF	5	207.89
10/12/2019	PC	10/18/2019	75460	SCIENCE MATHEMATICS	12	6,000.00

PAYROLL RELATED

\$414.34



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Presentation by the McFarland Youth Center regarding prior year's operations.

PREVIOUS ACTION:

ISSUE SUMMARY:

Enclosed is the presentation from the Youth Center for Monday night. Representatives from the Youth Center will be present to go over the presentation and answer any questions from the board.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. MYC - presentation - VoM - 2019.10.28 (small)



Managing Director – Megan Beckler

- Started at MYC in June 2016
- Education: Bachelors degree in Human Services. Currently pursuing a Master's in Social Work
- Previous Experiences: Kennedy Heights community center, Dane County Humane society, Wisconsin Youth Company.



Quick Facts

- **HISTORY:** MYC was started by McFarland High School students in 1998 and has served McFarland for 20 years now!
- **HOURS:** 3-6 M-F during the school year and 1-5 M-F during summer
- **ATTENDANCE:**
 - School Year: Average 25-30 youth per day
 - Summer: Average 15-20 youth per day
 - Approximately 70% of MYC attendees reside within the Village of McFarland
 - 130 unique youth in 2019 so far (69/month), ~20% of IMMS population



Developmental Assets



THE EIGHT CATEGORIES OF DEVELOPMENTAL ASSETS MEASURED IN THE DAP	
External Assets	Internal Assets
SUPPORT Measures whether children have caring adults in their lives, which may include parents, neighbors, and/or teachers.	COMMITMENT TO LEARNING Asks questions related to whether children care about school and completing their homework, as well as appreciate learning new things.
EMPOWERMENT Asks questions about how safe children feel at school and at home, as well as their perception of being valued and appreciated.	POSITIVE VALUES Seeks to understand if children value taking responsibility for their actions and helping others, are honest and have respect for others and their community.
BOUNDARIES AND EXPECTATIONS Hones in on whether a child feels he or she must abide by boundaries and expectations set at home, in school and in their neighborhood.	SOCIAL COMPETENCIES Measures a child's willingness to express his or her feelings, establish relationships with others, say no to activities or suggestions that are dangerous, and can find positive ways to deal with hardships.
CONSTRUCTIVE USE OF TIME Evaluates whether children are involved in outside activities like clubs, music or art programs or religious groups.	POSITIVE IDENTITY Measures a child's self-worth.

External Assets	Support	1. Family Support —Family continues to be a consistent provider of love and support for the child's unique physical and emotional needs. 2. Positive Family Communication —Parent(s) and child communicate openly, respectfully, and frequently, with child receiving praise for his or her efforts and accomplishments. 3. Other Adult Relationships —Child receives support from adults other than her or his parent(s), with the child sometimes experiencing relationships with a nonparent adult. 4. Caring Neighborhood —Parent(s) and child experience friendly neighbors who affirm and support the child's growth and sense of belonging. 5. Caring School Climate —Child experiences warm, welcoming relationships with teachers, caregivers, and peers at school. 6. Parent Involvement in Schooling —Parent(s) talk about the importance of education and are actively involved in the child's school success.
	Empowerment	7. Community Values Children —Children are welcomed and included throughout community life. 8. Children as Resources —Child contributes to family decisions and has opportunity to participate in positive community events. 9. Service to Others —Child has opportunity to serve in the community with adult support and approval. 10. Safety —Parent and community adults ensure the child's safety while keeping in mind her or his increasing independence.
	Boundaries & Expectations	11. Family Routines —The family maintains expectations of the child, has reasonable guidelines for behavior, and always knows where the child is. 12. School Routines —School has clear, consistent rules and consequences and uses a positive approach to discipline. 13. Neighborhood Boundaries —Neighbors and friends' parents help monitor the child's behavior and provide feedback to the parent(s). 14. Adult Role Models —Parent(s) and other adults model positive, responsible behavior and encourage the child to follow those examples.
	Constructive Use of Time	15. Positive Peer Influence —Parent(s) monitor the child's friends and encourage spending time with those who set good examples. 16. High Expectations —Parent(s), teachers, and other influential adults encourage the child to do her or his best in all tasks and celebrate their successes. 17. Creative Activities —Child participates weekly in music, dance, or other form of artistic expression outside of school. 18. Child Programs —Child participates weekly in at least one sport, club, or organization within the school or community. 19. Religious Community —Child participates in age-appropriate religious activities and caring relationships that nurture her or his spiritual development. 20. Time at Home —Child spends time at home playing and doing positive activities with the family.

Internal Assets	Commitment to Learning	21. Achievement Motivation —Child is encouraged to remain curious and demonstrates an interest in doing well at school. 22. Learning Engagement —Child is enthused about learning and enjoys going to school. 23. Homework —With appropriate parental support, child completes assigned homework. 24. Bonding to School —Child is encouraged to have and feels a sense of belonging at school. 25. Reading for Pleasure —Child listens to and/or reads books outside of school daily.
	Positive Values	26. Caring —Parent(s) help child grow in empathy, understanding, and helping others. 27. Equality and Social Justice —Parent(s) encourage child to be concerned about rules and being fair to everyone. 28. Integrity —Parent(s) help child develop her or his own sense of right and wrong behavior. 29. Honesty —Parent(s) encourage child's development in recognizing and telling the truth. 30. Responsibility —Parent(s) encourage child to accept and take responsibility for her or his actions at school and at home.
	Social Competencies	31. Self-Regulation —Parent(s) encourage child's growth in regulating her or his own emotions and behavior and in understanding the importance of healthy habits and choices. 32. Planning and Decision Making —Parent(s) help child think through and plan school and play activities. 33. Interpersonal Competence —Child seeks to build friendships and is learning about self-control. 34. Cultural Competence —Child continues to learn about her or his own cultural identity and is encouraged to interact positively with children of different racial, ethnic, and cultural backgrounds.
	Positive Identity	35. Resistance Skills —Child is learning to recognize risky or dangerous situations and is able to seek help from trusted adults. 36. Peaceful Conflict Resolution —Child continues learning to resolve conflicts without hitting, throwing a tantrum, or using hurtful language. 37. Personal Power —Child has a growing sense of having influence over some of the things that happen in her or his life. 38. Self-Esteem —Child likes herself or himself and feels valued by others. 39. Sense of Purpose —Child welcomes new experiences and imagines what he or she might do or be in the future. 40. Positive View of Personal Future —Child has a growing curiosity about the world and finding her or his place in it.

2019
OCTOBER



McFarland Youth Center

5114 Farwell Street
PO BOX 362
McFarland, WI 53558
mcfarlandyouthcenter@gmail.com
www.mcfarlandyouthcenter.org

Managing Director: Megan Beckler
Office: 608-838-3839 Cell: 608-395-8617
Center Hours:
Monday - Friday, 3-6 PM (school year hours)
Monday - Friday, 1-5 PM (Summer hours)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29 MYC CLOSED	30	1 Arts and Crafts MYC Tuesdays	2 Magic the Gathering & Group Games	3 Sports and Rec Jeopardy and Jackbox Games	4 Fresh Food Friday	5 MYC CLOSED
6 MYC CLOSED	7 Service Club Girls Group 5:30 to 7:00	8 Arts and Crafts MYC Tuesdays	9 Magic the Gathering & Group Games	10 Sports and Rec Jeopardy and Jackbox Games	11 Fresh Food Friday	12 MYC CLOSED
13 MYC CLOSED	14 Service Club Girls Group 5:30 to 7:00	15 Arts and Crafts MYC Tuesdays	16 MYC Library Trip	17 Sports and Rec Jeopardy and Jackbox Games	18 Fresh Food Friday	19 MYC CLOSED
20 MYC CLOSED	21 Service Club Girls Group 5:30 to 7:00	22 Arts and Crafts MYC Tuesdays	23 Magic the Gathering & Group Games	24 MYC CLOSED!	25 MYC CLOSED!	26 MYC CLOSED
27 MYC CLOSED	28 Service Club Girls Group 5:30 to 7:00	29 Arts and Crafts MYC Tuesdays	30 MYC Library Trip	31	1	2 MYC CLOSED



Outcome Hours

Grade	Asset Hours	Leadership Hours	Service Hours	Total Hours
Class of 2019	485.00	91.00	62.00	638.00
Class of 2020	777.50	105.25	83.25	966.00
Class of 2021	1100.50	160.50	152.50	1413.50
Class of 2022	333.50	67.00	29.00	429.50
GRAND TOTAL	2697	424	327	3447
GOALS - 2019	1800	500	400	2700
%	150%	85%	82%	128%

Data driven metrics that track exposure to Internal/External Assets

Tracked for each youth

Emphasis on Leadership and Service

Several IMMS youth have earned Presidential Service Awards





Fresh Food Friday

Volunteering at Catholic Multicultural Shelter



McFarland Youth Center



Games at MYC!

Playing Bingo

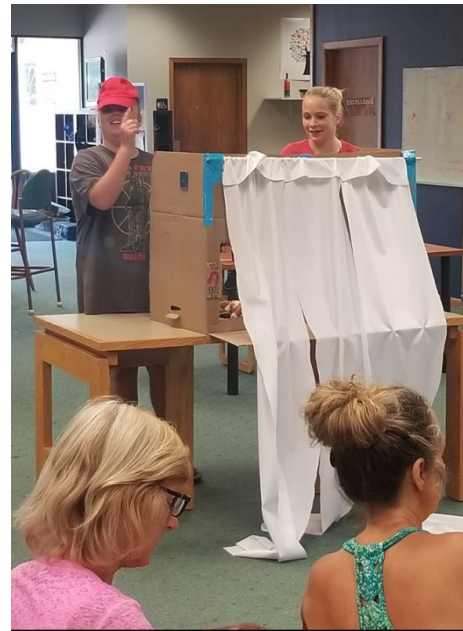


McFarland Youth Center



Volunteering at
Sundaes on Thursdays

McFarland's Got Talent
summer contest



Art Club

Boxing Club



Partnership

Service the McFarland Community:

- Mission Statement: ...a safe recreational and educational environment...McFarland Youth Center promotes positive relationships by building and fostering developmental assets
- Value to youth members
- Value to the community



Partnership

SERVING McFarland Youth: Since 1998...

- MYC has provided over 20,000 hours of safe after school activities for youth in grades 6-8 in the McFarland Community
- MYC has had 1,000's of unique youth attendees
- MYC has provided over 30,000 asset-building hours for individual youth

Support - MYC is very grateful for the support of the McFarland School District Board throughout the years

Board Members - We are always looking for input from our community members, parents, etc.



Partnership

Village Support - MYC is very grateful for the support of the Village of McFarland Board throughout the years; **This year we note the opportunity taken to provide extra funding for MYC through the property sale to the School District, thank you!**

Board Members – We have fantastic MYC Board Members from our community: Parents, School Staff, McFarland Police Department

Communication - MYC has great communication with Village Board and Village Staff



Youth Center Operational Maturity Model

- Need to align Operation Model and Operational Budget
- Operational Maturity Model narrative shown at right

McFarland Youth Center Operational Funding Levels



Level 1: Recreational-Only Youth Center

At this level of funding McFarland Youth Center simply provides recreational opportunities for youth members. These programming activities would revolve around simple recreational opportunities such as billiards, ping pong and video games. MYC would also be able to provide some structured game activities such as outdoor soccer and capture-the-flag. In this scenario, MYC is staffed by resources that are simply able to organize and supervise the recreational activities. Staff would likely not have professional background in working with youth. The staff would be part time with no benefits, and would undergo consistent turnover. Staff would not have hours or background to plan club-type programming. MYC would also possibly have restricted (fewer) operational hours than the typical 3-6PM school-year hours.

Operating Budget Required: \$75,000

Level 2: Enhanced-Programming Youth Center

At this level of funding McFarland Youth Center evolves beyond just providing recreational opportunities for youth members and develops asset-development based programming. Simple recreational opportunities such as billiards, ping pong and video games would still be available, and MYC would also be able to provide some structured game activities such as outdoor soccer and capture-the-flag. The additional funding allows for development and implementation of asset-development programs such as cooking clubs, science club and arts-crafts club. In this scenario, MYC is staffed by resources that are not only able to supervise youth members in order to provide a safe space after school, but would also have the professional background and experience to develop advanced club-type programs. The staff would be still be part time with no benefits, and undergoes consistent turnover. Staffing consists of a Director at 30hr/wk and limited Assistant Director hours.

Operating Budget Required: \$89,100

Level 3: Full Maturity Youth Center

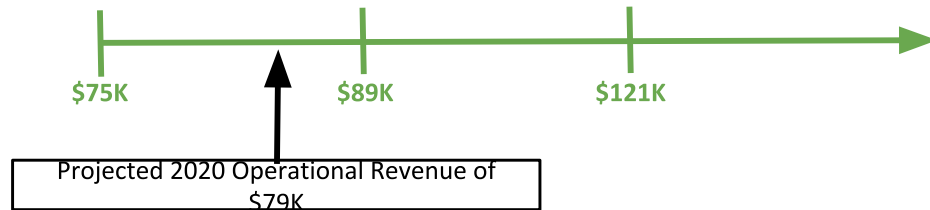
At this level of funding McFarland Youth Center has a robust programming model that provides both recreational opportunities as well as asset-development based programming. Simple recreational opportunities such as billiards, ping pong and video games would still be available, and MYC would also be able to provide some structured game activities such as outdoor soccer and capture-the-flag. Additional funding allows for development and implementation of asset-development programs such as cooking clubs, science club and arts-crafts club. In this scenario, MYC is staffed by resources that are not only able to supervise youth members in order to provide a safe space after school, but would also have the professional background and experience to develop advanced club-type programs. The staff Director would be full-time with benefits to turn into a career-position with less turnover. There would be funding available for Assistant Director positions as required to have an effective staff to youth supervision ratio.

Operating Budget Required: \$121,400



Youth Center - Operational Maturity Model

	Level 1 Maturity	Level 2 Maturity	Level 3 Maturity
Operating Budget	\$75,000	\$89,100	\$121,400
Operation - 30 Hours Per Week	No	Yes	Yes
Staffing - Managing Director	No	Yes - Part Time	Yes - Full Time
Staffing - Assistant Director	Yes - Minimal	Yes - Minimal	Yes - Robust
Staffing - Professional	No	Entry Level	Yes
Staffing - Benefits	No	No	Yes
Staffing - Adequate Retention	No	No	Yes
Programming - Recreational	Yes	Yes	Yes
Programming - Structured	No	Yes	Yes
Programming - Fully Funded	No	Partially	Yes



MYC - Operating Budget - 2020 Level 2 Operational Model

Revenue (expected):	Expenses:	Notes:
Fundraisers: Targeted [4206] \$1,500 Misc. [4204] \$200 Grants [4300]: \$3,000 Donations: Friends of MYC [4004] \$3,500 Optimists [4006] \$1,250 McFarland Lions Club [4001] \$1,000 MSC [4005] \$1,500 Revenue: Rental Income [4401] \$1,000 Funding: United Way of Dane County [4104] \$9,500 Dane County Human Services [4102] \$9,320 McFarland, Village of [4105] \$40,250 Dunn, Town of [4103] \$4,000 Madison, City of [4107] \$0 Blooming Grove, Town of [4108] \$0 Pleasant Springs, Town of [4109] \$0 Cottage Grove, Town of [4110] \$0 McFarland School District [4106] \$3,300	Payroll: Managing Director [7005] \$26,200 Managing Director - Work Study [7006] Assistant Director [7010] \$8,700 Assistant Director - Work Study [7011] Taxes/SSA [7050] \$2,700 Rent [7770]: \$15,000 CAM Fees [7780]: \$6,600 Utilities [7800]: \$6,400 Facility Maintenance [6030]: \$2,900 IT Services [7800]: \$3,400 Insurance [6050]: \$2,100 Professional Development [6010]: \$700 Public Relations [7260]: \$1,900 Financial Services [6040]: \$3,500 Programming [7250]: \$5,300 Petty Cash [7220]: \$1,200 Capital Maintenance [7255]: \$1,000 Transportation [7792]: \$1,500	* The Village of McFarland has historically funded the Youth Center at \$25,000 per year prior to 2017. The \$25,000 payment was made up of the rent paid by the Youth Center listed below at \$15,000 per year and \$10,000 from the General Fund tax levy. While they do pay rent by lease, the intent was that the rent money would pass back to them 100% to support their operations. Beginning in 2017, and continuing through 2020, the McFarland School District (MSD) contributes \$40,250 annually to the Village of McFarland (VoM), to support the operations of the McFarland Youth Center (MYC). This MSD contribution is part of the land purchase agreement between the VoM and MSD that resolved the location of the Conrad Elvehjem Primary School. Under the terms of the District/Village agreement, The MYC Board and VoM then established a separate agreement to determine how the MSD's contribution towards MYC operations would be put to work. McFarland District provides directly for the cost of the Charter Spectrum cable, security, internet, and phone services for a total of \$1,332 annually. Further, McFarland School District provides IT Services as available that on average costs about \$2,000 per year.
TOTAL \$79,320	TOTAL \$89,100	2020 Deficit: \$9,800



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Jim Hessling, Public Works Director

AGENDA ITEM: Discuss and action on Madison Metropolitan Sewerage District softener rebate program

PREVIOUS ACTION:

The Public Utilities Committee evaluated the program at its meeting on October 15th and unanimously recommended its approval.

ISSUE SUMMARY:

The Madison Metropolitan Sewerage District (MMSD) would like us to partner with them on a water softener rebate program. The root of the issue is the amount of sodium chloride (salt), approximately 100 tons per day, that MMSD receives from a variety of sources. The main source of the chlorides is through softener salt. At this point in time, salt can not be removed from the water through the treatment process and reenters the water tables.

We are in an unique area where MMSD Pump Station #9 serves a majority of the Village. MMSD would like to use this station as a testing area to monitor any possible reductions in salt. If a water softener program is or shows success here, MMSD would like to implement this district wide. A portion of the Town of Dunn also flows through Pump Station #9 and they plan to participate in this program as well.

When a customer in the Pump Station #9 service area either replaces their water softener or has their current unit calibrated to reduce salt usage, the customer would get a rebate from either the Village. The Village would then give the customer the specified rebate. We would then provide this information to MMSD, probably on a monthly basis, and MMSD would reimburse us the cost of the rebate, PLUS our time handling the rebate. The Village would simply act as a pass through within the program.

FINANCIAL/BUDGET IMPACT:

The Village would simply act as a pass through within the program. We would work to promote the program through current available means especially at the time of permitting. No other cost implications identified other than within normal operating expenditures already set.

VILLAGE PLAN REFERENCE:



None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval.

ATTACHMENTS:

1. 2019_Chloride_Innovation_Grant_Fillable_McFarland
2. McFarland attachment to PS9 pilot proposal



Madison Metropolitan Sewerage District Chloride Reduction Innovation Grants 2019

Madison Metropolitan Sewerage District ("the district") is seeking applications for projects that facilitate permanent reductions of chloride (salt) to the district's sewer system. The goal of these grants is to spur changes to business practices, behaviors, and norms that will result in reduced chloride contributions to the sewer.

Background

Too much chloride (mostly from salt) goes down the drains that lead to the district's Nine Springs Wastewater Treatment Plant. The treatment plant is not designed to remove chloride from wastewater, so the salt ends up in local water bodies, threatening freshwater life. Faced with regulatory requirements to reduce chloride, the district has two options: build treatment technology at the plant, or reduce the amount of chloride that is discharged to the sewer. Building treatment technology would be significantly expensive and result in much higher sewer bills for customers, so the district is focusing on reducing chloride at the source.

To this end, the district is offering funding to support projects that reduce chloride to the sewer, from sources like water softeners and other systems that use salt. This funding is flexible and may be a single salt reduction project or multiple projects. Funding may also be considered for projects that result in data or education that will advance district chloride reduction goals.

Project Requirements

- Projects must focus on efforts to reduce chloride within the district's service area (<http://www.madsewer.org/Education/MMSD-Service-Area>).
- Projects must generate results that will advance or inform the district's efforts to reduce chloride contributions to the sewer system. Such results may include, but are not limited to:
 - Documented reductions in direct chloride contributions to the sewer system.
 - Data that increases understanding of the proportion and location of chloride contributions to the sewer system.
 - Technology and/or methodology that facilitates measurement and tracking of salt use and reductions.
 - Data that demonstrates the ability of various technologies, including new technologies, to use relatively little or no salt to effectively prevent scale buildup on appliances and fixtures.
 - Non-commercial outreach that spurs residents and businesses to reduce their salt contributions to the sewer system. That is, this funding may support a general outreach

campaign related to salt reduction, but may not be used to market particular commercial products or businesses.

- Projects must constitute a change to the grant recipients' practices related to chloride as they were prior to the award of the grant.
- Any ion-exchange water softeners installed under this grant must meet all the softener criteria defined in the district's [water softening best practices guidelines](#).

Eligible Applicants

This funding is available to entities that have the ability to meet the relevant project requirements above. Potential applicants include, but are not limited to, water treatment companies, plumbing companies, municipal agencies, and researchers. Applications will be evaluated in part by the demonstrated ability of applicants to meet project goals.

Award Amount

These grants will cover a portion of the total cost of funded projects. The requested award amount may not exceed the total cost of the project to the applicant. Eligible project costs include equipment, supplies, and staff time devoted solely to the funded project. Ineligible project costs include commercial marketing and political lobbying.

The award amount determined by the district will take into account factors such as total project cost, estimated chloride reduction due to the project, and the district's assessment of the project's overall value for the district's chloride reduction program. The district may decide to award an applicant partial funding depending on these factors and available funding.

Individual awards will generally be capped at \$15,000. However, MMSD may decide to increase the funding amount for a given project at the sole discretion of MMSD on a case-by-case basis.

Timeline for Applications

The district will consider applications as they are received as long as district funding is available in 2019. However, the district encourages applicants to submit applications as early in the year as possible.

Application Evaluation

Submitted applications will be evaluated by district staff. Applications will be evaluated based on:

- Demonstrated expertise and experience of applicant related to achieving stated project goals.
- Scale of chloride reduction. Priority will be given to projects that are anticipated to result in a quantifiable reduction in chloride to the sewer system, with projects reducing a larger amount of chloride being given higher preference.
- Cost per pound of chloride reduction. Priority will be given to projects with a lower cost to the district per pound of chloride reduced.
- Strength of application in demonstrating the value of the project to the district's chloride reduction program, itemized project costs, a clear project strategy, and the ability of the applicant to implement the strategy.
- Any other information that demonstrates how the project will align with district chloride reduction goals.

- Willingness of applicant to work with the district to develop and promote case studies of the funded project.

Awards will be granted to applicants that, in the sole judgement of the district, demonstrate the ability and strategy in their application to successfully complete a project that will benefit the district's chloride reduction initiative. The district reserves the right to deny any or all applications in part or in full for any reason.

Payment Schedule

Reimbursement will be provided to grant recipients on the following terms:

- Up to the first 50% of the total award will be paid when the recipient submits the following to the district:
 - Copies of receipts for project expenses incurred by the recipient
 - An invoice from the grant recipient to the district for 50% of the project expenses incurred
- The remaining portion of the award will be paid when the recipient provides final reporting information to the district, including copies of invoices for remaining costs incurred and a final project report (see below).

Rolling payment

For projects that encompass many individual projects over time (such as multiple high-efficiency softener installations by the grant recipient), it may be appropriate to reimburse funds on a rolling basis as projects are completed. If projects are structured in this way, MMSD will work with the applicant to develop an appropriate reporting and reimbursement structure.

Reporting

Grant recipients are required to submit a final report to the district before receiving the final award installment. This report, which will have an associated template for grant recipients to fill out, will require information including a narrative summary of the project, approximate chloride reductions achieved due to the project, challenges encountered, lessons learned, and recommendations for the future. Alternately, instead of a written report, grants recipients may choose to provide this information via a final grant debrief meeting with district staff.

APPLICATION – 2019 CHLORIDE REDUCTION INNOVATION GRANT

1. Organization: Village of McFarland

Contact person: Jim Hessling, Aimee Irwin

Email: jim.hessling@mcfarland.wi.us

Phone: 608-838-2383

Address: 5115 Terminal Drive, McFarland, WI 53558

2. Narrative description of project. Please include key project activities and a project timeline.

The Village of McFarland, along with the Town of Dunn, will work collaboratively with MMSD to implement a pilot project that tests the effectiveness of a homeowner water softener improvement program. The attachment to this proposal outlines this project in more detail.

Timeline: Training to take place in fall 2019; program to begin in McFarland in _____ with potential for extension based on project progress.

- Training complete for service providers September/October 2019.
- Mailing/other communication to residents after training.
- Evaluations/optimizations documented through project period
- Project check-in mid-project to discuss rate of participation and future direction for the project.

3. Will this project take place within the district's service area? If not, how will this project result in reductions in chloride to the district's sewer system?

Yes. All softener interventions will take place in the Pump Station 9 service area.

4. Describe your organization's qualifications to successfully carry out this project, such as experience, expertise, staff training, client/community relationships, and/or other attributes:

Village staff have existing channels of communication with their residents. They can help promote and publicize the program, and can also provide staff time administering the program, reviewing softener optimization reports and reimbursing service providers.

Participating softener service providers will have a baseline working knowledge of home and commercial plumbing systems. After attending MMSD training, they will understand softener efficiency and how it can be achieved, as well as how to use the MMSD app to evaluate softeners. They also have an existing client base through which they can advertise the program.

5. How will this grant award change your organization's current practices related to salt/chloride?

McFarland: This program will allow this community to offer a new option for residents to reduce their salt use.

Service providers will be able to offer softener evaluations as a new service to customers. They will also be able to give concrete, standardized recommendations for customers looking for advice about their softeners.

6. How will your organization track and measure the salt reduction associated with this project?
(For simplicity, this application refers to salt reduction associated with projects, but projects may also reduce a different form of chloride. If your project involves reduction of a different form of chloride, specify how chloride will be tracked and measured.)

Due to the small initial scale of this project, chloride reductions are anticipated to be too small to detect in pump station data. The district will rely primarily on figures from the household softening study to estimate the salt reduction based on the number of optimizations and replacements performed (see 7a. below). However, if the project grows in scale, the district can supplement estimated reductions with measured pump station data. The district has existing chloride data from user charge samples from PS9. The district can take additional samples from PS9 post-project to compare with existing values if softener interventions are sufficient.

6a. If your project does not directly reduce salt contributions to the sewer, how will your project foster salt reductions to the sewer or otherwise advance district chloride reduction goals?

7. Estimated total salt reduction as a result of project(s): 635 pounds per month

7a. How was this amount estimated? Include calculations or a citation to how this figure was reached.

This number is a rough starting point based on an estimated 30 optimizations and 20 replacements. The household softening study estimated that each household softener uses an average of 0.255 kg chloride per day (0.56 lbs. chloride/day or 0.93 lbs. salt/day); optimization = 27% reduction; replacement = 47% reduction

8. Total project cost: \$ 15,000 (maximum; subject to change)

Please attach an itemized project budget with this application.

9. Amount requested from MMSD: \$ 15,000 (subject to change)

9a. Will you accept partial funding? Yes ☒ No ☐

10. Project start date: TBD Project end date: TBD

11. Are you willing to share elements of your project in MMSD outreach? Yes ☒ No ☐

Certification: The person noted below certifies that the information contained in this application is true and correct to the best of their knowledge.

Responsible Party: _____
Name Signature

Date

Attach any other supporting documentation or extended answers to the questions above. Return completed applications by email to Emily Jones, emilyj@madsewer.org. Please use the subject line, "Application for 2019 Chloride Innovation Grant."

ATTACHMENT TO PROPOSAL – Detailed narrative description of Pump Station 9 softener improvement pilot project

The Town of Dunn (“Dunn”) and Village of McFarland (“McFarland”) will work collaboratively with Madison Metropolitan Sewerage District to implement a pilot project that tests the effectiveness of a homeowner water softener improvement and incentive program.

Project goals:

- Spur residents to take action to increase the efficiency of their softeners through education and incentives.
- Collect feedback on the usability and helpfulness of the MMSD softener evaluation app before it is made available across the entire MMSD service area.
- Assess the ease and efficiency of municipalities administering home softener rebate programs on behalf of the district.

Pilot project process:

- 1) Dunn and McFarland will identify residential neighborhoods in their communities that discharge to the Pump Station 9 service area, as well as softener service providers active in that area.
- 2) MMSD will provide water softener evaluation and optimization training to service providers that are active within the selected neighborhoods. These providers may include municipal building inspectors as well as private service plumbers and/or water softener service technicians. These providers will be trained on achieving water softener efficiency and using the MMSD-developed water softener app to document evaluations, optimizations and installs.
- 3) Dunn and McFarland will issue communications (such as a letter, door hanger, or other format) to residents in the project neighborhoods to encourage them to take an online self-screening to evaluate their softeners and get a recommendation.
- 4) Homeowners will take the online self-screening to determine if their softener is eligible for:
 - Evaluation/Optimization
 - Replacement
- 5) Service calls to evaluate the softener will be initiated in one of the following ways:
 - Certified service providers will educate customers about the program and ask permission to perform an evaluation on a service call for another reason, or
 - Homeowners who took the self-screening follow the recommendations to schedule a service from a certified service provider, who will be listed on the MMSD website.
 - ➔ The app will include a question to distinguish who initiated the service call: the property owner or the service provider. This question will provide insight into whether customers are motivated to action by outreach from the community or whether communication from service providers is more effective.
- 6) On the service call, the service provider will take the following steps:

- Assess the softener to confirm that it meets the screening criteria reported by the homeowner.
 - Perform the recommended service based on the evaluation, which include:
 - Replacing a “clunker” softener with a new softener with an efficiency of at least 4000 grains per pound OR another approved water conditioning device.
 - Optimizing the existing softener to its highest salt efficiency.
 - Re-plumbing to disconnect outdoor water or cold water (if okayed by the homeowner)
 - Evaluating the softener and recommending next steps (for example, if an add-on to a service call, provide a voucher and contact for certified provider list).
 - Document the service in the app and submit it.
 - Provide the homeowner with a voucher for the service, with the relevant action and rebate amount checked (\$75 for an evaluation/optimization; \$200 for a replacement)
- 7) The homeowner submits their voucher to the municipality.
 - 8) Village of McFarland staff reviews the submitted voucher and corresponding report to verify completeness. The street address of the job will be entered on the voucher as the unique identifier to correspond with the submitted job reports.
 - 9) Village of McFarland staff issue checks or bill credits to homeowners for completed vouchers.
 - 10) Village of McFarland monthly invoices MMSD for the total number of vouchers issues, as well as for Village staff administrative time devoted solely to this project.

Project Costs

The total budget is subject to change based on actual rates and actual number of units. This draft budget is included to provide a list of itemized project elements and their estimated costs per unit.

	Rate per unit	Unit
Evaluation/Optimization reimbursement	\$ 75	1 evaluation/optimization service call
Replacement voucher	\$ 200	1 voucher for the installation of a new softener configured to achieve efficiency or approved water treatment device.
Printing educational fliers	\$ 0.50	1 print piece
Mailing educational fliers	\$ 0.40	First-class postage
Municipal staff admin time	Hourly rate of review staff	1 hour of Village staff time

Simplified Summary of Process – Village of McFarland



1. Service provider training

Softener service providers, such as plumbers, softener technicians, and plumbing inspectors, attend MMSD training to become certified salt savers.



2. Promotion

MMSD and municipalities promote the program among residents through mail, email, and other channels.



3. Softener screening

Homeowner completes the self-screening tool to evaluate their softener. If they qualify for a replacement, optimization or further evaluation, they will be prompted to contact a certified provider for the relevant service.

Alternatively, a trained **service provider** evaluates the softener on a regular service call as an add-on service, or during a scheduled evaluation event.



4. Optimization or replacement

The **service provider** performs the evaluation, optimization or replacement and provides a voucher to the property owner for the corresponding service.



5. Reporting

The **service provider** documents the procedure in the app to confirm completion of the service.



6. Redeem

Homeowner submits their voucher to the designated contact at the municipality.



7. Review

Municipal staff review submitted vouchers and corresponding reports to verify completeness.



8. Reimbursement

Municipal staff issue bill credits to property owners for corresponding vouchers after receiving completed reports. Village of McFarland monthly invoices MMSD for the reimbursed vouchers and the staff time devoted solely to this project. **MMSD** issues reimbursement to the Village.

Voucher for Home Salt Reduction Service – McFarland

This voucher is good for a reimbursement for services to decrease your softener salt use. Your service provider will document this service in a reporting app to verify completion, and Village of McFarland staff will review the report and issue reimbursement for the service.

To redeem this voucher, take these steps:

- 1) Fill out your contact information in Section 1.
- 2) Have your certified service provider complete Section 2 at the time of the service.
- 3) Send this completed form **and** a copy of the receipt for the service to your municipal clerk at the address below:

ATTN: Aimee Irwin
McFarland Public Works
5115 Terminal Drive
McFarland, WI 53558

After staff have reviewed the service report, you will receive a **bill credit** for the amount of the voucher.

SECTION 1: PROPERTY OWNER INFORMATION

Name of property owner: _____

Property address: _____
Street Municipality Zip

Billing address: _____
(if different from property address) Street Municipality Zip

Contact information: _____
Email address Phone

SECTION 2: SERVICE PROVIDER VERIFICATION

Note to service providers: Ensure that the property address entered above matches the address entered into the Salt Savers reporting app. This will be the identifier for this job.

Name of service provider (please print): _____

Type of service provided:

- ☐ Softener optimization and/or evaluation (\$75)
- ☐ Replacement of clunker with an efficient softener or approved water treatment device (\$200)

Signature: _____

Date of service: _____



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Communications & Technology

CONTACT: Stephanie Miller, Comm & Technology Director, Matt Schuenke,
Village Administrator

AGENDA ITEM: Discussion and action on a Polco utilization policy.

PREVIOUS ACTION:

The Communications and Technology Committee met on October 22, 2019 and unanimously recommended approval of the policy.

ISSUE SUMMARY:

The Village Board has previously provided direction that all questions to be asked on Polco have approval from a board, commission, or committee prior to their publication. A policy has been proposed to memorialize this direction and provide some ability for Staff to initiate questions. The ability to ask questions on Polco is derived within three categories:

1. Is the question about revising a Village ordinance?
2. Is the question about some sort of monetary issue related to capital spending or the budget?
3. Is the question about anything else in the Village not considered within the first two items?

Under items 1 and 2 above, either a board, commission, or committee would have to authorize the question prior to its publication. Anything outside of that considered in item 3 could be asked under Village Staff's discretion.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

Communications Plan.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for approval.



ATTACHMENTS:

1. Village Policy-Use of Polco_OCT19 DRAFT



Background

Polco is a platform designed to increase civic engagement, improve government transparency, and inform municipal governments of constituents' input which, in turn, will help better guide public policy.

Polco provides the tools for municipalities to collect citizens' views concerning proposed legislation and even notional agenda items. Community responses are validated using the local voter database to verify the responses. Civic engagement is enhanced by using websites, widgets, and apps to meet the citizens where they are. Citizens become more active and informed participants in the political process by voicing their views to municipal leads and other citizens.

Who benefits from Polco? Citizens benefit by helping guide public policy. Municipalities and other government officials benefit by making informed decisions on the public's behalf.

Polco makes voicing opinions accessible, easy, convenient. (polco.us/faq)

Policy

1. Potential Polco questions/ideas related to any Village ordinances must be approved by a Village Committee and/or Village Board before being posted by Village Staff.
2. Potential Polco questions/ideas related to any Village capital items and/or budgetary issue must be approved by a Village Committee and/or Village Board before being posted by Village Staff.
3. All other potential Polco questions/ideas can be created and posted by Village Staff with approval of Communications and Technology Director and/or Village Administrator.



FINANCE COMMITTEE SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and action to write off 2015 personal property taxes.

PREVIOUS ACTION:

ISSUE SUMMARY:

The Village does property tax collection annually for two types of taxes: real estate taxes and personal property taxes. Personal property taxes are taxes for businesses on certain types of equipment. All personal property taxes are due by January 31st of each year. After January 31st the Village settles to make all of the other jurisdictions (state, county, school district, and tech college) whole for the amount of uncollected taxes. It is then the Village's responsible to go collect on those taxes. The Village typically attempts collection on the personal property taxes each year. The Village has fairly limited options by which it can pursue collection for accounts that won't pay. Those options are:

1. The Village can choose to take the delinquent personal property taxes to small claims court and recoup the taxes, penalty & interest, and legal fees up to the amount allowed by state law.
2. If the business entity has ceased operations, filed for bankruptcy, or the personal property has been removed from the next assessment roll, the Village can chargeback the amounts. Basically what this means is the other entities state, county, school district, and tech college all need to reimburse the Village for their portion of the taxes as they are uncollectible. The Village has until between February 2 and April 1 of the the following year to chargeback uncollected personal property. After that date, the Village loses its ability to chargeback, and is responsible for the entire amount. It is also of note, that the Village can only chargeback an account once. It is the Village's responsibility to remove the personal property from the tax roll the next year if it becomes aware they are out of business.

Attached is a report from staff on the 8 personal property amounts recommended for write off. The report also details the status of the account and why write off is recommended.



FINANCIAL/BUDGET IMPACT:

The Village will write off \$1333.52 of uncollectible personal property.

VILLAGE PLAN REFERENCE:

Village Fiscal Policy Chapter 9: Procedure for collection of delinquent personal property taxes and for the write off of uncollectible personal property taxes.

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Finance Committee unanimously recommended approval of writing off 2015 delinquent personal property taxes.

ATTACHMENTS:

1. 2015 PP Write Off - 10.10.19

**2015 DELINQUENT PERSONAL PROPERTY TAXES WRITTEN OFF IN 2019
100-1214**

NAME	TAX AMOUNT	PENALTIES	STATUS	CHARGE BACK	BALANCE TO BE WRITTEN OFF
2015					
Karate America	179.40		Out of Business; never charged back		179.40
Lawrence National Leasing	303.95		Out of Business; never charged back		303.95
K Custom Screening	278.61	4.39	Out of Business; chargedback in 2014; could not chargeback in 2015		283.00
Double D Tours	109.76	1.73	Out of Business; chargedback in 2014; could not chargeback in 2015		111.49
Dana Hess Design	105.54	9.51	Out of Business; never charged back		115.05
Chris' Confections	103.43	3.12	Out of Business; chargedback in 2015	71.23	35.32
Wisconsin Cheese & Sausage		7.31	Out of Business; chargedback in 2014; could not chargeback in 2015		7.31
Crossfit Ancile	293.38	4.62	Out of Business; chargedback in 2014; could not chargeback in 2015		298.00
Sub-Total	1,374.07			71.23	1,333.52
Balance to be Written-Off					1,333.52

The last column represents the McFarland portion to be written off.
The amount that was charged back to the State, Dane County, McFarland Schools and MATC is reflected in the CHARGE BACK column.

*We are only allowed to chargeback one year for being out of business. If the Village doesn't remove the parcel from the tax roll for the next year, the Village is responsible.



PLAN COMMISSION SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action regarding Ordinance No. 2019-18: an ordinance rezoning 5513 Bremer Road from R-1 Single Family Residence to R-E Elderly Residence.

PREVIOUS ACTION:

At its meeting on October 21st, the Plan Commission evaluated this request following public hearing and recommended its approval to the Village Board.

ISSUE SUMMARY:

Seth Allen is requesting rezoning 5513 Bremer Road (parcel 0610-032-2306-6) from R-1 Single Family Residence to R-E Elderly Residence in order to construct a 40-unit memory care facility (Community Based Residential Facility). The first 20-unit building would be constructed in 2020 with a second 20-unit building in 2023-2025 depending on market conditions. Staffing for phase 1 would consist of 3-5 employees on-site at one time. The applicant has an option to purchase the property and has completed a plat of survey which shows the parcel is 2.087 acres and includes 34.62' of frontage on Bremer Road with additional access to the cul-de-sac on Terminal Drive.

Community Based Residential Facilities (CBRF) up to 8 people are a permitted use in R-1 district. The R-E district allows Elderly occupied dwellings up to 21 units per acre and CBRF facilities over 8 people as conditional uses. The R-E district also allows elderly occupied dwellings up to 10 units per acre, two-family dwellings, and zero lot line dwellings as permitted uses. These uses are not allowed in the R-1 district and from that standpoint the R-E district is more compatible with the Village's Comprehensive Plan than the existing R-1 district (see below). The applicant is seeking to construct a CBRF up to 40 people, which will require a conditional use permit from the Village. This would occur in conjunction with approval of a site design plan, sometime in 2020 after determination on the rezone request. The applicant has submitted two conceptual site plans along with the rezoning application. The applicant is not seeking approval of a site plan or building design at this time and this information is provided only for informational purposes. The Plan Commission may provide the applicant non-binding feedback regarding these concept plans; however, the action at this time is limited to the rezoning request.

Consistency with the Village's Comprehensive Plan:

The parcel is identified as Two Family and Townhouse Residential on the Future Land Use Map of the Village's Comprehensive Plan. This map and a description of this future land use category (Figure 4.1) are included in the packet. Per Figure 4.1, duplexes and two-flats, townhouses, single family residences, small-scale institutional and recreational uses served by public sanitary sewer and water systems are the land uses



generally allowed within this future land use category. Typical implementing zoning districts include R-2, **R-E**, PD, and PD-I. Given the information in Figure 4.1, a rezone from R-1 to R-E is deemed in Village Staff's opinion to be consistent with the Future Land Use plan. In addition, page 64 of the Comprehensive Plan includes as a housing initiative, supporting housing and services for older residents including memory care facilities and CBRF. The applicant has noted no existing memory care facilities exist in McFarland and has submitted to Village Staff the following research regarding facilities in surrounding municipalities:

Cottage Grove ~ Population 7,000: 44 Memory Care Units. Full

Stoughton ~ Population 13,000: 100+ Memory Care Units.

Monona ~ Population 8,000: 63 Memory Care. Limited Availability.

Verona ~ Population 10,600: 44 Memory Care. Full with 20+ person waiting list.

Oregon ~ Population 10,300: 40 Memory Care. Full. Adding 20 this Winter.

Site and neighborhood compatibility:

The property is currently undeveloped, consisting mostly of woodlands and shrubs with elevations ranging from 885 to 855 feet. Public water and sewer utilities are adjacent to the property on Bremer Road but not on Terminal Drive. The closest fire hydrant (and water main on Terminal Drive is about 650 feet north of the cul de sac; therefore, depending on the final location of buildings on the site the developer may need to extend water service on Terminal Drive.

The project site is within a neighborhood the includes a mix of land-uses including:

West, across Bremer Road, single family residential

North, planned duplexes (Bouffiou) and undeveloped

East, Terminal Drive and USH 51

South, mixture of single family, duplex, institutional (lift station), multi-family (Waubesa Shores), and commercial development

The applicant has stated a desire to maintain much of the woodlands for the benefit of the future residents/neighborhood and to develop the building with a pitched roof to be consistent with the residential feel of the neighborhood.

The project site lies within 800 feet of USH 51. Proposed traffic impacts to the neighborhood should be minimal as the proposed phase 1 development would include 3-5 employees on-site at one-time. Residents would not drive so additional traffic would be limited to visitations and deliveries.

The future conditional use and site plan review process will provide the Village with the opportunity to address concerns related to site and building design to enhance site and neighborhood compatibility.

FINANCIAL/BUDGET IMPACT:



None.

VILLAGE PLAN REFERENCE:

The property is identified as Two Family and Townhouse Residential in the Village's Comprehensive Plan.

ORDINANCE REFERENCE:

Section 62-64 Parkland dedication for lots existing prior to 1966 or new dwelling units not involving a land division

Section 62-68(k) R-E Elderly Residence District

Section 62-69 Permitted Uses - Residential Districts

Section 62-70 Bulk Standards - Residential Districts

Division 4 - Changes and Amendments to the Zoning Code

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

President for approval with the condition that they pay fees in lieu of dedicating land for park purposes.

ATTACHMENTS:

1. 10.21.19 - PC - Allen - rezone - 5513 Bremer Rd
2. Concept Alt 1-September 30, 2019
3. Concept Alt 2-September 30, 2019
4. 5513 Bremer Road Aerial
5. McFarland_Comprehensive_Plan_-_Future_Land_Use_Map
6. Figure 4.1
7. 2019-18 Rezoning 5513 Bremer Road

**Village of McFarland
Community Development Department**

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VILLAGE OF MCFARLAND

Plan Commission Application – 2019

~Please complete application in full~

Applicant - Owner	Seth Allen (under Accepted Offer to Purchase)	Applicant's Agent	Quam Engineering, LLC
	Xianjing Shan - Owner	Name	Matthew E. Hoglund, P.L.S.
Applicant Address	2416 Stone Crest Court Stoughton, WI 53589	Address	4604 Siggelkow Rd - Suite A McFarland, WI 53558
Email	seth1allen@gmail.com	Email	mhoglund@quamengineering.com
Phone #	(218) 591-7624 Cell	Phone #	608-838-7750
Fax #		Fax #	608-838-7752

Type of Proposal – Please check boxes below that apply - Parcel No(s). 154/0710-343-5525-7

Requires Public Hearing (Class One)	FEES	Requires Public Hearing (Class Two)	FEES	Public Hearing Not required	FEES
☐ Preliminary Plat	\$500+AF	☐ Conditional Use	\$275+F	☐ Annexation	At cost
☐ Preliminary Plat (reapplication)	\$500+BF	☒ Rezoning (map)	\$175+	☐ Dev. Agreement Including Addendums	\$400 F
☐ Certified Survey Map	\$300+F	☐ Zoning Amendment (text)	\$250+F	☐ Final Plat	\$500 +CF
☐ Condominium	\$300+EF	☐ Variance-Board of Zoning Appeals	\$250+F	☐ Final Plat (reapplication)	\$400 +DF
				☐ Site/Design Review	\$400 + F
Escrow Deposits (covers costs for outside consultants; e.g., engineers, attorneys, etc.)					
				☐ R-E, R-3 & PD (up to 50 acres)	\$5,000
				☐ R-E, R-3 & PD (greater than 50 acres)	\$10,000
				☐ Commercial Site/Design Review (5,000 sq. ft. or more)	\$2,000
				☐ All Plats including condominiums	\$5,000

+ = Plus publication and notification charges

A = Plus \$50.00 per lot

B = Any preliminary plat which has previously been reviewed/revised within the last 36 months

C = Plus \$50.00 for each lot within the final plat

D = Any final plat which has been previously reviewed or/ revised within the last 36 months

E = Plus \$40.00 for each unit shown

F = Plus actual legal, engineering and financial consulting costs incurred by the Village

G = Plus \$25.00 per lot for two or more lots.

Nature of the development proposal: Must provide address of proposed development, legal description and description of proposal. (Attach additional paper if needed)

Rezone property at 5513 Bremer Road from R1 to RE, legal description and map attached, and description of proposal is attached.

What action is the applicant requesting of the Plan Commission?

Rezoning Approval

Has this specific proposal been previously discussed or acted upon by the Plan Commission?

☐ YES ☒ NO (If "yes" state the nature and the date(s) of the previous application.)

PLEASE READ AND SIGN ON THE REVERSE SIDE - AT THE BOTTOM

Schedule: The Village of McFarland Plan Commission conducts meetings on the third Monday of each month at 7:00 p.m. at the McFarland Municipal Center in the Community Room. To ensure adequate time for staff review, and publication of legal notices, all potential agenda item materials are required to be submitted, per the schedule listed below. * **Twelve (12) Copies** of all materials, **one copy must be 8 ½ x 11, - 11 copies to be 11 x 17** (*only one copy of application, completed in full, is necessary*) shall be submitted to the Community Development Department (608-838-3154), with fees paid **by NOON of the deadline day**, according to the following schedule:

Village of McFarland Plan Commission 2019 Schedule

***Submittal Deadline Noon on:**

For Scheduled 2019 Meeting date of:

December 12 (2018) -----January Tuesday Jan. 22

January 8-----February 18

February 12-----March 18

March 12-----April 15

April 9-----May 20

May 14-----June 17

June 11 -----July 15

July 9 -----August 19

August 13 -----September 16

September 10 -----October 21

October 8 -----November 18

November 5 -----December 16 (Pending)

December 10----- (Pending) Tuesday, Jan. 21, 2020

*** Submittal deadline: No exceptions can be given for above deadlines**

- **Materials submitted for review after the submittal deadline date (or incomplete submittals) will be held over until the next scheduled meeting.**
- **I understand failure to provide required materials/information/fees by the submittal deadline can result in this application being withdrawn for consideration by the Plan Commission. In addition any fees not paid for (i.e. legal notices, mailings, etc.) will require any permits to be withheld until all payments are made in full.**

X Sarah N. Allen

Signature of Applicant/Agent

9-10-19

Date

Attachment to Plan Commission Application

Project Description 5513 Bremer Road Project

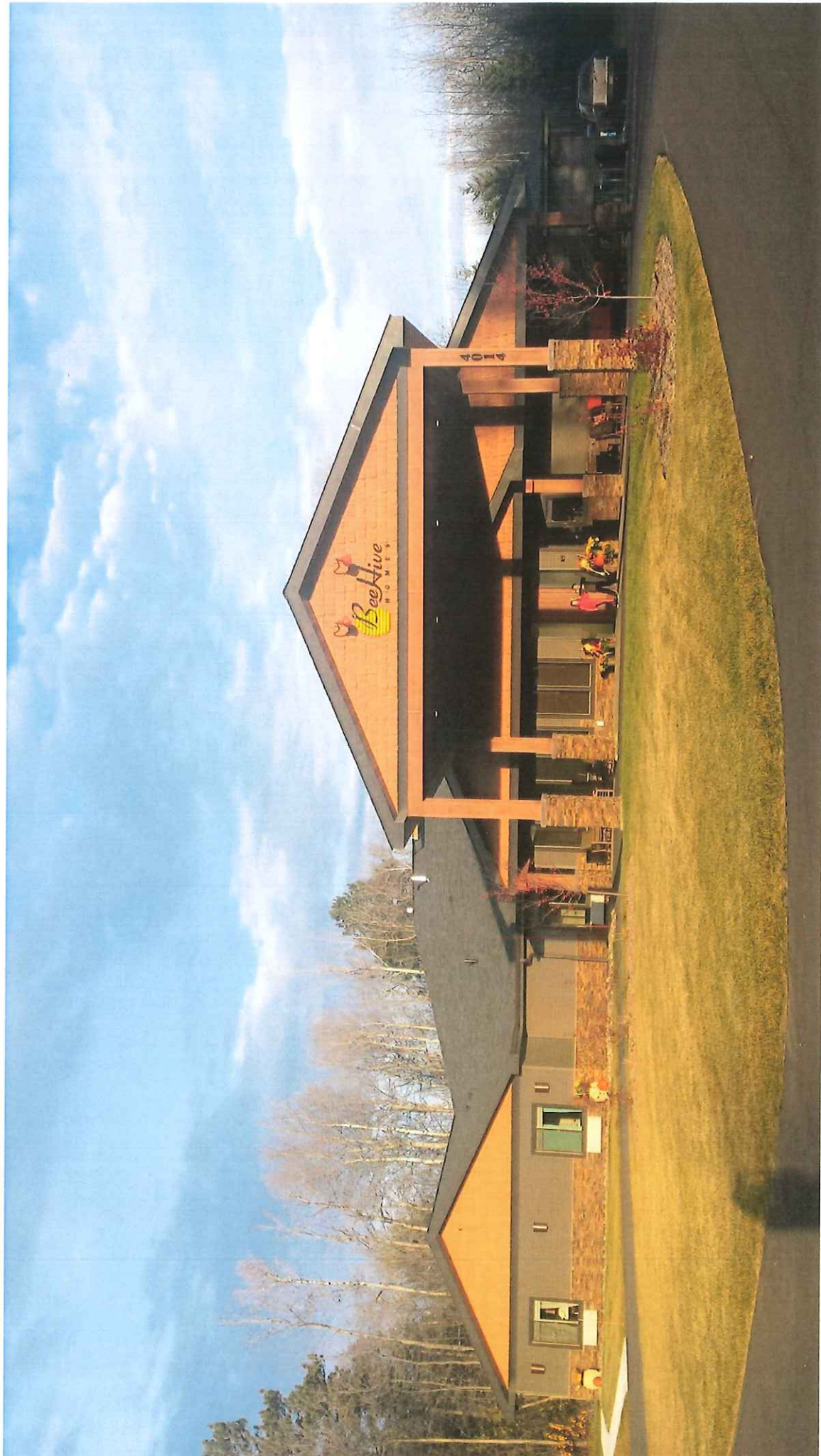
I am requesting a rezone of the property located at 5513 Bremer Road from R1 to RE. I will be proposing a Concept for up to 40 beds in an assisted living memory care facility on the property. The proposed building will be a single story and will offer 24-hour care for the residents living at the facility. The proposed memory care residence will be family owned and operated. The primary focus will be on memory care in a family-style living environment with design, security, and care specifically designed to suit the care needs for residents with dementia and Alzheimer's. Licensing will be through the Division of Quality Assurance in the Wisconsin Department of Health Services as a Community Based Residential Facility. Initial licensing and inspection will occur prior to opening, with license renewal every two years. It is my understanding that McFarland does not currently have any assisted living facilities that offer memory care services.

The first phase of the project is for the first building which will have up to 20 beds and as well as the full site grading, parking lot, and the landscaping shown in the first phase. The first building will be approximately 12,000 square feet. We prefer to keep as many mature trees as possible on the site in order to keep a home/park feel to the property. Staffing will be 3-5 employees on site depending on the time of day with 8-hour shifts. Traffic should be minimal as residents do not drive. The second phase of the project will have up to 20 additional beds in the second building (the buildings will possibly be connected by a short hallway or attached through a shared kitchen) as well as the landscaping in this portion of the site. The building(s) will have a pitched roof with a residential feel. Ideally, we would break ground in April 2020, with hopes of opening phase 1 in the fall of 2020. If phase 2 were to move forward we would target 2023-2025.

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Plat of Survey

Outot 26, Assessor's Plat of the Village of McFarland, being located in Government Lot 1 of Section 3, T.6N., R.10E., Village of McFarland, Dane County, Wisconsin.

Detail

Scale: 1"=40'

- LEGEND**
- 1-1/4" Iron Pipe Found
 - 3/4" Rebar Found (Unless Noted)
 - 1" Iron Pipe Found
 - 3/4" by 24" Iron Rebar Set Weighing 1.5 lbs./ft.
 - Record Data (if different)
 - Boundary Line by Agreement
 - Existing Parcel Line
 - Existing Fence Line
 - R/W Line



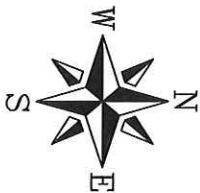
Client:
Seth Allen
2416 Stone Crest Road
Stoughton, WI 53589

4. A legal description has been provided on a separate sheet.

3. Existing R/W of U.S. Hwy. 51 and Terminal Drive (former U.S.H. 51) per R/W plats for Project No. T 05-1(6) [1955-1958], Fed. Aid [1928-1937] and R/W Project No. 5381-00-21 [1990-1997].

Notes:
1. The Easterly right-of-way line of Bremer Road, as shown hereon, is located 66 feet, as measured at right angles and parallel to, the Westerly right-of-way line per CSM 4751.
2. Title Commitment No. 91362, by Generations Title, LLC dated August 30, 2019 was provided by the client and was used as the sole source of the legal description of the property and record encumbrances on the property.

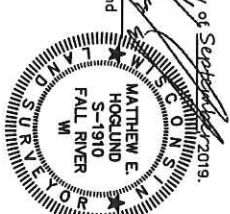
Bearings are referenced to the North line of the Northwest 1/4 of Section 3, which bears N88°47'20"E on the Dane County Coordinate System.



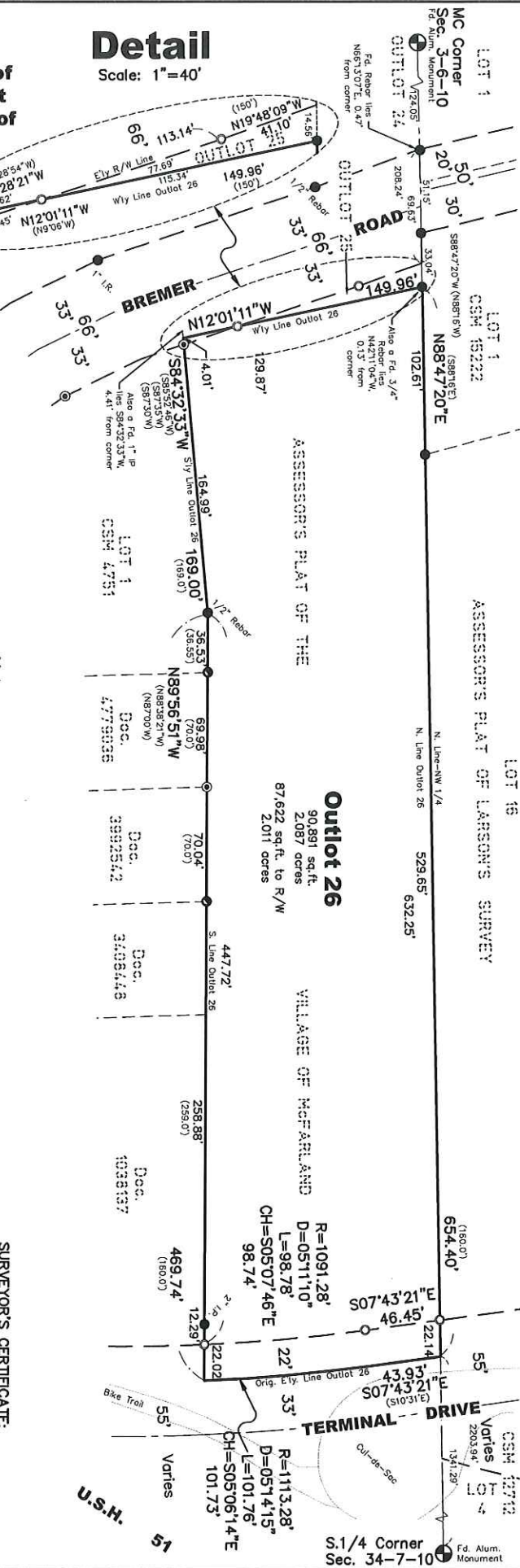
Project No. SA-37-19

SHEET 1 OF 1
5513 BREMER ROAD - VILLAGE OF MCFARLAND
PLAT OF SURVEY
SEPTEMBER 10, 2019
QUAM ENGINEERING, LLC
SURVEYING AND CONSULTING
4001 Appleton Road, Suite A - McFarland, Wisconsin 53558
Phone (608) 238-7726 Fax (608) 238-7722
www.quamengineering.com

Dated this 10th day of September 2019.
I hereby certify, to the best of my knowledge and belief, that I have surveyed the property shown hereon, that this map represents an accurate survey of said property, and that I have complied with the applicable requirements of Wisconsin Administrative Code Chapter A-E 7.
SURVEYOR'S CERTIFICATE:
By: Matthew E. Hoaglund
P.L.S. S-1970



U.S.H. 51
Bike Trail
Varies
S.1/4 Corner Sec. 34-7-10
F.d. Alum. Monument



Legal Description

Outlot 26 of the Assessor's Plat of the Village of McFarland, recorded as Document No. 824385 of Dane County Records in Volume 14 of Plats on Pages 16 through 27, being located in Government Lot 1 of Section 3, Township 6 North, Range 10 East, Village of McFarland, Dane County, Wisconsin, being more particularly described as follows:

COMMENCING at a found aluminum monument at the Meander Corner of Lake Waubesa lying on the North line of said Section 3;

thence, along the North line of the Northwest one-quarter of said Section 3, North 88°47'20" East, 208.24 feet to a found 3/4" rebar at the Northwest corner of said Outlot 26 and the **POINT OF BEGINNING**;

thence, continuing along said North Line and the North line of said Outlot 26, North 88°47'20" East, 654.40 feet to the Northeast corner of said Outlot 26, lying North 88°47'20" East, 22.14 feet from a set 3/4" by 24" iron rebar lying on the Westerly right-of-way line of Terminal Drive (formerly U.S. Highway 51);

thence, along the Easterly line of Outlot 26, South 07°43'21" East, 43.93 feet to the beginning of a tangent curve, being concave Westerly, having a radius of 1113.28 and a chord which bears South 05°06'14" East, 101.73 feet;

thence Southerly, 101.76 along the arc of said curve through a central angle of 05°14'15" to the Southeast corner of said Outlot 26, lying South 89°56'51" East, 22.02 feet from a set 3/4" by 24" iron rebar lying on said Westerly right-of-way line;

thence, along the South line of said Outlot 26, North 89°56'51" West, 469.74 feet to a found 1/2" rebar at an angle point in the Northerly line of Lot 1 of Certified Survey Map No. 4751;

thence, along the Southerly line of said Outlot 26 and said Northerly line and its Westerly extension, South 84°32'33" West, 169.00 feet to a set 3/4" by 24" iron rebar at the Southwest corner of said Outlot 26;

thence, along the Westerly line of said Outlot 26, North 12°01'11" West, 149.96 feet to the **POINT OF BEGINNING**, containing 90,891 square feet or 2.087 acres, more or less.

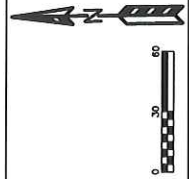
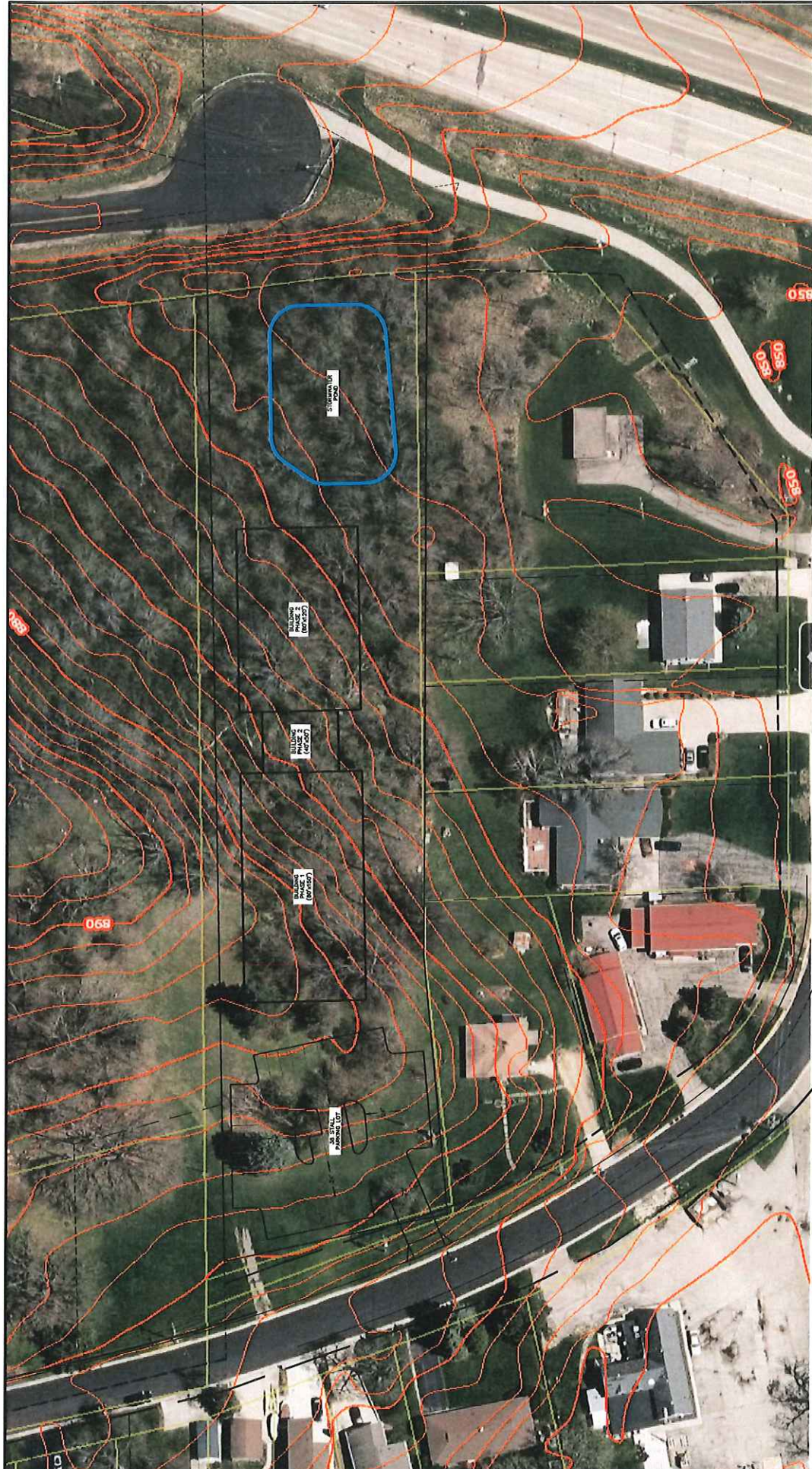
BEING SUBJECT TO an easement for public street purposes over the Easterly 22 feet thereof for Terminal Drive and an easement for public street purposes for Bremer Road as shown on the Plat of Survey by Quam Engineering, LLC dated September 10, 2019. **ALSO BEING SUBJECT TO** all other easements and agreements, if any, of record and/or fact.

The above described parcel is shown on the Plat of Survey by Quam Engineering, LLC dated September 10, 2019 for Project No. SA-37-19 and by this reference made a part hereof.

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VILLAGE OF McFARLAND

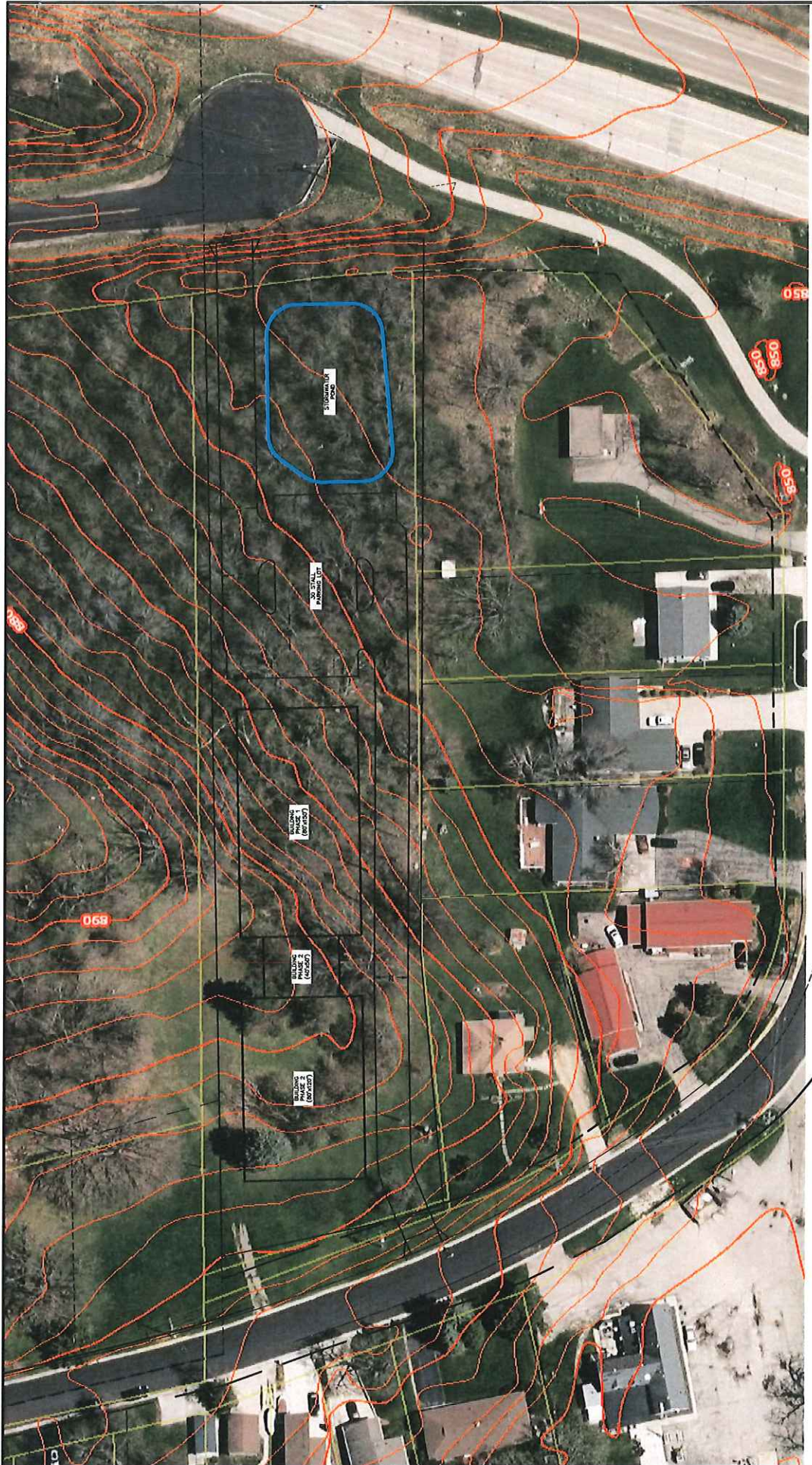


5513 BREMER ROAD
CONCEPT PLAN - MEMORY CARE FACILITY
 PAGE 1 OF 1
 DATED: SEPTEMBER 10, 2019
QUAM ENGINEERING, LLC
 Residential and Commercial Site Design Consultants
 www.quamengineering.com
 4604 Siggeikow Road, Suite A - McFarland, Wisconsin 53558
 Phone (608) 838-7750; Fax (608) 838-7752

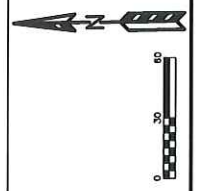
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SEP 10 2019

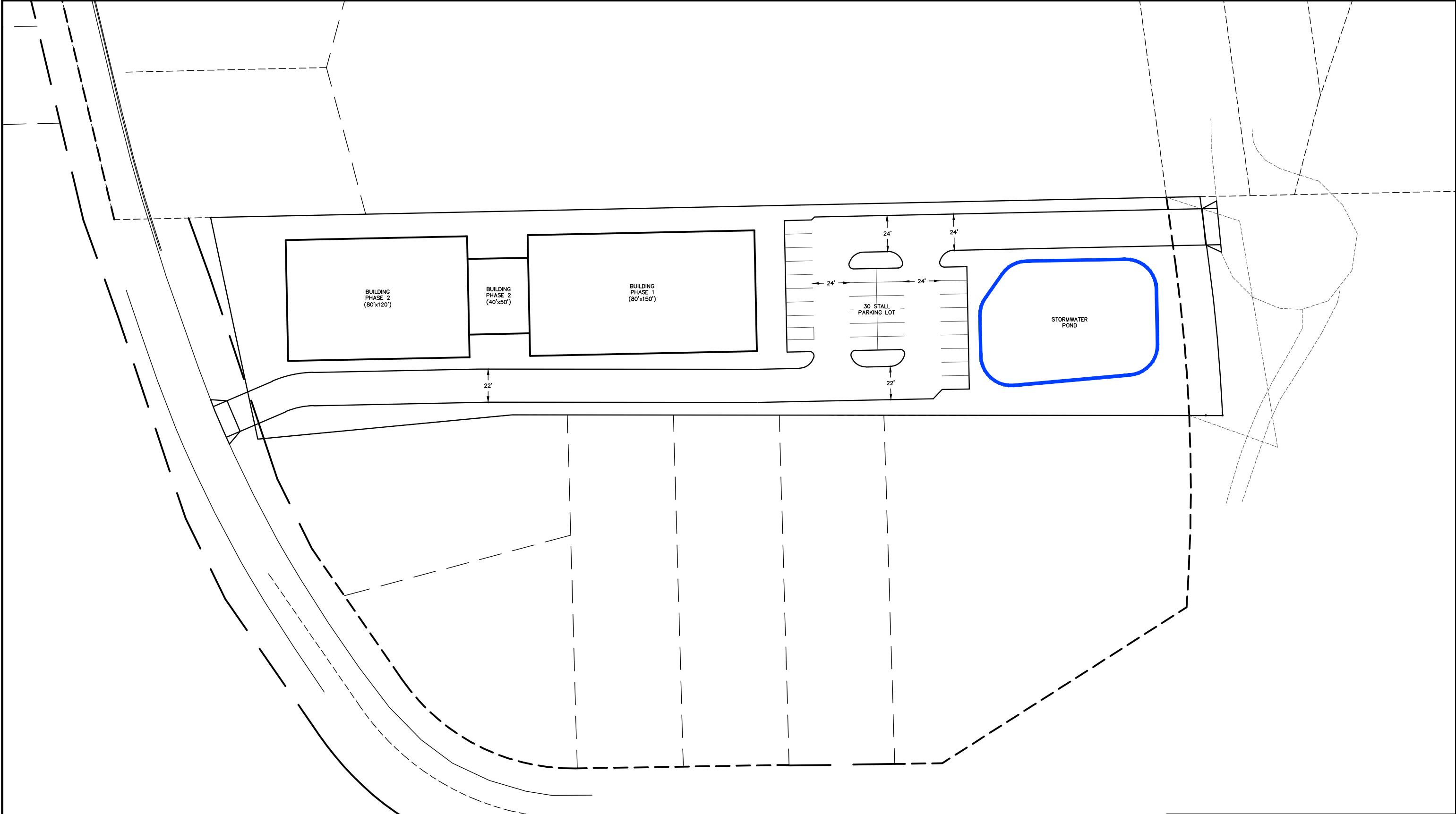
VILLAGE OF MCFARLAND



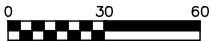
5513 BREMER ROAD
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 PAGE 1 OF 1
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 SEP 10 2019
 VILLAGE OF MCFARLAND



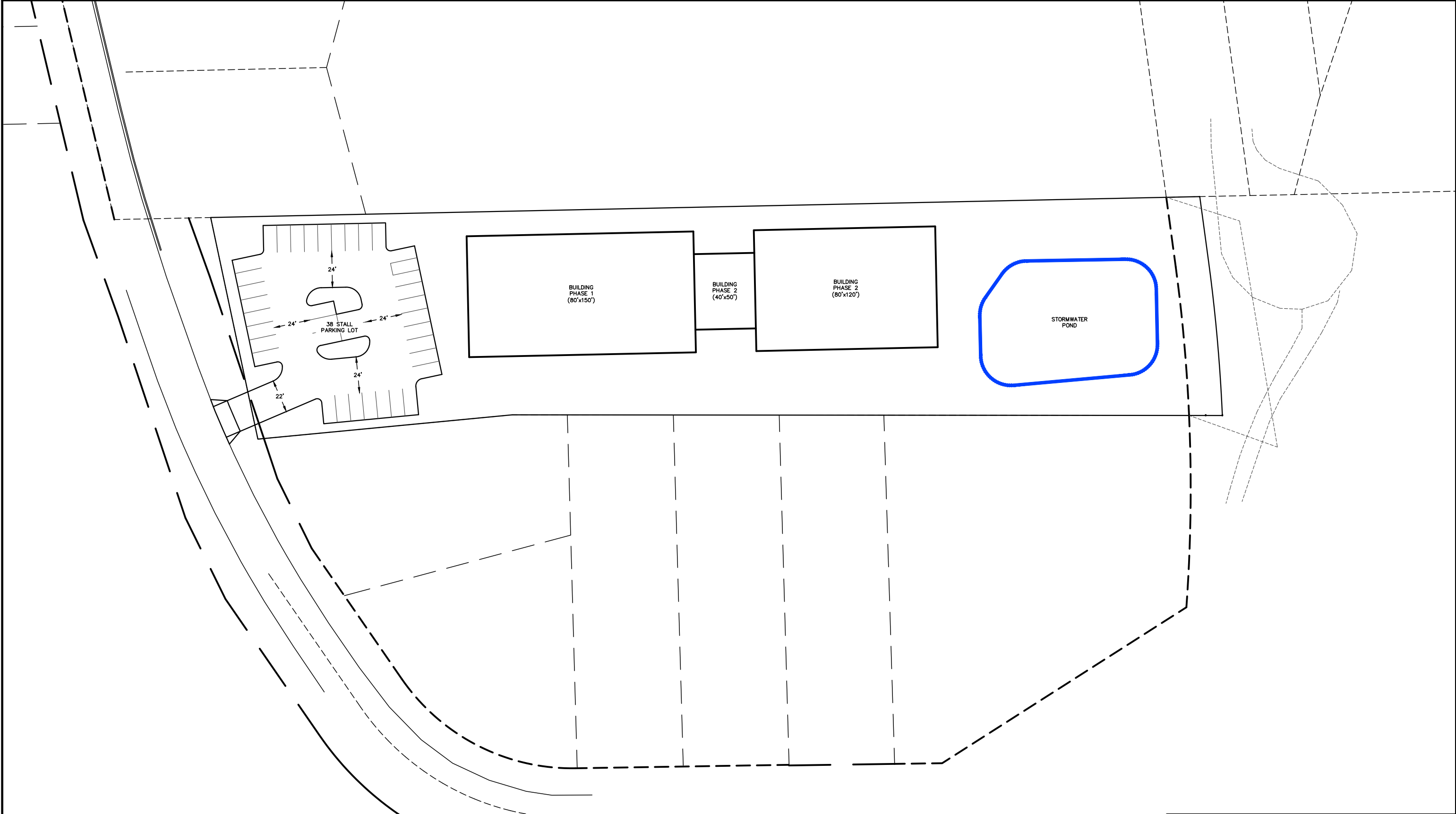
Alternative 1, Preliminary Concept Plan for Discussion Only



5513 BREMER ROAD
CONCEPT PLAN - MEMORY CARE FACILITY

PAGE 1 OF 1
DATED: SEPTEMBER 30, 2019

QUAM ENGINEERING, LLC
Residential and Commercial Site Design Consultants
www.quamengineering.com
4604 Siggelkow Road, Suite A - McFarland, Wisconsin 53558
Phone (608) 838-7750; Fax (608) 838-7752



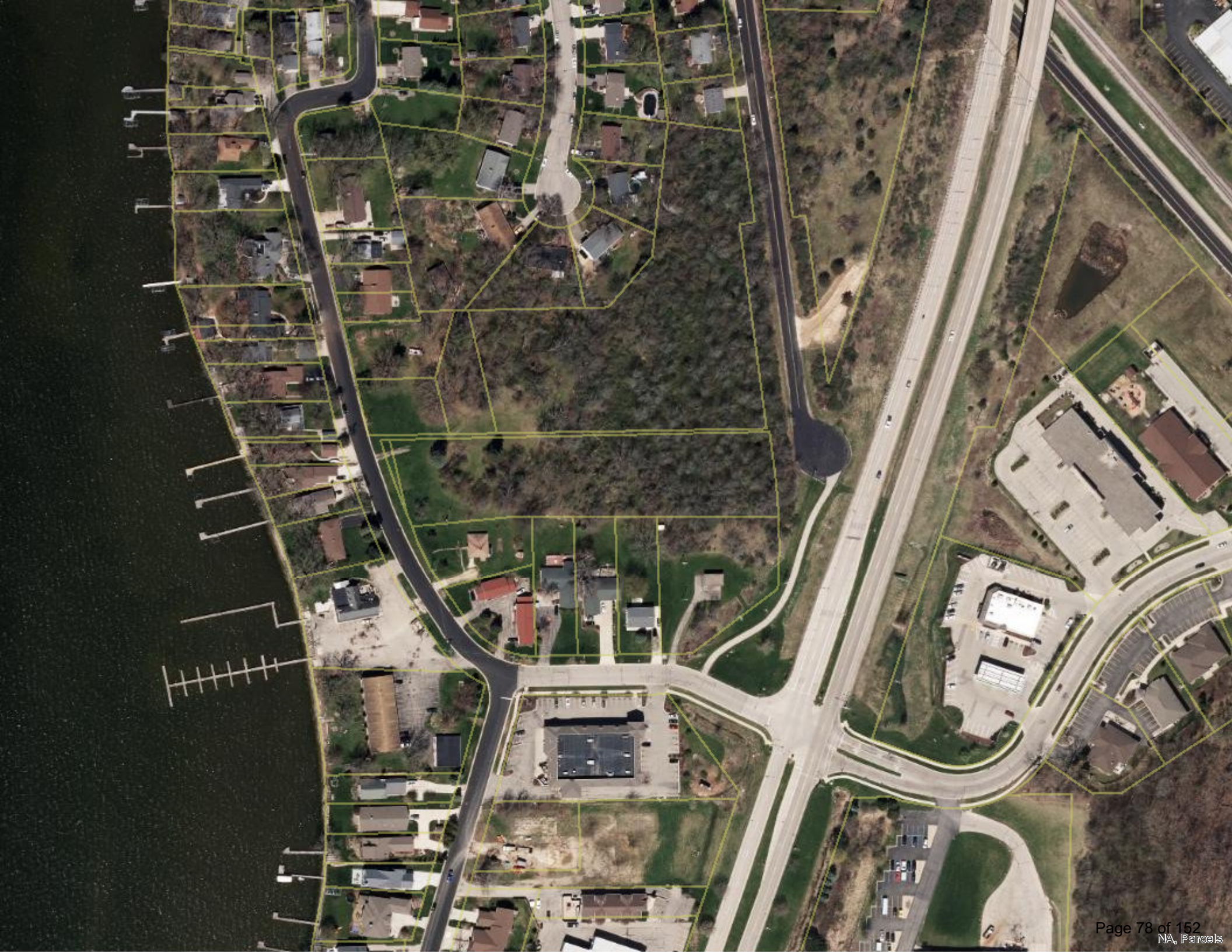
Alternative 2, Preliminary Concept Plan for Discussion Only



5513 BREMER ROAD
CONCEPT PLAN - MEMORY CARE FACILITY

PAGE 1 OF 1
DATED: SEPTEMBER 30, 2019

QUAM ENGINEERING, LLC
Residential and Commercial Site Design Consultants
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4604 Siggelkow Road, Suite A - McFarland, Wisconsin 53558
Phone (608) 838-7750; Fax (608) 838-7752





MAP 6

FUTURE LAND USE



COMPREHENSIVE PLAN

Legend

Future Land Use

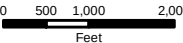
- Single Family Residential
- Two Family and Townhouse Residential
- Multiple Family Residential
- Neighborhood
- Downtown
- Highway and General Commercial
- Commercial Park
- Industrial
- Mixed Use/Flex Commercial
- Institutional and Governmental
- Public Lands, Recreation, and Environmental Corridor
- DNR Wetlands and Potential Wetland Indicators over Undeveloped Lands
- Agricultural Preservation
- Urban Reserve
- Water
- Rights-of-Way

--- Village of McFarland Extraterritorial Jurisdiction Boundary

▣ Village of McFarland Limits (8/18)

▣ Other Municipal Limits (2018)

Shapes on this map represent the Village's vision for future land use within the Village and its extraterritorial jurisdiction. For such lands, this map is not intended to represent existing land use or zoning, or to compel property owners to change the use of their land. For example, owners of agricultural or other rural land may maintain their current land use. Actual boundaries between different future use categories and implementing zoning districts may vary somewhat from representations on this map. This map also identifies the City's Marsh Road Neighborhood Plan west of the Interstate and north of Siggelkow Road, and existing land use elsewhere beyond the Village's extraterritorial jurisdiction.



Date: May 2019

Data Sources: Village of McFarland, Dane County LIO, WDNR, and CARPC



Figure 4-1: Future Land Use Categories and Policies

Future Land Use Category	General Description of Land Uses Allowed	Typical Implementing Zoning Districts	Development Policies (see also Village zoning, subdivision, stormwater management, and other ordinances)
Single Family Residential	Predominantly single family detached homes, generally in “subdivision” settings. May include limited two family residences where compatible with a predominantly single family environment. Within the Village, all such areas will be served by public sanitary sewer and water systems.	Within Village, R-1, R-1A, and R-1B Residence Districts and R-2 Single- and Two-Family Residence (more limited) CO Conservancy (for parks, stormwater, and other open areas)	1. Prepare or require a neighborhood plan/concept development plan in advance of each subdivision proposal. 2. Promote interconnection in road and trail networks; minimize long cul-de-sacs and dead-end streets. 3. Require submittal of stormwater management and erosion control plans for new developments. 4. Encourage conservation neighborhood design, including allowing smaller lots and preservation of large open space corridors, in areas with soil limitations and natural resource amenities. 5. Where smaller lots are permitted, pay careful attention to home quality, variety, design, setbacks, and garage placement through zoning, covenants, and development agreements. 6. Pursue residential infill opportunities where feasible, applying standards and approaches in Figure 4-2.
Two Family and Townhouse Residential	Duplexes and two-flats, townhouses, single family residences, home occupations, and small-scale institutional and recreational uses, all served by public sanitary sewer and water systems.	R-2 Single- and Two-Family Residence R-E Elderly Residence PD, PD-I Planned Development	1. Disperse two family and townhouse residential uses through the Village, rather than repeating blocks of this type of future land use in just a few areas. 2. Encourage design of two family houses and townhouses to relate to public streets and integrate with the fabric of the surrounding neighborhood, rather than being designed as isolated enclaves or with garage-door dominance. 3. Hold new two family houses and townhomes to similar standards for quality and livability expected of single family housing. These standards include high-quality building materials, architectural variation and interest, durable and lasting finish materials (inside and out), and garage parking. 4. Work with County, State, and local lenders to assist with rehabilitation of older duplexes in the Village. 5. Pursue residential infill opportunities where feasible, applying standards and approaches in Figure 4-2.
Multiple Family Residential	A range of housing types, including multiple family residences (e.g., condominiums, apartments, multiplexes), including independent elderly housing. May also include single family residences. Served by public sanitary sewer and water systems.	R-3 General Residence R-E Elderly Residence PD, PD-I Planned Development	1. Disperse higher-density residential uses through the Village, rather than high concentrations in a few areas. 2. Encourage design of multiple family developments to relate to public streets and integrate with the fabric of the surrounding neighborhood, rather than being designed as isolated enclaves or with large parking lot dominance. 3. Hold new multiple family housing to similar standards for quality and livability expected of single family housing. These standards include high-quality building materials, architectural variation and interest, durable and lasting finish materials (inside and out), garage or underbuilding parking, and responsible management. 4. Monitor areas of aging multiple family housing so that they are community assets. Work with owners and property managers to address problems, and direct them to County and State programs and local lenders. 5. Pursue residential infill opportunities where feasible, applying standards and approaches in Figure 4-2.

ORDINANCE 2019-18

AN ORDINANCE TO REZONE LANDS ON BREMER ROAD FROM THE R-1 SINGLE FAMILY RESIDENCE DISTRICT, TO THE R-E ELDERLY RESIDENCE DISTRICT.

Purpose: To rezone certain lands on Bremer Road to the R-E Zone to accommodate the development of a memory care Community Based Residential Facility exceeding eight people.

Sponsor: Community & Economic Development Director Bremer

Recommended Referral: Plan Commission (Required)

Public Hearing: Required; Preceded by Class 2 Notice

WHEREAS, the owner of lands located at 5513 Bremer Road, in the Village of McFarland, has applied for approval of rezoning of the same property from the R-1 District to the R-E District; and,

WHEREAS, the owner has submitted a Plat of Survey and Legal Description for rezoning purposes, a copy which is attached hereto as Exhibit A; and

WHEREAS, the owner has submitted documents fulfilling the requirements for approval of the rezoning; and

WHEREAS, the proposed rezoning is consistent with the Village of McFarland Comprehensive Plan, which designates the subject land as Two Family and Townhouse Residential Use; and

WHEREAS, the Village Board is willing to grant approval of the request to rezone and the Village Board finds approval thereof is in the public interest;

NOW, THEREFORE, the Village Board of the Village of McFarland, does ordain as follows:

1. Section 62-62(a) of the McFarland Municipal Code and the Official Zoning Map are hereby amended so that the following described real estate is hereby rezoned from the R-1 Single Family Residence District, to the R-E Elderly Residence District:

Outlot 26 of the Assessor's Plat of the Village of McFarland, recorded as Document No. 824385 of Dane County Records in Volume 14 of Plats on Pages 16 through 27, being located in Government Lot 1 of Section 3, Township 6 North, Range 10 East, Village of McFarland, Dane County, Wisconsin, being more particularly described as follows:

COMMENCING at a found aluminum monument at the Meander Corner of Lake Waubesa lying on the North line of said Section 3;

thence, along the North line of the Northwest one-quarter of said Section 3, North 88°47'20" East, 208.24 feet to a found 3/4" rebar at the Northwest corner of said Outlot 26 and the **POINT OF BEGINNING**;

thence, continuing along said North Line and the North line of said Outlot 26, North 88°47'20" East, 654.40 feet to the Northeast corner of said Outlot 26, lying North 88°47'20" East, 22.14 feet from a set 3/4" by 24" iron rebar lying on the Westerly right-of-way line of Terminal Drive (formerly U.S. Highway 51);

thence, along the Easterly line of Outlot 26, South 07°43'21" East, 43.93 feet to the beginning of a tangent curve, being concave Westerly, having a radius of 1113.28 and a chord which bears South 05°06'14" East, 101.73 feet;

thence Southerly, 101.76 along the arc of said curve through a central angle of 05°14'15" to the Southeast corner of said Outlot 26, lying South 89°56'51" East, 22.02 feet from a set 3/4" by 24" iron rebar lying on said Westerly right-of-way line;

thence, along the South line of said Outlot 26, North 89°56'51" West, 469.74 feet to a found 1/2" rebar at an angle point in the Northerly line of Lot 1 of Certified Survey Map No. 4751;

thence, along the Southerly line of said Outlot 26 and said Northerly line and its Westerly extension, South 84°32'33" West, 169.00 feet to a set 3/4" by 24" iron rebar at the Southwest corner of said Outlot 26;

thence, along the Westerly line of said Outlot 26, North 12°01'11" West, 149.96 feet to the **POINT OF BEGINNING**, containing 90,891 square feet or 2.087 acres, more or less.

BEING SUBJECT TO an easement for public street purposes over the Easterly 22 feet thereof for Terminal Drive and an easement for public street purposes for Bremer Road as shown on the Plat of Survey by Quam Engineering, LLC dated September 10, 2019. **ALSO BEING SUBJECT TO** all other easements and agreements, if any, of record and/or fact.

2. The Zoning Administrator is hereby directed to label these changes on the Official Zoning Map, once the rezoning is effective.

3. This ordinance does not constitute approval of any earthwork or building construction within any of the property described in the ordinance. No construction of any kind, including earthwork or building construction, is permitted on the parcel described in Section 1 of this ordinance until applicable conditional use permits, site plan permits, erosion control and building permits are approved by the Village. If the property owner fails to obtain development permits with the Village within one (1) year after adoption of this ordinance, then Section 1 of this ordinance shall become null and void, and the zoning of the afore stated lands shall continue to be the existing R-1 District.

The above and foregoing Ordinance was duly adopted at a regular meeting of the McFarland Village Board on the 28th day of October 2019.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-Treasurer

ORDINANCE 2019 –18	
MOTION	SECOND
ACTION	DATE
Adopted	10/28/2019
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Adrian –	Kryzenske -
Brassington –	Lytle –
Czebotar –	Utter –
Kolk –	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	



PLAN COMMISSION SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director

AGENDA ITEM: Discussion and action regarding temporary zoning designations for lands included in the Elvehjem Acres LLC petition for annexation, parcels 0610-013-9160-1 and 0610-013-9700-7.

PREVIOUS ACTION:

The Plan Commission reviewed this petition for annexation at its meeting on October 21st and following review recommends approval to the Village Board for the temporary rezoning indicated.

ISSUE SUMMARY:

The Village has received a petition for direct annexation by unanimous approval from Kevin Urso (Elvehjem Acres LLC). The request includes two parcels (0610-013-9160-1) and (0610-013-9700-7) totaling 29.94 acres bounded by CTH AB, Elvehjem Road, and WSOR Railroad. Existing land uses in territory include two single family homes (3408 and 3418 Elvehjem Road), agricultural crop land and open spaces. The current population of the territory proposed to be annexed is four. The petition has been signed by all property owners and electors residing in the annexation area. The landowner desires to annex to the Village in order to obtain public water and sewer utilities and to develop the properties under Village zoning and land use policies and ordinances. The area within the petition is designated as future Neighborhood and Agricultural Preservation in the Village's Comprehensive Plan. Additional site planning, permitting, and utility construction will be required prior to development of lands within the annexation area.

The annexation area lies partially within the Village and Town of Dunn Boundary Agreement approved in 2005. Exhibit C of the Agreement includes the Village's Proposed East Side Growth Boundary. This boundary line bisects a portion of parcel 0610-013-9160-1. This boundary line appears to have been chosen following WDNR mapped wetland boundaries based on aerial photography and is not a certified wetland delineation. Section 2 of the Agreement restricts the Town from purchasing conservation easements and opposing annexations within the Proposed East Side Growth Boundary. The Agreement does not restrict or prevent the Village from annexing territory outside of the Proposed East Side Growth Boundary except as identified in Exhibit B, Map of No Annexation Buffer Area, which is not applicable to this annexation.

Within Dane County, petitions for annexation to municipalities are submitted to the Department of Administration for review under s. 66.0217(6). Within the packet is a copy of the Village's response to the WDOA Annexation Questionnaire and the WDOA Review Letter. The WDOA's role is to provide an advisory opinion whether the annexation is in the public interest or is against the public interest. Per the attached letter the WDOA has determined that the annexation is in the public interest. In their letter, the



WDOA requests the Village to consider whether the proposed annexation would create a Town island area of Lot 1, CSM 1455. Creation of Town islands are prohibited under s. 66.0221 Wis. Stat. The Village Attorney has provided an opinion to Village Staff that the proposed annexation would not create a Town island. Further, as noted within the WDOA letter, s. 66.0221(2) Wis. Stat. does provide an exception to the prohibition on creating Town islands for communities who have entered into boundary agreements under s 66.0301(6) or 66.0307. Since Lot 1, CSM 1455 is within the Proposed East Side Growth Area Boundary of the Agreement, Village Staff have determined that the Agreement applies to the territory in a sufficient manner to satisfy the statutory exception, if it needed to be applied. As noted in the WDOA letter, as an alternative to the current petition, the Petitioner could utilize the one-half approval annexation methodology under s. 66.0217(3) Wis. Stats. to include Lot 1 as part of the annexation territory.

Per s. 66.0217(8)(a) Wis. Stats., an ordinance for the annexation of territory may temporarily designate the classification of the annexed area for zoning purposes until the zoning ordinance is amended as prescribed in s. 62.23(7)(d) Wis. Stats. Before introduction of an ordinance containing a temporary classification, the proposed classification shall be referred to and recommended by the Plan Commission. The properties are currently zoned A-1(EX) under Dane County Zoning Code. The Village Zoning Code includes an A1 Agriculture-Transition District. The purpose of the district is to preserve, for an unspecified time period in agricultural and related open-space land uses, those lands generally located in proximity to developed areas within the Village where urban expansion is inevitable and broadly in keeping with long time plans for development. It is intended that urban development be deferred in such areas until the appropriate authorities concerned determine that it is economically and financially feasible to provide public services and facilities for uses other than those permitted in the district. It is also intended that the status of all areas in this district be reviewed by the appropriate authorities periodically in order to determine whether, in light of current land development trends, there should be a transfer of all or any part of those areas to some other appropriate use district. The A1 District allows single family detached dwellings, open space, and agriculture as permitted uses. Given the stated purpose of the A1 District, and the existing uses of property, Village Staff recommends the annexation ordinance provide that the lands within the annexation petition be temporarily zoned A1 Agricultural Transition until the Village zoning ordinance is amended as prescribed in s. 62.23(7)(d) Wis. Stats. and Division 4 of the Village Zoning Code.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

The property is identified as future Neighborhood and Agricultural Preservation in the Village's Comprehensive Plan.

ORDINANCE REFERENCE:

Sec. 62-65 A1 Agriculture-Transition

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommendation to the Village Board to temporarily zone the properties included in the Elvehjem Acres LLC petition for annexation, parcels 0610-013-9160-1 and 0610-013-9700-7, to the A1 Agricultural Transition



District as part of the annexation approval ordinance.

ATTACHMENTS:

1. 14252 Petitioners Submittal (Elvehjem Acres)
2. E-Bill_061001391601_2018
3. E-Bill_061001397007_2018
4. Elvehjem Acres Aerial Map
5. 14252 - WI Annexation Review Questionnaire - McFarland Response (Elvehjem Acres)_09162019
6. 14252_20191002_review_letter
7. T. Dunn Boundary Agreement_02282005
8. McFarland_Comprehensive_Plan_-_Future_Land_Use_Map

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner Information

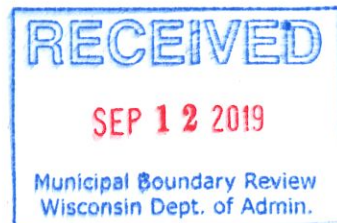
Name: **ELVEHJEM ACRES LLC**

Address: **4720 FARWELL STREET**

MCFARLAND, WI 53558

Email: **KEVIN@URSOBROS.COM**

Office use only:



1. Town where property is located: **DUNN**

2. Petitioned City or Village: **MCFARLAND**

3. County where property is located: **DANE**

4. Population of the territory to be annexed: **-4-**

5. Area (in acres) of the territory to be annexed: **29.94**

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): **0610-013-9160-1
AND 0610-013-9700-7**

Petitioners phone:

608-838-2017

Town clerk's phone:

608-838-1081

City/Village clerk's phone:

608-838-3153

Contact Information if different than petitioner:

Representative's Name and Address:

KEVIN URSO

URSO BROS. LLC

4720 FARWELL STREET

MCFARLAND, WI 53558

Phone: **608-838-2017**

E-mail: **KEVIN@URSOBROS.COM**

Surveyor or Engineering Firm's Name & Address:

MIKE ZIEHR

VIERBICHER INC.

999 FOURIER DRIVE, SUITE 201

MADISON, WI 53717

Phone: **608-821-3962**

E-mail: **MZIE@VIERBICHER.COM**

Required Items to be provided with submission (to be completed by petitioner):

1. ☒ Legal Description meeting the requirements of [s. 66.0217 \(1\) \(c\)](#) [see attached annexation guide]
2. ☒ Map meeting the requirements of [s. 66.0217 \(1\) \(g\)](#) [see attached annexation guide]
3. ☒ Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
 - ☒ Unanimous per [s. 66.0217 \(2\)](#), or,
OR
 - ☐ Direct by one-half approval per [s. 66.0217 \(3\)](#)
5. ☐ Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$800 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$1,150 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: _____

Payee: _____

Check Number: _____

Check Date: _____

Amount: _____

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☒ Petition must be signed by:
- All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

- ☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- ☒ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- ☒ The land may NOT be described only by:
- Aliquot part;
 - Reference to any other document (plat of survey, deed, etc.);
 - Exception or Inclusion;
 - Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

- ☒ The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:
- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
 - Bearings and distances along all parcel boundaries as described.
 - All adjoining as referenced in the description.
- ☒ The map must include a **graphic scale**.
- ☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

- ☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- ☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).
- ☐ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]

**UNANIMOUS PETITION FOR DIRECT ANNEXATION
UNDER § 66.0217(2), WIS. STATS.**

To the Village Board of the Village of McFarland, Dane County, Wisconsin:

1. The undersigned hereby petition for direct annexation of the territory legally described on Exhibit A attached hereto to the Village of McFarland, Dane County, Wisconsin, whereby said territory would be detached from the Town of Dunn, Dane County, Wisconsin, pursuant to § 66.0217(2), Wis. Stats.
2. Attached hereto as Exhibit B is a scale map which accurately reflects the legal description of the property to be annexed and the boundary of the annexing Village and includes a graphic scale on the face of the map.
3. The current population of the territory proposed to be annexed is -4-.
4. This petition has been signed by the owners of all of the land within the territory proposed to be annexed, and by all of the electors residing within the territory proposed to be annexed.

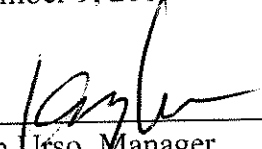
Owner of All Lands Within the Territory Proposed to be
Annexed:

Name of Owner: ELVEHJEM ACRES LLC

Address of Owner: 4720 FARWELL ST
MCFARLAND WI 53558

Date of Signing: September 9, 2019

Signature:

By: 

Kevin Urso, Manager

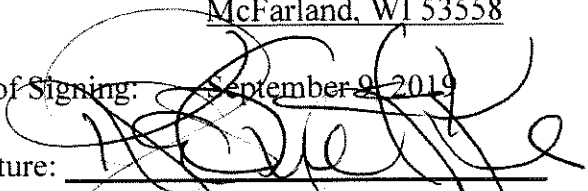
[Signatures continued on page 2 of Petition]

Electors Residing in the Territory Proposed to be
Annexed:

Name of Elector: Kayla Guetzke _____

Address of Owner: 3818 Elvehjem Road
McFarland, WI 53558

Date of Signing: September 9, 2019

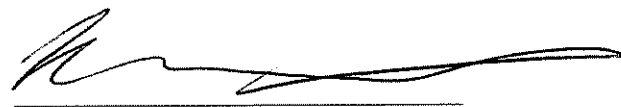
Signature: 

Print Name: Kayla Guetzke

Name of Elector: Ryan Guetzke

Address of Owner: 3818 Elvehjem Road
McFarland, WI 53558

Date of Signing: September 9, 2019

Signature: 

Print Name: Ryan Guetzke

Name of Elector: Cody Stinson

Address of Owner: 3808 Elvehjem Road
McFarland, WI 53558

Date of Signing: September 9, 2019

Signature: 

Print Name: Cody Stinson

[Signatures continued on page 3 of Petition]

Name of Elector: Carrie Stinson _____

Address of Owner: 3808 Elvehjem Road
McFarland, WI 53558

Date of Signing: September 9, 2019

Signature: Carrie Stinson

Print Name: Carrie Stinson

ANNEXATION LEGAL DESCRIPTION

Part of the Southwest Quarter and the Southeast Quarter of the Southwest Quarter of Section 01 and part of the Northwest Quarter and the Northeast Quarter of the Northwest Quarter of Section 12, all in Township 06 North, Range 10 East, Town of Dunn, Dane County, Wisconsin, more fully described as follows:

Commencing at the Southwest corner of said Section 01; thence North 89 degrees 10 minutes 59 seconds East, along the South line of said Section 01, a distance of 40.66 feet, more or less, to the point of beginning of this description; thence North 10 degrees 59 minutes 22 seconds West, 33.53 feet, more or less, to the intersection of the Easterly right-of-way line of County Trunk Highway (C.T.H.) "AB" and the Northerly right-of-way line of Elvehjem Road; thence North 02 degrees 07 minutes 30 seconds East, along said Easterly right-of-way line of C.T.H. "AB", 445.12 feet, more or less, to the Easterly extension of the North line of Certified Survey Map (C.S.M.) Number 1455, recorded as Document Number 1400799, Dane County Registry; thence South 87 degrees 40 minutes 00 seconds West, along said Easterly extension of the North line of C.S.M. 1455, a distance of 33.10 feet, more or less, to the West line of said Southwest Quarter of said Section 01; thence North 02 degrees 07 minutes 30 seconds East, along said West line, 149.71 feet, more or less, to the current corporate boundary line of the Village of McFarland; thence South 87 degrees 40 minutes 10 seconds West, along said corporate boundary line, 33.10 feet, more or less, to the Westerly right-of-way line of said C.T.H. "AB"; thence North 02 degrees 07 minutes 30 seconds East, along said Westerly right-of-way line, 369.53 feet, more or less, to the intersection with the Southerly right-of-way line of the Wisconsin and Southern (WSOR) Railroad; thence South 77 degrees 25 minutes 40 seconds East, along said Southerly right-of-way line, 67.11 feet, more or less, to the intersection with the Easterly right-of-way line of said C.T.H. "AB"; thence continuing South 77 degrees 25 minutes 40 seconds East, along said Southerly right-of-way line of the WSOR Railroad, 248.40 feet, more or less, to a point of curvature; thence along said Southerly right-of-way line and the arc of a curve to the right through a central angle of 30 degrees 37 minutes 16 seconds, an arc distance of 2014.96 feet, more or less, a radius of 3770.21 feet and a chord bearing South 62 degrees 10 minutes 43 second East, 1991.06 feet, more or less, to the intersection with the Southerly right-of-way line of said Elvehjem Road; thence South 89 degrees 10 minutes 59 seconds West, along said Southerly right-of-way line, 2025.90 feet, more or less, to the intersection with the Easterly right-of-way line of C.T.H. "AB"; thence North 10 degrees 59 minutes 22 seconds West, 33.53 feet, more or less, to the point of beginning. This description contains approximately 1,304,161 square feet or 29.94 acres.

EXHIBIT B

09 Sep 2019 - 6:48p M:\Urso\180167_Helmke Property\CADD\180167_Annexation Map.dwg by: mzie



SCALE	1" = 400'	SHEET	1 OF 1
CHECKED	MMAR		
DRAFTER	MZIE		
DATE	09/09/2019		
JOB NO.	180167		



DANE COUNTY TREASURER'S OFFICE
210 MARTIN LUTHER KING JR BLVD RM 114
MADISON WI 53703

2018 E-Bill

ELVEHJEM ACRES LLC
4720 FARWELL ST
MCFARLAND WI 53558

THIS IS AN ELECTRONIC COPY OF REAL ESTATE PROPERTY TAX INFORMATION (E-BILL). OFFICIAL TAX BILLS ARE SENT OUT IN DECEMBER AND CAN BE OBTAINED FROM THE LOCAL MUNICIPAL TREASURER.

LOCAL MUNICIPALITY: **TOWN OF DUNN**

PARCEL NUMBER	PARCEL ADDRESS	DATE E-BILL CREATED
0610-013-9160-1	3408 ELVEHJEM RD	9/16/2019

	ASSESSED VALUE	EST. FAIR MARKET VALUE
Land	\$127,900.00	N/A
Improvement	\$101,300.00	N/A
Total	\$229,200.00	N/A

JURISDICTION			AMOUNT
STATE OF WISCONSIN			\$0.00
DANE COUNTY			\$904.97
TOWN OF DUNN			\$661.44
MCFARLAND SCHOOL DIST			\$2,635.46
MADISON TECH COLLEGE			\$243.10
NET ASSESSED VALUE (MILL RATE)	0.019393407	TOTAL TAXES	\$4,444.97
SPECIAL ASSESSMENTS AND CHARGES			\$317.67
MFL			\$0.00
TOTAL TAXES, SPECIALS, AND MFL			\$4,762.64
CREDITS			
LOTTERY CREDIT			\$203.66
FIRST DOLLAR CREDIT			\$83.86
TOTAL AMOUNT DUE - FULL PAYMENT			\$4,475.12
First Installment			\$2,294.57
Second Installment			\$2,180.55

TOWN OF DUNN
CATHY HASSLINGER TREASURER
4156 COUNTY ROAD B
MC FARLAND WI 53558

ELVEHJEM ACRES LLC 4720 FARWELL ST MCFARLAND WI 53558		PARCEL NUMBER 0610-013-9160-1
FULL PAYMENT	DUE BY JANUARY 31, 2019 - TO MUNICIPAL TREASURER	\$4,475.12
FIRST INSTALLMENT	DUE BY JANUARY 31, 2019 - TO MUNICIPAL TREASURER	\$2,294.57
SECOND INSTALLMENT	DUE BY JULY 31, 2019 - TO COUNTY TREASURER	\$2,180.55



DANE COUNTY TREASURER'S OFFICE
210 MARTIN LUTHER KING JR BLVD RM 114
MADISON WI 53703

2018 E-Bill

ELVEHJEM ACRES LLC
4720 FARWELL ST
MCFARLAND WI 53558

THIS IS AN ELECTRONIC COPY OF REAL ESTATE PROPERTY TAX INFORMATION (E-BILL). OFFICIAL TAX BILLS ARE SENT OUT IN DECEMBER AND CAN BE OBTAINED FROM THE LOCAL MUNICIPAL TREASURER.

LOCAL MUNICIPALITY: **TOWN OF DUNN**

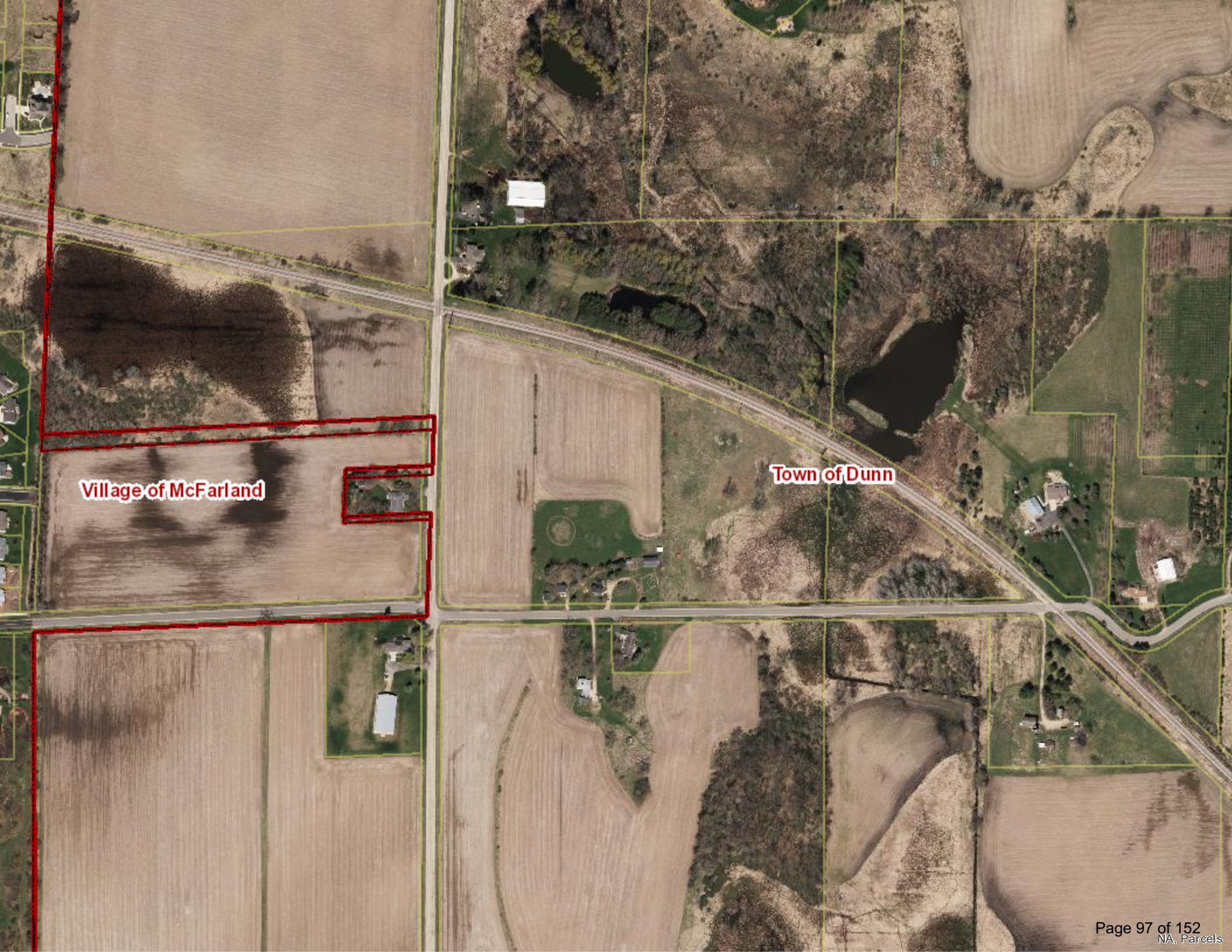
PARCEL NUMBER	PARCEL ADDRESS	DATE E-BILL CREATED
0610-013-9700-7		9/16/2019

	ASSESSED VALUE	EST. FAIR MARKET VALUE
Land	\$1,000.00	N/A
Improvement	\$0.00	N/A
Total	\$1,000.00	N/A

JURISDICTION			AMOUNT
STATE OF WISCONSIN			\$0.00
DANE COUNTY			\$3.95
TOWN OF DUNN			\$2.89
MCFARLAND SCHOOL DIST			\$11.50
MADISON TECH COLLEGE			\$1.06
NET ASSESSED VALUE (MILL RATE)	0.019393407	TOTAL TAXES	\$19.40
SPECIAL ASSESSMENTS AND CHARGES			\$0.00
MFL			\$0.00
TOTAL TAXES, SPECIALS, AND MFL			\$19.40
CREDITS			
LOTTERY CREDIT			\$0.00
FIRST DOLLAR CREDIT			\$0.00
TOTAL AMOUNT DUE - FULL PAYMENT			\$19.40
First Installment			\$19.40
Second Installment			\$0.00

TOWN OF DUNN
CATHY HASSLINGER TREASURER
4156 COUNTY ROAD B
MC FARLAND WI 53558

ELVEHJEM ACRES LLC 4720 FARWELL ST MCFARLAND WI 53558		PARCEL NUMBER 0610-013-9700-7
FULL PAYMENT	DUE BY JANUARY 31, 2019 - TO MUNICIPAL TREASURER	\$19.40
FIRST INSTALLMENT	DUE BY JANUARY 31, 2019 - TO MUNICIPAL TREASURER	\$19.40
SECOND INSTALLMENT	DUE BY JULY 31, 2019 - TO COUNTY TREASURER	\$0.00



Village of McFarland

Town of Dunn

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Elvehjem Acres**

Petition Number: **14252**

1. Territory to be annexed: From **TOWN OF DUNN** To **VILLAGE OF MCFARLAND**

2. Area (Acres): 29.94

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ \$664.33

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$3,321.65

c. Participating jurisdictions _____

c. Paid by: ☐ Petitioner ☐ City ☒ Village

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: Electors: 4 Total: 4

5. Approximate **present land use** of territory:

Residential: 4 % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Undeveloped: 96 %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: 75% % Recreational: 25% % Commercial: _____ % Industrial: _____ %

Other: _____ %

Comments: Further study and detailed planning needed. Recreational category notes DNR mapped wetlands.

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Undeveloped

In the town?: Undeveloped & Single Family Residential

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer

☒ Water supply

☒ Storm sewers

☒ Police/Fire protection

☒ EMS

☒ Zoning

Other _____

Police service in the Town is provided by Dane County and Fire/EMS is provided by the Village of McFarland. Annexation would greatly improve response times for current and future residents for police service due to closer proximity. The Village is also capable of offering full public utility to the area including water, sewer, and storm sewer. The Village also has full jurisdictional control of its zoning. The ability to provide public utilities and full jurisdictional control of zoning offers greater density and more flexibility with land uses than within the Town.

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately ☒ ☐
or, write in number of years. 1-2 _____

Water Supply immediately ☒ ☐
or, write in number of years. 1-2 _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☒ Yes ☐ No

Existing sanitary sewer and water supply are within 0.25 miles of the petition area. The Village is planning on installing an interceptor sewer on lands adjacent to the petition area to serve additional planned development to the north. The petition area would tie into the planned interceptor. Total cost of interceptor estimated at \$500,000. Water main will be added along available right of way and supplied by existing municipal wells and storage tanks.

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? A-1(EX)

c. How will the land be zoned and used if annexed? Temporarily zoned RH-1 (Rural Homes), final zoning TBD but likely Single Family

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

In addition to the Village's Comprehensive Plan, the lands within the petition area are also within the Village's East Side Neighborhood Growth Area Plan.

Prepared by: ☐ Town ☐ City ☒ Village

Name: Andrew Bremer, AICP

Email: Andrew.Bremer@McFarland.Wi.US

Phone: 608-838-3154

Date: 09-16-2019

(March 2018)

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

October 03, 2019

PETITION FILE NO. 14252

CASSANDRA SUETTINGER, CLERK
VILLAGE OF MCFARLAND
5915 MILWAUKEE ST
MC FARLAND, WI 53558-8962

CATHY HASSLINGER, CLERK
TOWN OF DUNN
4156 COUNTY RD B
MC FARLAND, WI 53558-9754

Subject: ELVEHJEM ACRES ANNEXATION

The proposed annexation submitted to our office on September 12, 2019, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether governmental services to the territory could "clearly be better supplied by the town" as opposed to the annexing city or village. Section 66.0217(6)(c)1.-2.

In this case, the petitioned territory is reasonably shaped and contiguous to the Village along its western boundary. The Communities have developed an intergovernmental agreement – *Intermunicipal Cooperation Agreement Between the Town of Dunn and Village of McFarland* (2005) – which prohibits annexation within an area referred to as the "No Annexation Buffer Area". However, the petitioned territory is located outside of this area where annexation is prohibited.

Regarding services, the Village indicates that it can provide all services, most immediately and sewer and water within 1-2 years. Meanwhile, the Town is not able to provide sewer and water service. Therefore, finding that the Village can provide needed services and that the annexation areas are compact and contiguous to the Village, the Department must find that this proposed annexation to be in the public interest according to s. 66.0217(6)(c), Wis. Stats.

The Village should also consider the prohibition against creating Town islands under s. 66.0221, Wis. Stats., and whether that prohibition applies in this case. Specifically, annexation of this territory would create a Town island area of Lot 1, CSM 1455 which would become isolated from the rest of the Town. However, section 66.0221 (2), Wis. Stats., does provide an exception to the prohibition on creating Town islands for communities who have entered into boundary agreements under ss. 66.0301 (6) or 66.0307, Wis. Stats. The Department is unable to ascertain whether the Communities' intergovernmental agreement "applies to the territory" in a sufficient manner to satisfy the statutory exception. The Village will need to make this determination. If the intergovernmental agreement does not sufficiently apply to the territory to satisfy the statutory exception, then the Petitioner may wish to consider utilizing one-half approval annexation under s. 66.0217(3) Wis. Stats. to include Lot 1 as part of the annexation territory and avoid creating a town island.

Finally, It appears that the legal description must indicate that lands being annexed are also in the SE ¼ of the SE ¼ of Section 2.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14252 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2326>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke", written in a cursive style.

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

INTERMUNICIPAL COOPERATION AGREEMENT

BETWEEN

TOWN OF DUNN and VILLAGE OF McFARLAND

This Intermunicipal Cooperation Agreement dated February 28th, 2005 (the "Agreement") is made by and between the TOWN OF DUNN, Dane County, Wisconsin (the "Town") and the VILLAGE OF McFARLAND, Dane County, Wisconsin (the "Village"), together referred to as the Parties.

RECITALS

- A. The Town and the Village share a common border and have a history of disputes regarding borders and the provision of municipal services.
- B. The Town and the Village desire to enter into this Agreement for the general purposes of guiding and accomplishing a coordinated, adjusted and harmonious development of the Town and the Village that will be in accordance with the existing and future needs of the Parties and best provide for the public health, safety, morals, order, convenience, prosperity, and the general welfare of the Parties and their residents, as well as the efficiencies and economy of the Parties.
- C. The Town and the Village believe that the boundary established by this Agreement is reasonably compatible with the characteristics and adopted and future plans of both Parties, taking into consideration present and potential transportation, sewer, water and storm drainage facilities, and other infrastructure, fiscal capacity, previous political boundaries, boundaries of school districts, and shopping and social customs.
- D. The boundary established by this Agreement is not the result of arbitrariness and reflects due consideration of compactness of area, orderly urban growth, and efficient delivery of municipal services.
- E. Entering into this Agreement should not produce significant adverse environmental consequences to the natural environment and may help reduce significant adverse environmental consequences to the natural environment by promoting the orderly and coordinated development of the Parties.
- F. This Agreement is generally consistent with current state and federal laws, shoreland zoning ordinances, municipal regulations and administrative rules that apply in the Town and the Village.
- G. This Agreement adequately addresses the delivery of necessary municipal services to the residents affected by this Agreement.
- H. Wis. Stat. § 66.0301 authorizes municipalities to jointly exercise powers delegated to them and, therefore, to make agreements concerning boundaries between municipalities.

- I. The Village and the Town have long recognized that despite their differences, intergovernmental cooperation provides for the best use of land and natural resources, as well as high quality and efficient municipal services.
- J. It is in the best interests of the parties to reach agreements concerning boundaries and municipal service issues in order to avoid duplication of municipal services and to provide an effective means of planning each community's future growth.

AGREEMENT

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and in accordance with the authority granted them under the Wisconsin statutes and for their mutual benefit and in the public interest, the Town and the Village agree as follows:

1. NO ANNEXATION BUFFER AREA.

During the term of this Agreement, no territory in the Town that is located south of the Yahara River in Sections 3, 4, 9 and 10, Town 6 North, Range 10 East (the "No Annexation Buffer Area") shall be annexed to or attached to the Village. The No Annexation Buffer Area is described in the legal description attached hereto as Exhibit A and shown on the map attached hereto as Exhibit B. The Village agrees that it shall not commence, join in, nor in any way support the annexation or attachment of territory from the Town to the Village in the No Annexation Buffer Area. The Village shall have no obligation to provide Village water or sanitary sewer services to territory in the No Annexation Buffer Area.

2. RESTRICTIONS ON TOWN PURCHASE OF CONSERVATION EASEMENTS.

The Town agrees not to purchase conservation easements pursuant to the Town of Dunn Rural Preservation Program ("Preservation Program") (or to provide direct or indirect support to other parties specifically seeking conservation easements) in the territory north of the Yahara River in Section 10, Town 6 North, Range 10 East, or in the Village's planned Eastside Growth Area in Sections 1, 2, 11 and 12, Town 6 North, Range 10 East, as shown on Exhibit C. This provision does not restrict the Town from pursuing its Preservation Program or purchasing conservation easements elsewhere in the Town or generally providing support to conservation organizations or land trusts.

3. ACTIVITIES IN NO ANNEXATION BUFFER AREA.

- A. In the event the Town purchases conservation easements in the No Annexation Buffer Area pursuant to the Preservation Program, the Town agrees that such easements shall not prohibit non-motorized, passive public recreational access and uses ("Passive Uses"). Passive Uses include hiking, bicycling, cross-country skiing, snowshoeing, and guided nature walks. Passive Uses do not include playground uses, or soccer, basketball, or football recreational purposes or uses for other organized team sports. During conservation easement negotiations with landowners in the No Annexation Buffer Area, the Town will make efforts to

partner with the Village of McFarland, Dane County Parks Department and/or Wisconsin Department of Natural Resources to purchase all or part of the land for Passive Uses.

- B. The Town acknowledges that its activities under the Preservation Program are intended, among other things, to preserve the quality of life and the rural character of the Town. The Town agrees to make land use decisions in the No Annexation Buffer Area in accordance with the Town of Dunn Land Use Plan, Amended September 22, 1998 (the "Town Plan") or such amendments to the Town Plan related to the No Annexation Buffer Area that are approved by the Town of Dunn Town Board and the Village of McFarland Village Board.

4. TOWN NOT TO OPPOSE ANNEXATIONS.

The Town agrees not to oppose annexations of territory to the Village located north of the Yahara River in Section 10, Town 6 North, Range 10 East, or within the Village's planned Eastside Growth Area as shown in Exhibit C during the term of this Agreement. Revenue sharing for all annexations of territory in the Town during the term of this Agreement shall be for 5 years as provided for annexations under Wis. Stat. § 66.0217(14)(a)1.

5. MAINTENANCE OF HIDDEN FARM ROAD.

If, in the future, the Village annexes the property at 2860 Hidden Farm Road, the Village agrees to maintain the road surface, drainage ditches, culverts, and signage to Town road standards for the full length of Hidden Farm Road from its intersection with Elvehjem Road south to the end of the road. A map showing 2860 Hidden Farm Road and the location of Hidden Farm Road is attached as Exhibit D. Prior to the Village's assuming these responsibilities, the Town and Village shall jointly inspect the road to determine if the road surface, drainage ditches, culverts, and signage meet the applicable Pavement Surface Evaluation and Rating ("PASER") standards for gravel roads. The Town agrees that it will bring the road up to applicable PASER standards at Town expense prior to the transfer of maintenance responsibility to the Village.

It is understood that Hidden Farm Road is currently a gravel road. Upgrading Hidden Farm Road to a paved road will not be required.

If the Village assumes the maintenance responsibilities for Hidden Farm Road as required hereunder, the Town agrees to remove Hidden Farm Road from its State Certified Road list for State Road Aids.

6. EXCHANGE STREET BRIDGE.

The Town and the Village agree to share equally the costs of inspecting and maintaining the Exchange Street bridge over the Yahara River. The Town will retain primary responsibility for initiating and completing inspections and maintenance of the bridge and agrees to obtain the Village's consent prior to committing inspection or maintenance expenditures exceeding a total cost of \$5,000. The Town shall invoice the Village for the

Village's share of the inspection and maintenance costs, and the Village shall pay the invoice within 30 days of receipt.

7. SOLID WASTE AND RECYCLING.

- A. The Town and the Village agree to continue to cooperate concerning solid waste management and recycling. The Town acknowledges that the Village has expressed interest in the possible use of the Town transfer site by Village residents, and the Town agrees to consider the use of the transfer site by Village residents.
- B. The Town has begun to explore applications for the production and use of biodiesel fuels, an interest that is shared by the Village. The Town agrees to keep the Village informed of the Town's interest in this area and of future opportunities for potential cooperation between the Town and the Village concerning the production and use of biodiesel fuels.

8. SHARING AND EXCHANGE OF EQUIPMENT.

The Town and the Village currently share and exchange equipment. The Town and the Village intend to explore additional ways to cooperate in the sharing and exchanging of equipment, including the potential joint purchase/ownership of equipment on terms and conditions acceptable to both Parties.

9. GOOD FAITH COOPERATION.

- A. The Town and the Village shall cooperate in good faith to implement this Agreement. The Town and the Village agree that they shall not hinder the performance and implementation of this Agreement in any way and that they will not oppose this Agreement in any way privately or publicly, either when communicating with any government agency which is charged with review and evaluation of any part of this Agreement, or otherwise.
- B. In the event of a breach of this Agreement or a dispute between the Parties involving the application, interpretation, or enforcement of this Agreement, the Parties shall seek a resolution of the breach or dispute within 10 days following written notice by one Party to the other of the breach or dispute. If the breach or dispute is not resolved at such meeting or an extension of the 10-day period as mutually agreed to by the Parties, the breach or dispute shall be submitted to the Municipal Boundary Review Director of the Office of Land Information Services of the State of Wisconsin Department of Administration (the "Director") for binding arbitration. Upon receipt of a request for binding arbitration, the Director shall identify a panel of three potential arbitrators. The Town and the Village shall each strike one potential arbitrator from the panel, and the remaining arbitrator shall arbitrate the breach or dispute. The arbitration shall be performed in accordance with such rules and procedures such person may specify, subject to the terms of this Agreement. A party may initiate legal proceedings in a court of competent jurisdiction in order to enforce an award or decision obtained in

arbitration. In the event the Director does not appoint an arbitrator within 30 days of the Director's receipt of the request to do so, then both Parties shall have the right and standing to seek any available legal or equitable remedy to resolve the dispute or to enforce or seek damages for the breach of this Agreement. In any action concerning any violation of this Agreement, the prevailing Party shall be entitled to recover from the other Party its reasonable costs and expenses of litigation, including reasonable attorneys' fees. Equitable remedy includes specific performance, injunction and extraordinary remedies identified in Wis. Stat. § 781.01.

10. BINDING EFFECT.

This Agreement shall bind and accrue to the benefit of all successors of the Parties. This Agreement is for the exclusive benefit of the Parties and their successors and assigns and shall not be deemed to give any legal or equitable right, remedy, or claim to any other person or entity. This Agreement shall not be affected by a change in the form of government of either of the Parties.

11. RECORDING.

The Town shall record a notice of this Agreement in the office of the Dane County Register of Deeds. The cost to prepare and record the notice shall be split equally by the Town and the Village.

12. CHALLENGE TO AGREEMENT; ADVANCEMENT OF MUTUAL INTERESTS.

- A. Both Parties waive all rights to challenge the validity or enforceability of this Agreement or any of its provisions or to challenge any actions taken pursuant to or in accordance with this Agreement.
- B. In the event of a court action by a third party challenging the validity or enforceability of this Agreement or any of its provisions, both Parties shall fully cooperate to vigorously defend this Agreement.
 - (1) If only one Party is named as a party to the action, the other Party shall seek to intervene and the named Party shall support such intervention.
 - (2) No settlement of such an action shall be permitted without the approval of the governing bodies of both Parties.
 - (3) The workload to defend this Agreement shall be shared equally.
- C. A challenge to this Agreement by one of the Parties or a failure to vigorously defend this Agreement constitutes a breach of this Agreement.
- D. The Parties acknowledge that in order to effectively implement this Agreement, it may be necessary to obtain the cooperation of other governmental agencies. In all

matters necessary to implement this Agreement, the Parties agree to seek the cooperation of all relevant agencies.

13. TERM.

The term of this Agreement shall commence on the Effective Date and shall terminate at 11:59 p.m. on December 31, 2025.

14. EFFECTIVE DATE.

The Effective Date shall be the date upon which this Agreement is approved by the governing bodies of the Parties and executed by the authorized representatives of the Parties.

15. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the Parties with respect to the subject matter hereof, and all prior discussions, drafts, agreements, and writings are specifically superseded by this Agreement. This Agreement represents the mutual intent of the Parties and the fact that one or more of its provisions was drafted by one Party or another shall not be construed to the benefit or detriment of either Party.

16. AMENDMENT.

This Agreement may be amended by the approval and execution of a written amendment by both Parties.

17. SEVERABILITY.

In the event that any provision of this Agreement is found invalid or unenforceable by a court, the Parties agree that they will negotiate in good faith and expend their best efforts to remedy the unenforceable or invalid provision. Representatives of the Village and Town shall promptly meet to discuss how they might satisfy the intent of this Agreement by alternative means. The Town and Village shall use their best efforts to find, design and implement a means of successfully accomplishing the intent of this Agreement. If necessary, they shall discuss appropriate amendments of this Agreement to maintain, as closely as possible, the original terms, intent and balance of benefits and burdens of this Agreement. In the event a court finds Sections 1, 2, 3 or 4 of this Agreement to be invalid or unenforceable and the Parties are unable to agree on a remedy or an amendment of this Agreement within 60 days of the date that the court found the Section to be invalid or unenforceable, then: (1) If Section 1 is the Section found to be unlawful or invalid, the Town may, by providing 30 days' prior written notice to the Village, terminate this Agreement; or (2) If Sections 2, 3, or 4 are found invalid or unlawful, the Village may, by providing 30 days' prior written notice to the Town, terminate this Agreement. With regard to all other Sections of this Agreement (Sections 5-20), if any such Section is found to be invalid or unlawful, and the Parties are unable to agree on a remedy or an amendment of this Agreement within 60 days of the date the court found the Section to be invalid or unenforceable, then such invalidity or unenforceability shall

not affect or invalidate the other provisions of this Agreement and such other provisions shall be binding on the Parties.

18. NO WAIVER.

Failure of either Party to require strict performance of any provision of this Agreement shall not constitute a waiver of the provision or of any of either Party's rights under this Agreement. Rights and obligations under this Agreement may only be waived or modified in writing. Waiver of one right, or release of one obligation, shall not constitute a waiver or release of any other right or obligation.

19. AUTHORITY.

Each Party represents that it has the authority to enter into this Agreement and that all necessary procedures have been followed to authorize this Agreement. Copies of the resolutions of the governing bodies of both Parties, authorizing this Agreement are attached hereto as Exhibits E and F. Each person signing this Agreement represents and warrants that he or she has been duly authorized to do so.

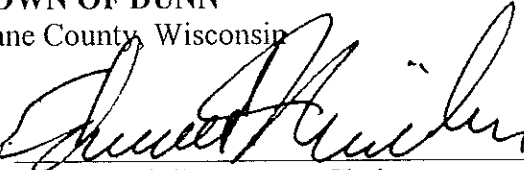
20. COUNTERPARTS.

This Agreement may be signed in counterparts which, when taken together, shall be effective as if all signatures appeared on the same original.

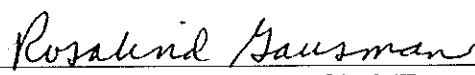
IN WITNESS WHEREOF, the Parties hereto have caused the execution of this Agreement by the authority of their respective governing bodies, effective as of the date when both Parties have affixed their respective signatures.

Dated this 28th day of February, 2005.

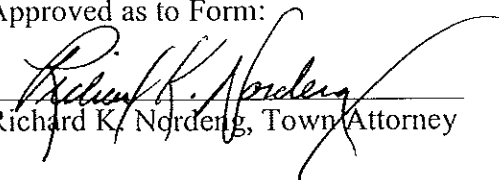
TOWN OF DUNN
Dane County, Wisconsin

By 
Edmond P. Minihan, Town Chair

Attest:


Rosalind Gausman, Town Clerk/Treasurer

Approved as to Form:


Richard K. Nordeng, Town Attorney

Dated this 11th day of MARCH, 2005.

VILLAGE OF McFARLAND

Dane County, Wisconsin

By: Erik Thoresen
Erik Thoresen, Village President

Attest:

Deb Neal
Deb Neal, Village Clerk

Approved as to Form:

Lawrence E. Bechler
Lawrence E. Bechler, Village Attorney

Attachments:

- Exhibit A – Legal Description of No Annexation Buffer Area
- Exhibit B – Map of No Annexation Buffer Area
- Exhibit C – Map of Village's planned Eastside Growth Area
- Exhibit D – Map of Hidden Farm Road
- Exhibit E – Village Resolution Authorizing the Agreement
- Exhibit F – Town Resolution Authorizing the Agreement

EXHIBIT A

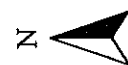
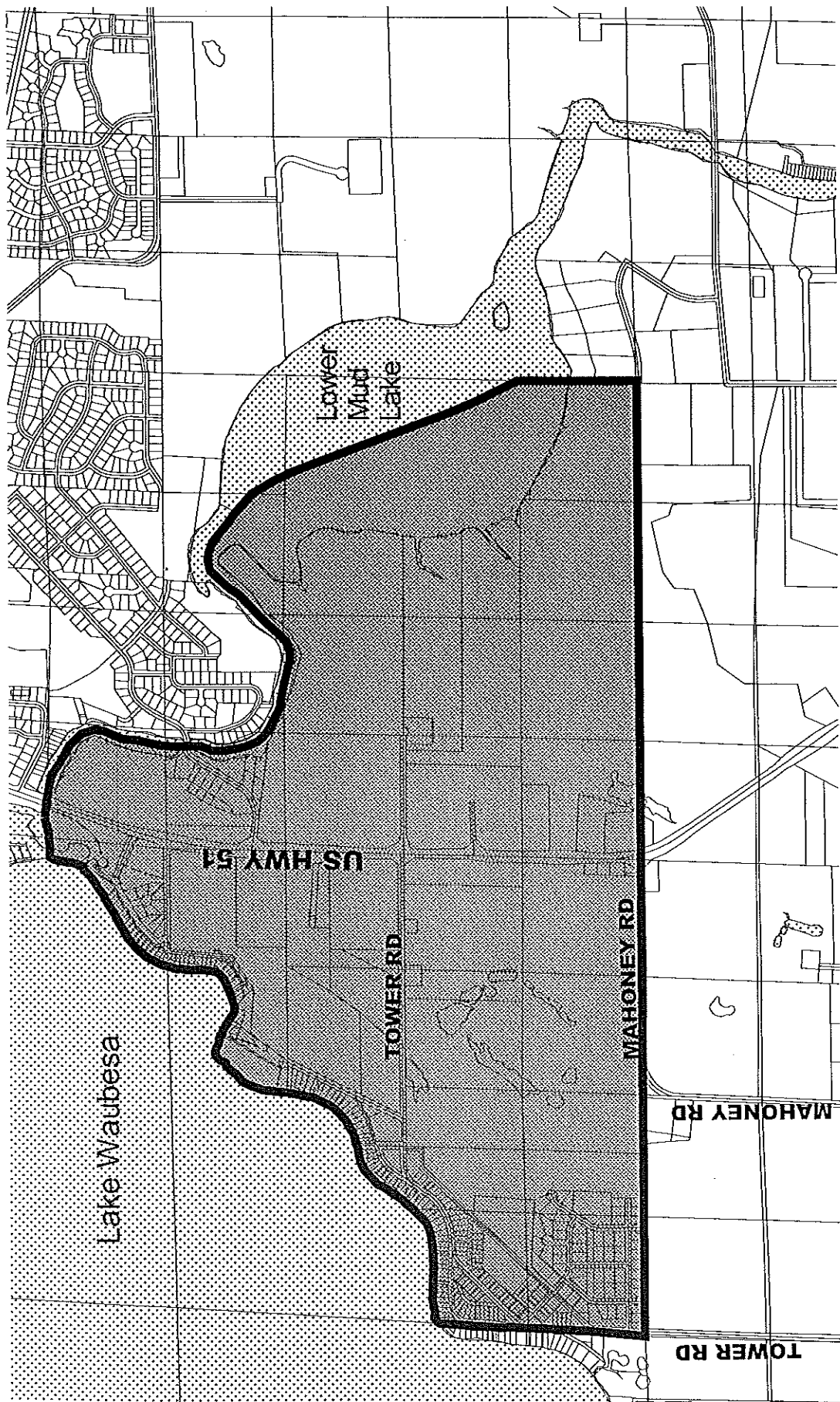
LEGAL DESCRIPTION OF NO ANNEXATION BUFFER AREA

All territory in the Town located in Sections 3, 4, 9, and 10, Town 6 North, Range 10 East, Town of Dunn, Dane County Wisconsin.

EXHIBIT B

MAP OF NO ANNEXATION BUFFER AREA

No Annexation Buffer Area Map Exhibit B



No Annexation Buffer Area

0.8 Miles

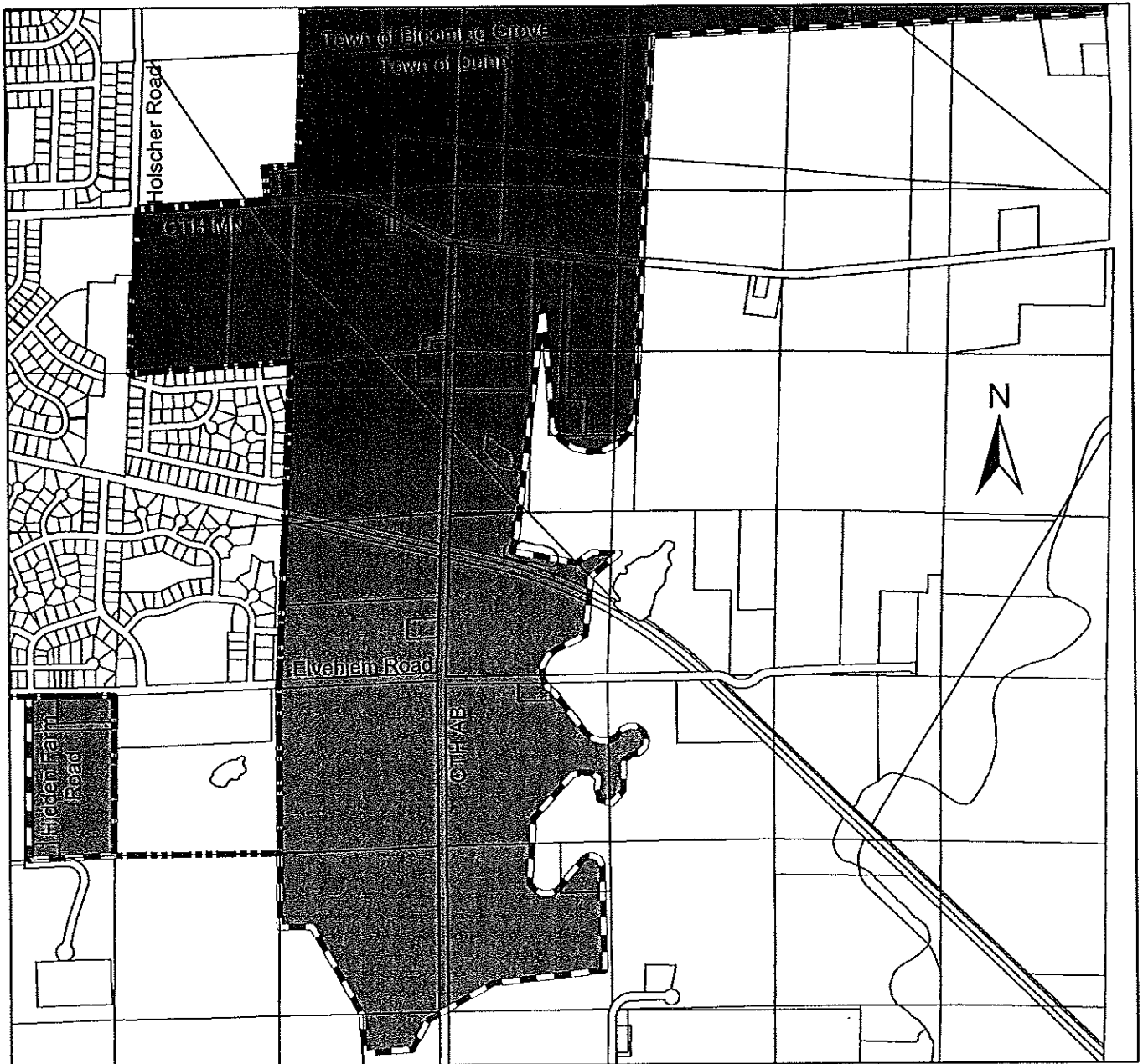


Source: Town of Dunn GIS
Base Map Data Layer: Dane County Land Information Office

EXHIBIT C

MAP OF VILLAGE'S PLANNED EASTSIDE GROWTH AREA

Exhibit C



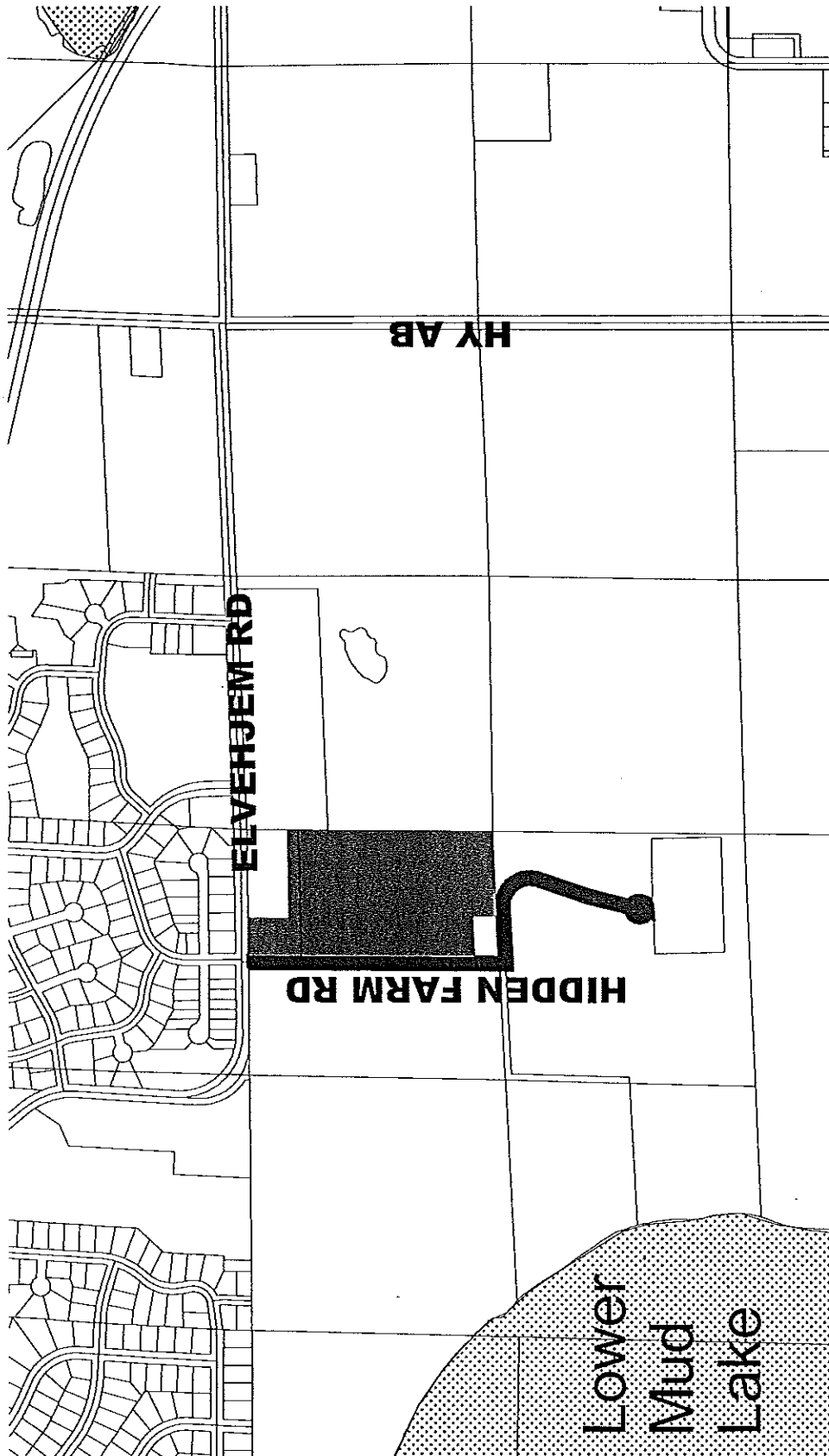
Legend

-  Municipal Boundary
-  Proposed East Side Growth Boundary

EXHIBIT D
MAP OF HIDDEN FARM ROAD

Exhibit D

Map of 1/4 Hidden Farm Road
and location of Hidden Farm Road south of Elvehjem Road
NW 1/4 Section 11, Town 6 North, Range 10 East, Dane County, Wisconsin



0 0.4 Miles



Location of Hidden Farm Road south of Elvehjem Road

2860 Hidden Farm Road



Source: Town of Dunn GIS
Base Map Data Layer: Dane County Land Information Office

EXHIBIT E

VILLAGE RESOLUTION AUTHORIZING THE AGREEMENT

RESOLUTION # 03-2005

RESOLUTION 03-2005			
MOTIONED		SECONDED	
Quam		Miles	
ACTION		DATE	
Adopted		02/28/05	
Referred			
Tabled			
Withdrawn			
Defeated			
INDIVIDUAL VOTING RECORD			
Thoresen	Noe	Miles	Aye
Crane	Aye	Quam	Aye
Harried	Aye	Zinkgraf	Aye
Machtan	Aye		
VOTING RESULTS			
Motion Carried:			6-1
Motion Defeated:			

RESOLUTION APPROVING INTER-MUNICIPAL COOPERATION AGREEMENT BETWEEN VILLAGE OF MCFARLAND AND TOWN OF DUNN

WHEREAS, at the time of rejection of an annexation of over 400 acres of land south of the Yahara River in the Town of Dunn, the Village Board authorized the commencement of discussions between the Village and the Town of Dunn about the possibility of a boundary agreement between the Village and the Town of Dunn; and

WHEREAS, initial discussions between the Village and the Town of Dunn did not lead to a formula for agreement between the Village and the Town; and

WHEREAS, the Village re-initiated discussions about a possible boundary agreement with the Town of Dunn following the Village President's call for such renewed discussions at the Village Board organizational meeting on April 12, 2004; and

WHEREAS, following informal discussions between staff of the Village and Town of Dunn, an initial draft of an inter-governmental agreement between the Village and the Town of Dunn was prepared under which the Village and the Town of Dunn proposed the establishment of partial boundaries as well as proposed policies concerning purchases of conservation easements as well as shared maintenance of public works and sharing of facilities; and

WHEREAS, following further review and revision of the draft agreement, a final draft of the agreement was submitted on February 16, 2005; and

WHEREAS, a public hearing was held on February 28, 2005 before the Village Board in which all persons were offered the opportunity to submit their views on the proposed intermunicipal cooperation agreement between the Village and the Town of Dunn;

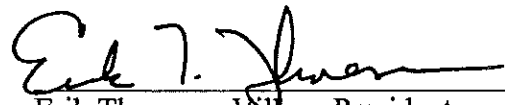
***NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE BOARD OF
THE VILLAGE OF MCFARLAND AS FOLLOWS:***

1. The inter-municipal cooperation agreement between the Village of McFarland and the Town of Dunn, in the form attached hereto as Exhibit "A", is in the public interest and is hereby approved.
2. The Village President and Village Clerk are hereby authorized to execute said agreement, and to take such other and further actions reasonably necessary to implement the agreement.

The above and forgoing Resolution was adopted at a regular meeting of the McFarland Village Board held on the 28th day of February, 2005.

VILLAGE OF MCFARLAND

APPROVED:


Erik Thoresen, Village President

ATTEST:


Deb Neal, Village Clerk

EXHIBIT F
TOWN RESOLUTION AUTHORIZING THE AGREEMENT

TOWN OF DUNN
RESOLUTION NO. 2005-05

A RESOLUTION AUTHORIZING INTERMUNICIPAL COOPERATION AGREEMENT
BETWEEN TOWN OF DUNN AND VILLAGE OF McFARLAND
DANE COUNTY, WISCONSIN

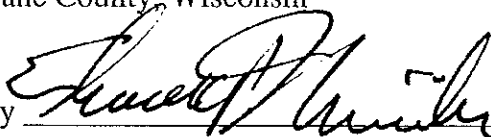
WHEREAS, the Town of Dunn and the Village of McFarland have negotiated an intermunicipal cooperation agreement, which is attached hereto as Exhibit 1 (the "Agreement").

RESOLUTION

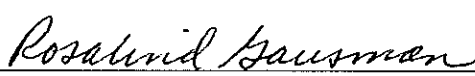
NOW, THEREFORE, be it resolved that the Town Board of the Town of Dunn approves the Agreement, and the Town Chairperson and the Town Clerk/Treasurer are authorized to execute the Agreement, as well as any other documents related thereto or required thereby, and in a form approved by the Town Attorney.

Adopted this 28th day of February, 2005.

TOWN OF DUNN
Dane County, Wisconsin

By 
Edmond P. Minihan, Town Chairperson

ATTEST:


Rosalind Gausman, Town Clerk/Treasurer

Attachment: Exhibit 1 -- Intermunicipal Cooperation Agreement between Town of Dunn
and Village of McFarland



MAP 6

FUTURE LAND USE



COMPREHENSIVE PLAN

Legend

Future Land Use

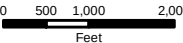
- Single Family Residential
- Two Family and Townhouse Residential
- Multiple Family Residential
- Neighborhood
- Downtown
- Highway and General Commercial
- Commercial Park
- Industrial
- Mixed Use/Flex Commercial
- Institutional and Governmental
- Public Lands, Recreation, and Environmental Corridor
- DNR Wetlands and Potential Wetland Indicators over Undeveloped Lands
- Agricultural Preservation
- Urban Reserve
- Water
- Rights-of-Way

--- Village of McFarland Extraterritorial Jurisdiction Boundary

⬢ Village of McFarland Limits (8/18)

⬢ Other Municipal Limits (2018)

Shapes on this map represent the Village's vision for future land use within the Village and its extraterritorial jurisdiction. For such lands, this map is not intended to represent existing land use or zoning, or to compel property owners to change the use of their land. For example, owners of agricultural or other rural land may maintain their current land use. Actual boundaries between different future use categories and implementing zoning districts may vary somewhat from representations on this map. This map also identifies the City's Marsh Road Neighborhood Plan west of the Interstate and north of Siggelkow Road, and existing land use elsewhere beyond the Village's extraterritorial jurisdiction.



Date: May 2019

Data Sources: Village of McFarland, Dane County LIO, WDNR, and CARPC





VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Andrew Bremer, Comm & Eco Dev Director, Cassandra Suettinger, Village Clerk/Treasurer, Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion an action regarding Ordinance 2019-20: an ordinance authorizing the annexation of lands from the Town of Dunn to the Village of McFarland.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Enclosed is a petition for annexation of property from the Town of Dunn into the Village of McFarland. Background on the annexation request is provided within the previous agenda item for reference as needed.

Final acceptance of any annexation is required via Ordinance at the discretion of the Village Board. Enclosed again is the petition as well as the Ordinance to annex the property as well as required exhibits. This becomes effective the next day and final once the filing requirements are met by the Village Clerk.

It should be noted that the Village received a letter from Town Staff representing the Town of Dunn regarding their stated opposition to this annexation. Village Staff referred review of the points raised to the Village Attorney for a response. Included within your packet is the response provided by the Village Attorney whereby he finds nothing impermissible that would preclude the Village from annexing this property.

FINANCIAL/BUDGET IMPACT:

The Village will be receiving more property within its jurisdiction in which it has to provide service to as a result of this action should it be approved. The two parcels have a combined Assessed Value of \$243,300 as of January 1, 2019. The Town's mill rate last year is estimated at \$2.89 per thousand while the Village's mill rate last year was \$6.77 per thousand. The Village is responsible for paying the Town's share of this amount for the next five years which equates to approximately \$703 per year or just over \$3,500 for the full 5 years. It is paid through the new value added through the annexation and the Village still keeps the difference between the mill rates which allows it to remain in the positive.



VILLAGE PLAN REFERENCE:

The area in question as previously referenced is in the East Side Growth Area for the Village as prescribed by our agreement with the Town of Dunn.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for approval.

ATTACHMENTS:

1. 14252 Petitioners Submittal (Elvehjem Acres)
2. Ordinance 2019-20 Annexing Lands from the Town of Dunn
3. Exhibit A - Map
4. Exhibit B - Description
5. Exhibit C - Parcels
6. T.Dunn - Letter for McFarland on Petition 14252
7. Village of McFarland Memorandum - Elvehjem Acres Annexation

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner Information

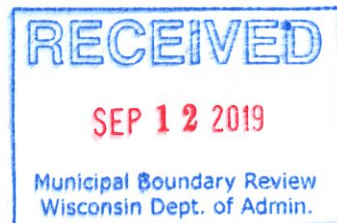
Name: **ELVEHJEM ACRES LLC**

Address: **4720 FARWELL STREET**

MCFARLAND, WI 53558

Email: **KEVIN@URSOBROS.COM**

Office use only:



1. Town where property is located: **DUNN**

2. Petitioned City or Village: **MCFARLAND**

3. County where property is located: **DANE**

4. Population of the territory to be annexed: **-4-**

5. Area (in acres) of the territory to be annexed: **29.94**

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): **0610-013-9160-1
AND 0610-013-9700-7**

Petitioners phone:

608-838-2017

Town clerk's phone:

608-838-1081

City/Village clerk's phone:

608-838-3153

Contact Information if different than petitioner:

Representative's Name and Address:
KEVIN URSO

URSO BROS. LLC

4720 FARWELL STREET

MCFARLAND, WI 53558

Phone: **608-838-2017**

E-mail: **KEVIN@URSOBROS.COM**

Surveyor or Engineering Firm's Name & Address:
MIKE ZIEHR

VIERBICHER INC.

999 FOURIER DRIVE, SUITE 201

MADISON, WI 53717

Phone: **608-821-3962**

E-mail: **MZIE@VIERBICHER.COM**

Required Items to be provided with submission (to be completed by petitioner):

1. ☒ Legal Description meeting the requirements of [s. 66.0217 \(1\) \(c\)](#) [see attached annexation guide]
2. ☒ Map meeting the requirements of [s. 66.0217 \(1\) \(g\)](#) [see attached annexation guide]
3. ☒ Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
 - ☒ Unanimous per [s. 66.0217 \(2\)](#), or,
OR
 - ☐ Direct by one-half approval per [s. 66.0217 \(3\)](#)
5. ☐ Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$800 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$1,150 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: _____

Payee: _____

Check Number: _____

Check Date: _____

Amount: _____

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☒ Petition must be signed by:
- All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

- ☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- ☒ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- ☒ The land may NOT be described only by:
- Aliquot part;
 - Reference to any other document (plat of survey, deed, etc.);
 - Exception or Inclusion;
 - Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

- ☒ The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:
- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
 - Bearings and distances along all parcel boundaries as described.
 - All adjoining as referenced in the description.
- ☒ The map must include a **graphic scale**.
- ☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

- ☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- ☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).
- ☐ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]

**UNANIMOUS PETITION FOR DIRECT ANNEXATION
UNDER § 66.0217(2), WIS. STATS.**

To the Village Board of the Village of McFarland, Dane County, Wisconsin:

1. The undersigned hereby petition for direct annexation of the territory legally described on Exhibit A attached hereto to the Village of McFarland, Dane County, Wisconsin, whereby said territory would be detached from the Town of Dunn, Dane County, Wisconsin, pursuant to § 66.0217(2), Wis. Stats.
2. Attached hereto as Exhibit B is a scale map which accurately reflects the legal description of the property to be annexed and the boundary of the annexing Village and includes a graphic scale on the face of the map.
3. The current population of the territory proposed to be annexed is -4-.
4. This petition has been signed by the owners of all of the land within the territory proposed to be annexed, and by all of the electors residing within the territory proposed to be annexed.

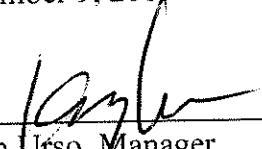
Owner of All Lands Within the Territory Proposed to be
Annexed:

Name of Owner: ELVEHJEM ACRES LLC

Address of Owner: 4720 FARWELL ST
MCFARLAND WI 53558

Date of Signing: September 9, 2019

Signature:

By: 

Kevin Urso, Manager

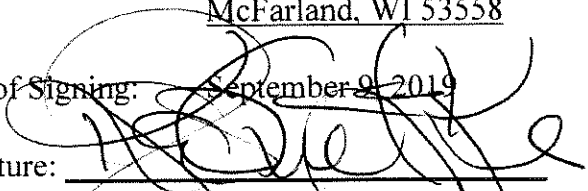
[Signatures continued on page 2 of Petition]

Electors Residing in the Territory Proposed to be
Annexed:

Name of Elector: Kayla Guetzke _____

Address of Owner: 3818 Elvehjem Road
McFarland, WI 53558

Date of Signing: September 9, 2019

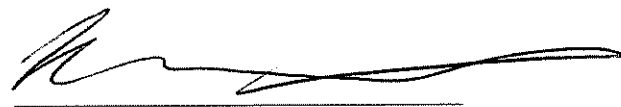
Signature: 

Print Name: Kayla Guetzke

Name of Elector: Ryan Guetzke

Address of Owner: 3818 Elvehjem Road
McFarland, WI 53558

Date of Signing: September 9, 2019

Signature: 

Print Name: Ryan Guetzke

Name of Elector: Cody Stinson

Address of Owner: 3808 Elvehjem Road
McFarland, WI 53558

Date of Signing: September 9, 2019

Signature: 

Print Name: Cody Stinson

[Signatures continued on page 3 of Petition]

Name of Elector: Carrie Stinson _____

Address of Owner: 3808 Elvehjem Road
McFarland, WI 53558

Date of Signing: September 9, 2019

Signature: Carrie Stinson

Print Name: Carrie Stinson

ANNEXATION LEGAL DESCRIPTION

Part of the Southwest Quarter and the Southeast Quarter of the Southwest Quarter of Section 01 and part of the Northwest Quarter and the Northeast Quarter of the Northwest Quarter of Section 12, all in Township 06 North, Range 10 East, Town of Dunn, Dane County, Wisconsin, more fully described as follows:

Commencing at the Southwest corner of said Section 01; thence North 89 degrees 10 minutes 59 seconds East, along the South line of said Section 01, a distance of 40.66 feet, more or less, to the point of beginning of this description; thence North 10 degrees 59 minutes 22 seconds West, 33.53 feet, more or less, to the intersection of the Easterly right-of-way line of County Trunk Highway (C.T.H.) "AB" and the Northerly right-of-way line of Elvehjem Road; thence North 02 degrees 07 minutes 30 seconds East, along said Easterly right-of-way line of C.T.H. "AB", 445.12 feet, more or less, to the Easterly extension of the North line of Certified Survey Map (C.S.M.) Number 1455, recorded as Document Number 1400799, Dane County Registry; thence South 87 degrees 40 minutes 00 seconds West, along said Easterly extension of the North line of C.S.M. 1455, a distance of 33.10 feet, more or less, to the West line of said Southwest Quarter of said Section 01; thence North 02 degrees 07 minutes 30 seconds East, along said West line, 149.71 feet, more or less, to the current corporate boundary line of the Village of McFarland; thence South 87 degrees 40 minutes 10 seconds West, along said corporate boundary line, 33.10 feet, more or less, to the Westerly right-of-way line of said C.T.H. "AB"; thence North 02 degrees 07 minutes 30 seconds East, along said Westerly right-of-way line, 369.53 feet, more or less, to the intersection with the Southerly right-of-way line of the Wisconsin and Southern (WSOR) Railroad; thence South 77 degrees 25 minutes 40 seconds East, along said Southerly right-of-way line, 67.11 feet, more or less, to the intersection with the Easterly right-of-way line of said C.T.H. "AB"; thence continuing South 77 degrees 25 minutes 40 seconds East, along said Southerly right-of-way line of the WSOR Railroad, 248.40 feet, more or less, to a point of curvature; thence along said Southerly right-of-way line and the arc of a curve to the right through a central angle of 30 degrees 37 minutes 16 seconds, an arc distance of 2014.96 feet, more or less, a radius of 3770.21 feet and a chord bearing South 62 degrees 10 minutes 43 second East, 1991.06 feet, more or less, to the intersection with the Southerly right-of-way line of said Elvehjem Road; thence South 89 degrees 10 minutes 59 seconds West, along said Southerly right-of-way line, 2025.90 feet, more or less, to the intersection with the Easterly right-of-way line of C.T.H. "AB"; thence North 10 degrees 59 minutes 22 seconds West, 33.53 feet, more or less, to the point of beginning. This description contains approximately 1,304,161 square feet or 29.94 acres.

EXHIBIT B

09 Sep 2019 - 6:48p M:\Urso\180167_Helmke Property\CADD\180167_Annexation Map.dwg by: mzie



SCALE	1" = 400'	SHEET	1 OF 1
CHECKED	MMAR		
DRAFTER	MZIE		
DATE	09/09/2019		
JOB NO.	180167		

ORDINANCE NO. 2019-20
AN ORDINANCE ANNEXING LANDS FROM THE
TOWN OF DUNN TO THE VILLAGE OF
McFARLAND

The Village Board of the Village of McFarland do ordain as follows:

WHEREAS, a proper petition having been presented seeking direct annexation, pursuant to Wis. Stats. §66.0217(2), of the property legally described on Exhibit “B,” attached hereto, to the Village of McFarland, Wisconsin; and

WHEREAS, the signatories on the petition constitute the qualified electors, and the owners of the real property in assessed value within the territory legally described in Exhibit “B;” and

Cassandra Suettinger
Village of McFarland
P.O. Box 110
McFarland, WI 53558-0110

Tax Parcel No. See Exhibit “C”

WHEREAS, a scale map of the land proposed for annexation is attached hereto as Exhibit “A;” and

WHEREAS, the current population of the annexed property is 4; and

WHEREAS, pursuant to Wis. Stats. §66.0217(14)(a)1. the Village shall pay to the Town of Dunn for the property legal described in Exhibit "B," annually for 5 years, an amount equal to the property taxes that the Town of Dunn would levy on the annexed territory identified in Exhibit "B" and as graphically depicted in Exhibit "A;" and

WHEREAS, the Department of Administration has reviewed the proposed annexation under Wis. Stats. §66.0217(6)(a) and has found that the annexation is in the public interest; and

WHEREAS, upon recommendation of the McFarland Plan Commission, the territory annexed to the Village of McFarland by this ordinance is temporarily zoned A1 Agriculture-Transition District, pursuant to Wis. Stats. 66.0217(8)(a).

NOW, THEREFORE, the above-described property is hereby annexed from the Town of Dunn and is hereby located in Ward 4 of the Village of McFarland, and in the School District of McFarland, County Supervisory District 34, Assembly District 47 and Senate District 16.

This Ordinance shall take effect upon its passage.

[signature page follows]

Adopted on roll call at a regular meeting of the Village Board of the Village of McFarland held on the 28th day of October, 2019.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Clerk

ORDINANCE 2019 -20	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Adrian -	Kryzenske -
Brassington -	Lytle -
Czebotar -	Utter -
Kolk -	
VOTING RESULTS	
Motion Carried:	
Motion Defeated:	

I certify that on the 28th day of October, 2019, the foregoing Ordinance Annexing Lands from the Town of Dunn to the Village of McFarland was adopted by a vote of __ ayes and __ nays by the Village Board of the Village of McFarland, Dane County, Wisconsin.

Cassandra Suettinger, Village Clerk-Treasurer

09 Sep 2019 - 6:48p M:\Urso\180167_Helmke Property\CADD\180167_Annexation Map.dwg by: mzie



SCALE	1" = 400'	SHEET	1 OF 1
CHECKED	MMAR		
DRAFTER	MZIE		
DATE	09/09/2019		
JOB NO.	180167		

ANNEXATION LEGAL DESCRIPTION

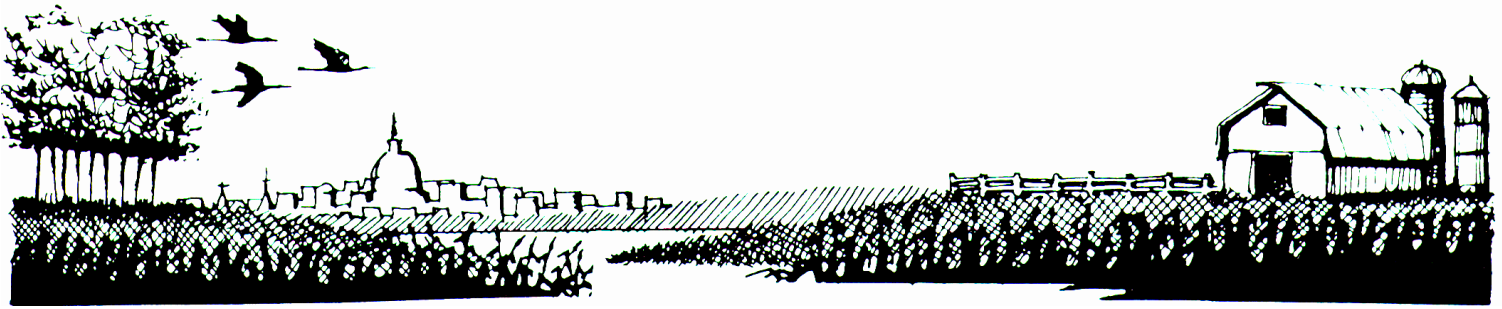
Part of the Southwest Quarter and the Southeast Quarter of the Southwest Quarter of Section 01 and part of the Northwest Quarter and the Northeast Quarter of the Northwest Quarter of Section 12, all in Township 06 North, Range 10 East, Town of Dunn, Dane County, Wisconsin, more fully described as follows:

Commencing at the Southwest corner of said Section 01; thence North 89 degrees 10 minutes 59 seconds East, along the South line of said Section 01, a distance of 40.66 feet, more or less, to the point of beginning of this description; thence North 10 degrees 59 minutes 22 seconds West, 33.53 feet, more or less, to the intersection of the Easterly right-of-way line of County Trunk Highway (C.T.H.) "AB" and the Northerly right-of-way line of Elvehjem Road; thence North 02 degrees 07 minutes 30 seconds East, along said Easterly right-of-way line of C.T.H. "AB", 445.12 feet, more or less, to the Easterly extension of the North line of Certified Survey Map (C.S.M.) Number 1455, recorded as Document Number 1400799, Dane County Registry; thence South 87 degrees 40 minutes 00 seconds West, along said Easterly extension of the North line of C.S.M. 1455, a distance of 33.10 feet, more or less, to the West line of said Southwest Quarter of said Section 01; thence North 02 degrees 07 minutes 30 seconds East, along said West line, 149.71 feet, more or less, to the current corporate boundary line of the Village of McFarland; thence South 87 degrees 40 minutes 10 seconds West, along said corporate boundary line, 33.10 feet, more or less, to the Westerly right-of-way line of said C.T.H. "AB"; thence North 02 degrees 07 minutes 30 seconds East, along said Westerly right-of-way line, 369.53 feet, more or less, to the intersection with the Southerly right-of-way line of the Wisconsin and Southern (WSOR) Railroad; thence South 77 degrees 25 minutes 40 seconds East, along said Southerly right-of-way line, 67.11 feet, more or less, to the intersection with the Easterly right-of-way line of said C.T.H. "AB"; thence continuing South 77 degrees 25 minutes 40 seconds East, along said Southerly right-of-way line of the WSOR Railroad, 248.40 feet, more or less, to a point of curvature; thence along said Southerly right-of-way line and the arc of a curve to the right through a central angle of 30 degrees 37 minutes 16 seconds, an arc distance of 2014.96 feet, more or less, a radius of 3770.21 feet and a chord bearing South 62 degrees 10 minutes 43 second East, 1991.06 feet, more or less, to the intersection with the Southerly right-of-way line of said Elvehjem Road; thence South 89 degrees 10 minutes 59 seconds West, along said Southerly right-of-way line, 2025.90 feet, more or less, to the intersection with the Easterly right-of-way line of C.T.H. "AB"; thence North 10 degrees 59 minutes 22 seconds West, 33.53 feet, more or less, to the point of beginning. This description contains approximately 1,304,161 square feet or 29.94 acres.

EXHIBIT B

EXHIBIT C
TAX PARCEL NUMBERS

028/0610-013-9160-1
028/0610-013-9700-7



TOWN OF DUNN - 4156 COUNTY ROAD B, McFARLAND, WI 53558

Website: www.town.dunn.wi.us

E-mail: townhall@town.dunn.wi.us

Phone: (608) 838-1081

FAX: (608) 838-1085

October 21, 2019

Cassandra Suettinger
5915 Milwaukee St.
PO Box 110
McFarland, WI 53558

Dear Cassandra,

The Town of Dunn would like to share its opposition to Annexation Petition Number 14252 with both the Village of McFarland Plan Commission and Village Board. In its review letter, the Department of Administration (DOA) states that this annexation would create a Town island for Lot 1, CSM 1455, however the DOA was unable to determine whether the exception for creating Town islands under 66.0221 (2) applies to this particular annexation proposal. After reading the relevant statute, the Town of Dunn does not believe that the creation of a Town island in this situation is exempt from the statutory prohibition on creating Town islands. According to 66.0221 (2):

“A city or village may, by annexation, create a town area that is completely surrounded by the city or village if a cooperative plan for boundary change under s. 66.0301 (6) or 66.0307, to which the town and the annexing city or village are parties, applies to the territory that is annexed.” (underline added)

This statutory exemption does not apply to the resulting island, but instead to the “territory that is annexed”, which in this case is the entirety of parcels 0610-013-9160-1 and 0610-013-9700-7. As the Village and Town have recognized, our boundary agreement does not apply to the territory that is being annexed because the petitioners requested the annexation of territory outside of the Proposed East Side Growth Boundary. If the petitioners had proposed to only annex the portion of Parcel 0610-013-9160-1 which lies within the Proposed East Side Growth Boundary, then the exception for Town islands, granted under 66.0221 (2) would apply. We are asking that the Village of McFarland deny this annexation petition until the proposal is revised in a way that addresses this Town island.

Please share this letter with the appropriate Commissions and Boards in McFarland.

Sincerely,

Ben Kollenbroich
Planning & Land Conservation Director
Town of Dunn
608.838.1081 ext. 205

REUTER, WHITISH & EVANS, S.C.

**ATTORNEYS AT LAW
44 EAST MIFFLIN ST., SUITE 306
MADISON, WISCONSIN 53703**

**ALLEN D. REUTER
BARBARA O. WHITISH (1952-2013)
DANIEL J. EVANS
DAVID D. RELLES
KEVIN F. MILLIKEN (OF COUNSEL)**

**TELEPHONE
(608) 250-9053**

**FACSIMILE
(608) 250-9054**

MEMORANDUM

To: Andrew Bremer, Community Development Director
Matthew Schuenke, Village Administrator
From: Allen D. Reuter, Village Attorney
Date: October 24, 2019
Re: Elvehjem Acres Annexation

CONFIDENTIAL: This document contains information which is protected by the attorney-client privilege and is exempt from disclosure pursuant to sections 19.35(1) and 905.03 of the Wisconsin Statutes. Use or disclosure of this document by or to any person other than appropriate officers and employees of the Village of McFarland, without prior approval by its governing body is prohibited.

At your request, I have reviewed the correspondence sent to the Village by the Town of Dunn ("Town") dated October 21, 2019 expressing the Town's opposition to the Elvehjem Acres Annexation. In that letter, the Town argues that the proposed annexation would impermissibly create a "town island" and should therefore be rejected. The following is my response to that argument.

The Town's argument is based on two premises. The first is that the annexation would create a town island and the second being that the creation of a town island is illegal. The conclusion that a town island is created is based solely on the opinion expressed by the Wisconsin Department of Administration – Municipal Boundary Review Section in its review letter dated October 3, 2019. As to the second premise, the Town acknowledges that the creation of a town island would be lawful if the existing boundary agreement between the Village and Town dated March 11, 2005 ("Boundary Agreement") allowed for the creation of town islands in the entire annexation territory. It argues, however, that because the annexation territory extends beyond the "East Side Growth Area" created by the Boundary Agreement, town islands are not permitted despite the fact that the island is located in the East Side Growth Area. My opinions on each of the Town's arguments are as follows:

A. THE PROPOSED ANNEXATION WILL NOT CREATE A TOWN ISLAND.

"Town island" is a term used to describe a geographical area of a town that is completely surrounded by a single city or village. The proposed annexation would leave Lot 1 of CSM No. 1455 in the Town and mostly surrounded by the Village. However, the easterly boundary of that lot abuts on CTH AB, and the easterly ½ of the Hwy AB right-of-way is excluded from the annexation territory. The legal issue raised by the Town's (and DOA's) argument is whether or

not a parcel becomes a town island when it is completely surrounded by a village except that one side abuts on a highway that remains in the town's jurisdiction.

The statutory prohibition on creating town islands is contained in the last sentence of §66.0221(1), Wis. Stats. which provides: "Except as provided in sub. (2), after December 2, 1973, no city or village may, by annexation, create a town area which is completely surrounded by the city or village."¹

A number of decisions by the Wisconsin Courts of Appeals following enactment of this provision adopted the concept of a "functional town island" which addressed situations where an annexation caused a parcel of town land to be effectively cut off from the rest of the town by natural or man-made barriers such as lakes, prohibited access highways, state lines and other practical barriers. A functional town island did not require that the annexing municipality completely surround the annexed area, but only that it surround all accessible sides of the town land.

The Wisconsin Supreme Court rejected the concept of "functional town islands" and held that the statute requires that the town land be literally surrounded by the annexing municipality. In *Wagner Mobil, Inc. v. City of Madison*, 190 Wis. 2d 585, 527 N.W.2d 301 (1995) a property owner and the Town of Blooming Grove challenged an annexation of land near the Yahara Hills Golf Course. As a result of the annexation, a portion of the town was surrounded on two sides by Madison, on one side by McFarland and the other by the Town of Cottage Grove. Blooming Grove argued that the result was the creation of a town island.

The Supreme Court disagreed and held that "completely surrounded" by the annexing municipality means that the area must be fully encircled by that municipality:

Thus, under generally accepted usage, when an object is "completely surrounded," that object is fully or entirely encircled or encompassed. With this in mind, a town island is created under sec. 66.021(15), Stats., only when a portion of the town is entirely encircled by the corporate boundaries of the annexing city or village.

A later decision by the Wisconsin Court of Appeals addressed the question whether a connection between a would-be town island and other lands in the town only by a town road right-of-way nevertheless created a town island. *Town of Hallie v. City of Eau Claire*, 2002 WI App 1, ¶ 11, 249 Wis. 2d 488, 639 N.W.2d 223 (*unpublished decision*). That is essentially the situation presented by the Elvehjem Acres petition. The court cited the *Wagner* decision to hold that "completely surrounded" means literally surrounded, so no island was created. Unfortunately, *Town of Hallie* is an unpublished decision, so it is not precedent and cannot be cited in any court proceeding. Nevertheless, I consider *Town of Hallie* to be a logical application of the rule established in *Wagner*, and expect that a court addressing a challenge to the Elvehjem Acres annexation to reach the same conclusion.

¹ Sub. (2) referenced in the statute authorizes the creation of town islands if they are authorized by a cooperative plan or boundary agreement under §§66.0307 or 66.0301(6), Wis. Stats. The applicability of sub. (2) is addressed in section B of this memorandum.

B. THE BOUNDARY AGREEMENT PROBABLY AUTHORIZES THE CREATION OF TOWN ISLANDS.²

The second argument by the Town is that the Boundary Agreement does not authorize the creation of a town island because the applicable statute requires that the entire annexation territory be included in the East Side Growth Area, where annexations by the Village were contemplated. While the issue is not clearly addressed by the applicable statutes, it is my opinion that the Boundary Agreement allows for the creation of town islands as long as the island is created by an annexation allowed by that agreement.

The statute at issue is §66.0221(2), Wis. Stats., which provides:

A city or village may, by annexation, create a town area that is completely surrounded by the city or village if a cooperative plan for boundary change under s. 66.0301 (6) or 66.0307, to which the town and the annexing city or village are parties, *applies to the territory that is annexed.*

(emphasis supplied). Stated differently, a town island can be created by an annexation as long as the area annexed is included in a boundary agreement under one of the two listed statutes.

1. The Boundary Agreement is, in Effect, an Agreement under §66.0301(6).

The Boundary Agreement was not entered into under either §66.0307 or §66.0301(6) of the statutes. It clearly did not follow the procedures required by either of those sections in order to be legally authorized boundary agreements. It recites that it was authorized by §66.0301, Wis. Stats., but was done at a time before sub. (6) was enacted. In my opinion, §66.0301, Wis. Stats. did not authorize municipalities to regulate their boundaries until sub. (6) was added in 2008.

However, 2007 Act 43, which created sub. (6) included a provision retroactively validating boundary agreements entered into under §66.0301 before sub. (6) was enacted. Section 66.0301(6)(h) provides that:

An agreement under this section that has been entered into before the effective date of this subsection [revisor inserts date], that affects the location of a boundary between municipalities, is not invalid as lacking authority under this section to affect the location of the boundary.

In my opinion, even though the Boundary Agreement was not authorized at the time it was approved, it is not invalid due to this later provision.

² Because I conclude that the Elvehjem Acres annexation does not create a town island, authority for creating town islands is not really relevant.

2. *The Boundary Agreement is Probably a “Cooperative Plan for Boundary Change.”*

Although the Boundary Agreement is probably valid to the extent it affects the boundaries between the Town and Village, the agreement itself does not expressly affect the maintenance or change in the boundary that would be changed by the Elvehjem Acres annexation. The agreement prohibits annexation in certain areas of the Town,³ prohibits the acquisition of conservation easements in other areas, but does not expressly authorize any annexations. It does, however, provide that the Town will not oppose certain annexations.

Section 66.0221(2), which authorizes the creation of town islands, requires an agreement under one of the two listed statutes which includes a “cooperative plan for boundary change.” It is questionable whether the Boundary Agreement would be construed to contain a plan for boundary changes within the meaning of that statute. In my opinion, however, a court would likely consider the provision for a Village “East Side Growth Area,” along with the Town’s agreement not to challenge annexations from that area⁴, to evidence the parties’ “plan” that those areas could, and likely would, be annexed. Since the law requires that annexation ordinances be presumed to be valid, I would expect a court to uphold an annexation that creates a town island in areas included in the Boundary Agreement.

3. *The Purported Town Island is Included in the Boundary Agreement.*

The final question that must be addressed is the specific argument raised by the Town. That is, whether the statute requires that the entire annexation territory be included in the Boundary Agreement, or just the portion in which the town island will be created. The language of §66.0221(2) does not clearly answer that question. For the reasons explained below, it is my opinion that the better interpretation supports the validity of the Elvehjem Acres annexation petition, even if a town island is being created.

The primary purpose of statutory interpretation is to discern the intent of the legislature. *Kelley Co. v. Marquardt*, 172 Wis. 2d 234, 247, 493 N.W.2d 68, 74 (1992). Section 66.0221(2) makes clear that its purpose is to create an exception to the “no town island” rule in cases where the municipalities involved have agreed to allow them. In other words, if the affected municipalities have contemplated annexations creating islands, the statute does not stand in their way.

Here, the Boundary Agreement does not expressly address the creation of town islands, but the Town’s agreement not to challenge any annexation in the East Side Growth Area would apply whether or not it created a town island. Implicitly, the Town consented to whatever annexations in the East Side Growth Area might be proposed. The Town’s current argument concedes that town islands are appropriate in that area.

³ Annexations are prohibited in parts of sections 3, 4, 9 and 10 of the Town. The Elvehjem Acres annexation includes land in sections 1 and 12.

⁴ It should be noted that the law in 2005 authorized towns to challenge any annexation. See, §66.0233, Wis. Stats. (2005-06). Since that time, the town’s power has been severely limited, and challenges to unanimous petition annexations are limited to two narrow categories not applicable here. In other words, the town cannot challenge this annexation, regardless of who is right on the town island issue.

Section 66.0221(2) addresses only the issue of town islands. It does not express any intent to limit annexations otherwise. I see no reason why the legislature would be concerned with the creation of a town island that is agreed-upon by the municipalities solely because additional lands were included in the same annexation petition. The Town concedes that the annexation would be valid if it were accomplished by two separate petitions splitting the annexation territory at the eastern boundary of the East Side Growth Area. It also concedes that the westerly annexation, which creates the argued town island, would be valid. It makes little sense to require two separate annexation procedures simply to require separate procedures.

In my opinion, because the Boundary Agreement contemplates the annexation of the East Side Growth Area, the creation of a town island by annexation anywhere in that area is consistent with the authority granted by §66.0201(2), Wis. Stats. The addition of areas outside the East Side Growth Area to the petition does not offend any conceivable concern of that statute. Therefore, I believe a court would determine that even if Lot 1 of CSM 1455 became a town island, its creation was authorized by §66.0201(2).

C. CONCLUSION

I disagree with the conclusion expressed by DOA staff that the Elvehjem Acres annexation petition, if granted, would create a town island. Because ½ of the CTH AB right-of-way will remain in the Town, and provides contiguity between Lot 1 of CSM 1455 and other Town lands, the annexation will not leave any Town land completely encircled by the Village.

Even if Lot 1 were considered an island created by the annexation, it is my opinion that the Boundary Agreement authorizes the creation of town islands within the East Side Growth Area, where Lot 1 is located. I do not interpret the applicable statute to require that the annexation be limited to the areas included in a boundary agreement, but only that the town island be created in an area where it is contemplated by a boundary agreement.

Therefore, I do not believe any of the arguments made by the Town raise legal impediments to the Elvehjem Acres annexation petition.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer, Heidi Cox, Library Director

AGENDA ITEM: Discussion and action on rejecting all bids received for cleaning services RFP.

PREVIOUS ACTION:

ISSUE SUMMARY:

In 2018 the Village switched from Village EMTs performing cleaning duties to a contracted service. Due to the short turn around time, the Village chose to extend its current cleaning contract with Environmental Control to cover the Municipal Center. In fall of 2019, the Village took the contract out to bid.

The Village received four bids for cleaning services from its recent request for proposals. They were as follows:

JA Commercial Cleaners - \$7490/month

CMS of Madison - 4633.20/month

Service Master - \$6700/month

Coverall - \$4061/month

Current Contract - Environmental Control - \$2731/month

FINANCIAL/BUDGET IMPACT:

Neutral

VILLAGE PLAN REFERENCE:

Village Chapter 10: Purchasing Policy

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends rejecting all bids and maintaining current cleaning services agreement with



Environmental Control.

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and review of the 2020 Budget including the following sections:

PREVIOUS ACTION:

The Staff Submittal of the 2020 Budget was transmitted to the Village Board at their meeting on September 23, 2019.

The first budget review meeting was completed on October 10, 2019.

The second budget review meeting was completed on October 14, 2019.

ISSUE SUMMARY:

The entire 2020 Budget as submitted by Village Staff was distributed to the Village Board for their review on September 23, 2019. An electronic version of the full budget can be downloaded from the Village Website at www.mcfarland.wi.us/budget. You will need this electronic version or your budget binder as we begin our review this meeting. Each of the reviews to be conducted in this meeting are listed on the agenda.

FINANCIAL/BUDGET IMPACT:

Each review meeting will cover several financial impacts of the budget and discuss their implications.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action needed for the review as we will be discussing the information.

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Changes since the last distribution.

PREVIOUS ACTION:

ISSUE SUMMARY:

Enclosed is the latest change sheet. There are two main changes 1) updated number from Dane County on funding for Senior Outreach Services; and 2) changes to health insurance costs as a result of Open Enrollment. We will review these changes in the meeting on Monday.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. 10.24.2019 - 2020 Budget Review Changes

2020 Budget Changes Since Distribution

Administrative Changes

Change Date	Change Number	Fund	Name	Type	Page	Dept	Line Item Description	Line Item Number	Old	New	Rev & (Exp)	New Levy Increase or (Decrease)	Change from Draft	New Rate
10/10/2019	1	100	General	Rev	46	Inter Rev	State - Highway Aid	43530-000	463,750	481,750	18,000	(18,000)	-0.28%	(0.02)
10/24/2019	1	100	General	Rev	75	Senior Outreach	County - Outreach Case Mgmt	47350-101	47,000	55,750	8,750	(26,750)	-0.42%	(0.03)
10/24/2019	1	100	General	Rev	75	Senior Outreach	County - Outreach Nutrition	47350-102	15,000	15,250	250	(27,000)	-0.42%	(0.03)
10/24/2019	1	100	General	Rev	75	Senior Outreach	Towns - Outreach Services	47350-103	52,250	43,500	(8,750)	(18,250)	-0.29%	(0.02)
10/10/2019	2	200	ComTec	Rev	85	Inter Rev	State - Cable Franchise Aid	43515-000	20,000	10,000	(10,000)	(8,250)	-0.13%	(0.01)
10/10/2019	2	200	ComTec	Rev	85	Licenses and Permits	Other Business Licenses	44120-000	110,000	120,000	10,000	(18,250)	-0.29%	(0.02)
10/24/2019	2	100	General	Exp	52	Municipal Court	Health Insurance	51200-130	2,750	6,750	(4,000)	(14,250)	-0.22%	(0.01)
10/24/2019	2	100	General	Exp	67	Fire and Rescue	Health Insurance	52200-130	106,500	117,250	(10,750)	(3,500)	-0.05%	(0.00)
											3,500	6,367,000	-0.05%	6.49

Notes Regarding Administrative Changes

Changes made October 10, 2019:

- 1 The State released the final payment information for General Transportation Aid in 2020 around October 1st. The Village realized a higher than expected share of these funds due in part to consistent local road investment, annexations, and county highway jurisdictional transfers.
- 2 New in 2020 are payments for Franchise Fees from the State as aid for the 1% reduction they granted to the franchise fees cable providers pay. The State makes up that payment and released our estimate in early October. Overall, at least in 2020, we'll still expect to collect the same amount as before and is a balance between the two lines.

Changes made October 24, 2019:

- 1 Dane County has updated its figures for 2020 Funding on Case Management and Nutrition. Both numbers were higher which in turn lowers the amount needed from the other Communities within the Focal Point. Further, the funding formula within the Focal Point was adjusted slightly to move the hours for the Volunteer Coordinator (who is a Case Manager) from Case Management to Specialized Services within the formula.
- 2 Changes to health insurance costs as made by employees through the State prescribed Open Enrollment period that generally runs in October of each year.

2020 Budget Changes Since Distribution

Original Submitted Budget Summary - September 23, 2019

	2019 Budget	2020 Budget	Difference vs. 2019	% Change vs. 2019
TOTAL ASSESSED VALUATION	942,877,508	1,023,552,695	80,675,187	8.56%
TID INCREMENT ASSESSED VALUATION	42,850,857	42,536,094	(314,763)	-0.73%
ASSESSED VALUATION MINUS TID INCREMENT	900,026,651	981,016,601	80,989,950	9.00%
MUNICIPAL PROPERTY TAX LEVY	6,091,750	6,370,500	278,750	4.58%
MUNICIPAL TAX RATE	6.77	6.49	(0.27)	-4.06%

1/1/2017 Median Home Value \$ 264,200 \$ 1,788.21

1/1/2018 Median Home Value \$ 275,000 \$ 1,785.79 \$ (2.43)

4.09% -0.14%

Amended Budget Summary following Village Board Review

	2019 Budget	2020 Budget	Change vs. 2019	% Change vs. 2019
TOTAL ASSESSED VALUATION	942,877,508	1,023,417,995	80,540,487	8.54%
TID INCREMENT ASSESSED VALUATION	42,850,857	42,530,496	(320,361)	-0.75%
ASSESSED VALUATION MINUS TID INCREMENT	900,026,651	980,887,499	80,860,848	8.98%
MUNICIPAL PROPERTY TAX LEVY	6,091,750	6,367,000	275,250	4.52%
MUNICIPAL TAX RATE	6.77	6.49	-0.28	-4.10%

1/1/2017 Median Home Value \$ 264,200 \$ 1,788.21

1/1/2018 Median Home Value \$ 275,000 \$ 1,785.04 \$ (3.17)

4.09% -0.18%

*** Final Statement of Assessment released by WisDOR on October 10, 2019 which now adds the final total for Manufacturing values to the value already set by the Village BOR. Staff's estimate in September was \$134,700 higher than the actual which does not equate to a material change in the tax rate.***



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 28, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Village Board Changes due October 31.

PREVIOUS ACTION:

ISSUE SUMMARY:

Enclosed please find a copy of the form used for Village Board members to submit changes to the 2020 Budget. Examples of how to write changes are included in the form. Board members have till the end of the day on Thursday, October 31st to submit their changes to the Village Administrator either electronically or in writing. These will be compiled into a single change sheet and used to prepare the meeting agenda. All changes will be reviewed on Thursday, November 7th at 5:30 pm. The agenda and list of the complete changes will be transmitted to the Village Board on Friday, November 1st for their review. If you have any questions, please contact the Village Administrator.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. 2020 Budget - VB Review Changes

2020 Budget - Village Board Review

Item	Elected Official	Fund	Name	Type	Page	Dept	Line Item Descp.	Line Item Number	Old	New	Describe Request	Offsetting Changes
	Lytle	100	General	Rev	56	Administration	Pet Licenses	100-44200-101	\$ 3,500	\$ -	Request is to discontinue the issuance of pet licenses.	Result of the request will increase the tax levy by \$3,500.
	Adrian	100	General	Exp	65	Police	Support Services	100-52100-210	\$ 29,250	\$ 25,500	Request is to no longer have a contract for a copying machine in the Department.	Result of the request will decrease the tax levy by \$3,750.

* The above two items are listed purely as examples, not official change requests. Idea is to provide some background for the Board on how to prepare their requests. Board members may use the bottom form to complete their change requests and submit to the Village Administrator. The Village Administrator will receive these requests and compile as one list for the Village Board to review.

Item	Elected Official	Fund	Name	Type	Page	Dept	Line Item Descp.	Line Item Number	Old	New	Describe Request	Offsetting Changes
1												
2												
3												
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7												
8												
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10												

2020 Budget - Village Board Review

Item	Elected Official	Fund	Name	Type	Page	Dept	Line Item Descp.	Line Item Number	Old	New	Describe Request	Offsetting Changes
11												
12												
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