

VILLAGE OF MCFARLAND

**Communications & Technology Committee Minutes**

*Tuesday, September 24, 2019 - 6:00 PM*

**1. CALL TO ORDER, ROLL CALL.**

Chairperson Stephanie Brassington called the regular meeting of the Communications & Technology Committee to order at 6:00 PM in Conference Room A.

Members present: Ella Tschopik, Stephanie Brassington, CJ Behm, Eric Kryzenske, Blake Draper, Eric Kindschi

Members not present: Jason Jasinki, Sean Braziel, Cole Younger

Staff Present: Stephanie Miller, Andrew Day, Matt Schuenke

**2. PUBLIC APPEARANCES.**

No public appearances were made.

**3. APPROVAL OF MINUTES.**

*a. Motion to approve the minutes of the July 23, 2019 meeting.*

Request by Trustee Kryzenske to change language on roll call.

Motion by Stephanie Brassington, second by Eric Kindschi, to motion to approve the minutes of the July 23, 2019 meeting. Motion carries 6 - 0 - 0 by acclamation.

**4. BUSINESS.**

*a. Discussion and possible recommendation to the Village Board to change internet plan and potential provider for Village buildings.*

Presentation by Village Administrator, Matt Schuenke.

Committee agreed upon the TDS Alternative option, PON Business Bundle.

Motion by Stephanie Brassington, second by CJ Behm, to recommend to the Village Board to change internet plan and potential provider for the Village buildings. Motion carries 6 - 0 - 0 by acclamation.

b. Discussion and possible approval to changes in chapter 1 of the Village Technology Plan.

Discussion of edits to chapter 1 based on previous meeting.

Updates for future edits will be highlighted when presented to committee.

Motion by Village Trustee Eric Kryzenske, second by Eric Kindschi, to approve changes in chapter 1 of the Village Technology Plan. Motion carries 6 - 0 - 0 by acclamation.

c. Discussion, creation, and possible action to post question(s) on Polco.

Discussion of creating questions focusing on The Lookout, artwork on the well house, obstacles as to why people do not attend public hearings/meetings, and parks.

Village Administrator, Matt Schuenke, will discuss with Parks, Recreation, and Natural Resources Committee on various parks questions to be developed. As well as take other topics to other committees.

Motion by Village Trustee Stephanie Brassington, second by Eric Kindschi, to approve creation of discussion question on Polco regarding The Lookout. Motion carries 6 - 0 - 0 by acclamation.

## 5. STAFF REPORTS.

a. Technical Specialist update(s).

Technical Specialist, Andrew Day, provided updates on the following:

- Microsoft Licenses - Office 365
- Computer Upgrades
- Community Room Upgrades
- Cable Channel
- New GIS Software

b. Director Update(s).

Director, Stephanie Miller, provided updates on the following:

- The Outlook - distribution on Thursday, September 26, 2019
- Upcoming WCM Conference
- Upcoming Strategic Planning Workshops

## 6. SCHEDULE NEXT MEETING DATE.

a. Tuesday, October 22, 2019 at 6pm in Conference Room A of the McFarland Municipal Center.

**7. ADJOURNMENT.**

Motion by CJ Behm, second by Village Trustee Eric Kryzenske, to adjourn at 6:51PM.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Stephanie R. Miller  
Director