

Monday, October 14, 2019

Village Board
7:00 PM

McFarland Municipal Center
Community Room

AGENDA

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
 - a. Public Announcements
 - b. Public Communications
4. CONSENT AGENDA.
 - a. Motion to approve the minutes of the September 23, 2019 Village Board meeting.
 - b. Motion to approve the minutes of the September 30, 2019 special Village Board meeting.
 - c. Motion to approve the minutes of the September 30, 2019 special Village Board meeting for strategic planning workshop.
 - d. Motion to approve the minutes of the October 1, 2019 special Village Board meeting for strategic planning workshop.
 - e. Motion to approve the minutes of the October 10, 2019 special Village Board meeting.
 - f. Motion to approve pre-paid checks #75317-75340 in the amount of \$38,222.24 and current checks #75341-75455 in the amount of \$155,109.86.
 - g. Motion to approve the alcohol beverage operator's licenses for Kelly Post (Parkside Pub), Sarah Sheehan (American Legion) and Tiffany Machnik (Parkside Pub) for the period ending June 30, 2020
 - h. Motion to approve appointing Jim McKay to serve on the Police & Fire Commission for a term ending April 30, 2020.
5. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
6. PUBLIC HEARING.

- a. On proposed Ordinance #2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.

7. BUSINESS.

- a. Public Safety Committee (Trustees Adrian & Brassington)
 - 1) Discussion and action regarding Ordinance #2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.
- b. Communications and Technology Committee (Trustees Brassington & Kryzenske)
 - 1) Discussion and action to accept a proposal from TDS Metrocom to provide telecommunications services to Village facilities.
- c. Public Works Committee (Trustees Kolk & Adrian)
 - 1) Discussion and action to install decorative street lighting at the Bashford Street Parking Lot.
 - 2) Discussion and action regarding the creation of a snow plowing policy.
- d. Discussion and action to authorize the Village President to sign a letter to the Wisconsin Department of Transportation as the official public comment in response to their US 51 Corridor Study (Stoughton to McFarland).
- e. Discuss and action to authorize the Village President to sign the unanimous consent petition for annexation of Village Owned property located at 3234 County Highway AB.
- f. Discussion and action to approve the third amendment to the Declaration of Covenants, Conditions, and Restrictions ("CCRs") for Woodland Commons, in the Village of McFarland.
- g. Discussion and review of the 2020 Budget including the following sections:
 - 1) Changes since the last distribution.
 - 2) General Fund (100):
 - i Police Department.
 - ii Fire and Rescue Department.
 - iii Community Development.
 - iv Emergency Management.
 - v Senior Outreach Services Department.
 - 3) Retiree Fund (700).
 - 4) Canine Fund (800).

h. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

8. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

VILLAGE OF MCFARLAND
MCFARLAND MUNICIPAL COURT
October, 2019

Monthly Court Docket

September 8, 2019 – Court Docket – Initial Appearances

30 cases scheduled for Initial appearances (38 citations)

5 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance

9 Paid prior to Appearance

4 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for October 8, 2019

11 Default appearances – Scheduled for December 8, 2019 Indigency Hearing

1 Rescheduled Court date to October 8, 2019

September 8, 2019 - Juvenile Court – Initial Appearances

2 case scheduled for Initial appearances (2 citations)

2 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance

0 Paid prior to Appearance

0 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for October 8, 2019

0 Default appearances – Scheduled for December 8, 2019 Indigency Hearing

0 Rescheduled Court date to October 8, 2019

0 Review - Monthly progress review

September 17, 2019 – Truancy Court – Initial Appearances

0 case scheduled for Initial appearances (0 citations)

0 No Contest or Guilty pleas – Citations adjudicated at Initial Appearance

0 Paid prior to Appearance

0 Not Guilty pleas - Citations adjudicated or Pretrial scheduled for October 8, 2019

0 Default appearances – Scheduled for December 8, 2019 Indigency Hearing

0 Rescheduled Court date to October 15, 2019

8 Reviews - Monthly progress review

Court Activities

Monthly Financial Report

The Municipal Court received 120 payments for the month of September, 2019. Total revenue received by the Court was \$10,806.16. The Municipality retained \$6,841.36 in Court revenue, \$1,259.75 was sent to Dane County and \$2,705.05 was sent to the State.

There were 24 credit card transactions for the month of September. The Court received a total of \$ 2,276.80 in payments from GPS on-line credit card payments.

As of September, 2019, the Municipal Court has received a total of \$3,783.14 in delinquent fines from the Department of Revenue Tax Intercept Program.

As of September, 2019, the Municipal Court has received a total of \$ \$40,168.96 in delinquent fines from the State Debt Collection.

Year to date, \$171,237.73, in forfeitures have been ordered from 1092 citations adjudicated in the Municipal Court. Of that, \$21,748.40 has been converted to classroom education and/or community service hours for juveniles \$119,058.18 has been collected for 2019 and prior forfeitures.



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

October 2019 Fire & Rescue Department Report For September 2019 Activity

- **General**

- We are finalizing our planning and preparations for Fire Prevention Week that will be from October 6th through the 12th. The theme for this year is "Not every hero wears a cape. Plan and Practice Your Escape!" We have already experienced a high demand for school visits. We will also have our annual open house on Wednesday October 9th.
- The new ambulance is now in production and has a possible completion timeframe of the first week of December. We will be making two trips to the factory for inspections and as the build progress begins, we will be receiving updated pictures.
- As part of the 2019 budget, we included funding to begin the purchase of ballistic protection for EMTs and firefighters. We established a committee to research and recommend the purchase. We have placed an order of eight sets with 2 sets per ambulance and engine. The equipment has started to arrive and we are hoping to have the equipment on the apparatus by the end of the year. We will need to complete training on the equipment. We are looking to purchase additional sets in 2020.
- We have received several requests to assist home owners with insurance increases that are being noted due to fire protection rating. The majority have been related to properties in the townships. It appears the revised ISO rating system is causing issues with the insurance companies. Individuals are reporting 30-40% increases on their premiums. We have been able to provide information to the new rating system and the home owners have been able to reduce the premiums to be in line with expected increases.
- We are experiencing a considerable amount of false alarms from one address in the Village. The address is a newer constructed building and the majority of the alarms have been generated by a single device. We

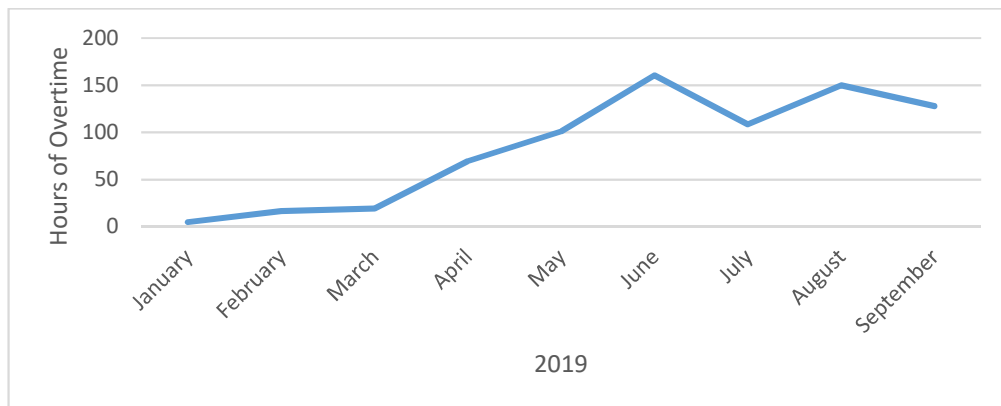
have been assessing the False Alarm fee as outlined in the Village Ordinance. The current fee is \$150 per alarm after the second alarm. We have not seen the assessed fee provide the incentive desired to correct the equipment issue. We will be recommending a revision to the fee schedule to help the incentive. We were hoping during the last alarm, the problem was corrected as Chief Dennis contacted building management and provided the information he was not leaving the property until the alarm service company arrived on scene. After 90 minutes of waiting the alarm company arrived on location and replaced the device causing the problems.

- Chief Dennis has been participating in a work group to review the incidents in which ALS (Paramedics) are dispatched automatically in addition to primary ambulance and in ALS areas as closest without regard to jurisdictions. The current incidents were developed in 2005 while the majority of the County EMS agencies were EMT-Basic. Many agencies are now Advanced-EMT and provide considerable more interventions than in 2005. The interventions include 12-Lead with telemetry to the emergency room, capnography (monitoring of end tidal CO₂/exhaled breathing) and non-prescribed nitroglycerin. Concerns we have experienced has been delaying of patient transports due to paramedics performing a re-assessment of the patient, additional ambulance responding emergency for another area, and the paramedic ambulance being out of their service area when an additional ALS call is received.
- We are pleased to announce Captain James Reiter has assumed his duties as the Administrative Captain. Having the additional supervisory staff present has already made a difference. Captain Reiter was able to begin immediately with many daily items.

- **Staffing**

- Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Administrative Captain – 1
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 4 (1 Vacant)
 - Fulltime Confidential Administrative Assistant - 1
 - Paid-On-Call – 49 (14 EMTs, 15 Firefighters (2 Active Retired), 10 EMR/Firefighter (1 on medical), & 8 EMT/Firefighters(1 on medical leave)
 - Total Staffing Level – 54

- We want to wish a safe deployment to EMT Nate Weier and EMT/Firefighter Anthony Kanvik. Both are being deployed overseas for the next nine months.
- We were able to have one of our EMT crew chiefs return from leave however, is indicating they will not be able to provide the same level of commitment as previously. We have also been advised another EMT/Firefighter crew chief will have limited availability and may need to take a leave due to work commitments.
- We still currently have two of the four normal public works employees that assist as firefighters. We have been fortunate to have limited impact during this time. It has highlighted a concern in which during the limited staffing Chief Dennis has been required to act as the pump operator/driver and officer on the engine for incidents.
- We are continuing to have increased overtime. September was in line with the current average with 128 hours for the month. The hours do not include the hours to be covered by the Administrative Captain and are primarily nights and weekends.



- We do currently have one firefighter, one EMT-Basic and one individual enrolled in EMT-Basic in the final stages of the hiring process. We are hoping to have them start in October.
- The application process has closed for the Full-time 24 Hour EMT position. We received 10 applicants and are in the process of scheduling the assessment center. The Police and Fire Commission has determined they will be interviewing applicants that pass the assessment center on November 4th and possibly 5th. Chief Dennis will be able to complete his interview of finalists the following week. Background and physical screening averages 4-6 weeks and with Holidays we are hoping for a January 6, 2020 start.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	38	482
Fire Code Violations Identified	2	314
Corrections Noted	1	75
Plan Reviews	1	15
Acceptance Inspections/Test	4	26

- **Apparatus & Equipment**

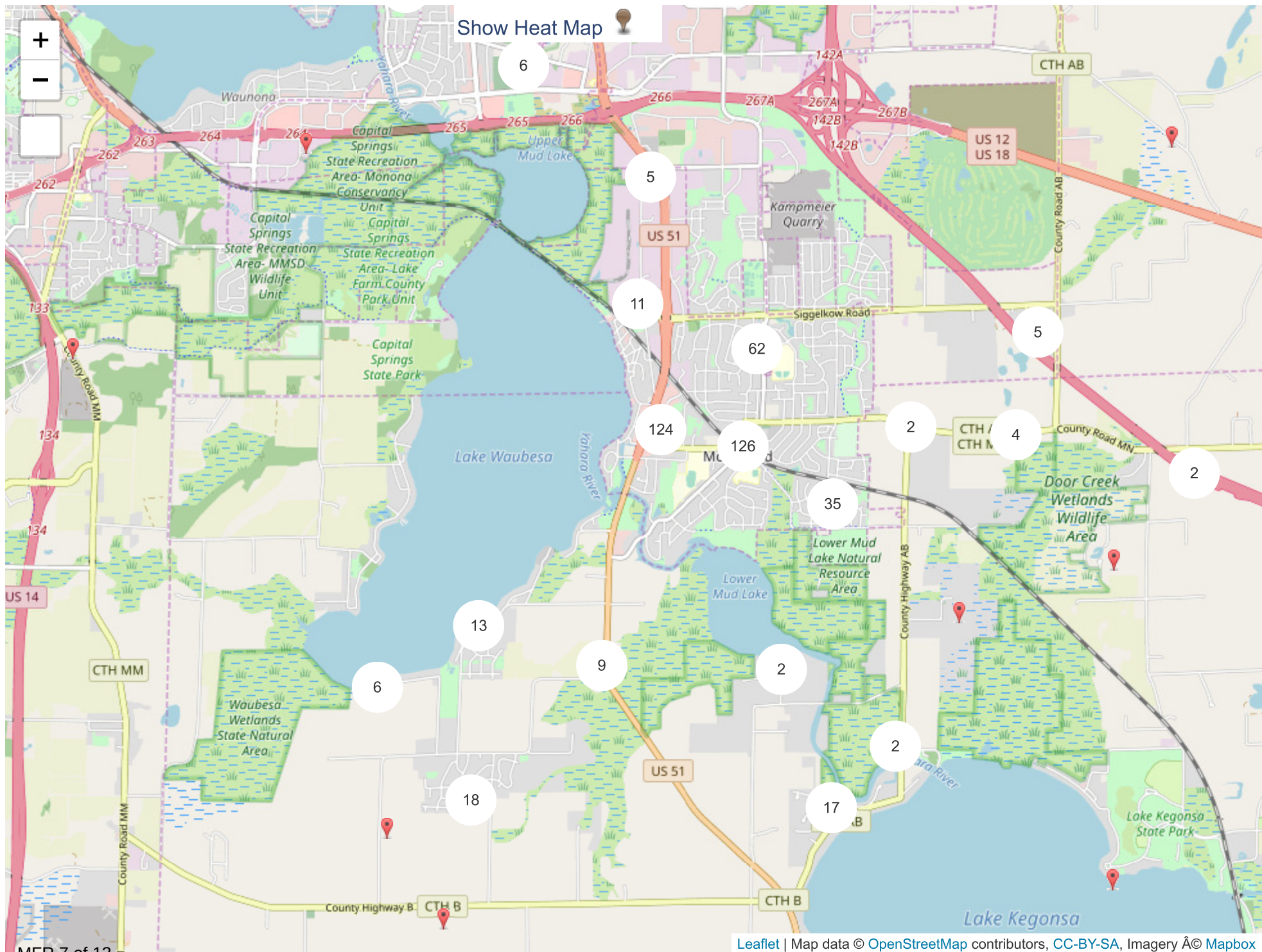
- The 2015 Ambulance (Rescue 84) had several emergency lights replaced due to moisture inside the lens under warranty. The warranty didn't include labor. Assistant Chief Reiter performed the repair.
- The 1997 Aerial Ladder Truck (Ladder 8) had the extension rams repaired. While performing the repair the vendor performed follow up on the flow metering of the aerial master stream and found it needing repair. The cost of all the repairs are estimated between \$7,500 and \$10,000, which was significant less than our other vendor. The repairs are expected to expend the remaining funds in the vehicle maintenance account in 2019. We are planning delaying any additional repairs until 2020 when possible and will be reviewing other accounts for cutting planned purchases to make up the overage.

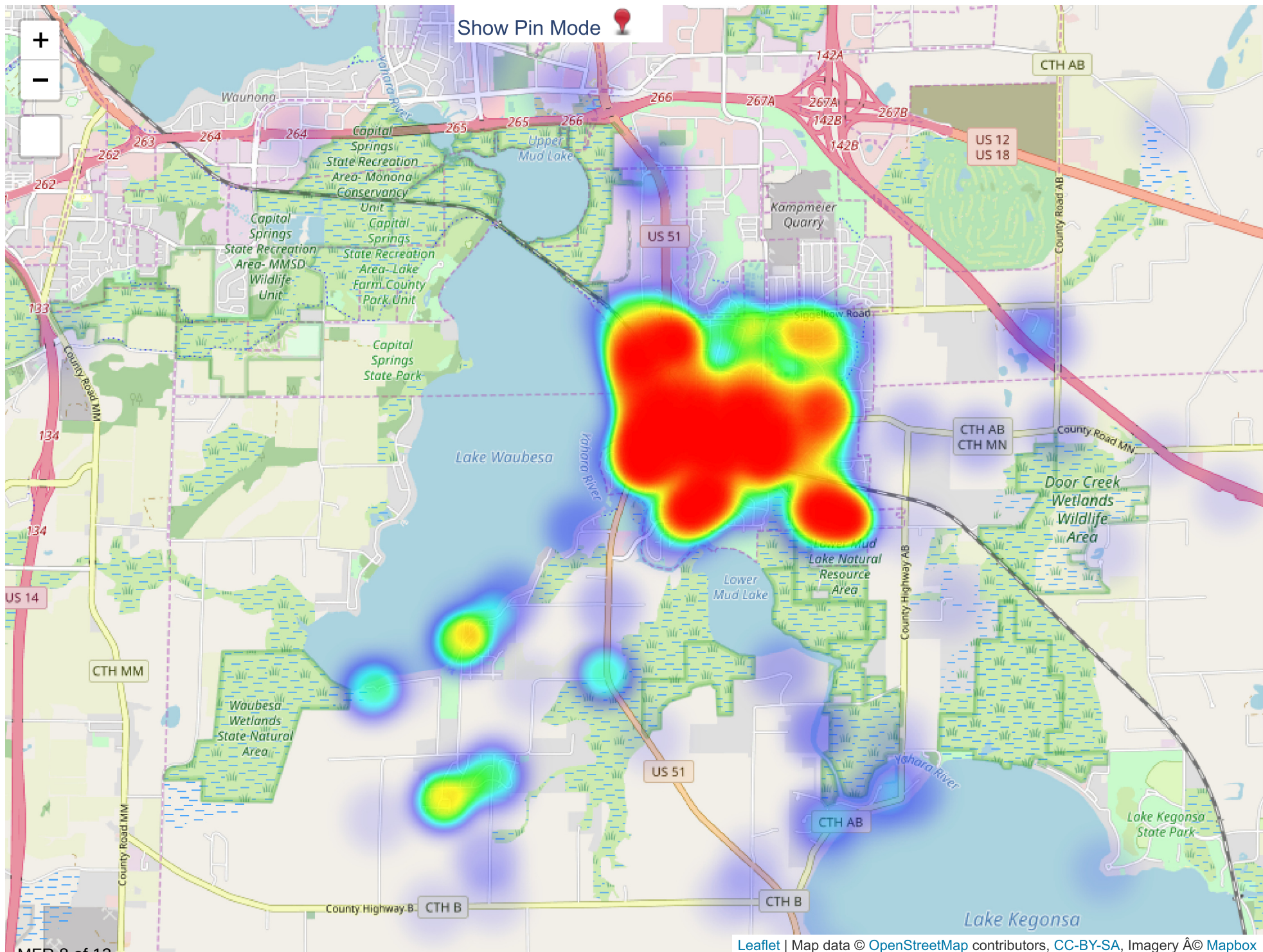
Ambulance Runs By Dispatch Reason

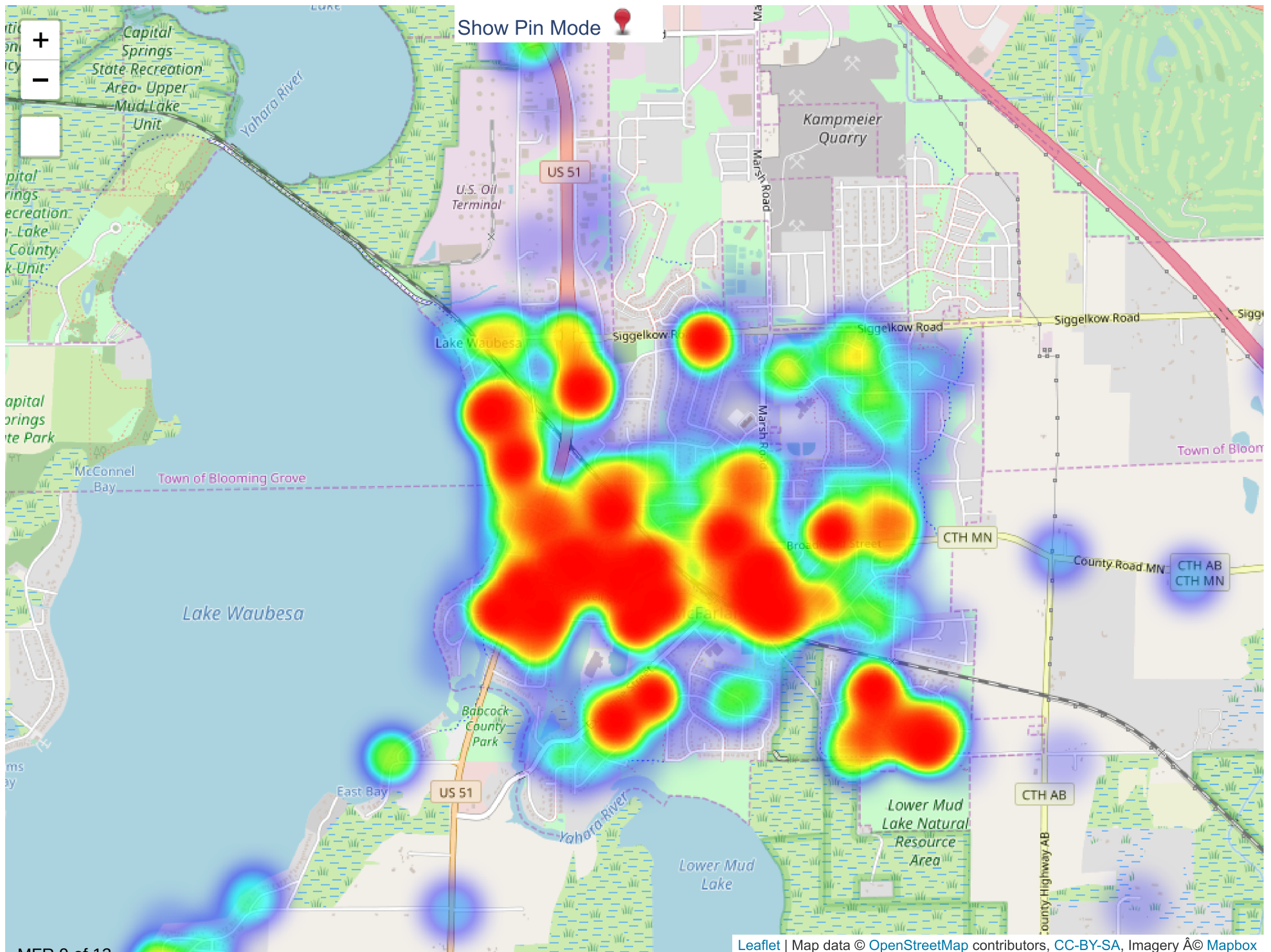
Incident Complaint Reported By Dispatch	09/01/2019 - 09/30/2019		09/01/2018 - 09/30/2018	
Abdominal Pain/Problems	1	1.56%	4	4.88%
Allergic Reaction/Stings	1	1.56%	1	1.22%
Animal Bite	0	0.00%	0	0.00%
Assault	0	0.00%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	1	1.56%	3	3.66%
Breathing Problem	3	4.69%	6	7.32%
Burns/Explosion	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	1	1.56%	0	0.00%
Cardiac Arrest/Death	1	1.56%	0	0.00%
Chest Pain (Non-Traumatic)	2	3.13%	2	2.44%
Choking	0	0.00%	0	0.00%
Convulsions/Seizure	3	4.69%	2	2.44%
Diabetic Problem	3	4.69%	1	1.22%
Drowning/Diving/SCUBA Accident	0	0.00%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%
Falls	4	6.25%	18	21.95%
Fire	6	9.38%	5	6.10%
Headache	0	0.00%	0	0.00%
Heart Problems/AICD	2	3.13%	2	2.44%
Heat/Cold Exposure	0	0.00%	0	0.00%
Hemorrhage/Laceration	0	0.00%	3	3.66%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	4	4.88%
Overdose/Poisoning/Ingestion	1	1.56%	1	1.22%
Pregnancy/Childbirth/Miscarriage	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	2	3.13%	0	0.00%
Sick Person	7	10.94%	5	6.10%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	1	1.22%
Standby	0	0.00%	0	0.00%
Stroke/CVA	2	3.13%	2	2.44%
Traffic/Transportation Incident	8	12.50%	10	12.20%
Transfer/Interfacility/Palliative Care	0	0.00%	0	0.00%
Traumatic Injury	3	4.69%	2	2.44%
Unconscious/Fainting/Near-Fainting	12	18.75%	10	12.20%
Unknown Problem/Person Down	1	1.56%	0	0.00%
Total	64		82	

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/2019 - 08/31/2019		01/01/2018 - 08/31/2018	
Abdominal Pain/Problems	10	1.58%	11	1.62%
Allergic Reaction/Stings	4	0.63%	7	1.03%
Animal Bite	0	0.00%	0	0.00%
Assault	4	0.63%	3	0.44%
Automated Crash Notification	1	0.16%	0	0.00%
Back Pain (Non-Traumatic)	11	1.74%	11	1.62%
Breathing Problem	39	6.18%	41	6.03%
Burns/Explosion	1	0.16%	1	0.15%
Carbon Monoxide/Hazmat/Inhalation/CBRN	5	0.79%	13	1.91%
Cardiac Arrest/Death	9	1.43%	7	1.03%
Chest Pain (Non-Traumatic)	40	6.34%	16	2.35%
Choking	8	1.27%	4	0.59%
Convulsions/Seizure	14	2.22%	16	2.35%
Diabetic Problem	12	1.90%	10	1.47%
Drowning/Diving/SCUBA Accident	3	0.48%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	1	0.15%
Falls	122	19.33%	115	16.91%
Fire	24	3.80%	50	7.35%
Headache	3	0.48%	3	0.44%
Heart Problems/AICD	16	2.54%	17	2.50%
Heat/Cold Exposure	1	0.16%	0	0.00%
Hemorrhage/Laceration	19	3.01%	18	2.65%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	1	0.15%
Medical Alarm	0	0.00%	0	0.00%
No Other Appropriate Choice	4	0.63%	10	1.47%
Overdose/Poisoning/Ingestion	14	2.22%	12	1.76%
Pregnancy/Childbirth/Miscarriage	0	0.00%	1	0.15%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	13	2.06%	5	0.74%
Sick Person	84	13.31%	89	13.09%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	1	0.15%
Standby	3	0.48%	9	1.32%
Stroke/CVA	16	2.54%	13	1.91%
Traffic/Transportation Incident	48	7.61%	105	15.44%
Transfer/Interfacility/Palliative Care	3	0.48%	3	0.44%
Traumatic Injury	19	3.01%	8	1.18%
Unconscious/Fainting/Near-Fainting	74	11.73%	76	11.18%
Unknown Problem/Person Down	7	1.11%	3	0.44%
Total	631		680	







McFarland Fire Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {09/01/2019} and {09/30/2019}

Incident Type	09/01/2019 to 09/30/2019	09/01/2018 to 09/30/2018	09/01/2017 to 09/30/2017	09/01/2016 to 09/30/2016
111 Building fire	1	0	1	1
113 Cooking fire, confined to container	0	0	1	0
131 Passenger vehicle fire	0	0	0	1
138 Off-road vehicle or heavy equipment fire	0	1	0	0
140 Natural vegetation fire, Other	0	0	1	0
141 Forest, woods or wildland fire	0	1	0	0
142 Brush or brush-and-grass mixture fire	0	1	1	0
311 Medical assist, assist EMS crew	10	14	10	2
322 Motor vehicle accident with injuries	3	1	0	5
324 Motor Vehicle Accident with no injuries	0	2	0	1
365 Watercraft rescue	0	0	0	1
412 Gas leak (natural gas or LPG)	1	1	0	0
413 Oil or other combustible liquid spill	1	0	1	0
440 Electrical wiring/equipment problem, Other	0	0	2	1
443 Breakdown of light ballast	1	0	0	0
444 Power line down	1	0	1	1
445 Arcing, shorted electrical equipment	0	0	0	1
463 Vehicle accident, general cleanup	0	1	1	0
551 Assist police or other governmental agency	1	0	0	0
552 Police matter	0	0	0	1
571 Cover assignment, standby, moveup	1	0	0	0
600 Good intent call, Other	0	0	1	0
611 Dispatched & cancelled en route	2	5	10	4
651 Smoke scare, odor of smoke	0	0	1	0
652 Steam, vapor, fog or dust thought to be smoke	0	0	0	1
671 HazMat release investigation w/no HazMat	0	1	0	0
700 False alarm or false call, Other	0	0	1	0
733 Smoke detector activation due to malfunction	1	0	0	1
735 Alarm system sounded due to malfunction	3	3	1	0
736 CO detector activation due to malfunction	1	0	1	2
743 Smoke detector activation, no fire - unintentional	1	0	0	0
745 Alarm system activation, no fire - unintentional	1	1	1	2
746 Carbon monoxide detector activation, no CO	1	0	0	0
815 Severe weather or natural disaster standby	0	1	0	0
900 Special type of incident, Other	0	1	0	0
Totals	30	34	35	25

McFarland Fire Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2019} and {09/30/2019}

Incident Type	01/01/2019 to 09/30/2019	01/01/2018 to 09/30/2018	01/01/2017 to 09/30/2017	01/01/2016 to 09/30/2016
111 Building fire	15	12	8	9
112 Fires in structure other than in a building	0	1	1	0
113 Cooking fire, confined to container	3	2	6	1
115 Incinerator overload or malfunction, fire confined	1	0	0	0
116 Fuel burner/boiler malfunction, fire confined	0	0	0	1
118 Trash or rubbish fire, contained	0	0	1	0
130 Mobile property (vehicle) fire, Other	0	0	0	1
131 Passenger vehicle fire	0	2	2	2
132 Road freight or transport vehicle fire	0	0	0	1
134 Water vehicle fire	0	0	1	1
138 Off-road vehicle or heavy equipment fire	0	1	0	0
140 Natural vegetation fire, Other	0	1	1	0
141 Forest, woods or wildland fire	0	1	0	0
142 Brush or brush-and-grass mixture fire	0	1	2	2
150 Outside rubbish fire, Other	0	1	0	0
151 Outside rubbish, trash or waste fire	2	0	0	1
154 Dumpster or other outside trash receptacle fire	1	0	3	0
160 Special outside fire, Other	0	1	0	0
162 Outside equipment fire	1	0	0	0
171 Cultivated grain or crop fire	0	1	0	1
223 Air or gas rupture of pressure or process vessel	1	0	0	0
251 Excessive heat, scorch burns with no ignition	0	0	1	0
300 Rescue, EMS incident, other	1	0	0	1
311 Medical assist, assist EMS crew	104	84	92	67
322 Motor vehicle accident with injuries	20	19	14	15
323 Motor vehicle/pedestrian accident (MV Ped)	0	2	0	1
324 Motor Vehicle Accident with no injuries	3	9	3	2
331 Lock-in (if lock out , use 511)	1	0	3	1
341 Search for person on land	1	0	1	0
342 Search for person in water	1	0	0	0
350 Extrication, rescue, Other	0	0	2	1
351 Extrication of victim(s) from building/structure	1	0	0	0
352 Extrication of victim(s) from vehicle	1	0	1	0
353 Removal of victim(s) from stalled elevator	0	2	1	0
357 Extrication of victim(s) from machinery	0	1	0	0
361 Swimming/recreational water areas rescue	1	0	0	0
363 Swift water rescue	1	1	0	0
365 Watercraft rescue	1	1	1	2
381 Rescue or EMS standby	0	0	1	0
400 Hazardous condition, Other	0	0	0	1
411 Gasoline or other flammable liquid spill	2	3	3	0
412 Gas leak (natural gas or LPG)	7	4	4	4
413 Oil or other combustible liquid spill	2	0	2	0
420 Toxic condition, Other	0	1	0	0
424 Carbon monoxide incident	3	4	3	3

10/04/2019 07:42

MFR 11 of 13

Page 1

McFarland Fire Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2019} and {09/30/2019}

Incident Type	01/01/2019	01/01/2018	01/01/2017	01/01/2016
	to 09/30/2019	to 09/30/2018	to 09/30/2017	to 09/30/2016
443 Breakdown of light ballast	1	0	0	1
444 Power line down	2	3	4	4
445 Arcing, shorted electrical equipment	5	1	4	1
451 Biological hazard, confirmed or suspected	0	0	1	0
463 Vehicle accident, general cleanup	3	4	6	1
500 Service Call, other	0	1	0	3
510 Person in distress, Other	0	1	1	1
511 Lock-out	1	0	0	1
520 Water problem, Other	0	0	1	1
521 Water evacuation	1	0	0	0
522 Water or steam leak	2	1	2	1
531 Smoke or odor removal	0	1	1	0
542 Animal rescue	0	0	1	0
550 Public service assistance, Other	0	0	1	0
551 Assist police or other governmental agency	3	0	2	0
552 Police matter	0	0	0	1
553 Public service	5	0	0	1
561 Unauthorized burning	0	3	1	0
571 Cover assignment, standby, moveup	9	3	1	0
600 Good intent call, Other	0	3	10	1
611 Dispatched & cancelled en route	40	40	45	33
621 Wrong location	1	0	0	0
622 No Incident found on arrival at dispatch address	4	1	2	4
631 Authorized controlled burning	7	8	2	3
632 Prescribed fire	0	0	0	1
650 Steam, Other gas mistaken for smoke, Other	0	0	1	0
651 Smoke scare, odor of smoke	4	6	3	1
652 Steam, vapor, fog or dust thought to be smoke	0	0	1	1
653 Smoke from barbecue, tar kettle	0	0	1	0
661 EMS call, party transported by non-fire agency	0	0	1	0
671 HazMat release investigation w/no HazMat	2	3	1	0
700 False alarm or false call, Other	0	2	1	2
710 Malicious, mischievous false call, Other	0	1	0	1
711 Municipal alarm system, malicious false alarm	1	0	0	0
713 Telephone, malicious false alarm	1	0	0	0
714 Central station, malicious false alarm	1	3	0	1
731 Sprinkler activation due to malfunction	4	2	0	0
733 Smoke detector activation due to malfunction	11	3	0	5
735 Alarm system sounded due to malfunction	8	6	8	3
736 CO detector activation due to malfunction	7	3	6	5
740 Unintentional transmission of alarm, Other	0	3	2	0
741 Sprinkler activation, no fire - unintentional	1	0	1	0
743 Smoke detector activation, no fire - unintentional	3	3	5	1
744 Detector activation, no fire - unintentional	2	1	0	0
745 Alarm system activation, no fire - unintentional	7	10	12	8

10/04/2019 07:42

MFR 12 of 13

Page 2

McFarland Fire Dept.

Fire Incident Type Period Comparisons

Alarm Date Between {01/01/2019} and {09/30/2019}

Incident Type	01/01/2019 to 09/30/2019	01/01/2018 to 09/30/2018	01/01/2017 to 09/30/2017	01/01/2016 to 09/30/2016
815 Severe weather or natural disaster standby	0	2	2	0
900 Special type of incident, Other	0	1	0	2
Totals	318	283	298	210

PUBLIC SAFETY COMMITTEE

EMERGENCY MANAGEMENT REPORT

September/ October 2019 Report

Update on outdoor warning siren:

Outdoor warning sirens are being activated and tested the 1st Wednesday of every month. I note that our sirens are working well and appear to be in excellent condition.

Emergency Management Committee Meeting:

Our last meeting was on July 25th with eight members present. The next meeting was scheduled for September 25, 2019 at 2:00 PM. Although, cancelled as to my current personal situation. The next meeting is scheduled for November 21, 2019 as the 4th Thursday of the month falls on Thanks Giving Day.

Storm Activity:

We noted the heavy rains come in as we welcomed October, with damaging winds and heavy downpours. The only fortunate thing is that our lakes are not in the same dangerous levels as they were last year when we received the downpours and flooding.

I continue to monitor and have a direct link to both local, for the Madison area, and National Weather Service Broadcasts from Sullivan WI. We have been very fortunate thus far with spring time thunderstorms.

Weather alerts are still being posted and submitted to the social media team. If we receive severe weather warnings, Department heads, Public Safety Committee Members, Emergency Management Committee Members, Village Board Members and the Social Media Team shall continue to be supplied with weather warnings and briefings.

Emergency Response Manual Update:

I am still in the process of revamping our manual as to be much easier to locate materials and more applicable for our use. I am reviewing some sample models from the Wisconsin area, and shall attempt to implement the needed information into the manual. I will work with department heads and their teams in a collaborative effort as upon their invitation, attend the departments' specialized training as an observer, thus working in the realm of emergency management.

Training:

I am very pleased to announce that Officer Joel Zietsma has passed his FAA test thus becoming another licensed pilot, now making 6 licensed pilots and 1 regular unlicensed pilot for our UAS Team. We had a mishap with the aircraft as banking and wind conditions resulted in the craft striking some tree branches. Although the propellers were damaged, the aircraft itself was not

damaged and is in service at this time. The craft was supplied with spare propellers and they were affixed to the craft immediately. In addition, I wish to personally thank Officer Craft, UAS liaison for the police department for taking control of the UAS Team, addressing issues and staying in contact with me, placing the operations and administrative manual into service as I had provided information. His dedication and devotion to the team has kept the UAS Program in operation during my absence.

I am still attending FAA UAS webinars to review the latest information from the FAA regarding the usage of UAS crafts.

I continue to attend webinars from Emergency Government Technology as well as other affiliations and organizations for Emergency Management programs to assist in my role regarding training and updates, etc.

Community Awareness:

Articles and graphs shall continue to be submitted for inclement weather, to include storm watches and warnings, and other pertinent information and literature for public awareness of our weather and storm related information.

Submitted by: Chuck Di Piazza

MCFARLAND POLICE DEPARTMENT



September 2019 Monthly Report

CONTENTS

INTRODUCTORY INFORMATION 2

CASES OF INTEREST 2

STAFFING REPORT 2-3

BUDGET REPORT 3

TRAINING REPORT 3

SEPTEMBER 2019 CALL STATISTICS..... 4-5

SEPTEMBER 2019 MONTHLY REPORT

Introductory Information

As observed on the attached Call Summary Report, the McFarland Police Department logged 710 cases in September. This is compared to 867 cases during the previous year. Cases of interest for the month were: five intoxicated drivers, four domestic disturbances, five disturbances, four juvenile complaints, ten thefts, seventeen traffic accidents, and responded to fourteen alarms. Officers also logged 195 traffic incidents during the month.

Cases of interest

09/13/2019 Officers were dispatched to Wild Flower Court for a disturbance between two subjects. Officers arrived on scene and learned the suspect had fled on foot from the residence. The female victim stated the suspect pushed her down causing her injury, broke the phone when she attempted to call for police, and continued to be aggressive with her when she attempted to retreat. The male suspect was located and eventually arrested for disorderly conduct, battery, criminal damage to property, and intimidation of a victim.

09/21/2019 An officer attempted to stop a vehicle for a registration violation. The vehicle initially stopped for the officer and then began to drive away. The officer attempted to stop the vehicle but it began to drive at unsafe speeds through a Madison neighborhood. At one point a male subject exited the vehicle at an intersection and fell to the ground, almost run over by the fleeing vehicle. The officer terminated pursuing after the vehicle and attempted to apprehend the subject who ran. The subject could not be located. The case is still under investigation.

09/26/2019 Officers were dispatched to the 5900 block of Spartan Drive for a female juvenile who had armed herself with a knife and was threatening her mother with it. Officers arrived on scene and encountered the juvenile outside the residence. The mother had barricaded herself in her vehicle and the juvenile was still armed with the knife. The officer displayed her Taser and ordered the juvenile to drop the knife. After several commands, the juvenile did throw down the knife. The juvenile then attempted to pick up another weapon and was taken down to the ground and secured by the officer. The juvenile was taken to the Juvenile Reception Center and charged with disorderly conduct while armed.

Staffing Report

- While we continued to operate one officer short in September, we have learned that the officer will be returning to active duty the first week in October.
- Our second Police Clerk III finalist accepted our tentative selection of her as our final candidate. A pre-employment background investigation was initiated, and unfortunately as with our initial

candidate, based on information received that candidate did not pass the investigation. We are now inviting in six more candidates for interviews, to be conducted the second week of October.

- Officers Grady and Peterson were officially appointed as permanent police officers by the McFarland Police and Fire Commission at their September 30th meeting, following both officers having successfully completed their probationary periods.

Budget Report

- Our situation with staffing shortages relating to injured officers, as well as a couple of recent major investigations continues to put us over budget as compared to where we should be in terms of overtime expenditures. We will continue to monitor this as the year progresses.

Training Report

- Officer Statz attended a TRIAD Conference.
- Officer Grady attended Intoximeter Training in Madison.



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report

Do Not Re-Release

Print Date/Time: 10/04/2019 15:06

Login ID: mcbgr

Incident Type: All

Call Source: All

From Date: 09/01/2019 00:00

To Date: 09/30/2019 23:59

McFarland Police Department

ORI Number: WI0137300

Officer ID: All

Location: All

Incident Type	Number of Incidents
911 Abandoned Call	7
911 Call Silent	13
911 Call Unintentional	17
911 Disconnect	7
Accident Citizen Report	1
Accident Hit and Run	4
Accident Private Property	2
Accident Property Damage	7
Accident w/injuries	3
Adult Arrested Person	1
Alarm	14
Animal Complaint/Disturbance	2
Animal Found	1
Animal Lost	1
Assist Citizen	22
Assist EMS/Fire	38
Assist K9	6
Assist Police	34
Battery	1
Check Person	38
Check Property	132
Child Abuse	1
Damage to Property	1
Death Investigation	2
Disturbance	5
Domestic Disturbance	4
Drug Incident/Investigation	1
Follow-Up	17
Foot Patrol	6
Fraud	4
Information	16
Intoxicated Person	1
Juvenile Arrest	1
Juvenile Complaint	3
Missing Adult	3
Missing Juvenile/Runaway	1
Noise Complaint	1
OM/VWV Arrest/Intoxicated Driver	4

Page: 1 of 2



Incident Analysis Report Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 10/04/2019 15:06
Login ID: mcbgr
Incident Type: All
Call Source: All

From Date: 09/01/2019 00:00
To Date: 09/30/2019 23:59

McFarland Police Department
ORI Number: WI0137300

Officer ID: All
Location: All

Incident Type	Number of Incidents
Parking Complaint On Street	18
Phone	11
PNB/AED Response	2
Property Found	2
Recovered/Stolen Outside Agency	1
Repo	3
Road Rage	1
Robbery Armed	1
Safety Hazard	14
Serving Legal Papers	2
Special Event	4
Suspicious Person	7
Suspicious Vehicle	10
Test 911 Call	1
Theft	5
Theft from Auto	2
Theft Retail	3
Threats Complaint	2
Traffic Complaint/Investigation	39
Traffic Incident	2
Traffic Stop	154
Trespass	2
Violation of Court Order	1
Weapons Offense	1
Total:	710



E.D. LOCKE PUBLIC LIBRARY DIRECTOR'S REPORT

September 2019

September Highlights

- **HVAC** –
- **Village News** - Mary Pat will give an update
- **Endowment** –
 - **Development Committee** –
- **Friends** – The Friends made 293 pies on September 14th and were sold out by September 21st. They had a very successful booth at the library during the Family Festival. **BOOK SALE UPDATE**
- **Systems Report** – It was announced that our Koha software will be upgraded on December 10th. The software will be down for four days during the upgrade from December 7th -10th. During that period we will be able to check items out off-line but not check items in. This is also the weekend of Christmas in the Village. We hold Craftapalooza as a part of that and often get 200 people coming in. We're planning on how to staff the library and do patron education for that time period. The staff will be going to training during October and November to get ready for the new software.
- **Adult Services Librarian Position** – Ann Engler started as our Adult Services Librarian on September 9th 2019.
- **Active-Shooter Training**- Staff participated in Active-Shooter training on September 18th. We will be working on a security plan and doing some more training.
- **Roof inspection**- Great Lakes Roofing did an inspection of our roof and found that it needed \$5,000 in repair and maintenance work. I am currently researching roofers to get a second opinion

Technical Services (Linda Stuckey)

- Attended CMS (Collection Maintenance Subcommittee) at South Central on 9-11-19.
- Completed walk-through with four cleaning companies responding to the RFP.
- Ordered federal tax forms and instructions for 2019.
- Proctored an exam.

Working on Projects:

- Completed conversion of children's book and CD kit bags to book format
- Completed children's world language board books to be shelved with English language board books.
- Technology services and available staff removed adult paperbacks from spinners and relocated them to carts and then to the new shelving facing Long Street. The collection was also weeded and the genres (romance, mystery, general, fantasy, science fiction) are now intershelved.
- Technology services and available staff shifted adult hardcover fiction so now they start at the new shelving and wrap around the Main Street wall (where the romance books were). All genres are also being integrated into one A-Z alphabet run. This requires multiple instances of moving many solid rows of shelved hardcover books.

HVAC and other issues:

- The chemical pot in the HVAC room had its regular inspection.
- Additional cameras have been installed: both vestibules, young adult seating, circulation desk, and foyer.

Youth Services highlights (Heather Kent)

- Storytime resumed on Tuesday, September 3. We are holding storytime programming four times a week. Two sessions on Monday, Tuesday, and Wednesday. Attendance is still high for the 9:30 sessions in particular on Monday, Tuesday, and Wednesday.

Programming:

- Friday mornings are Merry Munchkins mornings. Messy Munchkins has been a very successful program for the last two years. In the past we have rotated and did the program rotating 2 weeks on and one week off. There were requests by parents to have a more continuous schedule. Because it is such a task to clean up every week, Heather decided to create a “Merry” program that introduced clean toy play every other week – allowing for indoor play at the library but without the mess. This program has been working out really well.
- Tuesday, September 10th, we had our first Magic Tree House Book Club meeting. This is a great group of children in grades K-3. We discuss the book of the month as well as explore the historic/scientific information being used in that month’s book. For September we read Dolphins at Daybreak and discussed the coral reef.
- On Saturday, September 14th we held our first fall Family Board Game Day. Abby, the Teen Services Librarian, covered this program.
- September 19th we had our first fall PJ Storytime – PJ Party! We shared PJ/Bed Time stories, songs, rhymes, and activities.
- Saturday, September 21st we held a Library Carnival in conjunction with the Family Festival. We had three teen volunteers here to help Heather and Abby run different games in our meeting room. Children were able to fish for treats, visit a temporary tattoo parlor, make a button, cheer on pig races, or play skee ball.
- Our first 4th and 5th Grade Book Explorers group met on September 24th. This is the first time to hold a book club for this age group and Heather was very happy to have 5 starting members. The group decided to read the Amulet series for this year.
- Saturday, September 28th was STEAM Saturday: Marble Run Challenge. This was a discovery based STEAM program where participants were given materials to build marble runs and challenged to create their own run that would successfully convey a marble from the top of the table to a cup at the bottom.

Outreach

- Outreach visits started back up after a year of not being able to be done. Amy Lawrence was a great aid in this – covering for Heather on Friday’s for an hour so she can make this visits. On the Second Friday
- of the month Heather visits the Ginger Bread House and the fourth Friday of the month she visits Learning and Beyond.
- Joe Swinea from Waubesa reached out to Heather again this year for the 4th grade classes to come visit the library. September 23, 24, 25, and 26 the classes walked down to the library. Heather shared a book with the class and then set them on a scavenger hunt that would have them discovering the different resources the library has to offer. These students have been on tours in third grade so the scavenger hunt is more for them to explore on their own. The third grade groups will be coming Oct 1, 2, and 3. Abby helped with a few of these groups and will be leading the third grade groups.
- Ginger Bread House also requested to bring over their children to the library on September 26 to tour the library. These were children between the ages of 3 and 4 so it was a simple tour and introduction to people that work in the library.

Teen Services (Abby Seymour)

- The Teen Advisory Board met for the first time this school year on September 9th. Nine teens were in attendance and after informing them about the upcoming scheduled teen programs this fall, I took suggestions from the group. They suggested programs like making scrunchies, learning code, and a comic drawing workshop. In addition, the group had suggestions for different types of clubs and

recurring programs such as a book club, photography club, Monopoly club, and a Wii Bowling League. This was very informative introductory meeting and am looking forward to working with the T.A.B. members more in the future.

- The first Teen After Hours program of the new school year also took place in September and Candy Sushi was wildly successful! 25 teens braved a rainstorm to use candy like Swedish Fish, gummy worms, Rice Krispie bars, and fruit roll-ups to make sushi. They also got a crash course in using chopsticks (donated by the Main Moon Chinese Restaurant) by watching a YouTube video and practicing together. We ended the night with a dice game that gave them a chance to eat even more candy. With sticky hands and high blood sugar, the teens left after a fun night at the library!
- Doing more outreach has been a goal of mine and I was lucky enough to get my foot in the door at the Indian Mound Middle School this month. Erin Fisher, the 6-12 Literacy Coordinator, was kind enough to arrange a meeting of the minds between herself; the middle school librarian, Melanie Neal; the high school librarian, Sheila Fay; and me. The four of us brainstormed different ways I can get involved in the schools as well as how I can be a resource for the school librarians. The list of ideas is long but include such opportunities as getting information about my programs in the school newsletters and daily announcements, being present at parent/teacher conferences as well as during special lunch periods, and giving book talks at the school library. On my end, I am planning on hosting a few classrooms who want to tour the library, get supplemental books for classrooms, and get teachers public library cards. In addition to this meeting, I also got to attend the IMMS staff meeting where I introduced myself to all the teachers and communicated my goals to partner with the school.
- Looking ahead, programs for teens in October include the introductory meeting of the Page Turners book club, Teen After Hours: Nerf Capture the Flag (with the McFarland Police Department), and Teen Scream on Halloween.

Circulation Services Highlights (Kelly Heasty)

HIRING & TRAINING:

- Interviewed & hired 2 new shelvers.
- Trained Teen Librarian on Circulation overview & a little of database.
- Worked with Adult Services Librarian to hand over displays, management of Community room, Mystery Book Club. (Reading the mystery book for October & attending meeting with Ann to introduce her to group.)
- Gave overview of new database to staff during Sept staff meeting

PERSONAL EDUCATION/TRAINING:

- Attended CSC meeting
- Attended Active Shooter training
- Worked on some additional testing of new database
- Signed up to attend WLA in October

WRITTEN PROCEDURES:

- Updated Circulation task list

SERIALS: Processed all incoming periodicals with assistant during Month of Sept. Started the year end weeding process early in attempt to simplify collection before new database launch in December.

BOOK CLUBS:

- Obtained books & completed book flyer & spec sheet for the Wednesday afternoon book club's October meeting.
- Worked with Skaalen House to set up book club to be coordinated by library staff. Ordered books and provided group with library card.

ISSUES RESOLVED:

- Trouble-shooted Flipster issue for patron and got resolution.
- Trouble-shooted Overdrive issue for patron and got resolution.

ADULT SERVICES TASKS:

- Checked 3 Mailboxes daily (K. Clark, MCFLIB & MeetingRoom) and followed up on requests/questions, as needed.
- Attended first meeting with Ann at McFarland Villas to introduce her to group & helped her pick selections to take along.

OTHER:

- NEW PATRONS FOR AUG: approximately _47___ applications for new cards processed
- Display case arrangements made for Oct: Halloween display
- Checked in, shelved and weeded various carts of New Adult Books.

NOTARIZATIONS COMPLETED: 3

Adult Services Highlights (Ann Engler)

- My first day was September 9th. Everyone has been lovely, and I've been meeting regular patrons and library partners.
 - I took over most of the adult programming that was already set up, advertising it and attending the events. This week I will attend the mystery book club with Kelly Heasty and then I'll be taking that over, as well. Trish Cremeens plans to continue assisting with the adult craft club while I do the planning and setup.
 - I made one outreach visit to The Villa, also with Kelly, to get acquainted with residents and see how that works. Those visits will continue monthly.
- September adult programming included:
 - Sept 11: Cork & Bottle live music concert– 30 attendees
 - Sept 16: Beginning Genealogy with Lori Bessler of WI Historical Society – 16 attendees
 - Sept 17: Bridge Club – 4 attendees
 - Sept 18: Adult Craft Club – 14 attendees
 - Sept 24: Author visit – Gavin Schmitt – 3 attendees
 - Sept 27: Knitting & Crochet meetup – 3 attendees
 - Sept 30: Go Big Read book discussion – 0 attendees (aside from the iSchool student leader)
- We weeded the adult paperbacks and moved them to the new shelving.
- We're in the process of weeding, integrating genres, and moving the adult hardcover fiction. This is an extensive process but we're making good progress.
- I've had three e-reader assistance appointments with patrons as well as assisting patrons with computer issues (mostly printing). I've also proctored several exams.

- I will be starting to schedule more adult programming very soon. Some general programming I hope to add is, for example, beginning Word, Outlook, and social media classes, as well as overviews of the databases and programs available through the library (such as Creativebug).
- I'm signed up for an online Overdrive support course that will run from Oct 14-Nov 15.

---Heidi Cox, Library Director

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, September 23, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Dan Kolk, Village Trustee Eric Kryzenske, Village Trustee Clair Utter

Village Board members not present: Village Trustee Mary Pat Lytle

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community Development Director Andrew Bremer, and Fire/EMS Director Chris Dennis.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

1) WisDOT US 51 Corridor Study Update Public Meeting scheduled for Thursday, September 26, 2019 from 5:00 to 8:00 pm at Stoughton High School.

b. Public Communications

Public Hearing on 2020 Madison Metro Sewer District Budget Public Hearing - Thursday September 26th beginning at 8 a.m. - 1610 Moorland Road, Madison WI 53713.

4. CONSENT AGENDA.

a. Motion to approve the minutes of the September 9, 2019 Village Board and Library Board joint meeting.

b. Motion to approve the minutes of the September 9, 2019 Village Board meeting.

c. Motion to approve pre-paid checks #75226-75235 in the amount of \$11,162.53 and current checks #75236-75316 in the amount of \$138,939.98.

d. Motion to approve the alcohol beverage operator's licenses for Andrew Strasburg, (Loeder Oil), Christian Walker (Loeder Oil), Jacqueline Keeser (Loeder Oil), and Delores Barber (Loeder Oil) for the period ending June 30, 2020

- e. Motion to approve an Event Permit application from the Madison Curling Club, with the requested variances, and a Temporary Class "B" Beer/"Class B" Wine License for the Madtown Doubledown event to be held November 1-3, 2019
- f. Motion to approve the temporary alcohol beverage operator's license for Scott Hamilton for the Madtown Doubledown Event on November 1-3, 2019
- g. Motion to appoint Andrew Briddell, Peter Morehouse, Becky Rogers, Pauline Beverley-Boness, Ginger Hummer, and Don Peterson to the 2020 Central Count Committee.
- h. Motion to appoint Andrew Bremer as the 2020 Census Liaison.
- i. Motion to approve Resolution 2019-22: A Resolution updating the local official authorized to transfer funds in to and from the Local Government Investment Pool.
- j. Motion to approve appointing David Wilson, Andy Jakubowski, and Sarah Kuba to serve on the Parks, Recreational, and Natural Resources Committee for a term ending April 30, 2020.
- k. Motion to approve appointing Austen Conrad to serve on the Community Development Authority for a term ending April 30, 2023.

Motion by Village President Brad Czebatar, second by Village Trustee Dan Kolk, to approve the consent agenda as presented with the amendments to item 4a. Motion carries 5 - 1 - 0 by acclamation with Village Trustee Clair Utter voting nay.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.

Connie Hutchinson, 5608 Chestnut Lane, spoke in favor of the Village Board assigning the topic of climate change to a Village committee such as Parks, Rec, and Natural Resources Committee and actively pursuing ways the Village can help with sustainability and climate change.

6. BUSINESS.

- a. Community Development Authority (Trustees Brassington & Kolk)

- 1) Discussion and action regarding a Real Estate Acquisition and Development Agreement by and between the Village of McFarland and Lakestone Properties & Management, LLC for 4719 Farwell Street.

Motion by Village Trustee Dan Kolk, second by Village Trustee Stephanie Brassington, to approve a Real Estate Acquisition and Development Agreement by and between the Village of McFarland and Lakestone Properties & Management, LLC for 4719 Farwell Street. Motion carries 5 - 1 - 0 by acclamation with Village Trustee Clair Utter voting nay.

- b. Plan Commission (President Czebotar & Trustee Kolk)

- 1) Discussion and action regarding Ordinance No. 2019-17: an ordinance to rezone the property owned by Damian Kraemer generally located at 4519 & 4521 Field Avenue from C-G Commercial General to R-2 Single and Two Family Residence.

President Czebotar provided an overview of Ordinance 2019-17 and the recommendation from the Plan Commission for approval.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve Ordinance No. 2019-17: an ordinance to rezone the property owned by Damian Kraemer generally located at 4519 & 4521 Field Avenue from C-G Commercial General to R-2 Single and Two Family Residence. Motion carries 5 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- 2) Discussion and action on a Certified Survey Map, request by Damian Kraemer, in order to combine parcels located at 5100 Erling Avenue.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve a Certified Survey Map, request by Damian Kraemer, in order to combine parcels located at 5100 Erling Avenue and 4519 & 4521 Field Avenue. Motion carries 5 - 1 - 0 by acclamation with Village Trustee Clair Utter voting nay.

- 3) Discussion and action on a Certified Survey Map, request by John Fontain Inc., to create four residential parcels located at 5406 Siggelkow Road.

Village President Czebotar provided an overview of the request for a certified survey map to divide the property at 5406 Siggelkow Road and the recommendation from the Plan Commission for approval.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve a Certified Survey Map, request by John Fontain Inc., to create four residential parcels located at 5406 Siggelkow Road. Motion carries 6 - 0 - 0 by acclamation.

- c. Public Safety Committee (Trustees Adrian & Brassington)

- 1) Discussion and action regarding Ordinance #2019-19: an ordinance to update Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.

Anne Byers, 4516 Field Ave, spoke in opposition of Ordinance 2019-19.

Sharon Payne, 4505 Field Ave, spoke in opposition of Ordinance 2019-19.

Cheryl Blanchard, 5005 Card Ave, spoke in opposition of Ordinance 2019-19.

Village Trustee Jerry Adrian provided a report from the Public Safety Committee's review of Ordinance 2019-19. The Public Safety Committee recommended approval of the ordinance as drafted, with the condition that the Board hold an open hearing in which the changes are outlined and input is allowed from the public.

Motion by Trustee Jerry Adrian, second by Trustee Clair Utter, to hold an open hearing outlining the revised changes to 11-64(n) regarding outdoor consumption. Motion carries 5 - 1 - 0 by acclamation with Trustee Dan Kolk voting nay.

- d. Public Utilities Committee (Trustees Lytle & Kryzenske)

- 1) Discussion and action regarding a proposal from Town and Country Engineering to complete a Sanitary Sewer Collection System Inflow and Infiltration Evaluation.

Trustee Eric Kryzenske provided a report on the proposal from Town & Country to complete a Sanitary Sewer Collection System inflow and infiltration evaluation. He reported the Village sends more water to the Madison Metro Sewer District for treatment than it bills. The proposed study would try to identify where the additional clear water is entering the system. President Brad Czebotar reported McFarland is not the only community that is experiencing this issue.

Motion by Village Trustee Eric Kryzenske, second by Village Trustee Clair Utter, to approve a proposal from Town and Country Engineering to complete a Sanitary Sewer Collection System Inflow and Infiltration Evaluation in an amount not to exceed \$21,500. Motion carries 6 - 0 - 0 by acclamation.

- e. Transmittal of the draft 2020 Budget from Village staff to Village Board for review and consideration.

Village Administrator Schuenke provided an overview of the draft 2020 Budget from Village staff to the Village Board. He also outlined the budget review process the Village will follow in the upcoming months.

- f. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

(None)

7. ADJOURNMENT.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Clair Utter, to adjourn at 8:30 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, September 30, 2019 - 4:45 PM

1. CALL TO ORDER.

President Czebotar called the special meeting of the McFarland Village Board to order at 4:45 pm in Conference Room A of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Stephanie Brassington, Dan Kolk, Mary Pat Lytle, and Eric Kryzenske.

Village Board members not present: Village Trustee Clair Utter.

Staff Present: Administrator Matt Schuenke.

3. BUSINESS.

a. Discussion and action on an Event Permit application from the McFarland School District for the MHS Homecoming Parade to be held October 2, 2019

Motion by Trustee Adrian, second by Trustee Brassington, to approve an Event Permit application from the McFarland School District for the MHS Homecoming Parade to be held October 2, 2019. Motion carries 6 - 0 - 0 by acclamation.

4. ADJOURNMENT.

Motion by Trustee Kolk, second by Trustee Brassington, to adjourn at 4:47 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, September 30, 2019 - 5:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 5:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske

Village Board members not present: Village Trustee Clair Utter

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Outreach Director Lori Andersen and Communications & Technology Director Stephanie Miller.

3. BUSINESS.

a. Discussion and presentation of Strategic Planning Workshops in order to develop a Strategic Plan for the Village of McFarland.

President Czebotar welcomed everyone to the strategic planning workshop and outlined the process of the next two days of workshops.

Village Administrator Schuenke, Community Development Director Andrew Bremer, and Clerk/Treasurer Cassandra Suettinger provided an overview of the Environmental Scan.

Jacquelyn McCray and Mike Casey, representatives of Management Partners Inc. provided an overview of the results from the Community and Employee surveys. They reported results from the surveys both showed strong support for keeping the Village's mission and vision statement as written.

Workshop participants discussed goals identified from the survey data and were asked to prioritize those goals.

Management Partners summarized the work done in the workshop, and discussed steps moving forward, and the agenda for day 2 of the strategic planning workshop.

4. ADJOURNMENT.

The Village Board meeting was adjourned at 8:00 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Clerk/Treasurer

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, October 1, 2019 - 9:00 AM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 9:00 am in the Training Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske

Village Board members not present: Village Trustee Clair Utter

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community and Economic Development Director Andrew Bremer, Public Works Director Jim Hessling, Outreach Director Lori Andersen. Fire/EMS Director Chris Dennis, and Communications & Technology Director Stephanie Miller.

3. BUSINESS.

a. Discussion and presentation of Strategic Planning Workshops in order to develop a Strategic Plan for the Village of McFarland.

Jacquelyn McCray and Mike Casey, representatives of Management Partners Inc., provided a recap on the work completed during day one of the strategic planning workshop. They once again identified and confirmed the vision, mission and values of the Village. They provided the results of prioritization from day 1 of the workshop. Workshop participants were then asked to develop strategies for priority goals. Lastly, workshop participants were asked to help identify success measures for each goal.

Jacquelyn McCray and Mike Casey, representatives of Management Partners Inc., reported the work of the workshop was completed, and the next steps were for them to go back and use the information provided to create a very rough draft strategic plan.

President Brad Czebotar reported he would like the public's participation to continue. He noted he would like to see the draft plan brought back, and the public be given more opportunity to provide feedback on the drafted plan.

4. ADJOURNMENT.

The Village Board adjourned the strategic planning workshop at 12 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer

VILLAGE OF MCFARLAND

Village Board Minutes

Thursday, October 10, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the special meeting of the McFarland Village Board to order at 7:00 pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Stephanie Brassington, Village Trustee Jerry Adrian, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske, Village Trustee Clair Utter

Village Board members not present: Village Trustee Dan Kolk

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Public Works Director Jim Hessling, Assistant to the Public Works Director Aimee Irwin, Parks Superintendent Sayer Larson and Communications & Technology Director Stephanie Miller.

3. PUBLIC APPEARANCES.

None.

4. BUSINESS.

a. Discussion and review of the 2020 Budget including the following sections:

1) Changes since the last distribution.

Village Administrator Schuenke provided an overview of changes to the 2020 budget since its distribution including updates to general transportation and the cable franchise fee aid payment.

2) General Fund (100):

i. Village Board.

Village Administrator Schuenke provided an overview of the General Fund (100) - Village Board budget.

ii. Municipal Court.

Village Administrator Schuenke provided an overview of the General Fund (100) - Municipal Court budget.

iii. Legal.

Village Administrator Schuenke provided an overview of the General Fund (100) - Legal budget.

iv. Village Administrator.

Village Administrator Schuenke provided an overview of the General Fund (100) - Village Administrator budget.

- v. Administration.
Clerk/Treasurer Suettinger provided an overview of the General Fund (100) - Administration budget.
- vi. Elections.
Clerk/Treasurer Suettinger provided an overview of the General Fund (100) - Election budget.
- vii. Information Technology.
Village Administrator Schuenke provided an overview of the General Fund (100) - Information Technology budget.
- viii. Village Assessor.
Village Administrator Schuenke provided an overview of the General Fund (100) - Village Assessor budget.
- ix. Insurance Administration.
Clerk/Treasurer Suettinger provided an overview of the General Fund (100) - Insurance budget.
- x. Facility Management.
Village Administrator Schuenke provided an overview of the General Fund (100) - Facility Management budget.
- xi. Public Works.
Public Works Director Hessling provided an overview of the General Fund (100) - Public Works budget.
- xii. Parks.
Public Works Director Hessling provided an overview of the General Fund (100) - Parks Works budget.
- 3) Communications and Technology Fund (200).
Communications & Technology Director Stephanie reviewe draft submittal of the Communications and Technology fund (200).
- 4) Debt Service Fund (300).
Village Administrator Schuenke reviewed the draft submittal of the Debt Service Fund (300).
- 5) Solid Waste Fund (610).
Village Administrator Schuenke reviewed the draft submittal of the Solid Waste Fund (610).

5. ADJOURNMENT.

Motion by Village Trustee Clair Utter, second by Village Trustee Stephanie Brassington, to adjourn at 8:19 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Clerk/Treasurer

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
09/19	09/23/2019	75317	2136	CZEBOTAR, BRAD	LEAGUE OF WI CONFERENCE	BC082319	1	100-51100-141-000	121.80
Total 75317:									121.80
09/19	09/25/2019	75318	1019	BAKER TILLY VIRCHOW KRAUS	TRAINING	UU-2019	1	600-53610-331-000	33.33
09/19	09/25/2019	75318	1019	BAKER TILLY VIRCHOW KRAUS	TRAINING	UU-2019	2	600-53710-331-000	33.33
09/19	09/25/2019	75318	1019	BAKER TILLY VIRCHOW KRAUS	TRAINING	UU-2019	3	605-53440-331-000	33.34
Total 75318:									100.00
09/19	09/27/2019	75319	30	ALLIANT ENERGY/WP&L	FLOOD LIGHT	091919	1	100-55200-220-000	27.78
09/19	09/27/2019	75319	30	ALLIANT ENERGY/WP&L	3234 COUNTY RD AB	091919	2	100-55200-220-000	17.85
Total 75319:									45.63
09/19	09/27/2019	75320	17196	ASSOCIATED TRUST COMPANY	GO REFUNDING COSTS	12954	1	315-58000-690-000	325.00
Total 75320:									325.00
09/19	09/27/2019	75321	114	BP	PW FUEL	5693599821	1	600-53615-341-000	18.32
09/19	09/27/2019	75321	114	BP	PW FUEL	5693599821	2	600-53710-341-000	36.65
09/19	09/27/2019	75321	114	BP	PW FUEL	5693599821	3	600-53616-341-000	36.65
09/19	09/27/2019	75321	114	BP	PW FUEL	5693599821	4	600-53718-341-000	18.32
09/19	09/27/2019	75321	114	BP	PW FUEL	5693599821	5	605-53440-341-000	54.97
09/19	09/27/2019	75321	114	BP	PW FUEL	5693599821	6	100-53000-341-000	201.55
Total 75321:									366.46
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	SCHUENKE	MSB091819	1	100-1624	135.96
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	MILLER	MSB091819	2	100-1624	336.61
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	DENNIS	MSB091819	3	100-1624	3,081.08
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	REITER	MSB091819	4	100-1624	350.00
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	COX	MSB091819	5	100-1624	612.49
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	KENT	MSB091819	6	100-1624	1,151.08
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	REDMAN	MSB091819	7	100-1624	20.34
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	HESSLING	MSB091819	8	100-1624	657.93

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	ANDERSEN	MSB091819	9	100-1624	442.98
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	DAY	MSB091819	10	100-1624	208.44
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	JOB	MSB091819	11	100-1624	90.00
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	REIMER	MSB091819	12	100-1624	645.18
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	SUETTINGER	MSB091819	13	100-1624	752.66
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	MAURER	MSB091819	14	100-1624	254.87
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	SHERVEN	MSB091819	15	100-1624	2,651.82
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	SEYMOUR	MSB091819	16	100-1624	385.36
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	IRWIN	MSB091819	17	100-1624	852.78
09/19	09/27/2019	75322	16680	CARDMEMBER SERVICE	BREMER	MSB091819	18	100-1624	261.00
Total 75322:									12,890.58
09/19	09/27/2019	75323	158	CHARTER COMMUNICATIONS	ADMIN INTERNET	00118250921	1	100-51420-221-000	132.97
09/19	09/27/2019	75323	158	CHARTER COMMUNICATIONS	CABLE INTERNET	00118250921	2	200-55600-221-000	133.45
09/19	09/27/2019	75323	158	CHARTER COMMUNICATIONS	FIRE/EMS INTERNET	00118250921	3	100-52200-221-000	117.00
09/19	09/27/2019	75323	158	CHARTER COMMUNICATIONS	PD INTERNET	00118250921	4	100-52100-221-000	36.00
Total 75323:									419.42
09/19	09/27/2019	75324	1921	FRONTIER	PW PHONE	091619	1	600-53610-310-000	141.82
09/19	09/27/2019	75324	1921	FRONTIER	PW PHONE	091619	2	600-53710-310-000	141.82
09/19	09/27/2019	75324	1921	FRONTIER	PW PHONE	091619	3	605-53440-340-000	70.91
09/19	09/27/2019	75324	1921	FRONTIER	ADMIN PHONE	091619	4	100-51420-221-000	50.66
09/19	09/27/2019	75324	1921	FRONTIER	FIRE/EMS PHONE	091619	5	100-52200-221-000	50.66
09/19	09/27/2019	75324	1921	FRONTIER	OUTREACH PHONE	091619	6	100-54600-221-000	50.66
09/19	09/27/2019	75324	1921	FRONTIER	PW PHONE	091619	7	100-53000-221-000	50.66
09/19	09/27/2019	75324	1921	FRONTIER	CD PHONE	091619	8	100-52400-221-000	50.66
09/19	09/27/2019	75324	1921	FRONTIER	PD PHONE	091619	9	100-52100-221-000	50.66
09/19	09/27/2019	75324	1921	FRONTIER	COMM TECH PHONE	091619	10	200-55600-221-000	50.66
Total 75324:									709.17
09/19	09/27/2019	75325	1011	VERIZON WIRELESS	PD CELL PHONES	9837903158	1	100-52100-221-000	40.01
Total 75325:									40.01
09/19	09/30/2019	75326	759	POSTMASTER	UTILITY BILLS	093019	1	600-53710-311-000	130.74
09/19	09/30/2019	75326	759	POSTMASTER	UTILITY BILLS	093019	2	600-53610-311-000	130.74

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
09/19	09/30/2019	75326	759	POSTMASTER	UTILITY BILLS	093019	3	605-53440-311-000	130.73
Total 75326:									392.21
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	PUBLIC WORKS FACILITY	092719	1	100-53000-220-000	531.71
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	WATER TOWER - HOLSCHER	092719	2	600-53716-220-000	16.66
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	WATER TOWER - BURMA	092719	3	600-53716-220-000	59.63
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	WELLS #1,3,4	092719	4	600-53716-220-000	3,274.53
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	WELLS #1,3,4	092719	5	600-53716-340-000	44.40
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	LIFT STATIONS #1,2,3,5	092719	6	600-53615-220-000	503.85
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	BRANDT PARK	092719	7	100-55200-220-000	87.27
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	LEWIS PARK	092719	8	100-55200-220-000	89.85
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	FLOWER CORNER	092719	9	100-55200-220-000	16.70
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	GAZEBO	092719	10	100-55200-220-000	35.16
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	MCDANIEL	092719	11	100-55200-220-000	26.14
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	CEDAR GLADE AERATOR	092719	12	605-53440-242-000	66.74
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	STREET LIGHTING (1)	092719	13	100-53000-291-000	9,097.94
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	STREET LIGHTING (2)	092719	14	100-53000-291-000	287.00
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS (BASHFORD)	092719	15	100-53000-291-000	16.93
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS (FARWELL 1)	092719	16	100-53000-291-000	16.93
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS (FARWELL 2)	092719	17	100-53000-291-000	16.93
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	TRAFFIC FLASHERS (CREAMERY)	092719	18	100-53000-291-000	17.05
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	SIRENS	092719	19	100-51600-220-000	28.10
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	4719 FARWELL - AREA 3	092719	20	315-56700-242-000	49.74
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	4719 FARWELL - AREA 4	092719	21	315-56700-242-000	114.43
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	4719 FARWELL - SUITE 4	092719	22	315-56700-242-000	16.12
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	4719 FARWELL ST - SUITE 3	092719	23	315-56700-242-000	16.70
10/19	10/04/2019	75333	30	ALLIANT ENERGY/WP&L	4719 FARWELL ST - SUITE 5	092719	24	315-56700-242-000	17.05
Total 75333:									14,447.56
10/19	10/04/2019	75334	16257	CORPORATE BUSINESS SYSTE	COPIER LEASE	266391	1	205-55110-240-000	8.62
10/19	10/04/2019	75334	16257	CORPORATE BUSINESS SYSTE	COPIER LEASE	266392	1	205-55110-240-000	111.42
Total 75334:									120.04
10/19	10/04/2019	75335	16378	DANE COUNTY REGISTER OF	RECORDING FEE	100219	1	315-51410-210-000	30.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75335:									30.00
10/19	10/04/2019	75336	1921	FRONTIER	LIBRARY PHONE	092219	1	205-55110-221-000	66.57
Total 75336:									66.57
10/19	10/04/2019	75337	2070	KKS PROPERTY	COMMON AREA MAINT. FORMER LIB	2019-10	1	100-51600-242-000	400.00
Total 75337:									400.00
10/19	10/04/2019	75338	17140	US BANK VOYAGER FLEET SYS	PD FUEL	8694160999	1	100-52100-341-000	1,812.40
10/19	10/04/2019	75338	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160999	2	600-53615-341-000	54.45
10/19	10/04/2019	75338	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160999	3	600-53710-341-000	108.90
10/19	10/04/2019	75338	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160999	4	600-53616-341-000	108.90
10/19	10/04/2019	75338	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160999	5	600-53718-341-000	54.45
10/19	10/04/2019	75338	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160999	6	605-53440-341-000	163.35
10/19	10/04/2019	75338	17140	US BANK VOYAGER FLEET SYS	PW FUEL	8694160999	7	100-53000-341-000	598.95
10/19	10/04/2019	75338	17140	US BANK VOYAGER FLEET SYS	PARKS FUEL	8694160999	8	100-55200-341-000	384.26
10/19	10/04/2019	75338	17140	US BANK VOYAGER FLEET SYS	FIRE/EMS FUEL	8694160999	9	100-52200-341-000	928.92
Total 75338:									4,214.58
10/19	10/04/2019	75339	17192	WITSCHER, INGA	AROUND THE FARM TABLE PRESENTATION	238	1	205-55110-391-000	500.00
Total 75339:									500.00
10/19	10/11/2019	75341	1	5 ALARM FIRE & SAFETY	4 GAS METER	190878-1	1	100-52200-240-000	339.95
Total 75341:									339.95
10/19	10/11/2019	75342	2199	ACE MULCHES LLC	MC MULCH	00313	1	100-51600-242-000	78.65
10/19	10/11/2019	75342	2199	ACE MULCHES LLC	MC MULCH	00313	2	600-53716-242-000	21.45
10/19	10/11/2019	75342	2199	ACE MULCHES LLC	MC MULCH	00313	3	600-53616-242-000	21.45
10/19	10/11/2019	75342	2199	ACE MULCHES LLC	MC MULCH	00313	4	605-53440-242-000	21.45
10/19	10/11/2019	75342	2199	ACE MULCHES LLC	PARK MULCH	00313	5	100-55200-340-000	143.00
Total 75342:									286.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/11/2019	75343	2216	ANDRES MEDICAL	SEPTEMBER COLLECTIONS	247521	1	100-46230-000	924.16
Total 75343:									924.16
10/19	10/11/2019	75344	10	ARAMARK	MATS	1640896036	1	205-55110-242-000	37.00
10/19	10/11/2019	75344	10	ARAMARK	MATS	1640898949	1	205-55110-242-000	37.00
Total 75344:									74.00
10/19	10/11/2019	75345	17187	B&H PHOTO	COMMUNITY ROOM TECHNOLOGY UPGRAD	162327229	1	400-57140-825-101	1,868.43
10/19	10/11/2019	75345	17187	B&H PHOTO	VILLAGE BOARD TABLE UPGRADES	162542924	1	400-57140-825-101	51.54
10/19	10/11/2019	75345	17187	B&H PHOTO	COMMUNITY ROOM TECHNOLOGY UPGRAD	162575914	1	400-57140-825-101	2,018.34
10/19	10/11/2019	75345	17187	B&H PHOTO	COMMUNITY ROOM TECHNOLOGY UPGRAD	162963181	1	400-57140-825-101	34.42
10/19	10/11/2019	75345	17187	B&H PHOTO	COMMUNITY ROOM TECHNOLOGY UPGRAD	163087966	1	400-57140-825-101	366.30
Total 75345:									4,339.03
10/19	10/11/2019	75346	68	BADGER WELDING SUPP INC	BADGER WELDING - OXYGEN	3551023	1	100-52200-340-000	30.70
10/19	10/11/2019	75346	68	BADGER WELDING SUPP INC	BADGER WELDING - OXYGEN	3551570	1	100-52200-340-000	73.85
10/19	10/11/2019	75346	68	BADGER WELDING SUPP INC	BADGER WELDING - OXYGEN	3554708	1	100-52200-340-000	41.50
Total 75346:									146.05
10/19	10/11/2019	75347	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034809036	1	205-55110-344-000	512.01
10/19	10/11/2019	75347	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2034815397	1	205-55110-344-000	216.84
10/19	10/11/2019	75347	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034818926	1	205-55110-344-000	740.82
10/19	10/11/2019	75347	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034819302	1	205-55110-344-000	62.82
Total 75347:									1,532.49
10/19	10/11/2019	75348	1019	BAKER TILLY VIRCHOW KRAUS	PARK IMPACT FEE	BT1487885	1	400-57120-211-000	1,249.00
Total 75348:									1,249.00
10/19	10/11/2019	75349	1264	BARNES INC	PW FERTILIZING	130320	1	100-53000-242-000	115.00
10/19	10/11/2019	75349	1264	BARNES INC	MC LAWN APPLICATION	130407	1	100-51600-340-000	35.75
10/19	10/11/2019	75349	1264	BARNES INC	MC LAWN APPLICATION	130407	2	600-53710-210-000	9.75
10/19	10/11/2019	75349	1264	BARNES INC	MC LAWN APPLICATION	130407	3	600-53610-210-000	9.75
10/19	10/11/2019	75349	1264	BARNES INC	MC LAWN APPLICATION	130407	4	605-53440-210-000	9.75

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75349:									180.00
10/19	10/11/2019	75350	1241	BARNIER, JOSHUA	TRAINING MEALS	JB091919	1	100-52100-331-000	15.00
Total 75350:									15.00
10/19	10/11/2019	75351	16285	BATTERIES & BULBS	BATTERY	P18658228	1	205-55110-242-000	13.95
Total 75351:									13.95
10/19	10/11/2019	75352	104	BOBCAT OF MADISON INC.	PARTS	01-78753	1	605-53440-241-000	7.43
10/19	10/11/2019	75352	104	BOBCAT OF MADISON INC.	PARTS	01-78753	2	600-53616-241-000	7.43
10/19	10/11/2019	75352	104	BOBCAT OF MADISON INC.	PARTS	01-78753	3	600-53718-241-000	7.43
10/19	10/11/2019	75352	104	BOBCAT OF MADISON INC.	PARTS	01-78753	4	100-53000-241-000	27.24
Total 75352:									49.53
10/19	10/11/2019	75353	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83351643	1	100-52200-340-000	194.10
10/19	10/11/2019	75353	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83358069	1	100-52200-340-000	229.95
10/19	10/11/2019	75353	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83358070	1	100-52200-340-000	2.60
10/19	10/11/2019	75353	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83364389	1	100-52200-340-000	406.84
10/19	10/11/2019	75353	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83370730	1	100-52200-340-000	108.96
Total 75353:									942.45
10/19	10/11/2019	75354	2024	BURRIS EQUIPMENT	MOWER PARTS	PI01818	1	605-53440-241-000	23.46
10/19	10/11/2019	75354	2024	BURRIS EQUIPMENT	MOWER PARTS	PI01818	2	600-53616-241-000	23.46
10/19	10/11/2019	75354	2024	BURRIS EQUIPMENT	MOWER PARTS	PI01818	3	600-53718-241-000	23.46
10/19	10/11/2019	75354	2024	BURRIS EQUIPMENT	MOWER PARTS	PI01818	4	100-53000-241-000	86.05
Total 75354:									156.43
10/19	10/11/2019	75355	16961	CAPITAL COFFEE LLC	COFFEE	142152	1	100-52100-330-000	65.00
Total 75355:									65.00
10/19	10/11/2019	75356	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	20232067	1	400-57310-811-102	796.50
10/19	10/11/2019	75356	1909	CATERPILLAR FINANCIAL SERV	LOADER LEASE	20232067	2	600-53712-390-000	278.78

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee		Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/11/2019	75356	1909	CATERPILLAR	FINANCIAL SERV	LOADER LEASE	20232067	3	600-53612-390-000	278.78
10/19	10/11/2019	75356	1909	CATERPILLAR	FINANCIAL SERV	LOADER LEASE	20232067	4	605-53440-240-000	238.94
Total 75356:										1,593.00
10/19	10/11/2019	75357	158	CHARTER COMMUNICATIONS		PW INTERNET	0026239100	1	100-53000-221-000	108.76
Total 75357:										108.76
10/19	10/11/2019	75358	166	CINTAS CORPORATION		FIRST AID SUPPLIES - REPLACEMENT CHE	8404316042	1	605-53440-340-000	8.27
10/19	10/11/2019	75358	166	CINTAS CORPORATION		FIRST AID SUPPLIES - REPLACEMENT CHE	8404316042	2	600-53616-340-000	8.27
10/19	10/11/2019	75358	166	CINTAS CORPORATION		FIRST AID SUPPLIES - REPLACEMENT CHE	8404316042	3	600-53716-340-000	8.27
10/19	10/11/2019	75358	166	CINTAS CORPORATION		FIRST AID SUPPLIES - REPLACEMENT CHE	8404316042	4	100-53000-340-000	30.32
Total 75358:										55.13
10/19	10/11/2019	75359	194	CONCENTRA		EMS PHYSICAL	103048818	1	100-52200-210-000	214.50
10/19	10/11/2019	75359	194	CONCENTRA		CONCENTRA PHYSICAL	103052223	1	100-52200-210-000	343.00
10/19	10/11/2019	75359	194	CONCENTRA		CONCENTRA TB TEST	103056744	1	100-52200-210-000	214.50
Total 75359:										772.00
10/19	10/11/2019	75360	1989	CORPORATE BUSINESS SYSTE		PW COPIER	25699381	1	605-53440-310-000	31.12
10/19	10/11/2019	75360	1989	CORPORATE BUSINESS SYSTE		PW COPIER	25699381	2	600-53610-310-000	31.12
10/19	10/11/2019	75360	1989	CORPORATE BUSINESS SYSTE		PW COPIER	25699381	3	600-53710-310-000	31.12
Total 75360:										93.36
10/19	10/11/2019	75361	16257	CORPORATE BUSINESS SYSTE		PW COPIER BASE RATE CHARGE	266386	1	600-53710-310-000	18.09
10/19	10/11/2019	75361	16257	CORPORATE BUSINESS SYSTE		PW COPIER BASE RATE CHARGE	266386	2	605-53440-340-000	18.09
10/19	10/11/2019	75361	16257	CORPORATE BUSINESS SYSTE		PW COPIER BASE RATE CHARGE	266386	3	600-53610-310-000	18.09
Total 75361:										54.27
10/19	10/11/2019	75362	1978	COX, HEIDI		MILEAGE	HC090419	1	205-55110-330-000	40.84
10/19	10/11/2019	75362	1978	COX, HEIDI		SUPPLIES	HC090419	2	205-55110-391-000	192.84
10/19	10/11/2019	75362	1978	COX, HEIDI		MILEAGE & SUPPLIES	HC091819	1	205-55110-330-000	43.48

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75362:									277.16
10/19	10/11/2019	75363	17199	CREMEENS, TRICIA	SUPPLIES FOR LIBRARY CRAFT CLUB	TC091619	1	205-55110-391-000	15.80
Total 75363:									15.80
10/19	10/11/2019	75364	234	DANE CO EMERGENCY MGMT	SALT TRIAGE BAGS	10031	1	100-52200-340-000	99.00
Total 75364:									99.00
10/19	10/11/2019	75365	247	DANE CO TREASURER	JAIL & SURCHARGES FOR SEPT	154-100119	1	100-45110-000	1,259.75
Total 75365:									1,259.75
10/19	10/11/2019	75366	261	DECKER SUPPLY CO INC	SIGN PARTS	907294	1	100-53000-340-000	749.00
10/19	10/11/2019	75366	261	DECKER SUPPLY CO INC	SIGN PARTS	907358	1	100-53000-340-000	79.40
Total 75366:									828.40
10/19	10/11/2019	75367	267	DEMCO INC	OFFICE SUPPLIES	6686211	1	205-55110-310-000	169.54
10/19	10/11/2019	75367	267	DEMCO INC	OFFICE SUPPLIES	6686437	1	205-55110-310-000	837.09
Total 75367:									1,006.63
10/19	10/11/2019	75368	16545	DEPT OF SAFETY AND PROFES	FIRE SPRINKLER PLAN REVIEW	093019	1	100-44300-105	10.00
Total 75368:									10.00
10/19	10/11/2019	75369	280	DIAMOND VOGEL CO	STREET PAINT SUPPLIES	255169703	1	100-53000-230-000	994.50
Total 75369:									994.50
10/19	10/11/2019	75370	281	DIGGERS HOTLINE INC	LOCATES SEWER	190 9 37601	1	600-53610-210-000	228.23
10/19	10/11/2019	75370	281	DIGGERS HOTLINE INC	LOCATES WATER	190 9 37601	2	600-53710-210-000	228.22
Total 75370:									456.45
10/19	10/11/2019	75371	2125	EMERGENCY LIGHTING & ELEC	FIRE VEHICLE	190538	1	100-52200-241-000	34.89

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75371:									34.89
10/19	10/11/2019	75372	338	ENGELHART INC	MOWER PARTS	1682629	1	605-53440-241-000	10.28
10/19	10/11/2019	75372	338	ENGELHART INC	MOWER PARTS	1682629	2	600-53616-241-000	10.28
10/19	10/11/2019	75372	338	ENGELHART INC	MOWER PARTS	1682629	3	600-53718-241-000	10.28
10/19	10/11/2019	75372	338	ENGELHART INC	MOWER PARTS	1682629	4	100-53000-241-000	37.70
Total 75372:									68.54
10/19	10/11/2019	75373	341	ENVIRONMENT CONTROL	JANITORIAL SERVICES	11628-613	1	205-55110-210-000	1,304.00
10/19	10/11/2019	75373	341	ENVIRONMENT CONTROL	MC CLEANING	11766-613	1	100-51600-210-000	1,457.00
10/19	10/11/2019	75373	341	ENVIRONMENT CONTROL	MC CLEANING	3099-613INV	1	100-51600-210-000	90.00
Total 75373:									2,851.00
10/19	10/11/2019	75374	17193	ENVIRONMENTAL INITIATIVES	ASSESSMENT	0911191G	1	100-51600-210-000	600.00
Total 75374:									600.00
10/19	10/11/2019	75375	353	FERGUSON ENTERPRISES	MC DRINKING FOUNTAIN	5245947	1	100-51600-242-000	328.79
10/19	10/11/2019	75375	353	FERGUSON ENTERPRISES	MC DRINKING FOUNTAIN	5245947	2	600-53716-242-000	89.67
10/19	10/11/2019	75375	353	FERGUSON ENTERPRISES	MC DRINKING FOUNTAIN	5245947	3	600-53616-242-000	89.67
10/19	10/11/2019	75375	353	FERGUSON ENTERPRISES	MC DRINKING FOUNTAIN	5245947	4	605-53440-242-000	89.67
Total 75375:									597.80
10/19	10/11/2019	75376	361	FIRST SUPPLY LLC MADISON	WATER MAIN PARTS	11881888-00	1	600-53718-822-101	43.44
Total 75376:									43.44
10/19	10/11/2019	75377	17197	FRIENDS OF THE MCFARLAND	REIMBURSEMENT FOR FRIENDS CC CHAR	093019	1	100-1624	426.75
Total 75377:									426.75
10/19	10/11/2019	75378	16234	GALLS, LLC	UNIFORMS	013645928	1	100-52200-142-000	48.47
10/19	10/11/2019	75378	16234	GALLS, LLC	UNIFORMS	4236046	1	100-52200-142-000	48.48

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75378:									96.95
10/19	10/11/2019	75379	383	GANNON CONSTRUCTION	REFUND OF CREDIT BALANCE ON UTILITY	093019	1	001-1115	92.28
Total 75379:									92.28
10/19	10/11/2019	75380	390	GBR CORPORATION	MC ROOF REPAIR	DF1432	1	605-53440-242-000	148.82
10/19	10/11/2019	75380	390	GBR CORPORATION	MC ROOF REPAIR	DF1432	2	600-53616-242-000	148.82
10/19	10/11/2019	75380	390	GBR CORPORATION	MC ROOF REPAIR	DF1432	3	600-53716-242-000	148.82
10/19	10/11/2019	75380	390	GBR CORPORATION	MC ROOF REPAIR	DF1432	4	100-51600-242-000	545.66
Total 75380:									992.12
10/19	10/11/2019	75381	395	GENERAL COMMUNICATIONS I	VEHICLE MAINTENANCE	274720	1	100-52100-241-000	675.00
Total 75381:									675.00
10/19	10/11/2019	75382	17195	GRADY, BRUCE	DRONE TEST REIMBURSEMENT	BG090919	1	100-52100-331-000	150.00
Total 75382:									150.00
10/19	10/11/2019	75383	16631	HARIED, JENNIFER	MILEAGE FOR TRAINING	JH091319	1	100-51420-331-000	129.46
Total 75383:									129.46
10/19	10/11/2019	75384	1694	HEARTLAND LITHO	STRATEGIC PLANNING MAILING	65342	1	100-51100-211-000	1,684.10
10/19	10/11/2019	75384	1694	HEARTLAND LITHO	UTILITY BILLS	65351	1	605-53440-340-000	67.73
10/19	10/11/2019	75384	1694	HEARTLAND LITHO	UTILITY BILLS	65351	2	600-53610-310-000	67.74
10/19	10/11/2019	75384	1694	HEARTLAND LITHO	UTILITY BILLS	65351	3	600-53710-310-000	67.74
Total 75384:									1,887.31
10/19	10/11/2019	75385	16232	HESSLING, JAMES	EMPLOYEE PICNIC SUPPLIES	JH091919	1	100-51420-390-000	20.15
Total 75385:									20.15
10/19	10/11/2019	75386	442	HOMETOWN NEWS LIMITED PA	OUTLOOK	419638	1	100-51100-210-000	1,389.50
10/19	10/11/2019	75386	442	HOMETOWN NEWS LIMITED PA	OUTLOOK	419638	2	600-53610-321-000	138.95

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/11/2019	75386	442	HOMETOWN NEWS LIMITED PA	OUTLOOK	419638	3	600-53710-321-000	138.95
10/19	10/11/2019	75386	442	HOMETOWN NEWS LIMITED PA	OUTLOOK	419638	4	605-53440-321-000	555.80
10/19	10/11/2019	75386	442	HOMETOWN NEWS LIMITED PA	OUTLOOK	419638	5	610-53620-321-000	555.80
Total 75386:									2,779.00
10/19	10/11/2019	75387	16356	HOYOS CONSULTING	NETWORK EQUIPMENT	11346	1	400-57140-813-101	1,525.00
Total 75387:									1,525.00
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1118897	1	100-53000-340-000	58.58
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1118897	2	600-53616-340-000	15.97
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1118897	3	600-53716-340-000	15.98
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1118897	4	605-53440-340-000	15.97
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1119551	1	605-53440-340-000	3.12
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1119551	2	600-53616-340-000	3.12
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1119551	3	600-53716-340-000	3.13
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	SHOP SUPPLIES	1119551	4	100-53000-340-000	11.46
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	WIPER BLADES	1119552	1	100-53000-241-000	7.92
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	WIPER BLADES	1119552	2	600-53718-241-000	2.16
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	WIPER BLADES	1119552	3	600-53616-241-000	2.16
10/19	10/11/2019	75388	1904	HUMPHREY SERVICE PARTS IN	WIPER BLADES	1119552	4	605-53440-241-000	2.16
Total 75388:									141.73
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	COURT	18188	1	100-51200-210-000	96.66
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	GEN ADMIN	18188	2	100-51450-210-000	386.69
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	POLICE	18188	3	100-52100-210-000	994.13
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	FIRE/EMS	18188	4	100-52200-240-000	423.74
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	OUTREACH	18188	5	100-54600-210-000	129.00
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	COMM DEV	18188	6	100-52400-210-000	96.66
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	PUBLIC WORKS	18188	7	100-53000-210-000	131.82
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	WATER	18188	8	600-53710-210-000	52.67
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	SEWER	18188	9	600-53610-210-000	52.67
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	STORMWATER	18188	10	605-53440-310-000	52.53
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	EM MGT	18188	11	100-52500-221-000	32.21
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	FAMILY FESTIVAL	18188	12	100-51450-210-000	32.22
10/19	10/11/2019	75389	16783	INFORMATION TECHNOLOGY P	SERVER AND BACK UP	18188	13	100-51450-210-000	3,172.60

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75389:									5,653.60
10/19	10/11/2019	75390	17191	IRWIN, AIMEE	TRAINING MILEAGE	AI091319	1	600-53610-331-000	31.32
10/19	10/11/2019	75390	17191	IRWIN, AIMEE	TRAINING MILEAGE	AI091319	2	600-53710-331-000	31.32
Total 75390:									62.64
10/19	10/11/2019	75391	476	JEFFERSON FIRE & SAFETY IN	OPERATING SUPPLIES	IN110521	1	100-52200-340-000	3,254.00
10/19	10/11/2019	75391	476	JEFFERSON FIRE & SAFETY IN	SCOTT 380 BATTERY	IN110815	1	100-52200-240-000	338.80
Total 75391:									3,592.80
10/19	10/11/2019	75392	17203	JENNEKE, DAVID	REFUND OF CREDIT BALANCE ON UTILITY	093019	1	001-1115	41.96
Total 75392:									41.96
10/19	10/11/2019	75393	345	JFTCO, INC	EQUIPMENT PARTS	C149414	1	100-53000-241-000	682.52
10/19	10/11/2019	75393	345	JFTCO, INC	EQUIPMENT PARTS	C149414	2	600-53718-241-000	186.14
10/19	10/11/2019	75393	345	JFTCO, INC	EQUIPMENT PARTS	C149414	3	600-53616-241-000	186.14
10/19	10/11/2019	75393	345	JFTCO, INC	EQUIPMENT PARTS	C149414	4	605-53440-241-000	186.14
Total 75393:									1,240.94
10/19	10/11/2019	75394	16340	KENT, HEATHER	SLP PRIZE GIFT CARDS	HK082019	1	205-55110-391-000	71.25
Total 75394:									71.25
10/19	10/11/2019	75395	16072	KRAMER, JEFFERY & AMY	REFUND OF CREDIT BALANCE ON UTILITY	093019	1	001-1115	97.35
Total 75395:									97.35
10/19	10/11/2019	75396	512	KRIS' CUSTOM SEWING	TURNOUT REPAIR	26323	1	100-52200-343-000	205.50
Total 75396:									205.50
10/19	10/11/2019	75397	16830	LAERDAL MEDICAL CORPORAT	VACUUM INLET	2019-200007	1	100-52200-240-000	61.20

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75397:									61.20
10/19	10/11/2019	75398	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9307064064	1	100-53000-340-000	275.43
10/19	10/11/2019	75398	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9307064064	2	600-53716-340-000	75.12
10/19	10/11/2019	75398	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9307064064	3	600-53616-340-000	75.12
10/19	10/11/2019	75398	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9307064064	4	605-53440-340-000	75.12
Total 75398:									500.79
10/19	10/11/2019	75399	765	LEGAL SHIELD	LEGAL SHIELD	0108629-091	1	100-2156	240.25
Total 75399:									240.25
10/19	10/11/2019	75400	16835	LFGEORGE INC	VEHICLE MAINTENANCE	RC42691A	1	100-52200-241-000	35.76
Total 75400:									35.76
10/19	10/11/2019	75401	556	LIQUI SYSTEMS INC	WATER CHEM PP REPAIR	292466	1	600-53716-340-000	1,488.00
Total 75401:									1,488.00
10/19	10/11/2019	75402	16554	M&M OFFICE INTERIORS, INC	DEPOSIT FOR FURNITURE	MPD001-1	1	100-52100-310-000	740.00
Total 75402:									740.00
10/19	10/11/2019	75403	2237	MADISON COLLEGE	JOB - TRAINING	CORP-00000	1	100-52100-331-000	200.00
Total 75403:									200.00
10/19	10/11/2019	75404	17148	MANAGEMENT PARTNERS	STRATEGIC PLANNING	INV07825	1	100-51100-211-000	7,405.00
Total 75404:									7,405.00
10/19	10/11/2019	75405	606	MCFARLAND FIREFIGHTERS' A	QUARTERLY PAYROLL PAYMENT	093019	1	100-2180	590.00
Total 75405:									590.00
10/19	10/11/2019	75406	16728	MCFARLAND OPTIMISTS	ONKEN MEMBERSHIP DUES	092319	1	100-52100-320-000	90.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75406:									90.00
10/19	10/11/2019	75407	613	MCFARLAND SCHOOL DISTRIC	STREET MAINTENANCE	1228	1	400-57310-820-101	5,630.00
Total 75407:									5,630.00
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PAINTING SUPPLIES	95094-09301	1	100-52200-242-000	40.45
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	CAR 1 CORD END	95094-09301	2	100-52200-241-000	4.49
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	BATTERIES - SCBA	95094-09301	3	100-52200-240-000	233.89
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	LIBRARY	95094-09301	4	205-55110-242-000	27.12
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	POLICE	95094-09301	5	100-52100-340-000	9.89
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	6	100-51600-242-000	21.75
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	7	100-53000-241-000	70.01
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	8	100-53000-340-000	106.92
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	9	100-55200-340-000	132.86
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	10	600-53616-241-000	19.10
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	11	600-53616-242-000	24.92
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	12	600-53616-340-000	29.18
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	13	600-53716-242-000	5.94
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	14	600-53716-340-000	29.17
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	15	600-53718-241-000	19.10
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	16	600-53718-340-000	14.56
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	17	605-53440-241-000	19.09
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	18	605-53440-242-000	5.93
10/19	10/11/2019	75408	618	MCFARLAND TRUE VALUE	PW ITEMS	95094-09301	19	605-53440-340-000	29.17
Total 75408:									843.54
10/19	10/11/2019	75409	634	MENARDS - MONONA	LIFT #5 PARTS	68990	1	600-53616-242-000	341.87-
10/19	10/11/2019	75409	634	MENARDS - MONONA	PW SUPPLIES	76922	1	600-53616-340-000	3.71
10/19	10/11/2019	75409	634	MENARDS - MONONA	PW SUPPLIES	76922	2	605-53440-340-000	3.71
10/19	10/11/2019	75409	634	MENARDS - MONONA	PW SUPPLIES	76922	3	600-53716-340-000	3.71
10/19	10/11/2019	75409	634	MENARDS - MONONA	PW SUPPLIES	76922	4	100-53000-340-000	13.59
10/19	10/11/2019	75409	634	MENARDS - MONONA	PARK SUPPLIES	77930	1	100-55200-340-000	82.50
10/19	10/11/2019	75409	634	MENARDS - MONONA	PW SHOP	79197	1	605-53440-340-000	12.24
10/19	10/11/2019	75409	634	MENARDS - MONONA	PW SHOP	79197	2	600-53616-340-000	12.24
10/19	10/11/2019	75409	634	MENARDS - MONONA	PW SHOP	79197	3	600-53716-340-000	12.24
10/19	10/11/2019	75409	634	MENARDS - MONONA	PW SHOP	79197	4	100-53000-340-000	44.88

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/11/2019	75409	634	MENARDS - MONONA	PARK SUPPLIES	79689	1	100-55200-340-000	53.97
10/19	10/11/2019	75409	634	MENARDS - MONONA	PW SHOP	80163	1	100-53000-340-000	61.98
10/19	10/11/2019	75409	634	MENARDS - MONONA	PARK SUPPLIES	80304	1	100-55200-340-000	48.11
10/19	10/11/2019	75409	634	MENARDS - MONONA	PARK SUPPLIES	80315	1	100-55200-340-000	33.98
10/19	10/11/2019	75409	634	MENARDS - MONONA	PARK SUPPLIES	80317	1	100-55200-340-000	32.37
Total 75409:									9.40
10/19	10/11/2019	75410	640	MGE	STREET LIGHT	11299443-10	1	100-53000-291-000	733.72
10/19	10/11/2019	75410	640	MGE	STREET LIGHT	13010467-09	1	100-53000-291-000	30.50
10/19	10/11/2019	75410	640	MGE	STREET LIGHT	14096945-09	1	100-53000-291-000	35.91
10/19	10/11/2019	75410	640	MGE	LIFT #4 ELECT	21056320-09	1	600-53615-220-000	44.81
10/19	10/11/2019	75410	640	MGE	LIFT STATION #5	27667872-09	1	600-53615-220-000	3.82
10/19	10/11/2019	75410	640	MGE	LIFT STATION #5	27667872-09	2	100-53000-220-000	14.10
10/19	10/11/2019	75410	640	MGE	LIFT STATION #5	27667872-09	3	600-53716-220-000	3.83
10/19	10/11/2019	75410	640	MGE	LIFT STATION #5	27667872-09	4	605-53440-340-000	3.83
10/19	10/11/2019	75410	640	MGE	STREET LIGHT	29538501-09	1	100-53000-291-000	218.32
Total 75410:									1,088.84
10/19	10/11/2019	75411	4	MIDDLETON FORD	VEHICLE PARTS	144399	1	605-53440-241-000	34.53
10/19	10/11/2019	75411	4	MIDDLETON FORD	M8 MAINTENANCE	144400	1	100-52100-241-000	159.64
10/19	10/11/2019	75411	4	MIDDLETON FORD	M8 MAINTENANCE	144473	1	100-52100-241-000	690.96
10/19	10/11/2019	75411	4	MIDDLETON FORD	M5 MAINTENANCE	144500	1	100-52100-241-000	46.64
Total 75411:									931.77
10/19	10/11/2019	75412	667	MINNESOTA LIFE INS CO	LIFE INSURANCE	002832L-NO	1	100-2157	1,308.01
Total 75412:									1,308.01
10/19	10/11/2019	75413	17200	MITCHELL, YVONNE	REFUND OF CREDIT BALANCE ON UTILITY	093019	1	001-1115	175.89
Total 75413:									175.89
10/19	10/11/2019	75414	16720	MREC VH JUNIPER RIDGE LLC	REFUND CREDIT BALANCE ON UTILITY ACC	093019	1	001-1115	51.72
Total 75414:									51.72

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	683385	1	605-53440-241-000	5.09
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	683385	2	600-53616-241-000	5.09
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	683385	3	600-53718-241-000	5.10
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	683385	4	100-53000-241-000	18.68
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	684664	1	605-53440-241-000	6.71
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	684664	2	600-53616-241-000	6.71
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	684664	3	600-53718-241-000	6.70
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	684664	4	100-53000-241-000	24.58
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	685102	1	605-53440-241-000	3.89
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	685102	2	600-53616-241-000	3.88
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	685102	3	600-53718-241-000	3.89
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	VEHICLE PARTS	685102	4	100-53000-241-000	14.26
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	FILTERS FOR SQUADS	685666	1	100-52100-241-000	19.60
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	L8 BATTERY	685817	1	100-52200-241-000	259.10
10/19	10/11/2019	75415	1896	NAPA AUTO PARTS	FILTERS	686100	1	100-52200-241-000	17.05
Total 75415:									400.33
10/19	10/11/2019	75416	2082	NASSCO INC	CLEANING SUPPLIES	S2521231.00	1	100-51600-242-000	478.52
10/19	10/11/2019	75416	2082	NASSCO INC	PARK SUPPLIES	S2521967.00	1	100-55200-340-000	52.15
10/19	10/11/2019	75416	2082	NASSCO INC	CLEANING SUPPLIES	S2530159.00	1	100-51600-242-000	80.65
Total 75416:									611.32
10/19	10/11/2019	75417	17204	ORLEY, ED	REFUND OF CREDIT BALANCE ON UTILITY	093019	1	001-1115	12.75
Total 75417:									12.75
10/19	10/11/2019	75418	2066	PELLITTERI WASTE SYSTEMS	TRASH SERVICE	790848	1	610-53620-212-000	20,545.35
10/19	10/11/2019	75418	2066	PELLITTERI WASTE SYSTEMS	RECYCLING SERVICE	790848	2	610-53620-213-000	13,827.40
10/19	10/11/2019	75418	2066	PELLITTERI WASTE SYSTEMS	LIBRARY SHRED	790848	3	205-55110-310-000	36.75
10/19	10/11/2019	75418	2066	PELLITTERI WASTE SYSTEMS	PD SHRED	790848	4	100-52100-340-000	37.86
10/19	10/11/2019	75418	2066	PELLITTERI WASTE SYSTEMS	FIRE/EMS SHRED	790848	5	100-52200-340-000	37.85
10/19	10/11/2019	75418	2066	PELLITTERI WASTE SYSTEMS	ADMIN SHRED	790848	6	100-51420-310-000	37.85
Total 75418:									34,523.06
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	GENERATOR MAINTENANCE	80193624	1	100-53000-241-000	189.55
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	GENERATOR MAINTENANCE	80193624	2	600-53718-241-000	51.70

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10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	GENERATOR MAINTENANCE	80193624	3	600-53616-241-000	51.70
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	GENERATOR MAINTENANCE	80193624	4	605-53440-241-000	51.69
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	TRUCK TIRES	80195557	1	605-53440-241-000	90.55
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	TRUCK TIRES	80195557	2	600-53616-241-000	90.55
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	TRUCK TIRES	80195557	3	600-53718-241-000	90.55
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	TRUCK TIRES	80195557	4	100-53000-241-000	332.01
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	GENERATOR SPARES	80197840	1	100-53000-241-000	126.89
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	GENERATOR SPARES	80197840	2	600-53718-241-000	34.60
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	GENERATOR SPARES	80197840	3	600-53616-241-000	34.60
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	GENERATOR SPARES	80197840	4	605-53440-241-000	34.61
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	M5 TIRES	80198419	1	100-52100-241-000	584.00
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	TRUCK TIRES	80198936	1	100-53000-241-000	16.50
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	TRUCK TIRES	80198936	2	600-53718-241-000	4.50
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	TRUCK TIRES	80198936	3	600-53616-241-000	4.50
10/19	10/11/2019	75419	756	POMP'S TIRE SERVICE INC	TRUCK TIRES	80198936	4	605-53440-241-000	4.50
Total 75419:									1,793.00
10/19	10/11/2019	75420	759	POSTMASTER	RENEWAL OF PO BOX	100119	1	100-51420-310-000	102.00
10/19	10/11/2019	75420	759	POSTMASTER	RENEWAL OF PO BOX	100119	2	600-53610-310-000	34.00
10/19	10/11/2019	75420	759	POSTMASTER	RENEWAL OF PO BOX	100119	3	600-53710-310-000	34.00
10/19	10/11/2019	75420	759	POSTMASTER	RENEWAL OF PO BOX	100119	4	605-53440-210-000	34.00
Total 75420:									204.00
10/19	10/11/2019	75421	764	PREMIER PAINT & WALLPAPER	PAINT	51283	1	100-52200-242-000	76.78
10/19	10/11/2019	75421	764	PREMIER PAINT & WALLPAPER	MC PAINTING	51444	1	100-51600-242-000	68.11
10/19	10/11/2019	75421	764	PREMIER PAINT & WALLPAPER	MC PAINTING	51444	2	600-53716-242-000	18.57
10/19	10/11/2019	75421	764	PREMIER PAINT & WALLPAPER	MC PAINTING	51444	3	600-53616-242-000	18.57
10/19	10/11/2019	75421	764	PREMIER PAINT & WALLPAPER	MC PAINTING	51444	4	605-53440-242-000	18.57
10/19	10/11/2019	75421	764	PREMIER PAINT & WALLPAPER	PARK PAINT SUPPLIES	52760	1	100-55200-340-000	87.96
10/19	10/11/2019	75421	764	PREMIER PAINT & WALLPAPER	PAINT SUPPLIES	52789	1	100-53000-240-000	.53
10/19	10/11/2019	75421	764	PREMIER PAINT & WALLPAPER	PAINT SUPPLIES	52789	2	600-53716-340-000	.15
10/19	10/11/2019	75421	764	PREMIER PAINT & WALLPAPER	PAINT SUPPLIES	52789	3	600-53616-340-000	.15
10/19	10/11/2019	75421	764	PREMIER PAINT & WALLPAPER	PAINT SUPPLIES	52789	4	605-53440-340-000	.15
Total 75421:									289.54
10/19	10/11/2019	75422	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	428995	1	100-53000-340-000	21.45

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10/19	10/11/2019	75422	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	428995	2	600-53710-210-000	5.85
10/19	10/11/2019	75422	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	428995	3	600-53610-210-000	5.85
10/19	10/11/2019	75422	1245	PROFESSIONAL PEST CONTRO	PW PEST CONTROL	428995	4	605-53440-210-000	5.85
10/19	10/11/2019	75422	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	428996	1	100-51600-340-000	25.30
10/19	10/11/2019	75422	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	428996	2	600-53710-210-000	6.90
10/19	10/11/2019	75422	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	428996	3	600-53610-210-000	6.90
10/19	10/11/2019	75422	1245	PROFESSIONAL PEST CONTRO	MC PEST CONTROL	428996	4	605-53440-210-000	6.90
10/19	10/11/2019	75422	1245	PROFESSIONAL PEST CONTRO	PARKS PEST CONTROL	430881	1	100-53000-340-000	49.00
Total 75422:									134.00
10/19	10/11/2019	75423	775	PUBLIC SERVICE COMM OF WI	PSC YEARLY PAYMENT	RA20-I-0349	1	600-53710-210-000	1,025.17
Total 75423:									1,025.17
10/19	10/11/2019	75424	802	RENNERT'S FIRE EQUIP SRV IN	LADDER 8 REPAIRS	41347	1	100-52200-241-000	10,139.77
Total 75424:									10,139.77
10/19	10/11/2019	75425	9137	RICOH USA INC	COPIER FEE	32385932	1	100-52100-240-000	184.59
10/19	10/11/2019	75425	9137	RICOH USA INC	RICOH COPIER EXTRA	5057696089	1	100-52100-240-000	21.82
Total 75425:									206.41
10/19	10/11/2019	75426	818	ROTO ROOTER SEWER SERVI	SEWER CLEANING	188614	1	600-53616-242-000	400.00
Total 75426:									400.00
10/19	10/11/2019	75427	16268	SCHROECKENTHALER, MATTH	INSERVICE MEAL	MS100819	1	100-52100-331-000	7.00
Total 75427:									7.00
10/19	10/11/2019	75428	16365	SCHUENKE, MATT	MILEAGE	MS092719	1	100-51410-141-000	309.72
Total 75428:									309.72
10/19	10/11/2019	75429	2110	SECOND TO NONE INC	GANNON BUILDING CLEANING	092219	1	315-56700-242-000	360.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 75429:									360.00
10/19	10/11/2019	75430	17198	SEYMOUR, ABBY	MILEAGE	AS082819	1	205-55110-330-000	66.70
Total 75430:									66.70
10/19	10/11/2019	75431	1234	SHERVEN, CRAIG	CELL PHONE CHARGER - REIMBURSEMENT	CS092419	1	100-52100-340-000	19.00
Total 75431:									19.00
10/19	10/11/2019	75432	870	SLINDE TRUCKING	PARKS	093019	1	100-55200-340-000	80.00
10/19	10/11/2019	75432	870	SLINDE TRUCKING	WATER TOP SOIL	093019	2	600-53718-822-101	80.00
10/19	10/11/2019	75432	870	SLINDE TRUCKING	STREETS	093019	3	100-53000-230-000	15.00
Total 75432:									175.00
10/19	10/11/2019	75433	1738	STATE OF WI TREASURER	MONTHLY COURT FEES - SEPT	154-100119	1	100-45110-000	2,705.05
Total 75433:									2,705.05
10/19	10/11/2019	75434	16857	STRAND ASSOCIATES	URSO/SCHUETZ PARK PLANNING	0152690	1	400-57620-827-116	3,988.10
10/19	10/11/2019	75434	16857	STRAND ASSOCIATES	DPW FACILITY PLANNING	0152691	1	100-53000-211-000	2,681.51
Total 75434:									6,669.61
10/19	10/11/2019	75435	16322	STRYKER SALES CORP	STRYKER MODEMS	2769984M	1	100-52200-221-000	1,446.00
Total 75435:									1,446.00
10/19	10/11/2019	75436	915	STUCKEY, LINDA	MILEAGE FOR MEETING	LS091119	1	205-55110-330-000	30.40
Total 75436:									30.40
10/19	10/11/2019	75437	1462	TASC	FSA ADMIN FEE	IN1589367	1	100-51540-514-000	127.84
Total 75437:									127.84
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS: TM9	60930	1	605-53440-241-000	124.59

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10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS: TM9	60930	2	600-53616-241-000	124.59
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS: TM9	60930	3	600-53718-241-000	124.59
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS: TM9	60930	4	100-53000-241-000	456.84
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS	61419	1	100-53000-241-000	197.03
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS	61419	2	600-53718-241-000	53.73
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS	61419	3	600-53616-241-000	53.73
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS	61419	4	605-53440-241-000	53.74
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS	63759	1	100-53000-241-000	84.89
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS	63759	2	600-53718-241-000	23.15
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS	63759	3	600-53616-241-000	23.15
10/19	10/11/2019	75438	2008	THE HOMESTEADER'S STORE I	MOWER PARTS	63759	4	605-53440-241-000	23.16
Total 75438:									1,343.19
10/19	10/11/2019	75439	16385	THE PSYCHOLOGY CENTER	BASIC-PRE EMPLOYMENT	100119	1	100-52200-210-000	437.00
Total 75439:									437.00
10/19	10/11/2019	75440	957	TOM'S AUTO CENTER INC	VEHICLE MAINT	0044512	1	100-53000-241-000	135.40
10/19	10/11/2019	75440	957	TOM'S AUTO CENTER INC	VEHICLE MAINT	0044512	2	600-53718-241-000	36.93
10/19	10/11/2019	75440	957	TOM'S AUTO CENTER INC	VEHICLE MAINT	0044512	3	600-53616-241-000	36.92
10/19	10/11/2019	75440	957	TOM'S AUTO CENTER INC	VEHICLE MAINT	0044512	4	605-53440-241-000	36.93
Total 75440:									246.18
10/19	10/11/2019	75441	16640	TOP PACK DEFENSE LLC	UNIFORM ALLOWANCE - WALLACE	2799	1	100-52100-142-000	254.64
Total 75441:									254.64
10/19	10/11/2019	75442	958	TOWN & COUNTRY ENGINEER	EXCHANGE ST PRELIM ENG - MC134	20745	1	400-57310-821-000	827.50
10/19	10/11/2019	75442	958	TOWN & COUNTRY ENGINEER	2018 VERIDIAN/JUNIPER RIDGE - MC140	20746	1	100-2640	377.60
10/19	10/11/2019	75442	958	TOWN & COUNTRY ENGINEER	2019 LOWER YAHARA TRAIL - MC142	20747	1	400-57620-827-116	440.00
10/19	10/11/2019	75442	958	TOWN & COUNTRY ENGINEER	STORMWATER MODELING	20748	1	605-53440-211-000	263.75
10/19	10/11/2019	75442	958	TOWN & COUNTRY ENGINEER	2019 STREET/WATERMAIN IMP - MC148	20749	1	400-57310-821-000	19,598.00
10/19	10/11/2019	75442	958	TOWN & COUNTRY ENGINEER	4703 TERMINAL (EZRA) REVIEW	20751	1	100-2640	227.25
10/19	10/11/2019	75442	958	TOWN & COUNTRY ENGINEER	CONSULTING SERVICES	20752	1	400-57310-211-000	1,356.90
Total 75442:									23,091.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/11/2019	75443	17194	TUMA, NICHOLAS	NATIONAL REGISTRY OF EMT'S RENEWAL	NT092019	1	100-52200-331-000	10.00
Total 75443:									10.00
10/19	10/11/2019	75444	988	UPS	POSTAL SHIPPING	000022F8A0	1	100-52100-311-000	76.61
Total 75444:									76.61
10/19	10/11/2019	75445	992	US CELLULAR	PD PHONE	0332421713	1	100-52100-221-000	616.66
10/19	10/11/2019	75445	992	US CELLULAR	FD/EMS PHONE	0332421713	2	100-52200-221-000	414.75
10/19	10/11/2019	75445	992	US CELLULAR	OUTREACH PHONE	0332421713	3	100-54600-221-000	38.50
10/19	10/11/2019	75445	992	US CELLULAR	CABLE/COMMTECH PHONE	0332421713	4	200-55600-221-000	44.97
10/19	10/11/2019	75445	992	US CELLULAR	PW PHONE	0332421713	5	100-53000-221-000	27.58
10/19	10/11/2019	75445	992	US CELLULAR	WATER PHONE	0332421713	6	600-53710-310-000	27.58
10/19	10/11/2019	75445	992	US CELLULAR	SEWER PHONE	0332421713	7	600-53610-310-000	27.58
10/19	10/11/2019	75445	992	US CELLULAR	INSPECTIONS PHONE	0332421713	8	100-52400-221-000	.50
10/19	10/11/2019	75445	992	US CELLULAR	EM MGT PHONE	0332421713	9	100-52500-340-000	38.50
Total 75445:									1,236.62
10/19	10/11/2019	75446	17051	UW HEALTH - EEC	UW HEALTH EEC	8950	1	100-52200-210-000	17.00
Total 75446:									17.00
10/19	10/11/2019	75447	1005	VANNGUARD UTILITY PARTNER	LOCATES	7880	1	100-53000-291-000	66.00
Total 75447:									66.00
10/19	10/11/2019	75448	2298	VIKING ELECTRIC SUPPLY	PARK SUPPLIES	S003010638.	1	100-55200-340-000	194.61
10/19	10/11/2019	75448	2298	VIKING ELECTRIC SUPPLY	PW SHOP	S003010638.	2	100-53000-340-000	35.68
10/19	10/11/2019	75448	2298	VIKING ELECTRIC SUPPLY	PW SHOP	S003010638.	3	600-53716-340-000	9.73
10/19	10/11/2019	75448	2298	VIKING ELECTRIC SUPPLY	PW SHOP	S003010638.	4	600-53616-340-000	9.73
10/19	10/11/2019	75448	2298	VIKING ELECTRIC SUPPLY	PW SHOP	S003010638.	5	605-53440-340-000	9.73
Total 75448:									259.48
10/19	10/11/2019	75449	1015	VILLAGE OF MCFARLAND	5541 HOLSCHER RD	102019	1	100-53000-220-000	57.17
10/19	10/11/2019	75449	1015	VILLAGE OF MCFARLAND	4719 FARWELL ST	102019	2	315-56700-242-000	206.70
10/19	10/11/2019	75449	1015	VILLAGE OF MCFARLAND	FLOWER CORNER	102019	3	100-55200-220-000	48.04

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
10/19	10/11/2019	75449	1015	VILLAGE OF MCFARLAND	LEWIS PARK	102019	4	100-55200-220-000	175.18
10/19	10/11/2019	75449	1015	VILLAGE OF MCFARLAND	MCDANIEL PARK	102019	5	100-55200-220-000	237.65
10/19	10/11/2019	75449	1015	VILLAGE OF MCFARLAND	GAZEBO	102019	6	100-55200-220-000	45.50
Total 75449:									770.24
10/19	10/11/2019	75450	17201	WALLI, ELIZABETH	REFUND OF CREDIT BALANCE ON UTILITY	093019	1	001-1115	122.70
Total 75450:									122.70
10/19	10/11/2019	75451	1093	WI STATE LABORATORY OF HY	WATER TESTING FLORIDE STATE LAB	607983	1	600-53717-340-000	26.00
Total 75451:									26.00
10/19	10/11/2019	75452	16940	WIKEL SERVICES LLC	GANNON PROPERTY MOWING	5638	1	315-56700-242-000	707.81
Total 75452:									707.81
10/19	10/11/2019	75453	16346	WOLF PAVING & EXCAVATING C	STREET PATCH	65590	1	100-53000-230-000	856.87
Total 75453:									856.87
10/19	10/11/2019	75454	16489	ZIETSMA, JOEL	FLASHLIGHT BATTERY	JZ093019	1	100-52100-142-000	25.64
Total 75454:									25.64
10/19	10/11/2019	75455	1910	ZURBUCHEN OIL INC	DYED DIESEL FUEL	237939	1	100-53000-341-000	502.33
Total 75455:									502.33
Grand Totals:									190,298.89

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-1115	594.65	.00	594.65
001-2120	.00	594.65-	594.65-
100-1624	13,317.33	.00	13,317.33
100-2120	33.98	93,007.28-	92,973.30-
100-2156	240.25	.00	240.25
100-2157	1,308.01	.00	1,308.01
100-2180	590.00	.00	590.00
100-2640	604.85	.00	604.85
100-44300-105	10.00	.00	10.00
100-45110-000	3,964.80	.00	3,964.80
100-46230-000	924.16	.00	924.16
100-51100-141-000	121.80	.00	121.80
100-51100-210-000	1,389.50	.00	1,389.50
100-51100-211-000	9,089.10	.00	9,089.10
100-51200-210-000	96.66	.00	96.66
100-51410-141-000	309.72	.00	309.72
100-51420-221-000	183.63	.00	183.63
100-51420-310-000	139.85	.00	139.85
100-51420-331-000	129.46	.00	129.46
100-51420-390-000	20.15	.00	20.15
100-51450-210-000	3,591.51	.00	3,591.51
100-51540-514-000	127.84	.00	127.84
100-51600-210-000	2,147.00	.00	2,147.00
100-51600-220-000	28.10	.00	28.10
100-51600-242-000	2,002.13	.00	2,002.13
100-51600-340-000	61.05	.00	61.05
100-52100-142-000	280.28	.00	280.28
100-52100-210-000	994.13	.00	994.13
100-52100-221-000	743.33	.00	743.33
100-52100-240-000	206.41	.00	206.41
100-52100-241-000	2,175.84	.00	2,175.84
100-52100-310-000	740.00	.00	740.00
100-52100-311-000	76.61	.00	76.61
100-52100-320-000	90.00	.00	90.00
100-52100-330-000	65.00	.00	65.00
100-52100-331-000	372.00	.00	372.00
100-52100-340-000	66.75	.00	66.75
100-52100-341-000	1,812.40	.00	1,812.40
100-52200-142-000	96.95	.00	96.95
100-52200-210-000	1,226.00	.00	1,226.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
100-52200-221-000	2,028.41	.00	2,028.41
100-52200-240-000	1,397.58	.00	1,397.58
100-52200-241-000	10,491.06	.00	10,491.06
100-52200-242-000	117.23	.00	117.23
100-52200-331-000	10.00	.00	10.00
100-52200-340-000	4,479.35	.00	4,479.35
100-52200-341-000	928.92	.00	928.92
100-52200-343-000	205.50	.00	205.50
100-52400-210-000	96.66	.00	96.66
100-52400-221-000	51.16	.00	51.16
100-52500-221-000	32.21	.00	32.21
100-52500-340-000	38.50	.00	38.50
100-53000-210-000	131.82	.00	131.82
100-53000-211-000	2,681.51	.00	2,681.51
100-53000-220-000	602.98	.00	602.98
100-53000-221-000	187.00	.00	187.00
100-53000-230-000	1,866.37	.00	1,866.37
100-53000-240-000	.53	.00	.53
100-53000-241-000	2,508.07	.00	2,508.07
100-53000-242-000	115.00	.00	115.00
100-53000-291-000	10,537.23	.00	10,537.23
100-53000-340-000	1,537.69	.00	1,537.69
100-53000-341-000	1,302.83	.00	1,302.83
100-54600-210-000	129.00	.00	129.00
100-54600-221-000	89.16	.00	89.16
100-55200-220-000	807.12	.00	807.12
100-55200-340-000	907.53	33.98-	873.55
100-55200-341-000	384.26	.00	384.26
200-2120	.00	229.08-	229.08-
200-55600-221-000	229.08	.00	229.08
205-2120	.00	5,142.86-	5,142.86-
205-55110-210-000	1,304.00	.00	1,304.00
205-55110-221-000	66.57	.00	66.57
205-55110-240-000	120.04	.00	120.04
205-55110-242-000	115.07	.00	115.07
205-55110-310-000	1,043.38	.00	1,043.38
205-55110-330-000	181.42	.00	181.42
205-55110-344-000	1,532.49	.00	1,532.49
205-55110-391-000	779.89	.00	779.89
315-2120	.00	1,843.55-	1,843.55-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
315-51410-210-000	30.00	.00	30.00
315-56700-242-000	1,488.55	.00	1,488.55
315-58000-690-000	325.00	.00	325.00
400-2120	.00	39,750.03-	39,750.03-
400-57120-211-000	1,249.00	.00	1,249.00
400-57140-813-101	1,525.00	.00	1,525.00
400-57140-825-101	4,339.03	.00	4,339.03
400-57310-211-000	1,356.90	.00	1,356.90
400-57310-811-102	796.50	.00	796.50
400-57310-820-101	5,630.00	.00	5,630.00
400-57310-821-000	20,425.50	.00	20,425.50
400-57620-827-116	4,428.10	.00	4,428.10
600-2120	341.87	12,209.94-	11,868.07-
600-53610-210-000	303.40	.00	303.40
600-53610-310-000	320.35	.00	320.35
600-53610-311-000	130.74	.00	130.74
600-53610-321-000	138.95	.00	138.95
600-53610-331-000	64.65	.00	64.65
600-53612-390-000	278.78	.00	278.78
600-53615-220-000	552.48	.00	552.48
600-53615-341-000	72.77	.00	72.77
600-53616-241-000	683.99	.00	683.99
600-53616-242-000	703.43	341.87-	361.56
600-53616-340-000	157.49	.00	157.49
600-53616-341-000	145.55	.00	145.55
600-53710-210-000	1,328.56	.00	1,328.56
600-53710-310-000	320.35	.00	320.35
600-53710-311-000	130.74	.00	130.74
600-53710-321-000	138.95	.00	138.95
600-53710-331-000	64.65	.00	64.65
600-53710-341-000	145.55	.00	145.55
600-53712-390-000	278.78	.00	278.78
600-53716-220-000	3,354.65	.00	3,354.65
600-53716-242-000	284.45	.00	284.45
600-53716-340-000	1,689.90	.00	1,689.90
600-53717-340-000	26.00	.00	26.00
600-53718-241-000	684.01	.00	684.01
600-53718-340-000	14.56	.00	14.56
600-53718-341-000	72.77	.00	72.77
600-53718-822-101	123.44	.00	123.44

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
605-2120	.00	2,968.80-	2,968.80-
605-53440-210-000	56.50	.00	56.50
605-53440-211-000	263.75	.00	263.75
605-53440-240-000	238.94	.00	238.94
605-53440-241-000	718.55	.00	718.55
605-53440-242-000	351.18	.00	351.18
605-53440-310-000	83.65	.00	83.65
605-53440-311-000	130.73	.00	130.73
605-53440-321-000	555.80	.00	555.80
605-53440-331-000	33.34	.00	33.34
605-53440-340-000	318.04	.00	318.04
605-53440-341-000	218.32	.00	218.32
610-2120	.00	34,928.55-	34,928.55-
610-53620-212-000	20,545.35	.00	20,545.35
610-53620-213-000	13,827.40	.00	13,827.40
610-53620-321-000	555.80	.00	555.80
Grand Totals:	191,050.59	191,050.59-	.00

Report Criteria:
Report type: GL detail

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
09/28/2019	PC	10/04/2019	75327	ALLEN EVANS, BONNIE D	191	1,055.99
09/28/2019	PC	10/04/2019	75328	TRAISMAN-WADDELL, JE	208	354.94
09/28/2019	PC	10/04/2019	75329	REITER, JAMES	503	784.19
09/28/2019	CDPT	10/04/2019	75330	WIAFSCME COUNCIL 32	7	43.29
09/28/2019	CDPT	10/04/2019	75331	WI SCTF	5	207.89
09/28/2019	CDPT	10/04/2019	75332	WPPA TREASURER	6	504.00
10/04/2019	PC	10/10/2019	75340	VIND, PAUL C.	2050	83.11

PAYROLL RELATED

\$3,033.21

June 11, 2019

Mr. Brad Czebotar

McFarland Village President

P. O. Box 110

McFarland, WI 53558

Dear Mr. Czebotar:

I am writing you to express my interest in volunteering to serve on the Village Police and Fire Commission. I believe this Commission serves a valuable and important function in and for the Village and its police and fire/EMT departments and their officers.

Years ago (many!) I was asked to serve on the Police and Fire Committee, and also served as Municipal Judge for 5 years, for the village. I began practicing law in 1963 in a community up north and got to know law enforcement officers on county and local levels. After eight-plus years I became a full-time criminal prosecutor. I then began the final twenty-seven years in the state Attorney General's office as both a prosecutor and civil trial attorney. As such I got to know well and work closely with officers on the State, County and local levels throughout the State. All of this experience taught me, among many other things, to understand the work, responsibilities and dedication of these officers.

I believe, and hope, that I could be a valuable member of this Commission.

Thank you.

Sincerely;



Jim McKay

5767 Prairie Stone Drive

Pdgyjdgy321@yahoo.com

608-838-0818



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 14, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: On proposed Ordinance #2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.

PREVIOUS ACTION:

At the September 23, 2019 Village Board Meeting, the Board directed staff to notice a public hearing on Ordinance 2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances for the October 14, 2019 Village Board meeting.

ISSUE SUMMARY:

Attached are comments and feedback received from the public for consideration on Ordinance 2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.

Notice of this hearing was published in the newspaper, website, and via social media to encourage public participation in the hearing on Monday. The specific changes are also available for viewing in the Administration Department at the Municipal Center and also the Village website.

The Public Hearing will open, comments will be received as available, and the hearing will close as is customary for such items. Further discussion and action on this item will take place solely by the Village Board under the next agenda item.

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Village Ordinance Chapter 11-64(n)

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:



No recommendation.

ATTACHMENTS:

1. B Bergen - 10.08.19
2. B Catterall - 10.08.19
3. B Rogers - 10.08.19
4. C Mignon - 10.08.19
5. C Sam - 10.08.19
6. D Chin - 10.08.19
7. E Johnson - 10.08.19
8. J Summers - 10.08.19
9. K Coffey - 10.08.19
10. K Vogelsng - 10.08.19
11. M Catterall - 10.08.19
12. M Schultz - 10.08.19
13. M Shumway - 10.08.19
14. N Catterall - 10.08.19
15. J Maniaci - 10.09.19
16. B Schuchardt - 10.09.19
17. Anonymus - 10.09.19
18. A Byers - 9 19 19

Cassandra Suettinger

From: Brad Bergen <bbergen05@gmail.com>
Sent: Tuesday, October 8, 2019 6:11 PM
To: Cassandra Suettinger
Subject: Outdoor patio ordinance

Mrs. Suettinger,

My name is Brad and I am a resident of McFarland. I support the revisions to the ordinance for outdoor alcohol. I believe this will greatly benefit the village with added revenue that is being lost to Monona and Madison. Please consider the proposed revisions.

Cassandra Suettinger

From: Ben Catterall <bencatterall5@gmail.com>
Sent: Tuesday, October 8, 2019 8:06 PM
To: Cassandra Suettinger
Subject: Outdoor Patio Ordinances

As a Village Resident, I fully support the proposed changes to the outdoor patio ordinances.

Cassandra Suettinger

From: Becky Rogers <beckyrogersmk@gmail.com>
Sent: Tuesday, October 8, 2019 4:32 PM
To: Cassandra Suettinger
Cc: McFarland Chamber of Commerce
Subject: Alcohol Ordinance Support

Hi Cassandra,

I wanted to write to send my support in the changes and updates to the ordinance regarding the consumption of alcohol being discussed tonight. I support this on a personal level, but also would like to speak on behalf of the McFarland Chamber of Commerce. I believe this will attract more business to our Village which is what we want as a Chamber. We desire our community residents to want to dine and socialize within our own community!

Unfortunately, I am unable to attend the meeting tonight. Thanks in advance for your consideration.

--

Becky Rogers

Independent Sales Director, Mary Kay Cosmetics

beckylrogers@marykay.com

303.717.3494

608.208.6066

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LIKE me on Facebook to be entered in drawings for FREE PRODUCT: www.facebook.com/beckylrogersmk

Cassandra Suettinger

From: Christina Mignon <cmignon80@gmail.com>
Sent: Tuesday, October 8, 2019 4:42 PM
To: Cassandra Suettinger
Subject: Support of outdoor patio ordinance changes

Hi Cassandra,

As a resident of McFarland for 12 years I wanted to email you my support to the proposed changes allowing alcohol to be served on outdoor dining patios.

Thank you,
Christina Mignon

Cassandra Suettinger

From: Carol Sam <csam080@gmail.com>
Sent: Tuesday, October 8, 2019 8:21 PM
To: Cassandra Suettinger; Brad Czebotar; Jerry Adrian; Stephanie Brassington; Dan Kolk; Eric Kryzenske; Mary Pat Lytle; Clair Utter
Subject: Outdoor Patio Ordinance

McFarland Village Board,

We fully support the proposed changes to the Outdoor Patio Ordinance. We look forward to the day when we can relax and socialize with friends in an outdoor setting while enjoying food and beverages.

Ron and Carol Sam
5702 Bird Song Court

Cassandra Suettinger

From: Dan <dan@danchinhomes.com>
Sent: Tuesday, October 8, 2019 5:04 PM
To: Cassandra Suettinger
Subject: YES TO OUTDOOR PATIO CHANGE!

Hi Cassandra,

I'm emailing to let you know that I 100% support the proposed changes to the outdoor patio ordinance!

Sincerely,
Dan

--

Dan Chin

Dan Chin Homes

Inventure Realty Group

p: [\(608\) 620-4177](tel:6086204177) | [Facebook](#) | [Twitter](#) | [LinkedIn](#) | [Youtube](#) | danchinhomes.com

Cassandra Suettinger

From: Eric Johnson <ejjohnson5656@yahoo.com>
Sent: Tuesday, October 8, 2019 4:47 PM
To: Cassandra Suettinger
Subject: I support it

Sent from my iPhone

Cassandra Suettinger

From: Jim Summers <summejw@gmail.com>
Sent: Tuesday, October 8, 2019 4:28 PM
To: Cassandra Suettinger
Subject: Outdoor patio ordinance

Cassandra,

This note is to let you know that I support the proposed changes to the outdoor patio ordinance in McFarland.

Jim Summers
6110 Holscher Road, McFarland
608-320-5724

Cassandra Suettinger

From: Kelly Coffey <klcoffey@gmail.com>
Sent: Tuesday, October 8, 2019 9:03 PM
To: Cassandra Suettinger
Subject: outdoor patio ordinance

Hello,

I am unable to attend the hearing, but I SUPPORT the changes proposed for the outdoor patio ordinance. I would love to be able to enjoy a drink and a bit to eat outside!

Thank you,
Kelly Coffey

Cassandra Suettinger

From: Katie Vogelsang <kvogelsang80@hotmail.com>
Sent: Tuesday, October 8, 2019 4:56 PM
To: Cassandra Suettinger
Subject: Outdoor patio ordinance

I vote to support the outdoor patio ordinance.
Katie Vogelsang
Sent from my iPhone

Cassandra Suettinger

From: mjcatt@charter.net
Sent: Tuesday, October 8, 2019 7:02 PM
To: Cassandra Suettinger
Subject: Outdoor Patio Ordinance

Hello Cassandra,

I fully support the proposed changes to the outdoor patio ordinance. McFarland needs this to help support local businesses who can benefit from these changes and well as their customers. Thank You.

Mike Catterall
5521 Holscher Rd.

Cassandra Suettinger

From: Martin Schultz <martinschultz14@gmail.com>
Sent: Tuesday, October 8, 2019 8:14 PM
To: Cassandra Suettinger
Subject: Outdoor Patio Ordinance

Good evening,

I am writing to let you know that I support the changes to the outdoor patio ordinance. Please let me know if you need any additional info.

Thanks

Marty Schultz
Sent from my iPhone

Cassandra Suettinger

From: Michael Shumway <pikepride2000@yahoo.com>
Sent: Tuesday, October 8, 2019 4:30 PM
To: Cassandra Suettinger
Subject: Ordinance Change

Cassandra,

I support the proposed change to the outdoor patio ordinance.

V/R,

Michael Shumway

Sent from my iPhone X

Cassandra Suettinger

From: Nina Catterall <cattni01@gmail.com>
Sent: Tuesday, October 8, 2019 8:14 PM
To: Cassandra Suettinger
Subject: Support for the Proposed Outdoor Patio Ordinance Changes

Hello,

I am writing to voice my support for the proposed changes for outdoor patio ordinance.

Thank you,
Nina Catterall

Sent from my iPhone

Cassandra Suettinger

From: john@johnmaniaciphotography.com
Sent: Wednesday, October 9, 2019 11:13 AM
To: Cassandra Suettinger
Subject: Outdoor Patio Ordinance

Hello,

My wife and I have been McFarland residents since 2008. Our son is in 2nd grade at CEPS. We love the small town charm, the quiet streets and the friendly people of McFarland. We patronize local businesses whenever possible and we support local athletic teams and charities. All these things are just a few of many that make McFarland a great place to live. Having the opportunity to enjoy an adult beverage on a patio seems like such a simple endeavor and I can't see any reason why people shouldn't be able to enjoy a glass of wine or a beer outside. Nothing about this change would affect all the things that make McFarland a great place to live. I would urge you to make this change and allow the hardworking people of McFarland this simple pleasure. Thank you.

John & Casey Maniaci
5609 Black Walnut Court
McFarland, WI USA

Cassandra Suettinger

From: Brad Schuchardt <bschuchardt@btbkaccounting.com>
Sent: Wednesday, October 9, 2019 3:30 PM
To: Cassandra Suettinger
Subject: Outdoor Patio Ordinance

Good Afternoon,

I would like to voice my support for the proposed changes to the outdoor patio ordinance. As a resident of McFarland and business owner, I feel it is time for McFarland to not only get caught up with other locals in the area but be a forward thinking leader in Dane County. Please consider this in your decision.

Thank you,

Brad Schuchardt, CPA
Partner
4710 E Broadway, Suite 160 | Madison, WI 53716
M 608.669.1040 | F 608.492.4827
www.btbkaccounting.com

Hello Cassandra,

Regarding outdoor drinking patios for businesses - I can't make the hearing but I think a couple of important factors should be considered.

First, I know one business owner will profit from this change, however at the rate of growth of other dining/entertainment businesses in this village, that one owner looks to be the sole beneficiary of this adjustment at this time. Is this a good use of taxpayer time and energy?

Second, what about the fairness to the existing businesses who followed the rules? Some have invested in their entrepreneurship by following rules and will now have to invest costs to enjoy an expansion.

I believe the primary business at issue here is the McFarland House Cafe, which has requested this change. I feel that this venue isn't set up to even hold very many customers as it is, let alone have outdoor drinkers. With an expansion of the exterior drinking space, and potential to crowd the interior space at times when people use the limited restroom space or bar area, there could potentially be fire hazard occupancy issues inside at given times. Have those potentials been considered? The 30% rule was placed for a reason consistent with safety, I believe. Is safety no longer an issue? Will the overall increase in space and capacity require additional bathrooms or parking?

I believe there is another drinking establishment half a block away for those who want to indulge. Is this the trend for the village, to oversaturate our village with taverns, disguised or not?

I'm uncertain how changing spacial calculation rules that other successful businesses have abided by benefits the village or is a village issue, but for one business. On the other hand, I feel there are potential over-crowding issues, and the appearance of improper favoritism involved to consider while many other business have had to follow rules.

Thank you for taking the time to consider my thoughts on this issue. I'm sure raising a spacial allowance by 20% is not a big deal, unless that percentage is of a tiny space already, but I want to make sure favoritism and safety are not overlooked.

September 19th, 2019

Dear Village Board Members,

I am writing to express my opposition to the proposed changes to the outdoor drinking ordinance. Living in the area of the Village that has both residential and business establishments (Parkside, Green Lantern, etc.) adjacent to one another we are more affected than others by changes to the ordinance.

I (along with others) have been voicing my opinions on this for over ten years so are quite knowledgeable on not only how the ordinance came about, but also why it is needed in mixed-use areas such as ours. I would urge the board to reconsider making the proposed changes.

Our lakeside community has lived through having to make noise complaints because of the decibel level inside at nearby establishments. We experienced the police coming out for noise complaints and having laws that are not clear and enforceable to combat a large thumping base until early morning. We are used to patrons of these establishments coming and going at all hours with little disruption. We are also good neighbors to these establishments.

In the summers we accept the noise of the festivals at Brandt park every summer as they are fundraising events we are happy to have in our community and know that they will not be an every night ten or eleven pm occurrence. That is quite different than allowing for amplified music EVERY DAY until 10 pm weekdays and 11 pm on weekends. McFarland has always been a family-friendly community and this more than any other proposed change would be very detrimental. Outdoor amplification only will encourage louder patrons and more disruption to the neighborhood and the late outdoor operation times are certainly not good for nearby residents and families. I would strongly encourage you to not allow outdoor amplification and to not expand the permitted time frame.

I would also urge you not to remove the food requirement for outdoor seating. This was put in place to dissuade outdoor beer gardens which is important. As a born and bred Wisconsinite I recognize the negative impact alcohol, especially overconsumption can have. The food requirement is a good one, not to mention making these outdoor areas more family and neighborhood friendly. Increasing the allowable size to 50% of the indoor public area also encourages the possibility of beer gardens outdoors and I feel is a step in the wrong direction.

I am also concerned that the proposal removes wording that allows the Village to require additional parking "to address increased capacity". As well as removing the provision that "construction of an outdoor area shall not reduce the minimum number of parking stalls required for the establishment." Having more seating is bound to increase capacity and reducing parking is not safe. Our streets are already very dangerous with the number of vehicles parked on them.

I am also concerned about changes to proximity to residency requirements. Being located next to and across from two establishments I would encourage you to keep the proximity requirements the same. Due to these regulations the Parkside built their seating area away from the residential homes and this makes sense both for the patrons and the neighbors, so would encourage you keep all of those requirements in place.

Our neighborhood is a growing and thriving part of McFarland. With the bike path the sheer number of people visiting has grown exponentially which is benefiting the businesses here. Properties are being revitalized and it is a thriving neighborhood. We do not want to go back to the times when neighbors have to call the police for constant noise complaints, disorderly behavior, or community endangerment. I fear that the proposed changes move us in the wrong direction. Sacrificing neighborhoods by decreasing business regulations is not a winning formula and we have experienced how hard it is to impose regulations on some, but not all. There is very rarely political will to take such actions. I urge you to not change the ordinance.

I appreciate your consideration of my concerns and would be happy to discuss them further with you. Thank you.

Sincerely,

Anne

Anne Byers, 4516 Field Avenue. McFarland, WI 53558, ph: 608-235-2605



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Monday, October 14, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding Ordinance #2019-19: an ordinance to amend Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.

PREVIOUS ACTION:

At its meeting on August 26th, the Village Board took action to refer these changes to the Public Safety Committee for review and recommendation back to them.

The Public Safety Committee reviewed these proposed changes at their meeting on September 11, 2019 and recommended approval as presented with the condition that further public comment is gathered.

The Village Board took up the recommendation from the Public Safety Committee at its meeting on September 23, 2019 in order to set the public hearing and allow for consideration at a future meeting.

ISSUE SUMMARY:

Enclosed within your packet are changes to Section 11-64(n) regarding outdoor consumption for licensed establishments. The specific changes presented in the packet are based upon the direction by the Village Board to address areas it wished to see changed following their review of the code. They requested the Public Safety Committee review these changes and make a recommendation to the Village Board prior to potentially adopting the revisions. The Public Safety Committee has completed their work and recommended approval to the Village Board as a result with a condition a public hearing is held prior to action on the proposed changes. This condition will be satisfied earlier in this meeting and the Village Board's further consideration of the matter in line with the recommendation for approval.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:



The Public Safety Committee recommended the changes as presented be approved with the condition that the Village Board solicit further public input on the matter.

ATTACHMENTS:

1. Section 11-64(n) - Outdoor Consumption 09062019 mgs
2. 2019-19 Outdoor Drinking Ordinance

Sec. 11-64. - Conditions of license.

(n) Outdoor consumption. Licensed premises under a "Class B," Class "B" or "Class C" license may include areas outside a fully enclosed building in accordance with the following:

(1) Any application for a new license, ~~a the~~ renewal of an existing license or ~~a application to expand the premises' change in the~~ description of ~~an existing~~ licensed premises which seeks to include an outdoor area within the licensed premises' description shall require notice to each person owning property within 500 feet of the proposed licensed premises. The applicant shall prepay the cost of sending such notice before the notices are sent. The notice shall include a copy of the application and the date, time and location of any public hearings or other public meetings at which the application is scheduled to be considered.

Commented [ADR1]: Clarifies that the measurement is from the licensed portion of the premises, not the lot line of the premises themselves.

(2) The application shall be accompanied by detailed plans or drawings demonstrating the size, location, surface and building materials, and use of the outdoor area, including fencing and signage, and any other information necessary to determine compliance with this subsection. The outdoor consumption application, along with associated plans and drawings, shall be reviewed for a recommendation by the Public Safety Committee and a final decision made by the Village Board.

(3) The Village Board, ~~in addition to any general conditions or conditions set forth under subsection (n)(3);~~ may impose conditions ~~or stricter conditions upon the license~~ specific to any outdoor areas ~~within of~~ the licensed premises' ~~description as deemed necessary~~ to prevent undue adverse impacts on neighboring property, the character of the surrounding neighborhood, traffic conditions, parking or any other matter ~~affecting to protect~~ the public health, safety, welfare or convenience, including, but not limited to:

~~a. Limiting the size and location of any outdoor premises;~~

a. Restricting the hours during which alcohol consumption may be permitted within the outdoor area;

b. Requiring additional parking ~~beyond the minimum required by the Zoning Code; to address increased capacity;~~

c. Regulation of lighting ~~and screening.~~

d. Any conditions recommended by the Public Safety Committee.

e. Any conditions imposed by the Plan Commission as part of its required site plan review under sec. 62-310 of this Code.

(4) In addition to any specific conditions imposed ~~at the Village Board's discretion under sub. (2) and (3)~~, the following shall be minimum conditions of all licenses with respect to outdoor areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare:

a. Outdoor areas are prohibited within 50 feet of the lot line of a parcel zoned, or lawfully used for residential land purposes. ~~used for residential purposes whether as a primary use or in conjunction with commercial uses.~~ This prohibition shall not apply to prohibit an outdoor area where an accessory apartment exists on the same parcel as the licensed premises.

b. The hours during which alcohol consumption may be permitted within the outdoor area is restricted to 11:00 a.m. to ~~9:00 p.m.~~ 10:00 p.m. on Sunday through Thursday; and 11:00 a.m. to 11:00 p.m. on Friday and Saturday.

c. The perimeter of any outdoor portion of a licensed premises ~~not bordered by a main building~~ shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic, or metal and erected and maintained in accordance with all applicable Village ordinances. If the outdoor portion of a licensed premises is an outdoor sports area, the enclosure may instead be made by temporary netting not less than ten feet high during the applicable sports season. Such netting shall not be installed sooner than 14 days prior to, and shall be removed no later than 14 days after, the season or the period established under Section 11-69(f)(6)c., whichever is shorter. The outdoor area shall comply with all applicable building code requirements including the provision of readily distinguishable means of egress for fire and emergency purposes.

~~d. The outdoor area may not be covered by a roof.~~

d. Amplified music, speakers, microphones, televisions or other audio or video devices ~~are prohibited~~ shall be subject to Chapter 20, Article III of the Village Code of Ordinances regarding Noise and section 11-69(f) if applicable.

~~f. At no time shall unreasonable noise emanate from any outdoor area that tends to disturb the peace and quiet enjoyment of property in the vicinity contrary to Section 20-58.~~

e. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.

f. The size of the outdoor area ~~is restricted to~~ may not be larger than 50 percent ~~30 percent~~ of the ~~public usage area licensed premise of the gross floor area of the portion of the licensed~~ premises within a permanent building, which is inside the building. Interior building capacity shall not be increased as a result of the addition of the outdoor area. The playing area of any outdoor sports area permitted under Section 11-69 shall not be included for purposes of determining compliance with this subparagraph so long as the playing area is not permitted to be occupied by persons not participating in the sporting activity for which the playing area is designed.

~~i. The outdoor area shall have no entrance or exit, except for fire exits, other than to or from the interior of the main building of the licensed premises.~~

g. A conspicuous notice shall be posted at each fire exit stating: "No Beer, Liquor or Wine May Be Carried in an Open Container ~~Off the Premises~~Beyond this Point."

h. No bar/counter service shall be permitted in outdoor areas, however, wait staff may serve in the outdoor area.

~~j. Except for outdoor sports activities permitted under Section 11-69, the outdoor area shall not be used for any activities other than service and consumption of food and/or drink. Smoking may be permitted in accordance with applicable State and local regulations. Food service shall be available in the outdoor area at all times during which it is open to patrons for alcohol consumption.~~

~~m. Except for playing areas and other areas adjacent thereto that are primarily intended for use by participants in outdoor sports activities permitted under Section 11-69, the outdoor area must be located on an paved surface or hard all-weather decking material.~~

i. The outdoor area shall be accessible to the disabled, and the license holder shall at all times comply with all applicable federal, state and village laws, ordinances and regulation concerning accessibility.

~~o. The outdoor area cannot be within 300 feet of any property used for a school or church as measured from the edge of the outdoor area to the property line of the school or church.~~

~~p. Outdoor areas may not be placed on any rooftop.~~

k. Containers for refuse disposal and regular cleanup shall be placed inside of the outdoor area.

~~r. Improper control of the outdoor area could result in loss of the premises alcohol beverage license.~~

~~s. Construction of an outdoor area shall not reduce the minimum number of parking stalls required of the establishment.~~

l. If the outdoor area is used for outdoor sports activities as permitted under Section 11-69 and persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older.

~~(4) If the outdoor area is greater than 1,000 feet from any property line of a property in residential use, the conditions established in subsections (3)b., e., h., and m. may be modified by the Village Board.~~

~~(5) The application shall be accompanied by detailed plans or drawings demonstrating the size and location of the outdoor area, location of required fencing and any other information necessary to determine compliance with this subsection. Plans and drawings shall be reviewed for a recommendation by the and aby the Village BoardPlan Commission, followed by a review and recommendation on the application from the Public Safety Committee.~~

Commented [ADR2]: This provision is unnecessary, but they don't hurt anything in my view. Sec. 11-67 provides for revocation or suspension for any violation of the liquor licensing provisions.

Commented [ADR3]: I don't see this adding anything to the ordinance. The parking requirements are based on 30% of the capacity of the premises, so the only way one could argue that adding an outdoor area would reduce the number of required spaces would be if the addition of the outdoor area reduced the overall capacity of the business. I don't see how that could happen.

Commented [MS4]: Addressed now under (4) above.

Commented [MS5]: Addressed now under (2) above.

(Code 1998, § 7-2-14; Ord. No. 2013-01, §§ 1, 2, 4-22-2013; Ord. No. 2015-07, §§ 1—4, 7-27-2015; Ord. No. 2016-01, § 1, 1-25-2016)

ORDINANCE 2019-19

AN ORDINANCE AMENDING THE STANDARDS FOR THE OUTDOOR CONSUMPTION OF ALCOHOL

Purpose: To amend license premise standards for the outdoor consumption of alcohol for “Class B”, Class “B” and “Class C” establishments.

Sponsor: Village Administrator Matt Schuenke

Recommended Referral: Public Safety

Public Hearing: Not Required

The Village Board of the Village of McFarland do hereby ordain as follows:

1. Section 11-64(n) of the McFarland Municipal Code are amended to read as follows:

Sec. 11-64. - Conditions of license.

(n) *Outdoor consumption.* Licensed premises under a "Class B," Class "B" or "Class C" license may include areas outside a fully enclosed building in accordance with the following:

(1) Any application for a new license, ~~a-the~~ renewal of an existing license or ~~an application to expand the premises'~~change in the description of ~~an existing-~~licensed premises which seeks to include an outdoor area within the licensed premises' description shall require notice to each person owning property within 500 feet of the proposed licensed premises. The applicant shall prepay the cost of sending such notice before the notices are sent. The notice shall include a copy of the application and the date, time and location of any public hearings or other public meetings at which the application is scheduled to be considered.

(2) The application shall be accompanied by detailed plans or drawings demonstrating the size, location, surface and building materials, and use of the outdoor area, including fencing and signage, and any other information necessary to determine compliance with this subsection. The outdoor consumption application, along with associated plans and drawings, shall be reviewed for a recommendation by the Public Safety Committee and a final decision made by the Village Board.

(3) The Village Board, ~~in addition to any general conditions or conditions set forth under subsection (n)(3),~~ may impose conditions ~~or stricter conditions upon the license-~~specific to any outdoor areas ~~within-of~~ the licensed premises' ~~description-as deemed necessary~~ to prevent undue adverse impacts on neighboring property, the character of the surrounding neighborhood, traffic conditions, parking or any other

matter ~~affecting to protect~~ the public health, safety, welfare or convenience, including, but not limited to:

~~a. Limiting the size and location of any outdoor premises;~~

a. Restricting the hours during which alcohol consumption may be permitted within the outdoor area;

b. Requiring additional parking beyond the minimum required by the Zoning Code; to address increased capacity;

c. Regulating of lighting and screening.

d. Any conditions recommended by the Public Safety Committee.

e. Any conditions imposed by the Plan Commission as part of its required site plan review under sec. 62-310 of this Code.

(4) In addition to any specific conditions imposed ~~at the Village Board's discretion under sub. (2) and (3)~~, the following shall be minimum conditions of all licenses with respect to outdoor areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare:

a. Outdoor areas are prohibited within 50 feet of the lot line of a parcel ~~zoned, or lawfully used for residential land purposes, used for residential purposes whether as a primary use or in conjunction with commercial uses.~~ This prohibition shall not apply to prohibit an outdoor area where an accessory apartment exists on the same parcel as the licensed premises.

b. The hours during which alcohol consumption may be permitted within the outdoor area is restricted to 11:00 a.m. to ~~9:00 p.m.~~ 10:00 p.m. on Sunday through Thursday; and 11:00 a.m. to 11:00 p.m. on Friday and Saturday.

c. The perimeter of any outdoor portion of a licensed premises ~~not bordered by a main building~~ shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic, or metal and erected and maintained in accordance with all applicable Village ordinances. If the outdoor portion of a licensed premises is an outdoor sports area, the enclosure may instead be made by temporary netting not less than ten feet high during the applicable sports season. Such netting shall not be installed sooner than 14 days prior to, and shall be removed no later than 14 days after, the season or the period established under Section 11-69(f)(6)c., whichever is shorter. The outdoor area shall comply with all applicable building code requirements including the provision of readily distinguishable means of egress for fire and emergency purposes.

~~d. The outdoor area may not be covered by a roof.~~

d. Amplified music, speakers, microphones, televisions or other audio or video devices ~~are prohibited~~ shall be subject to Chapter 20, Article III of the Village Code of Ordinances regarding Noise and section 11-69(f) if applicable.

~~f. At no time shall unreasonable noise emanate from any outdoor area that tends to disturb the peace and quiet enjoyment of property in the vicinity contrary to Section 20-58.~~

e. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.

f. The size of the outdoor area ~~is restricted to~~ may not be larger than 50 percent ~~30 percent~~ of the public usage area licensed premise of the gross floor area of the portion of the licensed premises within a permanent building, which is inside the building. Interior building capacity shall not be increased as a result of the addition of the outdoor area. The playing area of any outdoor sports area permitted under Section 11-69 shall not be included for purposes of determining compliance with this subparagraph so long as the playing area is not permitted to be occupied by persons not participating in the sporting activity for which the playing area is designed.

~~i. The outdoor area shall have no entrance or exit, except for fire exits, other than to or from the interior of the main building of the licensed premises.~~

g. A conspicuous notice shall be posted at each fire exit stating: "No Beer, Liquor or Wine May Be Carried in an Open Container ~~Off the Premises~~ Beyond this Point."

h. No bar/counter service shall be permitted in outdoor areas, however, wait staff may serve in the outdoor area.

i. Except for outdoor sports activities permitted under Section 11-69, the outdoor area shall not be used for any activities other than service and consumption of food and/or drink. Smoking may be permitted in accordance with applicable State and local regulations. ~~Food service shall be available in the outdoor area at all times during which it is open to patrons for alcohol consumption.~~

~~m. Except for playing areas and other areas adjacent thereto that are primarily intended for use by participants in outdoor sports activities~~

~~permitted under Section 11-69, the outdoor area must be located on an paved surface or hard all-weather decking material.~~

j. The outdoor area shall be accessible to the disabled, and the license holder shall at all times comply with all applicable federal, state and village laws, ordinances and regulation concerning accessibility.

~~o.—The outdoor area cannot be within 300 feet of any property used for a school or church as measured from the edge of the outdoor area to the property line of the school or church.~~

~~p.—Outdoor areas may not be placed on any rooftop.~~

k. Containers for refuse disposal and regular cleanup shall be placed inside of the outdoor area.

~~r.—Improper control of the outdoor area could result in loss of the premises alcohol beverage license.~~

~~s.—Construction of an outdoor area shall not reduce the minimum number of parking stalls required of the establishment.~~

l. If the outdoor area is used for outdoor sports activities as permitted under Section 11-69 and persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older.

~~(4)—If the outdoor area is greater than 1,000 feet from any property line of a property in residential use, the conditions established in subsections (3)b., e., h., and m. may be modified by the Village Board.~~

~~(5)—The application shall be accompanied by detailed plans or drawings demonstrating the size and location of the outdoor area, location of required fencing and any other information necessary to determine compliance with this subsection. Plans and drawings shall be reviewed for a recommendation by the and aby the Village BoardPlan Commission, followed by a review and recommendation on the application from the Public Safety Committee.~~

The above and foregoing Ordinance was duly adopted at a regular meeting of the McFarland Village Board on the ____ day of _____, 2019.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-
Treasurer

ORDINANCE 2019 – 19	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Adrian	Kolk
Brassington	Lytle
Utter	Kryzenske
Czebotar	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 14, 2019

SECTION: Business

DEPARTMENT: Communications & Technology

CONTACT: Matt Schuenke, Village Administrator, Stephanie Miller, Comm & Technology Director

AGENDA ITEM: Discussion and action to accept a proposal from TDS Metrocom to provide telecommunications services to Village facilities.

PREVIOUS ACTION:

The Committee last discussed this issue at its meeting on July 23, 2019 and at its meeting on September 24, 2019 unanimously recommended approval of the enclosed proposal from TDS.

ISSUE SUMMARY:

The Communications and Technology Committee has been evaluating our telecommunications services through Spectrum and TDS. The latter is new to the Village through the fiber build out project that began last year. Several proposals were considered and evaluated with the enclosed proposal ultimately selected. The internet proposal more than triples our internet speed at both the Municipal Center and Public Works facilities for nearly the same cost while the phone system expenses stays relatively flat. The television services provided are also compatible with our needs.

FINANCIAL/BUDGET IMPACT:

Our current cost for these services through Frontier and Charter are \$1,222 per month while this proposal in total is \$1,259.21 per month, a little higher but very close. The closest match Charter could provide was \$2,092 per month for a similar level of service. Annually we would expect to pay a little over \$15,000 per year for the terms indicated.

One aspect that is different for TDS than Charter has to do with a different agreement we have with TDS to build fiber in the Community. TDS started a project in 2018 to over build fiber in the Community and the Village incentivized this project via an annual grant to do so. The amount of that grant is \$40,000 for five years and the costs we spend with TDS reduce that amount. So if we end up spending \$15,000 per year on these types of services, we would only pay \$25,000 for that grant.

VILLAGE PLAN REFERENCE:

None.



ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Committee is recommending acceptance of the enclosed proposals.

ATTACHMENTS:

1. Village of McFarland Terminal Dr Quote
2. Village of McFarland Milwaukee St Quote



Quote

10/4/2019

Customer Information - Service Address

Ordered by: Matt Schuenke
Business Name: Village of McFarland - Public Works

Street: 5115 Terminal Dr

Flr/Rm/Suite:
City, State, Zip: McFarland, WI 53558

Account Number:

Main Yellow Page Heading: Municipality
Phone: 608-838-3153

Email: matt.schuenke@mcfarland.wi.us

TDS Sales Representative: Justin Blau

608-824-7708

Monthly Services Charges/Credits:

<u>Quantity</u>	<u>Term</u>	<u>Description</u>	<u>Price each</u>	<u>Total</u>
1	36 Month	300M x 300M Symmetrical (PON) Star Business Bundle	\$199.00	\$199.00
1	Mo To Mo	Single Static IP	\$10.00	\$10.00
1	12 Month	TDS TV for Business - Sports & More	\$70.00	\$70.00
1	12 Month	Broadcast Retransmission Fee	\$12.80	\$12.80
1	12 Month	Wireless Set-Top Box Rental	\$8.00	\$8.00
1	24 Month	2019 2 YR HSI Promotion - FLEX	-\$100.00	-\$100.00
*Total Monthly Services Charges/Credits:				\$199.80

One Time Charges/Credits:

<u>Quantity</u>	<u>Term</u>	<u>Description</u>	<u>Price each</u>	<u>Total</u>
1	One Time	Service Order Charge	\$20.00	\$20.00
1	One Time	Service Order Charged - Waived	-\$20.00	-\$20.00
1	One Time	HSI Installation Fee	\$150.00	\$150.00
1	One Time	HSI Installation Fee - Waived	-\$150.00	-\$150.00
1	One Time	Modem Shipping & Handling Fee	\$14.95	\$14.95
*Total One Time Charges/ Credits:				\$14.95

- managedIP SIP and PRI locations must have a minimum of trunks. If a location falls below the minimum requirement, the service will be canceled and cancellation charges will apply.
- *Total does not include applicable taxes, fees, assessments or surcharges. Additional Directory Listing charges may also apply and are not include in the Totals herein. Local usage charges apply if applicable.
- Customer is responsible for cancellation of services with current providers.
- If Customer has an active alarm line, Customer must advise alarm company of change of service.
- TDS reserves the right to block high fraud international long distance locations.
- For managedIP Hosted (managed deployment) and managedIP Trunking, if Services ordered necessitate that TDS dispatches a technician to Customer's premise, Customer will be notified of the visit in advance. It is required that a Customer representative is on site when the technician arrives and that full access to the telecommunication's closet be provided. In addition, the Customer must ensure that prior to the installation visit, the site is ready with a rack, mounting board or shelf to house TDS equipment and that four unoccupied AC outlets are available within four feet of the equipment. If any of the forgoing conditions are not met, TDS may charge the Customer a \$250.00 fee.

Terms and Conditions:

<https://tdsbusiness.com/terms-of-service.html>

Quote created using Version 2019 V1.6. Pricing and products on this quote are good for 30 days only. TDS reserves the right to change products and pricing after 30 days.



Quote

10/2/2019

Customer Information - Service Address

Ordered by: Matt Schuenke
Business Name: Village of McFarland

Account Number:
Main Yellow Page Heading: Municipality
Phone: 608-838-3153

Street: 5915 Milwaukee St

Email: matt.schuenke@mcfarland.wi.us

Fir/Rm/Suite:
City, State, Zip: McFarland, WI 53558

TDS Sales Representative: Justin Blau

608-824-7708

Monthly Services Charges/Credits:

<u>Quantity</u>	<u>Term</u>	<u>Description</u>	<u>Price each</u>	<u>Total</u>
1	36 Month	300M x 300M Symmetrical (PON) Star Business Bundle	\$199.00	\$199.00
1	Mo To Mo	TDS TV for Business – Video Only		
1	Mo To Mo	Five Static IPs	\$20.00	\$20.00
5	36 Month	Star Business Voice Line Service - Unlimited	\$29.99	\$149.95
23	36 Month	20+ Trunks - SIP	\$15.99	\$367.77
11	36 Month	Bursting 20+ Trunks - SIP (billed only when used)	\$19.99	\$219.89
8	Mo To Mo	10 DID Block	\$5.00	\$40.00
1	12 Month	TDS TV for Business - Sports & More	\$70.00	\$70.00
1	12 Month	Broadcast Retransmission Fee	\$12.80	\$12.80
5	12 Month	Wireless Set-Top Box Rental	\$8.00	\$40.00
5	12 Month	Wired Set-Top Box Rental	\$8.00	\$40.00
1	24 Month	2019 2 YR HSI Promotion - FLEX	-\$100.00	-\$100.00

***Total Monthly Services Charges/Credits:**

\$1,059.41

One Time Charges/Credits:

<u>Quantity</u>	<u>Term</u>	<u>Description</u>	<u>Price each</u>	<u>Total</u>
1	One Time	Service Order Charge	\$20.00	\$20.00
1	One Time	Service Order Charged - Waived	-\$20.00	-\$20.00
1	One Time	HSI Installation Fee	\$150.00	\$150.00
1	One Time	HSI Installation Fee - Waived	-\$150.00	-\$150.00
2	One Time	Modem Shipping & Handling Fee	\$14.95	\$29.90
1	One Time	mIP Trunking Installation Charge	\$200.00	\$200.00
1	One Time	mIP Trunking Installation Charge waived	-\$200.00	-\$200.00
1	One Time	mIP Trunking Set up Fee	\$100.00	\$100.00
1	One Time	Video Install fee	\$49.95	\$49.95
1	One Time	Video Install fee - Waived	-\$49.95	-\$49.95
*Total One Time Charges/ Credits:				\$129.90

- managedIP SIP and PRI locations must have a minimum of trunks. If a location falls below the minimum requirement, the service will be canceled and cancellation charges will apply.
- *Total does not include applicable taxes, fees, assessments or surcharges. Additional Directory Listing charges may also apply and are not include in the Totals herein. Local usage charges apply if applicable.
- Customer is responsible for cancellation of services with current providers.
- If Customer has an active alarm line, Customer must advise alarm company of change of service.
- TDS reserves the right to block high fraud international long distance locations.
- For managedIP Hosted (managed deployment) and managedIP Trunking, if Services ordered necessitate that TDS dispatches a technician to Customer's premise, Customer will be notified of the visit in advance. It is required that a Customer representative is on site when the technician arrives and that full access to the telecommunication's closet be provided. In addition, the Customer must ensure that prior to the installation visit, the site is ready with a rack, mounting board or shelf to house TDS equipment and that four unoccupied AC outlets are available within four feet of the equipment. If any of the forgoing conditions are not met, TDS may charge the Customer a \$250.00 fee.

Terms and Conditions:

<https://tdsbusiness.com/terms-of-service.html>

Quote created using Version 2019 V1.6. Pricing and products on this quote are good for 30 days only. TDS reserves the right to change products and pricing after 30 days.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 14, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator, Jim Hessling, Public Works Director

AGENDA ITEM: Discussion and action to install decorative street lighting at the Bashford Street Parking Lot.

PREVIOUS ACTION:

The Public Works Committee evaluated these two options at its meeting on October 8th and recommended acceptance of the proposal from Red Arrow to install decorative lights.

ISSUE SUMMARY:

There has been a request to add lighting to the parking lot at the intersection of Bashford and Exchange Streets. This is also known as Flower Corner. Two quotes were obtained for possible lighting options. One option has more decorative lighting similar to other areas in downtown. The second option is more basic in nature. Either option would be funded by TID4.

FINANCIAL/BUDGET IMPACT:

The total cost of the decorative option through Red Arrow is \$15,200. They are the same contractor that installed the lights as part of the streetscaping project on the southwest corner of Exchange and Farwell, these poles will look the same. The underground work will be completed before the frost sets in and then poles added once delivered.

Alternatively, Alliant offered to install their standard street light in the same locations for approximately \$6,200.

TID #4 will cover the cost.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

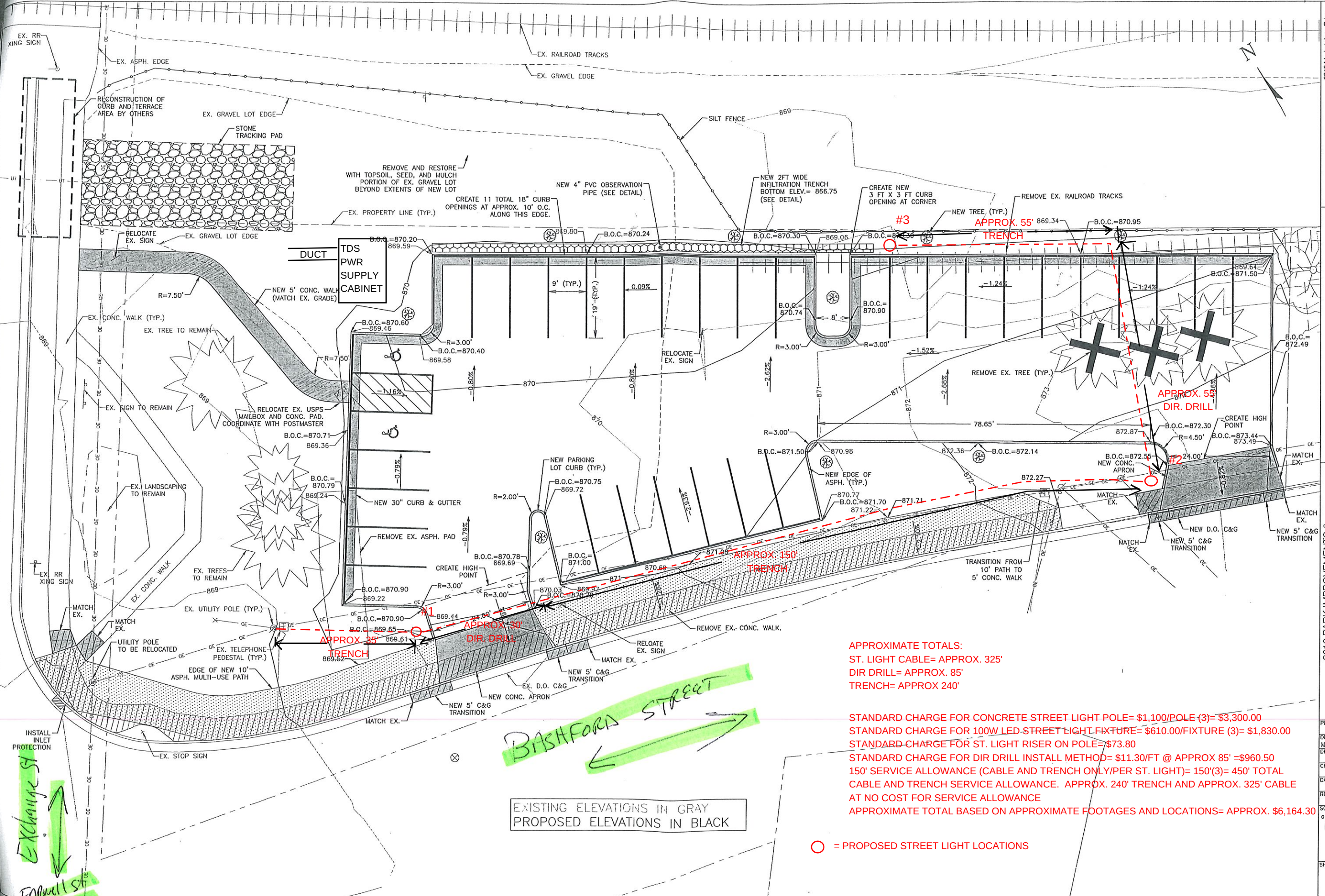
BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval by Committee.



ATTACHMENTS:

1. Flower Corner STREET LIGHTS
2. Red Arrow quote Flower Corner



APPROXIMATE TOTALS:
ST. LIGHT CABLE= APPROX. 325'
DIR DRILL= APPROX. 85'
TRENCH= APPROX 240'

STANDARD CHARGE FOR CONCRETE STREET LIGHT POLE= \$1,100/POLE (3)= \$3,300.00
STANDARD CHARGE FOR 100W LED-STREET LIGHT FIXTURE= \$610.00/FIXTURE (3)= \$1,830.00
STANDARD CHARGE FOR ST. LIGHT RISER ON POLE= \$73.80
STANDARD CHARGE FOR DIR DRILL INSTALL METHOD= \$11.30/FT @ APPROX 85'= \$960.50
150' SERVICE ALLOWANCE (CABLE AND TRENCH ONLY/PER ST. LIGHT)= 150'(3)= 450' TOTAL
CABLE AND TRENCH SERVICE ALLOWANCE. APPROX. 240' TRENCH AND APPROX. 325' CABLE
AT NO COST FOR SERVICE ALLOWANCE
APPROXIMATE TOTAL BASED ON APPROXIMATE FOOTAGES AND LOCATIONS= APPROX. \$6,164.30

○ = PROPOSED STREET LIGHT LOCATIONS

EXISTING ELEVATIONS IN GRAY
PROPOSED ELEVATIONS IN BLACK

2912 Marketplace Drive
Suite 103
Madison, WI 53719
(608) 275-3350
www.townandcountryinc.com

tc TOWN & COUNTRY
ENGINEERING, INC.

BASHFORD STREET PARKING LOT

2018 PARK IMPROVEMENTS &
PARKING LOT CONSTRUCTION
MC DANIEL PARK, DISCOVERY PARK, ORCHARD
HILL PARK, AND BASHFORD STREET PARKING LOT
Village of McFarland, Wisconsin

PROJECT NO.:
MC 137
DRAWING FILE:
MC 137 BASE.DWG
DRAWN BY:
T.J.S.
CHECKED BY:
B.R.B.
DATE:
2-23-18
REVISIONS:
SCALE:
0 5 10
SHEET:
7

From: Dan Evenson <redarrowelectric@hotmail.com>
Sent: Monday, June 17, 2019 2:44 PM
To: Jim Hessling <Jim.Hessling@mcfarland.wi.us>
Subject: Re: Street light quote

Hi Jim,
I finally got the light pole pricing. Here are some estimated quantities and prices. Let me know if you have any questions.

400'- 2" conduit- \$6.00/ft= \$2400
50'- Directional Boring- \$20/ft= \$1000
Meter Pedestal with controls- \$1600 (does not include costs from the power company)
1200'- Wire (3- #8s)- \$1/ft= \$1200
4-Light/Poles- \$2250/each= \$9000
Total- \$15,200

This does not include any landscaping. We will not leave any sort of mess. It should just need seed and mulch when we are done.

Let me know if you have any questions. The poles are 13-15 weeks out right now from the time of order.

Thanks,

Dan Evenson
Red Arrow Electric
W8938 Marsh Rd.
Fort Atkinson, WI 53538
608-516-3116-Cell

From: Jim Hessling <Jim.Hessling@mcfarland.wi.us>
Sent: Tuesday, June 4, 2019 7:48 AM
To: Dan Evenson
Subject: Street light quote

Hi Dan,
Could I get a price on some street lighting for the parking lot at the intersection of Farwell and Exchange Streets. I would like to install 3 or 4 decorative lights like the ones across the street. Let me know when you would like to meet to go over this.

Thanks,

Jim

Jim Hessling | Director of Public Works | Village of McFarland | 5115 Terminal Drive | McFarland, WI 53558 | 608-838-7287 | jim.hessling@mcfarland.wi.us | Proud member of the WI American Public Works Association



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 14, 2019

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Jim Hessling, Public Works Director

AGENDA ITEM: Discussion and action regarding the creation of a snow plowing policy.

PREVIOUS ACTION:

ISSUE SUMMARY:

This item was originally introduced and discussed at the Public Works Committee meeting in August. At that meeting, the Committee reviewed the policy and made recommendations. The Committee also wanted to see the policy come back for another review at the September meeting with the changes made. Those changes were made and again reviewed at the September meeting. Further changes were requested. Provided within, is a marked up copy showing the changes and clean copy for your convenience.

In intent on developing the policy manual was to create a standardized policy for snow plowing operations that could be used by Staff and understood also by the Public. It helps the process be more transparent and organized through the ongoing development of the policy.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval by Committee.

ATTACHMENTS:

1. McFarland SNOW and ICE CONTROL PROGRAM 10.1.19
2. McFarland SNOW and ICE CONTROL PROGRAM 9.20.19 DRAFT 2

VILLAGE OF MCFARLAND DEPARTMENT OF PUBLIC WORKS

SNOW & ICE CONTROL PROGRAM *“MOBILITY & SAFETY”*



Prepared by:
James R. Hessling
Director of Public Works
Village of McFarland, Wisconsin
August 8, 2019

Revised:

SNOW AND ICE CONTROL PROGRAM FOR THE VILLAGE OF MCFARLAND

TABLE OF CONTENTS

<u>INTRODUCTION</u>	<u>Page 3</u>
<u>STREETS AND PUBLIC AREAS</u>	<u>Page 4</u>
<u>DETERMINATION OF NEED FOR MAINTENANCE</u>	<u>Page 5</u>
<u>PERSONNEL AND EQUIPMENT</u>	<u>Page 6</u>
<u>OVERTIME/SUBCONTRACTING POLICY</u>	<u>Page 7</u>
<u>SNOW REMOVAL</u>	<u>Page 8</u>
<u>MAILBOXES</u>	<u>Page 9</u>
<u>PRIVATE PLOWING</u>	<u>Page 10</u>
<u>SALTING AND SANDING</u>	<u>Page 10</u>
<u>EMERGENCY REQUESTS</u>	<u>Page 10</u>
<u>COMPLAINTS</u>	<u>Page 10</u>
<u>APPENDIX A- McFarland Code of Ordinances</u>	<u>Page 11</u>
<u>APPENDIX B-Wisconsin State Statute</u>	<u>Page 15</u>
<u>APPENDIX C- Village Maps</u>	<u>Page 16</u>
<u>APPENDIX D-Village Board Approval</u>	<u>Page 21</u>

INTRODUCTION

Due to its geographical location, McFarland, Wisconsin is subject to freezing rain, ice and snow at any time during the fall, winter, and spring months. Normally, winter storms can be expected during the months of November through April. The responsibility for keeping vehicular and pedestrian traffic moving safely on over 26 miles of McFarland's Village streets during and following snow and ice storms lies with the Village's Public Works Department.

The purpose of this program is to set up acceptable procedures and policies for winter maintenance of public areas, as to snow and ice removal in the Village of McFarland. This program replaces all prior written or unwritten policies of any part of the governing or employed body of the Village of McFarland. The existing ordinance for sidewalk and parking control are not repealed.

The intent of establishing the Village of McFarland Snow and Ice control Program is to provide a uniform understanding of priorities and procedures used to combat snow and ice related conditions. Each winter storm has unique characteristics. Climatological factors such as storm intensity and duration, wind, temperature, and moisture content affect the total amount of snow and/or ice accumulation and influence the methodology used to combat the resulting snow and/or ice related conditions.

The timing of a storm will influence the removal of snow and ice. The Village of McFarland Public Works Department has regular work hours, and if a storm requires attention during weekends or holidays this would require overtime pay. It can be expected that service during off-hours will be minimal and only provided when extreme storm conditions arise or on intensely used area and routes.

The Village of McFarland Public Works Department endeavors to maintain adequate traction for pedestrians and vehicles properly equipped for winter driving conditions. ***This does not mean bare, dry pavement should be expected after each snowfall or ice storm. Furthermore, this does not mean the streets, paths or sidewalks will be free of ice and snow.***

The Village of McFarland is aware of the environmental concerns around salt and the impact it has on our lakes, streams and drinking water. The Public Works Department strives to have all employees certified through the City of Madison's Winter Salt Certification program to learn proper application rates and techniques.

Following is a brief discussion of the key elements of the Village's Snow and Ice Control Program. As may be expected, considerable time and effort is spent in preparation and planning prior to the actual snow and ice removal season.

STREETS AND PUBLIC AREAS

Obviously, certain areas of the Village have a greater intensity of use and a priority for maintenance to serve the users. The concern of safety, general welfare, and duration of travel necessitate that priority be given to certain areas over others. A map of the Village showing the various levels of maintenance is included with this Snow & Ice Control Program and is on file at the Public Works Department office and the Village Clerk's office. In order to provide efficient operation, it may be necessary to partially complete a lower class of service requirement to reach an area of higher priority. It may be necessary to clear a route immediately for power outages, water main breaks, fires, police and ambulance calls, or other obvious emergencies.

The following is a list of the levels of areas, and the order in which service will be directed beginning with level one, priority one.

LEVEL 1: Regional collector and major streets are those streets that are designated as State Highways or County Trunk Highways. This includes US HWY 51, CTH AB and CTH MN, also known as Farwell Street. US HWY 51 is currently maintained by the Dane County Highway Department. Village crews maintain the portion of CTH MN that runs thru the village.

LEVEL 2: School bus routes and local collector streets are those streets that generally carry traffic from one neighborhood to another portion of the village or routes serving a major public facility.

LEVEL 3: Business District shall include the downtown area and public parking lots, if applicable.

LEVEL 4: Minor streets and circles or courts, which serve individual premises.

LEVEL 5: Clearing of intersections for better traffic movement and visibility.

LEVEL 6: Public sidewalks and pedestrian/bike trails are the paths, which abut the public owned lands in the community.

LEVEL 7: Sidewalks abutting private property may be maintained by the Village on a property owner default basis and the penalties and costs assessed and taxed to the abutting property.

LEVEL 8: Pathways that include Village Boardwalks or Dane County's Lower Yahara River Trail Boardwalk. Currently the Village does not maintain their boardwalks during the winter months

DETERMINATION OF NEED FOR MAINTENANCE

The need for implementation of a maintenance policy shall be the actual occurrence of a snowfall of depth greater than 2 inches. Lesser amounts may be reviewed if combined with freezing and icing conditions. Also, the occurrence of an ice storm or freezing rain, which would make the public ways difficult to travel.

Weather reports issued by the National Weather Service shall be taken into account to prepare for anticipated maintenance service.

The responsibility for ordering personnel and equipment into service for a winter maintenance operation shall be primarily with the Director of Public Works, Public Works Superintendent or their designee. The Police Department, during patrol hours, shall keep watch and assist in notification to the Director of Public Works, Public Works Superintendent or their designee of needed service. The Village President or Village Administrator may also direct the Public Works Department to commence winter maintenance operations. The Village Clerk's office along with the Public Works office shall receive all complaints and forward to the Director of Public Works or their designee during normal work hours.

PERSONNEL AND EQUIPMENT

Because of the high priority attached to snow and ice control, almost all other Public Works operations become secondary in importance once snow removal operations are initiated. With the exception of some emergency personnel, all personnel normally assigned to street, or parks are assigned to snow removal operations.

All full time employees of the Public Works and Parks Departments are asked to be available at all times from November 15th to April 1st to assist in snow and ice removal, or arrangements shall be made by the Director of Public Works, Public Works Superintendent or their designee for other outside help. Outside contract help shall be authorized by the Director of Public Works, Public Works Superintendent or their designee, Village Administrator, Village President, or Village Board.

Outside sources of personnel shall be private contract personnel. It is very rare for any municipality to have sufficient equipment to adequately handle all snowstorms regardless of the amount of accumulation; to do so is not economically feasible. The Village of McFarland is no exception. The Public Works Department utilizes the following equipment for snow removal operations:

<u>Quantity</u>	<u>Equipment</u>
2	Pickups with Truck Mounted Snowplows
2	Small Dump Trucks with Snowplows and Spreaders
5	Large Truck Mounted Snowplows with Spreaders
1	End Loader with Plow Blade and Wing
1	Skid Loader with Bucket, Plow, and Snow Blower
1	Toolcat loader with various attachments
1	Tractor Backhoe
1	Tractor with Loader
1	Salt Brine Application

Outside private equipment may be contracted for, if authorized by the Director of Public Works, Public Works Superintendent(s), Village Administrator or their designee.

OVERTIME/SUBCONTRACTING POLICY

The determination of when to use overtime or to subcontract in the removal of snow or ice shall be made by one of the following:

1. Director of Public Works;
2. Public Works Superintendent(s);
3. Village Administrator; and/or
4. Their designee.

The need for overtime shall be established from the severity of the storm. Maintenance of roads and public areas in Classes 4, 5 & 6 that are passable by properly equipped vehicles and pedestrians (i.e. snow tires or 70% tread tires, and pedestrians with rubber boots) shall not require overtime. The following degree of maintenance may require overtime:

LEVEL 1: Streets shall be kept passable at all times. (This is currently the responsibility of the Village of McFarland and the Dane County Highway Department).

LEVEL 2: These streets shall have two lanes open to traffic.

LEVEL 3: Areas shall be kept open to travel by plowing to the sides, salting, or sanding.

LEVEL 4: These streets shall have one lane open to traffic.

SNOW REMOVAL

Snow removal shall consist of moving the snow or ice to either side of the specific area, or may include loading and trucking to a point of non-environmental concern. **The times allotted for snow loading and trucking shall not include Saturdays, Sundays, or Holidays unless absolutely necessary.**

The time periods stated in this section are anticipated for an average snowfall event of 4 inches of accumulation. In the event of a larger accumulation of snow or other unforeseen circumstances, these time periods may need to be extended.

Plowing shall commence as the Director of Public Works, Public Works Superintendent(s) or their designee shall direct. Service shall be in the order of the class of maintenance. ALL CLASSES of areas shall be adequately plowed edge to edge as reasonably as possible within 4 days.

All street and roadways in CLASS 1 through CLASS 3 will have two lanes of traffic open at all times if reasonably possible.

Within the Business District, parking may be restricted by signage as directed by the Director of Public Works, Public Works Superintendent or the Police Department until clear of snow or ice.

LEVEL 4 streets - the goal will be to have two lanes of traffic open within 48 hours after a storm if reasonably possible.

LEVEL 5 areas - the goal will be to clear within 72 hours after a storm.

LEVEL 6 areas - the goal will be to open to travel in 96 hours after a storm if reasonably possible.

LEVEL 7 areas will be done because of failure to maintain by the property owner. The work performed will be done in accordance with Section 53-306, Abatement after Notice, of the Village of McFarland Municipal Code, This code states that all sidewalks be kept cleared of snow and ice. The cost of removal will be assessed against the property as a special assessment tax.

LEVEL 8 areas will not be cleared given the type of material these are constructed out of

Plowing on all LEVELS shall be complete to remove an accumulation of snow or ice upon any highway within 3 weeks (Wisconsin Statute 893.83).

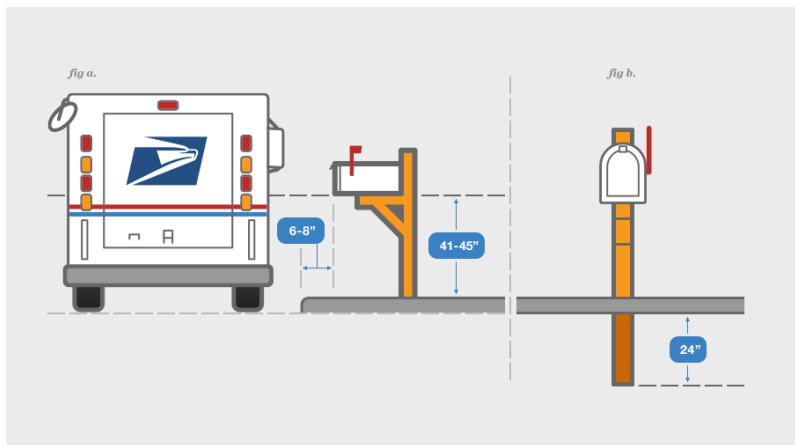
Various amounts of snow and ice will be deposited in private driveways, sidewalk ramps and onto sidewalks during snow and ice removal operations. The Village is not responsible for the removal of these deposits.

MAIL BOXES

It is understood that most mailboxes are located within the public Right of Way and therefore damage to a mailbox is very often unavoidable. It is assumed there is a shared responsibility between the Village and the homeowner when mailboxes are damaged during maintenance operations. There is a minimum speed, that needs to be maintained to adequately move the snow, and boxes can be damaged even at walking speeds. Various conditions dictate these speeds. Mailboxes and posts that have been damaged by an actual impact with Village equipment will be replaced by the Village of McFarland. The Village does not replace or repair mailboxes that are damaged by snow, slush, ice or any debris thrown/exiting by the plows or mailboxes that are in physical deterioration.

When mailboxes are damaged (physically hit by a plow), the Village will attempt to repair the existing box or post. If it is beyond repair, then a simple silver, white or black mailbox and a treated 4"x4" wood post will be installed, at the discretion of the Public Works Department, when weather conditions allow installation. No decorative styles or types of mailboxes will be replaced, nor any landscaping or exterior feature(s). In cases where boxes are hit and maintenance repairs cannot be performed, a \$50 allowance will be made to the homeowner if the mailbox was installed per U.S. Postal Service regulations, regardless of the size, original cost or elaborateness of the damaged mailbox and post. Notification of an incident must be made within 48 hours to the Village for any type of repair or consideration.

In order for the village to reimburse for a mailbox that was physically hit, a gauge will be used to determine proper placement. The homeowner will need to dig the snow out in front of the mailbox to reveal the curb. We then use a measure guide and level up from the curb face. If your mailbox is still on the post and the guide touches the mailbox, it does not meet USPS regulations. If your mailbox is not on the post, we measure back to the base of the post and subtract the length of your mailbox to determine how far back the face of the mailbox was. If the measurement is less than 6", it does not meet USPS regulations. In cases where there is no curb, the edge of the pavement will be used.



The Village will not be held responsible for mailboxes that are rotted, vandalized, rusted or decrepitated or those that are not up to current United States Postal Service (USPS) standards. USPS standards indicate that the bottom of the mailbox should be 41 to 45 inches above the road surface and the front of the mailbox should be setback 6-8 inches from the face of the curb or edge of pavement if no curb is present. Facing the house the mailbox should be to the left of the driveway. The mailbox post should be buried in the ground 24 inches. Please contact the USPS for additional information.

PRIVATE PLOWING

No snow or ice removed from private property shall be deposited in the public ways or in areas expected to be cleared by personnel from the Village of McFarland per Section 53-303 of the Village of McFarland Municipal Code. Depositing snow on any Village property is dangerous and could cause injury or accident, and may not allow for safe passage by the public. Violation of any of the above may result in a forfeiture action against the property owner, punishable by a per diem fine until such nuisance shall be removed as provided in Section 1-19 of the Village of McFarland Municipal Code. Removal may also be made by the Village, without notification to the property owner. The actual removal cost would be assessed against the property owner as a special assessment on the tax roll.

SALTING AND SANDING

The use of sand, salt and or salt-brine mixture for snow and ice control is widely recognized and an accepted practice throughout the snow belt. With favorable temperatures, salt can be used to melt up to 2" of snow and will prevent the bonding of compacted snow to pavements, thus ensuring a cleaner plowing job. Less than optimum results occur when temperatures fall below freezing and when traffic volumes are too light to activate the chemicals. When the temperatures are extremely low and salt cannot melt the snow and ice, sand must be used to act as an abrasive to provide traction. The Village will not salt or sand on private property.

EMERGENCY REQUESTS

Emergency calls may be made when threatening conditions may lead to damages, injury, or loss of life. This may also include, but not limited to, power outage, downed power lines, water main breaks, accidents, medical or other emergency situations. Calls may be made to the Police Department for emergency maintenance service. The Police Department personnel will notify the proper persons depending on the type of need.

COMPLAINTS

Complaints for snow or ice removal shall be made to either the Village Clerk's office or the Public Works office during regular working hours. Office personnel will notify the proper person(s) for action if necessary.

ORDINANCES

A complete list of ordinances pertaining to snow removal can be found in the following appendices. Please note that these ordinances can change and the latest revision of the ordinance applies regardless if it listed here or not. Any questions about the snow removal ordinances can be directed to the Village Clerk's office at 608-838-3153.

APPENDIX A

McFarland Code of Ordinances

As of October 1, 2019

Section 1-19. - Form of citation

The form of the citation to be issued by Village police officers or other designated Village officials is incorporated herein by reference and shall provide for the following information:

- (a) The name, address, date of birth and physical description of the alleged violator;
- (b) The factual allegations describing the alleged violation;
- (c) The date, time and place of the offense;
- (d) The Section of the ordinance violated;
- (e) A designation of the offense in such manner as can be readily understood by a person making a reasonable effort to do so;
- (f) The time at which the alleged violator may appear in court;
- (g) A statement that in essence informs the alleged violator:
 - (1) That the alleged violator may make a cash deposit of a specified amount to be mailed to a specified official within a specified time;
 - (2) That if the alleged violator makes such a deposit; such alleged violator need not appear in court unless subsequently summoned;
 - (3) That if the alleged violator makes a cash deposit and does not appear in court, the alleged violator will be deemed to have tendered a plea of no contest and submitted to a forfeiture plus all applicable costs, assessments and surcharges, not to exceed the amount of the deposit, or will be summoned into court to answer the complaint if the court does not accept the plea of no contest;
 - (4) That if the alleged violator does not make a cash deposit and does not appear in court at the time specified, the court may issue a summons or a warrant for the defendant's arrest or consider the nonappearance to be a plea of no contest and enter judgment under Wis. Stats. § 66.0113(3)(d), or the Village may commence an action against the alleged violator to collect the forfeiture, plus all applicable costs, assessments and surcharges;
 - (5) That if the court finds that the violation involves an ordinance that prohibits conduct that is the same as or similar to conduct prohibited by Wisconsin Statutes punishable by fine or imprisonment or both, and that the violation resulted in damage to the property of or physical injury to a person other than the alleged violator, the court may summon the alleged violator into court to determine if restitution shall be ordered under Wis. Stats. § 800.093.
- (h) A direction that if the alleged violator elects to make a cash deposit, the alleged violator shall sign an appropriate statement which accompanies the citation to indicate that the alleged violator read the statement required under Subsection (g) of this Section and shall send the signed statement with the cash deposit;
- (i) Such other information as may be deemed necessary.

(Code 1998, § 1-2-3)

State Law reference— Similar provisions, Wis. Stats. §§ 66.0113(1)(b), 800.02(2)(a).

Section 53-301. - Removal from sidewalks.

The owner, occupant or person in charge of any parcel or lot that fronts upon or abuts any sidewalk shall keep said sidewalk clear of all snow and ice. In the event of snow accumulating on said sidewalk due to natural means and/or by any other means, said sidewalks shall be cleared of all accumulated snow and/or ice within 24 hours from the time the snow ceases to accumulate on said sidewalk. Sidewalks are to be kept clear of snow and ice to a minimum of four feet in width. In the event that ice has formed on any sidewalk in such a manner that it cannot be removed, the owner, occupant or person in charge of the parcel or lot which fronts upon or adjoins said sidewalk shall keep the sidewalk sprinkled with sand and/or salt to permit safe travel by pedestrians.

(Code 1998, § 6-2-7(a); Ord. No. 2003-05, § 21(a), 3-24-2003)

Section 53-302. - Notice and removal of snow from sidewalks.

If the owner, occupant or person in charge of any parcel or lot that fronts upon or adjoins any sidewalk shall fail to keep said sidewalk clear of snow and ice as set forth in Section 53-301, the Director of Public Works or Village police officers shall take the following action:

- (a) *Hazardous conditions.* If the Director of Public Works or any Village police officer determines that the failure to remove the snow and ice from the sidewalk creates an immediate danger to the public health and/or safety, the Director of Public Works or Village police officer shall cause the issuance of a written notice to the owner, occupant or person in charge of any parcel or lot directing that the snow and ice be immediately removed. In the event the property owner, occupant or person in charge of said parcel or lot is unavailable to receive a written notice, the Director of Public Works or a police officer shall immediately cause the removal of the snow and/or ice. The Director of Public Works or police officer shall send a written notice to the last-known address of the property owner notifying the property owner that a hazardous condition existed that required immediate abatement.
- (b) *Nonhazardous conditions.* If the owner, occupant or person in charge of the subject parcel or lot fails to remove the snow within the time period established in Section 53-301, the Director of Public Works or a police officer shall cause the issuance of a written notice to said owner, occupant or person in charge of the subject parcel or lot directing the responsible person (as defined) to remove said snow and ice no later than 12:00 noon of the day following the issuance of said notice. The written notice shall be hand delivered when possible or mailed to the last-known address of the owner of the subject property as identified on the records in the Village Clerk-Treasurer's office.

(Code 1998, § 6-2-7(b); Ord. No. 2003-05, § 21(b), 3-24-2003; Ord. No. 2017-12, § 159, 6-26-2017)

Section 53-303. - Snow and ice not to encroach.

No person shall push, shove or in any way deposit any snow or ice onto any public streets or alley, public or private sidewalk or public lands dedicated to public use except for parcels or lots located where existing buildings are constructed within five feet of the street right-of-way and the sidewalks exist from the Village right-of-way to the curb line. In such instances, the owners, occupants and/or employees of parcels or lots shall be permitted to deposit snow and ice from their sidewalks onto the public streets.

(Code 1998, § 6-2-7(c); Ord. No. 2003-05, § 21(c), 3-24-2003)

Section 53-304. - Enforcement.

The Director of Public Works, designees and all sworn police officers are hereby authorized and directed to enforce the provisions of this Article.

(Code 1998, § 6-2-7(d); Ord. No. 2003-05, § 21(d), 3-24-2003)

Section. 53-305. - Continued violations.

Each 24-hour period where a violation occurs shall constitute a separate offense under this Article for enforcement purposes. Repeated violations or subsequent additional accumulations of snow and/or ice shall not nullify any pending notice issued under this Article.

(Code 1998, § 6-2-7(e); Ord. No. 2003-05, § 21(e), 3-24-2003)

Sec. 53-306. - Abatement after notice.

Failure of the owner, occupant or person in charge of any parcel or lot to cause the removal of snow and/or ice within the time established under Section 53-302 after receiving a written notice shall result in the Director of Public Works causing the removal of said snow and/or ice. The Director of Public Works shall charge each owner of residential property a fee as established by the Village Board from time to time and provided in Appendix A to this Code to clear said ice and snow. The fee charged under this Section shall be the actual costs incurred by the Village for providing said service. Such charge shall be submitted to the affected property owner within one week after the charges are incurred. In addition, the Director of Public Works shall keep an accurate account of all such charges and report all such charges unpaid within 30 days after submission to the property owner to the Village Clerk-Treasurer.

(Code 1998, § 6-2-7(f); Ord. No. 99-02, § 2, 1-11-1999; Ord. No. 2002-02, § 3, 1-14-2002; Ord. No. 2003-02, § 65, 1-27-2002; Ord. No. 2003-05, § 21(f), 3-24-2003; Ord. No. 2017-12, § 160, 6-26-2017)

Section 53-307. - Expense.

An account of the expenses incurred by the Village to abate the snow and/or ice hazard shall be kept and such expenses shall be charged to and paid by the parcel or lot owner. Notice of the bill for the removal of snow and/or ice shall be mailed to the last-known address of the owner of the parcel or lot and shall be payable within ten calendar days from the receipt thereof. Within 60 days after such costs and expenses are incurred and remain unpaid, the Village Clerk-Treasurer shall enter those charges onto the tax roll as a special charge as provided by Wis. Stats. § 66.0627.

(Code 1998, § 6-2-7(g); Ord. No. 2003-02, § 66, 1-27-2002; Ord. No. 2003-05, § 21(7), 3-24-2003; Ord. No. 2017-12, § 161, 6-26-2017)

Section 53-308. - Penalty.

In addition to the provisions set forth in this Article, any person, firm or corporation which violates the provisions of this Article shall be subject to a penalty as provided in Section 1-16. Prosecution under this Article shall not bar the Village from proceeding under Sections 53-306 and 53-307. Each such charge submitted to the property owner shall notify the property owner of this provision.

(Code 1998, § 6-2-7(h); Ord. No. 2003-05, § 21(h), 3-24-2003)

State Law reference— Special charges for snow and ice removal, Wis. Stats. §§ 66.0627, 66.0907(3)(f)(5).

APPENDIX B

WISCONSIN STATE STATUTE

CHAPTER 893

LIMITATIONS OF COMMENCEMENT OF ACTIONS AND PROCEEDINGS AND PROCEDURE FOR CLAIMS AGAINST GOVERNMENTAL UNITS

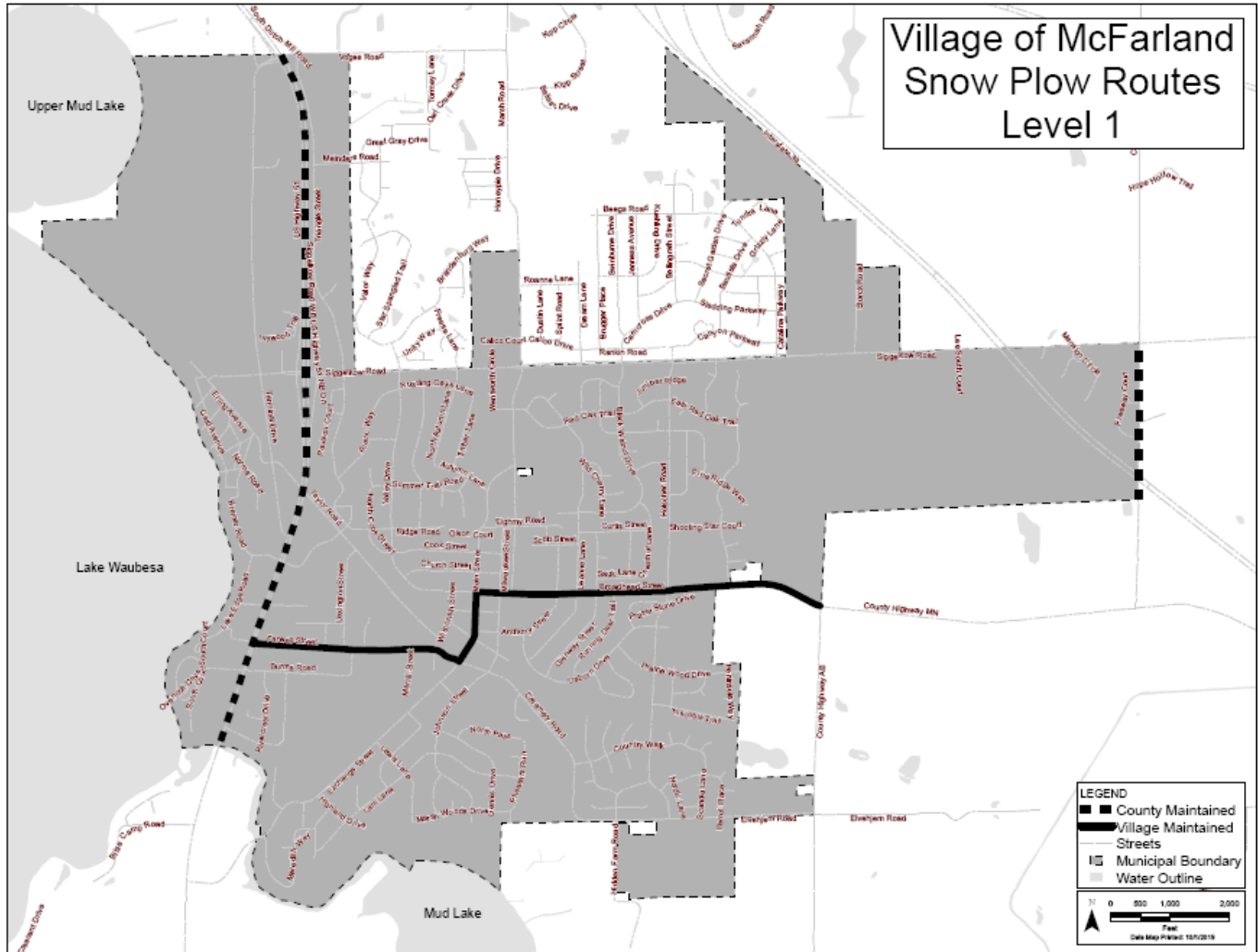
SUBCHAPTER VIII CLAIMS AGAINST GOVERNMENTAL BODIES, OFFICERS AND EMPLOYEES

[893.83](#) **Damages caused by accumulation of snow or ice; liability of city, village, town, and county.** No action may be maintained against a city, village, town, or county to recover damages for injuries sustained by reason of an accumulation of snow or ice upon any bridge or highway, unless the accumulation existed for 3 weeks. Any action to recover damages for injuries sustained by reason of an accumulation of snow or ice that has existed for 3 weeks or more upon any bridge or highway is subject to s. 893.80.

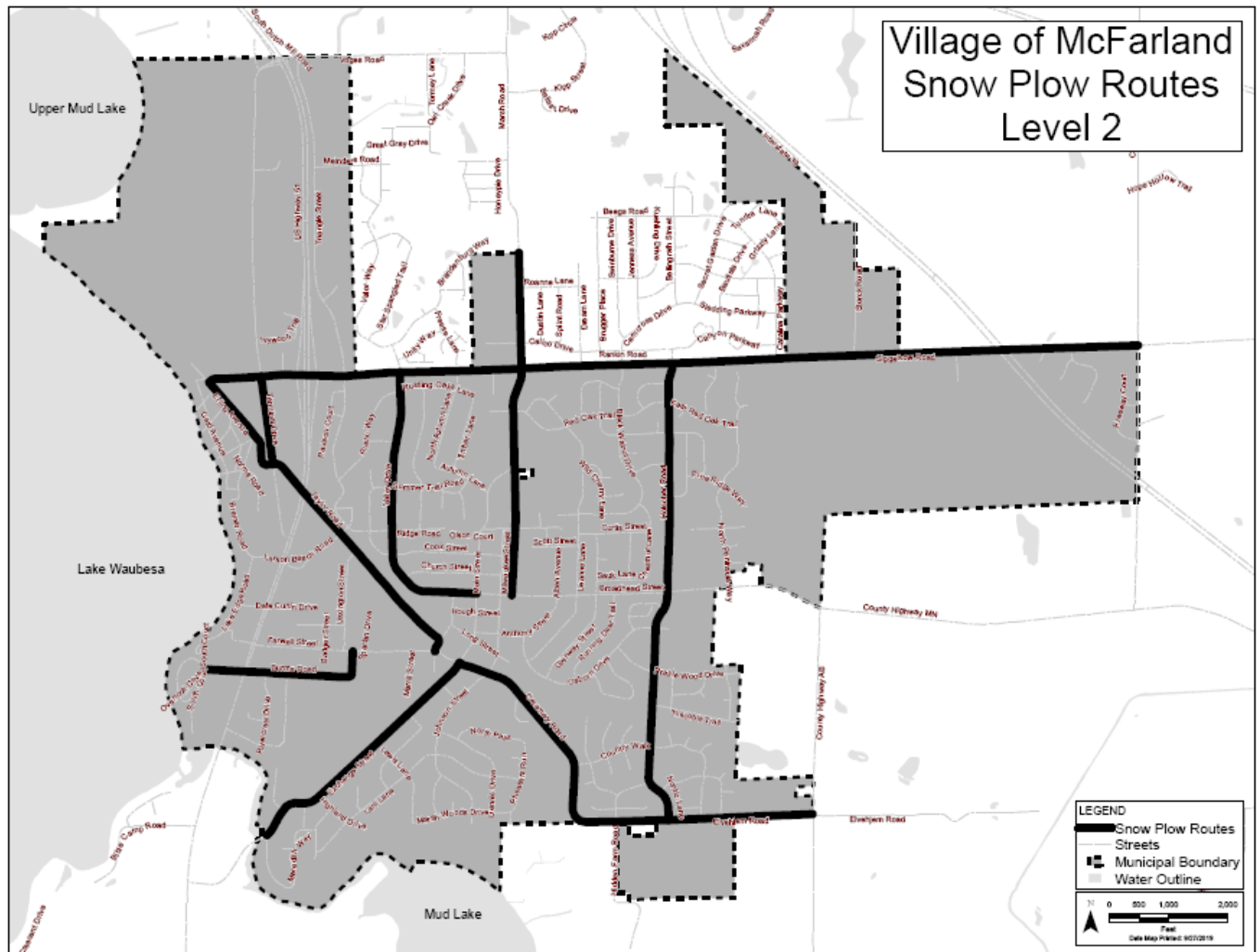
APPENDIX C

VILLAGE OF MCFARLAND MAP

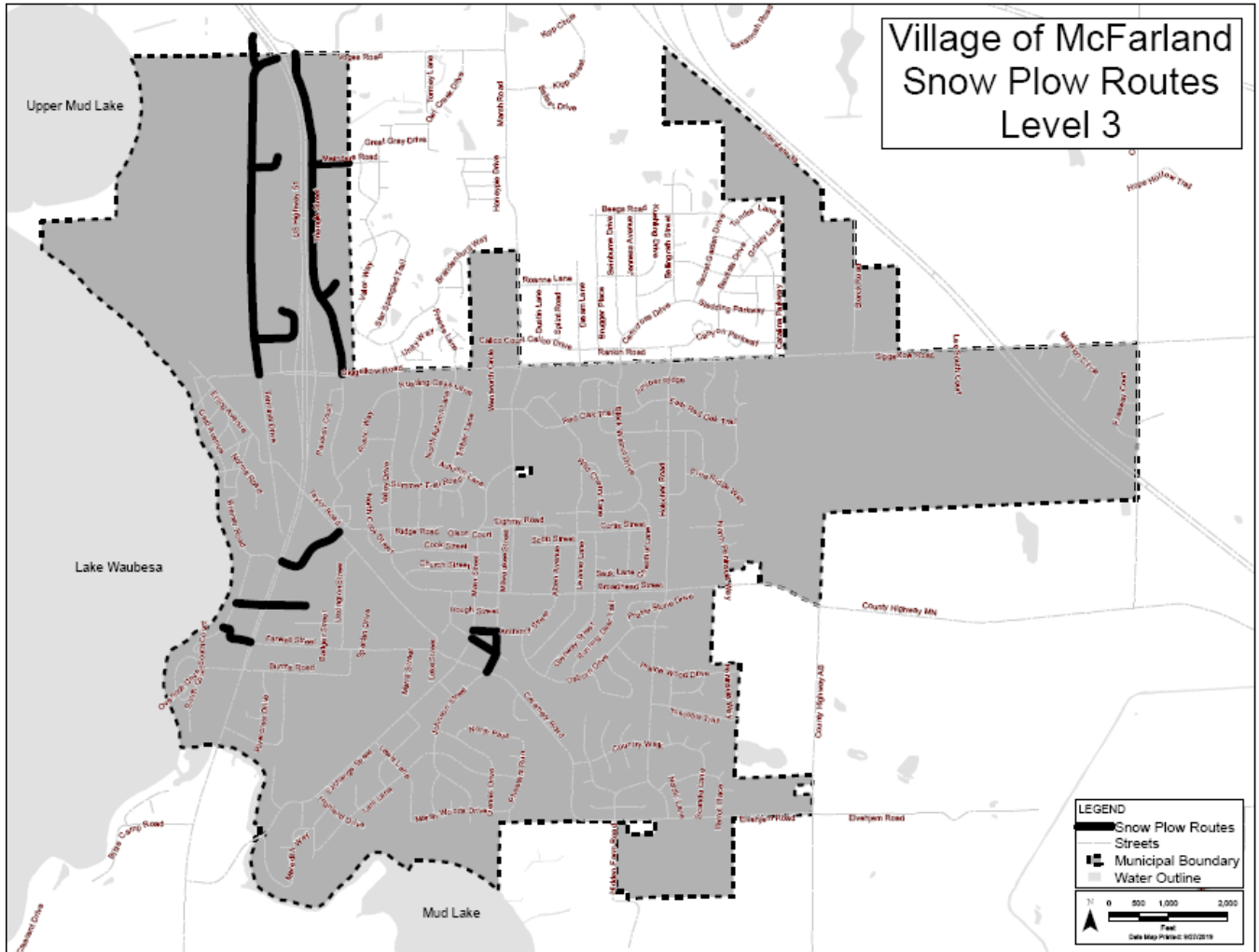
Level 1



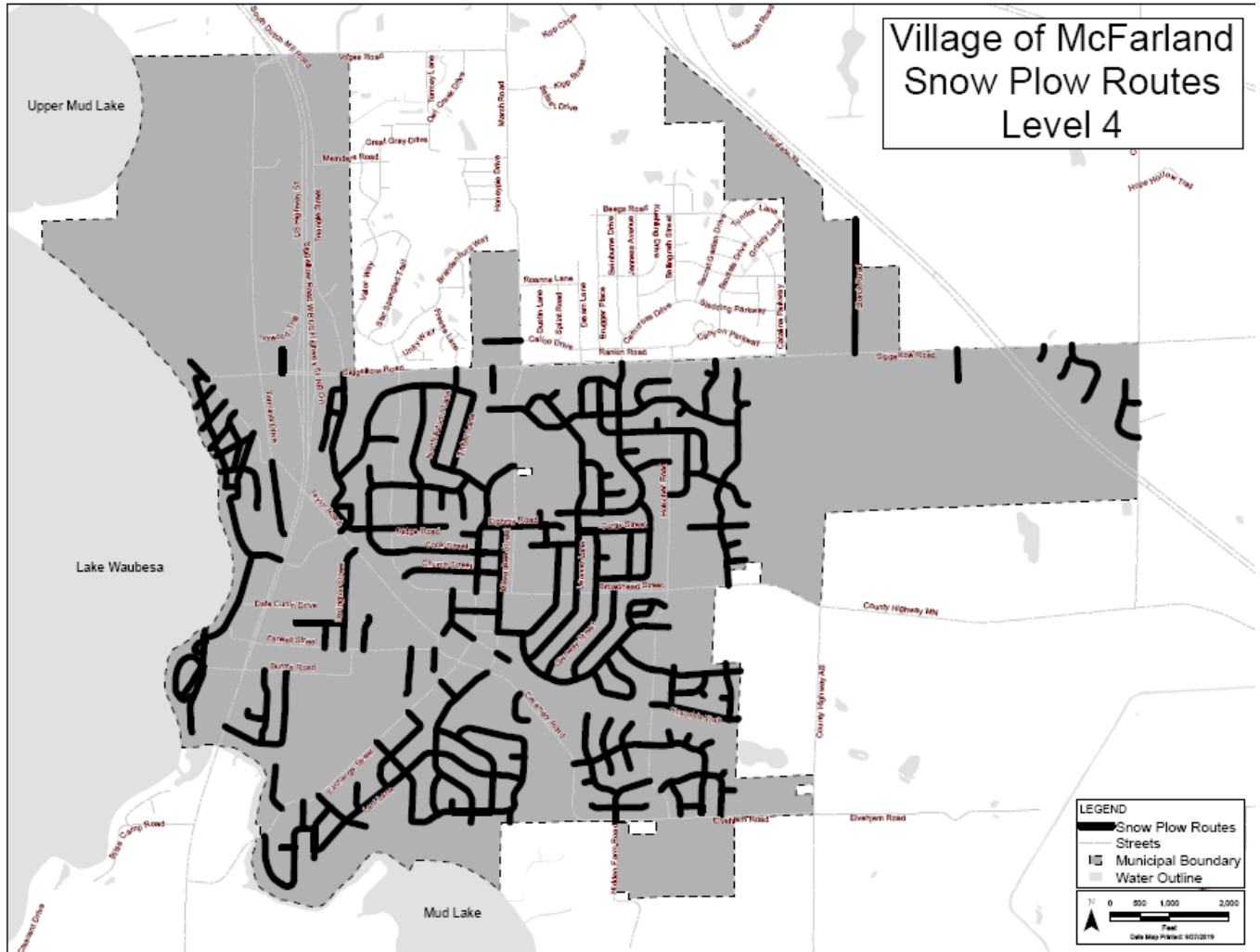
Level 2



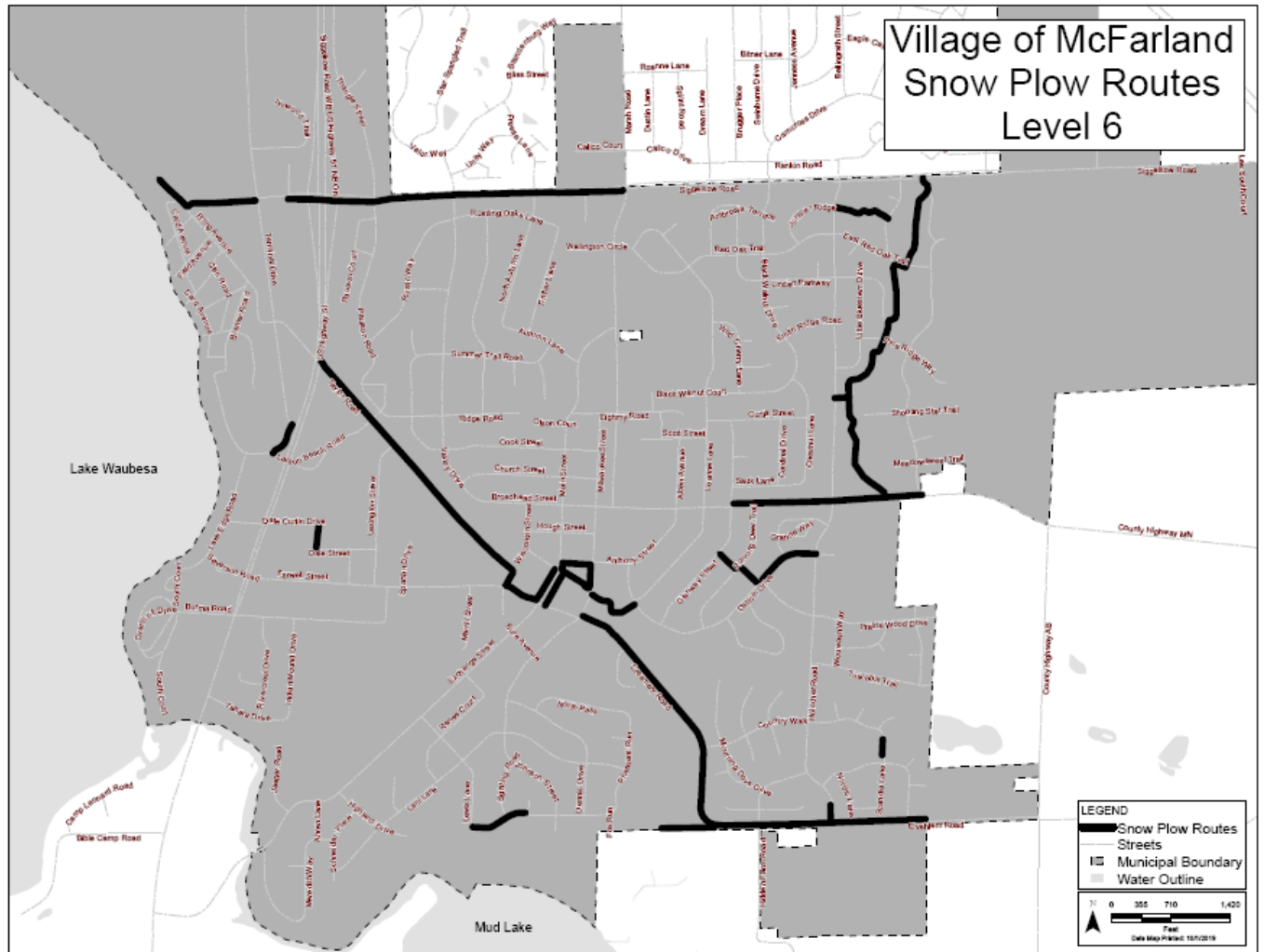
Level 3



Level 4



Level 6



APPENDIX D

SAMPLE APPENDEX D

AGENDA

VILLAGE OF MCFARLAND

NOTICE OF PUBLIC MEETING

January 1, 2020

Village Board
7:00 PM

McFarland Municipal Center
Community Room

1. CALL TO ORDER
2. ATTENDANCE/ROLL CALL
3. PUBLIC ANNOUNCEMENTS
4. CONSENT AGENDA
 - a. Motion to approve the Snow & Ice Control Program “Mobility & Safety”

MINUTES

VILLAGE OF MCFARLAND
Village Board Minutes
Monday, January 1, 2020 - 7:00 PM

1. CALL TO ORDER

Village President Czebotar called the regular meeting of the McFarland Municipal Board to order at 7:00pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL

Village Board members present: Johnson, Smith, Nelson, Williams, Miller, Wilson and Brown
Village Board members not present: Johnson, Smith, Nelson, Williams, Miller, Wilson and Brown
Staff present: Johnson, Smith, Nelson

3. PUBLIC ANNOUNCEMENTS

Ice cream social at Mary’s house on January 3, 2020

4. CONSENT AGENDA

- a. Motion to pay the bills.

Motion by Village Trustee Johnson, seconded by Village Trustee Smith to pay the bills.
Motion carried 7-0-0

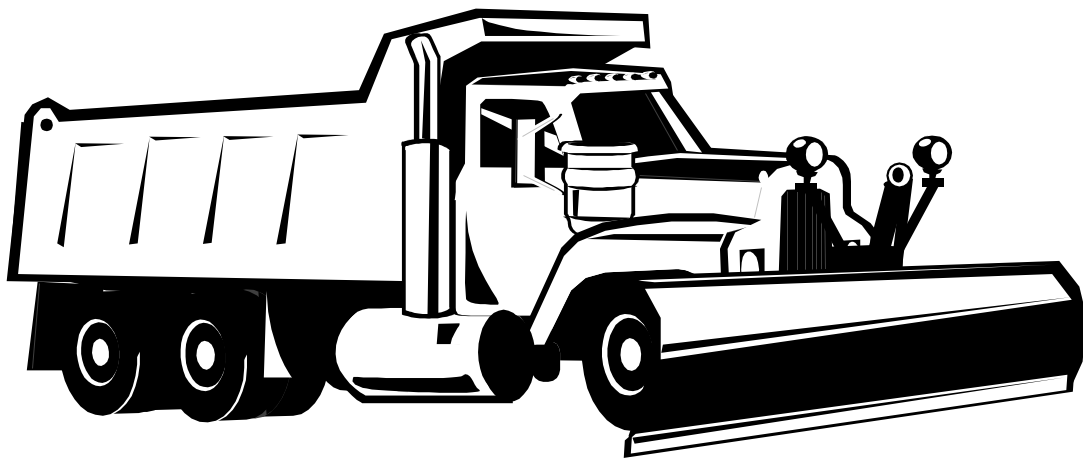
5. BUSINESS AGENDA

- a. Motion to approve the Snow & Ice Control Program “Mobility & Safety”

Motion by Village Trustee Johnson seconded by Village Trustee Smith to approve the Snow & Ice Control Program “Mobility & Safety” as presented.
Motion carried 7-0-0

VILLAGE OF MCFARLAND DEPARTMENT OF PUBLIC WORKS

SNOW & ICE CONTROL PROGRAM *“MOBILITY & SAFETY”*



Prepared by:
James R. Hessling
Director of Public Works
Village of McFarland, Wisconsin
August 8, 2019

Revised:

SNOW AND ICE CONTROL PROGRAM FOR THE VILLAGE OF MCFARLAND

TABLE OF CONTENTS

<u>INTRODUCTION</u>	<u>Page 3</u>
<u>STREETS AND PUBLIC AREAS</u>	<u>Page 4</u>
<u>DETERMINATION OF NEED FOR MAINTENANCE</u>	<u>Page 5</u>
<u>PERSONNEL AND EQUIPMENT</u>	<u>Page 6</u>
<u>OVERTIME/SUBCONTRACTING POLICY</u>	<u>Page 7</u>
<u>SNOW REMOVAL</u>	<u>Page 8</u>
<u>MAILBOXES</u>	<u>Page 9</u>
<u>PRIVATE PLOWING</u>	<u>Page 10</u>
<u>SALTING AND SANDING</u>	<u>Page 10</u>
<u>EMERGENCY REQUESTS</u>	<u>Page 10</u>
<u>COMPLAINTS</u>	<u>Page 10</u>
<u>APPENDIX A- McFarland Code of Ordinances</u>	<u>Page 11</u>
<u>APPENDIX B-Wisconsin State Statute</u>	<u>Page 15</u>
<u>APPENDIX C- Village Map</u>	<u>Page 16</u>
<u>APPENDIX D-Village Board Approval</u>	<u>Page 17</u>

<u>INTRODUCTION.....</u>	<u>3</u>
<u>STREETS AND PUBLIC AREAS</u>	<u>3</u>
<u>DETERMINATION OF NEED FOR MAINTENANCE....</u>	<u>4</u>

PERSONNEL AND EQUIPMENT.....5

OVERTIME/SUBCONTRACTING POLICY.....6

SNOW REMOVAL.....6

MAIL BOXES.....7

PRIVATE PLOWING.....8

SALTING AND SANDING.....9

EMERGENCY REQUESTS.....9

COMPLAINTS9

APPENDIX A10

APPENDIX B10

VILLAGE MAP13

INTRODUCTION

Due to its geographical location, McFarland, Wisconsin is subject to freezing rain, ice and snow at any time during the fall, winter, and spring months. Normally, winter storms can be expected during the months of November through April. The responsibility for keeping vehicular and pedestrian traffic moving safely on over 26 miles of McFarland's Village streets during and following snow and ice storms lies with the Village's Public Works Department.

The purpose of this program is to set up acceptable procedures and policies for winter maintenance of public areas, as to snow and ice removal in the Village of McFarland. This program replaces all prior written or unwritten policies of any part of the governing or employed body of the Village of McFarland. The existing ordinance for sidewalk and parking control are not repealed.

The intent of establishing the Village of McFarland Snow and Ice control Program is to provide a uniform understanding of priorities and procedures used to combat snow and ice related conditions. Each winter storm has unique characteristics. Climatological factors such as storm intensity and duration, wind, temperature, and moisture content affect the total amount of snow and/or ice accumulation and influence the methodology used to combat the resulting snow and/or ice related conditions.

The timing of a storm will influence the removal of snow and ice. The Village of McFarland Public Works Department has regular work hours, and if a storm requires attention during weekends or holidays this would require overtime pay. It can be expected that service during off-hours will be minimal and only provided when extreme storm conditions arise or on intensely used area and routes.

The Village of McFarland Public Works Department endeavors to maintain adequate traction for pedestrians and vehicles properly equipped for winter driving conditions. ***This does not mean bare, dry pavement should be expected after each snowfall or ice storm. Furthermore, this does not mean the streets, paths or sidewalks will be free of ice and snow.***

The Village of McFarland is aware of the environmental concerns around salt and the impact it has on our lakes, streams and drinking water. The Public Works Department strives to have all employees certified through the City of Madison's Winter Salt Certification program to learn proper application rates and techniques.

Following is a brief discussion of the key elements of the Village's Snow and Ice Control Program. As may be expected, considerable time and effort is spent in preparation and planning prior to the actual snow and ice removal season.

STREETS AND PUBLIC AREAS

Obviously, certain areas of the Village have a greater intensity of use and a priority for maintenance to serve the users. The concern of safety, general welfare, and duration of travel necessitate that priority be given to certain areas over others. A map of the Village showing the various classes-levels of maintenance is included with this Snow & Ice Control Program and is on file at the Public Works Department office and the Village Clerk's office. Need to develop this yet In order to provide efficient operation, it may be necessary to partially complete a lower class of service requirement to reach an area of higher priority. It may be necessary to clear a route immediately for power outages, water main breaks, fires, police and ambulance calls, or other obvious emergencies.

The following is a list of the classes-levels of areas, and the order in which service will be directed beginning with class-level one, priority one.

CLASS-LEVEL 1: Regional collector and major streets are those streets that are designated as State Highways or County Trunk Highways. This includes US HWY 51, CTH AB and CTH MN, also known as Farwell Street. US HWY 51 is currently maintained by the Dane County Highway Department. Village crews maintain the portion of CTH MN that runs thru the village.

CLASS-LEVEL 2: School bus routes and local collector streets are those streets that generally carry traffic from one neighborhood to another portion of the village or routes serving a major public facility.

CLASS-LEVEL 3: Business District shall include the downtown area and public parking lots, if applicable.

CLASS-LEVEL 4: Minor streets and circles or courts, which serve individual premises.

CLASS-LEVEL 5: Clearing of intersections for better traffic movement and visibility.

CLASS-LEVEL 6: Public sidewalks and pedestrian/bike trails are the paths, which abut the public owned lands in the community.

CLASS-LEVEL 7: Sidewalks abutting private property may be maintained by the Village on a property owner default basis and the penalties and costs assessed and taxed to the abutting property.

LEVEL 8: Pathways that include Village Boardwalks or the Dane County's Lower Yahara River Trail Boardwalk. Currently the Village does not maintain their boardwalks during the winter months

DETERMINATION OF NEED FOR MAINTENANCE

The need for implementation of a maintenance policy shall be the actual occurrence of a snowfall of depth greater than 2 inches. Lesser amounts may be reviewed if combined with freezing and icing conditions. Also, the occurrence of an ice storm or freezing rain, which would make the public ways difficult to travel.

Weather reports issued by the National Weather Service shall be taken into account to prepare for anticipated maintenance service.

The responsibility for ordering personnel and equipment into service for a winter maintenance operation shall be primarily with the Director of Public Works, Public Works Superintendent or their designee. The Police Department, during patrol hours, shall keep watch and assist in notification to the Director of Public Works, Public Works Superintendent or their designee of needed service. The Village President or Village Administrator may also direct the Public Works Department to commence winter maintenance operations. The Village Clerk's office along with the Public Works office shall receive all complaints and forward to the Director of Public Works or their designee during normal work hours.

PERSONNEL AND EQUIPMENT

Because of the high priority attached to snow and ice control, almost all other Public Works operations become secondary in importance once snow removal operations are initiated. With the exception of some emergency personnel, all personnel normally assigned to street, or parks are assigned to snow removal operations.

All full time employees of the Public Works and Parks Departments are asked to be available at all times from November 15th to April 1st to assist in snow and ice removal, or arrangements shall be made by the Director of Public Works, Public Works Superintendent or their designee for other outside help. Outside contract help shall be authorized by the Director of Public Works, Public Works Superintendent or their designee, Village Administrator, Village President, or Village Board.

Outside sources of personnel shall be private contract personnel. It is very rare for any municipality to have sufficient equipment to adequately handle all snowstorms regardless of the amount of accumulation; to do so is not economically feasible. The Village of McFarland is no exception. The Public Works Department utilizes the following equipment for snow removal operations:

<u>Quantity</u>	<u>Equipment</u>
2	Pickups with Truck Mounted Snowplows
2	Small Dump Trucks with Snowplows and Spreaders
5	Large Truck Mounted Snowplows with Spreaders
1	End Loader with Plow Blade and Wing
1	Skid Loader with Bucket, Plow, and Snow Blower
1	Toolcat loader with various attachments
1	Tractor Backhoe
1	Tractor with Loader
1	Salt Brine Application

Outside private equipment may be contracted for, if authorized by the Director of Public Works, Public Works Superintendent(s), Village Administrator or their designee.

OVERTIME/SUBCONTRACTING POLICY

The determination of when to use overtime or to subcontract in the removal of snow or ice shall be made by one of the following:

1. Director of Public Works;
2. Public Works Superintendent(s);
3. Village Administrator; and/or
4. Their designee.

The need for overtime shall be established from the severity of the storm. Maintenance of roads and public areas in Classes 4, 5 & 6 that are passable by properly equipped vehicles and pedestrians (i.e. snow tires or 70% tread tires, and pedestrians with rubber boots) shall not require overtime. The following degree of maintenance may require overtime:

CLASS-LEVEL 1: Streets shall be kept passable at all times. (This is currently the responsibility of the Village of McFarland and the Dane County Highway Department).

CLASS-LEVEL 2: These streets shall have two lanes open to traffic.

CLASS-LEVEL 3: Areas shall be kept open to travel by plowing to the sides, salting, or sanding.

CLASS-LEVEL 4: These streets shall have one lane open to traffic.

SNOW REMOVAL

Snow removal shall consist of moving the snow or ice to either side of the specific area, or may include loading and trucking to a point of non-environmental concern. **The times allotted for snow loading and trucking shall not include Saturdays, Sundays, or Holidays unless absolutely necessary.**

The time periods stated in this section are anticipated for an average snowfall event of 4 inches of accumulation. In the event of a larger accumulation of snow or other unforeseen circumstances, these time periods may need to be extended.

Plowing shall commence as the Director of Public Works, Public Works Superintendent(s) or their designee shall direct. Service shall be in the order of the class of maintenance. ALL CLASSES of areas shall be adequately plowed edge to edge as reasonably as possible within 4 days.

All street and roadways in CLASS 1 through CLASS 3 will have two lanes of traffic open at all times if reasonably possible.

Within the Business District, parking may be restricted by signage as directed by the Director of Public Works, Public Works Superintendent or the Police Department until clear of snow or ice.

CLASS-LEVEL 4 streets ~~- -will the goal will be to~~ have two lanes of traffic open within 48 hours after a storm if reasonably possible.

CLASS-LEVEL 5 areas ~~- -the goal will be to will be~~ clear ~~ed~~ within 72 hours after a storm.

CLASS-LEVEL 6 areas ~~- the goal will be to will be~~ open to travel in 96 hours after a storm if reasonably possible.

CLASS-LEVEL 7 areas will be done because of failure to maintain by the property owner. The work performed will be done in accordance with Section 53-306, Abatement after Notice, of the Village of McFarland Municipal Code, This code states that all sidewalks be kept cleared of snow and ice. The cost of removal will be assessed against the property as a special assessment/ tax.

LEVEL 8 areas will not be cleared given the type of material these are constructed out of

Plowing on all ~~CLASSES-LEVELS~~ shall be complete to remove an accumulation of snow or ice upon any highway within 3 weeks (Wisconsin Statute 893.83).

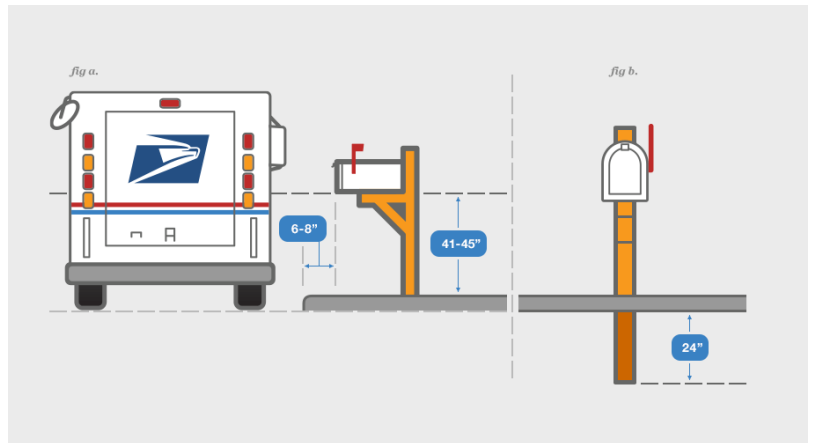
Various amounts of snow and ice will be deposited in private driveways, sidewalk ramps and onto sidewalks during snow and ice removal operations. The Village is not responsible for the removal of these deposits.

MAIL BOXES

It is understood that most mailboxes are located within the public Right of Way and therefore damage to a mailbox is very often unavoidable. It is assumed there is a shared responsibility between the Village and the homeowner when mailboxes are damaged during maintenance operations. There is a minimum speed, that needs to be maintained to adequately move the snow, and boxes can be damaged even at walking speeds. Various conditions dictate these speeds. Mailboxes and posts that have been damaged by an actual impact with Village equipment will be replaced by the Village of McFarland. The Village does not replace or repair mailboxes that are damaged by snow, slush, ice or any debris thrown/exiting by the plows [or mailboxes that are in physical deterioration](#).

When mailboxes are damaged (physically hit by a plow), the Village will attempt to repair the existing box or post. If it is beyond repair, then a simple silver, white or black mailbox and a treated 4"x4" wood post will be installed, at the discretion of the Public Works Department, when weather conditions allow installation. No decorative styles or types of mailboxes will be replaced, nor any landscaping or exterior feature(s). In cases where boxes are hit and maintenance repairs cannot be performed, a \$50 allowance will be made to the homeowner if the mailbox was installed per U.S. Postal Service regulations, regardless of the size, original cost or elaborateness of the damaged mailbox and post. Notification of an incident must be made within 48 hours to the Village for any type of repair or consideration.

In order for the village to reimburse for a mailbox that was physically hit, a gauge will be used to determine proper placement. The homeowner will need to dig the snow out in front of the mailbox to reveal the curb. We then use a measure guide and level up from the curb face. If your mailbox is still on the post and the guide touches the mailbox, it does not meet USPS regulations. If your mailbox is not on the post, we measure back to the base of the post and subtract the length of your mailbox to determine how far back the face of the mailbox was. If the measurement is less than 6", it does not meet USPS regulations. In cases where there is no curb, the edge of the pavement will be used.



The Village will not be held responsible for mailboxes that are rotted, vandalized, rusted or decrepitated or those that are not up to current United States Postal Service (USPS) standards. USPS standards indicate that the bottom of the mailbox should be 41 to 45 inches above the road surface and the front of the mailbox should be setback 6-8 inches from the face of the curb or edge of pavement if no curb is present. Facing the house the mailbox should be to the left of the driveway. The mailbox post should be buried in the ground 24 inches. Please contact the USPS for additional information.

PRIVATE PLOWING

No snow or ice removed from private property shall be deposited in the public ways or in areas expected to be cleared by personnel from the Village of McFarland per Section 53-303 of the Village of McFarland Municipal Code. Depositing snow on any Village property is dangerous and could cause injury or accident, and may not allow for safe passage by the public. Violation of any of the above may result in a forfeiture action against the property owner, punishable by a per diem fine until such nuisance shall be removed as provided in Section 1-19 of the Village of McFarland Municipal Code. Removal may also be made by the Village, without notification to the property owner. The actual removal cost would be assessed against the property owner as a special assessment on the tax roll.

SALTING AND SANDING

The use of sand, ~~and or salt~~ and or salt-brine mixture for snow and ice control is widely recognized and an accepted practice throughout the snow belt. With favorable temperatures, salt can be used to melt up to 2" of snow and will prevent the bonding of compacted snow to pavements, thus ensuring a cleaner plowing job. Less than optimum results occur ~~during temperatures below 15 degrees~~ when temperatures fall below freezing and when traffic volumes are too light to activate the chemicals. When the temperatures are extremely low and salt cannot melt the snow and ice, sand must be used to act as an abrasive to provide traction. The Village will not salt or sand on private property.

EMERGENCY REQUESTS

Emergency calls may be made when threatening conditions may lead to damages, injury, or loss of life. This may also include, but not limited to, power outage, downed power lines, water main breaks, accidents, medical or other emergency situations. Calls may be made to the Police Department for emergency maintenance service. The Police Department personnel will notify the proper persons depending on the type of need.

COMPLAINTS

Complaints for snow or ice removal shall be made to either the Village Clerk's office or the Public Works office during regular working hours. Office personnel will notify the proper person(s) for action if necessary.

ORDINANCES

A complete list of ordinances pertaining to snow removal can be found in the following appendices. Please note that these ordinances can change and the latest revision of the ordinance applies regardless if it listed here or not. Any questions about the snow removal ordinances can be directed to the Village Clerk's office at 608-838-3153.

APPENDIX A

McFarland Code of Ordinances

As of August 16, 2019

Section 1-19. - Form of citation

The form of the citation to be issued by Village police officers or other designated Village officials is incorporated herein by reference and shall provide for the following information:

- (a) The name, address, date of birth and physical description of the alleged violator;
- (b) The factual allegations describing the alleged violation;
- (c) The date, time and place of the offense;
- (d) The Section of the ordinance violated;
- (e) A designation of the offense in such manner as can be readily understood by a person making a reasonable effort to do so;
- (f) The time at which the alleged violator may appear in court;
- (g) A statement that in essence informs the alleged violator:
 - (1) That the alleged violator may make a cash deposit of a specified amount to be mailed to a specified official within a specified time;
 - (2) That if the alleged violator makes such a deposit; such alleged violator need not appear in court unless subsequently summoned;
 - (3) That if the alleged violator makes a cash deposit and does not appear in court, the alleged violator will be deemed to have tendered a plea of no contest and submitted to a forfeiture plus all applicable costs, assessments and surcharges, not to exceed the amount of the deposit, or will be summoned into court to answer the complaint if the court does not accept the plea of no contest;
 - (4) That if the alleged violator does not make a cash deposit and does not appear in court at the time specified, the court may issue a summons or a warrant for the defendant's arrest or consider the nonappearance to be a plea of no contest and enter judgment under Wis. Stats. § 66.0113(3)(d), or the Village may commence an action against the alleged violator to collect the forfeiture, plus all applicable costs, assessments and surcharges;
 - (5) That if the court finds that the violation involves an ordinance that prohibits conduct that is the same as or similar to conduct prohibited by Wisconsin Statutes punishable by fine or imprisonment or both, and that the violation resulted in damage to the property of or physical injury to a person other than the alleged violator, the court may summon the alleged violator into court to determine if restitution shall be ordered under Wis. Stats. § 800.093.
- (h) A direction that if the alleged violator elects to make a cash deposit, the alleged violator shall sign an appropriate statement which accompanies the citation to indicate that the alleged violator read the statement required under Subsection (g) of this Section and shall send the signed statement with the cash deposit;
- (i) Such other information as may be deemed necessary.

(Code 1998, § 1-2-3)

State Law reference— Similar provisions, Wis. Stats. §§ 66.0113(1)(b), 800.02(2)(a).

Section 53-301. - Removal from sidewalks.

The owner, occupant or person in charge of any parcel or lot that fronts upon or abuts any sidewalk shall keep said sidewalk clear of all snow and ice. In the event of snow accumulating on said sidewalk due to natural means and/or by any other means, said sidewalks shall be cleared of all accumulated snow and/or ice within 24 hours from the time the snow ceases to accumulate on said sidewalk. Sidewalks are to be kept clear of snow and ice to a minimum of four feet in width. In the event that ice has formed on any sidewalk in such a manner that it cannot be removed, the owner, occupant or person in charge of the parcel or lot which fronts upon or adjoins said sidewalk shall keep the sidewalk sprinkled with sand and/or salt to permit safe travel by pedestrians.

(Code 1998, § 6-2-7(a); Ord. No. 2003-05, § 21(a), 3-24-2003)

Section 53-302. - Notice and removal of snow from sidewalks.

If the owner, occupant or person in charge of any parcel or lot that fronts upon or adjoins any sidewalk shall fail to keep said sidewalk clear of snow and ice as set forth in Section 53-301, the Director of Public Works or Village police officers shall take the following action:

- (a) *Hazardous conditions.* If the Director of Public Works or any Village police officer determines that the failure to remove the snow and ice from the sidewalk creates an immediate danger to the public health and/or safety, the Director of Public Works or Village police officer shall cause the issuance of a written notice to the owner, occupant or person in charge of any parcel or lot directing that the snow and ice be immediately removed. In the event the property owner, occupant or person in charge of said parcel or lot is unavailable to receive a written notice, the Director of Public Works or a police officer shall immediately cause the removal of the snow and/or ice. The Director of Public Works or police officer shall send a written notice to the last-known address of the property owner notifying the property owner that a hazardous condition existed that required immediate abatement.
- (b) *Nonhazardous conditions.* If the owner, occupant or person in charge of the subject parcel or lot fails to remove the snow within the time period established in Section 53-301, the Director of Public Works or a police officer shall cause the issuance of a written notice to said owner, occupant or person in charge of the subject parcel or lot directing the responsible person (as defined) to remove said snow and ice no later than 12:00 noon of the day following the issuance of said notice. The written notice shall be hand delivered when possible or mailed to the last-known address of the owner of the subject property as identified on the records in the Village Clerk-Treasurer's office.

(Code 1998, § 6-2-7(b); Ord. No. 2003-05, § 21(b), 3-24-2003; Ord. No. 2017-12, § 159, 6-26-2017)

Section 53-303. - Snow and ice not to encroach.

No person shall push, shove or in any way deposit any snow or ice onto any public streets or alley, public or private sidewalk or public lands dedicated to public use except for parcels or lots

located where existing buildings are constructed within five feet of the street right-of-way and the sidewalks exist from the Village right-of-way to the curb line. In such instances, the owners, occupants and/or employees of parcels or lots shall be permitted to deposit snow and ice from their sidewalks onto the public streets.

(Code 1998, § 6-2-7(c); Ord. No. 2003-05, § 21(c), 3-24-2003)

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The Director of Public Works, designees and all sworn police officers are hereby authorized and directed to enforce the provisions of this Article.

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Each 24-hour period where a violation occurs shall constitute a separate offense under this Article for enforcement purposes. Repeated violations or subsequent additional accumulations of snow and/or ice shall not nullify any pending notice issued under this Article.

(Code 1998, § 6-2-7(e); Ord. No. 2003-05, § 21(e), 3-24-2003)

Sec. 53-306. - Abatement after notice.

Failure of the owner, occupant or person in charge of any parcel or lot to cause the removal of snow and/or ice within the time established under Section 53-302 after receiving a written notice shall result in the Director of Public Works causing the removal of said snow and/or ice. The Director of Public Works shall charge each owner of residential property a fee as established by the Village Board from time to time and provided in Appendix A to this Code to clear said ice and snow. The fee charged under this Section shall be the actual costs incurred by the Village for providing said service. Such charge shall be submitted to the affected property owner within one week after the charges are incurred. In addition, the Director of Public Works shall keep an accurate account of all such charges and report all such charges unpaid within 30 days after submission to the property owner to the Village Clerk-Treasurer.

(Code 1998, § 6-2-7(f); Ord. No. 99-02, § 2, 1-11-1999; Ord. No. 2002-02, § 3, 1-14-2002; Ord. No. 2003-02, § 65, 1-27-2002; Ord. No. 2003-05, § 21(f), 3-24-2003; Ord. No. 2017-12, § 160, 6-26-2017)

Section 53-307. - Expense.

An account of the expenses incurred by the Village to abate the snow and/or ice hazard shall be kept and such expenses shall be charged to and paid by the parcel or lot owner. Notice of the bill for the removal of snow and/or ice shall be mailed to the last-known address of the owner of the parcel or lot and shall be payable within ten calendar days from the receipt thereof. Within 60 days after such costs and expenses are incurred and remain unpaid, the Village Clerk-Treasurer shall enter those charges onto the tax roll as a special charge as provided by Wis. Stats. § 66.0627.

(Code 1998, § 6-2-7(g); Ord. No. 2003-02, § 66, 1-27-2002; Ord. No. 2003-05, § 21(7), 3-24-2003; Ord. No. 2017-12, § 161, 6-26-2017)

Section 53-308. - Penalty.

In addition to the provisions set forth in this Article, any person, firm or corporation which violates the provisions of this Article shall be subject to a penalty as provided in Section 1-16. Prosecution under this Article shall not bar the Village from proceeding under Sections 53-306 and 53-307. Each such charge submitted to the property owner shall notify the property owner of this provision.

(Code 1998, § 6-2-7(h); Ord. No. 2003-05, § 21(h), 3-24-2003)

State Law reference— Special charges for snow and ice removal, Wis. Stats. §§ 66.0627, 66.0907(3)(f)(5).

APPENDIX B

WISCONSIN STATE STATUTE

CHAPTER 893

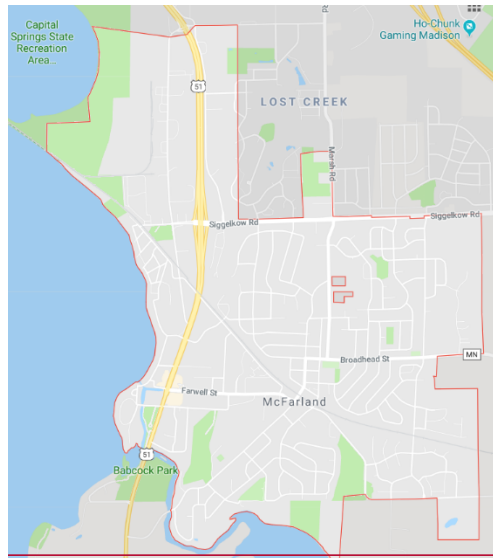
LIMITATIONS OF COMMENCEMENT OF ACTIONS AND PROCEEDINGS AND PROCEDURE FOR CLAIMS AGAINST GOVERNMENTAL UNITS

SUBCHAPTER VIII CLAIMS AGAINST GOVERNMENTAL BODIES, OFFICERS AND EMPLOYEES

893.83 Damages caused by accumulation of snow or ice; liability of city, village, town, and county. No action may be maintained against a city, village, town, or county to recover damages for injuries sustained by reason of an accumulation of snow or ice upon any bridge or highway, unless the accumulation existed for 3 weeks. Any action to recover damages for injuries sustained by reason of an accumulation of snow or ice that has existed for 3 weeks or more upon any bridge or highway is subject to s. 893.80.

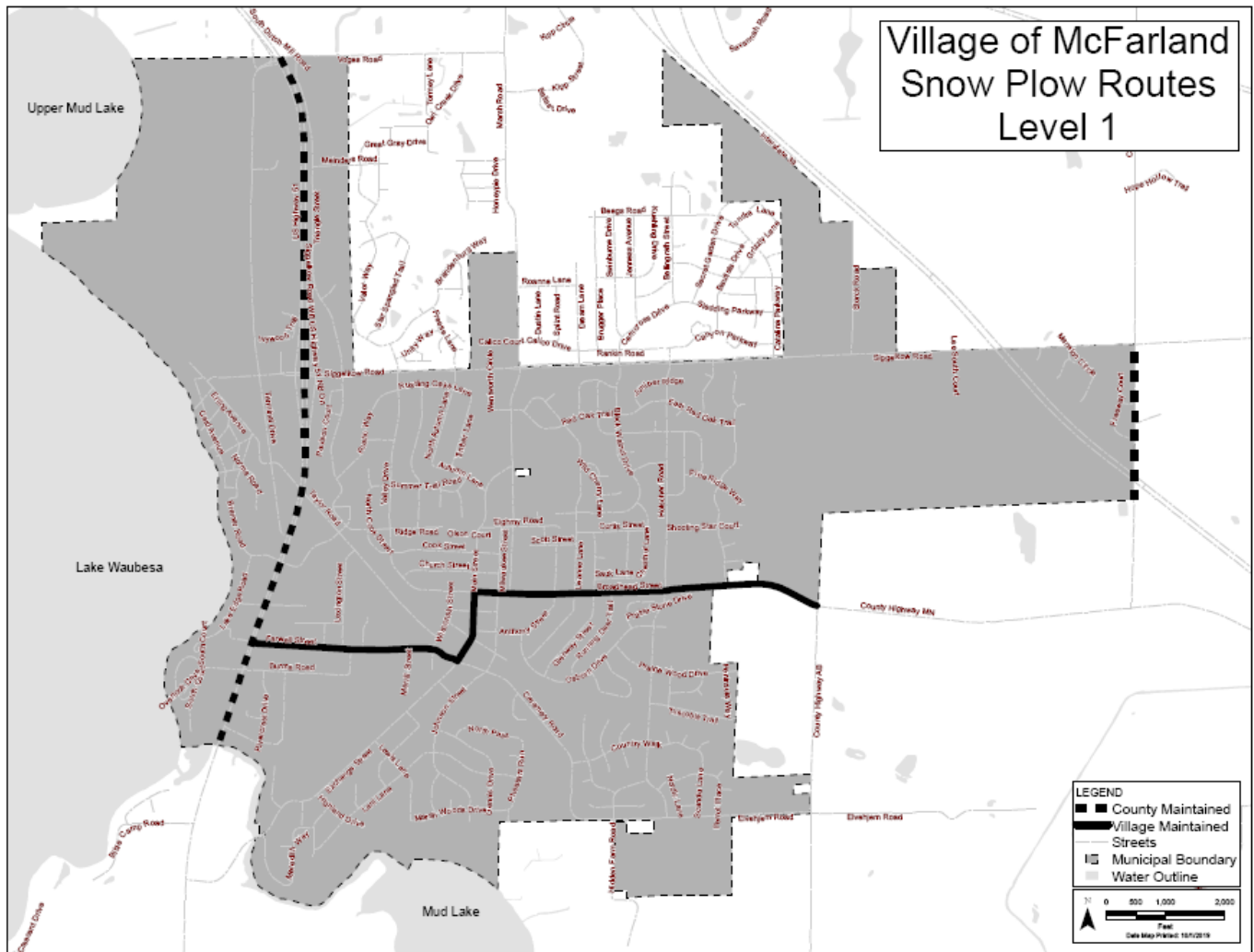
APPENDIX C

VILLAGE OF MCFARLAND MAP

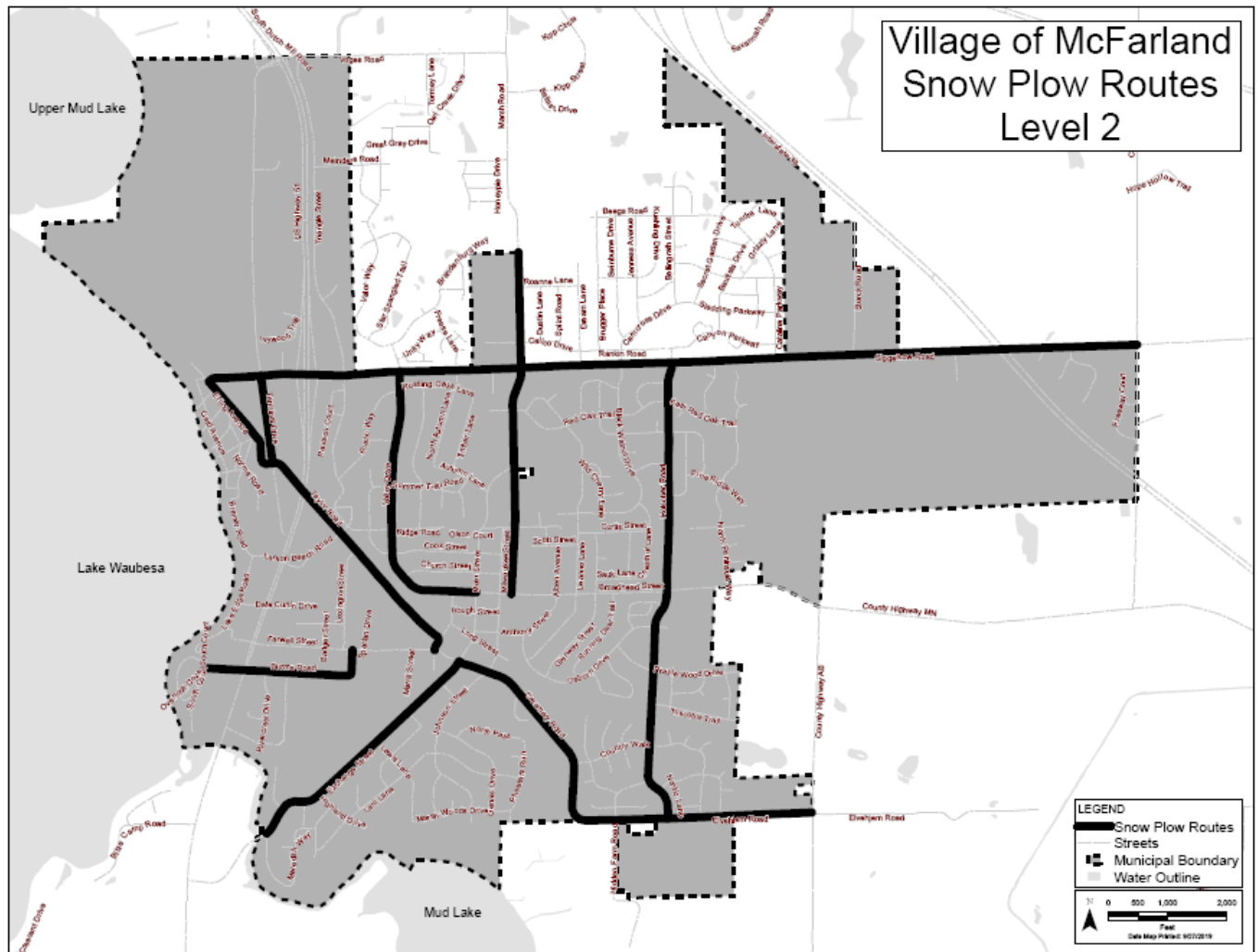


**MAP IS A PLACE HOLDER AND NEEDS TO BE
UPDATED/CORRECTED/SCALED**

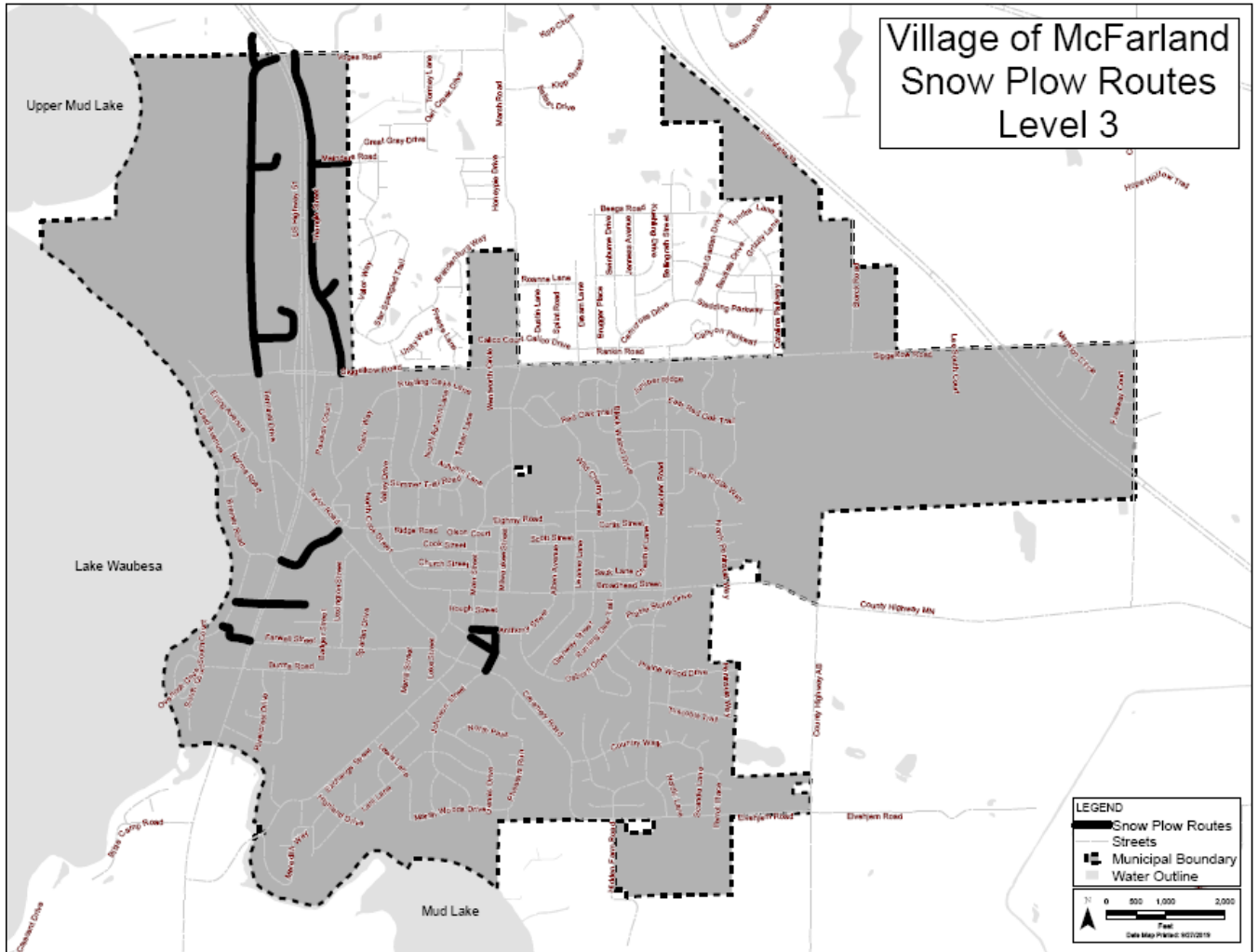
Level 1



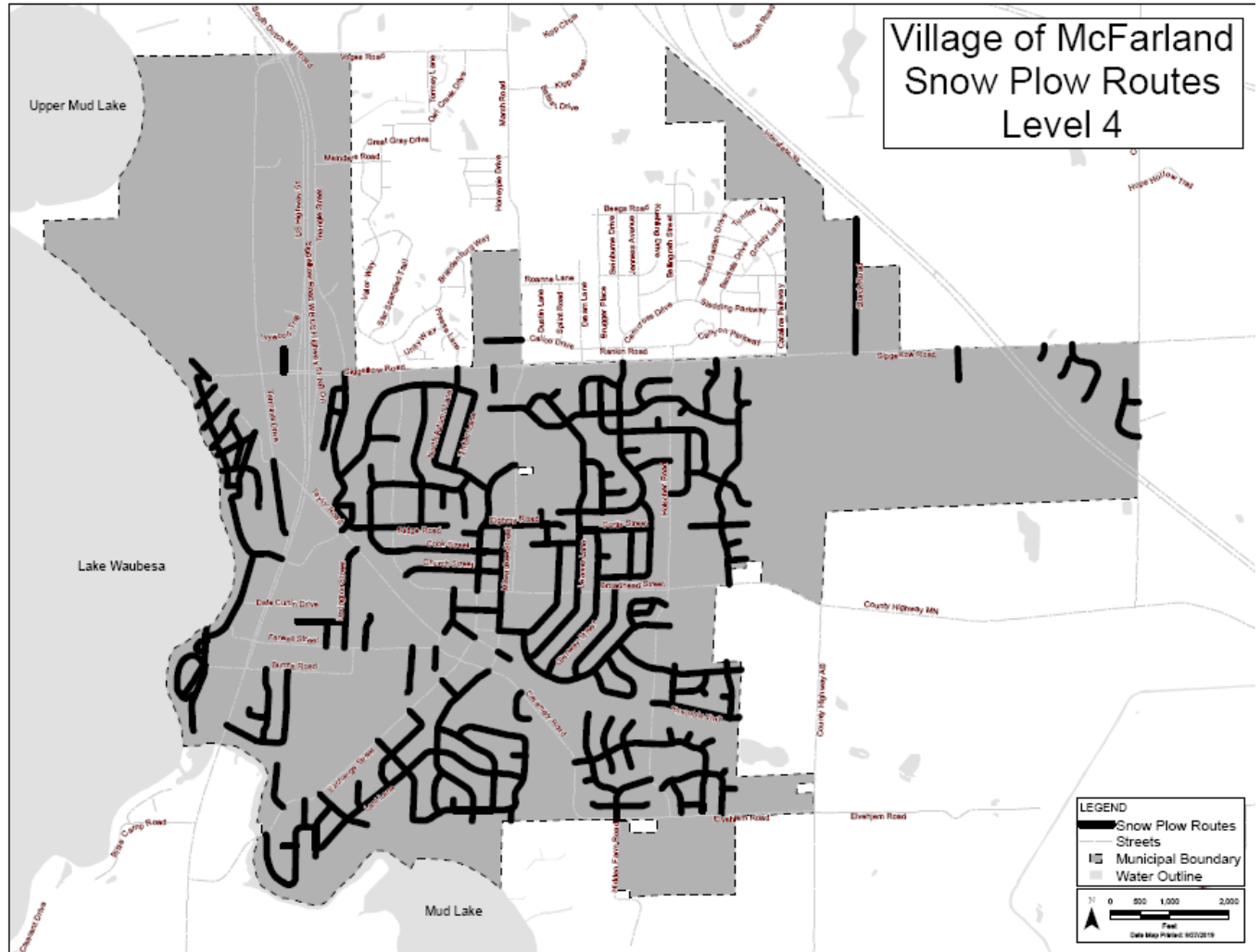
Level 2



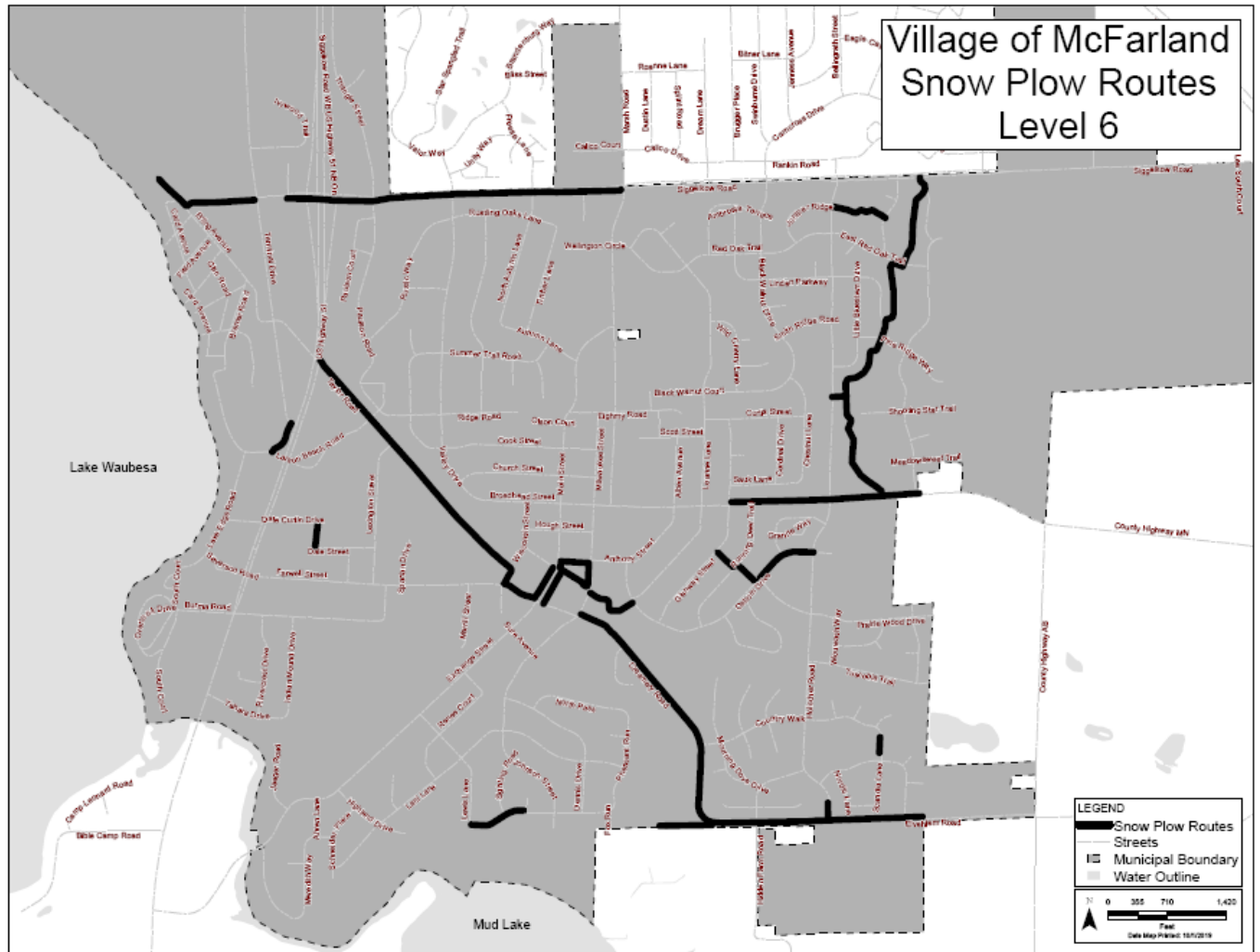
Level 3



Level 4



Level 6



MISCELLANEOUS APPENDIX D

In this area, we need to add the following-
VB agenda listing the agenda item
Supporting info for VB
Minutes of the VB meeting showing item approval

List these in the TOC

SAMPLE APPENDEX D

AGENDA

VILLAGE OF MCFARLAND

NOTICE OF PUBLIC MEETING

Village Board

January 1, 2020

7:00 PM

McFarland Municipal Center

Community Room

1. CALL TO ORDER
2. ATTENDANCE/ROLL CALL
3. PUBLIC ANNOUNCEMENTS
4. CONSENT AGENDA
 - a. Motion to approve the Snow & Ice Control Program “Mobility & Safety”

MINUTES

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, January 1, 2020 - 7:00 PM

1. CALL TO ORDER

Village President Czebotar called the regular meeting of the McFarland Municipal Board to order at 7:00pm in the Community Room of the McFarland Municipal Center.
2. ATTENDANCE/ROLL CALL

Village Board members present: Johnson, Smith, Nelson, Williams, Miller, Wilson and Brown
Village Board members not present: Johnson, Smith, Nelson, Williams, Miller, Wilson and Brown
Staff present: Johnson, Smith, Nelson
3. PUBLIC ANNOUNCEMENTS

Ice cream social at Mary’s house on January 3, 2020
4. CONSENT AGENDA
 - a. Motion to pay the bills.

Motion by Village Trustee Johnson, seconded by Village Trustee Smith to pay the bills.
Motion carried 7-0-0
5. BUSINESS AGENDA
 - a. Motion to approve the Snow & Ice Control Program “Mobility & Safety”

Motion by Village Trustee Johnson seconded by Village Trustee Smith to approve the Snow & Ice Control Program “Mobility & Safety” as presented.
Motion carried 7-0-0



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 14, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action to authorize the Village President to sign a letter to the Wisconsin Department of Transportation as the official public comment in response to their US 51 Corridor Study (Stoughton to McFarland).

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

WisDOT has once again restarted the US 51 Corridor Study after having done so a few times in prior years. They are now working very quickly to complete an Environmental Assessment which is what Federal Highway Administration signs off on before a project can begin the design process. While construction is not imminent (approximately 5-10 years out yet), the Environmental Assessment is being planned for completion by this time next year.

It is important to make sure our issues are addressed within this planning exercise. Enclosed is an email exchange between myself and WisDOT staff where it is clear our issues are not being adequately addressed. A response to our concerns has been provided and is included within this packet. I have also prepared a formal letter that is meant to be shared with many other individuals who should be representing our interests to assist in this discussion.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

We are in the middle of a 30 day public comment period following WisDOT's last public meeting on this study. Authorizing the Village President to sign and submit the letter to all



involved as our official response will hopefully help to start to generate some meaningful discussions going forward.

ATTACHMENTS:

1. Letter to WisDOT regarding US 51 Planning 10102019 mgs
2. Village Admin Inquiry 09092019
3. WisDOT Response 09242019



www.mcfarland.wi.us | 5915 Milwaukee St, McFarland, WI 53558 | 608.838.3153

October 10, 2019

Wisconsin Department of Transportation
Attn: Jeff Berens, Planning Engineer
2101 Wright Street
Madison, WI 53704

Re: Village of McFarland Response to Proposed US Highway 51 Corridor Study

Dear Mr. Berens,

I am writing to the Wisconsin Department of Transportation on behalf of the Village Board representing the interests of the residents of the Village of McFarland regarding the proposed plan that has been prepared through the US Highway 51 Corridor Study. This study (and many before it) concerns the planning effort to reconstruct US Highway 51 through the Village and places elsewhere. Ultimately, the work outlined in this planning document will lead to the design and construction of the project.

That is why it is critical now that the Village Board make its voice heard in this process through the submittal of this letter to outline our concerns about the present plans for the project. These have been outlined for you previously in a message from our Village Administrator sent on September 9th to which you responded on September 24th. Our evaluation of your response is an indication that our concerns are either not valid to the Wisconsin Department of Transportation or otherwise not important to be considered within the project.

We will not accept such response for this project in our Community and persist the following issues need to be addressed within the planning project currently underway:

- WisDOT has not discussed with local officials about the inclusion of roundabouts on Siggelkow Road, a local road.
- More emphasis should be provided in the project planning as it relates to safe and accessible pedestrian interactions with the highway as well as what pedestrian enhancements or improvements should be recommended.
- WisDOT will cost share in the installation of sidewalk of this project if not pickup the full cost of this improvement. Local share of sidewalk construction at 100% is not agreeable.
- Other forms of transportation through the Village needs to be further evaluated and included (i.e. bike lanes).
- More discussion and planning needs to happen now regarding stormwater management as a result of this project and not wait until design phase.
- The Village remains opposed to the current speed especially when WisDOT proposes no alternatives for pedestrians in a dense urban environment.
- Loss of access at Yahara Drive and near Farwell Street is too restricting. The Village is not agreeable to the access lost to local businesses such as Kwik Trip and Culvers. Access in all of these locations should be maintained.
- Farwell Street is a local road under local control, yet WisDOT continues to make plans to improve it without consultation with local officials. The present plan for Farwell Street and its interaction with US Highway 51 is not agreeable nor functionally realistic.
- The planned bridge span over Yahara Drive is a concern related to flooding and that it be demonstrated the plan to replace this bridge will be done so in concert with best practices for stormwater management.

This again is a summary list of our initial concerns with the project as presently proposed, there may be more forthcoming as the planning process continues into design in the future. If these concerns are not accounted for in some fashion within the planning phase, it will difficult to impossible for the Village of McFarland to support this project. Further, we will by any means necessary continue to ensure our voice is heard on this project as it affects our Community and its residents.

I would encourage you to contact Matt Schuenke, Village Administrator at (608) 838-2303 or matt.schuenke@mcfarland.wi.us to setup a meeting between Village Staff and myself to begin to address these issues and discuss how they will be accounted for within the project planning going forward.

Sincerely,

Brad Czebotar
Village President

Cc: State Senator Mark Miller, Senate District 16
State Representative Jimmy Anderson, Assembly District 47
Craig Thompson, WisDOT Secretary
Dave Vieth, WisDOT Southwest Region Director
Mayor Tim Swadley, City of Stoughton
James Hessling, Public Works Director
Brian Berquist, Village Engineer
Matthew G. Schuenke, Village Administrator

From: [Matt Schuenke](#)
To: [Berens, Jeff - DOT](#)
Cc: [Grimes, Jennifer - DOT](#); [Brown, Joel R - DOT](#); [Petersen, Joan](#); [DOT DTSD US 51 Stoughton to McFarland EA](#); [Brad Czebota](#); [Jim Hessling](#); ["brian@tcengineers.net"](#)
Date: Monday, September 9, 2019 11:07:00 AM

Jeff,

Thank you for hosting the recent meetings. Having not been part of this before, it was helpful to see what previous progress had been made and what next steps are planned. We look forward to the public comment period coming up next month. When will this be confirmed?

That being said, as Staff representing the interests of the Village of McFarland we have several concerns that we want to see are accounted for in some fashion in the Environmental Assessment. I realize some of these issues require far more detail to resolve than can be determined at this time. However, it is imperative the Environmental Assessment include these issues to some extent in order for them to be considered as part of the final design. This is a summary of the issues we've raised internally thus far, some of which are things I wrote on the plans when the meeting was held. I apologize for the length but again, it's a large project and at the outset wanted to make sure we could put down everything we were thinking.

- Will a State/Municipal Agreement be required? If so, what will the proposed terms be? To what extent do the costs cover the work that is planned (i.e. – cost sharing)?
- Are there allowances as to what used to be called Community Sensitive Solutions? This would have been a program that formerly provided funds on a small percentage basis to the locals for streetscaping and/or related amenities.
- Outside of this project but on the same highway and as part of a different study, the Village would like to see additional turn lanes added on Terminal Drive and US 51. This would be a second left hand turn lane for traffic turning left off of Terminal in order to head north on US 51. I realize this is probably just a confirmation that you'll include the note in that study and understand its not necessarily inclusive in this study.
- The ingress and egress from the Highway onto Siggelkow will be a significant local discussion. We will need to discuss more the alternatives for traffic flow beyond just roundabouts. There are a lot of vehicles, large vehicles, coming through there at pretty decent numbers. I understand there are multiple options here and want to make sure all are on the table within the EA going forward.
- Siggelkow was repaved and in some areas reconstructed underneath the highway in 2018. This should have been the fiscal responsibility of WisDOT but it declined. This will need to be accounted for with the cost sharing for this project based on the funds we expended for WisDOT's responsibility.
- We are going to want to discuss potential pedestrian enhancements at certain key crossings within this corridor. Areas where we have had issues that have no treatments presently. We would want to make sure all options remain available in this discussion to maximize the ability to create safe crossings.
- Can you confirm to what level this project is being planned for? My understanding

is that it is a complete urban reconstruction that would require sidewalks on both sides of the street including the complete removal and replacement of existing pavement.

- Sidewalks are going to be necessary for this project both from the standpoint of pedestrian relief created by the congestion of the highway and possibly as you said for bicycles given the constraints about painting the bike lanes on the road. But as I understand it there is a new policy about not paying for sidewalks. The Village is not agreeable to this as you might imagine and will require more discussion on this point.
- I also don't understand why you can't paint bike lanes on the road. I understand the condemnation powers lost but if you are not condemning for anything, not sure how that relates.
- To what extent has stormwater management been included in the planning thus far? What sorts of plans are in place for the highway to collect and convey its own stormwater? Any consideration for treatment?
- We would need to evaluate McFarland Utilities in the area. We have mostly crossings but would want to see what if any work is needed in association or in advance of this project. Also, MMSD should be consulted as they have a main line in the State right of way running from about Yahara Drive to the north project limits.
- The Village remains opposed to the current speed. This was brought to the attention to WisDOT a few years ago which lead to a meeting but no formal action to address it. This plan and project should better regulate speed through the Village.
- At some point we will want to discuss medians and how they interact with this project as well as what they are constructed with. I see them planned as grass now but would want to consider as hardscape as well through the EA.
- Street lighting would need to be considered as well. We began a designed concept on Farwell through that project last year and would likely want to continue that. We understand that could be cost shared but want to make sure it is also consistent through the corridor.
- Any thoughts yet on detours and/or constructing staging?
- We will need to talk further about access to Yahara Drive being limited through this project. We are not agreeable to limiting this access as its shown here.
- We talked a little bit about the bridge over the Yahara River. I would like to see more detail as its available on what is planned with this replacement. I know the County Parks has been consulted and again concur the opening needs to be wider to better regulate flow.
- I mentioned also that Farwell was repaved significantly in 2018 and was paid for by the Village. We would want to limit the impact on this work given what went into that project since its shown in the plans going deeper into the block than we were anticipating.
- At some point we should discuss the large retaining wall on Highway 51 across from Babcock Park. Also discuss new retaining walls that might be proposed (I think one was mentioned).

Are we able to setup a regular schedule for meetings going forward? If you are planning to

complete this Environmental Assessment within the next year, it would seem to me we should be meeting more frequently to confer on these issues. Look forward to hearing back from you, let us know if you have any questions.

Thanks,
Matt

From: Berens, Jeff - DOT <Jeff.Berens@dot.wi.gov>
Sent: Wednesday, July 31, 2019 11:18 AM
To: Brad Czebotar <Brad.Czebotar@mcfarland.wi.us>
Cc: Matt Schuenke <Matt.Schuenke@mcfarland.wi.us>; Grimes, Jennifer - DOT <Jennifer.Grimes@dot.wi.gov>; Brown, Joel R - DOT <Joel.Brown@dot.wi.gov>; Petersen, Joan <Joan.Petersen@strand.com>; DOT DTSD US 51 Stoughton to McFarland EA <DOTDTSDUS51StoughtontoMcFarlandEA@dot.wi.gov>
Subject: 5845-06-03 US 51 Stoughton to McFarland Corridor Study - Village of McFarland

Mr. Czebotar,

The attached letter is to inform you that the Federal Highway Administration (FHWA) and the Wisconsin Department of Transportation (WisDOT) have recently resumed the US 51 Stoughton to McFarland corridor study after an approximate 3-year hiatus. We look forward to working with you as the study moves forward.

Sincerely,

Jeff Berens, P.E.
Major Studies Project Manager
WisDOT SW Region - Madison Office
(608) 245-2656

From: [Berens, Jeff - DOT](#)
To: [Matt Schuenke](#)
Cc: [Grimes, Jennifer - DOT](#); [Brown, Joel R - DOT](#); [Petersen, Joan](#); [DOT DTSD US 51 Stoughton to McFarland EA](#); [Brad Czebota](#); [Jim Hessling](#); ["brian@tcengineers.net"](#); [Lamers, Brandon - DOT](#)
Date: Tuesday, September 24, 2019 11:33:12 AM
Attachments: [US 51 - Village of McFarland 20190924.pdf](#)

Matt,

Attached are responses to the bulleted questions posed in the email below. Once you've had a chance to review the responses we can setup a meeting(s) to discuss these issues/concerns in more detail. WisDOT looks forward to working with the village of McFarland as the study continues. As for your question regarding the public comment period, the public comment period after a public meeting is typically 30 days, however WisDOT will accept comments at any time during the study. Thank you.

Jeff Berens, P.E.
Major Studies Project Manager
WisDOT SW Region - Madison Office
(608) 245-2656

- 1) Will a State/Municipal Agreement be required? If so, what will the proposed terms be? To what extent do the costs cover the work that is planned (i.e. – cost sharing)?

A State Municipal Financial Agreement (SMFA) may be required as part of a future project, depending on what items included in the project need to be funded in whole or part by the Village. This could include items such as sidewalk, municipality owned utilities, and continuous lighting. Preparation of a SMFA would be completed after the study/planning phase of the project.

Items requiring cost participation will be discussed with the municipality, and a signed agreement in place, before being added to projects.

- 2) Are there allowances as to what used to be called Community Sensitive Solutions? This would have been a program that formerly provided funds on a small percentage basis to the locals for streetscaping and/or related amenities.

No, there are no allowances available for Community Sensitive Solutions.

BACKGROUND: The adoption of 2015 Wisconsin Act 55 (referred to herein as Act 55) eliminated state funding for community sensitive solutions, which were aesthetic and community elements that were included in projects to promote local acceptance. Specifically, s. 85.0205(1m), Wis. Stats., prevents the use of improvement funds on elements of a highway improvement project that are determined to be primarily related to the aesthetic preferences of communities adjacent to the improvement project. These aesthetic preferences are sometimes referred to as community sensitive solutions (CSS) or community sensitive design (CSD).

- 3) Outside of this project but on the same highway and as part of a different study, the Village would like to see additional turn lanes added on Terminal Drive and US 51. This would be a second left hand turn lane for traffic turning left off of Terminal in order to head north on US 51. I realize this is probably just a confirmation that you'll include the note in that study and understand its not necessarily inclusive in this study.

The Village's request to add additional turn lanes at the US 51/Terminal Drive intersection will be forwarded on to the US 51 Stoughton Road study team.

- 4) The ingress and egress from the Highway onto Siggelkow will be a significant local discussion. We will need to discuss more the alternatives for traffic flow beyond just roundabouts. There are a lot of vehicles, large vehicles, coming through there at pretty decent numbers. I understand there are multiple options here and want to make sure all are on the table within the EA going forward.

As you mentioned, a specific type of intersection control for the Siggelkow ramp terminals has not been identified. WisDOT values any input the Village may have regarding the options in this area and looks forward to discussing those options in more detail.

- 5) Siggelkow was repaved and in some areas reconstructed underneath the highway in 2018. This should have been the fiscal responsibility of WisDOT but it declined. This will need to be accounted for with the cost sharing for this project based on the funds we expended for WisDOT's responsibility.

The WisDOT Highway Maintenance Manual, Chapter 2, Section 15 (Maintenance at Interchanges), states that when the department initiates an improvement project which includes that portion of the local road between ramp termini at an interchange, the responsibility for financing, designing, and constructing the entire project rests with the state. When a local unit of government initiates such a project, similar responsibilities for that portion of the roadway between ramp termini will generally be borne by that unit of government, subject to overall review by the state to insure continued operational efficiency at the interchange.

- 6) We are going to want to discuss potential pedestrian enhancements at certain key crossings within this corridor. Areas where we have had issues that have no treatments presently. We would want to make sure all options remain available in this discussion to maximize the ability to create safe crossings.

WisDOT looks forward to discussing any potential pedestrian enhancement requests the Village may have.

- 7) Can you confirm to what level this project is being planned for? My understanding is that it is a complete urban reconstruction that would require sidewalks on both sides of the street including the complete removal and replacement of existing pavement.

During the study phase, the project will be designed to around 30 percent to complete the environmental document. The design includes a full urban reconstruction and sidewalks are proposed on the west side of US 51 from Exchange Street to Larson Beach Road and on the east side of US 51 from Babcock Park to Larson Beach Road. Sidewalk is not required as part of the reconstruction of the roadway.

- 8) Sidewalks are going to be necessary for this project both from the standpoint of pedestrian relief created by the congestion of the highway and possibly as you said for bicycles given the constraints about painting the bike lanes on the road. But as I understand it there is a new policy about not paying for sidewalks. The Village is not agreeable to this as you might imagine and will require more discussion on this point.

WisDOT's current policy is that in areas where sidewalk does not currently exist the municipality will pay 100% of the cost for installation.

- 9) I also don't understand why you can't paint bike lanes on the road. I understand the condemnation powers lost but if you are not condemning for anything, not sure how that relates.

After the passage of Act 59, bike lanes were removed through the urban area of McFarland and the proposed cross-section was reduced accordingly. The bike lanes were removed because including them in the cross section increased the amount of right-of-way needed along US 51 in the area. WisDOT is currently in the environmental (NEPA) process for the project. The Uniform Relocation Act does not allow WisDOT to start the Real Estate process of acquiring property prior to the completion of the NEPA process. Based on this, WisDOT policy is to not include bike lanes or multi-use paths where their installation would require right-of-way.

- 10) To what extent has stormwater management been included in the planning thus far? What sorts of plans are in place for the highway to collect and convey its own stormwater? Any consideration for treatment?

The project will only be designed to 30 percent to complete the environmental document. There has been no stormwater management design completed at this stage. During final design, the reconstruction will meet applicable state regulations and post construction stormwater management requirements in developing stormwater and drainage design. Stormwater drainage standards that are outlined in the FDM will be followed as roadway design advances. The project will also review any existing flooding or drainage concerns within the roadway corridor.

- 11) We would need to evaluate McFarland Utilities in the area. We have mostly crossings but would want to see what if any work is needed in association or in advance of this project. Also, MMSD should be consulted as they have a main line in the State right of way running from about Yahara Drive to the north project limits.

WisDOT would coordinate with the Village to attempt to incorporate any utility work needed into the construction project. MMSD will be contacted.

- 12) The Village remains opposed to the current speed. This was brought to the attention to WisDOT a few years ago which lead to a meeting but no formal action to address it. This plan and project should better regulate speed through the Village.

The speed limit would not be changed as part of the construction process. The Village can request a speed study in the area after construction is completed. The results of the speed study would dictate whether or not the speed limit is changed.

- 13) At some point we will want to discuss medians and how they interact with this project as well as what they are constructed with. I see them planned as grass now but would want to consider as hardscape as well through the EA.

The medians shown on the public meeting exhibits are colored green, but there is currently no planned treatment. Typically, during final design WisDOT will work with the local municipalities to determine the best treatment in the medians.

- 14) Street lighting would need to be considered as well. We began a designed concept on Farwell through that project last year and would likely want to continue that. We understand that could be cost shared but want to make sure it is also consistent through the corridor.

Typically, street lighting will be discussed with the local municipalities during final design.

- 15) Any thoughts yet on detours and/or constructing staging?

The project would most likely be constructed using staging in the village of McFarland. There are areas along US 51 that could be constructed under detour. This would be determined later in the design process.

- 16) We will need to talk further about access to Yahara Drive being limited through this project. We are not agreeable to limiting this access as its shown here.

WisDOT looks forward to discussing the Alternative H design with the Village. The right in/right out access is shown for access management purposes and to improve safety. There are alternative routes to access US 51 at Burma Road for residents.

- 17) We talked a little bit about the bridge over the Yahara River. I would like to see more detail as its available on what is planned with this replacement. I know the County Parks has been consulted and again concur the opening needs to be wider to better regulate flow.

The current structure is 63 feet long and the replacement will match the existing dam opening. At this point WisDOT could provide a planning level plan/profile sheet, however bridge details would not be designed until after the study is completed.

- 18) I mentioned also that Farwell was repaved significantly in 2018 and was paid for by the Village. We would want to limit the impact on this work given what went into that project since its shown in the plans going deeper into the block than we were anticipating.

The limits on Farwell Street are dictated by the WisDOT Facility Development Manual (FDM). There are two proposed left turn lanes from southbound US 51 onto Farwell Street. There is a required tangent length before these lanes can merge together. The current limits shown meet the FDM guidance for merging these two left turn lanes into the existing lane on Farwell Street.

- 19) At some point we should discuss the large retaining wall on Highway 51 across from Babcock Park. Also discuss new retaining walls that might be proposed (I think one was mentioned).

There are numerous retaining walls in Babcock Park. There is also a retaining wall between the Yahara River and Yahara Drive on the east side of the roadway. There are no proposed improvements to the large retaining wall on the east side of US 51 between Yahara Drive and Burma Road.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 14, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discuss and action to authorize the Village President to sign the unanimous consent petition for annexation of Village Owned property located at 3234 County Highway AB.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The Village acquired property earlier this Summer that is located in the Town of Cottage Grove. Our intention for buying the property is to develop it as a Community Park and in order to do so, we need to move it from the Town to the Village. The mechanism for doing so is via a unanimous consent petition for annexation. Throughout this process neighboring property owners have inquired as to their ability to join the Village in this annexation. Historically we have been accommodating to these requests and Staff did inquire with neighbors who else that is contiguous would be interested. The cost to prepare the exhibits is the same whether its one property or a dozen. Enclosed is a map and index of those consenting to joint the annexation as well as the proposed petition with associated exhibits. We did have to amend the exhibits late at the end to add two more parcels and are waiting for that from the surveyor. Properties 10 and 11 are in the process of being added to the survey and legal description.

The Village President is required to sign the petition on behalf of the Village as the "owner" and may do so with an affirmative vote for this purpose.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

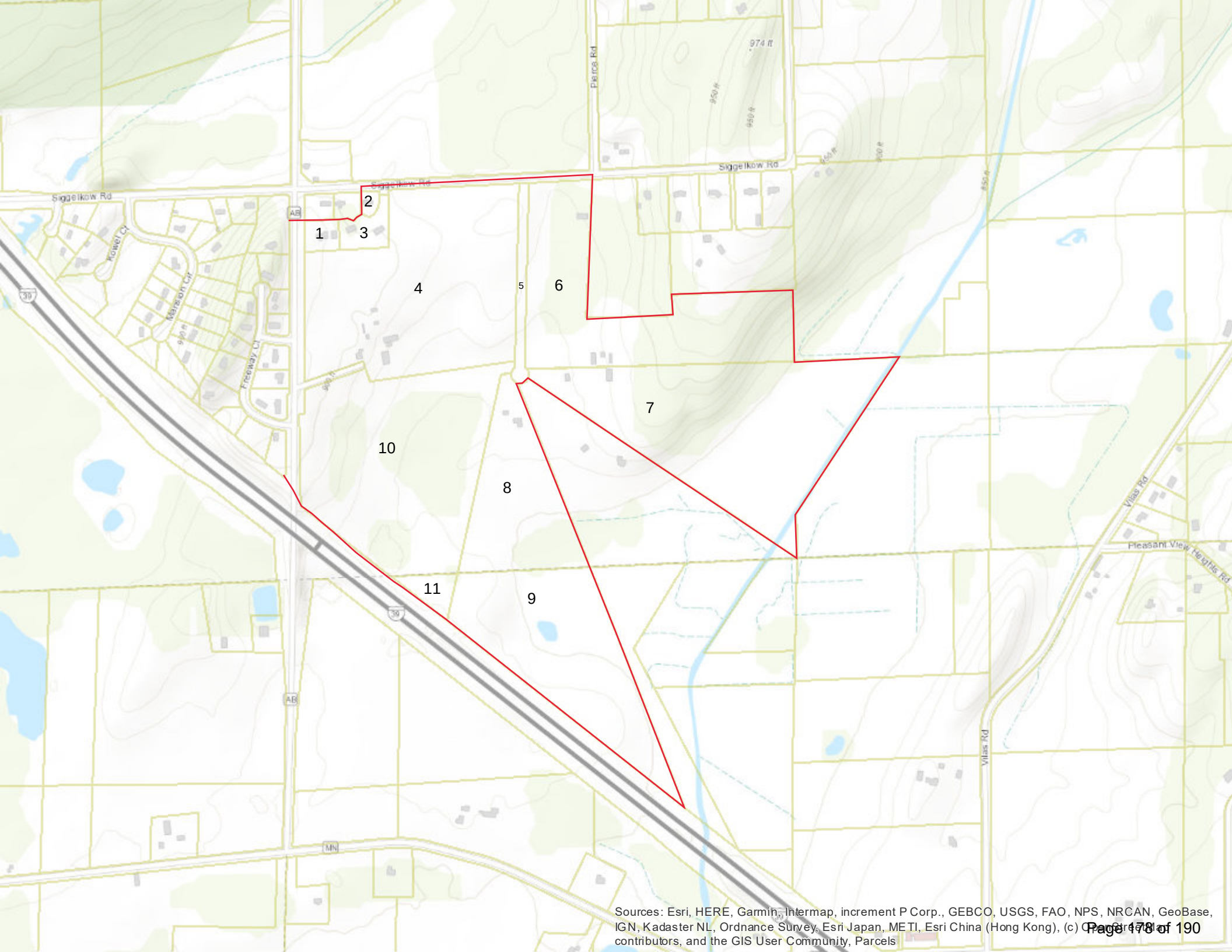
BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:



Recommended for approval.

ATTACHMENTS:

1. Community Park Annexation Petition - Map REVISED
2. Community Park Annexation Petition - Property Index REVISED
3. petition for direct annexation (unanimous)
4. Exhibit A - Legal
5. Exhibit B - Map



Petition for Annexation - Property Owners

Index	Primary Address	Town	Parcel #	Owner Name
1	3274 County Highway AB	Cottage Grove	018/0711-313-8651-2	Terry Vial
2	3115 Siggelkow Road	Cottage Grove	018/0711-313-8520-0	Matthew P. Uebelacker
3	3111 Siggelkow Road	Cottage Grove	018/0711-313-8672-7	Brett T. Dollar
4	3234 County Highway AB	Cottage Grove	018/0711-313-8050-9	Village of McFarland
5		Cottage Grove	018/0711-313-8030-3	Elizabeth Lightfoot
6		Cottage Grove	018/0711-313-8003-6	Elizabeth Lightfoot
7	3055 Siggelkow Road	Cottage Grove	018/0711-314-9001-5	Elizabeth Lightfoot
8	3063 Siggelkow Road	Cottage Grove	018/0711-313-9550-2	Thomas S. Payne
9		Pleasant Springs	046/0611-062-8020-1	Thomas S. Payne
10		Cottage Grove	018/0711-313-9002-5	Gryffindor LLC
11		Pleasant Springs		Gryffindor LLC

**PETITION FOR DIRECT ANNEXATION
UNDER WIS. STATS. § 66.0217(2)**

To the Village Board of the Village of McFarland:

1. The undersigned hereby petitions for direct annexation of the territory described on Exhibit A attached hereto to the Village of McFarland, Dane County, Wisconsin, whereby said territory would be detached from the Town of Cottage Grove and Town of Pleasant Springs both within Dane County, Wisconsin, pursuant to Wis. Stats. § 66.0217(2).
2. Attached hereto as Exhibit B is a scale map which accurately reflects the legal description of the property to be annexed and the boundary of the annexing Village and includes a graphic scale on the face of the map.
3. The current population of the territory proposed to be annexed is ____.
4. This Petition is signed by the owners of all of the real property within the territory proposed to be annexed and by all electors residing in the territory proposed to be annexed. This is a unanimous Petition.

Owner of All Lands Within the Territory Proposed to be Annexed:

Address	Parcel Number	Signature	Printed Name	Date of Signing	Elector Population	Total Population
3274 County Highway AB	018/0711-313-8651-2					
3115 Siggelkow Road	018/0711-313-8520-0					
3111 Siggelkow Road	018/0711-313-8672-7					
3234 County Highway AB	018/0711-313-8050-9					
	018/0711-313-8030-3					

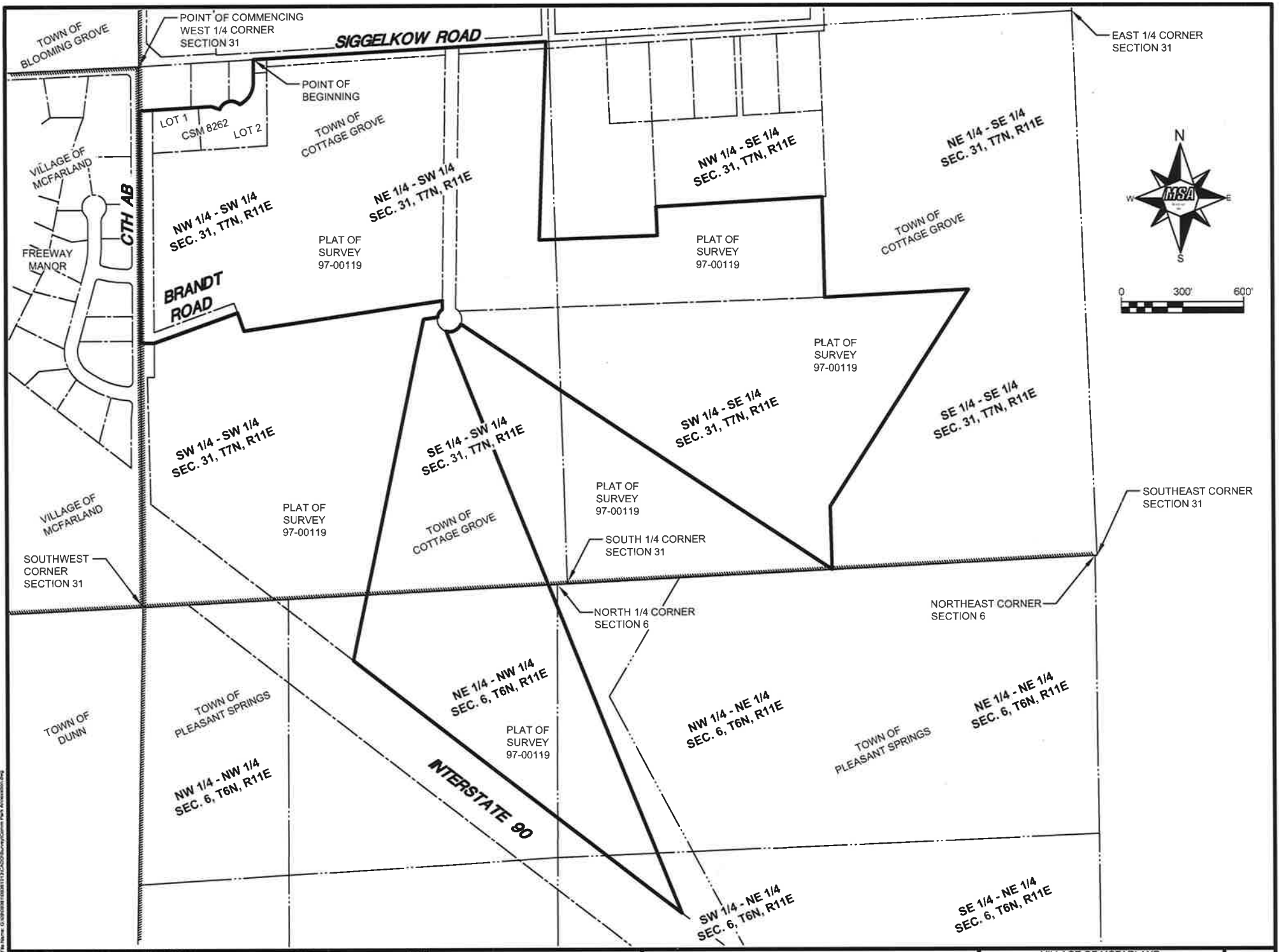
Address	Parcel Number	Signature	Printed Name	Date of Signing	Elector Population	Total Population
	018/0711- 313-8003-6					
3055 Siggelkow Road	018/0711- 314-9001-5					
3063 Siggelkow Road	018/0711- 313-9550-2					
	046/0611- 062-8020-1					

Village of McFarland Annexation

Lot 1 and Lot 2 of CSM 8262, and parts of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 31, Township 7 North, Range 11 East, and parts of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, and the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 6, Township 6 North, Range 11 East all in Dane County, Wisconsin, more particularly described as follows:

Commencing at the West $\frac{1}{4}$ corner of Section 31; thence North $86^{\circ}44'29''$ East along the North line of the Southwest $\frac{1}{4}$ of said Section 31, a distance of 562.19 feet to the Point of Beginning; thence continuing North $86^{\circ}44'29''$ East along the said North line, a distance of 1435.24 feet; thence South $02^{\circ}09'24''$ West, a distance of 963.11 feet; thence North $88^{\circ}01'36''$ East, a distance of 578.15 feet; thence North $02^{\circ}17'02''$ West, a distance of 138.49 feet; thence North $86^{\circ}37'58''$ East, a distance of 815.05 feet to the East line of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 31; thence South $01^{\circ}19'23''$ East along the said East line, a distance of 489.63 feet to a point on the South line of the North $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of said Section 31; thence North $86^{\circ}56'00''$ East along the said South line, a distance of 703.64 feet; thence South $32^{\circ}53'10''$ West, a distance of 1250.97 feet to a point on the said East line of the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 31; thence South $01^{\circ}19'23''$ East along the said East line, a distance of 308.98 feet; thence North $56^{\circ}35'02''$ West, a distance of 2172.38 feet; thence southwesterly 87.00 feet along a non-tangent curve to the right having a radius of 60.00 feet, the chord of said curve bears South $64^{\circ}55'29''$ West a distance of 79.58 feet; thence South $21^{\circ}52'11''$ East, a distance of 3067.29 feet to a point on the northeasterly right-of-way of Interstate 90; thence North $52^{\circ}10'17''$ West along the said northeasterly right-of-way, a distance of 2030.73 feet; thence North $11^{\circ}55'06''$ East, a distance of 1694.84 feet; thence North $81^{\circ}32'57''$ East, a distance of 70.00 feet; thence northeasterly 45.90 feet along a non-tangent curve to the right having a radius of 60.00 feet, the chord of said curve bears North $31^{\circ}28'38''$ East a distance of 44.80 feet; thence North $00^{\circ}54'36''$ East, a distance of 43.00 feet; thence South $81^{\circ}32'56''$ West, a distance of 982.50 feet; thence North $19^{\circ}36'06''$ West, a distance of 93.58 feet to the Southeast corner of the right-of-way of Brandt Road; thence South $70^{\circ}23'50''$ West along the southeasterly right-of-way of Brandt Road, a distance of 433.74 feet to the easterly right-of-way of County Trunk Highway (CTH) AB; thence South $89^{\circ}48'38''$ West, a distance of 66.00 feet to the West line of the Southwest $\frac{1}{4}$ of said Section 31; thence North $00^{\circ}11'22''$ West along the said West line, a distance of 1129.35 feet to a point of intersection with the North line of Lot 1 of Certified Survey Map (CSM) No. 8262 extended West; thence North $86^{\circ}32'43''$ East along the North line of said Lot 1 extended westerly and the North lines of Lot 1 and Lot 2 of said CSM 8262, a distance of 355.65 feet (355.73 feet) to an angle point in said North line; thence South $70^{\circ}26'10''$ East along the North line of said Lot 2, a distance of 43.96 feet; thence northeasterly 118.74 feet along a non-tangent curve to the right along the said North line of Lot 2 having a radius of 60.00 feet, the chord of said curve bears North $76^{\circ}15'39''$ East a distance of 100.29 feet; thence northeasterly 132.58 feet along a non-tangent curve to the left along the said North line of Lot 2 having a radius of 117.00 feet, the chord of said curve bears North $32^{\circ}16'44''$ East a distance of 125.60 feet; thence North $00^{\circ}10'46''$ West along the West line of said Lot 2 and said West line extended northerly, a distance of 110.51 feet to the Point of Beginning.

Said parcel contains 6,266,668 square feet or 143.863 acres more or less.



File Name: G:\WORK\10848113\2020\Survey\Current Park Annexation.dwg

PROJECT NO.	DATE	REVISION	BY	REVISION
PROJECT NO.	DATE	REVISION	BY	REVISION
PROJECT NO.	DATE	REVISION	BY	REVISION



ANNEXATION MAP

VILLAGE OF MCFARLAND
PARK ANNEXATION
MCFARLAND, WI

FILE NO.
09361013



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 14, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action to approve the third amendment to the Declaration of Covenants, Conditions, and Restrictions ("CCRs") for Woodland Commons, in the Village of McFarland.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

The Village recently closed on the acquisition of the property at 4900 Larson Beach Road. Through this property an amendment to the CCRs was necessary to release certain restrictions in the agreement that do not need to apply to this project. This had to do mainly with aesthetics and land use being approved through a neighborhood type association board; however, by releasing the project will go through the normal rezoning and site/design review handled by the Plan Commission. The former property owner has signed off on the release as well as the neighboring property owner, our approval of the release is the file step for filing to complete this action.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

This was prepared by the Village Attorney and recommended for approval.

ATTACHMENTS:

1. 20191011130002478

**THIRD AMENDMENT TO
DECLARATION OF COVENANTS, CONDITIONS, AND
RESTRICTIONS ("CCRs")
FOR WOODLAND COMMONS, IN THE VILLAGE OF
MCFARLAND, DANE
COUNTY, WISCONSIN**

THIS THIRD AMENDMENT TO DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS ("CCRs") FOR WOODLAND COMMONS, IN THE VILLAGE OF MCFARLAND, DANE COUNTY, WISCONSIN (this "Third Amendment") is made as of October 7, 2019, by NEP, L.L.C., a Wisconsin limited liability company ("Developer").

I. RECITALS.

WHEREAS, Developer recorded a Declaration of Covenants, Conditions, and Restrictions ("CCRs") for Woodland Commons, in the Village of McFarland, Dane County, Wisconsin dated October 13, 2003 and recorded November 6, 2003 with the Dane County, Wisconsin Register of Deeds as Document No. 3837817, which was amended pursuant to the First Amendment to Declaration of Covenants, Conditions, and Restrictions ("CCRs") for Woodland Commons dated as of February 16, 2015 and recorded February 19, 2015 in said Register's office as Document No. 5130091 and by a Second Amendment to Declaration of Covenants and Restrictions ("CCRs") for Woodland Commons, in the Village of McFarland, Dane County, Wisconsin dated as of March 19, 2015 and recorded in said Register's office as Document No. 5137678 which created restrictions regarding the prohibited uses and conditional uses on the Property (as defined below) (as amended, the "Declaration");

WHEREAS, the Declaration applies to the real property which is legally described on the attached **Exhibit A** located in Dane County, Wisconsin, (the "Property");

WHEREAS, Developer owns portions of the Property and therefore has the right to unilaterally amend the Declaration;

NOW THEREFORE, in consideration of the payment by the Village of McFarland of one dollar (\$1.00) and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Developer hereby declares as follows:

II. TERMS AND CONDITIONS.

1. **Amendment.** The Declaration is hereby modified and amended in all respects to remove and exclude Lots 1 and 3 of Certified Survey Map No. 11273, recorded in the Office of the Register of Deeds for Dane County, Wisconsin, in Volume 68 of Certified Survey Maps, page 109, as Document No. 3998454, located in the Village of McFarland, Dane County, Wisconsin from all covenants, restrictions, terms, conditions and obligations contained in the Declaration on and after the date hereof.

After recording return to:

Mr. Matt Schuenke
Village Administrator
Village of McFarland
5915 Milwaukee St.
P.O. Box 110
McFarland, WI 53558-3619

Tax Parcel Nos.

See Exhibit A

The undersigned owner of Lot Three (3), Certified Survey Map No. 11273, recorded in the Office of the Register of Deeds for Dane County, Wisconsin, in Volume 68 of Certified Survey Maps, page 109, as Document No. 3998454, located in the Village of McFarland, Dane County, Wisconsin, does hereby consent to the foregoing Third Amendment to be effective as of the day and year first set forth above.

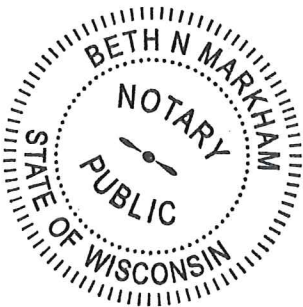
TRICYCLE MOTORS PROPERTIES, LLC

By: *Matthew Kuehl*
Name: Matthew Kuehl
Its: Owner

STATE OF WISCONSIN)
) ss.
COUNTY OF DANE)

Personally came before me this 11 day of October 2019, the above named Matthew Kuehl,
as Owner of Tricycle Motors Properties, LLC, to me known to be the person who executed
the foregoing instrument and acknowledged the same.

Beth N Markham
Beth N Markham
Notary Public, State of Wisconsin
My commissioner expires: 7.17.2023



[signatures continue on following page]

The undersigned Village of McFarland does hereby consent to the foregoing Third Amendment to be effective as of the day and year first set forth above.

VILLAGE OF MCFARLAND

By: _____
Brad Czebotar, President

By: _____
Cassandra Suettinger, Clerk-Treasurer

STATE OF WISCONSIN)
) ss.
COUNTY OF DANE)

Personally came before me this ____ day of October 2019, the above named Brad Czebotar and Cassandra Suettinger, respectively the President and Clerk-Treasurer of the Village of McFarland, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My commissioner expires: _____

This document was drafted by:
Attorney Allen D. Reuter
Reuter, Whitish & Evans, S.C.
44 East Mifflin Street, Suite 306
Madison, WI 53703

Exhibit A

Legal Description

Real property in the Village of McFarland, County of Dane, State of Wisconsin, and is described as follows:

Lots One (1) Two (2), Three (3) and Outlot 1 (OL 1), Certified Survey Map No. 11273, recorded as Document No. 3998454.

Parcel ID Nos. 154/0610-032-1650-1, 154/0610-032-1665-1, 154/0610-032-1680-1, 154/0610-032-1695-1

Lots One (1) and Two (2), Certified Survey Map No. 11394 recorded as Document No. 4050510.

Parcel ID Nos. 154/0610-032-1315-1, 154/0610-032-1322-1

Lots One (1), Two (2), Three (3) and Four (4), Certified Survey Map No. 11045 recorded as Document No. 3900843.

Parcel ID Nos. 154/0610-032-1331-1, 154/0610-032-1339-1, 154/0610-032-1347-1, 154/0610-032-1355-1

Lot (7), Woodland Commons, in the Village of McFarland, Dane County, Wisconsin.

Parcel ID No. 154/0610-032-1367-1

Lot One (1), Certified Survey Map No. 11366 recorded as Document No. 4037919.

Parcel ID No. 154/0610-032-1387-1

Units 5640, 5650, 5660, 5670, 5680 and 5690, Woodland Commons Condominium, in the Village of McFarland, Dane County, Wisconsin.

Parcel ID Nos. 154/0610-032-1701-1, 154/0610-032-1704-1, 154/0610-032-1707-1, 154/0610-032-1710-1, 154/0610-032-1713-1, 154/0610-032-1716-1

Lot Ten (10) and Eleven (11), Woodland Commons, in the Village of McFarland, Dane County, Wisconsin.

Parcel ID Nos. 154/0610-032-1400-1, 154/0610-032-1411-1

Lots One (1) and Two (2), Certified Survey Map No. 11333 recorded as Document No. 4023488.

Parcel ID Nos. 154/0610-032-1418-1, 154/0610-032-1425-1



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 14, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and review of the 2020 Budget including the following sections:

PREVIOUS ACTION:

The Staff Submittal of the 2020 Budget was transmitted to the Village Board at their meeting on September 23, 2019.

The first budget review meeting was completed on October 10, 2019.

ISSUE SUMMARY:

The entire 2020 Budget as submitted by Village Staff was distributed to the Village Board for their review on September 23, 2019. An electronic version of the full budget can be downloaded from the Village Website at www.mcfarland.wi.us/budget. You will need this electronic version or your budget binder as we begin our review this meeting. Each of the reviews to be conducted in this meeting are listed on the agenda.

Changes since the budget's distribution will be presented and reviewed in the meeting.

FINANCIAL/BUDGET IMPACT:

Each review meeting will cover several financial impacts of the budget and discuss their implications.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action needed for the review as we will be discussing the information.

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Monday, October 14, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT:

AGENDA ITEM: Police Department.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None