VILLAGE OF MCFARLAND *NOTICE OF PUBLIC MEETING*

PARKS, RECREATION, & NATURAL RESOURCES COMMITTEE

Thursday, October 17, 2019 **7:00 PM** **McFarland Municipal Center**
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.

2. PUBLIC APPEARANCES.

3. APPROVAL OF MINUTES.
   a. Discussion and action regarding the minutes from the meeting held on August 15, 2019.

4. BUSINESS.
   a. Discussion and action regarding fee development formula within the Parks Impact Fee Study.

   b. Discussion and recommendation regarding request from the softball association on possible Village financial assistance in the replacement of scoreboards at Brandt Park.

   c. Discussion regarding and consideration of next steps for the Aquatics Feasibility Study.

   d. Present and discuss the proposed 2020 Budget for parks projects within the Capital Projects Fund (400) and Parks Fund (405).

   e. Discussion and action to authorize a question on Polco to get feedback on playground equipment development/replacement in 2020.

   f. Discussion regarding policy development for park utilization and reservation.

   g. Presentation of the Public Works Monthly Report from the Director

5. SCHEDULE NEXT MEETING DATE.
   a. Discussion and action on future meeting dates/times.

6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

Parks, Recreation, and Natural Resources Committee
Meeting Minutes (DRAFT)
August 15, 2019

1. CALL TO ORDER, ROLL CALL. Meeting was called to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center by village trustee and chair Dan Kolk. Roll call: Dan Kolk, Claire Utter, John Feldner, Chuck Rolfsmeyer, Katharine Pease, Darrell Waldera. Members absent: Jacob Schkirkie, Jacob Tisue.

Staff present: Jim Hessling, Director of Public Works; Tim Stieve, Town & Country Engineering; Phil McDade, public works staff.

Others present: Eric Snyder, commissioner, McFarland Softball Association.

2. **PUBLIC APPEARANCES**. None.

3. **APPROVAL OF MINUTES**.

a. **Discussion and action regarding minutes of the meeting held on July 18, 2019**. Feldner motioned, Utter seconded, to approve the minutes. Passed 6-0-0.

4. **BUSINESS**

a. Discussion regarding request from the softball association on possible Village financial assistance in the replacement of scoreboards at Brandt Park. Eric Snyder, commission of the McFarland Softball Association, presented a request to have the village pay for two new scoreboards and related equipment. Current scoreboards are outdated and the control panels used to run them break down. Replacement parts are no longer available. Cost for replacement is approximately $10,000. Committee members discussed a cost-sharing agreement with the softball association, with the village paying the initial costs with some form of repayment by the association. Kolk motioned, Utter seconded, to recommend to the Village Board funding for replacement of two four-foot-by-six-foot scoreboards with the condition that the village receive potential funding support from the softball association. Kolk said funds would come from the village's 2020 budget allocations. **Motion passed 6-0-0. This agenda item will be brought back to the committee at its September meeting as no action was authorized under the meeting agenda. This was a discussion item only and should have not been voted on (Jim Hessling).**

b. Discussion and action to make a recommendation to the Village Board regarding the award of contract for the Orchard Hill Frisbee Golf Course project. The committee reviewed project costs, with discussion on excavation, erosion control, and retaining wall work being done by the low bidder. The remaining costs of the project – including concrete teeing grounds, basket purchases and installation, and pathways between holes – will be done by village public works staff. Kolk motioned, Feldner seconded, to recommend awarding the contract to the low bidder as outlined in the meeting packet. Motion passed 4-2-0 with Utter and Rolfsmeyer voting no.

c. **Discussion regarding planning for the development of pickle ball courts.** The committee reviewed initial plans for the cost and location of a pickle ball court, with Siggelkow Road Park as one potential location. Initial cost estimates for one court including a parking lot and driveway at Siggelkow Road Park

were approximately $75,000. The committee also discussed other potential sites for a court, and building more than one court. The committee agreed to have further discussions on the possible development of the courts.

d. **Discussion and action regarding conducting water sampling for the beach area at McDaniel Park beginning in 2020.** The committee discussed having Public Health Madison and Dane County conduct water sampling at McDaniel Park Beach, at a cost of approximately $700 a year. Kolk motioned, Waldera seconded, to request the Village Board initiate a beach monitoring program for McDaniel Park starting in 2020.

e. **Presentation of the Public Works Monthly Report.** Hessling provided an update on public works activities in the village for the month of July 2019.

5. **SCHEDULE NEXT MEETING DATE**

a**. Thursday, September 19, 2019 at 7:00 p.m.**

6. **ADJOURNMENT**. Motion by Kolk, second by Utter, to adjourn the meeting. Motion approved 6-0-0. Meeting adjourned at 8:15 p.m.

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Thursday, October 17, 2019**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT:

AGENDA ITEM: **Discussion and action regarding fee development formula within the Parks Impact Fee Study.**

PREVIOUS ACTION:

ISSUE SUMMARY:
Village Staff have been working with our auditor to evaluate the park impact fees as we currently have them implemented. We are studying both the level at which these fees should be set based on what our comparable communities are doing and what we would reasonably expect to pay to development these improvements through the use of this fee. The formula and methodology is based on Waunakee as a model which went through a similar process last year; however, we need direction now on the amount being charged and how certain nuances of fee are applied. Enclosed is a summary of the calculations prepared to date that will be discussed in the meeting.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:
1. 2019 Preliminary Impact Fee Calculations - PRNR Submittal

Section C - Impact Fee for Park Facility Improvements (cont.)

Park Facilities Improvement Impact Fee Calculation

Dwelling Unit Type	1 (A) Persons per Household	2 Cost per Person	3 (1*2) Fee
Single Family	2.62	$ 714.93	$ 1,873.12
Multi Family	1.82	$ 714.93	$ 1,301.18
Group Quarters	1.00	$ 714.93	$ 714.93

Standards:

Cost standard per acre	$ 47,035	B
Parkland acres per 1,000 residents	15.2	C

Cost per Person:

Cost standard per acre	$ 47,035	B
Multiplied by: acres per person	0.0152000	per above
Cost per person	$ 714.93	

A) Source: U.S. Census Bureau, 2013 - 2017 American Community Survey 5-Year Estimates.
B) Per the Village of McFarland - Appendix A. Table I.
C) Source: Table 5, Village of McFarland Outdoor Recreation & Open Space Plan 2019 - 2024

Section C - Impact Fee for Park Facility Improvements (cont.)

Trail Impact Fee Calculation

Dwelling Unit Type	1 (A) Persons per Household	2 Cost per Person	3 (1*2) Fee
Single Family	2.62	$ 319.54	$ 837.21
Multi Family	1.82	$ 319.54	$ 581.57
Group Quarters	1.00	$ 319.54	$ 319.54

Standards:

Cost standard per foot	$ 55	B

Current Statistics:

Estimated 2019 Village population	8,700	C

Footage per person

Total footage	50,591	D
Divided by: current residents	8,700	C
Foot per person	5.8150575	

Cost per Person:

Cost standard per foot	$ 55	B
Multiplied by: footage per person	5.8150575	per above
Cost per person	$ 319.54	

A) Source: U.S. Census Bureau, 2013 - 2017 American Community Survey 5-Year Estimates.
B) Per the Village of McFarland - Appendix A. Table III.
C) Source: U.S. Census, Wisconsin Department of Administration 2019 population estimate
D) Per the Village engineer

Section C - Impact Fee for Park Facility Improvements (cont.)

Fee in lieu of land dedication

Dwelling Unit Type	1 (A) Persons per Household	2 Cost per Person	3 (1*2) Fee
Single Family	2.62	$ 1,231.20	$ 3,225.75
Multi Family	1.82	$ 1,231.20	$ 2,240.79
Group Quarters	1.00	$ 1,231.20	$ 1,231.20

Standards:

Cost standard per acre	$ 81,000	B
Parkland acres per 1,000 residents	15.2	C

Cost per Person:

Cost standard per acre	$ 81,000	B
Multiplied by: acres per person	0.0152000	per above
Cost per person	$ 1,231.20	

A) Source: U.S. Census Bureau, 2013 - 2017 American Community Survey 5-Year Estimates.
B) Per the Village of McFarland - Appendix A. Table IV.
C) Source: Table 5, Village of McFarland Outdoor Recreation & Open Space Plan 2019 - 2024

Appendix A
Table I. Inventory of Park Capital Improvements

Neighborhood Parks	Acres	2019 Value of Village Improvements
Cedar Ridge Park	3.90	$ 68,835
Woodland Estates Park	2.40	114,297
Highland Oaks Park	2.20	177,620
Jaegar Park	2.00	46,049
Autumn Grove Park	1.50	108,890
Egner Park	2.30	72,525
Orchard Hill Park	58.30	142,388
Arnold Larson Park	1.40	144,232
Subtotal	74.00	874,835
Mini Parks		
Valley Totlot	1.00	26,190
Discovery Garden Park	0.20	179,135
Ridgeview Totlot	0.40	15,894
Subtotal	1.60	221,219
Community Parks		
Brandt Park	4.90	1,771,880
Lewis Park/Legion Memorial	13.00	1,203,322
McDaniel Park	8.70	570,569
William McFarland Park	20.30	1,119,920
Subtotal	46.90	4,665,691
Park improvement subtotal	122.50	5,761,745
AVERAGE COST PER ACRE TO IMPROVE		$ 47,035

Source: Village of McFarland

Appendix A
Table II. Park Inventory

Park	Park Type	Acres	Total Replacement Costs		Total	Less Developer Funded	Net	10% Engineering Planning	Total	Improvement Cost Per Acre
Included In Park Improvement Calculation										
Brandt Park	Community	4.90	$ 1,610,800		$ 1,610,800	$ -	$ 1,610,800	$ 161,080	$ 1,771,880	$ 361,608
Lewis Park/Legion Memorial	Community	13.00	######### #		1,093,929		1,093,929	109,393	1,203,322	92,563
McDaniel Park	Community	8.70	518,699		518,699	-	518,699	51,870	570,569	65,583
William McFarland Park	Community	20.30	1,018,109		1,018,109	-	1,018,109	101,811	1,119,920	55,168
Subtotal		46.90	4,241,537	-	4,241,537	-	4,241,537	424,154	4,665,691	
Cedar Ridge Park	Neighborhood	3.90	62,577	-	62,577	-	62,577	6,258	68,835	17,650
Woodland Estates Park	Neighborhood	2.40	103,906		103,906		103,906	10,391	114,297	47,624
Highland Oaks Park	Neighborhood	2.20	161,473		161,473	-	161,473	16,147	177,620	80,736
Jaegar Park	Neighborhood	2.00	41,863		41,863	-	41,863	4,186	46,049	23,024
Autumn Grove Park	Neighborhood	1.50	98,991		98,991	-	98,991	9,899	108,890	72,593
Egner Park	Neighborhood	2.30	65,932		65,932		65,932	6,593	72,525	31,533
Orchard Hill Park	Neighborhood	58.30	129,444		129,444		129,444	12,944	142,388	2,442
Arnold Larson Park	Neighborhood	1.40	131,120		131,120	-	131,120	13,112	144,232	103,023
Subtotal		74.00	795,305	-	795,305	-	795,305	79,530	874,835	
Valley Totlot	Mini Park	1.00	23,809		23,809	-	23,809	2,381	26,190	26,190
Discovery Garden Park	Mini Park	0.20	162,850		162,850	-	162,850	16,285	179,135	895,675
Ridgeview Totlot	Mini Park	0.40	14,449	-	14,449	-	14,449	1,445	15,894	39,734
Subtotal		1.60	201,108	-	201,108	-	201,108	20,111	221,219	
Total Park Improvements		122.50	$ 5,237,950	$ -	$ 5,237,950	$ -	$ 5,237,950	$ 523,795	$ 5,761,745	$ 47,035

Note 1: Table II. includes all Village parks that have been improved by the Village.
Note 2: The following parks are unimproved and were not included in the park improvement computation:

		Acres
Woodland Commons	Neighborhood	5.00
Siggelkow Road Park	Neighborhood	5.50
Juniper Ridge	Neighborhood	1.50
Total unimproved parks		12.00

Note 3: Total active use acres per the Village Outdoor Recreation Plan equals 132.5. The total park improvement acreage above (122.50) in addition to unimproved parks (12.00) equals 134.5. This is a difference of 2.0 acres which is not considered significant for purposes of this report.

Table III. Trail Inventory

Total feet of Village Trails	50,591
Total miles of Village Trails	9.58
Replacement Value	$ 2,780,000
Replacement cost per foot	$ 55

Table IV. Fee in lieu of land dedication

Cost per acre	$ 81,000

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Thursday, October 17, 2019**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT: **Jim Hessling, Public Works Director**

AGENDA ITEM: **Discussion and recommendation regarding request from the softball association on possible Village financial assistance in the replacement of scoreboards at Brandt Park.**

PREVIOUS ACTION:
Approve this item as listed so everything is in order to prevent any possible open records violations.

ISSUE SUMMARY:
Original summary from the August 8, 2019 PRNR meeting
We have been asked by the softball association if we could participate with the purchase of new score boards. Eric Snyder of the softball association is scheduled to attend the meeting and discuss their request.

This request was discussed and approved at the August 8, 2019 PRNR meeting. This item was a DISCUSSION ONLY item and no action should have been taken.

This agenda item is now worded correctly and can be acted upon.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:
1. Brandt Park Scoreboard Quote 2019
2. Score board e-mail

Village of
McFarland

QUOTATION

Bill to:	Ship to:
McFarland Softball Assoc.	Brandt Park In McFarland, WI
Softball Scorebords Quote 2019	

2814 Bryant Rd Madison, WI 53725-9068 608.274.1353

Product #	Qty	Description	Price	Total
	2	4' H X 6' W Baseball/Softball Outdoor Scoreboards W/ Royal Faceboard Color	$3,200.00	**$6,400.00**
	2	Wireless Console and Case	$750.00	**$1,500.00**
	1	Install New Boards / Freight/ Dispose Of Old Boards	$1,800.00	**$1,800.00**
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
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				$0.00
				$0.00
				$0.00

Shipping

TOTAL COST #######

Additional Notes

Sales Representative ***Jeff Wedvick*** Quotation Expiration Date ***July 15, 2019***

Todd Gundlach
Paul Speth
Jeff Howard
Jeff Wedvick
Tom Schlief
Richard Fahrenholz
Scott Neale
Clint Brightman
Scott Koski
Linda Pechan
Bob Roach
John Viles

From: Eric Snyder <erock134@gmail.com>
Sent: Thursday, June 27, 2019 7:35 PM
To: Jim Hessling <Jim.Hessling@mcfarland.wi.us>
Subject: new scoreboards

Jim,
first off the new lights are amazing! lots of compliments on them from players and neighbors.

the reason im emailing you is to request new scoreboards. I just got a quote on upgrading them as they are old, and the control panels are outdated, and I can no longer get parts for them or have them repaired. new control panels require new scoreboard chips and new boards all together. the MSA is hoping the village can help us out with these.
I have more details and can come to the next parks meeting if I need to address the parks board in person on this matter. please let me know what you think.
thanks
-Eric Snyder
MSA comissioner

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Thursday, October 17, 2019**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT:

AGENDA ITEM: **Discussion regarding and consideration of next steps for the Aquatics Feasibility Study.**

PREVIOUS ACTION:

ISSUE SUMMARY:
Enclosed is the final accepted version of the Aquatics Feasibility Study. This item is included on the agenda to revisit the assumptions made in the study and talk about possible next steps for what might be recommended. The report details several different types of improvements at many different locations. The discussion is meant to be a starting point as to where, if anywhere, our discussion should be targeted.

FINANCIAL/BUDGET IMPACT:

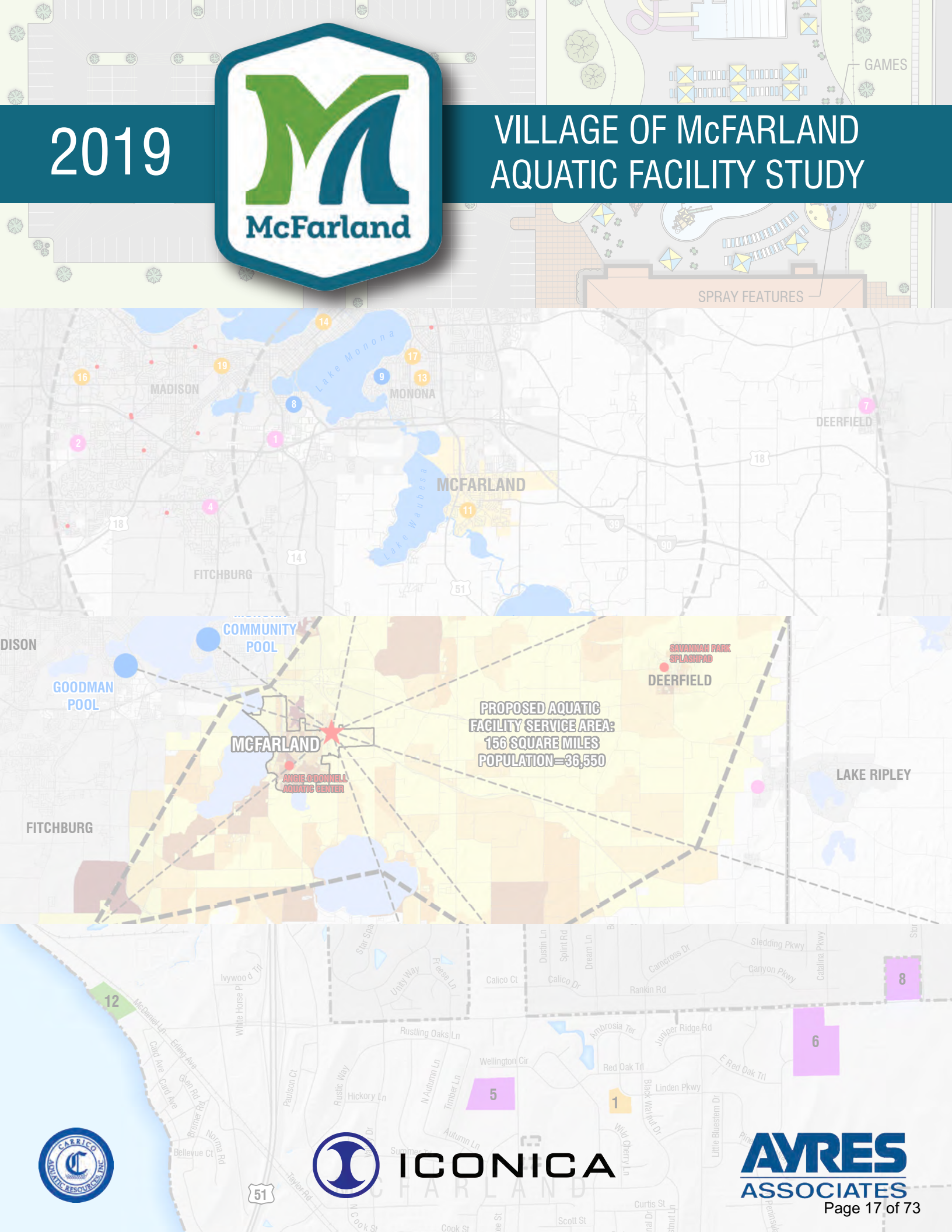
VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:
1. 19_0318_McFarland Aquatic Study-Report
2. 19_0318_McFarland Aquatic Study-Maps

2019 VILLAGE OF McFARLAND AQUATIC FACILITY STUDY



ACKNOWLEDGEMENTS

McFarland Parks, Recreation & Natural Resources Committee
Dan Kolk, *Chairperson-Village Trustee*
Shaun O'Hearn, Vice *Chairperson-Village Trustee*
John Feldner, *Citizen Member*
Chuck Rolfsmeyer, *Citizen Member*
Rick Ruecking, *Citizen Member*
Katharine Pease, *Citizen Member*
Jacob Schkirkie, *Citizen Member*
Jacob Tisue, *Citizen Member*
Darrell Waldera, *Citizen Member*

Village of McFarland Staff
Matt Schuenke, *Village Administrator*
Pauline Boness, *Community Development Director*
Jim Hessling, *Public Works Director*
Alan Coville, *Former Public Works Director*

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ayresassociates.com

Carrico Aquatic Resources
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Iconica
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Madison, WI 53717
608.664.3500
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This plan has been prepared to guide the Village of McFarland in the selection and development of new aquatic facilities. The goal is to analyze existing facilities, future demographics and market factors to determine the type and location of new facilities that would best meet the needs of Village residents. Currently, the only aquatic facility available to residents of the Village of McFarland is the Angie O'Donnell Aquatic Center. This traditional 6-lane, indoor lap pool is located in McFarland High School and is open to the public at designated times. The pool is closed due to construction at the time of writing of this plan but is scheduled to be reopened in April 2019.

McFarland has a strong swimming background. The Village has youth swimming teams such as the McFarland Spartan Sharks and the McFarland boys' swimming team won six consecutive Division II state titles between the years 2007 to 2012. This abundance of organized swimming team use of the high school pool leaves little time available for recreational and open swim use.

Project Background

Definitions

Terminology is used in this report to define different types of aquatic facilities. See **Map 13** in the Appendix for examples of the different facility types.

Aquatic Facility – Refers to any aquatic based recreational amenity including neighborhood pools, aquatic centers, splashpads, and civic splashpads.

Neighborhood Pool – A traditional pool with six to eight lanes designed for recreational and competitive swimming. This type of pool often has a small offering of the features found in more modern aquatic centers such as spray features, play structures and slides.

Aquatic Center (Regional Facility) – This type of pool design includes zero depth entry, play structures, waterslides and lazy rivers.

Splashpad – A designated area with in-ground and above-ground spray features. A typical splashpad is between 1,500 and 3,000 square feet.

Civic Splashpad – Civic splashpads are smaller splashpads found in urban environments, such as outdoor malls or plaza areas. They consist of only in-ground spray features.

Trends

Recent national trends in aquatic facility design have shifted from traditional lap pools to family aquatic centers that have some of the same features as larger waterparks. Features such as zero depth entry pools, lazy rivers and wave pools were once only found in larger commercial facilities but now are commonly found in municipal pools. According to the National Recreation and Park Association, traditional pools may see attendances below 100 people per day while new facilities commonly draw over 500. The additional entertainment value of the modern pool facility is also reflected in the cost of admission. While traditional pools commonly charge $1 or $2 a day for admission, a new aquatic center may often charge $10 or more.

Another emerging trend is the presence of splashpads and splash playgrounds in communities nationwide. Splashpads have replaced wading pools and have become the reason many people go to certain parks in the summer months. Splashpads do not require the maintenance and staffing of a traditional pool so they do not suffer from the same high operational cost. Typical splashpad users are children between the ages of 2 and 12.

Inclusion of new technologies is often part of the design of aquatic facilities and park facilities, in general. Amenities like wireless internet, motion sensing light systems and pedestrian tracking technologies are commonly found in recreational facilities nationwide.

Past Planning Documents

Village of McFarland Outdoor Recreation and Open Space Plan (2013 - 2018)
The Village prepared the Outdoor Recreation and Open Space plan to establish goals, objectives and policies to serve as a base for subsequent recreation and conservation planning efforts. The creation of the plan also made the Village eligible for federal, state and county recreational and conservation grants for five years.

Some goals and objectives of the plan include:

- Provide an adequate supply and maintenance of park, recreation and open space facilities for the enjoyment of all age groups and capabilities of McFarland residents.
- Explore new and innovative funding methods for outdoor park and recreation facilities.
- Explore ways to better market parks, conservancies and open spaces to the public through brochures, maps, website, etc.
- To recognize the differing nature of open space needs, from locally provided neighborhood parks and communitywide facilities, to county-provided, large scale resource areas.
- Support efforts to build or expand park facilities (e.g. community center, senior center, splashpad) to serve residents of all ages for meetings, recreational activities and social events.

Village of McFarland Comprehensive Plan (2017)
In 2017, a two-volume plan was prepared to develop a framework for future Village growth. Sections of the plan included recommendations related to natural resources, land use, transportation, economic development and community facilities. This was the fourth master planning document the Village had prepared with previous versions having been created in 1983, 1994 and 2006. Notably, the results of a community-wide survey conducted for the 2017 plan found that the development of a splashpad or water-based park was a high priority among Village residents.

Meetings and Public Input

Meetings

Meeting 1 – **Kick-Off Meeting (Internal Meeting).** September 24, 2018: The kick-off meeting introduced the planning consultant and Village staff and laid out the goals of the development of this plan. The overall scope of the project was discussed as well as site opportunities, site constraints, budget and schedule. A public meeting was scheduled for February 2019.

Meeting 2 – **Staff Review Meeting (Internal Meeting)**. October 15, 2018: The planning consultant presented initial findings on site and market analysis.

Meeting 3 – **Staff Review Meeting (Internal Meeting)**. January 28, 2019: The planning consultant presented conceptual options to Village staff.

Meeting 4 – **Public Meeting**. February 21, 2019: The public meeting was held at Village Hall, 5915 Milwaukee Street from 6-7 PM. The planning consultant gave an overview of the project and the progress to this point. After the presentation, public feedback was given on possible project options and comment cards were collected. A visual preference survey was conducted to determine both the type and location of facility that was most popular among meeting attendees.

Visual Preference Survey Results and Community Comments

The Village of McFarland values public input and believes that community members should be engaged early on in decisions that affect them. The community was invited to provide feedback on where new aquatic facilities would be desired and what type of amenities they would like to see in these facilities. The opportunity to comment was made available at the public information meeting through group discussion, visual preference survey boards, comment cards and online postings.

Visual preference survey boards were created which are 24”x36” mounted graphics depicting multiple potential options for aquatic facility locations and amenities. Public meeting attendees were given green and red stickers to mark images they liked or disliked with the corresponding sticker. These graphics were posted on the Village website and comments were recorded in this report.

Results of the visual preference survey are listed below:

- The neighborhood pool was the most desired facility type.

- Lewis Park was the most desired facility location. The church property and Nelson property were also popular.

Community comment cards:

- “Larger splashpad at Lewis Park would fit in with the amenities already there. Regional park on Siggelkow would draw lots of people from Madison to McFarland.”

- “Some good conceptions. I find myself drawn to the work on Marsh Road. I also voted for the conception work up.”

- “Both the larger splashpad at Lewis Park and an enhanced neighborhood pool on Marsh Road.”

Online feedback form comments:

- “I would LOVE to see a splash pad or full pool at Lewis Park, or a pool at the church property. While the pool is more useful for more ages, we desperately need a splash pad for younger kids and kids with different abilities.”

- “I am excited about the prospect of a community pool in McFarland. In other places I have lived (CA, IN, IL) access to a community pool was an important quality of life feature for me and my family. Though my children are grown now, I still see the potential benefit for families here. We have an ice rink and other facilities, why not a pool? My most recent reference for what that might look like is the Goodman Pool in Madison. I used to drive by it every day to and from work (retired now). It was a pleasure to see

families taking advantage of the facility along with swimming lessons and some competitive swimming as well. This would be a great asset to McFarland."

- "I would like to see a community pool or regional pool, in whatever space fits best. (A private developer could make a splash pad and pay for it.) The pool should appeal to toddlers, teens and adults. The pool would need to be zero entry. It would have to be self-sustaining financially or be funded with private dollars, in order for me to support it as a voter. I support a pool but cannot afford for my taxes to go up. Also, I do not think West siders would drive past other pools to use a regional pool here. You would have to appeal to people in Cottage Grove, Deerfield, etc or other East siders for attendance, or Monona folks who want zero entry. McFarland residents should always get resident pricing. Thank you."

- "Love these ideas. Not as concerned with location. Like the idea of the splash pad, zero depth, and lap pool together - multi-age and family friendly. We would get an annual pass and take swimming lessons. Would love concessions as well. Fully support this initiative."

- "I don't need or want an aquatic facility in McFarland. As a senior citizen with no children living in McFarland I find this to be a total waste of my tax money. Take it to referendum and see what percentage of our residents really are willing to pay for this frill."

- "Yes! McFarland needs an outdoor pool!! I would vote for the largest plan with the lap pool & zero entry pool. With our growing village - this would be such a positive aspect of our village for families! McFarland lacks any place for kids to go and DO SOMETHING - in winter and in summer. LOVE our bike paths, love our parks for basketball but our youth center in McFarland sadly lacks attention & attraction - very few kids attend and it seems to be the same kids over & over. Kids are seen running around the vicinity - swearing & goofing off. The only options at the youth center are video games or ping pong. WE CAN DO BETTER!! So, yes, an outdoor pool facility is needed. I am so very tired of putting my money into the town of Monona or Sun Prairie to enjoy a day of swimming. Not to mention the gas wasted, adding to traffic congestion & pollution. THANK YOU for allowing us to view the video for those of us that missed the meeting and THANK YOU for asking for our opinions."

- "Our family would love a pool in McFarland. We currently go to Sun Prairie in the summer and get a pool pass for their outdoor pool. We would love something along those lines (zero depth entry, water features, playground), as a splash pad would only benefit those with younger kids. I like the idea of having it in site 7 or something on that side of McFarland. I think if it was off of Siggelkow, more Madison residents would come and they already have the opportunity for an affordable pool pass - the Goodman pool is outrageously expensive for those who aren't Madison residents. The residents of McFarland, Stoughton, Cottage Grove etc would benefit more from the outdoor pool. Regardless of location in McFarland or price, we would 100% get a summer pass (or year round if the option is there) every year until our kids go off to college to be able to have a convenient and safe place for our kids to go. If given the chance to have two options, a beach area would also be fantastic. We're surrounded by water but have no place to play!"

- "The best use of community funds would be the large scale project (community pool). The new indoor pool at the high school has limited use times by the community due to aquatic programming. The splash pad has a limited age range it serves. Splash pads cater to children 1-10yrs of age (maybe younger). A pool serves 0-99 yrs. Community tax monies should be appropriated for facilities/programs everyone can use."

- "To set a McFarland aquatics facility out from the surrounding area, 50m lap lanes would help differentiate it. 50m lap lanes would help provide an opportunity to host unique swim meets, as well as prompt area swim teams to rent the facility for practices."

- "I am most in favor of the splashpad. I think either option would be fantastic additions to the community and use of the park. It adds to the family-oriented feel of the community. That being said, I think a civic splashpad, which looks to be primarily for decoration, would be a waste. Similarly, there are other facilities nearby for indoor lab swimming, etc. such that I do not think it is necessary to build that type of facility in McFarland at this time."

- "As a life-long resident of McFarland and parent of 3 children, I would love to see McFarland get an outdoor pool or aquatic center. There are limited community activities in McFarland and having to drive out of town is inconvenient, time consuming and costly. The high school pool is great but lessons fill up quickly and it's not the greatest for small children. I am a huge supporter of this and happy to help with fundraising efforts to make this happen sooner than later!"

McFarland Demographics

This section presents social factors that are important to understanding the community and its recreational needs. Particularly important to planning for the adequate provision of aquatic facilities are population trends and projections concerning the age characteristics of potential aquatic facility users.

Population Trends and Projections

There is a direct relationship between population and the need for aquatic facilities. Predicting how the population might grow in the future provides important information about the scale of new recreational facilities that will be needed to serve the new populations.

According to data provided by the U.S. Census Bureau, McFarland has experienced consistent population growth during the last 40 years. There was a population increase of 4,025 people (106%) from 1980 to 2010. The Wisconsin Department of Administration estimates that McFarland will experience a 27% population growth between the years 2010 and 2040 resulting in an additional 2,087 residents. Population projection information for McFarland and comparable communities is provided in the table below.

Population Projections for the Village of McFarland and Comparables (2040)

Name of Municipality	Census 2010	Estimate 2017	Projection 2020	Projection 2030	Projection 2040	Percentage Change 2010-2040
V McFarland	***7,808***	***8,235***	***8,490***	***9,335***	***9,895***	***27%***
V Deforest	8,936	9,920	9,945	11,150	12,010	34%
C Monona	7,533	7,827	7,320	7,035	6,560	-13%
V Oregon	9,231	9,917	10,300	11,620	12,560	36%
V Mount Horeb	7,009	7,121	7,625	8,415	8,945	28%
C Stoughton	12,611	12,834	13,130	13,800	14,080	12%

Source: Wisconsin Department of Administration Estimates and Projections (2013, 2017), US Census

Map 1 and **Map 2** in the Appendix show the distribution of existing and future population in McFarland.

Age

Age distribution in McFarland is shown in the following table. Age cohorts are an important consideration when determining the type of new aquatic facilities in a community because different age groups utilize different facilities. Recent trends show a decline in the number of children in McFarland between the ages of 5 and 14 and an increase in residents over the age of 55. If these trends continue, they could influence the type of aquatic facility improvements that would best serve future populations. For example, declining populations of children under the age of 14 would result in less demand for aquatic facilities such as splashpads. On the other hand, larger populations of adults over the age of 55 would increase the demand for facilities such as lap pools.

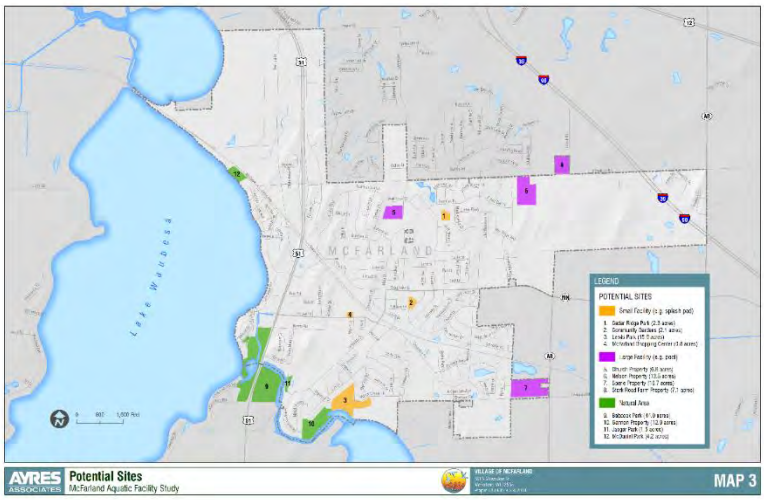
Age Distribution, 2000-2017
McFarland, Wisconsin

	2000		2017		Percent Change
	Number	Percent	Number	Percent	2000-2017
Under 5 years	412	6.4	516	6.3	25%
5 to 9 years	534	8.3	491	6.0	-8%
10 to 14 years	591	9.2	396	4.8	-33%
15 to 19 years	490	7.6	561	6.8	14%
20 to 24 years	234	3.6	487	5.9	108%
25 to 34 years	727	11.3	802	9.7	10%
35 to 44 years	1,324	20.6	1,053	12.8	-20%
45 to 54 years	1,120	17.5	1,321	16.1	18%
55 to 64 years	475	7.4	1,341	16.3	182%
65 to 74 years	272	4.2	795	9.6	192%
75 to 84 years	189	2.9	392	4.8	107%
85 years and over	48	0.7	80	1.0	66%
Total Population	**6,416**		**8,235**		**28%**

Source: 2000 Census (SF-1), 2017 ACS 5 Year Estimate

Potential Sites

12 parcels were identified during the planning process as sites that could potentially be used for the development of aquatic facilities. See **Map 3** and **Map 4** in the Appendix for site locations. These sites were broken into three categories; sites that could potentially contain a large aquatic facility, sites that could potentially contain a small aquatic facility and sites that could potentially contain a natural swimming facility such as an improved beach.



Map 3 (See Appendix for full size version)

Potential Site Locations

Sites Suitable for Small Facilities (e.g. splashpad)

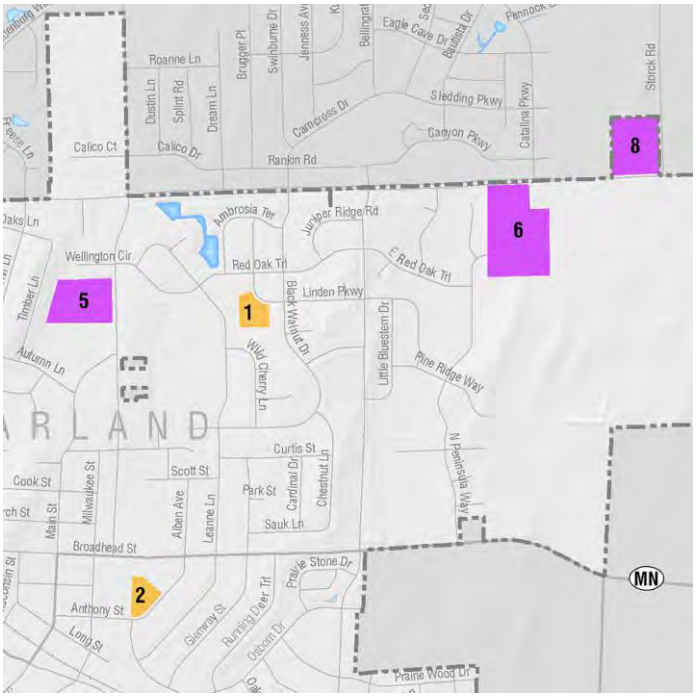
1. Cedar Ridge Park (2.3 acres)
2. Community Gardens (2.1 acres)
3. Lewis Park (15.9 acres)
4. McFarland Shopping Center (0.8 acres)

Sites Suitable for Large Facilities (e.g. pool)

5. Church Property (6.8 acres)
6. Nelson Property (13.5 acres)
7. Sperle Property (16.7 acres)
8. Stork Road Farm Property (7.1 acres)

Sites Suitable for a Natural Swimming Area (e.g. improved beach)

9. Babcock Park (44.0 acres)
10. Gannon Property (12.9 acres)
11. Jaeger Park (1.5 acres)
12. McDaniel Park (4.2 acres)



Potential Site Images

Community Gardens

Lewis Park

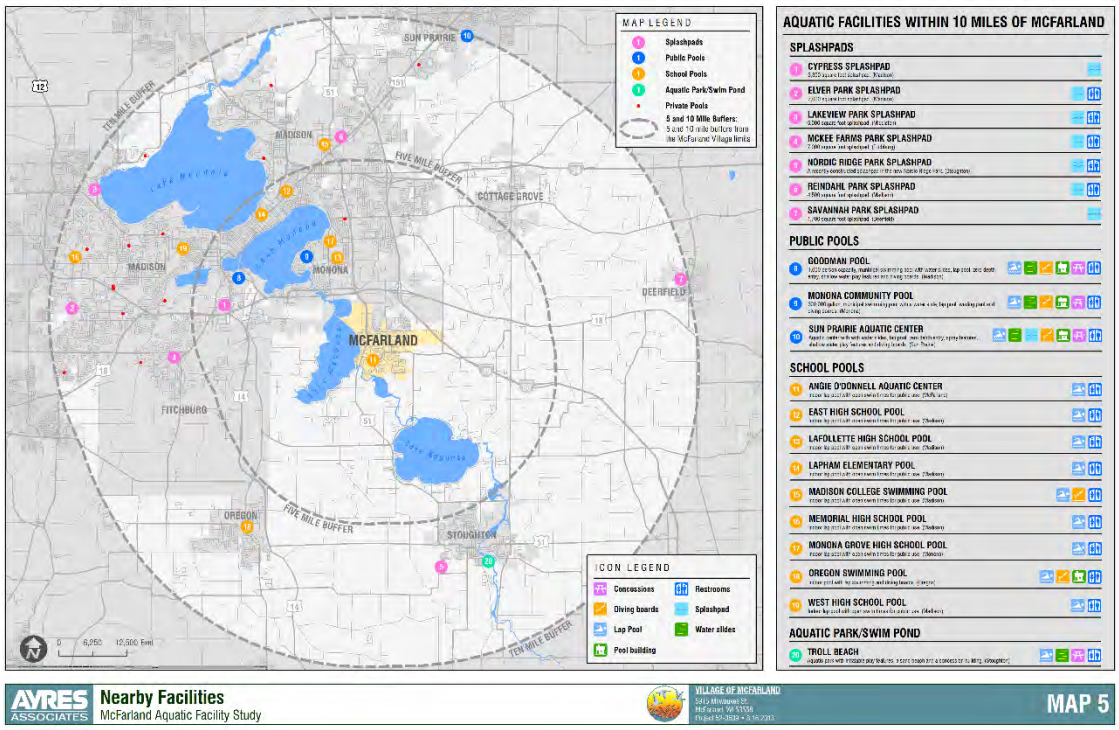
Church Property

Nelson Property

Market Analysis

Nearby Facilities

An analysis of facilities in neighboring communities can be useful in determining the level of need for a new aquatic facility, what amenities may be needed in a new facility and as a means of surveying local trends. **Map 5** in the Appendix was developed to locate aquatic facilities within 10 miles of McFarland and to illustrate the different types of amenities they offered.



Map 5 (See Appendix for full size version)

There are two public pools within a 5-mile radius of McFarland and three within a 10-mile radius. Typical features in these facilities include lap pools, water slides, zero-depth entry pools and diving boards. The Sun Prairie Aquatic Center also includes spray features. Within the ten-mile radius are nine “school pools”, seven splashpads and one natural swimming area/swim pond. Within a 5-mile radius there are five “school pools” and only one splashpad. Some amenities that are becoming more common in municipal aquatic facilities were not found in the area. One example would be current channels, or lazy rivers, which were once found only in waterparks but are now a common feature in new pool design.

Current Channel

Nearby Facility Inventory (10 Mile Radius)

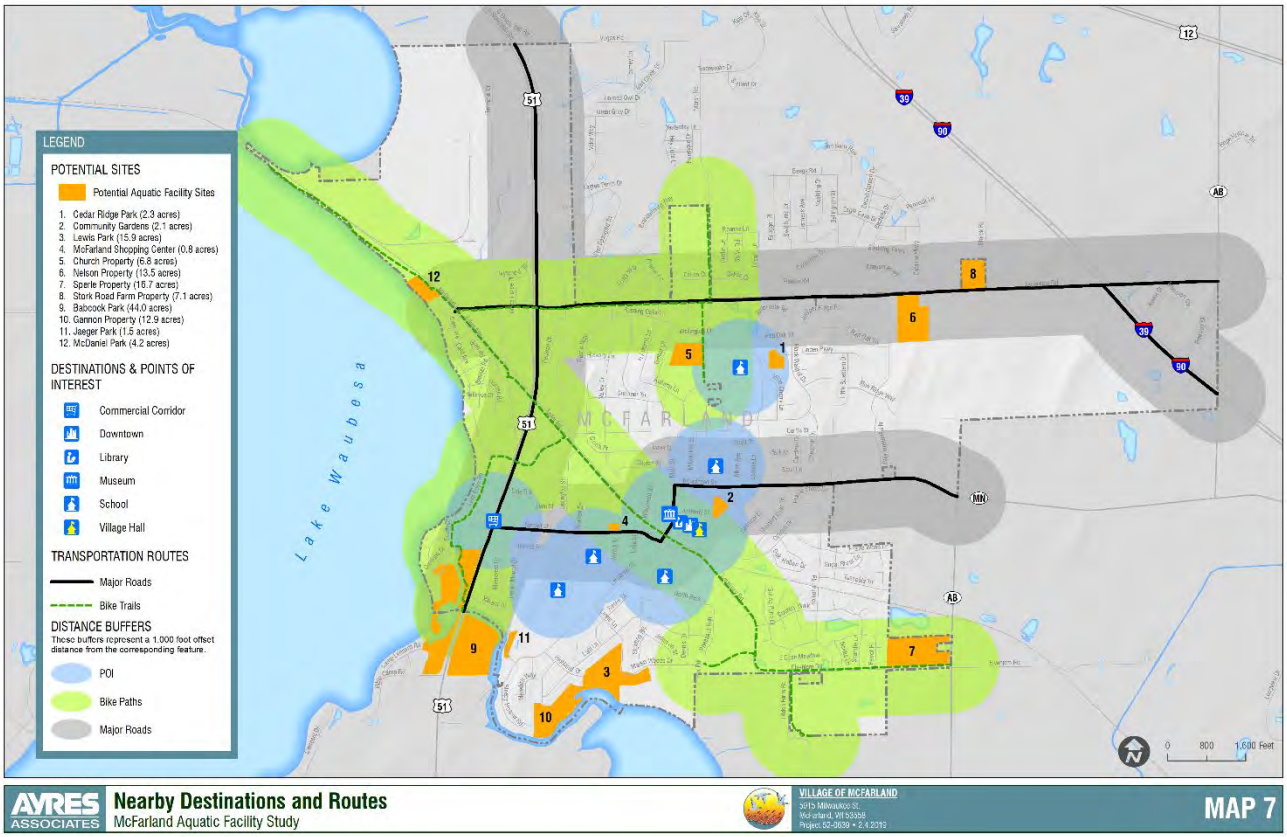
	Lap Pools	Zero Depth Pools	Water Features	Slides	Splash Pad/ Spray Features	Current Channels	Rest-rooms	Con-cessions
PUBLIC POOLS								
Goodman Pool	◆	◆	◆	◆			◆	◆
Monona Community Pool	◆			◆			◆	◆
Sun Prairie Aquatic Center	◆	◆	◆	◆	◆		◆	◆
SCHOOL POOLS								
Angie O'Donnell Aquatic Center	◆						◆	
East High School Pool	◆						◆	
LaFollette High School Pool	◆						◆	
Lapham Elementary Pool	◆						◆	
Madison College Swimming Pool	◆						◆	
Memorial High School Pool	◆						◆	
Monona Grove High School Pool	◆						◆	
Oregon Swimming Pool	◆						◆	
West High School Pool	◆						◆	
SPLASHPADS								
Cypress Splashpad					◆			
Elver Park Splashpad					◆		◆	
Lakeview Park Splashpad					◆		◆	
McKee Farms Park Splashpad					◆		◆	
Nordic Ridge Park Splashpad					◆		◆	
Reindahl Park Splashpad					◆		◆	
Savannah Park Splashpad					◆			
NATURAL AREA/SWIM POND								
Troll Beach			◆	◆			◆	◆

	Lap Pools	Zero Depth Pools	Water Features	Slides	Splash Pad/ Spray Features	Current Channels	Rest-rooms	Con-cessions
TOTAL FACILITIES IN AREA	12	2	3	4	8	0	18	4

In addition to current channels, some other amenities not found in the area were climbing walls, wave pools, flow riders and water labyrinths.

Site Selection

The twelve sites initially chosen as potential aquatic facility locations were reduced to four during the planning process. Sites were eliminated from consideration for reasons such as presumed land acquisition difficulty, population density and constructability issues. GIS analysis also was used to locate sites that would be preferred based on proximity to destinations, points of interest, major roads and bike trails. See **Map 7** in the Appendix for the results of this analysis.



Map 7 (See Appendix for full size version)

The four sites selected were:

Community Gardens Park (Site 2)

This 2-acre site has no construction issues, is near area destinations and adjacent to major transportation routes. A site of this size would be ideal for a splashpad or civic splashpad.

Lewis Park (Site 3)

Lewis Park was chosen as a potential site for a splashpad. This site was partially chosen to support improvement scenarios described later in this report calling for a small facility located in the southwest section of the Village.

Church Property (Site 5)

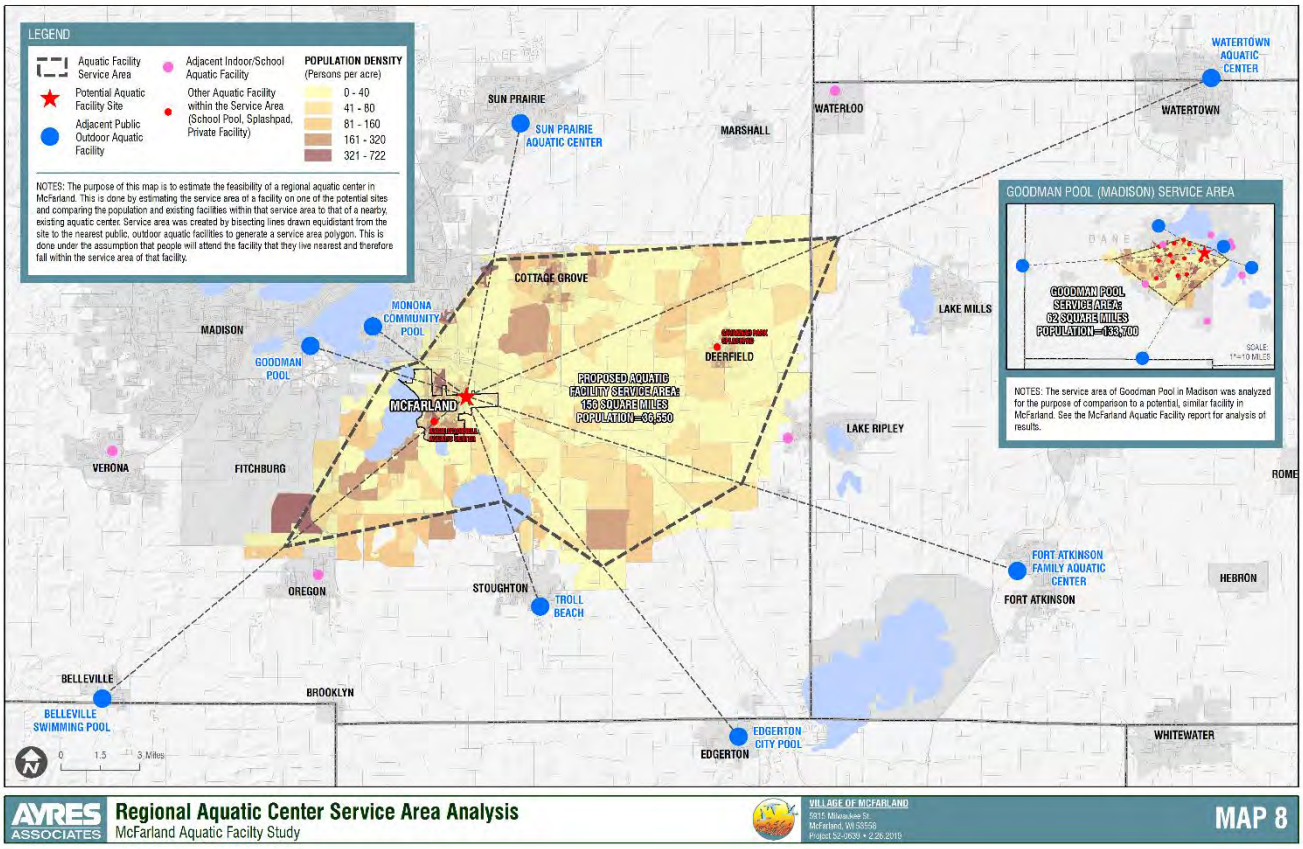
The 7-acre parcel currently owned by Christ the King Catholic Church satisfies a number of selection criteria and is large enough to support the construction of a facility such as a neighborhood pool.

Nelson Property (Site 6)

At 13.5 acres, this is the largest of the chosen sites and is capable of housing a regional aquatic center. This site is adjacent to Siggelkow Road, a major east-west connector, and adjacent to future population growth of the Juniper Ridge subdivision.

Regional Facility Feasibility

The feasibility of a regional aquatic center in McFarland was analyzed in terms of its capability to attract the number of visitors it would need to draw to fund its operation. Factors such as the size of its service area, the population within that service area and number of alternate aquatic facilities nearby are factors in that analysis. These facility scale considerations are analyzed in **Map 8**.



Map 8 (See Appendix for full size version)

This map is an attempt to estimate the feasibility of a regional aquatic center in McFarland. This is done by estimating the service area of a facility on one of the potential sites and comparing the population and existing facilities within that service area to that of a nearby, existing aquatic center. Service area was created by bisecting lines drawn equidistant from the site to the nearest public, outdoor aquatic facilities to generate a service area polygon. This is done under the assumption that people will attend the facility that they live nearest and therefore fall within the service area of that facility. The service area is then used to extract demographic GIS data and give a total population estimate.

The service area of Goodman Pool in Madison was also analyzed for a means of comparison to a potential, similar facility that could exist in McFarland. The main results of interest are the comparisons of size of service area, population within the service area and number of alternate aquatic facilities within the service area. The results are summarized in the table below.

	Service Area Size (Sq. mi.)	Service Area Population	Number of Alternate Facilities*
McFarland Regional Aquatic Facility	156	36,550	2
Goodman Pool (Madison)	62	133,700	13

*Alternate Facilities include splashpads, school pools and private facilities

The service area is much larger for the McFarland facility because there are fewer nearby, public facilities. The service area for Goodman Pool however contains far more people. This does not necessarily mean that a larger facility could not exist in McFarland. There are only two alternate aquatic facilities within the McFarland facility service area compared to 13 for Goodman Pool. With fewer alternate facilities to attend, a person living within the McFarland service area would be more likely to attend the McFarland facility than a person in the Goodman Pool service area would be to attend Goodman Pool.

There are several examples of larger, regional facilities in Wisconsin communities with a population of under 15,000.

Fort Atkinson Aquatic Center - Fort Atkinson (Population: 12,368) – Amenities include a heated lap pool, heated zero-depth pool, waterslides, play features and sand playgrounds.

Edgerton City Pool - Edgerton (Population: 5,364) – The Edgerton pool has a separate lap pool and zero-depth pool, slides, a pool building and play equipment.

Bernard F. Willi Pool - Chippewa Falls (Population: 13,661) – Amenities include a lap pool, a zero-depth pool, waterslides and concessions.

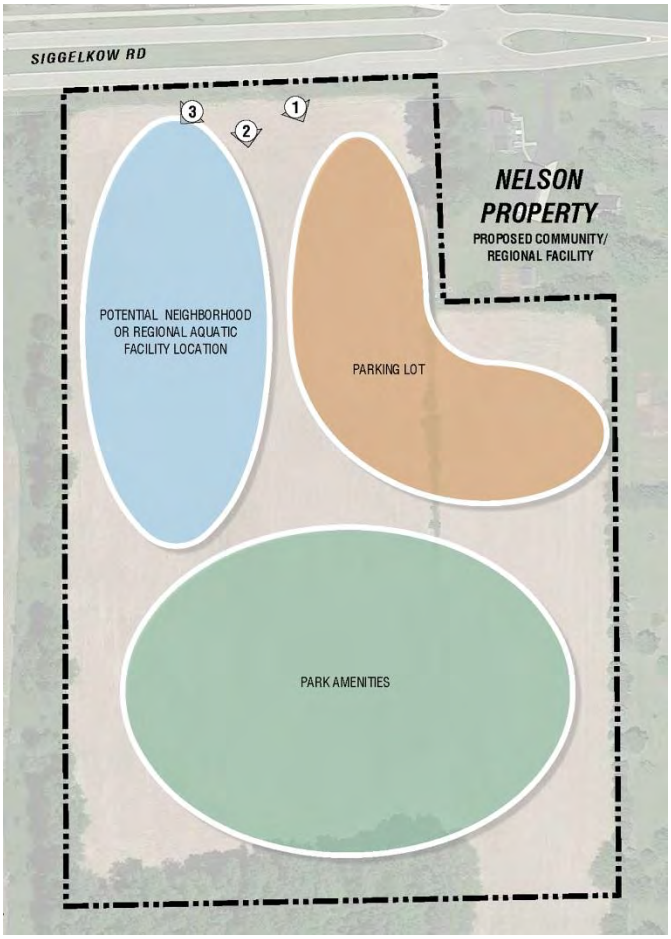
Holmen Area Aquatic Center - Holmen (Population: 9,005) – A 12,000 square feet facility with a lap pool, zero-depth pool, waterslides, play features, spray features and concessions.

Recommendations

Public outreach, demographic research, market factors and GIS analysis indicate that an aquatic facility of some kind is both needed and desired in McFarland to satisfy expected future population growth. This section will present six scenarios for development of aquatic facilities. The first scenario being the most highly recommended and the sixth being the least highly recommended. Pros and cons for each scenario will be given as well as an explanation on why the scenario is recommended.

Scenario 1: Neighborhood Pool on the Nelson property and a splashpad in Lewis Park

This scenario is being recommended as the most viable option for aquatic facilities in McFarland. This scenario is the result of analysis of public input, demographic data and market analysis research.



Public survey results listed a neighborhood pool as the most desired facility type. Lewis Park was the location most desired for a facility with the Nelson property second. Demographically, the Nelson property makes sense for a location as future population data shows growth in nearby areas. It was unclear through market analysis if a larger, regional facility could draw the number of visitors required to maintain operation. A smaller, neighborhood pool with perhaps some of the features of a regional pool might be a safer financial decision without further analysis. Because the facility is being recommended on the Nelson Property on the far northwest side of the Village, a small splashpad is recommended in Lewis Park to accommodate residents in that part of the Village. This was a desired facility and location mentioned in public comment.

A park master plan should be completed for the development of this entire property if this scenario is chosen.

Pros	Cons
A neighborhood pool was the most desired facility in public survey	High cost of construction
Future population growth near the Nelson site	Site acquisition needed
Adjacent to a major road	
Multiple comment cards asked for a splashpad in Lewis Park	
This scenario provides facilities in two locations	

See **Map 10** and **Map 12** for potential site configurations and **Map 13** for facility example graphics.

Scenario 2: Regional Aquatic Center on the Nelson Property

Scenario 2 recommends the construction of a regional aquatic center on the Nelson site. A facility such as this could be a major draw to the community with the potential for future revenue generation. The downside is high initial cost and the uncertainty of generating the necessary visitation to fund operations. This type of facility also typically charges higher user fees than a traditional neighborhood pool, potentially impacting attendance.

Much of the same reasoning given in Scenario 1 for the selection of the Nelson property as a pool site apply to Scenario 2. A park master plan for the entire Nelson property should be completed if this scenario is chosen.

Example Regional Aquatic Center Concept Plan

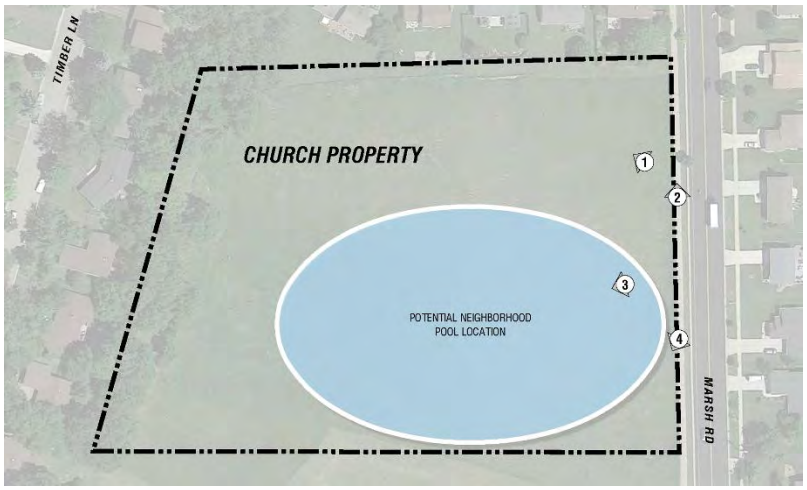
Pros	Cons
Future population growth near the Nelson site	High cost of construction
Potential to be a regional draw	Site acquisition needed
Potential for future revenue generation and Village-wide economic benefits	Uncertainty concerning whether attendance would be large enough to fund operations
Adjacent to a major road	

See **Map 12** for potential site configuration and **Map 13** for a facility example concept.

Scenario 3: Neighborhood Pool on the church property

This scenario is an alternative to Scenario 1 in the situation where land acquisition complications or other issues arise at the Nelson site. Like Scenario 1, Scenario 3 could potentially include a splashpad at Lewis Park.

See **Map 11** for potential site configuration and **Map 13** for facility example concept.

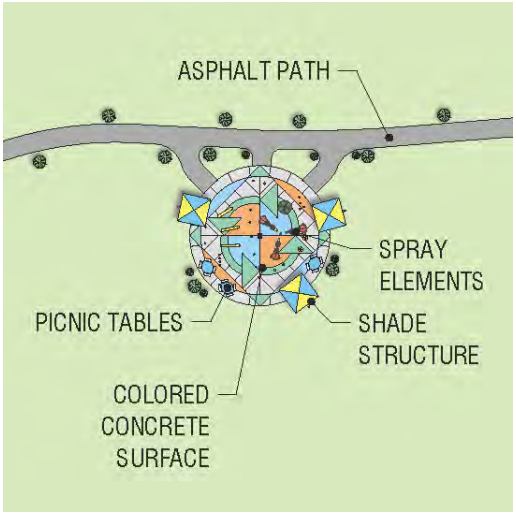


Pros	Cons
A neighborhood pool was the most desired facility in public survey	High cost of construction
Centrally located site	Site acquisition needed
Adjacent to a major road, bike trail and school	

Scenario 4: Splashpad in Lewis Park

Scenario 4 represents a lower cost alternative aquatic facility. A splashpad can be constructed at a lower cost than a full-scale pool or aquatic center but is used primarily by children under the age of 12. The age of the user of this type of facility may be an issue in McFarland as population of children ages 5 to 14 has decreased since 2000 while the population of older residents has increased.

See **Map 10** for potential site configuration and **Map 13** for facility example concept.

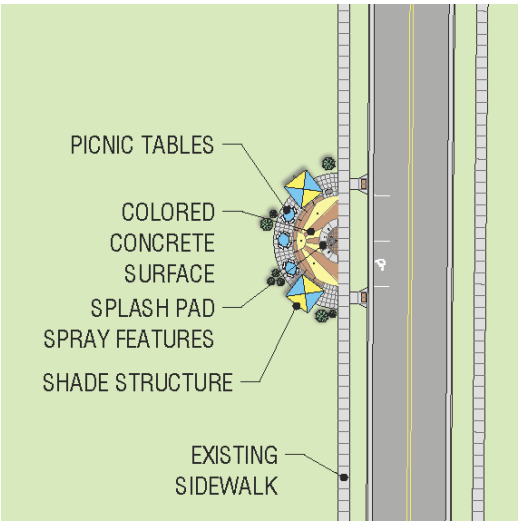


Pros	Cons
Lower cost alternative	Limited user age group
Multiple comment cards asked for a splashpad in Lewis Park	Underserves future population in terms of aquatic facilities
	Not located near area destinations, major roads or bike trails

Scenario 5: Civic Splashpad in Lewis Park or Community Gardens Park

Scenario 5 represents the lowest cost alternative for aquatic facilities. Due to its small size, a civic splashpad could be constructed on any of the selected sites. This alternative has a limited user age group and would underserve future residents in terms of aquatic facility options

See **Map 9** for potential site configuration and **Map 13** for facility example concept.



Pros	Cons
Lowest cost alternative	Limited user age group
Multiple comment cards asked for a splashpad in Lewis Park	Underserves future population growth areas
Due to small size it could be constructed at any of the potential sites	

Scenario 6: McDaniel Park Swim Beach

A public beach is an alternative to a fully built-out facility. The development of a public beach could include the construction of a concessions/restroom building as well as the provision of assigned lifeguards. Recent beach improvement projects in the area have included liners that serve to separate swimming areas from the greater waterbody and reduce water quality issues such as blue-green algae. This separation also allows for the installation of features such as inflatable slides and diving platforms. Troll Beach in Stoughton is a good example of this type of facility.

McDaniel Park is the most likely location for a beach improvement project.

Troll Beach, Stoughton

Pros	Cons
Potentially lower cost of construction	Water quality issues
Natural setting	Not centrally located

Implementation

Figures below provide an estimate of the expected costs of operation of different facility types, staffing requirements, construction costs and an operational summary.

Expected Operational Budget

Neighborhood Pool Budget Projection

OPERATION REVENUE	
Daily Admissions	$62,000
Seasonal Passes	$45,000
Concessions	$22,500
Programming (Swim lessons, fitness classes)	$35,000
Pool Rentals and Events	$22,500
Special Events	$20,000
TOTAL INCOME	**$207,000**

OPERATING EXPENSES	
Labor/Wages	$140,352
Concession Supplies	$14,000
Utility Services (Water, heat, phone, electrical)	$35,000
Operating Supplies	$15,000
Maintenance Equipment and Repair	$8,000
Chemicals	$16,500
Education and Training	$2,500
Marketing and Promotions	$2,000
Startup and Winterization	$8,000
TOTAL EXPENSES	**$241,352**

MONEY LEFT OVER	
INCOME MINUS EXPENSES	**-$34,352**

Regional Pool Budget Projection

OPERATION REVENUE	
Daily Admissions	$104,000
Seasonal Passes	$55,000
Concessions	$42,000
Programming (Swim lessons, fitness classes)	$41,000
Pool Rentals and Events	$30,500
Special Events	$27,000
TOTAL INCOME	**$299,500**

OPERATING EXPENSES	
Labor/Wages	$203,984
Concession Supplies	$25,000
Utility Services (Water, heat, phone, electrical)	$46,000
Operating Supplies	$25,000
Maintenance Equipment and Repair	$14,000
Chemicals	$25,500
Education and Training	$4,500
Marketing and Promotions	$4,000
Startup and Winterization	$12,000
TOTAL EXPENSES	**$359,984**

MONEY LEFT OVER	
INCOME MINUS EXPENSES	**-$60,484**

Staffing Requirements

Neighborhood Pool Staffing Requirements

(Staff levels based on a 12-week season with 8 hours per day open swim)

POSTION	NUMBER ON SITE	HOURS PER WEEK	NUMBER OF WEEKS	$ PER HOUR	TOTAL LABOR COST
Pool Manager	1	40	18	$20.00	$14,400
Head Lifeguards	2	40	12	$15.00	$14,400
Swim Instructors	6	20	8	$14.00	$13,440
Lifeguards - Fitness/Programming	2	42	12	$12.00	$12,096
Lifeguards - Open Swim	8	56	12	$12.00	$64,512
Cleaning/Maintenance	1	28	12	$10.00	$3,360
Concessions/Admin. Staff	3	56	12	$9.00	$18,144
				TOTAL STAFF COST	**$140,352**

Regional Pool Staffing Requirements

(Staff levels based on a 12-week season with 8 hours per day open swim)

POSTION	NUMBER ON SITE	HOURS PER WEEK	NUMBER OF WEEKS	$ PER HOUR	TOTAL LABOR COST
Pool Manager	1	40	18	$20.00	$14,400
Head Lifeguards	3	40	12	$15.00	$21,600
Swim Instructors	6	20	8	$14.00	$13,440
Lifeguards - Fitness/Programming	3	42	12	$12.00	$18,144
Lifeguards - Open Swim	12	56	12	$12.00	$96,768
Cleaning/Maintenance	1	28	14	$10.00	$3,920
Concessions/Admissions Mngr.	1	40	16	$18.00	$11,520
Concessions/Admin. Staff	4	56	12	$9.00	$24,192
				TOTAL STAFF COST	**$203,984**

Construction Cost Estimate

COST SUMMARY					
	LOCATION	ACRES	FEATURE(S)	CONSTRUCTION COST	ANNUAL OPERATIONAL COST
Scenario 1	Nelson Parcel & Lewis Park	13.5 (Nelson Parcel) 15.9 (Lewis Park)	Neighborhood Facility (Nelson Parcel) & Splashpad (Lewis Park)	$4M - $6M/ $350K - $500K	$200K - $300K
Scenario 2	Nelson Parcel	13.5	Regional Facility	$7M - $12M	$300K - $400K
Scenario 3	Church Parcel	6.8	Neighborhood Facility	$4M - $6M	$200K - $300K
Scenario 4	Lewis Park	15.9	Splashpad	$350K - $500K	$2.5K - $5K
Scenario 5	Lewis Park or Community Gardens	51.9 (Lewis Park) 2.1 (Com. Gardens)	Civic Splashpad	$150K - $250K	$2.5K - $5K
Scenario 6	McDaniel Park	4.2	Swim Beach	$50K - $80K	$5K - $10K

Operational Summary

OPERATIONAL SUMMARY					
	LOCATION	FEATURE(S)	SIZE	DAILY WATER USAGE	FILTRATION & SANITATION
Scenario 1	Nelson Parcel & Lewis Park	Neighborhood Facility (Nelson Parcel)	Pool: <7,500 SF Deck: 6K – 8K SF Building: 4,500 – 5,500 SF	4,500 - 7,500 GPD	High Rate Sand Filters & Chlorine Briquettes
		Splashpad (Lewis Park)	Wet Area: 3,000 SF	30,000 - 40,000 GPD (flow through)	UV Filtration Loop
Scenario 2	Nelson Parcel	Regional Facility	Pool: 12K – 20K SF Deck: 10K – 15K SF Building 5K – 7K SF	7,500 - 9,500 GPD	High Rate Sand Filters & Chlorine Briquettes
Scenario 3	Church Parcel	Neighborhood Facility	Pool: <7,500 SF Deck: 6K – 8K SF Building: 4,500 – 5,500 SF	4,500 - 7,500 GPD	High Rate Sand Filters & Chlorine Briquettes
Scenario 4	Lewis Park	Splashpad	Wet Area: 3,000 SF	30,000 - 40,000 GPD (flow through)	UV Filtration Loop
Scenario 5	Lewis Park or Community Gardens	Civic Splashpad	Wet Area: 1,000 SF	10,000 - 20,000 GPD (flow through)	UV Filtration Loop or None
Scenario 6	McDaniel Park	Swim Beach	Water: <7,500 SF	0 GDP	UV Filtration Loop

Concept to Construction

Project Phases

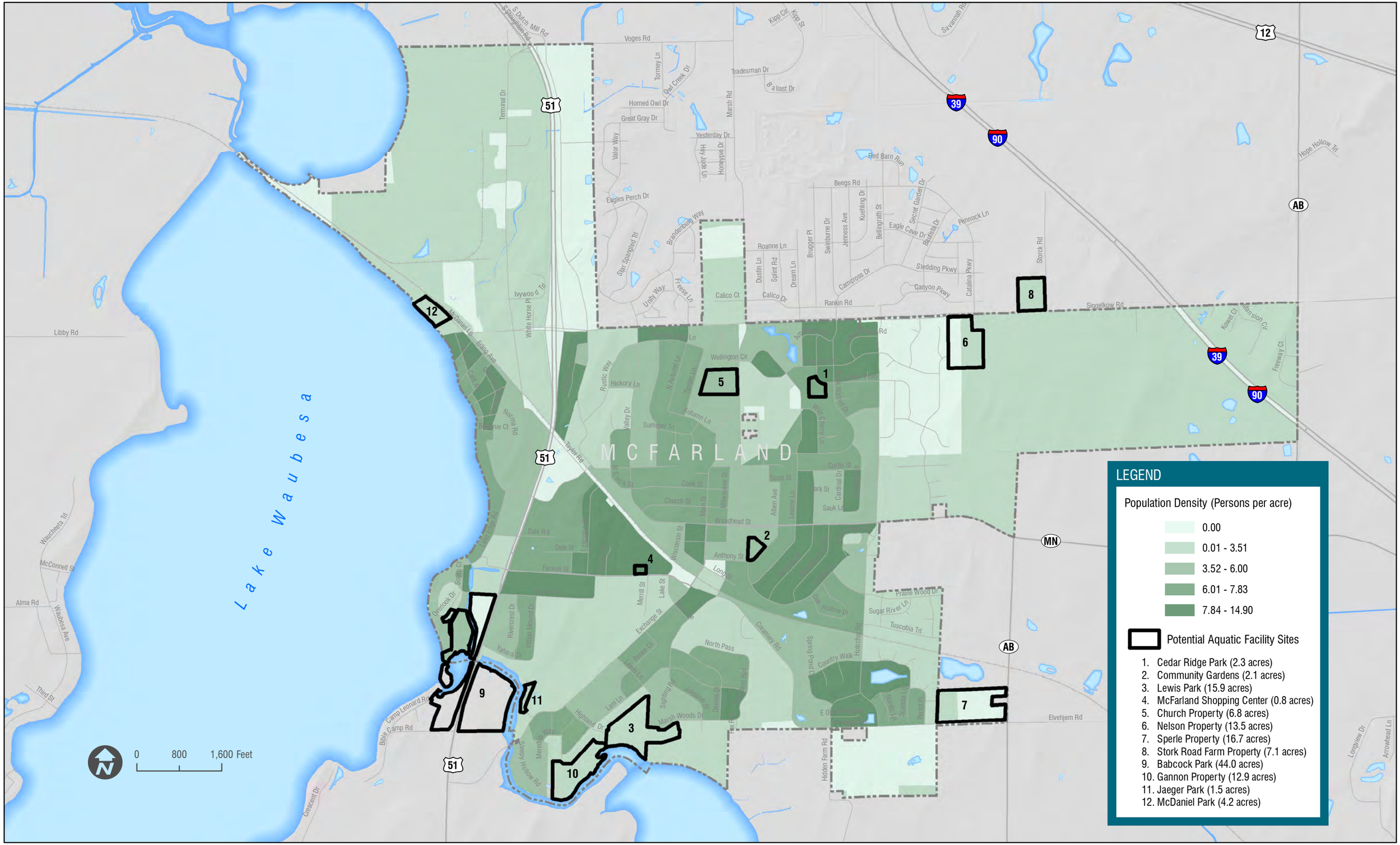
An individual aquatic facility construction project often involves several phases before construction can begin. Aquatic center design will often begin with a series of concept drawings. The goal of a concept plan is to determine what type of improvements are possible in the given space and to provide a guide for the development of those improvements.

The process for development of an aquatic facility concept plan includes research and data collection to identify drainage patterns, topography and other site features. After this initial reconnaissance, a public meeting is held to gather input on the prepared concepts, preferred programming and amenities. Following this community engagement, concept development plans are revised and cost estimates are prepared. These concept plans are further refined through public feedback and staff discussions into a final graphic and summary report.

Pool Concept Plan

After a final concept has been established, construction plans can be created. An aquatic center plan often requires the collaboration of several different disciplines. Engineers, architects, electricians, plumbers and landscape architects may all be involved in the preparation of a final construction plan set.

Appendix



AYRES ASSOCIATES

Population Density

McFarland Aquatic Facilty Study

VILLAGE OF MCFARLAND
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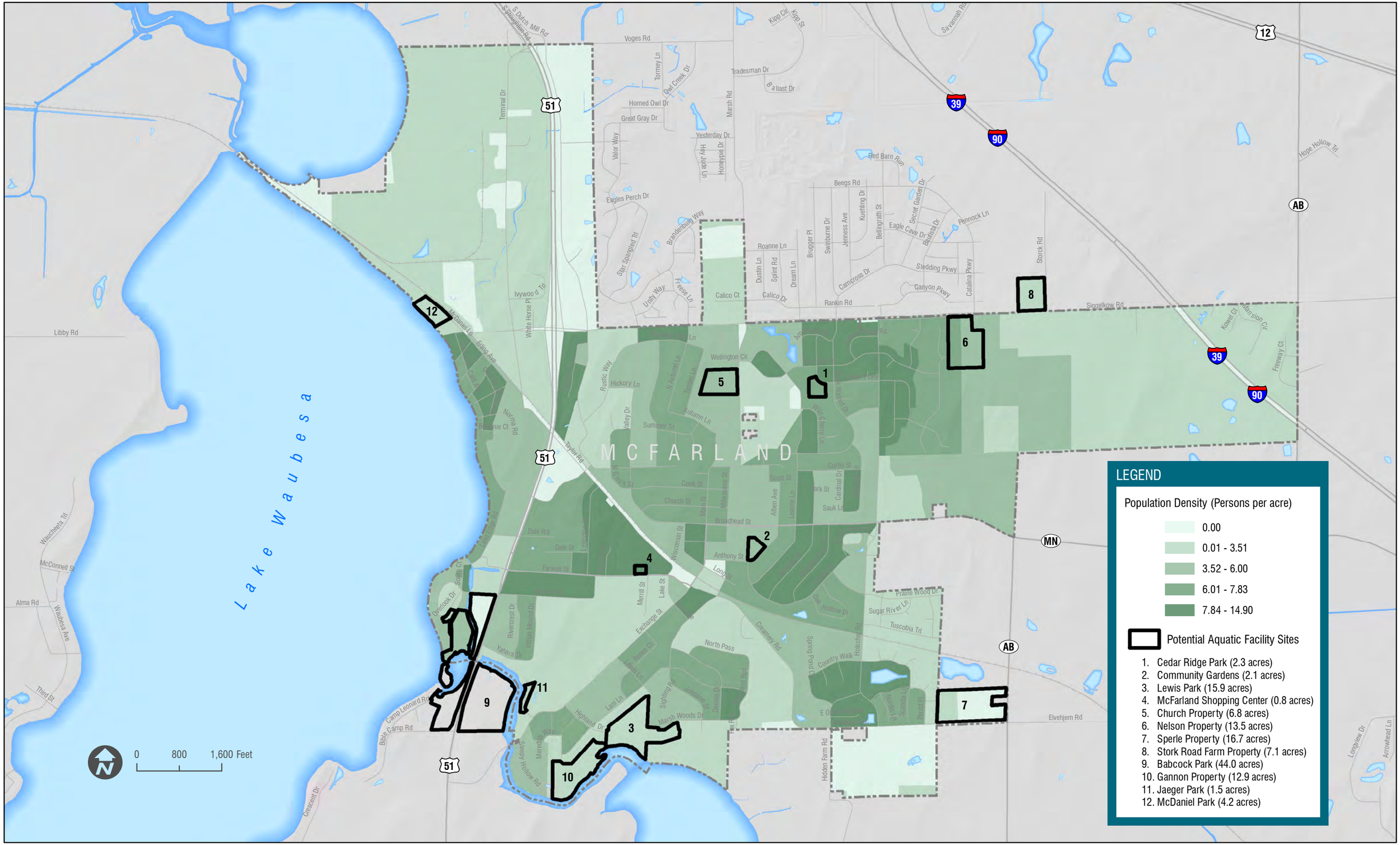
McFarland, WI 53558
Project 52-0639 • 2.4.2019

MAP 1



LEGEND

Population Density (Persons per acre)

- 0.00
- 0.01 - 3.51
- 3.52 - 6.00
- 6.01 - 7.83
- 7.84 - 14.90

Potential Aquatic Facility Sites

1. Cedar Ridge Park (2.3 acres)
2. Community Gardens (2.1 acres)
3. Lewis Park (15.9 acres)
4. McFarland Shopping Center (0.8 acres)
5. Church Property (6.8 acres)
6. Nelson Property (13.5 acres)
7. Sperle Property (16.7 acres)
8. Stork Road Farm Property (7.1 acres)
9. Babcock Park (44.0 acres)
10. Gannon Property (12.9 acres)
11. Jaeger Park (1.5 acres)
12. McDaniel Park (4.2 acres)

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Projected Future Population Density

McFarland Aquatic Facilty Study

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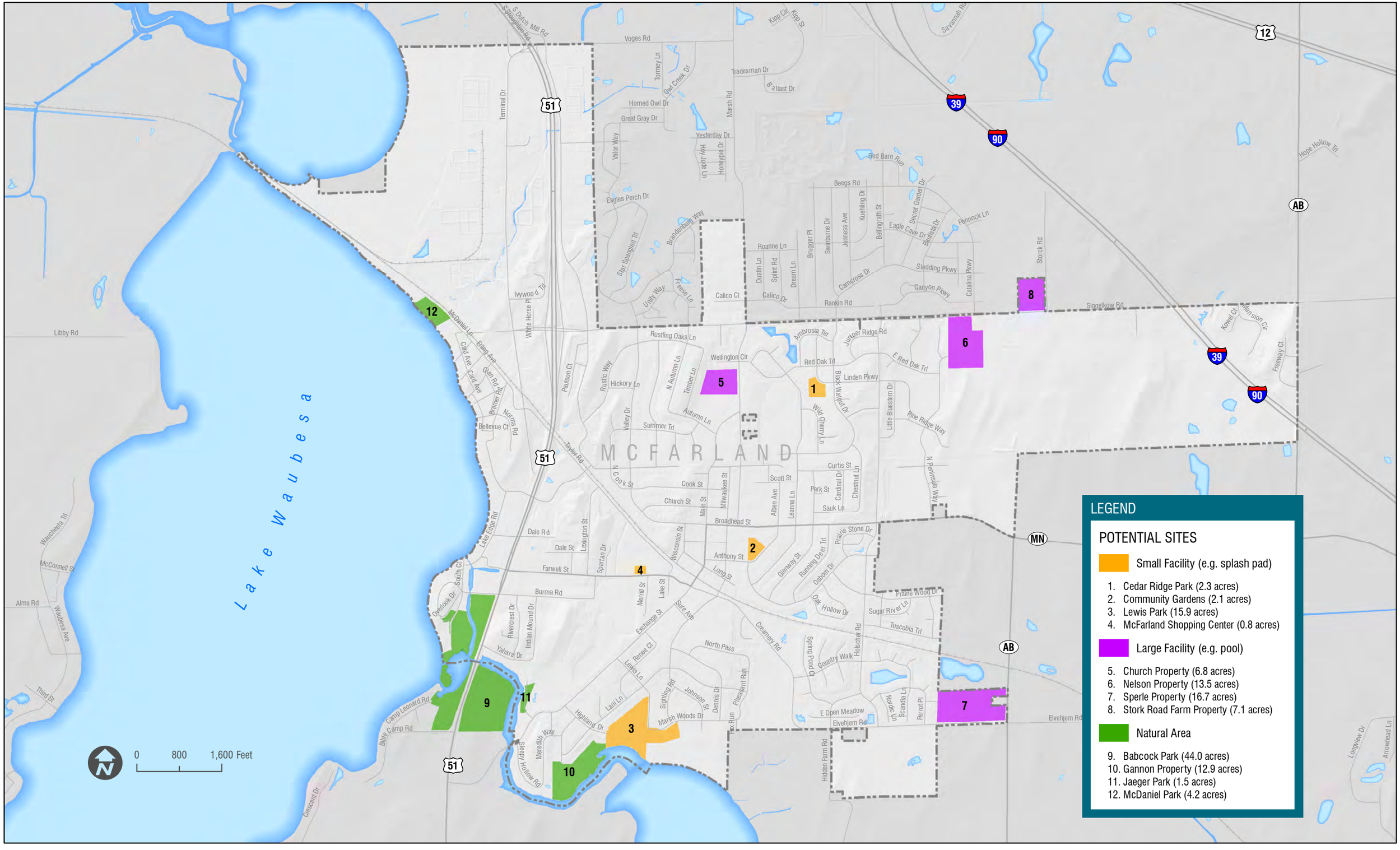
MAP 2



LEGEND

POTENTIAL SITES

Small Facility (e.g. splash pad)

1. Cedar Ridge Park (2.3 acres)
2. Community Gardens (2.1 acres)
3. Lewis Park (15.9 acres)
4. McFarland Shopping Center (0.8 acres)

Large Facility (e.g. pool)

5. Church Property (6.8 acres)
6. Nelson Property (13.5 acres)
7. Sperle Property (16.7 acres)
8. Stork Road Farm Property (7.1 acres)

Natural Area

9. Babcock Park (44.0 acres)
10. Gannon Property (12.9 acres)
11. Jaeger Park (1.5 acres)
12. McDaniel Park (4.2 acres)

AYRES ASSOCIATES

Potential Sites

McFarland Aquatic Facility Study

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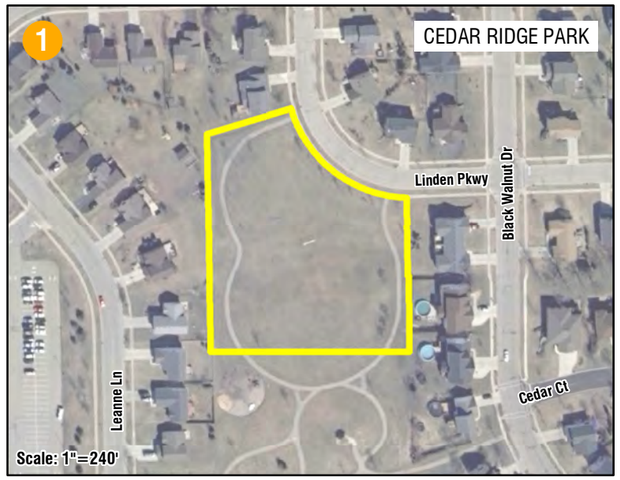
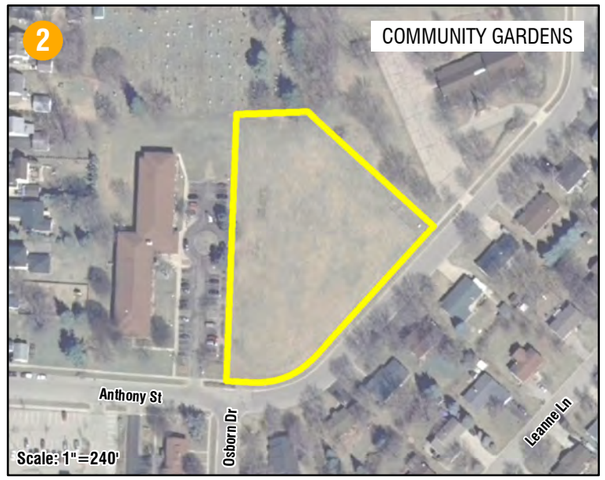
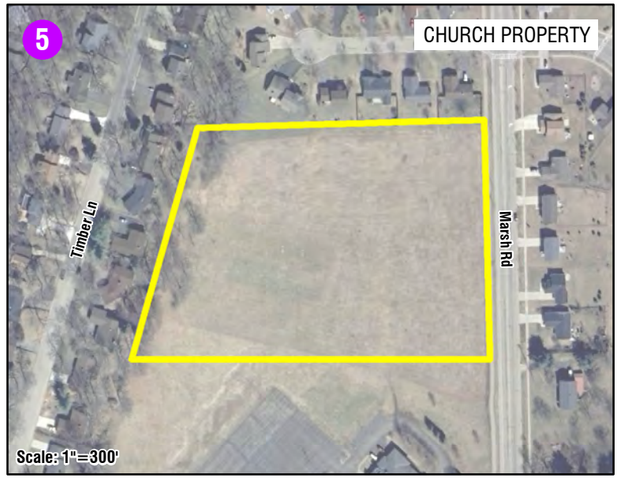
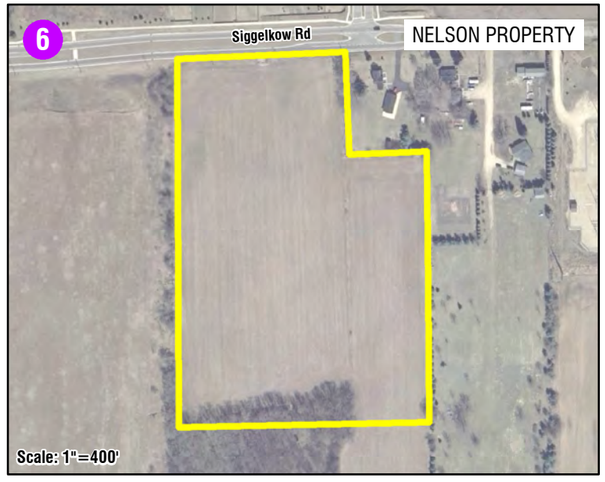
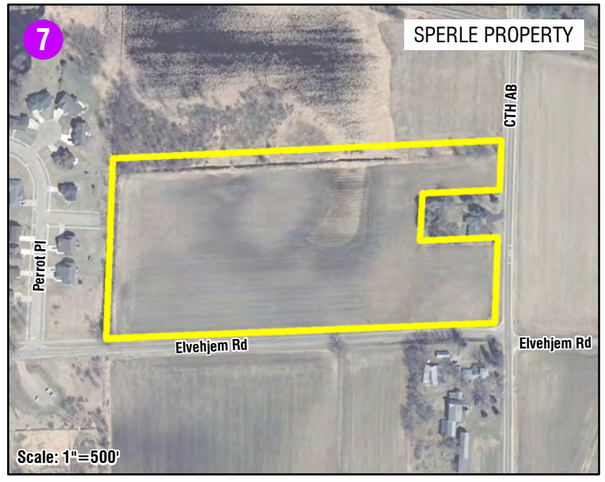
MAP 3

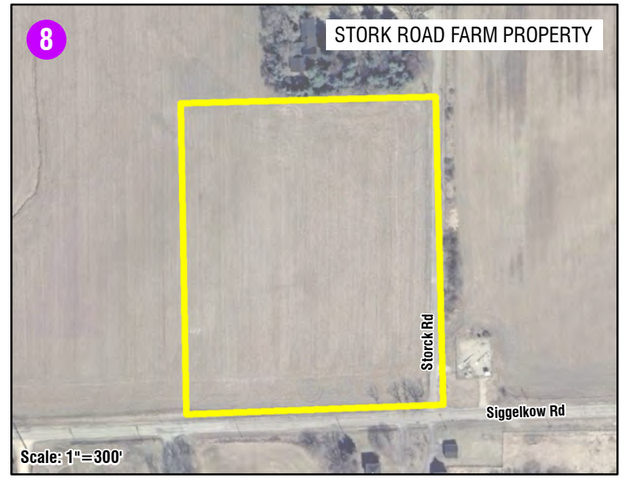












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Potential Sites - Aerial Photos

McFarland Aquatic Facility Study

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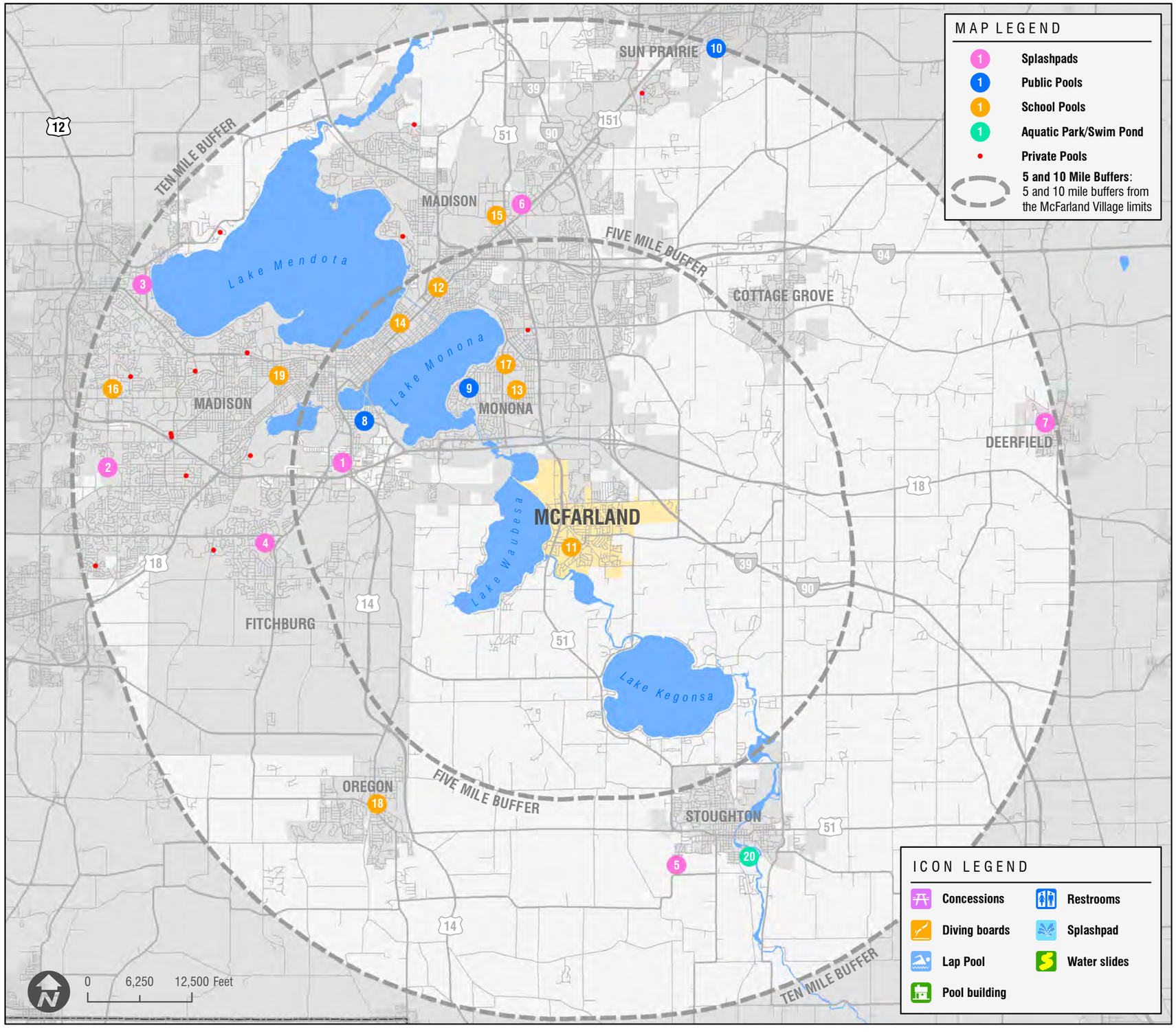
MAP 4



AQUATIC FACILITIES WITHIN 10 MILES OF MCFARLAND

SPLASHPADS

1. **CYPRESS SPLASHPAD**
   3,300 square foot splashpad. (Madison)
2. **ELVER PARK SPLASHPAD**
   7,000 square foot splashpad. (Madison)
3. **LAKEVIEW PARK SPLASHPAD**
   5,000 square foot splashpad. (Middleton)
4. **MCKEE FARMS PARK SPLASHPAD**
   7,000 square foot splashpad. (Fitchburg)
5. **NORDIC RIDGE PARK SPLASHPAD**
   A recently constructed splashpad in the new Nordic Ridge Park. (Stoughton)
6. **REINDAHL PARK SPLASHPAD**
   4,500 square foot splashpad. (Madison)
7. **SAVANNAH PARK SPLASHPAD**
   1,700 square foot splashpad. (Deerfield)

PUBLIC POOLS

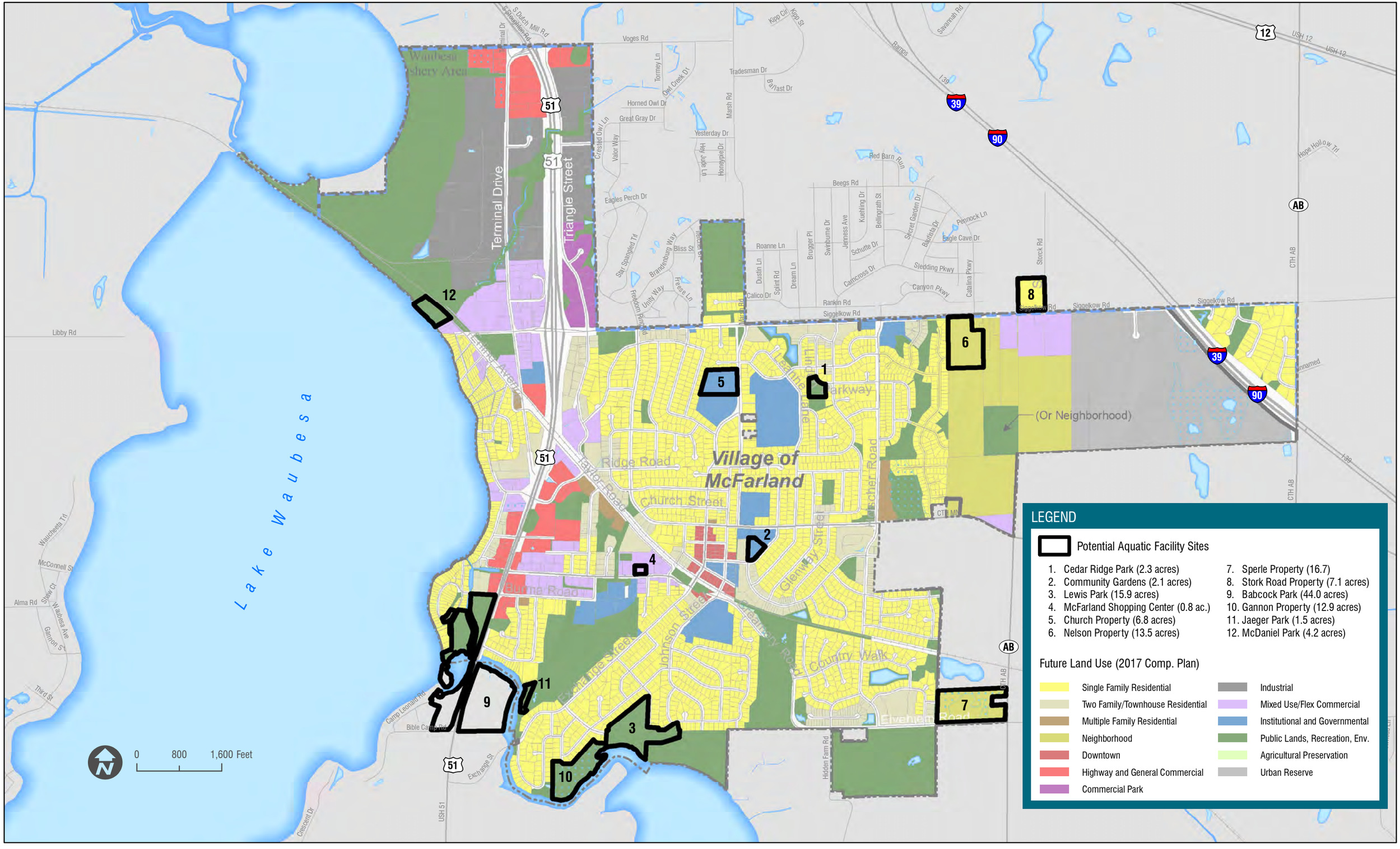
8. **GOODMAN POOL**
   1,000 person capacity, municipal swimming pool with water slides, lap pool, zero depth entry, shallow water play features and diving boards. (Madison)
9. **MONONA COMMUNITY POOL**
   300,000 gallon, municipal swimming pool with a water slide, lap pool, wading pool and diving boards. (Monona)
10. **SUN PRAIRIE AQUATIC CENTER**
    Aquatic center with with water slides, lap pool, zero depth entry, spray features, shallow water play features and diving boards. (Sun Prairie)

SCHOOL POOLS

11. **ANGIE O'DONNELL AQUATIC CENTER**
    Indoor lap pool with open swim times for public use. (McFarland)
12. **EAST HIGH SCHOOL POOL**
    Indoor lap pool with open swim times for public use. (Madison)
13. **LAFOLLETTE HIGH SCHOOL POOL**
    Indoor lap pool with open swim times for public use. (Madison)
14. **LAPHAM ELEMENTARY POOL**
    Indoor lap pool with open swim times for public use. (Madison)
15. **MADISON COLLEGE SWIMMING POOL**
    Indoor lap pool with open swim times for public use. (Madison)
16. **MEMORIAL HIGH SCHOOL POOL**
    Indoor lap pool with open swim times for public use. (Madison)
17. **MONONA GROVE HIGH SCHOOL POOL**
    Indoor lap pool with open swim times for public use. (Monona)
18. **OREGON SWIMMING POOL**
    Indoor pool with lap swimming and diving boards. (Oregon)
19. **WEST HIGH SCHOOL POOL**
    Indoor lap pool with open swim times for public use. (Madison)

AQUATIC PARK/SWIM POND

20. **TROLL BEACH**
    Aquatic park with inflatable play features, a sand beach and a concession building. (Stoughton)



AYRES ASSOCIATES

Future Land Use

McFarland Aquatic Facilty Study

VILLAGE OF MCFARLAND
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MAP 6

LEGEND

POTENTIAL SITES

Potential Aquatic Facility Sites

1. Cedar Ridge Park (2.3 acres)
2. Community Gardens (2.1 acres)
3. Lewis Park (15.9 acres)
4. McFarland Shopping Center (0.8 acres)
5. Church Property (6.8 acres)
6. Nelson Property (13.5 acres)
7. Sperle Property (16.7 acres)
8. Stork Road Farm Property (7.1 acres)
9. Babcock Park (44.0 acres)
10. Gannon Property (12.9 acres)
11. Jaeger Park (1.5 acres)
12. McDaniel Park (4.2 acres)

DESTINATIONS & POINTS OF INTEREST

- Commercial Corridor
- Downtown
- Library
- Museum
- School
- Village Hall

TRANSPORTATION ROUTES

- Major Roads
- Bike Trails

DISTANCE BUFFERS

These buffers represent a 1,000 foot offset distance from the corresponding feature.

- POI
- Bike Paths
- Major Roads

Lake Waubesa

MCFARLAND

0 800 1,600 Feet

Nearby Destinations and Routes

McFarland Aquatic Facility Study

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Project 52-0639 • 2.4.2019

MAP 7

LEGEND

- Aquatic Facility Service Area
- Potential Aquatic Facility Site
- Adjacent Public Outdoor Aquatic Facility
- Adjacent Indoor/School Aquatic Facility
- Other Aquatic Facility within the Service Area (School Pool, Splashpad, Private Facility)

POPULATION DENSITY (Persons per acre)

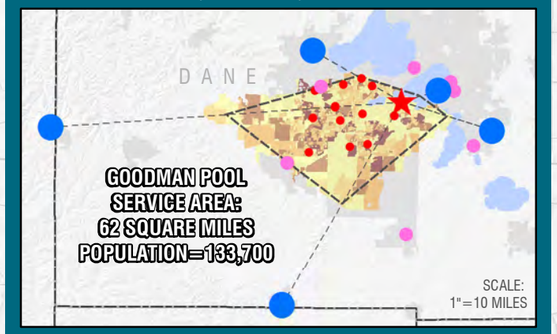
- 0 - 40
- 41 - 80
- 81 - 160
- 161 - 320
- 321 - 722

NOTES: The purpose of this map is to estimate the feasibility of a regional aquatic center in McFarland. This is done by estimating the service area of a facility on one of the potential sites and comparing the population and existing facilities within that service area to that of a nearby, existing aquatic center. Service area was created by bisecting lines drawn equidistant from the site to the nearest public, outdoor aquatic facilities to generate a service area polygon. This is done under the assumption that people will attend the facility that they live nearest and therefore fall within the service area of that facility.

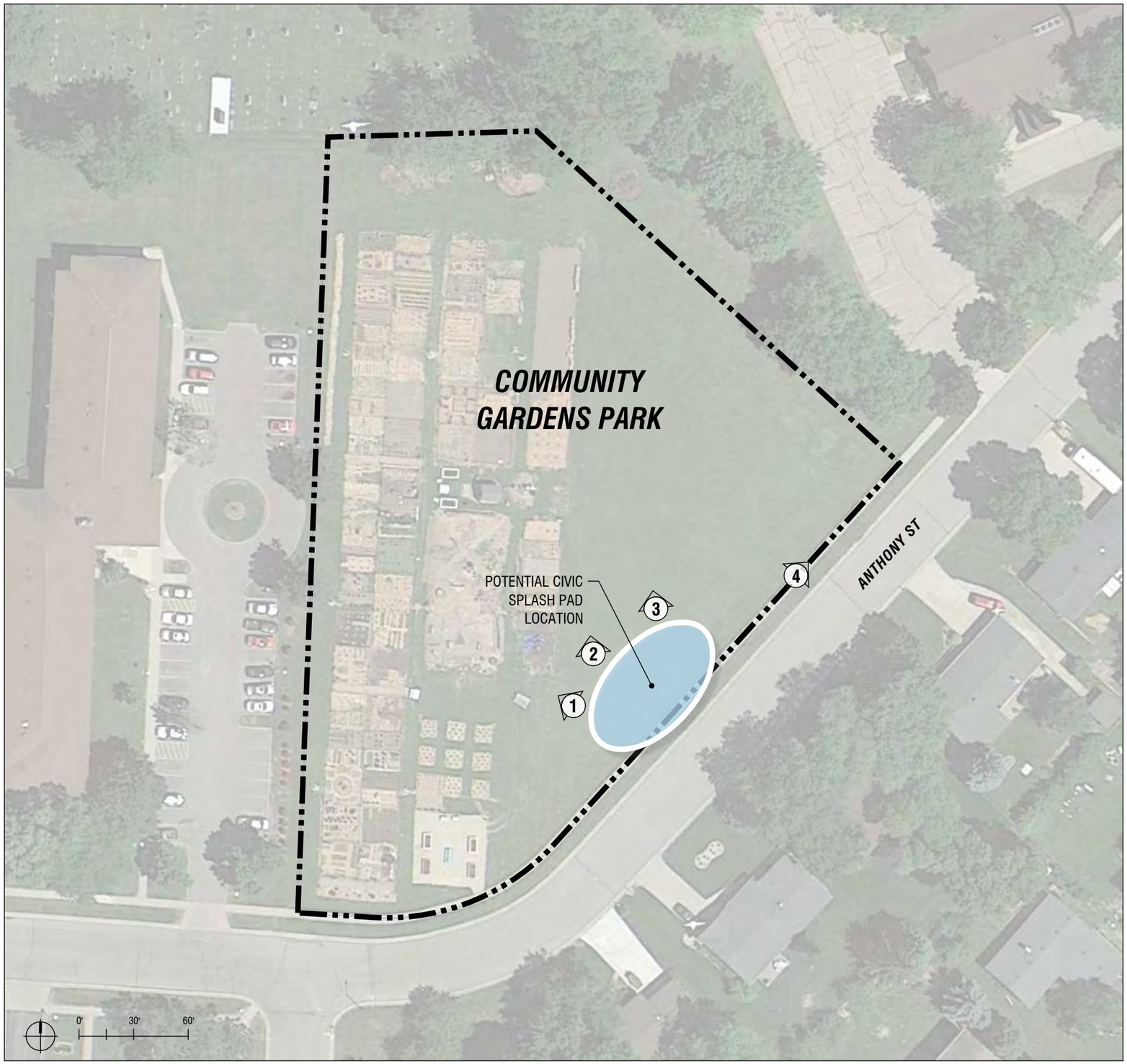
SUN PRAIRIE
SUN PRAIRIE AQUATIC CENTER
MARSHALL
WATERLOO
WATERTOWN AQUATIC CENTER
WATERTOWN
COTTAGE GROVE
MONONA COMMUNITY POOL
MADISON
GOODMAN POOL
SAVANNAH PARK SPLASHPAD
DEERFIELD
LAKE MILLS
PROPOSED AQUATIC FACILITY SERVICE AREA: 156 SQUARE MILES POPULATION=36,550
MCFARLAND
ANGIE ODONNELL AQUATIC CENTER
LAKE RIPLEY
VERONA
FITCHBURG
ROME
OREGON
STOUGHTON
TROLL BEACH
FORT ATKINSON FAMILY AQUATIC CENTER
FORT ATKINSON
HEBRON
BELLEVILLE
BELLEVILLE SWIMMING POOL
BROOKLYN
EDGERTON CITY POOL
EDGERTON
WHITEWATER

0 1.5 3 Miles

GOODMAN POOL (MADISON) SERVICE AREA



NOTES: The service area of Goodman Pool in Madison was analyzed for the purpose of comparison to a potential, similar facility in McFarland. See the McFarland Aquatic Facility report for analysis of results.



EXISTING SITE PHOTOS

CHARACTER IMAGES

CHARACTER IMAGES (CONT.)

Civic Splashpad (Owner: Wisconsin Conference of United Church of Christ Inc.)
McFarland Aquatic Facilty Study

VILLAGE OF MCFARLAND
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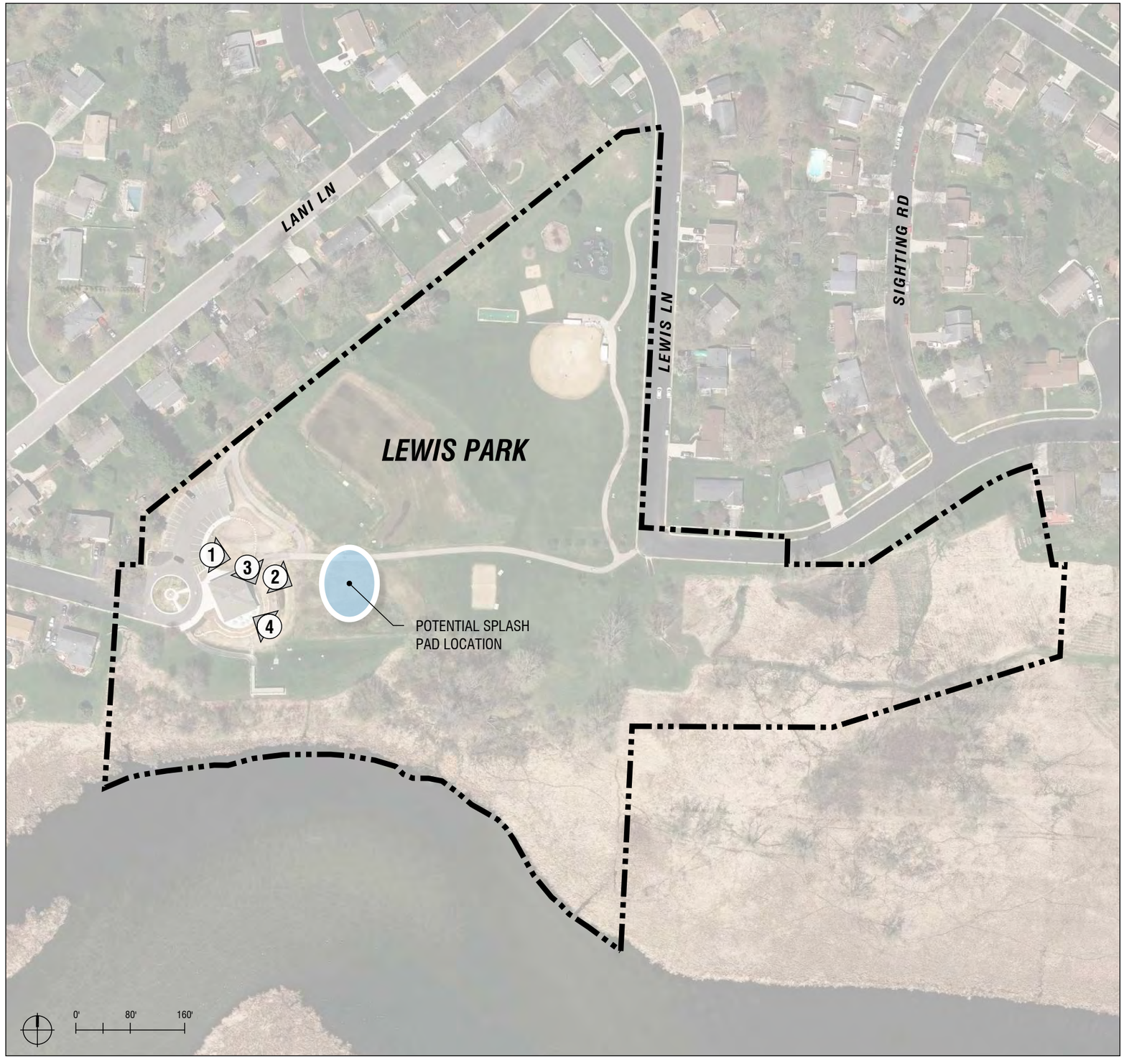
McFarland, WI 53558
Project 52-0639 • 2.4.2019

MAP 9



EXISTING SITE PHOTOS

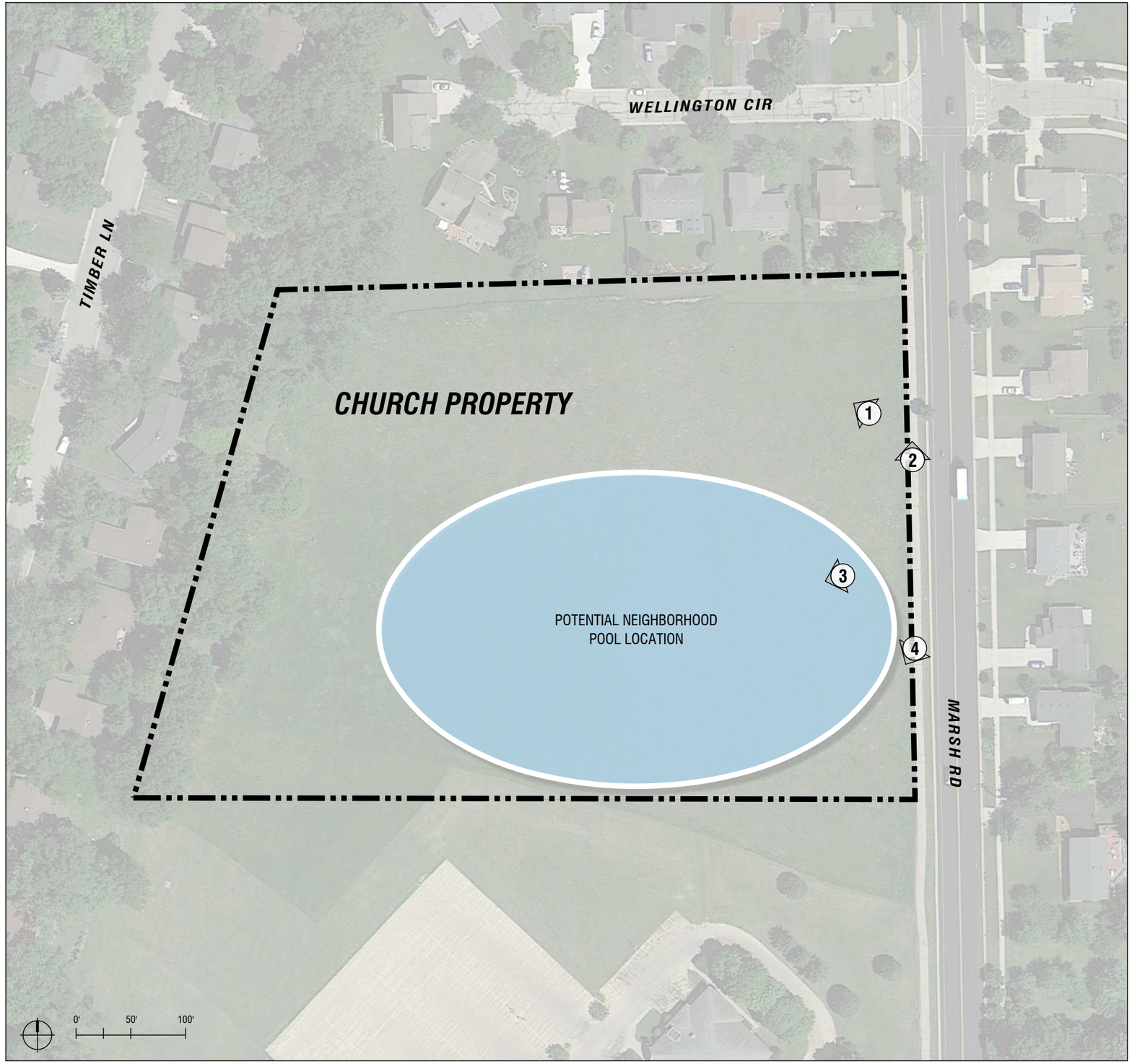
CHARACTER IMAGES

CHARACTER IMAGES (CONT.)

Splashpad (Owner: Village of McFarland)
McFarland Aquatic Facilty Study

VILLAGE OF MCFARLAND
5915 Milwaukee St.
McFarland, WI 53558
Project 52-0639 • 2.4.2019

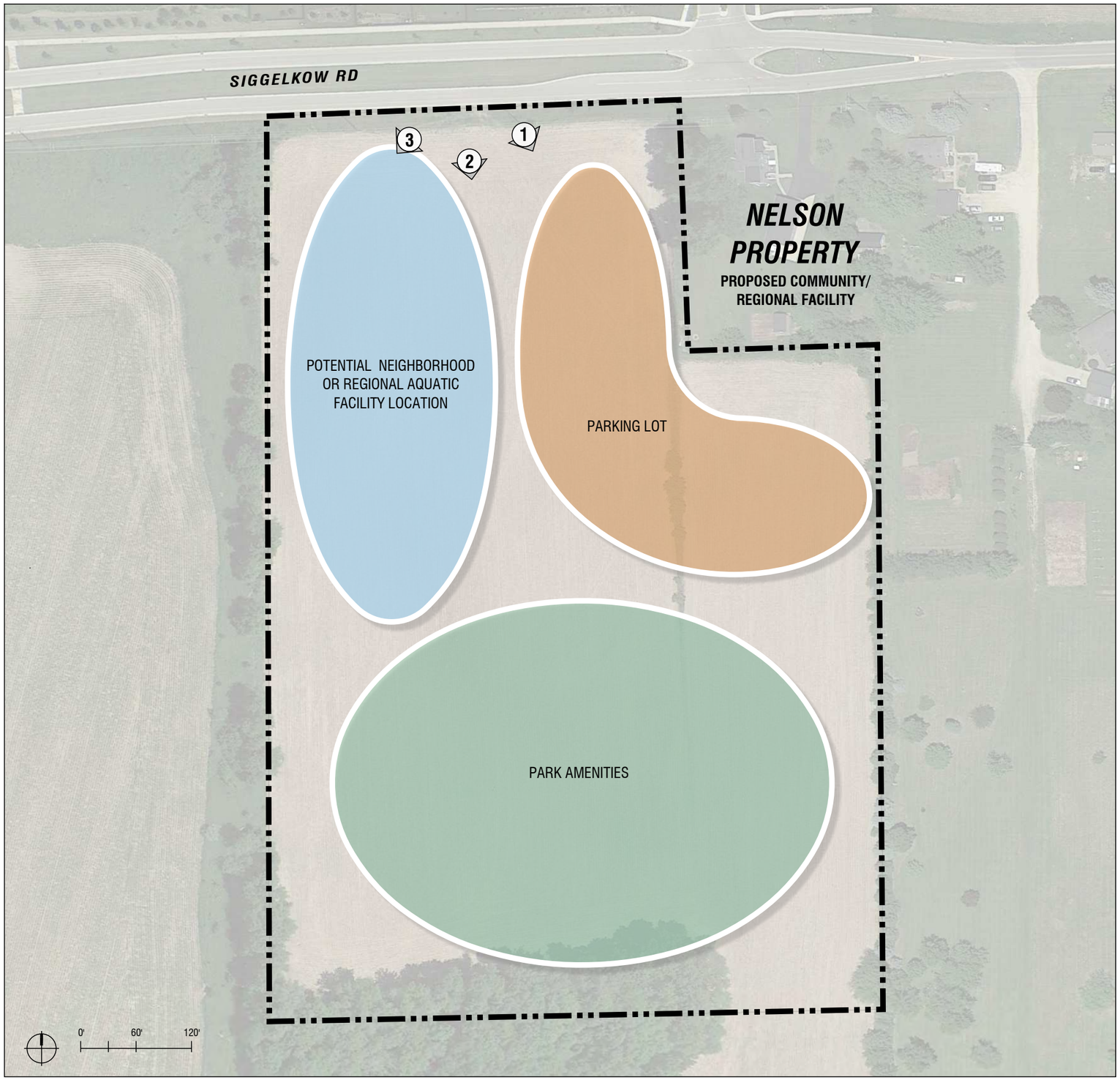
MAP 10



EXISTING SITE PHOTOS

CHARACTER IMAGES

CHARACTER IMAGES (CONT.)



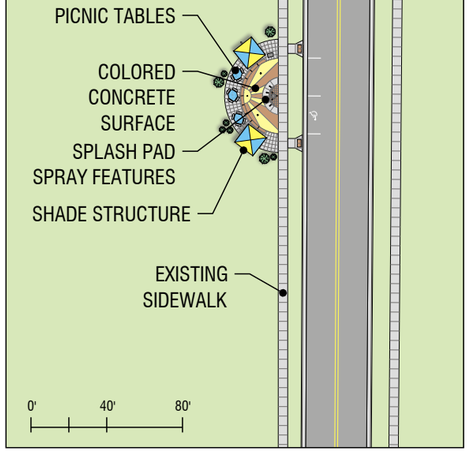
EXISTING SITE PHOTOS

CHARACTER IMAGES

CHARACTER IMAGES (CONT.)

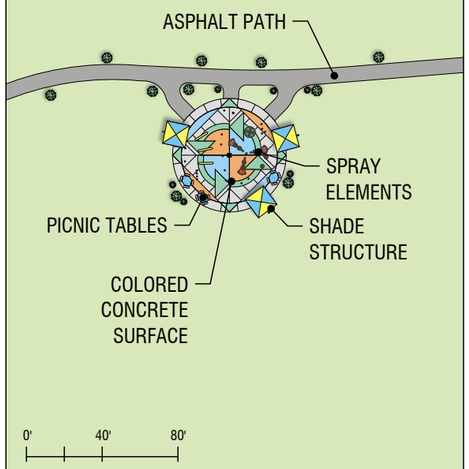
CIVIC SPLASH PAD

CAPACITY: ~25 PERSONS
COST: $100,0000 - $300,000



SPLASH PAD

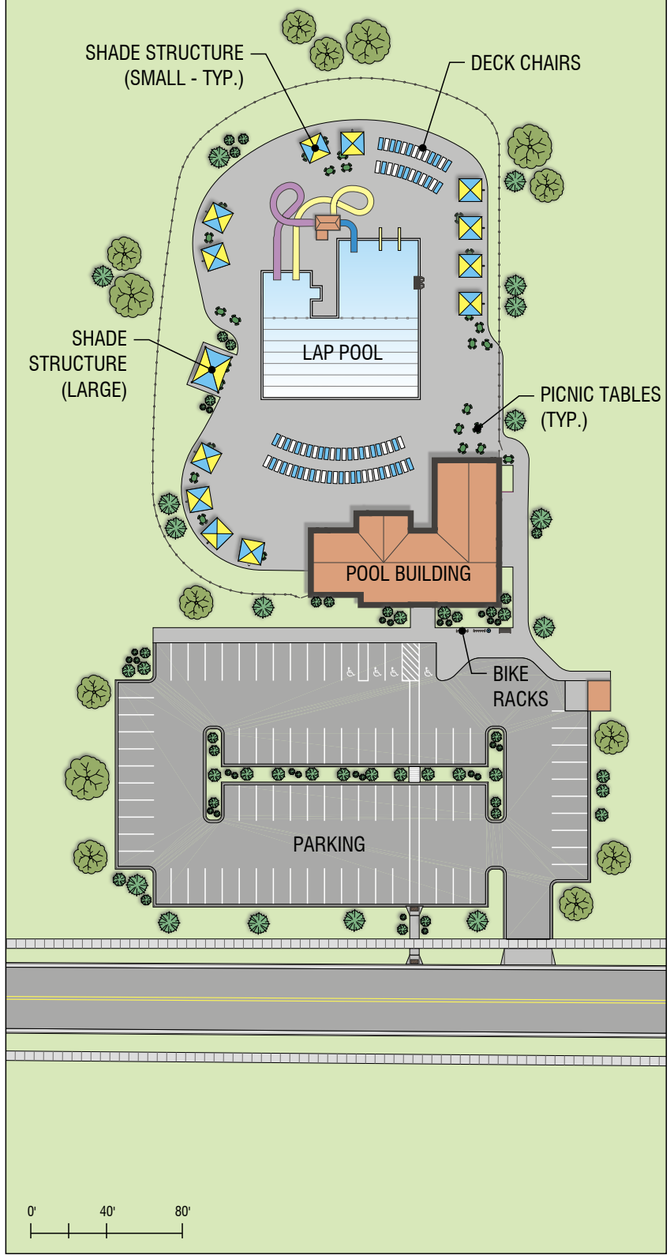
CAPACITY: ~75 PERSONS
COST: $300,0000 - $500,000



Note: All graphics should be considered conceptual and are intended to represent only examples of possible general facility design types.

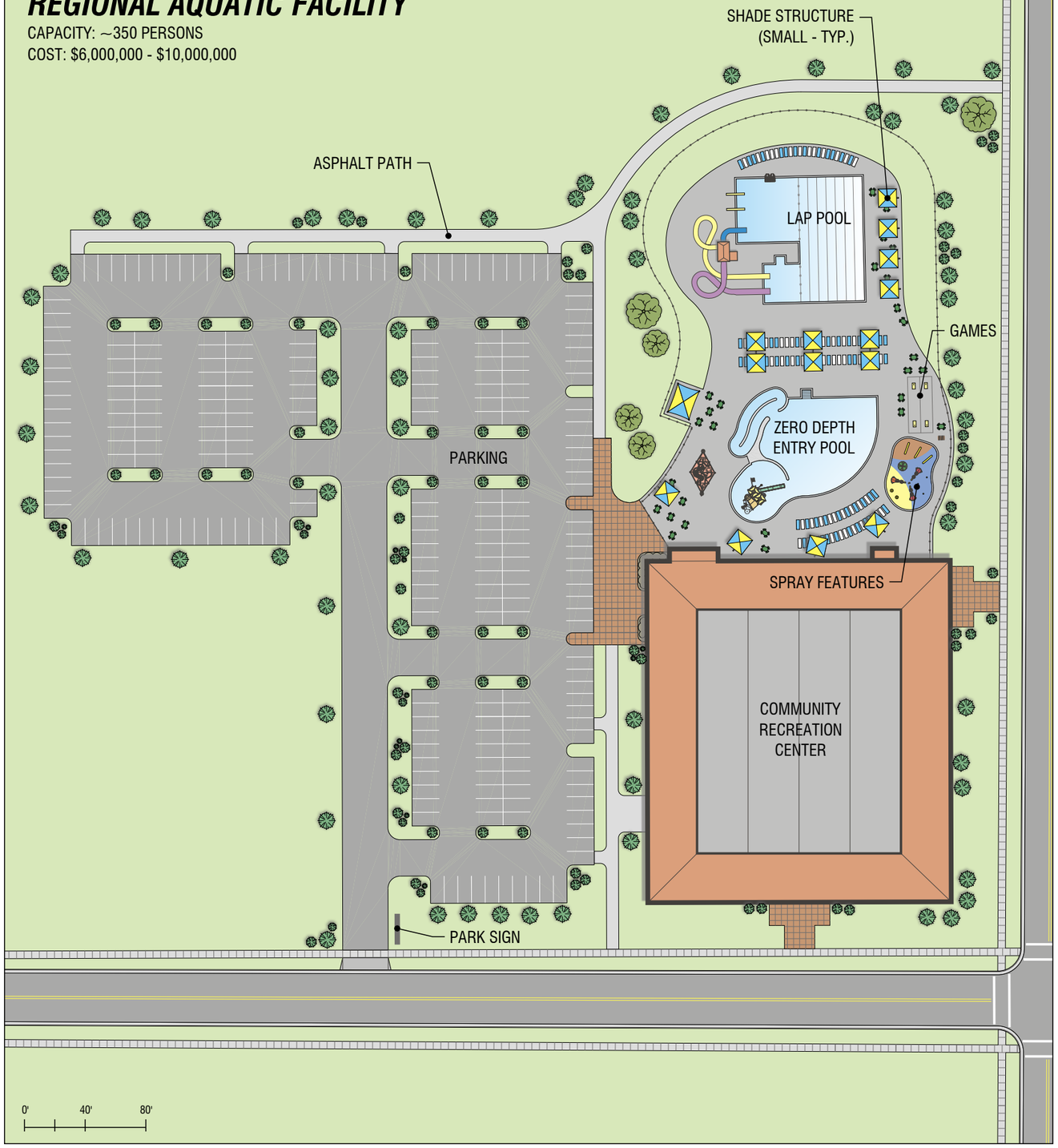
NEIGHBORHOOD POOL

CAPACITY: ~200 PERSONS
COST: $2,000,0000 - $6,000,000



REGIONAL AQUATIC FACILITY

CAPACITY: ~350 PERSONS
COST: $6,000,000 - $10,000,000



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Thursday, October 17, 2019**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT:

AGENDA ITEM: **Present and discuss the proposed 2020 Budget for parks projects within the Capital Projects Fund (400) and Parks Fund (405).**

PREVIOUS ACTION:

ISSUE SUMMARY:
Enclosed in your packet is the proposed 2020 Budget for parks projects within the Capital Projects and Parks Fund respectively. We will review the major initiatives planned for capital improvements in the next year based on how they have been submitted in the draft document.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:
1. 2020 Budget - Parks Capital (400)
2. 2020 Budget - Parks Fund (405)

PARKS

CAPITAL PROJECTS FUND - FUND 400

MISSION STATEMENT:

To provide adequate, working, and functional capital equipment to meet the needs of users and Staff of the Parks facilities and other public/open spaces.

PROGRAM DESCRIPTION:

Parks' capital needs require a variety of different funding assistance to keep playground equipment functional and fresh, add/maintain shelters, park planning to determine new projects, and continued trail development. Some of these expenses can be offset by park development and impact fees as allowed under Ordinance in order to lower borrowing needs.

PROGRAM OBJECTIVES:

- Follow through on planning efforts in order to implement capital projects and large improvement initiatives within Village Parks.

- Review opportunities for implementation of a Community Park that would allow for large acreage and long term athletic facilities.

- Continued phased implementation of new improvements at Orchard Hill Park.

- Develop opportunities to create park amenities for special needs kids, adults, and other health/wellness initiatives not otherwise provied through Community.

PARKS CAPITAL BUDGET SUMMARY

REVENUES

		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
	Allocated Revenue	**782,283**	**3,192,500**	**878,120**	**1,010,000**	**785,000**	**-75.41%**
47350	County - Grants	0	167,500	0	0	0	-100.00%
49230	Transfer - TID	0	66,250	0	0	0	-100.00%
49240	Transfer - Parks Fund	274,673	0	0	0	0	----------
49300	Fund Balances Applied	0	25,000	0	0	250,000	900.00%
	Total PARKS Rev	**1,056,956**	**3,451,250**	**878,120**	**1,010,000**	**1,035,000**	**-70.01%**

Notes:

49240 The Village charges park development and impact fees at the time of plat approval and permitting for new construction. This allows for the development of parks without having to rely solely on borrowed money or tax levy. The contributions from the Parks Fund for associated and eligible projects is contained within Fund 405.

PARKS (continued)
CAPITAL PROJECTS FUND - FUND 400

EXPENDITURES

		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
57620							
211-000	Consultant Services	0	0	0	0	110,000	----------
824-000	Pedestrian Ways	0	0	0	0	0	----------
826-000	Property	0	2,708,750	855,535	860,000	0	-100.00%
827-103	Park Development - Brandt	396,933	100,000	0	0	0	-100.00%
827-105	Park Development - Conrad Jaeger	304	0	0	0	0	----------
827-107	Park Development - Discovery Garden	200,562	0	0	0	0	----------
827-111	Park Development - Lewis	0	0	0	0	0	----------
827-112	Park Development - McDaniel	275,252	117,500	2,070	75,000	100,000	-14.89%
827-113	Park Development - McFarland	165	25,000	0	0	25,000	0.00%
827-116	Park Development - Orchard Hill	183,741	500,000	20,515	75,000	750,000	50.00%
827-118	Park Development - Community Park	0	0	0	0	50,000	----------
	Total PARKS Exp	**1,056,956**	**3,451,250**	**878,120**	**1,010,000**	**1,035,000**	**-70.01%**

Notes:

211-000 These funds would be used to hire a consultant to prepare a plan/design for new park improvement that is geared towards kids with special needs. This is estimated around $10,000. There are also funds included for design services related to aquatics development. The Aquatics Feasibility Study was completed early in 2019 and if desired, these funds could be applied to next steps if a project is desired for implementation based upon that ongoing discussion.

827-112 The parking lot reconstruction was completed in 2018 along with a small bicycle kiosk with drinking fountain, repair station, and bulletin board. In 2019, internal paved trails were completed in order to improve accessibility throughout the park including a connection from the trail to the pier. In 2020 the funding is included to complete the facility addition, second open air shelter, and gateway signage. The funding provided here to be split between Parks and Capital Projects will accomplish these three final items.

827-113 This funding is to prepare a new master plan for McFarland Park. The park is changing and as participation in its users grow, more changes are likely on the horizon. Preparing a new Master Plan now will help to organize this effort and gather input from these various groups as well as the Public on its future development.

827-116 A parking lot was constructed in 2018 along with a significant restoration to clear out invasive species and overgrown plants within the park. This allows for further development of the park as the Village looks to continue work to develop a disc golf course, connection to the Lower Yahara Trail, dog park expansion, future facility planning, and additional woodland restoration. Update...

827-118 The Village purchased approximately 36 acres of land in 2019 that it intends to develop in the future as a Community Park. Master Planning is needed to work with a consultant and the Community to determine how best to layout the future use of this land. It is proposed to conduct this planning work in conjunction with the planning work planned for McFarland Park.

VILLAGE OF McFarland
Naturally Connected

2020 ANNUAL BUDGET

Parks

Fund #405

VILLAGE OF McFarland
Naturally Connected

2020 ANNUAL BUDGET

Parks

Fund #405

Summary

Village of McFarland

2020 Parks Fund Operating Budget

FUND 405

SUMMARY of REVENUES

		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
43000	Intergovernmental Revenues	0	0	0	0	10,000	----------
46000	Public Charges for Services	184,714	180,000	117,237	210,000	204,000	13.33%
48000	Miscellaneous Revenue	37,014	14,250	3,037	6,000	11,000	-22.81%
49000	Other Financing Sources	0	154,500	0	0	465,000	200.97%
	Total Budget Revenue	**221,728**	**348,750**	**120,274**	**216,000**	**690,000**	**97.85%**

SUMMARY of EXPENDITURES

		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
57620	PARK IMPROVEMENTS	62,590	348,750	0	0	690,000	97.85%
59200	TRANSFERS TO OTHER FUNDS	274,673	0	0	0	0	----------
	Total Budget Expenditures	**337,263**	**348,750**	**0**	**0**	**690,000**	**97.85%**
	Difference in Revenues over Expenditures	**(115,536)**	**0**	**120,274**	**216,000**	**0**	

VILLAGE OF McFarland
Naturally Connected

2020 ANNUAL BUDGET

Parks

Fund #405

Revenues

REVENUES

PARKS FUND - FUND 405

Budget Summary

Intergovernmental Revenues							
	43000						
		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
43570	State - Parks Grant	0	0	0	0	10,000	----------
	Total OTHER FINANCING SOURCES Rev	**0**	**0**	**0**	**0**	**10,000**	----------

Public Charges for Services							
	46000						
		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
46720-101	Park Fees - User Charges	47,278	0	0	0	0	----------
46720-102	Park Fees - General Impact	0	25,000	30,936	50,000	45,000	80.00%
46720-103	Park Fees - Development impact	129,382	150,000	81,031	150,000	150,000	0.00%
46720-104	Park Fees - Facility Impact	5,401	3,000	3,534	7,000	5,000	66.67%
46720-105	Park Fees - Trail Impact	2,653	2,000	1,735	3,000	4,000	100.00%
	Total PUBLIC CHARGES FOR SERVICES Rev	**184,714**	**180,000**	**117,237**	**210,000**	**204,000**	**13.33%**

Miscellaneous Revenue							
	48000						
		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
48000-000	Miscellaneous Revenue	0	0	0	0	0	----------
48100-000	Interest	4,397	3,000	3,037	6,000	6,000	100.00%
48500-101	Donations - General	32,617	11,250	0	0	5,000	-55.56%
	Total MISCELLANEOUS REVENUE Rev	**37,014**	**14,250**	**3,037**	**6,000**	**11,000**	**-22.81%**

Other Financing Sources							
	49000						
		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
49200	Transfers from Other Funds	0	0	0	0	0	----------
49300	Fund Balance Applied	0	154,500	0	0	465,000	200.97%
	Total OTHER FINANCING SOURCES Rev	**0**	**154,500**	**0**	**0**	**465,000**	**200.97%**

Total Budget Revenues	***221,728***	***348,750***	***120,274***	***216,000***	***690,000***	***97.85%***

VILLAGE OF McFarland
Naturally Connected

2020 ANNUAL BUDGET

Parks

Fund #405

Expenses

PARK IMPROVEMENTS

PARKS FUND - FUND 405

MISSION STATEMENT:
To preserve the ongoing enjoyment and care of the Park System through the utilization of funds generated by the Village's growth.

PROGRAM DESCRIPTION:
The Park Fund is intended to be utilized for the expenditure of segregated revenues collected by Fees in Lieu of Parkland Dedication and Park Improvement Impact Fees. The Village's Policy on Expenditure of Parks Capital Projects Fund Revenues establishes the fee types, usages, and prohibited expenditures for this fund. Only appropriate park-related capital expenditures that are full funded through fees in lieu and impact fees are to utilize the Parks Fund. Parks operations and maintenance expenses are to be accounted in the Parks Department portion of the General Fund. Other parks-related capital expenses that are funded through other sources are to be in the Capital Projects Fund.

PROGRAM OBJECTIVES:

- Accurately apply all parks related impact fee to ensure ongoing health of fund.

- Work with Staff and Community to enhance parks system wide as possible.

- Develop opportunities to create park amenities for special needs kids, adults, and other health/wellness initiatives not otherwise provied through Community.

PARKS FUND CAPITAL BUDGET SUMMARY

REVENUES

	2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
Allocated Revenues	**62,590**	**348,750**	**0**	**0**	**690,000**	**97.85%**

Notes:

46720-102 Fees collected through new construction and development to pay for park impacts.

46720-103 Developers are required to pay fees as established in ordinance based on the amount of parkland dedication that is provided which have been substantial in recent years due to commercial developments not having land available to dedicate.

46720-104 Fees collected through new construction and development to pay for impacts to public works facilities.

46720-105 Fees collected through new construction and development to pay for impacts to trails.

48500-101 The Village entered into agreements with the Bocce Association and Soccer Club for facility development in 2018. Each club is on different terms and payback schedules as a donation of those facilities back to the Village.

PARK IMPROVEMENTS (continued)

PARKS FUND - FUND 405

EXPENDITURES

		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
57620							
811-101	Equipment	15,600	15,000	0	0	15,000	0.00%
824-000	Pedestrian Ways	0	0	0	0	0	----------
825-101	Facility Improvements	45,955	50,000	0	0	50,000	0.00%
826-000	Property	0	66,250	0	0	0	-100.00%
827-101	Arnold Larson	0	0	0	0	100,000	----------
827-103	Brandt Park	0	100,000	0	0	0	-100.00%
827-107	Discovery Garden	0	0	0	0	0	----------
827-112	McDaniel Park	535	117,500	0	0	100,000	-14.89%
827-113	McFarland Park	500	0	0	0	0	----------
827-114	Siggelkow Road Park	0	0	0	0	150,000	----------
827-115	Ridgeview Tot Lot	0	0	0	0	25,000	----------
827-116	Orchard Hill Park	0	0	0	0	250,000	----------
	Total PARK IMPROVEMENTS Exp	**62,590**	**348,750**	**0**	**0**	**690,000**	**97.85%**

Notes:

811-101 Annual allocation for itemized playground equipment, benches, picnic tables, signage, and other related amenities within park system.

825-101 A General Improvement line item is added to allow the Village to assess various park conditions and use these funds to improve parks with amenities to be determined, likely update and/or replace obsolete playground equipment as a larger project rather than on an itemized basis.

827-101 Over the years Arnold Larson Park has increased its usage significantly within all seasons. During the Summer it host Sundaes on Thursdays, Community Band Concerts, and Food Truck Nights and in the Winter it also sees use through Christmas in the Village. It is desired to plan, design, and construct a multi-purpose area that can help to better facilitate these functions.

827-112 The parking lot reconstruction was completed in 2018 along with a small bicycle kiosk with drinking fountain, repair station, and bulletin board. In 2019, internal paved trails were completed in order to improve accessibility throughout the park including a connection from the trail to the pier. In 2020 the funding is included to complete the facility addition, second open air shelter, and gateway signage. The funding provided here to be split between Parks and Capital Projects will accomplish these three final items.

827-114 Funding is provided to develop a new collection of pickleball courts (4-6 total) with necessary fencing, parking, and amenities as needed to implement the project.

827-115 Currently being evaluated to replace the existing equipment and make more accessible, possibly in conjunction with a grant from the State.

827-116 Phase 2 includes the construction of a Frisbee Golf Course that was approved in 2019 and will be constructed in the Spring of 2020. The third phase is proposed to for small facility development at the entrance of the dog park by creating a shelter that has bathrooms, dog washing, and general refuge to also serve the adjacent trail in the future. A parking lot is also proposed for construction.

TRANSFERS TO OTHER FUNDS

PARKS FUND - FUND 405

MISSION STATEMENT:
To allow for the ability to transfer money to other funds as needed and/or approved by the Village Board.

PROGRAM DESCRIPTION:
Occasionally, other funds within the Village require money to be transferred to them. This line item is included for accounting purposes as the Auditor typically identifies when this is a necessary action according to applicable accounting standards or approved budget actions.

PROGRAM OBJECTIVES:

- Reduces the need to amend the budget if a transfer between funds is needed.

- Transfers from will be identified within the annual audit.

TRANSFERS TO OTHER FUNDS BUDGET SUMMARY

REVENUES

		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
	Allocated Revenue	**274,673**	**0**	**0**	**0**	**0**	----------

EXPENDITURES

		2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget	% Change vs. 2019
59200							
390	Miscellaneous	274,673	0	0	0	0	----------
	Total TRANSFERS Exp	**274,673**	**0**	**0**	**0**	**0**	----------

Notes:

390 None anticipated at time of budget approval. To be used as needed and/or approved by the Village

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Thursday, October 17, 2019**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT:

AGENDA ITEM: **Discussion and action to authorize a question on Polco to get feedback on playground equipment development/replacement in 2020.**

PREVIOUS ACTION:

ISSUE SUMMARY:

The 2020 Budget provides several avenues for funding to replace playground equipment. A multiple choice Polco survey question could be asked to help gather input from the public as to where they would like to see this money spent. The question could be stated as follows:

Where would you like to see playground equipment replaced in 2020?

1. Cedar Ridge Park
2. Highland Oaks Park
3. Ridgeview Totlot
4. Woodland Estates

The Committee can discuss how it would like to ask the question and where it would like to include in the answers.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Thursday, October 17, 2019**

SECTION: **Business**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion regarding policy development for park utilization and reservation.**

PREVIOUS ACTION:

ISSUE SUMMARY:
Village Staff is working on putting together a sample or draft policy that outline some of the issues we wish to address with this effort. We are reviewing this information and will be working to prepare this work into next week. Once it is ready we will send to the group in advance of the meeting as soon as we are able, otherwise we will review in the meeting under this item.

This is the beginning of the discussion and ideally we don't want to get too far ahead of ourselves developing the policy. The first meeting on this is to present some ideas and gather feedback on the issues to be discussing, considered and ultimately approved as a future meeting.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:
None

VILLAGE BOARD SUMMARY SHEET

MEETING DATE: **Thursday, October 17, 2019**

SECTION: **Business**

DEPARTMENT: **Public Works**

CONTACT: **Jim Hessling, Public Works Director**

AGENDA ITEM: **Presentation of the Public Works Monthly Report from the Director**

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. August 2019 directors report
2. September 2019 directors report

PUBLIC WORKS COMMITTEE
September 10, 2019

PUBLIC UTILITIES COMMITTEE
September 17, 2019

PARKS, RECREATION & NATURAL RESOURCES COMMITTEE
September 19, 2019
Public Works Directors Report
for
August 2019

The following is information concerning events and activities of the Public Works Department along with the Water and Sewer Utilities for the previous month. This information is provided in brief to provide an overview of the highlights.

New Hire
The Department of Public Works is pleased to announce Sayer Larson as the new Parks Superintendent. Sayer comes to us from the Dane County Parks system. Welcome Sayer.

Street Sealing and Crack Filling
Street maintenance work (street sealing) for 2019 finally happened in August, far behind the anticipated completion date that we had thought.

2019 Street Construction Project
Maddrell Excavating started their work on 8/19/19 and is progressing well. Work is anticipated to last approximately 60 days.

Water Rate Increase
The department is in the process of working on a simplified rate increase through the Public Service Commission. This procedure would increase rates by 3% without the complicated rate review process needed to raise the rate higher.

Water Meter Reading System Upgrade
The meter reading system used by Public Works to prepare the monthly water and sewer bills was upgraded. The last upgrade was approximately 10 years ago.

Summer Help
The additional summer staff that was brought on to assist the Public Works and Parks Departments have completed their service with us. One went back to their full time position (teacher) and the others went on to college.

Equipment Delivery
The department took delivery of the budgeted large snowplow truck and a pickup truck. Both vehicles have been put in service.

Donated Bench
Public Works received and installed a donated park bench at McDaniel Park. The bench was donated in memory Anna Mischnick, by her parents, Sara and Matt. This is a nice addition to the park.

Water Main Break
Public Works crew repaired a water main break off of South Court.

PUBLIC WORKS COMMITTEE
October 8, 2019

PUBLIC UTILITIES COMMITTEE
October 15, 2019

PARKS, RECREATION & NATURAL RESOURCES COMMITTEE
October 17, 2019

Public Works Directors Report for September 2019

The following is information concerning events and activities of the Public Works Department along with the Water and Sewer Utilities for the previous month. This information is provided in brief to provide an overview of the highlights.

Open Positions within the Department

The department is getting closer to filling the positions of Street Superintendent and Crew person. Interviews have been conducted and candidates are moving thru the process.

Crosswalk painting

A majority of the crosswalks in the village has been painted as weather and workloads allow.

Water Leak

Public Works repaired a leaky water service lateral on Holscher Road.

Valve Turning

Valve turning for the year is almost complete. We have found a couple of valves that are in need of repair. This work is being scheduled.

2019 Street Construction Project

Maddrell Excavating is working on several items of the 2019 project. Watermain installation has been completed. Services and various apparatuses still need to be installed. The work is progressing, although somewhat slower than anticipated.

Meetings/Training/Seminars

Irwin and McDade attended Civic Symposium seminar
Hessling attended the National American Public Works Expo

PARKS, RECREATION, & NATURAL RESOURCES COMMITTEE SUMMARY SHEET

MEETING DATE: **Thursday, October 17, 2019**

SECTION: **Schedule Next Meeting**

DEPARTMENT: **Administration**

CONTACT: **Matt Schuenke, Village Administrator**

AGENDA ITEM: **Discussion and action on future meeting dates/times.**

PREVIOUS ACTION:

ISSUE SUMMARY:
This Committee has been held on the third Thursday of each month at 7:00 pm for some time now. We have run into a Staffing conflict where we would like to evaluate moving the meeting to the fourth Thursday of each month. Alternatively we could keep it generally on the third week of the month but host on Wednesdays instead. Out of these two options we will talk about what the Committee would prefer, we can also discuss the time and if that remains convenient for people.

Nov and Dec we run into conflicts around holidays. It is suggested we schedule a combined Nov and Dec meeting generally in between when those two would normally be held. The last meeting of the year then is suggested to be held either Dec 5th or 12th depending on the Committee's availability. Then beginning in Jan of next year we'll follow the schedule that is set in the previous paragraph.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:
None