

VILLAGE OF MCFARLAND
Public Works Committee Minutes

Tuesday September 10, 2019

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by Village Board Trustee Dan Kolk at 6:00 p.m.

Members present: Village Board Trustee Dan Kolk. Committee members: Jerry Adrian, Richard Vela, Marv Meyers, Chris Fredrick, Terry Lawrin (arrived at 6:03pm). *Absent:* Elizabeth Bohuski

Staff present: Matt Schuenke (Administrator), Aimee Irwin (Assistant to the Director), Brian Berquist (Town & Country Engineering), Tim Stieve (Town & Country Engineering). *Absent:* Jim Hessling (Director of Public Works)

2. PUBLIC APPEARANCES

Chuck M. Di Piazza, Mike Knieriem, Karen Roder, Sharon Joswiak, Jan Rothamer, Cathy Kirby, Nancy Skeffington, Sally Hansen, Scott Marrese-Wheeler, Heleen Hayden

3. APPROVAL OF MINUTES

Discussion and action regarding the minutes from the meeting held on August 13, 2019.

Chris Fredrick stated his last name was spelled incorrectly in all locations on the August 13, 2019 minutes. Motion by Marv Meyers to approve minutes with spelling edits. Seconded by Jerry Adrian. Motion passed 5-0.

4. BUSINESS

a. Discussion and action on street lighting adjacent to the Lower Yahara Trail generally located on Elvehjem Road near Hidden Farm Road

- Discussion presented by residents of this area:
 1. Chuck Di Piazza presented the reason for his recommendation for lighting in this area. Chuck's concern aligns with safety precautions of the pathways.
 2. Cathy Kirby stated she utilizes the pathway. She would encourage lighting at the crosswalk. She presented her concern regarding water that gathers and freezes on the pathway.
 3. Sally Hansen provided data on the area based on her observations. She stated she enjoys the remote features of the area including the wildlife in area.

4. Scott Marrese-Wheeler commented to the safety of the area including his suggestion of having lighting at the crosswalk or a flashing crosswalk sign as well as lighting at the bike path crossing
 5. Nancy Skeffington presented her concern regarding the safety on the bike pathway. She also expressed her concern regarding the Hidden Farm Road and Elvehjem intersection.
- Discussion with committee members occurred. Matt Schuenke presented that most lighting is maintained or leased by Alliant Energy. Matt Schuenke also stated that additional lighting would not require us to start from the beginning given current infrastructure. Brian provided a brief explanation about other community lighting schemes along with other possibilities to mitigate concerns. Chris Fredrick asked if any data had been gathered from police department regarding area concerns.
 - Main areas that were being discussed included a light at Hidden Farm Road as well as at the bike pathway crossing near the curve in the road
 - Motion by Chris Fredrick to pursue cost estimates at two locations along with data from police department regarding motor vehicle and criminal information and bring back to the committee for further discussion. Seconded by Marv Meyers. Motion passed 6-0
- b. Discussion and action on drainage improvements adjacent to the lower Yahara Trail generally located on Elvehjem Road near Hidden Farm Road.
- Dan Kolk presented information regarding this topic. Assessment provided in the packet regarding what could improve the drainage in this area. Brian Berquist provided background regarding the estimated costs, which does not include survey information. Included in his estimate is another area to the north side of Creamery Court. Brian Berquist suggested a survey of this area to gather better information of what is currently happening. Matt Schuenke would like to see the cost estimate broken out between the north Creamery Court project and the drainage improvements along Elvehjem Road near Hidden Farm Road.
 1. Mike Knieriem presented his observations of this area regarding the composition of the dirt in the area along with other sump pump concerns.
 2. Heleen Hayden stated her concern about the water on pathway along with her personal experience with her sump pumps.

3. Cathy Kirby presented her views on sump bump operation at her property which is located on the other side of W and E Open Meadow
4. Sally Hansen raised her concern of this winter's plan given pathway safety discussion
 - No action taken on this item. Brian Berquist to conduct survey data of this area and bring back information to next committee meeting.
- c. Discuss and consideration regarding the creation of a snow plowing policy
 - Discussion regarding changes to draft policy. Chris Fredrick would like to see the map of areas and their levels coded accordingly. Richard Vela discussed his concerns related to the time estimates with snow removal and their levels. Dan Kolk expressed his viewpoint on the mailbox portion of this policy as well as possible edits to the salting and sanding portion of the policy.
 - Committee would like to see additional edits as discussed and review the draft at the next meeting
- d. Discuss and consideration for a Traffic Safety Report Form in regards to installing speed bumps on Lake Edge near South Court.
 - Information was presented from the results of the survey along with discussion by the committee
 - Motion by Marv Meyers to install speeds bumps on a temporary pilot basis with installation occurring spring of 2020 including any applicable signage. Seconded by Jerry Adrian. Motion passed 6-0.
- e. Discussion regarding planned Capital Projects within the 2020 Budget.
 - This item was discussed out of order. Matt Schuenke provided a tour of the public works department buildings and presented a brief overview of possible modifications. Matt Schuenke presented data provided in the 2020 Capital Project Fund Budget including facility improvement, contractual services, fixed charges, capital equipment, capital improvements along with additional information provided by Brian Berquist.
- f. Presentation of the Public Works Monthly Report from the Director.
 - Aimee Irwin provided an update on public works activities in the village for the month of August 2019.
5. SCHEDULE NEXT MEETING DATE
 - a. Tuesday October 8, 2019
6. ADJOURNMENT
 - a. Motion by Marv Meyers to adjourn at 8:33 p.m. Seconded by Richard Vela. Motion passed 6-0.

Respectfully submitted by Aimee Irwin