

VILLAGE OF MCFARLAND
Library Board Minutes

Tuesday, September 3, 2019 - 5:15 PM

1. CALL TO ORDER

Peter Sobol called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

The board moved immediately to item 5a McFarland Family Festival. Motion by Village Trustee Mary Pat Lytle, second by Karin Mandli, to approve immediately move to agenda item 5a McFarland Family Festival. Motion carries 7 - 0 - 0 by acclamation.

2. PUBLIC APPEARANCES AND COMMUNICATION

3. ACTION ITEMS

a. Motion to approve the minutes of the August 5, 2019 meeting.

Motion by Evan Richards, second by Sharon Payne, to approve Motion to approve the minutes of the August 5, 2019 meeting with one change (correcting the names of the trustees who made the motion for item 3b Approval of general fund and trust fund bills). Motion carries 7 - 0 - 0 by acclamation.

b. Approval of the August general fund bills and trust fund bills.

Motion by Village Trustee Mary Pat Lytle, second by Sharon Payne, to approve the August general fund bills and trust fund bills totalling \$24,446.10. Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. 2019 Budget Update

b. Director's report

1. Library systems report

2. Friends report

3. Endowment report

c. Monthly report

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. McFarland Family Festival

Don Peterson was present to discuss the McFarland Family Festival's desire to locate the festival children's activities in the library parking lot. The Festival board also requested the use of the library bathrooms after the library was closed.

Motion by Sharon Payne, second by Village Trustee Mary Pat Lytle, to approve McFarland Family Festival using the library parking lot from Noon on Friday, September 20 until 4pm on Sunday, September 22. Motion carries 6 - 1 - 0 by acclamation, with Evan Richards voting nay.

Motion by Ken Machtan, second by Village Trustee Mary Pat Lytle, to approve allowing the McFarland Family Festival to use the Library bathrooms only during the normal hours of operation. Motion carries 7 - 0 - 0 by acclamation.

b. Hours of operation September 20, 2019 and September 21, 2019

Motion by Ken Machtan, second by Michael Shumway, to approve closing the library at 5pm on September 21, 2019 Motion carries 7 - 0 - 0 by acclamation.

c. County Library Levy

The Library Board discussed the county library levy forms that will be sent on to the Village Board.

d. 2020 Budget

e. Borrowing Rules Policy

Motion by Village Trustee Mary Pat Lytle, second by Karin Mandli, to approve Borrowing Rules Policy Motion carries 6 - 1 - 0 by acclamation, with Ken Machtan voting nay.

f. Library Director's Review

g. Joint Village Board and Library Board meeting

h. Janitorial Services Request for Proposals

Motion by Karin Mandli, second by Village Trustee Mary Pat Lytle, to approve the Janitorial Services Request for Proposals Motion carries 7 - 0 - 0 by acclamation.

6. ADJOURNMENT

Motion by Ken Machtan, second by Village Trustee Mary Pat Lytle, to adjourn at 7:13

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director