

**PUBLIC SAFETY
COMMITTEE**

**Wednesday, September 11,
2019**

6:30 PM

McFarland Municipal Center
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the August 14, 2019 meeting.
4. BUSINESS.
 - a. Staff Reports
 - 1) Fire and Rescue Department
 - 2) Police Department
 - 3) Emergency Management
 - b. Discussion and action to make a recommendation to the Village Board on updates to Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.
 - c. Discussion and recommendation on an Event Permit application from the Madison Curling Club, with the requested variances, and a Temporary Class "B" Beer/"Class B" Wine License for the Madtown Doubledown event to be held November 1-3, 2019
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Wednesday, August 14, 2019 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Jerry Adrian called the regular meeting of the Public Safety Committee to order at 6:30 PM in Conference Room A.

Members present: Jerry Adrian, Stephanie Brassington, Ken Machtan, Rich Staley, Tyler Mortenson, Rick Hammond

Members not present: Sandy Bakk

Staff Present: Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Emergency Management Director Chuck Di Piazza, Library Director Heidi Cox, Fire/Rescue Chief Chris Dennis

2. PUBLIC APPEARANCES.

None.

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the June 12, 2019 meeting.

Motion by Ken Machtan, second by Rich Staley, to approve the minutes of the June 12, 2019 meeting. Motion carries 6 - 0 - 0 by acclamation.

4. BUSINESS.

a. Staff Reports

1) Fire and Rescue Department

The Committee reviewed the monthly report.

2) Police Department

Chief Sherven reviewed the monthly report.

3) Emergency Management

Director Di Piazza reviewed the monthly report.

- c. Discussion and recommendation on an event permit application from the McFarland Family Festival to hold an event September 20-22, 2019.

The Committee suspended the rules to take up agenda items 6.c. and 6.d. and return to item 6.b. following 6.d.

Clerk/Treasurer Suettinger provided an overview of the event and staff recommendations. Carolyn Clow and Don Peterson, representing the Family Festival, were present to provide information and answer questions.

The Committee discussed concerns, including the timing of the application and that the Library Board had not yet been involved.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to recommend approval to the Village board on an event permit application from the McFarland Family Festival to hold an event September 20-22, 2019, including the requested variances subject to approval and compliance with any additional conditions from the Police Department, the Library, the Fire/Rescue Department, the Administration Department, and/or the Public Works Department. Motion carries 6 - 0 - 0 by acclamation.

- d. Discussion and recommendation on a Temporary Class B license to serve fermented malt beverages for the McFarland Family Festival on September 20, 2019.

Chief Sherven outlined his recommendation for approval of the license and the his recommended conditions.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to recommend approval to the Village Board on a Temporary Class B license to serve fermented malt beverages for the McFarland Family Festival on September 20, 2019, subject to the conditions identified in Chief Sherven's August 14, 2019 memo. Motion carries 6 - 0 - 0 by acclamation.

- b. Discussion and recommendation on ordinance amendment 2019-16: an ordinance amending the fire prevention and protection code.

Motion by Village Trustee Jerry Adrian, second by Ken Machtan, to recommend approval to the Village Board on ordinance amendment 2019-16: an ordinance amending the fire prevention and protection code. Motion carries 6 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

September 11, 2019

6. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Rick Hammond, to adjourn at 7:23 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Tanya O'Malley
Deputy Clerk



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

September 2019 Fire & Rescue Department Report For August 2019 Activity

- **General**

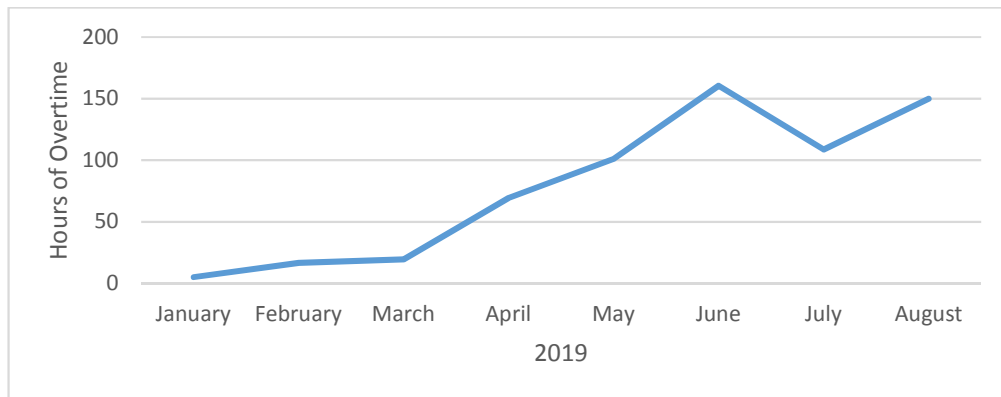
- The Fire Prevention Code revision has been approved by the Village Board. We are working with Community Development on ensuring all commercial and multi-family residential developers are aware of the updated Knox Box requirement. Additionally, we are developing a more formal introduction for plan review and construction inspections.
- We are beginning our planning and preparations for Fire Prevention Week that will be from October 6th through the 12th. The theme for this year is "Not every hero wears a cape. Plan and Practice Your Escape!" We have already experienced a high demand for school visits. We will also have our annual open house on Wednesday October 9th.
- We have received word that our ambulance chassis will be delivered from Ford the first week of September. At the time of the report, the chassis was in transit to the ambulance manufacturer, and delivery of the finished ambulance will be in January of 2020. The delivery of the new ambulance will be none too soon as the 2008 ambulance experienced a circuit board failure for the glow plugs on the motor. The board is no longer available and we had to revise our operating process to not allow the truck outside in cold temperatures without the motor running.
- We have worked with the School District on substantial completion on a larger portion of the High School renovations. Our final inspection was interrupted as we received a medical call at the beginning of the inspection. The Fire Inspector was able to complete the inspection without the assistance of ambulance crew, but it did take longer. The School District was pleased with being able to complete the inspection as not completing it may have delayed the start of school.

- On August 25th, we had a motorcycle crash into the rear of a stopped SUV on Highway 51. The individual, unfortunately, succumbed to their injuries. Following the incident, we held a stress debriefing and provided resources to our staff. We received assistance from Fitchburg Fire and FitchRona EMS with facilitators for the debriefing. Additionally, the officer core has been monitoring the staff and have been providing more follow up to staff that may need support.
- As part of the 2019 budget, we included funding to begin the purchase of ballistic protection for EMTs and firefighters. We established a committee to research and recommend the purchase. We have placed an order of eight sets with 2 sets per ambulance and engine. We are looking to purchase additional sets in 2020.
- On August 26, 2019, we partnered with the School District and provided Stop the Bleed (Immediate Trauma Care) training to 206 district staff members. We performed the training in two groups with seven of our staff members providing assistance. We have been working on performing the training since 2018.

- **Staffing**

- Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Administrative Captain – Vacant
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 4 (1 Vacant)
 - Fulltime Confidential Administrative Assistant - 1
 - Paid-On-Call – 49 (13 EMTs, 15 Firefighters (2 Active Retired and 2 on medical leaves), 9 EMR/Firefighter, & 10 EMT/Firefighters(3 on medical leaves)
 - Total Staffing Level – 54
- We have extended a conditional offer of employment to an individual for the Administrative Captain position. The individual is completing the background and pre-employment screening. The individual is anticipated to be able to start on September 23rd.
- We have received resignation from Lieutenant Joe Hart. Lieutenant Hart was able to obtain a career Engineer (Pumper Driver) position with the West Columbia Fire Department in South Carolina. We are proud that one of our members was able to secure a career desired position in an established career department utilizing the experience he gained in McFarland. We are disappointed to lose Lieutenant Hart as he was a member we depended on.

- We have suffered a significant reduction of daytime available firefighters with two Public Works employees that assist as firefighters being injured and on light duty. A third employee resigned for another full-time position with City of Madison. Which leaves us with only one Public Works firefighter. We are pleased to note that one has been cleared to full duty.
- We are continuing to have increased overtime. August was significant with 150 hours. The hours do not include the hours to be covered by the Administrative Captain and are primarily nights and weekends.



- While preparing the 2020 budget and reviewing above overtime impacts, it was determined that filling the vacant full-time EMT position should be performed and should begin soon as possible. The typical recruitment, assessment, interviewing and screen process is 4 months. On Monday, August 19, 2019 the Village Board approved filling the vacancy. The position has been posted and will close at the end of September. We will perform an assessment center in October and the Police and Fire Commission will be meeting on September 30th. At that time, it will be determined when the Police and Fire Commission will perform their interviews.
- We had a full-time EMT break their ankle and was out the last part of August and has an expected return of September 16th. The individual worked from 4:00 am to noon. The full-time staff has been working cooperatively with sharing working the hours. The 24 Hour EMTs have been covering 4:00 am to 6:00 am. The Fire Inspector and Chief have been alternating covering the 6:00 am to noon.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	44	444
Fire Code Violations Identified	8	312
Corrections Noted	20	74
Plan Reviews	3	14
Acceptance Inspections/Test	6	22

- **Apparatus & Equipment**

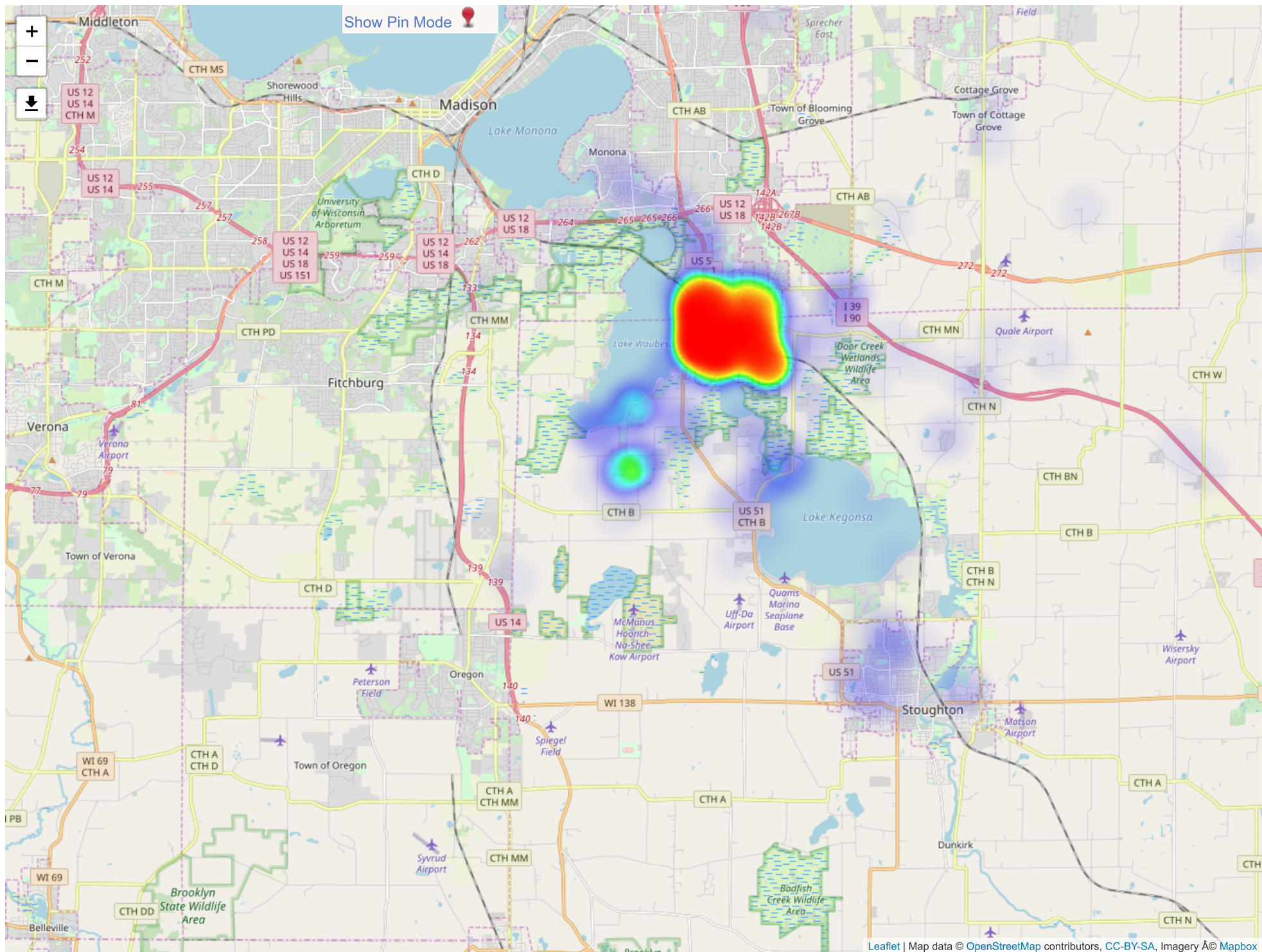
- The 2015 Ambulance (Rescue 84) had regular service performed with no major issues, but they did determine a battery was in need of replacement.
- The 2008 Ambulance (Rescue 82) experienced a serpentine belt failure while transporting a patient to the hospital. The ambulance required a tow back to the public works facility and was out of service for two days due to difficulty in locating a belt. Once the belt was replaced, it was found to have an electrical issue due to a wire being hit by the failed belt. The truck was in service about a week when the previous issue with the glow plug control board was determined.
- The 2016 SUV (Car 3/Assigned to Chief Dennis) had a recall reprogramming of the Ford computer performed and the battery charger replaced and has shown improvement in battery condition.
- The 2017 SUV (Car 4/Shared Village Car) had the same recall reprogramming of the Ford computer performed.
- The 1997 Aerial Ladder Truck (Ladder 8) experienced an oil pressure sensor failure. The truck was out of service for about a week while it was repaired. One sensor was replaced, as it was believed to be the sensor providing information to the truck computer. After considerable research with Pierce and Cummins by Rennert's Fire Apparatus Service, it was determined a third sensor was on the motor. However, the location of the third sensor was not documented. The chassis does not allow the cab to be tilted and required several access panels to be removed in order to locate the sensor. Once the sensor was located, it required considerable work to remove two decades of dirt and grease. The repair of the extension cylinders mentioned in last month's report is scheduled to occur beginning the first week in September and lasting two to three weeks.

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	08/01/2019 - 08/31/2019		08/01/2018 - 08/31/2018	
Abdominal Pain/Problems	1	1.19%	1	1.27%
Allergic Reaction/Stings	2	2.38%	2	2.53%
Animal Bite	0	0.00%	0	0.00%
Assault	0	0.00%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	1	1.19%	1	1.27%
Breathing Problem	2	2.38%	2	2.53%
Burns/Explosion	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	1	1.19%	0	0.00%
Cardiac Arrest/Death	2	2.38%	0	0.00%
Chest Pain (Non-Traumatic)	6	7.14%	1	1.27%
Choking	1	1.19%	0	0.00%
Convulsions/Seizure	3	3.57%	0	0.00%
Diabetic Problem	0	0.00%	0	0.00%
Drowning/Diving/SCUBA Accident	2	2.38%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	1	1.27%
Falls	15	17.86%	15	18.99%
Fire	3	3.57%	5	6.33%
Headache	0	0.00%	1	1.27%
Heart Problems/AICD	3	3.57%	2	2.53%
Heat/Cold Exposure	0	0.00%	0	0.00%
Hemorrhage/Laceration	2	2.38%	4	5.06%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%
No Other Appropriate Choice	2	2.38%	1	1.27%
Overdose/Poisoning/Ingestion	2	2.38%	4	5.06%
Pregnancy/Childbirth/Miscarriage	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	0	0.00%	1	1.27%
Sick Person	10	11.90%	15	18.99%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%
Standby	3	3.57%	2	2.53%
Stroke/CVA	2	2.38%	1	1.27%
Traffic/Transportation Incident	6	7.14%	8	10.13%
Transfer/Interfacility/Palliative Care	1	1.19%	1	1.27%
Traumatic Injury	1	1.19%	1	1.27%
Unconscious/Fainting/Near-Fainting	10	11.90%	10	12.66%
Unknown Problem/Person Down	3	3.57%	0	0.00%
Total	84		79	

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/2019 - 08/31/2019		01/01/2018 - 08/31/2018	
Abdominal Pain/Problems	9	1.59%	7	1.17%
Allergic Reaction/Stings	3	0.53%	6	1.00%
Animal Bite	0	0.00%	0	0.00%
Assault	4	0.71%	3	0.50%
Automated Crash Notification	1	0.18%	0	0.00%
Back Pain (Non-Traumatic)	10	1.76%	8	1.34%
Breathing Problem	36	6.35%	35	5.85%
Burns/Explosion	1	0.18%	1	0.17%
Carbon Monoxide/Hazmat/Inhalation/CBRN	4	0.71%	13	2.17%
Cardiac Arrest/Death	8	1.41%	7	1.17%
Chest Pain (Non-Traumatic)	38	6.70%	14	2.34%
Choking	8	1.41%	4	0.67%
Convulsions/Seizure	11	1.94%	14	2.34%
Diabetic Problem	9	1.59%	9	1.51%
Drowning/Diving/SCUBA Accident	3	0.53%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	1	0.17%
Falls	118	20.81%	97	16.22%
Fire	18	3.17%	45	7.53%
Headache	3	0.53%	3	0.50%
Heart Problems/AICD	14	2.47%	15	2.51%
Heat/Cold Exposure	1	0.18%	0	0.00%
Hemorrhage/Laceration	19	3.35%	15	2.51%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	1	0.17%
Medical Alarm	0	0.00%	0	0.00%
No Other Appropriate Choice	4	0.71%	6	1.00%
Overdose/Poisoning/Ingestion	13	2.29%	11	1.84%
Pregnancy/Childbirth/Miscarriage	0	0.00%	1	0.17%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	11	1.94%	5	0.84%
Sick Person	77	13.58%	84	14.05%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%
Standby	3	0.53%	9	1.51%
Stroke/CVA	14	2.47%	11	1.84%
Traffic/Transportation Incident	40	7.05%	95	15.89%
Transfer/Interfacility/Palliative Care	3	0.53%	3	0.50%
Traumatic Injury	16	2.82%	6	1.00%
Unconscious/Fainting/Near-Fainting	62	10.93%	66	11.04%
Unknown Problem/Person Down	6	1.06%	3	0.50%
Total	567		598	



Village Of McFarland Fire EMS
Fire Incident Type Period Comparisons
Alarm Date Between {08/01/2019} and {08/31/2019}

Incident Type	08/01/2019 to 08/31/2019	08/01/2018 to 08/31/2018	08/01/2017 to 08/31/2017	08/01/2016 to 08/31/2016
111 Building fire	1	1	1	1
113 Cooking fire, confined to container	1	0	1	0
311 Medical assist, assist EMS crew	16	4	10	7
322 Motor vehicle accident with injuries	2	2	2	1
323 Motor vehicle/pedestrian accident (MV Ped)	0	1	0	0
324 Motor Vehicle Accident with no injuries	1	1	0	0
331 Lock-in (if lock out , use 511)	1	0	1	1
341 Search for person on land	0	0	1	0
363 Swift water rescue	0	1	0	0
400 Hazardous condition, Other	0	0	0	1
412 Gas leak (natural gas or LPG)	2	0	0	0
424 Carbon monoxide incident	1	0	0	0
441 Heat from short circuit (wiring), defective/worn	0	1	0	0
445 Arcing, shorted electrical equipment	2	0	0	0
510 Person in distress, Other	0	0	0	1
511 Lock-out	1	0	0	0
520 Water problem, Other	0	0	1	1
551 Assist police or other governmental agency	1	0	0	0
571 Cover assignment, standby, moveup	2	0	0	0
600 Good intent call, Other	0	0	3	0
611 Dispatched & cancelled en route	8	5	5	1
622 No Incident found on arrival at dispatch address	1	1	1	1
631 Authorized controlled burning	2	3	0	0
651 Smoke scare, odor of smoke	0	1	0	1
653 Smoke from barbecue, tar kettle	0	0	1	0
733 Smoke detector activation due to malfunction	3	0	0	0
735 Alarm system sounded due to malfunction	2	1	4	1
736 CO detector activation due to malfunction	0	0	1	0
741 Sprinkler activation, no fire - unintentional	0	0	1	0
743 Smoke detector activation, no fire - unintentional	0	0	1	0
745 Alarm system activation, no fire - unintentional	2	3	4	1
746 Carbon monoxide detector activation, no CO	0	1	0	0
814 Lightning strike (no fire)	0	1	0	0
815 Severe weather or natural disaster standby	0	1	0	0
Totals	49	28	38	18

Village Of McFarland Fire EMS
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2019} and {08/31/2019}

Incident Type	01/01/2019 to 08/31/2019	01/01/2018 to 08/31/2018	01/01/2017 to 08/31/2017	01/01/2016 to 08/31/2016
111 Building fire	14	12	7	8
112 Fires in structure other than in a building	0	1	1	0
113 Cooking fire, confined to container	3	2	5	1
115 Incinerator overload or malfunction, fire confined	1	0	0	0
116 Fuel burner/boiler malfunction, fire confined	0	0	0	1
118 Trash or rubbish fire, contained	0	0	1	0
130 Mobile property (vehicle) fire, Other	0	0	0	1
131 Passenger vehicle fire	0	2	2	1
132 Road freight or transport vehicle fire	0	0	0	1
134 Water vehicle fire	0	0	1	1
140 Natural vegetation fire, Other	0	1	0	0
142 Brush or brush-and-grass mixture fire	0	0	1	2
150 Outside rubbish fire, Other	0	1	0	0
151 Outside rubbish, trash or waste fire	2	0	0	1
154 Dumpster or other outside trash receptacle fire	1	0	3	0
160 Special outside fire, Other	0	1	0	0
162 Outside equipment fire	1	0	0	0
171 Cultivated grain or crop fire	0	1	0	1
223 Air or gas rupture of pressure or process vessel	1	0	0	0
251 Excessive heat, scorch burns with no ignition	0	0	1	0
300 Rescue, EMS incident, other	1	0	0	1
311 Medical assist, assist EMS crew	94	70	82	65
322 Motor vehicle accident with injuries	17	18	14	10
323 Motor vehicle/pedestrian accident (MV Ped)	0	2	0	1
324 Motor Vehicle Accident with no injuries	3	7	3	1
331 Lock-in (if lock out , use 511)	1	0	3	1
341 Search for person on land	1	0	1	0
342 Search for person in water	1	0	0	0
350 Extrication, rescue, Other	0	0	2	1
351 Extrication of victim(s) from building/structure	1	0	0	0
352 Extrication of victim(s) from vehicle	1	0	1	0
353 Removal of victim(s) from stalled elevator	0	2	1	0
357 Extrication of victim(s) from machinery	0	1	0	0
361 Swimming/recreational water areas rescue	1	0	0	0
363 Swift water rescue	1	1	0	0
365 Watercraft rescue	1	1	1	1
381 Rescue or EMS standby	0	0	1	0
400 Hazardous condition, Other	0	0	0	1
411 Gasoline or other flammable liquid spill	2	3	3	0
412 Gas leak (natural gas or LPG)	6	3	4	4
413 Oil or other combustibile liquid spill	1	0	1	0
420 Toxic condition, Other	0	1	0	0
424 Carbon monoxide incident	3	4	3	3
440 Electrical wiring/equipment problem, Other	0	0	5	0
441 Heat from short circuit (wiring), defective/worn	0	1	0	0

09/06/2019 07:17

Page 1

Village Of McFarland Fire EMS
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2019} and {08/31/2019}

Incident Type	01/01/2019 to 08/31/2019	01/01/2018 to 08/31/2018	01/01/2017 to 08/31/2017	01/01/2016 to 08/31/2016
443 Breakdown of light ballast	0	0	0	1
444 Power line down	1	3	3	3
445 Arcing, shorted electrical equipment	5	1	4	0
451 Biological hazard, confirmed or suspected	0	0	1	0
463 Vehicle accident, general cleanup	3	3	5	1
500 Service Call, other	0	1	0	3
510 Person in distress, Other	0	1	1	1
511 Lock-out	1	0	0	1
520 Water problem, Other	0	0	1	1
521 Water evacuation	1	0	0	0
522 Water or steam leak	2	1	2	1
531 Smoke or odor removal	0	1	1	0
542 Animal rescue	0	0	1	0
550 Public service assistance, Other	0	0	1	0
551 Assist police or other governmental agency	2	0	2	0
553 Public service	5	0	0	1
561 Unauthorized burning	0	3	1	0
571 Cover assignment, standby, moveup	8	3	1	0
600 Good intent call, Other	0	3	9	1
611 Dispatched & cancelled en route	38	35	35	29
621 Wrong location	1	0	0	0
622 No Incident found on arrival at dispatch address	4	1	2	4
631 Authorized controlled burning	7	8	2	3
632 Prescribed fire	0	0	0	1
650 Steam, Other gas mistaken for smoke, Other	0	0	1	0
651 Smoke scare, odor of smoke	4	6	2	1
652 Steam, vapor, fog or dust thought to be smoke	0	0	1	0
653 Smoke from barbecue, tar kettle	0	0	1	0
661 EMS call, party transported by non-fire agency	0	0	1	0
671 HazMat release investigation w/no HazMat	2	2	1	0
700 False alarm or false call, Other	0	2	0	2
710 Malicious, mischievous false call, Other	0	1	0	1
711 Municipal alarm system, malicious false alarm	1	0	0	0
713 Telephone, malicious false alarm	1	0	0	0
714 Central station, malicious false alarm	1	3	0	1
731 Sprinkler activation due to malfunction	4	2	0	0
733 Smoke detector activation due to malfunction	10	3	0	4
735 Alarm system sounded due to malfunction	5	3	7	3
736 CO detector activation due to malfunction	6	3	5	3
740 Unintentional transmission of alarm, Other	0	3	2	0
741 Sprinkler activation, no fire - unintentional	1	0	1	0
743 Smoke detector activation, no fire - unintentional	2	3	5	1
744 Detector activation, no fire - unintentional	2	1	0	0
745 Alarm system activation, no fire - unintentional	6	9	11	6
746 Carbon monoxide detector activation, no CO	7	5	4	2

09/06/2019 07:17

Page 2

Village Of McFarland Fire EMS
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2019} and {08/31/2019}

Incident Type	01/01/2019 to 08/31/2019	01/01/2018 to 08/31/2018	01/01/2017 to 08/31/2017	01/01/2016 to 08/31/2016
814 Lightning strike (no fire)	0	1	0	0
815 Severe weather or natural disaster standby	0	1	2	0
900 Special type of incident, Other	0	0	0	2
Totals	<u>288</u>	<u>249</u>	<u>263</u>	<u>185</u>

MCFARLAND POLICE DEPARTMENT



August 2019 Monthly Report

CONTENTS

INTRODUCTORY INFORMATION 2

CASES OF INTEREST 2-3

STAFFING REPORT 3

BUDGET REPORT 3

TRAINING REPORT 4

AUGUST 2019 CALL STATISTICS 5-6

AUGUST 2019 MONTHLY REPORT

Introductory Information

As observed on the attached Call Summary Report, the McFarland Police Department logged 636 cases in August. This is compared to 787 cases for the same time period in 2018. Cases of interest for the month were: seven intoxicated drivers, two domestic disturbances, three disturbances, three burglaries, eleven thefts, four frauds, eight traffic accidents, and three drug incidents. Officers also logged 164 traffic incidents during the month.

Cases of interest

08/04/2019 An officer stopped a vehicle on US Hwy 51 for poor driving and several traffic violations. The officer made contact with the driver and found him to be under the influence of alcohol. The driver refused to cooperate with any field sobriety testing and a blood search warrant was obtained after he was arrested. The driver was charged with operating a motor vehicle while under the influence-4th offense, operating without a valid driver's license-2nd offense, no insurance, and improper left turn. Blood test results are still pending.

08/05/2019 Officers were dispatched to the 5400 block of Preston Place for a residential burglary. Officers learned two subjects had entered a garage and stole a bicycle. The resident had video surveillance in their garage which proved to be helpful in identifying the suspects. On 08/06/2019 an off-duty McFarland officer spotted the stolen bicycle at the McFarland Library and notified police. Several subjects returned to the stolen bicycle and were detained by police. One subject was identified as the person who entered the garage and stole the bicycle. The subject was arrested for burglary and contributing to the delinquency of a minor and transported to the Dane County Jail.

08/07/2019 Officers, along with McFarland EMS, were dispatched to the 4700 block of Farwell Street for an unconscious subject in a vehicle. Personnel arrived on scene and began to render aid to the male subject. Several doses of Narcan were used by police and EMS personnel and the subject regained consciousness. Officers conducted a search of the vehicle and located several items of drug paraphernalia along with an unknown white powder residue and prescription medication that did not belong to the suspect. The subject was treated by EMS and eventually transported to the Dane County Jail. The suspect was charged with felony bail jumping, possession of drug paraphernalia, and possession of a narcotic drug.

08/17/2019 Officers were dispatched to the 4800 block of Larson Beach Road for a subject who wanted to "issue a warrant" for her own arrest. Officers made contact with the female subject who admitted she had consumed alcohol, drove to this location and called for police. The subject was administered field sobriety tests and probable cause was established to arrest her for operating a motor vehicle while under the influence-6th offense. PBT results showed the suspect had a .14 blood alcohol concentration. The driver was booked into the Dane County Jail.

08/25/2019 Officers were dispatched to the area of northbound US Hwy 51, north of Siggelkow Road, for a report of a traffic crash involving a vehicle and a motorcycle. McFarland Fire and Rescue, along with Deputies from the Dane County Sheriff's Office, also responded to the scene. Officers arrived on scene and found the motorcycle driver on the ground and immediately began to render aid. McFarland EMS eventually transported the 44 year old motorcycle driver, from Milton, to a hospital where he was later pronounced deceased. The driver and passenger of the vehicle were uninjured. The preliminary crash investigation revealed northbound vehicles, on US Hwy 51, had slowed or stopped for a crane walking across the roadway. The motorcyclist was unable to stop in time and rear-ended a vehicle being driven by a 55 year old man from Madison and his son. The Wisconsin State Patrol Traffic Reconstruction Team assisted with the investigation of the crash. Northbound US Hwy 51 was closed for 2 hours during the investigation. The crash is still under investigation and no law enforcement action is expected upon completion.

08/27/2019 Officers arrested Waubesa Intermediate School Teacher Andrew Meeks after an intensive investigation into his activities involving a juvenile. He has been tentatively charged with one count of child enticement, one county of exposing a child to harmful materials, and one count of causing mental harm to a child. Meeks was booked into the Dane County Jail on the charges. This is an active, ongoing investigation and thus no further information is able to be released at this time.

08/29/2019 Jacob D. Tisue, 44, of McFarland, was taken into custody by McFarland Police Investigators and has been booked into the Dane County Jail, tentatively charged with multiple counts of Possession of Child Pornography. The case is currently being reviewed by the Dane County District Attorney's Office. This is an active, ongoing investigation and thus no further information is able to be released at this time.

Staffing Report

- We continue operating one officer short until early October.
- Our initial Police Clerk III finalist accepted our tentative selection of her as our final candidate. A pre-employment background investigation was initiated, and unfortunately based on information received I elected to discontinue the investigation. We have moved on to our next candidate, who has indicated interest in continuing in the process. A background investigation will commence shortly on that candidate.
- Officer Grady has successfully completed his probationary period. He and Officer Peterson will likely be officially appointed by the Police and Fire Commission in October.

Budget Report

- Our situation with staffing shortages relating to injured officers, as well as a couple of recent major investigations continues to put us over budget as compared to where we should be in terms of overtime expenditures. We will continue to monitor this as the year progresses.

Training Report

- All sworn personnel attended the forth in-service session of the year. The training consisted of Taser recertification, DAAT scenarios, a review of the active shooter event in Middleton, mental health update, and firearms training. The training was held at the Madison Police Department training facility.



Incident Analysis Report

Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 09/05/2019 08:51
Login ID: mcbgr
Incident Type: All
Call Source: All

From Date: 08/01/2019 00:00
To Date: 08/31/2019 23:59

McFarland Police Department
ORI Number: WI0137300

Officer ID: All
Location: All

Incident Type	Number of Incidents
911 Abandoned Call	5
911 Call Playing w/Telephone	1
911 Call Silent	7
911 Call Unintentional	14
911 Disconnect	7
Accident Hit and Run	2
Accident Property Damage	4
Accident w/Injuries	2
Adult Arrested Person	2
Alarm	6
Animal Complaint/Disturbance	1
Animal Found	1
Animal Lost	1
Annoying/Obscene Phone Call	1
Assist Citizen	22
Assist Citizen Lake	2
Assist EMS/Fire	48
Assist K9	2
Assist Police	39
ATL Person	6
Burglary Non-Residential	1
Burglary Residential	2
Check Person	30
Check Property	96
Civil Dispute	4
Damage to Property	5
Death Investigation	1
Disturbance	3
Domestic Disturbance	2
Drug Incident/Investigation	3
Follow-Up	14
Fraud	4
Information	23
Juvenile Complaint	7
Missing Adult	1
Missing Juvenile/Runaway	1
Noise Complaint	3
OMVWI Arrest/Intoxicated Driver	7

Page: 1 of 2



Incident Analysis Report

Summary By Incident Type

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Official Case Report

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Incident Type: All
Call Source: All

From Date: 08/01/2019 00:00
To Date: 08/31/2019 23:59

McFarland Police Department
ORI Number: WI0137300

Officer ID: All
Location: All

Incident Type	Number of Incidents
Parking Complaint On Street	7
Phone	10
PNB/AED Response	2
Problem Solving Person	1
Property Found	12
Property Lost	2
Recovered/Stolen Outside Agency	1
Repo	2
Road Rage	1
Safety Hazard	13
Silent Case Number	4
Special Event	2
Suspicious Person	4
Suspicious Vehicle	15
Theft	4
Theft from Auto	7
Threats Complaint	3
Traffic Arrest	1
Traffic Complaint/Investigation	12
Traffic Stop	151
Unknown	1
Weapons Offense Person w/Gun	1
Total:	636

PUBLIC SAFETY COMMITTEE

EMERGENCY MANAGEMENT REPORT

August / September 2019 Report

Update on outdoor warning siren:

Outdoor warning sirens are being activated and tested the 1st Wednesday of every month. I note that our sirens are working well and appear to be in excellent condition.

Emergency Management Committee Meeting:

Our last meeting was on July 25th with eight members present. The next meeting is scheduled for September 25, 2019 at 2:00 PM.

Storm Activity:

I continue to monitor and have a direct link to both local, for the Madison area, and National Weather Service Broadcasts from Sullivan WI. We have been very fortunate thus far with spring time thunderstorms.

Weather alerts are still being posted and submitted to the social media team. If we receive severe weather warnings, Department heads, Public Safety Committee Members, Emergency Management Committee Members, Village Board Members and the Social Media Team shall continue to be supplied with weather warnings and briefings.

Emergency Response Manual Update:

I am in the process of revamping our manual as to be much easier to locate materials and more applicable for our use. I am reviewing some sample models from the Wisconsin area, and shall attempt to implement the needed information into the manual. I will work with department heads and their teams in a collaborative effort as upon their invitation, attend the departments' specialized training as an observer, thus working in the realm of emergency management.

Training:

I am very pleased to announce that Officer Anthony Craft and Tyler Mortenson have both passed their FAA test thus becoming licensed pilots, now making 5 licensed pilots and 2 regular unlicensed pilots.

I am still attending FAA UAS webinars to review the latest information from the FAA regarding the usage of UAS crafts.

I continue to attend webinars from Emergency Government Technology as well as other affiliations and organizations for Emergency Management programs to assist in my role regarding training and updates, etc.

Community Awareness:

Articles and graphs shall continue to be submitted for inclement weather, to include storm watches and warnings, and other pertinent information and literature for public awareness of our weather and storm related information.

Submitted by: Chuck Di Piazza



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, September 11, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action to make a recommendation to the Village Board on updates to Section 11-64(n) regarding the outdoor consumption of alcohol within the Village Code of Ordinances.

PREVIOUS ACTION:

At its meeting on August 26th, the Village Board took action to refer these changes to the Public Safety Committee for review and recommendation back to them.

ISSUE SUMMARY:

Enclosed within your packet are changes to Section 11-64(n) regarding outdoor consumption for licensed establishments. The specific changes presented in the packet are based upon the direction by the Village Board to address areas it wished to see changed following their review of the code. They requested the Public Safety Committee review these changes and make a recommendation to the Village Board prior to potentially adopting the revisions. We will go through these changes as we review the code in the meeting.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for the Public Safety Committee to review these changes and make a recommendation back to the Village Board.

ATTACHMENTS:

1. Section 11-64(n) - Outdoor Consumption 09062019 mgs

Sec. 11-64. - Conditions of license.

(n) Outdoor consumption. Licensed premises under a "Class B," Class "B" or "Class C" license may include areas outside a fully enclosed building in accordance with the following:

(1) Any application for a new license, ~~a the~~ renewal of an existing license or ~~a application to expand the premises' change in the~~ description of ~~an existing~~ licensed premises which seeks to include an outdoor area within the licensed premises' description shall require notice to each person owning property within 500 feet of the proposed licensed premises. The applicant shall prepay the cost of sending such notice before the notices are sent. The notice shall include a copy of the application and the date, time and location of any public hearings or other public meetings at which the application is scheduled to be considered.

Commented [ADR1]: Clarifies that the measurement is from the licensed portion of the premises, not the lot line of the premises themselves.

(2) The application shall be accompanied by detailed plans or drawings demonstrating the size, location, surface and building materials, and use of the outdoor area, including fencing and signage, and any other information necessary to determine compliance with this subsection. The outdoor consumption application, along with associated plans and drawings, shall be reviewed for a recommendation by the Public Safety Committee and a final decision made by the Village Board.

(3) The Village Board, ~~in addition to any general conditions or conditions set forth under subsection (n)(3);~~ may impose conditions ~~or stricter conditions upon the license~~ specific to any outdoor areas ~~within of~~ the licensed premises' ~~description as deemed necessary~~ to prevent undue adverse impacts on neighboring property, the character of the surrounding neighborhood, traffic conditions, parking or any other matter ~~affecting to protect~~ the public health, safety, welfare or convenience, including, but not limited to:

~~a. Limiting the size and location of any outdoor premises;~~

a. Restricting the hours during which alcohol consumption may be permitted within the outdoor area;

b. Requiring additional parking beyond the minimum required by the Zoning Code; to address increased capacity;

c. Regulation of lighting and screening.

d. Any conditions recommended by the Public Safety Committee.

e. Any conditions imposed by the Plan Commission as part of its required site plan review under sec. 62-310 of this Code.

(4) In addition to any specific conditions imposed ~~at the Village Board's discretion under sub. (2) and (3)~~, the following shall be minimum conditions of all licenses with respect to outdoor areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare:

a. Outdoor areas are prohibited within 50 feet of the lot line of a parcel zoned, or lawfully used for residential land purposes. ~~used for residential purposes whether as a primary use or in conjunction with commercial uses.~~ This prohibition shall not apply to prohibit an outdoor area where an accessory apartment exists on the same parcel as the licensed premises.

b. The hours during which alcohol consumption may be permitted within the outdoor area is restricted to 11:00 a.m. to ~~9:00 p.m.~~ 10:00 p.m. on Sunday through Thursday; and 11:00 a.m. to 11:00 p.m. on Friday and Saturday.

c. The perimeter of any outdoor portion of a licensed premises ~~not bordered by a main building~~ shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic, or metal and erected and maintained in accordance with all applicable Village ordinances. If the outdoor portion of a licensed premises is an outdoor sports area, the enclosure may instead be made by temporary netting not less than ten feet high during the applicable sports season. Such netting shall not be installed sooner than 14 days prior to, and shall be removed no later than 14 days after, the season or the period established under Section 11-69(f)(6)c., whichever is shorter. The outdoor area shall comply with all applicable building code requirements including the provision of readily distinguishable means of egress for fire and emergency purposes.

~~d. The outdoor area may not be covered by a roof.~~

d. Amplified music, speakers, microphones, televisions or other audio or video devices ~~are prohibited~~ shall be subject to Chapter 20, Article III of the Village Code of Ordinances regarding Noise and section 11-69(f) if applicable.

~~f. At no time shall unreasonable noise emanate from any outdoor area that tends to disturb the peace and quiet enjoyment of property in the vicinity contrary to Section 20-58.~~

e. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.

f. The size of the outdoor area ~~is restricted to~~ may not be larger than 50 percent ~~30 percent~~ of the ~~public usage area licensed premise of the gross floor area of the portion of the licensed~~ premises within a permanent building, which is inside the building. Interior building capacity shall not be increased as a result of the addition of the outdoor area. The playing area of any outdoor sports area permitted under Section 11-69 shall not be included for purposes of determining compliance with this subparagraph so long as the playing area is not permitted to be occupied by persons not participating in the sporting activity for which the playing area is designed.

~~i. The outdoor area shall have no entrance or exit, except for fire exits, other than to or from the interior of the main building of the licensed premises.~~

g. A conspicuous notice shall be posted at each fire exit stating: "No Beer, Liquor or Wine May Be Carried in an Open Container ~~Off the Premises~~Beyond this Point."

h. No bar/counter service shall be permitted in outdoor areas, however, wait staff may serve in the outdoor area.

~~j. Except for outdoor sports activities permitted under Section 11-69, the outdoor area shall not be used for any activities other than service and consumption of food and/or drink. Smoking may be permitted in accordance with applicable State and local regulations. Food service shall be available in the outdoor area at all times during which it is open to patrons for alcohol consumption.~~

~~m. Except for playing areas and other areas adjacent thereto that are primarily intended for use by participants in outdoor sports activities permitted under Section 11-69, the outdoor area must be located on an paved surface or hard all-weather decking material.~~

i. The outdoor area shall be accessible to the disabled, and the license holder shall at all times comply with all applicable federal, state and village laws, ordinances and regulation concerning accessibility.

~~o. The outdoor area cannot be within 300 feet of any property used for a school or church as measured from the edge of the outdoor area to the property line of the school or church.~~

~~p. Outdoor areas may not be placed on any rooftop.~~

k. Containers for refuse disposal and regular cleanup shall be placed inside of the outdoor area.

~~r. Improper control of the outdoor area could result in loss of the premises alcohol beverage license.~~

~~s. Construction of an outdoor area shall not reduce the minimum number of parking stalls required of the establishment.~~

l. If the outdoor area is used for outdoor sports activities as permitted under Section 11-69 and persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older.

~~(4) If the outdoor area is greater than 1,000 feet from any property line of a property in residential use, the conditions established in subsections (3)b., e., h., and m. may be modified by the Village Board.~~

~~(5) The application shall be accompanied by detailed plans or drawings demonstrating the size and location of the outdoor area, location of required fencing and any other information necessary to determine compliance with this subsection. Plans and drawings shall be reviewed for a recommendation by the and aby the Village BoardPlan Commission, followed by a review and recommendation on the application from the Public Safety Committee.~~

Commented [ADR2]: This provision is unnecessary, but they don't hurt anything in my view. Sec. 11-67 provides for revocation or suspension for any violation of the liquor licensing provisions.

Commented [ADR3]: I don't see this adding anything to the ordinance. The parking requirements are based on 30% of the capacity of the premises, so the only way one could argue that adding an outdoor area would reduce the number of required spaces would be if the addition of the outdoor area reduced the overall capacity of the business. I don't see how that could happen.

Commented [MS4]: Addressed now under (4) above.

Commented [MS5]: Addressed now under (2) above.

(Code 1998, § 7-2-14; Ord. No. 2013-01, §§ 1, 2, 4-22-2013; Ord. No. 2015-07, §§ 1—4, 7-27-2015; Ord. No. 2016-01, § 1, 1-25-2016)



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, September 11, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Craig Sherven, Police Chief, Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and recommendation on an Event Permit application from the Madison Curling Club, with the requested variances, and a Temporary Class "B" Beer/"Class B" Wine License for the Madtown Doubledown event to be held November 1-3, 2019

PREVIOUS ACTION:

ISSUE SUMMARY:

The Madison Curling Club will be hosting the Madtown double down November 1-3, 2019. This will be a public event held at the Madison Curling Club.

FINANCIAL/BUDGET IMPACT:

Permitting Revenue

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends approval of the request for an event permit and Temporary Class B licensed for Beer and Wine for the Madtown Doubledown to be held on November 1st through the 3rd, 2019 with the conditions outlined in Police Chief Sherven's letter dated September 5, 2019.

ATTACHMENTS:

1. Madtown Doubledown Event
2. Madtown Doubledown Temp. Alcohol
3. Madtown Doubledown Approval Letter - Sherven
4. Approval Letter - Dennis
5. Approval Letter - Hessling

#13133

Get to cassandra by 8/30/19 @ 4:30pm

	Event Permit Pursuant to Village Ordinance Chapter 11
	For parades, run/walks, car shows, community events, and special events in which 200 or more attendees are anticipated at one time or that is likely to have a significant impact on neighborhood parking or the free-flow of traffic (only pertains to events that are open to the public). ☐ - Application Fee - \$100 (due with application)

Public Property vs. Private Property		Notes/Instructions
1. Will any portion of this event take place on public property? ☐ - Yes ☒ - No	If yes, please complete entire application. If no, please complete question 1a.	
1a. If no, will the event involve the sale of alcohol? ☒ - Yes ☐ - No	If yes, please complete the entire application. If no, please contact Village Administration to determine if you need to complete the application	

Applicant Information	
Name(First, M.I., Last) of Primary Contact: <i>Scott A. Hamilton</i>	Phone: <i>608-345-6657</i>
Address: <i>6112 INDIAN MOUND DR. MCFARLAND, WI 53558</i>	
Email Address: <i>scottstutff06@yahoo.com</i>	

Agency/Organization Information - (If applicable)	
Name: <i>Madison Curling Club</i>	Phone: <i>608-838-5875</i>
Address: <i>4802 Marsh Rd. McFarland WI 53558</i>	
Email Address: <i>info @ madisoncurlingclub.com</i>	

Event Information	
Name of Event: <i>Madtown Doubledown</i>	Type of Event: <i>Curling Tournament</i>
Location of Event: <i>Madison Curling Club</i>	
Event Date(s): <i>Nov 1st 2019 - Nov 3rd 2019</i>	Event Time(s): <i>8am - midnight, all 3 days</i>
Total number of anticipated attendees: <i>300</i>	Total Number of attendees anticipated being at the event at one time: <i>150</i>
Set up Start Time: <i>Nov 1st 8am</i>	Tear Down End Time: <i>Nov 3rd 10pm</i>

Event Questionnaire	Notes/Instructions
1. Is this event proposed to take place on a Village street? ☐ - Yes ☒ - No	If yes, please attach map of route including all intersections and road closures.
2. Will the event involve closure of a Village Street(s)? ☐ - Yes ☒ - No	
3. Does this event include a parade which will take place on any portion of a Village street? ☐ - Yes ☒ - No	If yes, please attach map of route. *only allowed for community organizations
4. Is this event predicted to have 200 attendees at one time? ☐ - Yes ☒ - No	This only pertains to events open to the public, not private parties.
5. Will there be outdoor amplified sound? ☐ - Yes ☒ - No	
6. Will the event generate amplified sound after 10 p.m.? ☐ - Yes, a variance is requested as part of this application ☒ - No	All events generating noise after 10 p.m. require a variance from the Village Board.
7. Will alcohol be consumed? ☒ - Yes ☐ - No	
7a. If yes, will minors be present where alcohol is served? ☒ - Yes, a variance is requested as part of this application ☐ - No	All events that allow for the presence of minors where alcohol is served require a variance from the Village Board.
7b. Will alcohol be sold? ☒ - Yes ☐ - No	A temporary alcohol license is required. Please contact the Clerk at 608-838-3153. Form may also be accessed at: Mcfarland.wi.us/licensespermits
8. Will a Village Park be used? ☐ - Yes ☒ - No Please identify the park: _____	Reservations should be made at: Mcfarland.wi.us/parks_reserve
9. Will the event involve tents, or any other activities that will require digging or turf disturbance? ☐ - Yes ☒ - No	*You are required to contact digger's hotline no less than 5 days prior to the event to provide a locate.
10. Has this event been previously approved in prior years by the Village? ☐ - Yes ☒ - No	If yes, when: _____ (month/year)
10a. If yes, have any of the event details changed from the prior years? ☐ - Yes ☐ - No	If yes, describe changes(attach additional sheets if necessary):

Required Attachments
☐ - Detailed event schedule → Going each day from 8am to 10pm
☐ - Site Plan Requirement – a site plan must be attached that identifies the event layout for the event including stages, tents, equipment, fencing, alcohol sale and carding areas, etc. → Same setup as MCC events in PAST
☐ - (if applicable) If the event will take place on a Village street, include a map of all routes or activities.
☐ - Insurance - The applicant shall furnish a certificate to the Village demonstrating that applicant has in force and will maintain during the time the Event Permit is in effect public liability insurance of not less than \$1,000,000 per one person, \$2,000,000 per occurrence for personal injury and \$1,000,000 for property damage naming the Village as an additional insured.

Event Details and Security Plan

As part of the application process, you will be required to meet with the McFarland Police Department to discuss details of your event and security requirements. Please provide some dates/times you would be available for a meeting:

Event Coordinators

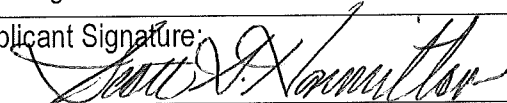
Village requires each event to identify event coordinators who shall serve as direct contacts for the event. These should be individuals that are not directly participating in the event activities, but rather specifically assigned to monitor and assist in coordinating the activities of the event.

Identify Event coordinators (identify 1 for every 50 expected attendees) – attach additional sheets if necessary.

Name	Location at Event (Ex: Race Start, supply tent)	Time On-site (ex: 10 a.m. to 2 p.m.)	Cell Phone
Steven Trac	At the curling club	11/1 8am - 11/3 10pm	954 599 3838
Kroy Nernberger	At the curling club	11/1 8am - 11/3 10pm	715 965 1408
Tim Wenzler	At the curling club	11/1 8am - 11/3 10pm	608 695 7341

Indemnification Agreement

I, the above named applicant, agree to indemnify, defend and hold harmless the Village of McFarland and its officers, officials, agents, and employees against all loss or expense (including liability costs and reasonable attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the Village or its officers, officials, agents or employees, for damages because of injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Event.

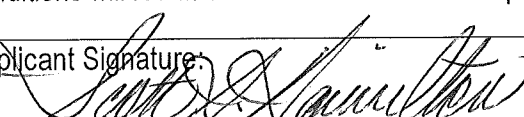
Applicant Signature: 	Date: 8/30/2019
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Certification Section

PLEASE READ CAREFULLY BEFORE SIGNING

I understand the application and event requirements and agree to the following:

- ☒ - I agree to adhere to all applicable, federal, state and municipal laws and understand the violation of such laws will be subject to applicable fines and penalties, and failure to do so is ground for revocation of the event permit.
- ☒ - I understand that my event permit may be revoked at any time, if the Chief of Police, Fire/EMS Chief, Public Works Director, or designee, in their sole discretion, determine that health or general welfare to the public is endangered.
- ☒ - I agree to return the site to the condition that existed before the event within twenty-four (24) hours or the expiration of my parks reservation.
- ☒ - I agree to abide by all including any additional conditions imposed by the Village, and understand failure to adhere to conditions will result in revocation of the event permit.

Applicant Signature: 	Date: 8/30/2019
--	-----------------

FOR VILLAGE USE ONLY			
☒ - Approved ☐ - Denied	Police Chief:	Date: <u>07-25-19</u>	
Application Received: _____		45-day application requirement met?: ☐ - Yes ☐ - No	
Public Safety Committee Date: _____		☐ - Approved ☐ - Denied ☐ - Not applicable	
Village Board Meeting Date: _____		☐ - Approved ☐ - Denied	

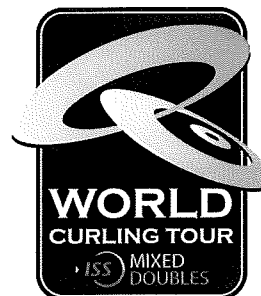
Detailed Security Plan Requirements – Appendix A

****Police Department to provide criteria regarding security plan requirements. This would include number of event coordinators required per number of attendees, security requirements when alcohol is served, etc.**

Detailed Emergency Management Expectations and Requirements – Appendix B

- Actions to be taken in the event of a fire, hazardous condition, or similar emergency requiring building or tent evacuation.
 - Have an individual call 911, not all facilities that have a fire alarm notify the 911 center. The 911 operator will have several questions but know the Fire & Rescue Department will be notified while questions are being obtained.
 - If amplified music is playing, have the music stop and if possible calmly announce the need to evacuate to the nearest exit.
 - Individuals will need to be designated in assisting in evacuating individuals to the nearest exit. Keep in mind most individuals will attempt to exit the same way they accessed the area. The exit will most likely not be able to handle the number of individuals exiting and have people near the exits to allow them to exit quickly while ushering individuals to the exit.
 - Designate an area of event-goers to an assembly area that is away from the building, fire department vehicle access. We want to allow access for fire trucks and firefighters to address the situation.
 - In the event, an individual is unwilling to exit do not put individuals at risk in attempting to remove the individual. Notify the initial arriving first responders.
- Actions to be taken in the event of a medical emergency.
 - Call 911 to report the incident. The 911 operator will have several questions but know the Fire & Rescue Department will be notified while questions are being obtained.
 - Identify individuals that can assist in getting responders from the entrance of the area to the individual that is in need of medical care. Note more than one vehicle will often respond and maybe several depending on the situation. Having adequate staff to remain in locations to direct additional vehicles responding is preferred.

Madison Curling Club



Presented by *Leinenkugel's*

November 1 - 3, 2019

Contact Info: madtowndoubledown@gmail.com

Bonspiel Info: The Madison Curling Club is excited to bring back the Madtown Doubledown Mixed Doubles Bonspiel for another year. It is a unique mixed doubles bonspiel split into two events. One is a competitive World Curling Tour event and the other is designed for club level curlers. Get a chance to curl next to or against the best mixed doubles curlers in the world! Here are the details (subject to change):

	<u>Club Level</u>	<u>World Level</u>
Teams:	24 teams max	24 teams max
Entry fee:	\$160	\$600
Format:	4 events, 8 end games, 3 game guarantee	Triple knockout, 8 end games. 8 Qualifiers
Prizes:	Pins for event finalists	\$24,000 total payout
1st Draw Times:	2:15 or 5 pm on Friday, 11/1	8 or 9:45 am on Friday, 11/1
Finals Held:	1 pm on Sunday, 11/3	8 pm on Sunday, 11/3

Food: There will be free food, beer, and soda for all teams. Breakfast, lunch, and dinner included on Friday and Saturday. Breakfast and lunch on Sunday.

Sign up: To register, please fill out the form here, [Madtown Doubledown Registration Form 2019](#).

#13133

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 8/25/2019

☐ Town ☒ Village ☐ City of McFarland

County of Dane

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club ☐ Church ☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization ☐ Fair Association

(a) Name The Madison Curling Club

(b) Address 4802 Marsh Rd.
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized 1920

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Carol Hassemer 818 10th Ave New Glarus, WI 53524

Vice President Amanda Hampton 7609 Kenyon Dr Middleton, WI 53562

Secretary Sara Eastland 2477 Fletcher Ln McFarland WI

Treasurer ALLAN VETER 5663 BARBARA DR. FITCHBURG, WI 53711 52558

(g) Name and address of manager or person in charge of affair: _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 4802 Marsh Rd McFarland WI 53558

(b) Lot Parcel 0710 2111 8310 2 Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: First floor club room, kitchen, locker rooms, walk in cooler

3. Name of Event

(a) List name of the event Madtown Doubledown

(b) Dates of event November 1st - 3rd, 2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Carol A Hassemer 8/18/19 (Signature/date)
Officer Allen [Signature] 8/18/19 (Signature/date)

Officer [Signature] 8/18/19 (Signature/date)
Officer [Signature] 8/18/19 (Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



Village of McFarland Police Department

5915 Milwaukee St. • P.O. Box 110 • McFarland, WI 53558 • 608/838-3151 • Fax 608/838-7954

Craig J. Sherven • Chief of Police

DATE: September 5, 2019

TO: McFarland Village Board, McFarland Public Safety Committee

FROM: Craig J. Sherven, Chief of Police

REFERENCE: Recommendation of Approval

I have reviewed the special event license and temporary class B retailer's license applications for the Madison Curling Club Madtown Doubledown curling event to be held November 1st – 3, 2019. I am recommending approval of both applications with a variance requested to allow for minors to be present where alcohol is sold. The following conditions apply:

- Event staff will be required to card attendees that appear to be under the age of 30 at or prior to the point of sale of alcohol to assure compliance with underage drinking laws.
- They will also be required to utilize a wrist band, hand stamp or other means of identifying those of legal age subsequent to being carded.
- They will be required to have in place a plan to mitigate a fire, severe weather, medical or other emergency.
- They will be required to provide at minimum one staff member per 50 attendees, assigned to the function of assisting attendees and monitoring alcohol service and consumption.
- These staff members will be required to wear a brightly colored shirt that clearly identifies them as "staff" or "security" with large print wording on the front and back of the shirt.
- Staff will contact law enforcement in the event of any alcohol violation, disturbance or other law violation and cooperate with law enforcement in any related investigation.

There will likely be amplified music throughout, however the event is indoors and should not present issues. The nature of the music and the event itself does not in my opinion require the hiring of professional security staff.

Respectfully,

Craig J. Sherven

Craig J. Sherven
Chief of Police



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110

(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

September 5, 2019

Re: Event Permit Review – Madtown Doubledown

I have reviewed the submitted event application by Scott A. Hamilton for the Madtown Doubledown Event to occur on November 1, 2019 through November 3, 2019, from 8:00 am to 10:00 pm at the Curling Club located at 4802 Marsh Road in the Village of McFarland.

The application is substantially complete, no items of concern noted with the application and I recommend approval of the permit.

Sincerely,

A handwritten signature in black ink that reads "Christopher C. Dennis".

Christopher C. Dennis, Chief

Fire & Rescue Department

Village of McFarland



www.mcfarland.wi.us | 5915 Milwaukee St, McFarland, WI 53558 |
608.838.3153

September 5, 2019

RE: Madtown Doubledown Permit
November 1-3, 2009

The Public Works Department does not have any issues with the issuance of a permit for this event.

A handwritten signature in black ink, appearing to read 'James Messing'.

Director of Public Works

