

VILLAGE OF MCFARLAND
Library Board Minutes

Monday, August 5, 2019 - 5:15 PM

1. CALL TO ORDER

Peter Sobol called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

2. PUBLIC APPEARANCES AND COMMUNICATION

3. ACTION ITEMS

a. Motion to approve the minutes of the July 1, 2019 meeting.

Motion by Evan Richards, second by Ken Machtan, to approve the minutes of the July 1, 2019 meeting. Motion carries 7 - 0 - 0 by acclamation.

b. Approval of the July 2019 general fund bills and trust fund bills.

Motion by Village Trustee Mary Pat Lytle, second by Karin Mandli, to approve the July 2019 general fund bills and trust fund bills totalling \$15,172.35. Motion carries 7 - 0 - 0 by acclamation.

4. INFORMATION ITEMS

a. 2019 Budget Update

b. Director's Report

1. Library system report

2. Friends report

3. Endowment report

c. Monthly Report

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

a. Trustee Continuing Education

Trustees were updated on Trustee Training Week (<https://www.wistrusteetraining.com/>) which has webinars on things like budgeting, advocacy, and inclusivity

b. Joint Meeting Date

The board talked about the joint meeting with the Village Board which is scheduled for September 9 at 5:30

c. 2020 Budget

Motion by Ken Machtan, second by Evan Richards, to approve the preliminary 2020 Budget Motion carries 7 - 0 - 0 by acclamation.

d. Library Hours for September 18, 2019

Motion by Karin Mandli, second by Michael Shumway, to approve temporary Library Hours for September 18, 2019. The library will open at 10:00 am that day to allow for staff training. Motion carries 7 - 0 - 0 by acclamation.

e. Director's Performance Evaluation

The Library Board discussed the different forms that could be used for the Library Director's performance evaluation.

6. ADJOURNMENT

Motion by Ken Machtan, second by Karin Mandli, to adjourn at 6:16

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Heidi Cox
Library Director