

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, July 22, 2019 - 6:15 PM

1. CALL TO ORDER (6:15 PM).

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske, Village Trustee Clair Utter

Village Board members not present: None

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, and Police Chief Craig Sherven.

3. CLOSED SESSION.

- a. Discussion and action on entering into Closed Session in accordance with Wis. Stats. §19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider the employment of the Community and Economic Development Director position.

Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to enter into Closed Session in accordance with Wis. Stats. §19.85(1)(c) to consider employment, promotion, compensation, or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider the employment of the Community and Economic Development Director position. Motion carries 6 - 1 - 0 on a roll call vote with Trustee Utter voting nay.

- b. Discussion and action to adjourn Closed Session into Open Session.

Motion by Village President Brad Czebotar, second by Village Trustee Jerry Adrian, to adjourn Closed Session into Open Session. Motion carries 7 - 0 - 0 by acclamation.

The Village Board recessed at 6:48 p.m.

4. RECONVENE OPEN SESSION - BEGIN REGULAR MEETING (7:00 PM).

President Brad Czebotar reconvened the Board in open session at 7:00 p.m.

5. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

- a. Public Announcements

- b. Public Communications

6. CONSENT AGENDA.

- a. Motion to approve the minutes of the July 8, 2019 Village Board meeting.
- b. Motion to approve pre-paid checks #74812-74866 in the amount of \$33,590.66 and current checks #74867-74917 in the amount of \$301,367.36.
- c. Motion to approve the Event Permit from Jim Hartman, State Farm, for a Halloween Parade on October 26, 2019
- d. Motion to approve the alcohol beverage operator's licenses for Gary Wipperfurth (American Legion), Stefany Jo Howard (Loeder Oil) and Jodie Armstrong (American Legion) for the period ending June 30, 2020
- e. Motion to approve Resolution 2019-16: Existing Employer Update Resolution for the Wisconsin Public Employers' Group Health Insurance Program.
- f. Motion to approve appointing Pauline Boness to serve on the Public Utilities Committee for a term ending April 30, 2024.

Trustee Clair Utter requested item f. be voted on separately.

Motion by Village President Brad Czebotar, second by Village Trustee Clair Utter, to approve consent agenda items a through e as presented. Motion carries 7 - 0 - 0 by acclamation.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve appointing Pauline Boness to serve on the Public Utilities Committee for a term ending April 30, 2024. Motion carries 6 - 1 - 0 by acclamation, with Trustee Clair Utter voting nay.

7. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
(None)

8. BUSINESS.

With no objection the Board moved immediately to item 8e at 7:04 p.m.

- a. Discussion and action regarding Resolution 2019-17: a resolution authorizing the issuance and awarding the sale of \$2,410,000 General Obligation Promissory Notes providing the form of the Notes; and levying a tax in connection therewith.

Carol Wirth, President of Wisconsin Public Finance Professionals LLC, presented an overview of Resolution 2019-17: a resolution authorizing the issuance and awarding the sale of 2.4 million of G.O. promissory notes along with the final results and the winning bidder. The actual interest rate came in at 2.11% which was a .3% reduction from the initial project, resulting in a savings of approximately \$37,000 over the life of the loan.

Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve Resolution 2019-17: a resolution authorizing the issuance and awarding the sale of \$2,410,000 General Obligation Promissory Notes providing the form of the Notes; and levying a tax in connection therewith. Motion carries 6 - 1 - 0 by acclamation with Utter voting Nay.

- b. Discussion and action regarding Resolution 2019-18: a resolution authorizing the issuance and awarding the sale of \$995,000 taxable General Obligation Refunding Bonds; providing the form of the bonds; and levying a tax in connection therewith.

Carol Wirth, President of Wisconsin Public Finance Professionals LLC, presented an overview of Resolution 2019-18: a resolution authorizing the issuance and awarding the sale of \$995,000 taxable G.O Refunding bonds and an overview of the final results.

Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve Resolution 2019-18: a resolution authorizing the issuance and awarding the sale of \$995,000 taxable General Obligation Refunding Bonds; providing the form of the bonds; and levying a tax in connection therewith. Motion carries 7 - 0 - 0 by acclamation.

The Board recessed at 7:31 p.m.

The Board returned from recess at 7:48 p.m.

- c. Plan Commission (President Czebotar & Trustee Kolk)

- 1) Discussion and action regarding the application for a General Plan from Ezra Properties LLC for the property located at 4703 Terminal Drive in order to develop apartment (Phases 1 & 4) and office buildings (Phases 2 & 3).

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve the application for a General Plan from Ezra Properties LLC for the property located at 4703 Terminal Drive in order to develop apartment (Phases 1 & 4) and office buildings (Phases 2 & 3). Motion carries 6 - 1 - 0 by acclamation with Trustee Utter voting nay.

- 2) Discussion and action regarding Ordinance #2019-13: an ordinance rezoning the property at 4719 Farwell Street from C-G (General Commercial) to PD-I (Planned Development - Infill) including the General Plan to develop a mixed-use (Phase 1) and commercial building (Phase 2) as requested by Lakestone Properties.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve Ordinance #2019-13: an ordinance rezoning the property at 4719 Farwell Street from C-G (General Commercial) to PD-I (Planned Development - Infill) including the General Plan to develop a mixed-use (Phase 1) and commercial building (Phase 2) as requested by Lakestone Properties. Motion carries 6 - 1 - 0 by acclamation with Utter voting nay.

- 3) Discussion and action regarding Ordinance #2019-14: an ordinance rezoning the property located at 5431 Bremer Road from R-1 (Single Family Residential) to R-2 (Single and Two Family Residential) as requested by Bouffiou Properties.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve Ordinance #2019-14: an ordinance rezoning the property located at 5431 Bremer Road from R-1 (Single Family Residential) to R-2 (Single and Two Family Residential) as requested by Bouffiou Properties. Motion carries 7 - 0 - 0 by acclamation.

- 4) Discussion and action regarding the application for a Certified Survey Map review from Bouffiou Properties for the property located at 5431 Bremer Road.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve the application for a Certified Survey Map review from Bouffiou Properties for the property located at 5431 Bremer Road. Motion carries 7 - 0 - 0 by acclamation.

d. Public Utilities Committee (Trustees Lytle & Kryzenske)

- 1) Discussion and action regarding the 2018 Audit and Financial Statements for McFarland Utilities.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to approve the 2018 Audit and Financial Statements for McFarland Utilities. Motion carries 7 - 0 - 0 by acclamation.

- e. Discussion and action to make the appointment of the Community and Economic Development Director.

Motion by Village President Brad Czebotar, second by Village Trustee Jerry Adrian, to approve the appointment of Andrew Bremer as the Community and Economic Development Director at pay range 20 at the 97.5th percentile. Motion carries 6- 0 - 1 by acclamation with Utter abstaining.

Following this item, the Board returned back to business item 8a.

- f. Discussion and action to approve a contract extension for Building Inspection Services from General Engineering.

Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve a contract extension for Building Inspection Services from General Engineering for the period of August 1, 2019 through January 31, 2020. Motion carries 7 - 0 - 0 by acclamation.

- g. Discussion and action to approve the filling of a vacancy of a Public Works Crewperson position within the Public Works Department.

Motion by Village President Brad Czebotar, second by Village Trustee Jerry Adrian, to approve the filling of a vacancy of a Public Works Crewperson position within the Public Works Department. Motion carries 7 - 0 - 0 by acclamation.

- h. Discussion and action regarding the 2020 Budget Review/Adoption Schedule and Planning Memorandum.

Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve the 2020 Budget Review/Adoption Schedule and Planning Memorandum. Motion carries 7 - 0 - 0 by acclamation.

- i. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

None.

9. ADJOURNMENT.

Motion by Village Trustee Dan Kolk, second by Village Trustee Jerry Adrian, to adjourn at 8:33 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer