

**PUBLIC SAFETY
COMMITTEE**

Wednesday, August 14, 2019

6:30 PM

McFarland Municipal Center
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the June 12, 2019 meeting.
4. BUSINESS.
 - a. Staff Reports
 - 1) Fire and Rescue Department
 - 2) Police Department
 - 3) Emergency Management
 - b. Discussion and recommendation on ordinance amendment 2019-16: an ordinance amending the fire prevention and protection code.
 - c. Discussion and recommendation on an event permit application from the McFarland Family Festival to hold an event September 20-22, 2019.
 - d. Discussion and recommendation on a Temporary Class B license to serve fermented malt beverages for the McFarland Family Festival on September 20, 2019.
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Wednesday, June 12, 2019 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Jerry Adrian called the regular meeting of the Public Safety Committee to order at 6:30 PM in Conference Room A.

Members present: Jerry Adrian, Rick Hammond, Ken Machtan, Tyler Mortenson, Rich Staley

Members not present: Sandy Bakk, Stephanie Brassington

Staff Present: Police Chief Craig Sherven, Fire/Rescue Chief Chris Dennis, Emergency Management Director Charles Di Piazza, Clerk/Treasurer Cassandra Suettinger

2. PUBLIC APPEARANCES.

None

3. APPROVAL OF MINUTES.

- a. Motion to approve the minutes of the May 10, 2019 meeting.
Minutes approved by unanimous consent.

4. BUSINESS.

a. Staff Reports

1) Fire and Rescue Department

Chief Dennis reviewed the month Fire & Rescue Department Report.

2) Police Department

Police Chief Sherven reviewed the monthly Police Department Report.

3) Emergency Management

Emergency Management Director Charles DiPiazza reviewed the monthly Emergency Management Report.

- b. Discussion and recommendation on Resolution 2019-13: a Resolution approving the renewal of additional applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020.

Motion by Village Trustee Jerry Adrian, second by Ken Machtan, to recommend to the Village Board approval of Resolution 2019-13: a Resolution approving the renewal of additional applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020. Motion carries 5 - 0 - 0 by acclamation.

- c. Discussion and recommendation on an Event Permit application from Lynn Kenney, with the requested variances, and a Temporary Class "B" Beer License application for The Aly Wolff Foundation, for the Brody's Roar event to be held on October 6, 2019.

Event Coordinator Lynn Kenney provided an overview of the Brody's Roar Event planned as a fundraiser.

Chief Sherven clarified the restriction of three event coordinators patrolling the exterior of the building to monitor underage drinking is a requirement in lieu of having to hire security guards. Event Coordinator Lynn Kenney clarified they have no problem with the requirements and will adhere to the restrictions.

Motion by Village Trustee Jerry Adrian, second by Rich Staley, to recommend approval of an Event Permit application from Lynn Kenney, with the requested variances, and a Temporary Class "B" Beer License application for The Aly Wolff Foundation, for the Brody's Roar event to be held on October 6, 2019. Motion carries 5 - 0 - 0 by acclamation.

- d. Discussion and recommendation on a Temporary "Class B" Wine License for the Friend of McFarland Library for a Wine Tasting Event on July 23, 2019

Ken Machtan provided an overview of the request to hold a wine tasting event at the McFarland Library on July 23, 2019. It is limited to 15 people, no minors will be present, and everyone will be carded.

Motion by Ken Machtan, second by Village Trustee Jerry Adrian, to recommend approval to the Village Board on a Temporary "Class B" Wine License for the Friend of McFarland Library for a Wine Tasting Event on July 23, 2019 Motion carries 5 - 0 - 0 by acclamation.

- e. Discussion and recommendation on ordinance amendment 2019-12: an ordinance amending the licensing process for direct sellers

Motion by Village Trustee Jerry Adrian, second by Ken Machtan, to recommend approval to the Village Board on ordinance amendment 2019-12: an ordinance amending the licensing process for direct sellers. Motion carries 5 - 0 - 0 by acclamation.

5. SCHEDULE NEXT MEETING DATE.

July 10, 2019.

6. ADJOURNMENT.

Motion by Rick Hammond, second by Rich Staley, to adjourn at 7:08 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Cassandra Suettinger
Village Clerk/Treasurer



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

August 2019 Fire & Rescue Department Report For July 2019 Activity

- **General**

- We have received our data from the Cardiac Arrest Registry to Enhance Survival (CARES) which is compiled by Dane County EMS. We are pleased to have scored extremely well. We had six cardiac arrests in 2018 with 2 being witnessed and in a shockable rhythm, which meet the Utstein Survival scale and both resulted in saves. The national average is 33.3% and Dane County is 47.4% for witness cardiac arrests without bystander CPR and 37.3% national and 50% for Dane County with bystander CPR.
- On July 24th the department responded to two significant events.
 - The first occurred at approximately 2:00 pm. An individual was in the parking lot of a local business when they went into respiratory arrest and as our ambulance crew arrived and began assessment the individual experienced cardiac arrest. The ambulance crew began life saving efforts immediately. After a short period, the patient regained a pulse and as crews began transport to the hospital the patient began breathing on their own. The patient was awake and talking to the ambulance crew by the time they arrived at the hospital. The incident was an excellent example of team work with the Fire & Rescue Department, McFarland Police Department, Monona Fire and EMS and Dane County Sheriff's Office.
 - The second incident occurred shortly after 8:00 pm. We received information that an individual decided to swim across Lake Waubesa. It was reported the individual began the swim about 7:30 pm. Our crews located the individual towards the west side of the lake at 8:30 pm. The individual was assisted out of the water and brought to shore for evaluation by our ambulance crew. The individual was in the water for believed to be an hour

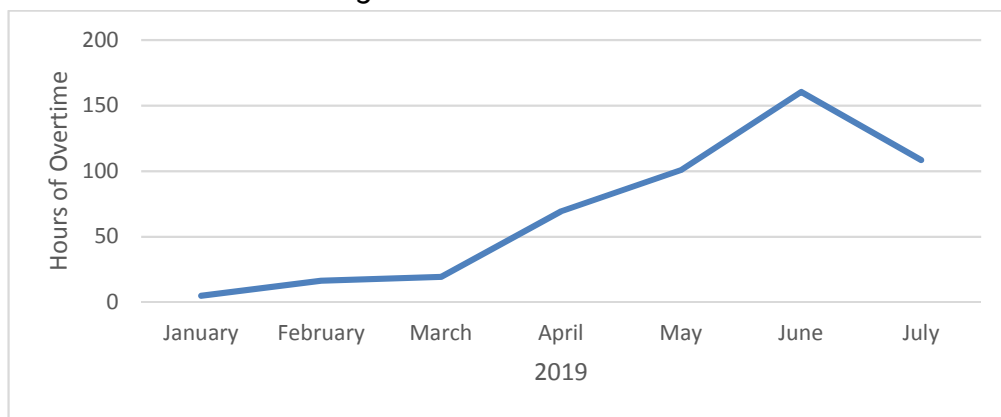
and was not wearing any thermal clothing for being in a cold water lake for an hour. The patient was released after evaluation. The incident was another example of team work with the Fire & Rescue Department, McFarland Police Department, and the City of Madison Fire Department.

- We have the Fire Prevention Code revision submitted for the Public Safety Committee review and possible recommendation. The revisions provide many deletions to the ordinance that is not permissible statute and adopts the International Fire Code to allow align between building and occupancy codes.
- We have received word that our ambulance chassis will be delivered from Ford the first week of September and delivery of the finished ambulance will January of 2020.
- We completed our annual boom deployment with the fuel terminal co-op in July. We determined a faster deployment with the ATV using the Lower Yahara River Trail boardwalk for Upper Mud Lake. We also determined during high water with high discharge between Upper Mud Lake and Lake Waubesa was too much force for Stoughton Fire Department's smaller boat and our boat had to assist.
- We are working on program to formalize our referral process with the Senior Outreach Department and other agencies for patients whom are in need of referral. One of our larger goals is to be able to track the number of referrals and outcomes. We are currently unable to capture situations such as one that resulted in an individual moving from a private residence into an assisted living facility. The individual had received EMS services ten times in 2019.

- **Staffing**

- Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Administrative Captain – Vacant
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 4
 - Fulltime Confidential Administrative Assistant - 1
 - Paid-On-Call – 49 (14 EMTs, 15 Firefighters (2 Active Retired and 2 on medical leaves), 10 EMR/Firefighter, & 10 EMT/Firefighters(3 on medical leaves)
 - Total Staffing Level – 56
- We are making final selection for the Administrative Captain and will have an offer to an individual in August with an expected start date in September.

- We have suffered a significant reduction of daytime available firefighters with two Public Works employees that assist as firefighters being injured and on light duty. A third employee resigned for another fulltime position with City of Madison. Which leaves us with only one Public Works firefighter.
- We also had a few key individuals leave or were unavailable due to medical leaves, moving, or resignation due to life changes not making it possible to assist as before. We have seen the change most significantly in the overtime for the ambulance. Below is a chart showing the amount of overtime for the career staff and majority is due to ambulance staffing nights and weekends. Note that the Fire Inspector/Public Education Specialist is providing more than 20 hours of ambulance coverage a week.



<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	129	400
Fire Code Violations Identified	82	304
Corrections Noted	6	54
Plan Reviews	2	11
Acceptance Inspections/Test	2	16

<u>Public Instruction</u>	<u>Completed</u>	<u>Year to Date Total</u>
CPR Certifications	0	19
First Aid Training	2	2
High School CPR (Hands Only)	0	0
Baby Sitters First Aid	0	0
Public Education Tours	3	17

- **Apparatus & Equipment**

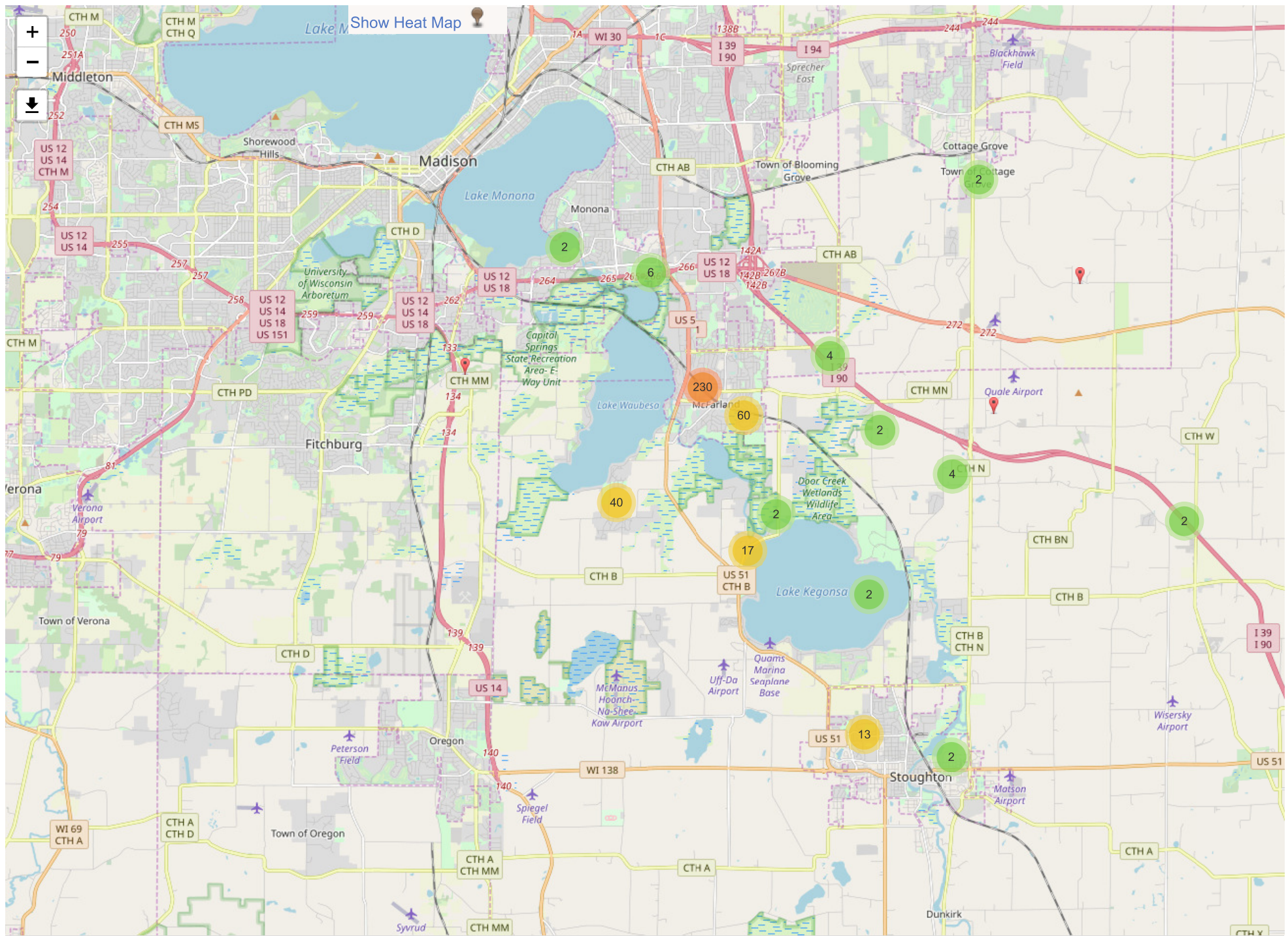
- The 2015 Ambulance (Rescue 84) required unplanned brake replacement due to a caliper not releasing. The ambulance was repaired at a local vendor as the Village Mechanic was out on injury.
- The 2008 Ambulance (Rescue 82) experienced a rear tire blow out while returning from one of the hospitals. The tread from the tire came apart, struck the air suspension and disabled the auto leveling. We obtained assistance from the Middleton Assistant Fire Chief, who is the Middleton Fire Department's fulltime mechanic. He is familiar with the air suspension system as they have a similar vehicle for incident support. We were required to utilize the Dane County EMS reserve ambulance and we were fortunate to obtain it as it has been in high demand. We were without an ambulance in service for about two hours, during which time the 2018 pickup (Car 2) was placed into service as the Advanced EMT level for first response. It was able to provide the same care as our ambulances though, with the exception of not being able to provide transport.
- The 2004 ATV (ATV 11) had a drive chain failure while the Public Works Department was utilizing it for a retention pond pump repair. The crew was stranded in the middle of the pump and had to row to solid ground. The ATV was taken to regional Argo dealer for repairs.
- The 2016 SUV (Car 3/Assigned to Chief Dennis) experienced a battery charger failure and is being scheduled for a larger amperage and more suitable battery charger for emergency vehicle usage.
- The 1997 Aerial Ladder Truck (Ladder 8) was found to have the extension cylinders for the aerial ladder to be leaking hydraulic fluid. While the leak doesn't cause concern for failure, it does cause concern for operations. We are awaiting an estimate and schedule from a vendor to perform the repair.

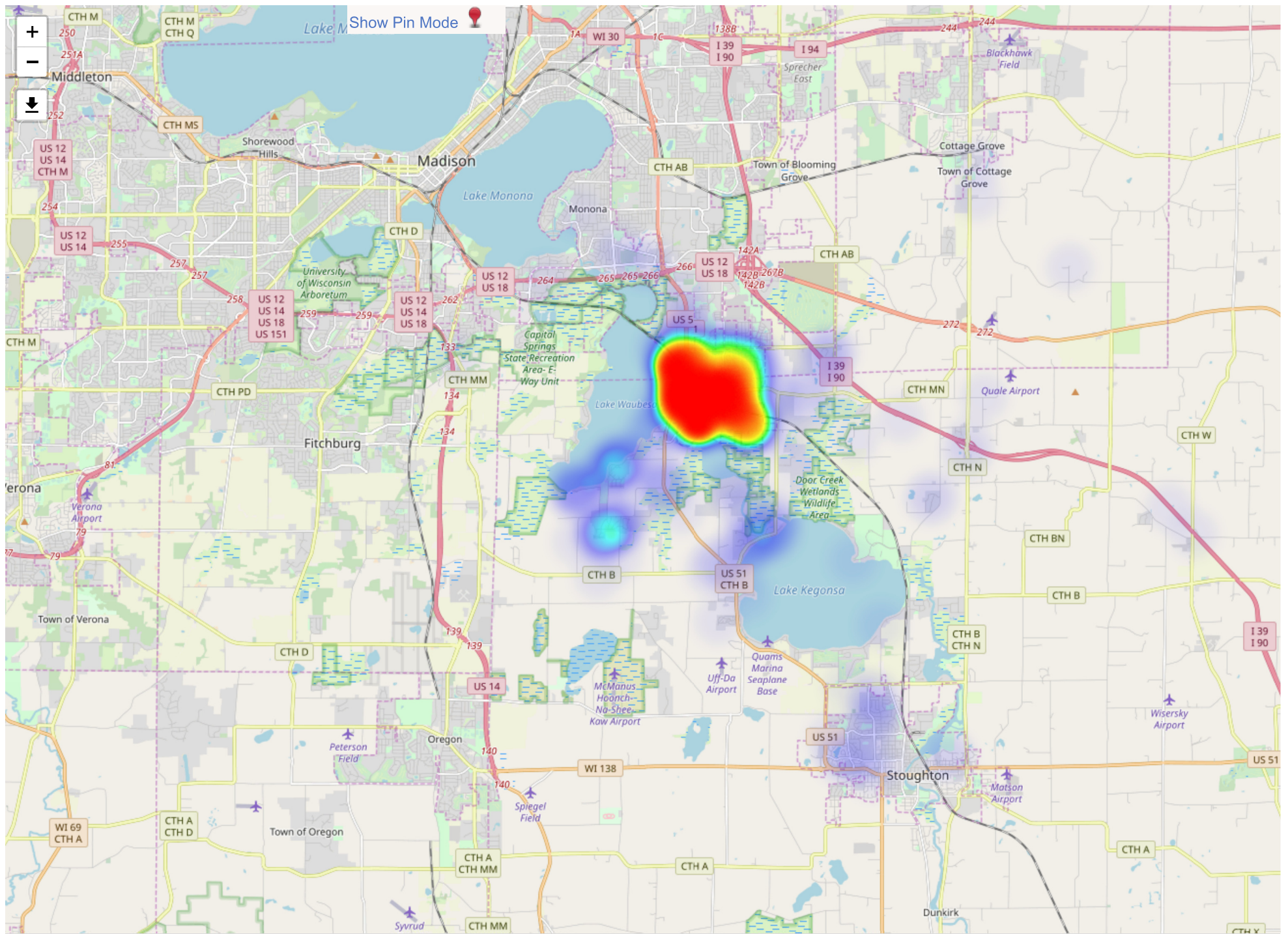
Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	07/01/2019 - 07/31/2019		07/01/2018 - 07/31/2018	
Abdominal Pain/Problems	0	0.00%	0	0.00%
Allergic Reaction/Stings	0	0.00%	0	0.00%
Animal Bite	0	0.00%	0	0.00%
Assault	1	1.47%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	4	5.88%	2	2.47%
Breathing Problem	4	5.88%	4	4.94%
Burns/Explosion	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	0	0.00%	6	7.41%
Cardiac Arrest/Death	3	4.41%	1	1.23%
Chest Pain (Non-Traumatic)	4	5.88%	3	3.70%
Choking	1	1.47%	0	0.00%
Convulsions/Seizure	2	2.94%	4	4.94%
Diabetic Problem	2	2.94%	1	1.23%
Drowning/Diving/SCUBA Accident	1	1.47%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%
Falls	19	27.94%	10	12.35%
Fire	0	0.00%	10	12.35%
Headache	0	0.00%	0	0.00%
Heart Problems/AICD	2	2.94%	1	1.23%
Heat/Cold Exposure	0	0.00%	0	0.00%
Hemorrhage/Laceration	2	2.94%	1	1.23%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	1	1.23%
Medical Alarm	0	0.00%	0	0.00%
No Other Appropriate Choice	1	1.47%	1	1.23%
Overdose/Poisoning/Ingestion	1	1.47%	1	1.23%
Pregnancy/Childbirth/Miscarriage	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	1	1.47%	1	1.23%
Sick Person	8	11.76%	9	11.11%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%
Standby	0	0.00%	0	0.00%
Stroke/CVA	2	2.94%	1	1.23%
Traffic/Transportation Incident	0	0.00%	12	14.81%
Transfer/Interfacility/Palliative Care	1	1.47%	2	2.47%
Traumatic Injury	2	2.94%	2	2.47%
Unconscious/Fainting/Near-Fainting	7	10.29%	7	8.64%
Unknown Problem/Person Down	0	0.00%	1	1.23%
Total	68		81	

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/2019 - 07/31/2019		01/01/2018 - 07/31/2018	
Abdominal Pain/Problems	8	1.66%	6	1.16%
Allergic Reaction/Stings	1	0.21%	4	0.77%
Animal Bite	0	0.00%	0	0.00%
Assault	4	0.83%	3	0.58%
Automated Crash Notification	1	0.21%	0	0.00%
Back Pain (Non-Traumatic)	9	1.86%	7	1.35%
Breathing Problem	34	7.04%	33	6.36%
Burns/Explosion	1	0.21%	1	0.19%
Carbon Monoxide/Hazmat/Inhalation/CBRN	3	0.62%	13	2.50%
Cardiac Arrest/Death	6	1.24%	7	1.35%
Chest Pain (Non-Traumatic)	32	6.63%	13	2.50%
Choking	7	1.45%	4	0.77%
Convulsions/Seizure	8	1.66%	14	2.70%
Diabetic Problem	9	1.86%	9	1.73%
Drowning/Diving/SCUBA Accident	1	0.21%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%
Falls	103	21.33%	82	15.80%
Fire	15	3.11%	40	7.71%
Headache	3	0.62%	2	0.39%
Heart Problems/AICD	11	2.28%	13	2.50%
Heat/Cold Exposure	1	0.21%	0	0.00%
Hemorrhage/Laceration	17	3.52%	11	2.12%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	1	0.19%
Medical Alarm	0	0.00%	0	0.00%
No Other Appropriate Choice	2	0.41%	5	0.96%
Overdose/Poisoning/Ingestion	11	2.28%	7	1.35%
Pregnancy/Childbirth/Miscarriage	0	0.00%	1	0.19%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	11	2.28%	4	0.77%
Sick Person	67	13.87%	69	13.29%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%
Standby	0	0.00%	7	1.35%
Stroke/CVA	12	2.48%	10	1.93%
Traffic/Transportation Incident	34	7.04%	87	16.76%
Transfer/Interfacility/Palliative Care	2	0.41%	2	0.39%
Traumatic Injury	15	3.11%	5	0.96%
Unconscious/Fainting/Near-Fainting	52	10.77%	56	10.79%
Unknown Problem/Person Down	3	0.62%	3	0.58%
Total	483		519	





Village Of McFarland Fire EMS
Fire Incident Type Period Comparisons
Alarm Date Between {07/01/2019} and {07/31/2019}

Incident Type	07/01/2019 to 07/31/2019	07/01/2018 to 07/31/2018	07/01/2017 to 07/31/2017	07/01/2016 to 07/31/2016
111 Building fire	1	3	1	1
112 Fires in structure other than in a building	0	1	0	0
113 Cooking fire, confined to container	0	1	2	0
131 Passenger vehicle fire	0	0	1	0
151 Outside rubbish, trash or waste fire	1	0	0	1
154 Dumpster or other outside trash receptacle fire	0	0	1	0
300 Rescue, EMS incident, other	1	0	0	0
311 Medical assist, assist EMS crew	9	10	14	6
322 Motor vehicle accident with injuries	0	1	2	1
323 Motor vehicle/pedestrian accident (MV Ped)	0	1	0	0
324 Motor Vehicle Accident with no injuries	0	0	1	0
342 Search for person in water	1	0	0	0
350 Extrication, rescue, Other	0	0	1	0
353 Removal of victim(s) from stalled elevator	0	1	0	0
365 Watercraft rescue	0	0	1	0
411 Gasoline or other flammable liquid spill	0	0	1	0
412 Gas leak (natural gas or LPG)	1	1	1	2
424 Carbon monoxide incident	1	2	0	0
440 Electrical wiring/equipment problem, Other	0	0	3	0
444 Power line down	1	0	1	3
445 Arcing, shorted electrical equipment	0	0	1	0
463 Vehicle accident, general cleanup	1	2	1	0
550 Public service assistance, Other	0	0	1	0
551 Assist police or other governmental agency	0	0	1	0
553 Public service	1	0	0	0
561 Unauthorized burning	0	0	1	0
571 Cover assignment, standby, moveup	1	2	1	0
600 Good intent call, Other	0	0	3	0
611 Dispatched & cancelled en route	3	4	4	4
622 No Incident found on arrival at dispatch address	0	0	0	2
631 Authorized controlled burning	2	0	0	1
651 Smoke scare, odor of smoke	0	1	1	0
671 HazMat release investigation w/no HazMat	0	1	0	0
731 Sprinkler activation due to malfunction	1	1	0	0
733 Smoke detector activation due to malfunction	3	1	0	0
735 Alarm system sounded due to malfunction	0	1	0	0
736 CO detector activation due to malfunction	0	1	0	1
743 Smoke detector activation, no fire - unintentional	0	1	1	0
744 Detector activation, no fire - unintentional	1	0	0	0
745 Alarm system activation, no fire - unintentional	1	1	1	0
746 Carbon monoxide detector activation, no CO	1	0	0	1
812 Flood assessment	0	0	0	1
815 Severe weather or natural disaster standby	0	0	1	0
Totals	31	37	47	24

Village Of McFarland Fire EMS
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2019} and {07/31/2019}

Incident Type	01/01/2019 to 07/31/2019	01/01/2018 to 07/31/2018	01/01/2017 to 07/31/2017	01/01/2016 to 07/31/2016
111 Building fire	13	11	6	7
112 Fires in structure other than in a building	0	1	1	0
113 Cooking fire, confined to container	2	2	4	1
115 Incinerator overload or malfunction, fire confined	1	0	0	0
116 Fuel burner/boiler malfunction, fire confined	0	0	0	1
118 Trash or rubbish fire, contained	0	0	1	0
130 Mobile property (vehicle) fire, Other	0	0	0	1
131 Passenger vehicle fire	0	2	2	1
132 Road freight or transport vehicle fire	0	0	0	1
134 Water vehicle fire	0	0	1	1
140 Natural vegetation fire, Other	0	1	0	0
142 Brush or brush-and-grass mixture fire	0	0	1	2
150 Outside rubbish fire, Other	0	1	0	0
151 Outside rubbish, trash or waste fire	2	0	0	1
154 Dumpster or other outside trash receptacle fire	1	0	3	0
160 Special outside fire, Other	0	1	0	0
162 Outside equipment fire	1	0	0	0
171 Cultivated grain or crop fire	0	1	0	1
223 Air or gas rupture of pressure or process vessel	1	0	0	0
251 Excessive heat, scorch burns with no ignition	0	0	1	0
300 Rescue, EMS incident, other	1	0	0	1
311 Medical assist, assist EMS crew	78	66	72	58
322 Motor vehicle accident with injuries	15	16	12	9
323 Motor vehicle/pedestrian accident (MV Ped)	0	1	0	1
324 Motor Vehicle Accident with no injuries	2	6	3	1
331 Lock-in (if lock out , use 511)	0	0	2	0
341 Search for person on land	1	0	0	0
342 Search for person in water	1	0	0	0
350 Extrication, rescue, Other	0	0	2	1
351 Extrication of victim(s) from building/structure	1	0	0	0
352 Extrication of victim(s) from vehicle	1	0	1	0
353 Removal of victim(s) from stalled elevator	0	2	1	0
357 Extrication of victim(s) from machinery	0	1	0	0
361 Swimming/recreational water areas rescue	1	0	0	0
363 Swift water rescue	1	0	0	0
365 Watercraft rescue	1	1	1	1
381 Rescue or EMS standby	0	0	1	0
411 Gasoline or other flammable liquid spill	2	3	3	0
412 Gas leak (natural gas or LPG)	4	3	4	4
413 Oil or other combustible liquid spill	1	0	1	0
420 Toxic condition, Other	0	1	0	0
424 Carbon monoxide incident	2	4	3	3
440 Electrical wiring/equipment problem, Other	0	0	5	0
442 Overheated motor	0	1	0	0
443 Breakdown of light ballast	0	0	0	1

Village Of McFarland Fire EMS
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2019} and {07/31/2019}

Incident Type	01/01/2019 to 07/31/2019	01/01/2018 to 07/31/2018	01/01/2017 to 07/31/2017	01/01/2016 to 07/31/2016
445 Arcing, shorted electrical equipment	3	1	4	0
451 Biological hazard, confirmed or suspected	0	0	1	0
463 Vehicle accident, general cleanup	3	3	5	1
500 Service Call, other	0	1	0	3
510 Person in distress, Other	0	1	1	0
511 Lock-out	0	0	0	1
521 Water evacuation	1	0	0	0
522 Water or steam leak	2	1	2	1
531 Smoke or odor removal	0	1	1	0
542 Animal rescue	0	0	1	0
550 Public service assistance, Other	0	0	1	0
551 Assist police or other governmental agency	1	0	2	0
553 Public service	5	0	0	1
561 Unauthorized burning	0	3	1	0
571 Cover assignment, standby, moveup	6	3	1	0
600 Good intent call, Other	0	3	6	1
611 Dispatched & cancelled en route	30	30	30	28
621 Wrong location	1	0	0	0
622 No Incident found on arrival at dispatch address	3	0	1	3
631 Authorized controlled burning	5	5	2	3
632 Prescribed fire	0	0	0	1
650 Steam, Other gas mistaken for smoke, Other	0	0	1	0
651 Smoke scare, odor of smoke	4	5	2	0
652 Steam, vapor, fog or dust thought to be smoke	0	0	1	0
661 EMS call, party transported by non-fire agency	0	0	1	0
671 HazMat release investigation w/no HazMat	2	2	1	0
700 False alarm or false call, Other	0	2	0	2
710 Malicious, mischievous false call, Other	0	1	0	1
711 Municipal alarm system, malicious false alarm	1	0	0	0
713 Telephone, malicious false alarm	1	0	0	0
714 Central station, malicious false alarm	1	3	0	1
731 Sprinkler activation due to malfunction	4	2	0	0
733 Smoke detector activation due to malfunction	7	3	0	4
735 Alarm system sounded due to malfunction	3	2	3	2
736 CO detector activation due to malfunction	6	3	4	3
740 Unintentional transmission of alarm, Other	0	3	2	0
741 Sprinkler activation, no fire - unintentional	1	0	0	0
743 Smoke detector activation, no fire - unintentional	2	3	4	1
744 Detector activation, no fire - unintentional	2	1	0	0
745 Alarm system activation, no fire - unintentional	4	6	7	5
746 Carbon monoxide detector activation, no CO	7	4	4	2
812 Flood assessment	0	1	0	1
815 Severe weather or natural disaster standby	0	0	2	0
900 Special type of incident, Other	0	0	0	2

Totals

239

221

225

167

CARES Summary Report

Demographic and Survival Characteristics of OHCA

End of the Event: Dead in Field, Pronounced Dead in ED, Ongoing Resuscitation in ED | Arrest Witness Status: All | Resuscitation Attempted by 911 Responder: Yes | Presumed Cardiac Arrest
Etiology: Presumed Cardiac Etiology, Respiratory/Asphyxia, Drowning/Submersion, Electrocution, Other, Drug Overdose, Exsanguination/Hemorrhage | Service Date: 01/01/18 - 12/31/18

Data	McFarland EMS N=6	Dane County N=266	National N=81864
Age	N=6	N=266	N=81839
Mean	74.0	57.9	62.2
Median	77.5	60.0	64.0
Gender (%)	N=6	N=266	N=81862
Female	2 (33.3)	86 (32.3)	31010 (37.9)
Male	4 (66.7)	180 (67.7)	50852 (62.1)
Race (%)	N=6	N=266	N=81849
American-Indian/Alaskan	0 (0.0)	0 (0.0)	321 (0.4)
Asian	0 (0.0)	3 (1.1)	1811 (2.2)
Black/African-American	0 (0.0)	26 (9.8)	19456 (23.8)
Hispanic/Latino	0 (0.0)	0 (0.0)	5122 (6.3)
Native Hawaiian/Pacific Islander	0 (0.0)	0 (0.0)	359 (0.4)
White	6 (100.0)	217 (81.6)	40880 (49.9)
Unknown	0 (0.0)	20 (7.5)	13900 (17.0)
Location of Arrest (%)	N=6	N=266	N=81864
Home/Residence	2 (33.3)	195 (73.3)	57476 (70.2)
Nursing Home	2 (33.3)	17 (6.4)	9116 (11.1)
Public Setting	2 (33.3)	54 (20.3)	15272 (18.7)
Arrest witnessed (%)	N=6	N=266	N=81863
Bystander Witnessed	3 (50.0)	93 (35.0)	30568 (37.3)
Witnessed by 911 Responder	0 (0.0)	20 (7.5)	10246 (12.5)
Unwitnessed	3 (50.0)	153 (57.5)	41048 (50.1)
Who Initiated CPR? (%)	N=6	N=266	N=81864
Not Applicable	0 (0.0)	0 (0.0)	51 (0.1)
Bystander	3 (50.0)	104 (39.1)	32776 (40.0)
First Responder	3 (50.0)	84 (31.6)	23708 (29.0)
Emergency Medical Services (EMS)	0 (0.0)	78 (29.3)	25329 (30.9)
Was an AED applied prior to EMS arrival? (%)	N=6	N=266	N=81863
Yes	0 (0.0)	90 (33.8)	24100 (29.4)
No	6 (100.0)	176 (66.2)	57763 (70.6)
Who first applied automated external defibrillator? (%)	N=0	N=90	N=24092
Bystander	0 (0.0)	20 (22.2)	5207 (21.6)
First Responder	0 (0.0)	70 (77.8)	18885 (78.4)
Who first defibrillated the patient?* (%)	N=6	N=266	N=80509
Not Applicable	3 (50.0)	174 (65.4)	56042 (69.6)
Bystander	0 (0.0)	8 (3.0)	1403 (1.7)
First Responder	0 (0.0)	14 (5.3)	4668 (5.8)
Responding EMS Personnel	3 (50.0)	70 (26.3)	18396 (22.8)
First Arrest Rhythm (%)	N=6	N=266	N=81852
Vfib/Vtach/Unknown Shockable Rhythm	3 (50.0)	60 (22.6)	15088 (18.4)
Asystole	3 (50.0)	128 (48.1)	41187 (50.3)
Idioventricular/PEA	0 (0.0)	25 (9.4)	17811 (21.8)
Unknown Unshockable Rhythm	0 (0.0)	53 (19.9)	7766 (9.5)
Sustained ROSC (%)	N=6	N=266	N=81864
Yes	3 (50.0)	81 (30.5)	25491 (31.1)
No	3 (50.0)	185 (69.5)	56373 (68.9)
Was hypothermia care provided in the field? (%)	N=6	N=266	N=81864
Yes	0 (0.0)	1 (0.4)	3409 (4.2)
No	6 (100.0)	265 (99.6)	78455 (95.8)
Pre-hospital Outcome (%)	N=6	N=266	N=81864
Pronounced in the Field	2 (33.3)	122 (45.9)	29200 (35.7)
Pronounced in ED	0 (0.0)	15 (5.6)	11881 (14.5)
Ongoing Resuscitation in ED	4 (66.7)	129 (48.5)	40783 (49.8)
Overall Survival (%)	N=6	N=266	N=81864
Overall Survival to Hospital Admission	3 (50.0)	78 (29.3)	23083 (28.2)
Overall Survival to Hospital Discharge	2 (33.3)	28 (10.5)	8490 (10.4)
With Good or Moderate Cerebral Performance	2 (33.3)	28 (10.5)	6729 (8.2)
Missing hospital outcome	0	1	158
Utstein¹ Survival (%)	N=2	N=38	N=9046
	100.0%	47.4%	33.3%
Utstein Bystander² Survival (%)	N=2	N=20	N=5305
	100.0%	50.0%	37.3%

Inclusion criteria: An out-of-hospital cardiac arrest where resuscitation is attempted by a 911 responder (CPR and/or defibrillation). This would also include patients that received an AED shock by a bystander prior to the arrival of 911 responders.

**This is a new question that was introduced on the 2011 form.*

¹Witnessed by bystander and found in a shockable rhythm

²Witnessed by bystander, found in shockable rhythm, and received some bystander intervention (CPR by bystander and/or AED applied by bystander)

MCFARLAND POLICE DEPARTMENT



July 2019 Monthly Report

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JULY 2019 MONTHLY REPORT

Staffing Report

- We continue operating one officer short until early September.
- Our Police Clerk III recruitment process continues. Semi-finalist interviews have been conducted, with a finalist identified following those interviews. Over the coming days a conditional offer of employment will be made.

Budget Report

- Our situation with staffing shortages relating to injured officers continues to put us over budget as compared to where we should be in terms of overtime expenditures. We will continue to monitor this as the year progresses.

Training Report

- All staff attended the annual active threat exercise in July. This year's exercise was conducted in the Village of Oregon.
- Investigator Barnier completed his month-long assignment working with the Dane County Narcotics and Drug Task Force. This was an invaluable training opportunity that provided vital skills to assist our investigative staff combat drug issues.

Other Information

- We have finalized our contract with Healthy Minds, Inc. who will be providing our annual mental health check-ins and other post-incident debriefing needs.

PUBLIC SAFETY COMMITTEE

EMERGENCY MANAGEMENT REPORT

July / August 2019 Report

Update on outdoor warning siren:

Outdoor warning sirens are being activated and tested the 1st Wednesday of every month. I note that our sirens are working well and appear to be in excellent condition.

Emergency Management Committee Meeting:

Our last meeting was on July 25th with eight members present. The next meeting is scheduled for September 25, 2019 at 2:00 PM.

Storm Activity:

I continue to monitor and have a direct link to both local, for the Madison area, and National Weather Service Broadcasts from Sullivan WI. We have been very fortunate thus far with spring time thunderstorms.

Weather alerts are still being posted and submitted to the social media team. If we receive severe weather warnings, Department heads, Public Safety Committee Members, Emergency Management Committee Members, Village Board Members and the Social Media Team shall continue to be supplied with weather warnings and briefings.

Emergency Response Manual Update:

I announced at the Emergency Management Committee Meeting that I am looking into revamping our manual as to be much easier to locate materials and more applicable for our use. I am reviewing some sample models from the Wisconsin area, and shall attempt to implement the needed information into the manual. I will work with department heads and their teams in a collaborative effort as upon their invitation, attend the departments' specialized training as an observer, thus working in the realm of emergency management.

Training:

I am very pleased to announce and welcome Colton Havey as the Fire and Rescue Department UAS Foreman, as a most beneficial liaison for the fire department. Colton has already initiated some flight experience training with two other members. He along with the previous appointed liaison for the police department, Anthony Craft will work closely with me as we develop further policy and procedure for the UAS within their respective departments. I can further foresee both Colton and Anthony assisting with recruitment of perspective UAS pilots within their respective departments and grow our team.

In addition, I give Tyler Mortenson a warm welcome to the UAS Team as he wears several hats

being a firefighter, public Safety and Emergency Management Committee member of the Village. I can only see Tyler as a very productive member of our team with his initiative and interest in emergency operations in the Village.

My thank you to Chief Dennis for the much needed UAS Storage Cabinet to allow secure storage with easy and expedient access to the craft in an emergency.

I am still attending FAA UAS webinars to review the latest information from the FAA regarding the usage of UAS crafts.

I continue to attend webinars from Emergency Government Technology as well as other affiliations and organizations for Emergency Management programs to assist in my role regarding training and updates, etc.

Community Awareness:

Articles and graphs shall continue to be submitted for inclement weather, to include storm watches and warnings, and other pertinent information and literature for public awareness of our weather and storm related information.

Submitted by: Chuck Di Piazza



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, August 14, 2019

SECTION: Business

DEPARTMENT: Fire/EMS

CONTACT: Chris Dennis, Chief

AGENDA ITEM: Discussion and recommendation on ordinance amendment 2019-16: an ordinance amending the fire prevention and protection code.

PREVIOUS ACTION:

ISSUE SUMMARY:

See attached memo from Chief Dennis.

FINANCIAL/BUDGET IMPACT:

N/A

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval.

ATTACHMENTS:

1. Prevention Code Proposed Changes Background
2. Ordinance 2019-16 - Amending the Fire Prevention and Protection Code



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110

(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

August 8, 2019

Re: Proposed revisions to Chapter 26 Fire Prevention and Protection

The Fire & Rescue Department has noticed items conflicting between the building codes and the fire prevention code. The Department would like to align the codes to allow simplified enforcement. The fire prevention code does require modification to align with the 2011 Wisconsin Act 21 which prohibits municipalities from enacting more restrictive building ordinances. Additionally, the Department has been receiving complaints of open burning during the last several years. The modifications being proposed will strengthen the requirements on prohibiting outdoor burning while preserving the ability of individuals to utilize outdoor fireplaces and fire pits.

- Sec. 26-80 (b) (6) – Added language to be more consistent to adjoining urban municipalities and reduce possible complaints from neighboring property owners.
- Sec. 26-82 (a) & (c) – Modification to align with current building code and planned adoption of International Fire Code (IFC) for fire prevention code to allow gas grilles on fire sprinkler protected decks and balconies of multi-family buildings while keeping other fuel grills not permitted.
- Sec. 26-83 (b) & (c) – Elimination of adoption of NFPA codes referenced in Wis. Admin. Codes and adopting IFC as referenced in Wis. Admin. Codes as the model fire prevention code instead of NFPA 1
- Sec. 26-83 (d) – Addition of the IFC Appendix D as a standard for site development providing consistent guidelines for developers.
- Sec. 26-113 – Eliminated due to conflict with 2011 Wis. Act 21
- Sec. 26-114 – Not required and eliminated due to conflict with 2011 Wis. Act 21

- Sec. 26-115 - Not required and eliminated due to conflict with 2011 Wis. Act 21
- Sec. 26-116 – Eliminated due to conflict with 2011 Wis. Act 21
- Sec. 26-117 – Eliminated due to conflict with 2011 Wis. Act 21
- Sec. 26-118 (e) – Eliminated due to conflict with 2011 Wis. Act 21
- Sec. 26-119 – Eliminated due to conflict with 2011 Wis. Act 21
- Sec. 26-120 – Combined in to Sec. 26-146
- Sec. 26-121 – Modification to eliminate confusion with updating NFPA codes not in sequence of Wis. Admin Codes
- Sec. 26-146 – Modified to include all new commercial building as previously was only fire sprinkler protected buildings and previously was majority of commercial buildings.



Christopher C. Dennis, Chief
Fire & Rescue Department
Village of McFarland

ORDINANCE 2019-16

AN ORDINANCE AMENDING THE FIRE PREVENTION AND PROTECTION CODE

Purpose: To update the Fire Prevention and Protection Code to comply with Wisconsin Law, and to amend restrictions regarding open burning.

Sponsor: Chief Christopher C. Dennis, Fire & Rescue Department

Recommended Referral: Public Safety Committee

Public Hearing: Not Required

WHEREAS, the Public Safety Committee has reviewed and approved changes to the Fire Prevention and Protection Code proposed by the Fire & Rescue Department Chief; and,

WHEREAS, the proposed changes align with State Law and provide additional protections regarding outdoor burning; and,

WHEREAS, Village Board accepts the recommendations of the Public Safety Committee and Village staff and finds that it is in the public interest to amend the McFarland Municipal Code to reflect the proposed changes.

NOW THEREFORE, The Village Board of the Village of McFarland does hereby ordain as follows:

1. Chapter 26 of the McFarland Municipal Code – Fire Prevention and Protection, is amended to reflect the changes depicted in the attached Exhibit A to this ordinance.

The above and foregoing Ordinance was duly adopted at a regular meeting of the McFarland Village Board on the _____ day of _____, 2019.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-
Treasurer

ORDINANCE 2019 -16	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL	
VOTING RECORD	
Adrian	Kolk
Brassington	Lytle
Utter	Kryzenske
Czebotar	
VOTING	
RESULTS	
Motion Carried	
Motion Defeated:	

Chapter 26 - FIRE PREVENTION AND PROTECTION

ARTICLE I. - IN GENERAL

Secs. 26-1—26-39. - Reserved.

ARTICLE II. - ADMINISTRATION^{[1][1]}

Footnotes:

--- (1) ---

State Law reference— Fire department, Wis. Stats. § 61.65(2); mutual assistance, Wis. Stats. §§ 66.0314(1)(c), 66.03125; arson investigation, Wis. Stats. § 165.55; firefighting service, Wis. Stats. § 213.01 et seq.

DIVISION 1. - GENERALLY

Sec. 26-40. - Goals of the fire defense program.

- (a) The primary objective of the fire defense program is to serve all citizens, without prejudice or favoritism, by safeguarding, collectively and individually, their lives against the effects of fires and explosions.
- (b) The second objective of the fire defense program is to safeguard the general economy and welfare of the community by preventing major conflagrations and the destruction by fire of industries and businesses.
- (c) The third objective of the fire defense program is to protect the property of all citizens against the effects of fire and explosions. All property deserves equal protection regardless of location or monetary value.

(Code 1998, § 5-2-1(d); Ord. No. 2013-14, § 36, 11-11-2013)

Editor's note— Section 36 of Ord. No. 2013-14, adopted Nov. 11, 2013, renumbered former § 26-42 as § 26-40.

Sec. 26-41. - Duty of bystanders to assist.

Every person who shall be present at a fire shall be subject to the orders of the Fire Chief or officer in command and may be required to render assistance or in removing or guarding property. Such officer shall have the power to cause the arrest of any person refusing to obey said orders.

(Code 1998, § 5-2-9; Ord. No. 2013-14, § 45, 11-11-2013)

Editor's note— Section 45 of Ord. No. 2013-14, adopted Nov. 11, 2013, renumbered former § 26-52 as § 26-41.

State Law reference— Assistance at fires, Wis. Stats. § 213.095(2).

Secs. 26-42—26-53. - Reserved.

DIVISION 2. - RESERVED^{[2][2]}

Footnotes:

--- (2) ---

Editor's note— Ord. No. 2013-14, §§ 33—35, 37—44, 46, adopted Nov. 11, 2013, repealed former Div. 2, Fire Department, §§ 26-40, 26-41, 26-43—26-47, 26-49—26-51, 26-53, which pertained to Fire Department recognized, appropriations, compensation, organization and membership, powers and duties of the Fire Chief, department equipment, impeding fire equipment prohibited, fire inspection duties, damaging fire hose prohibited, parking by hydrants; blocking fire lanes, adjacent property, vehicles to yield right-of-way, and derived from the 1998 Code §§ 5-2-1(a)—(c), (e), 5-2-2—5-2-5, 5-2-6(b)—5-2-10. Subsequently, Ord. No. 2013-20, § 2, adopted Dec. 9, 2013, repealed § 26-48, which pertained to police power of the Fire Chief, and derived from the 1998 Code, § 5-2-6(a).

Secs. 26-54—26-79. - Reserved.

ARTICLE III. - FIRE PREVENTION CODE

DIVISION 1. - GENERALLY

Sec. 26-80. - Open burning.

- (a) *Prohibited.* No person, firm or corporation shall build any outdoor fire within the corporate limits of the Village excepting as set forth in Subsection (b) of this Section. This prohibition on burning includes burning of construction waste and debris at construction sites.
- (b) *Exceptions.*
- (1) Outdoor cooking over a fire contained in a device or structure designed for such use is permissible;
 - (2) Controlled burning of grass or similar vegetation for environmental management purposes, with the prior written approval of the Fire/EMS Chief, may be permitted; this exception is not to be used for the burning of grass, leaves or other lawn debris;
 - (3) Ceremonial campfire or bonfires, with prior written approval of the Fire/EMS Chief, may be permitted;
 - (4) Other occasions of desirable outdoor burning not specified by this Subsection, but not as an alternative to refuse removal or disposal of which other methods are available, may be granted single occasion approval as in Subsections (b)(2) and (b)(3) of this Section;
 - (5) Any person desiring to burn wood, ~~grass, brush~~ or other combustible material shall apply to the Fire/EMS Chief. Any person obtaining a permit to burn shall follow the instructions and directions prescribed by said Fire/EMS Chief and shall permit said Fire/EMS Chief or designee to come upon the property in order to exercise the supervisory function. Whenever approval and special permit are granted by the Fire/EMS Chief under this Section, the permit may specify and be conditioned on observance of safety restrictions and insurance requirements set forth therein;
 - (6) Campfires and fire pits burning untreated firewood only (not construction materials) that do not unreasonably disturb neighbors ~~and are attended at all times by an adult at least 18 years old. Campfires and fire pits must be 10 feet or more from any lot line, utility pole or overhead wire. Properties with commercial buildings and residential buildings containing three or more dwellings units are permitted only with a listed fire pit or fireplace with a spark arrestor.~~
- (c) *Chief may prohibit.* The Fire/EMS Chief may prohibit any or all bonfires and outdoor fires when atmospheric conditions or local circumstances make such fires hazardous.
- (d) *Burning on streets.* No materials may be burned upon any street, curb, gutter or sidewalk.
- (e) *Liability.* Persons utilizing and maintaining outdoor fires shall be responsible for any liability resulting from damage caused by such person's fire.

(Code 1998, § 5-2-11; Ord. No. 2013-14, §§ 47—49, 11-11-2013)

Sec. 26-81. - Reserved.

Editor's note— Section 50 of Ord. No. 2013-14, adopted Nov. 11, 2013, repealed § 26-81, which pertained to Fire Department highway response fees, and derived from Ord. No. 2006-06, § 1(5-2-12), adopted Feb. 27, 2006.

Sec. 26-82. - Use and storage of grills and other outdoor cooking stoves.

- (a) ~~(a)~~ — *Location of use regulated.*

- (1) No person shall light or otherwise ignite any barbecue grill, hibachi or other stove designed for outdoor use, ~~powered by charcoal, whether powered by charcoal, liquid propane gas or any~~

~~other heating source~~, at any location less than 15 feet from any exterior wall of any structure containing three or more residential dwelling units.

~~(4)(2) No person shall light or otherwise ignite any barbecue grill, hibachi or other stove designed for outdoor use, powered by liquid propane gas or natural gas, at any location less than 15 feet from any exterior wall of any structure containing three or more residential dwelling units unless the structure, including decks, patios and balconies, is protected by a fire sprinkler system.~~

(b) *Storage of grills and other outdoor cooking stoves.* The following regulations shall apply to the storage of grills and other outdoor cooking stoves within any structure containing three or more residential dwelling units or any accessory building thereto. No grill powered by liquid propane gas shall be placed inside a garage, basement or any other indoor location unless the liquid propane gas supply source is disconnected from the heat and/or flame producing portion of the grill. No person shall knowingly place a grill containing smoldering charcoal or hot ashes inside a garage, basement or other indoor location.

~~(c) *Storage of LP gas containers.* The standards set forth in NFPA 58-3.4.9.2 are hereby adopted by reference. Containers having water capacities greater than 2½ pound (1Kg) (nominal one pound (0.5 Kg)) LP gas capacity shall not be placed on a balcony, patio, or any other location less than 15 feet from any exterior wall of any structure containing three or more residential dwelling units.~~

(dc) *Penalty.* Any person violating the provisions of this Section shall be subject to a penalty as provided in Section 1-16.

(Code 1998, § 5-3-5)

Sec. 26-83. - Adoption of fire prevention standards.

(a) The following Chapters of the Wisconsin Administrative Code, as set forth therein and as amended from time to time, are hereby adopted by reference and incorporated as fully as if set forth at length as part of the Fire Prevention Code of the Village:

- (1) Wis. Admin. Code Ch. SPS 303, Petition for Variance Procedures;
- (2) Wis. Admin. Code Ch. SPS 305, Licenses, Certifications and Regulations;
- (3) Wis. Admin. Code Ch. SPS 307, Explosive Materials;
- (4) Wis. Admin. Code Ch. SPS 308, Mines, Pits and Quarries;
- (5) Wis. Admin. Code Ch. SPS 310, Flammable and Combustible Liquids;
- (6) Wis. Admin. Code Ch. SPS 314, Fire Prevention;
- (7) Wis. Admin. Code Ch. SPS 316, Electrical;
- (8) Wis. Admin. Code Ch. SPS 318, Elevators, Escalators and life devices;
- (9) Wis. Admin. Code Ch. SPS 328, Smoke Detectors;
- (10) Wis. Admin. Code Ch. SPS 330, Fire Department Safety and Health;
- (11) Wis. Admin. Code Ch. SPS 334, Amusement Rides and Attractions;
- (12) Wis. Admin. Code Ch. SPS 335, Infectious Agents;
- (13) Wis. Admin. Code Ch. SPS 340, Gas Systems;
- (14) Wis. Admin. Code Ch. SPS 341, Boiler and Pressure Vessels;
- (15) Wis. Admin. Code Ch. SPS 343, Anhydrous Ammonia;
- (16) Wis. Admin. Code Ch. SPS 345, Mechanical Refrigeration;
- (17) Wis. Admin. Code Ch. SPS 361—366, Wisconsin Commercial Building Code;
- (18) Wis. Admin. Code Ch. SPS 375—379, Buildings Constructed Prior to 1914;

- (19) Wis. Admin. Code Ch. SPS 390, Public Swimming Pools.
- (b) The *International Fire Code*®, as subject to modifications by the Wisconsin Administrative Codes and as specified in this Chapter. The edition of the *International Fire Code*® adopted herein shall be the edition adopted by Wisconsin Administrative Code Chapter SPS 361.
- (C) The *International Fire Code*®, as referenced in this Chapter, is adopted as the Alternate Model Fire Code in accordance with Wisconsin Administrative Code Chapter SPS 314.001.
- (d) Appendix D of the adopted edition of the International Fire Code for fire apparatus access roads.
- ~~(b) The following standards of the National Fire Prevention Association are hereby adopted by reference and incorporated as fully as if set forth at length as part of the Fire Prevention Code of the Village:~~
- ~~(1) NFPA 1, Uniform Fire Code, 2009 Edition;~~
 - ~~(2) NFPA 10, Portable Fire Extinguishers, 2007 Edition;~~
 - ~~(3) NFPA 13, Standard for the Installation of Sprinkler Systems, 2007 Edition;~~
 - ~~(4) NFPA 13D, Standards for the Installation of Sprinkler Systems in One and Two Family Dwellings and Mobile Homes, 2007 Edition;~~
 - ~~(5) NFPA 13E, Recommended Practice for Fire Department Operation in Properties Protected by Sprinkler and Standpipe Systems, 2005 Edition;~~
 - ~~(6) NFPA 13R, Sprinkler Systems in Residential Occupancies Up to and Including Four Stories in Height, 2007 Edition;~~
 - ~~(7) NFPA 14, Standard for the Installation of Standpipe and Hose System, 2007 Edition;~~
 - ~~(8) NFPA 15, Standard for Water Spray Fixed Systems for Fire Protection, 2007 Edition;~~
 - ~~(9) NFPA 16, Standard for the Installation of Foam-Water Sprinkler and Foam-Water Spray Systems, 2007 Edition;~~
 - ~~(10) NFPA 17, Standard for Dry Chemical Extinguishing Systems, 2009 Edition;~~
 - ~~(11) NFPA 17A, Standard for Wet Chemical Extinguishing Systems, 2009 Edition;~~
 - ~~(12) NFPA 24, It is Standard for Installation of Private Fire Service Mains and Their Appurtenances, 2007 Edition;~~
 - ~~(13) NFPA 25, Standard for the Inspection, Testing and Maintenance of Water Based Fire Protection Systems, 2008 Edition;~~
 - ~~(14) NFPA 30, Flammable and Combustible Liquids Code, 2008 Edition;~~
 - ~~(15) NFPA 30A, Code for Motor Fuel Dispensing Facilities and Repair Garages, 2008 Edition;~~
 - ~~(16) NFPA 31, Standard for the Installation of Oil Burning Equipment, 2006 Edition;~~
 - ~~(17) NFPA 33, Standard for Spray Application Using Flammable and Combustible Liquids, 2007 Edition;~~
 - ~~(18) NFPA 58, Liquefied Petroleum Gas Code, 2008 Edition;~~
 - ~~(19) NFPA 70, National Electrical Code, 2008 Edition;~~
 - ~~(20) NFPA 72, National Fire Alarm Code, 2007 Edition;~~
 - ~~(21) NFPA 80, Standard for Fire Doors and Other Opening Protectives, 2007 Edition;~~
 - ~~(22) NFPA 75, Standard for the Protection of Information Technology Equipment, 2009 Edition;~~
 - ~~(23) NFPA 101, Life Safety Code, 2009 Edition.~~

(Code 1998, § 5-3-1; Ord. No. 2013-14, § 51, 11-11-2013)

Sec. 26-84. - Applicability of Fire Prevention Code.

- (a) *Applicability.* The Fire Prevention Code of the Village shall be applicable in its scope and intent to the multifamily, commercial and industrial zones of the Village Zoning Code, as well as multifamily, commercial and industrial uses found in properties with other zoning classifications in the Village.
- (b) *Existing conditions.* The Fire Prevention Code of the Village shall apply equally to new and existing conditions, except that existing conditions not in strict compliance with the terms of the Fire Prevention Code shall be permitted to continue where the existing conditions do not constitute an exceptional hazard to life or adjoining property, and as further set forth in specific provisions of the Fire Prevention Code.
- (c) *Fire sprinkler regulations.* The automatic fire sprinkler regulations found in Division 2 of this Article shall be considered a part of the Fire Prevention Code of the Village.
- (d) *Additions to and remodeling of existing buildings.* Where an existing building is remodeled or expanded, the following requirements shall apply:
 - (1) The entire building shall be made to conform with the requirements of Division 2 of this Article if more than 50 percent of the gross interior area of the building is remodeled or added to the building. In applying this percentage, successive additions, if made within a period of 20 years, shall be aggregated and treated as a single addition.
 - (2) Only the addition or remodeled area shall be made to conform with the requirements of Division 2 of this Article if 25 percent to 50 percent of the gross interior area of the building is remodeled or added to the building. In applying this percentage, successive additions, if made within a period of 20 years, shall be aggregated and treated as a single addition.
 - (3) The requirements of Division 2 of this Article need not be satisfied if less than 25 percent is remodeled or added to the gross interior area of the building, unless the addition involves additional dwelling units.
 - (4) Regardless of the percentages set forth herein, if the addition or remodeling is for uses set forth in Section 26-116(d), (e), (f), (g) or (h), the addition or remodeled area shall conform to the requirements of this Section.
 - (5) These requirements shall not apply if the building being remodeled or expanded contains less than 7,000 square feet of gross interior area upon completion of the addition or remodeling project.
 - (6) Any party who feels that strict adherence to this Section would cause undue hardship or create conditions causing greater harmful effects than the conditions existing without compliance with this Section may request a variance from the requirements of this Section. Such requests shall be made to the Village Board. Other than the processing by the Village Board, the application, hearing and decision process for any variance requested shall be as set forth in Chapter 62, Article II, Division 5.

(Code 1998, § 5-3-7)

Secs. 26-85—26-111. - Reserved.

DIVISION 2. - AUTOMATIC FIRE SPRINKLER SYSTEMS

Sec. 26-112. - Scope.

Automatic sprinkler systems shall be installed and maintained in operable condition ~~in~~ for all construction covered by this Chapter and as set forth in Section 26-84.

(Code 1998, § 15-1-21(a))

~~Sec. 26-113. — Installation.~~

~~Except for one and two family dwellings, the installation of any automatic fire sprinkler systems shall be completed in accordance with the National Fire Protection Association standards adopted in Section 26-83(b).~~

(Code 1998, § 15-1-21(b))

~~Sec. 26-114. — Monitoring requirements.~~

~~New automatic sprinkler systems installed under this Chapter shall be monitored by an approved central station monitoring service, except in the following occupancies:~~

- ~~(a) — One and two family dwellings or mobile homes.~~

(Code 1998, § 15-1-21(c))

~~Sec. 26-115. — Maintenance; annual inspection.~~

~~All automatic sprinkler systems shall be properly maintained for efficient service as specified in National Fire Protection Association Pamphlet 25.~~

(Code 1998, § 15-1-21(d))

~~Sec. 26-116. — Where required.~~

~~Automatic sprinkler systems shall be installed and maintained in operable condition in the following occupancies and locations:~~

- ~~(a) — Within all new factories, workshops, office buildings, mercantile establishments, warehouses, passenger terminals, exhibition buildings and places of public assembly with less than a 100-person occupant load:
 - ~~(1) — Where the building is of type I.A or I.B fire resistive construction and is 10,000 square feet or more in total area;~~
 - ~~(2) — Where the building is of type II.A, II.B, III.A, III.B, IV, V.A, or V.B non-fire resistive construction and is 7,000 square feet or more in total area; or~~
 - ~~(3) — Buildings of three interior stories or more in height regardless of area.~~~~
- ~~(b) — Within new repair garages, motor vehicles storage garages and body shops;
 - ~~(1) — Where the building is of type I.A or I.B fire resistive construction, and is 10,000 square feet or more in total area;~~
 - ~~(2) — Where the building is of type II.A, II.B, III.A, III.B, IV, V.A, or V.B non-fire resistive construction, and is 7,000 square feet or more in total area;~~
 - ~~(3) — Where the building has three interior stories or more in height regardless of area; or~~
 - ~~(4) — In any basement or sub-basement if a vehicle can be parked therein.~~~~
- ~~(c) — Within the following residential occupancies:
 - ~~(1) — Multiple family dwellings, apartment buildings, townhouses, condominiums, hotels, motels, dormitories, fraternities, sorority houses and other places of abode except one and two family dwellings:
 - ~~a. — New residential buildings having three interior stories or less in height or having no more than four living units shall have sprinklers installed in the basements, crawl spaces, stairways and corridors.~~~~~~

- ~~b. New residential buildings with more than three interior stories in height or containing more than a total of four living units shall be protected by an automatic sprinkler system installed throughout the building regardless of size or type of construction.~~
- ~~c. New residential buildings with no common interior area shall have a separate heated room for the sprinkler system riser. The room shall be provided with direct access to the outside of the building for use by Fire and Emergency Medical Services Department personnel.~~
- ~~(2) Automatic sprinkler systems are not required in one and two family dwellings, but when installed shall meet the following requirements:~~
 - ~~a. Any installation of an automatic sprinkler system within a one or two family dwelling shall be installed in accordance with National Fire Protection Association Pamphlet 13D.~~
 - ~~b. Automatic sprinkler systems installed within one and two family dwellings shall have two plans submitted to the Fire and Emergency Medical Services Department for review and conditional approval.~~
 - ~~c. Residential quick response sprinkler heads are to be used in buildings of this type.~~
 - ~~d. The installation of the sprinkler system shall be inspected by the Fire and Emergency Medical Services Department prior to enclosing of wall and ceiling spaces.~~
 - ~~e. A hydrostatic test shall be conducted on the system in the presence of the Fire Inspector.~~
 - ~~f. A final inspection by the Fire and Emergency Medical Services Department shall be conducted prior to placing the system in service.~~
- ~~(d) New theaters and buildings of public assembly over 100-person occupancy. Automatic sprinklers shall be installed throughout such buildings regardless of size or type of construction.~~
- ~~(e) New health care facilities including hospitals, nursing homes, convalescent and group care centers. Automatic sprinklers shall be installed throughout such buildings regardless of size or type of construction.~~
- ~~(f) New detention and correctional facilities. Automatic sprinklers shall be installed throughout the building regardless of size or construction.~~
- ~~(g) New schools, colleges and universities.~~
 - ~~(1) Where the building is of type I.A or type I.B fire resistive construction, and is 10,000 square feet or more in total area, automatic sprinklers shall be installed throughout the building.~~
 - ~~(2) Where the building is of type II.A, II.B, III.A, III.B, IV, V.A, or V.B type of construction, automatic sprinklers shall be installed throughout the building.~~
- ~~(h) High hazard occupancy. Throughout any new building that by reason of its construction or combustible occupancy is deemed a severe life or property hazard by the Fire/EMS Chief. This includes, but shall not be limited to:~~
 - ~~(1) Aircraft/helicopter hangers, aircraft/helicopter servicing.~~
 - ~~(2) Dry cleaning establishments using or storing volatile or flammable liquids.~~
 - ~~(3) Enameling or Japanning operations.~~
 - ~~(4) Mills.~~
 - ~~(5) Paint and varnish: manufacturing, storage, handling, spraying or other related operations.~~
 - ~~(6) Pyroxylin products.~~
 - ~~(7) Smokehouses.~~

- ~~(8) Storage of combustible and flammable gasses such as acetylene, hydrogen, liquid propane, etc., in excess of 1,000 cubic feet.~~
- ~~(9) Storage of combustible and flammable liquids such as kerosene, oil, gasoline, etc., in excess of 500 gallons.~~
- ~~(10) Chemical works.~~
- ~~(11) Warehouses with materials piled 15 feet or more in height.~~
- ~~(12) Explosive and pyrotechnic manufacturing and storage.~~
- ~~(13) Basements over 2,500 square feet and containing combustible materials or storage within.~~

(Code 1998, § 15-1-21(e); Ord. No. 2013-14, §§ 52—56, 11-11-2013)

Note— Classification of construction is determined under Wis. Admin. Code § Comm. 51.03.

~~Sec. 26-117. Exceptions.~~

~~Automatic fire sprinkler systems are not required in the following:~~

- ~~(a) Rooms or buildings used for the manufacture or storage of aluminum powder, calcium carbide, calcium phosphide, metallic sodium or potassium, quick lime, magnesium powder, sodium peroxide or like materials where the application of water may cause or increase combustion.~~
- ~~(b) Any location where the Fire Chief determines that the use of water as a fire extinguishing agent would increase the hazard. However, an automatic fire suppression system using an extinguishing agent other than water, or an automatic smoke detection system, shall be installed.~~
- ~~(c) One and two family dwellings.~~
- ~~(d) In new factories, workshops, office buildings, mercantile establishments, warehouses, passenger terminals, exhibition buildings, places of public assembly with less than a 100-person-occupant load, and new repair garages, motor vehicle storage garages and body shops, if:

 - ~~(1) The building is of type I.A or I.B fire resistive construction and is less than 10,000 square feet in total area.~~
 - ~~(2) The building is of type II.A, II.B, III.A, III.B, IV, V.A, or V.B non-fire resistive construction and is less than 7,000 square feet in total area.~~~~

(Code 1998, § 15-1-21(f))

Sec. 26-118. - Plan review; installation; inspection.

- (a) *Approval of plans required.* No automatic sprinkler equipment shall be installed or altered in any building until plans have been submitted to and reviewed by the Fire and Emergency Medical Services Department. Three copies of the plans and specifications shall be submitted for review. Conditionally approved plans shall be stamped with the date of review. One copy shall be returned to the owner; two retained by the Fire and Emergency Medical Services Department for field use and property file reference.
- (b) *Plans.* Plans for sprinkler systems (including drawings, diagrams as needed) shall be submitted to the Fire and Emergency Medical Services Department for review and conditional approval. Plans shall be conditionally approved prior to any installation or construction.
- (c) *Calculations.* Calculations shall be submitted with all plans. In the event a pipe schedule is used, a written report with verified pressure information shall be submitted. The engineer completing such calculations shall stamp and sign the report.
- (d) *Installation and inspection services required.*

- (1) The installation of underground piping shall be inspected by the Fire and Emergency Medical Services Department prior to being covered.
- (2) The installer shall provide advance notice to the Fire and Emergency Medical Services Department for any required installation inspection.

~~(e) System requirements. All required building automatic sprinkler systems shall comply with the following, provided existing systems not in compliance on the effective date of the ordinance from which this Section is derived shall have 12 months to come into compliance.~~

~~(1) System drain. The building automatic sprinkler system shall have a drain piped to the outside of the building or to a drain suitable to handle the required flows.~~

~~(2) Inspector's test valve. The system shall have an inspector's test valve piped so as to discharge to the outside of the building.~~

~~(3) Alarm bells or horns. Alarm bells or horns shall be installed on all systems. One bell or horn shall be installed on the inside of the building and a second bell or horn installed on the outside of the building. The sprinkler alarm shall be tied into the building alarm system in buildings equipped with a local alarm system.~~

(ef) *Acceptance test.* The sprinkler system shall have a hydrostatic test performed by the installer in the presence of the Fire and Emergency Medical Services Department Inspector. The sprinkler system shall be tested by flows of the main drain and inspector's test. The installer shall notify the Fire and Emergency Medical Services Department prior to any test being conducted.

(Code 1998, § 15-1-21(g); Ord. No. 2013-14, §§ 57—59, 11-11-2013)

~~Sec. 26-119. Annual testing.~~

~~A qualified sprinkler technician shall inspect the automatic sprinkler system at least annually. The provisions of National Fire Protection Association Pamphlet 25 shall be used as the inspection criteria.~~

(Code 1998, § 15-1-21(h))

~~Sec. 26-120. Key box required.~~

~~Buildings equipped with an automatic sprinkler system shall be provided with a standard key box of a type approved by the Fire and Emergency Medical Services Department. The key box shall be located in a place approved by the Fire and Emergency Medical Services Department. Properly identified keys to gain access to the building and the building automatic sprinkler system shall be maintained in the key box. Removal of any key by persons other than Fire and Emergency Medical Services Department personnel shall be a violation of this Section.~~

(Code 1998, § 15-1-21(i); Ord. No. 2013-14, § 60, 11-11-2013)

Sec. 26-121. - Reference standards.

NFPA standards. All references to National Fire Protection Association Standards shall refer to the ~~2006~~most current ~~E~~edition unless and until a different version is adopted by the Wisconsin Department of Commerce.

(Code 1998, § 15-1-21(j); Ord. No. 2004-12, § 1, 5-24-2004)

Secs. 26-122—26-140. - Reserved.

DIVISION 3. - DISCLOSURE OF HAZARDOUS MATERIALS AND INFECTIOUS AGENTS, REIMBURSEMENT FOR CLEANUP OF SPILLS

Sec. 26-141. - Application.

- (a) All persons, firms or organizations using, researching or producing hazardous materials and/or infectious agents shall notify the Fire and Emergency Medical Services Department as prescribed by this Section.
- (b) The provisions of this Section shall apply to all persons, firms or organizations using, researching, producing or storing hazardous materials and/or infectious agents on and after the effective date of the ordinance from which this Section is derived.

(Code 1998, § 5-3-2(a); Ord. No. 2013-14, § 61, 11-11-2013)

Sec. 26-142. - Definitions.

The following words, terms and phrases, when used in this Division, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

- (a) *Infectious agent*. A bacterial, mycoplasmal, fungal, parasitic or viral agent known to cause illness in humans, which is used, researched, produced or stored within or on premises.
- (b) *Hazardous materials*. Those materials that can cause death or disabling injury from brief exposure; those materials that could cause a lost-time injury from exposure; and those materials that could cause temporary disability or injury without permanent effects which are used, researched, produced or stored within or on premises except those household consumer products used at the point of consumption and not used for commercial or experimental purposes. This definition of hazardous materials shall include radioactive materials.

(Code 1998, § 5-3-2(b))

Sec. 26-143. - Information required.

- (a) Any person, firm or organization using, researching, producing and/or storing any hazardous materials shall provide in writing to the Fire and Emergency Medical Services Department the following information:
 - (1) The address, location of where hazardous materials are used, researched, stored or produced;
 - (2) The trade name of the hazardous material;
 - (3) The chemical name and any commonly used synonym for the hazardous material and the chemical name and any commonly used synonym for its major components;
 - (4) The exact locations on the premises where materials are used, researched, stored and/or produced;
 - (5) Amounts of hazardous materials on premises per exact location;
 - (6) The boiling point, vapor pressure, vapor density, solubility in water, specific gravity, percentage volatile by volume, evaporation rate for liquids and appearance and odor of the hazardous material;
 - (7) The flashpoint and flammable limits of the hazardous substance;
 - (8) Any permissible exposure level, threshold limit value or other established limit value for exposure to a hazardous material;
 - (9) The stability of the hazardous substance;
 - (10) Recommended fire extinguishing media, special firefighting procedures and fire and explosion hazard information for the hazardous material;
 - (11) Any effect of over-exposure to the hazardous material, emergency and first aid procedures and telephone numbers to call in an emergency;
 - (12) Any condition or material that is incompatible with the hazardous material and must be avoided;

- (13) Any personal protective equipment to be worn or used and special precautions to be taken when handling or coming into contact with the hazardous materials;
- (14) Procedures for handling or coming into contact with the hazardous materials.
- (b) Any person, firm or organization using, researching, producing and/or storing infectious agent and/or carrier of an infectious agent shall provide in writing to the Fire and Emergency Medical Services Department the following:
 - (1) The name and any commonly used synonym of the infectious agent;
 - (2) The address/location where infectious agents are used, researched, stored and/or produced;
 - (3) The exact locations where infectious agents are used, researched, stored and/or produced;
 - (4) Amount of infectious agent on premises per exact locations;
 - (5) Any methods of route of transmission of the infectious agents;
 - (6) Any symptoms of effect of infection, emergency and first aid procedure and a telephone number to be called in an emergency;
 - (7) Any personal protective equipment to be worn or used and special precautions to be taken when handling or coming in contact with the infectious agent;
 - (8) Procedures for handling, clean-up and disposal of infectious agents leaked or spilled.

(Code 1998, § 5-3-2(c); Ord. No. 2013-14, § 62, 11-11-2013)

Sec. 26-144. - Reimbursement for cleanup of spills.

Any person who possesses or controls a hazardous material or infectious agent that was discharged or caused the discharge of a hazardous material or infectious agent shall reimburse the Village for actual and necessary expenses incurred by the Village or its agent to contain, remove or dispose of the hazardous substance or infectious agent or take any other appropriate action that is deemed appropriate under the circumstance.

(Code 1998, § 5-3-2(d))

Sec. 26-145. - Recovery of costs.

- (a) *Compliance with regulations.* Every person, firm or corporation using, storing, handling or transporting flammable or combustible liquids, chemicals, gasses or other hazardous materials shall comply with the requirements of Wis. Admin. Code Ch. Comm. 8 as the same is now in force and may hereafter from time to time be amended.
- (b) *Clean-up costs.* Every person, firm or corporation using, storing, handling or transporting (whether by rail or on the highways) flammable or combustible liquids, chemicals, gasses or other hazardous materials shall be liable to the Village for the actual cost of labor and materials associated with the use of any specialized extinguishing agent, chemical, neutralizer or similar material or equipment employed to extinguish, confine or clean up any such hazardous material that is involved in any accidental spill or in threat of any fire or accidental spill.
- (c) *Inspection of installations or modifications to tanks for flammable or combustible liquids.* See Fee Schedule, Appendix A to this Code.
- (d) *Inspection of closures of tanks for flammable or combustible liquids.* See Fee Schedule, Appendix A to this Code.

(Code 1998, § 5-3-3; Ord. No. 2006-01, § 1, 2-23-2006)

Sec. 26-146. - Key boxes.

- (a) *Required. Newly constructed commercial buildings and residential buildings containing three or more dwelling units, or* ~~When~~ access to or within a structure or an area is unduly difficult because of secured openings or where immediate access is necessary for lifesaving or firefighting purposes, the Fire/EMS Chief may require that a key box be installed in an accessible location. The key box shall be a type approved by the Fire and Emergency Medical Services Department and shall contain those keys found to be necessary to provide emergency access.
- (b) *Property owner responsible.* The property owner is responsible to ensure that keys maintained within a key box are those of the current type. When a change of locks within the building is necessary, the Fire and Emergency Medical Services Department shall be notified with new keys placed in the key box.
- (c) *Removal of key prohibited.* Removal of any key by other than Fire and Emergency Medical Services Department personnel shall subject the violator to a penalty as provided in Section 1-16.

(Code 1998, § 5-3-4; Ord. No. 2013-14, § 63, 11-11-2013)

Secs. 26-147—26-175. - Reserved.

DIVISION 4. - FIRE HYDRANTS

Sec. 26-176. - Installation required.

Where the Village water system is available, and any portion of a commercial or industrial building containing 7,000 square feet or more of gross interior area, or a residential building containing more than two dwelling units and containing 7,000 square feet or more of gross interior area, is set back more than 300 feet from the centerline of the nearest abutting public right-of-way, the owner shall install approved fire hydrants at such owner's expense. The set back distances shall be determined by measuring the travel distance from a municipal hydrant along the centerline of a municipal street or private road suitable for travel by fire apparatus.

(Code 1998, § 5-3-6(a))

Sec. 26-177. - Location.

- (a) Hydrants determined to be necessary in accordance with Section 26-176 shall be freestanding and shall be installed not more than 75 feet nor less than 40 feet from the building. One hydrant shall be located at the main entryway to such building or complex. Additional hydrants shall be provided around the perimeter of the building or complex so that no hydrant is more than 400 feet from any other approved hydrant as described in Section 26-176.
- (b) All water mains, hydrants and their location shall be approved by the Fire and Emergency Medical Services Department. The hydrants shall be installed in such a manner and locations so as to be accessible at all times to the Fire and Emergency Medical Services Department.
- (c) Water lines serving hydrants and hydrants shall be located within lands in which the owner grants the Village an access easement for maintenance of the hydrant and water line. Following installation of all water lines and hydrants, the owner shall dedicate such facilities to the Village. Thereafter, the Village shall be responsible for maintenance of these facilities.

(Code 1998, § 5-3-6(b); Ord. No. 2013-14, § 64, 11-11-2013)

Sec. 26-178. - Installed prior to construction.

For new construction, hydrants required by this Division shall be installed and made operable prior to permitting construction to progress beyond the footing and foundation stage.

(Code 1998, § 5-3-6(c))

Sec. 26-179. - Specifications.

All water lines between the municipal water main and approved fire hydrants shall be no less than eight inches inside diameter. All water mains and hydrants shall be installed in compliance with the standards of the Village Public Works Department.

(Code 1998, § 5-3-6(d))

Sec. 26-180. - Blocking of fire hydrants prohibited.

No person shall park any motor vehicle within ten feet of any fire hydrant or otherwise interfere with the accessibility of any fire hydrants by piling, dumping or placing any other obstructive material or object within ten feet of a fire hydrant without first obtaining written permission from the Fire and Emergency Medical Services Department. Any person who shall violate the provisions of this Subsection shall, upon conviction thereof, be subject to a forfeiture pursuant to Section 1-16. Every day during which such interference continues shall constitute a separate offense.

(Code 1998, § 5-3-6(e); Ord. No. 2013-14, § 65, 11-11-2013)

Sec. 26-181. - Marking of fire hydrants.

Fire hydrants shall be marked with the curb painted yellow. The curb shall be painted to produce a 20-foot stripe extending ten feet to each side of the hydrant. Areas without curbs shall have a four inch wide yellow stripe placed on the pavement.

(Code 1998, § 5-3-6(f))

Sec. 26-182. - Applicability.

- (a) Except as hereinafter provided, fire hydrants outside the public right-of-way need not be installed on private property to service buildings constructed prior to January 1, 1997, unless otherwise required by this Section.
- (b) Where an existing building is expanded or remodeled, the following requirements shall apply:
 - (1) If more than 50 percent of the gross interior area of the existing building is added to the building, the owner shall provide fire hydrants in conformity with this Section. In applying this percentage, successive additions, if made within a period of 20 years, shall be aggregated and treated as a single addition.
 - (2) Regardless of the percentage set forth in Subsection (b)(1) of this Section, if the additional area is a high hazard occupancy as set forth in Section 26-116(h), or involves an addition to any building with three or more stories, area of public assembly or theater, or any hospital, nursing home or convalescence center, the property must meet the requirements of this Section.
 - (3) If more than 50 percent of the gross interior area of the building is remodeled into a high hazard occupancy as set forth in Section 26-116(h), or the building contains three or more stories, area of public assembly or theater, or any hospital, nursing home or convalescence center, the property must meet the requirements of this Section.

(Code 1998, § 5-3-6(g))

Sec. 26-183. - Variance.

Any party who feels that strict adherence to this Section would cause undue hardship or create conditions causing greater harmful effects than the conditions existing without compliance with this Section may request a variance from the requirements of this Section. Such requests shall be made to the Village Board. Other than the processing by the Village Board, the application, hearing and decision process for any variance requested shall be as set forth in Chapter 62, Article II, Division 5.

(Code 1998, § 5-3-6(h))



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, August 14, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Craig Sherven, Chief

AGENDA ITEM: Discussion and recommendation on an event permit application from the McFarland Family Festival to hold an event September 20-22, 2019.

PREVIOUS ACTION:

ISSUE SUMMARY:

The McFarland Family Festival has applied for an event permit to hold the McFarland Family Festival downtown this year. The event is proposed to take place on portions of Anthony St., the Library, the Library Parking lot, the Discovery Garden, the Municipal Center, and the Municipal Center Parking Lot. See attached map with requested portions shaded in green. The Family Festival is still working through some of the final logistics. Additional packet materials will be provided next week at the meeting regarding specifics of event details and locations. The Event will involve:

1. Street Closure - Portions of Anthony St will be closed for the event.
2. Parade - the festival will host their annual parade in the Village on Sunday September 22nd. Once final details are confirmed, the festival will establish the final route for the parade.
3. Variance for amplified sound after 10 p.m. - the Festival will include a beer tent with entertainment this year. The event has requested a variance to allow amplified sound until 11 p.m. Additional the variance is also requested because the carnival rides also emit amplified sound will in use.

FINANCIAL/BUDGET IMPACT:

Permit Revenues

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Chapter 11, Article II

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

At this point the Festival is still working though many of the final details. If the Committee is agreeable, staff recommends the following approval:



Motion to recommend approval an event permit for the McFarland Family Festival, with the variance requested, for the event September 20-22, 2019 conditioned upon approval and compliance with any and all conditions as provided by the Police Chief, Fire & Rescue Chief, and Library.

ATTACHMENTS:

1. Event Permit - Mcf Fam Festival
2. Family Festival Layout - 08.09.2019 - FINAL



Event Permit

Pursuant to Village Ordinance Chapter 11

For parades, run/walks, car shows, community events, and special events in which 200 or more attendees are anticipated at one time or that is likely to have a significant impact on neighborhood parking or the free-flow of traffic (only pertains to events that are open to the public).

☐ - Application Fee - \$100 (due with application)

Public Property vs. Private Property	Notes/Instructions
1. Will any portion of this event take place on public property? ☒ - Yes ☐ - No	If yes, please complete entire application. If no, please complete question 1a.
1a. If no, will the event involve the sale of alcohol? ☒ - Yes ☐ - No	If yes, please complete the entire application. If no, please contact Village Administration to determine if you need to complete the application

Applicant Information	
Name(First, M.I., Last) of Primary Contact: Carolyn Clow	Phone: 608-843-1740
Address: 6603 Schneider Place, McFarland WI 558	
Email Address: mcfarlandfamilyfestival@gmail.com	

Agency/Organization Information – (If applicable)	
Name: McFarland Family Festival	Phone: 608-843-1740
Address: PO Box 110, McFarland WI 53558	
Email Address: mcfarlandfamilyfestival@gmail.com	

Event Information	
Name of Event: McFarland Family Festival	Type of Event Community Festival
Location of Event: McFarland Municipal Center and portions of Anthony St.	
Event Date(s): September 20-22, 2019	Event Time(s): Sept 20 @ 5 p.m. to Sept 22 @4 p.m.
Total number of anticipated attendees: 2000	Total Number of attendees anticipated being at the event at one time: 500
Set up Start Time: Wednesday, September 18, 2019	Tear Down End Time: Monday, September 23, 2019

Event Questionnaire	Notes/Instructions
1. Is this event proposed to take place on a Village street? ☒ - Yes ☐ - No	If yes, please attach map of route including all intersections and road closures.
2. Will the event involve closure of a Village Street(s)? ☒ - Yes ☐ - No	
3. Does this event include a parade which will take place on any portion of a Village street? ☒ - Yes ☐ - No	If yes, please attach map of route. *only allowed for community organizations
4. Is this event predicted to have 200 attendees at one time? ☒ - Yes ☐ - No	This only pertains to events open to the public, not private parties.
5. Will there be outdoor amplified sound? ☒ - Yes ☐ - No	
6. Will the event generate amplified sound after 10 p.m. ☒ - Yes, a variance is requested as part of this application ☐ - No	All events generating noise after 10 p.m. require a variance from the Village Board.
7. Will alcohol be consumed? ☒ - Yes ☐ - No	
7a. If yes, will minors be present where alcohol is served? ☒ - Yes, a variance is requested as part of this application ☐ - No	All events that allow for the presence of minors where alcohol is served require a variance from the Village Board.
7b. Will alcohol be sold? ☒ - Yes ☐ - No	A temporary alcohol license is required. Please contact the Clerk at 608-838-3153. Form may also be accessed at: Mcfarland.wi.us/licensespermits
8. Will a Village Park be used? ☒ - Yes ☐ - No Please identify the park: <u>Discovery Garden Park</u>	Reservations should be made at: Mcfarland.wi.us/parks_reserve
9. Will the event involve tents, or any other activities that will require digging or turf disturbance? ☒ - Yes ☐ - No	*You are required to contact digger's hotline no less than 5 days prior to the event to provide a locate.
10. Has this event been previously approved in prior years by the Village? ☒ - Yes ☐ - No	If yes, when: <u>annually</u> (month/year)
10a. If yes, have any of the event details changed from the prior years? ☒ - Yes ☐ - No	If yes, describe changes(attach additional sheets if necessary):

Required Attachments
☐ - Detailed event schedule ☐ - Site Plan Requirement – a site plan must be attached that identifies the event layout for the event including stages, tents, equipment, fencing, alcohol sale and carding areas, etc. ☐ - (if applicable) If the event will take place on a Village street, include a map of all routes or activities. ☐ - Insurance - The applicant shall furnish a certificate to the Village demonstrating that applicant has in force and will maintain during the time the Event Permit is in effect public liability insurance of not less than \$1,000,000 per one person, \$2,000,000 per occurrence for personal injury and \$1,000,000 for property damage naming the Village as an additional insured.

Event Details and Security Plan

As part of the application process, you will be required to meet with the McFarland Police Department to discuss details of your event and security requirements. Please provide some dates/times you would be available for a meeting:

August 8th

Event Coordinators

Village requires each event to identify event coordinators who shall serve as direct contacts for the event. These should be individuals that are not directly participating in the event activities, but rather specifically assigned to monitor and assist in coordinating the activities of the event.

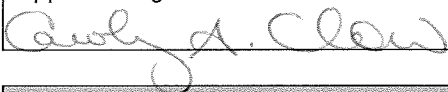
Identify Event coordinators (identify 1 for every 50 expected attendees) – attach additional sheets if necessary.

Name	Location at Event (Ex: Race Start, supply tent)	Time On-site (ex: 10 a.m. to 2 p.m.)	Cell Phone
Carolyn Clow			608-843-1740
Don Peterson			608-838-8378
Brian Quamme			608-347-4502
Lynn Gilpin Parks			608-217-4412

Indemnification Agreement

I, the above named applicant, agree to indemnify, defend and hold harmless the Village of McFarland and its officers, officials, agents, and employees against all loss or expense (including liability costs and reasonable attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the Village or its officers, officials, agents or employees, for damages because of injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Event.

Applicant Signature:



Date:

8/8/2019

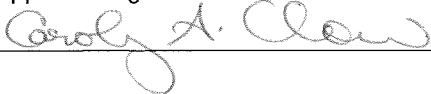
Certification Section

PLEASE READ CAREFULLY BEFORE SIGNING

I understand the application and event requirements and agree to the following:

- ☒ - I agree to adhere to all applicable, federal, state and municipal laws and understand the violation of such laws will be subject to applicable fines and penalties, and failure to do so is ground for revocation of the event permit.
- ☒ - I understand that my event permit may be revoked at any time, if the Chief of Police, Fire/EMS Chief, Public Works Director, or designee, in their sole discretion, determine that health or general welfare to the public is endangered.
- ☒ - I agree to return the site to the condition that existed before the event within twenty-four (24) hours or the expiration of my parks reservation.
- ☒ - I agree to abide by all including any additional conditions imposed by the Village, and understand failure to adhere to conditions will result in revocation of the event permit.

Applicant Signature:



Date:

8/8/2019

FOR VILLAGE USE ONLY☐ - Approved ☐ - Denied Police Chief: _____ Date: _____Application Received: _____ 45-day application requirement met?: ☐ - Yes ☐ - NoPublic Safety Committee Date: _____ ☐ - Approved ☐ - Denied ☐ - Not applicableVillage Board Meeting Date: _____ ☐ - Approved ☐ - Denied**Detailed Security Plan Requirements – Appendix A**

**Police Department to provide criteria regarding security plan requirements. This would include number of event coordinators required per number of attendees, security requirements when alcohol is served, etc.

Detailed Emergency Management Expectations and Requirements – Appendix B

- Actions to be taken in the event of a fire, hazardous condition, or similar emergency requiring building or tent evacuation.
 - Have an individual call 911, not all facilities that have a fire alarm notify the 911 center. The 911 operator will have several questions but know the Fire & Rescue Department will be notified while questions are being obtained.
 - If amplified music is playing, have the music stop and if possible calmly announce the need to evacuate to the nearest exit.
 - Individuals will need to be designated in assisting in evacuating individuals to the nearest exit. Keep in mind most individuals will attempt to exit the same way they accessed the area. The exit will most likely not be able to handle the number of individuals exiting and have people near the exits to allow them to exit quickly while ushering individuals to the exit.
 - Designate an area of event-goers to an assembly area that is away from the building, fire department vehicle access. We want to allow access for fire trucks and firefighters to address the situation.
 - In the event, an individual is unwilling to exit do not put individuals at risk in attempting to remove the individual. Notify the initial arriving first responders.
- Actions to be taken in the event of a medical emergency.
 - Call 911 to report the incident. The 911 operator will have several questions but know the Fire & Rescue Department will be notified while questions are being obtained.
 - Identify individuals that can assist in getting responders from the entrance of the area to the individual that is in need of medical care. Note more than one vehicle will often respond and maybe several depending on the situation. Having adequate staff to remain in locations to direct additional vehicles responding is preferred.





PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, August 14, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Craig Sherven, Chief

AGENDA ITEM: Discussion and recommendation on a Temporary Class B license to serve fermented malt beverages for the McFarland Family Festival on September 20, 2019.

PREVIOUS ACTION:

ISSUE SUMMARY:

The McFarland Family Festival has applied for a temporary class b license to serve beer at the McFarland Family Festival. The license is only intended for Beer sales on September 20th. The Festival plans to shut down their main tent at approximately 4 p.m., break it down, fence it, and then hold a beer tent. They will have entertainment in the tent. the Festival has applied for a variance to allow minors to be present where alcohol is served.

FINANCIAL/BUDGET IMPACT:

Permit Revenues

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Chapter 11, Article II

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

At this point the Festival is still working though many of the final details. If the Committee is agreeable, staff recommends the following approval:

Motion to recommend approval a temporary Class B licensed for the sale of fermented malt beverages, with the variance requested, for the McFarland Family Festival on September 20, 2019, conditioned upon approval and compliance with any and all conditions as provided by the Police Chief.

ATTACHMENTS:

1. Temp Class B - McF Fam Festival

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 8/8/2019

☐ Town ☒ Village ☐ City of McFarland

County of Dane

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9/21/2019 and ending 9/21/2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☒ Fair Association

(a) Name McFarland Family Festival

(b) Address PO Box 110 McFarland WI 53558
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 3-14-2003

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Brian Quamme, 6031 Tuscobia Trail, McFarland WI 53558

Vice President Courtney Wyatt, 6112 Rivercrest Drive, McFarland WI 53558

Secretary Lynn Gilpin-Parks, 2977 Siggelkow Road, McFarland WI 53558

Treasurer Don Peterson, 6710 Sleepy Hollow, McFarland WI 53558

(g) Name and address of manager or person in charge of affair: _____

Carolyn A. Clow, 6603 Schneider Place, McFarland WI 53558

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Corner of Anthony and Long Street in Family Festival Tent

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event McFarland Family Festival

(b) Dates of event 9/20/2019-9/22/2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 8/8/19
(Signature/date)

Officer [Signature] 8/8/19
(Signature/date)

Date Filed with Clerk _____

Date Granted by Council _____

McFarland Family Festival
(Name of Organization)

Officer [Signature]
(Signature/date)

Officer [Signature]
(Signature/date)

Date Reported to Council or Board _____

License No. _____

Additional Information

May be Granted and Issued only to:

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

Class "B" (Beer):

- a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
- b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required.

Fee: Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time.

Restrictions:

- (1) License may not be issued to individuals.
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
- (3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
- (4) License may cover either a specified area or the entire picnic grounds.
- (5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
- (6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
- (8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
- (9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit.
- (10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.