

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, June 24, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Stephanie Brassington, Village Trustee Jerry Adrian, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske, Village Trustee Clair Utter

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community Development Director Pauline Boness, and Outreach Director Lori Andersen.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

b. Public Communications

1) League of Wisconsin Mutual Insurance - 2018 Dividend Payment

2) Presentation of video from the Communications and Technology Committee on "Why join a Committee?"

4. CONSENT AGENDA.

a. Motion to approve the minutes of the June 10, 2019 Village Board meeting.

The Village Board took action on Consent Agenda Item (a) as follows:

Motion by President Czebotar, second by Trustee Lytle, for the Village Board to approve the minutes of the June 10, 2019 Village Board meeting. Motion carried 6 - 0 - 1 with Trustee Kryzenske abstaining.

b. Motion to approve pre-paid checks #74642-74652 in the amount of \$7,559.37 and current checks #74653-74723 in the amount of \$86,359.85.

- c. Motion to approve the new and renewal alcohol beverage operator's license for the period ending June 30, 2020 on the report dated June 21, 2019.
- d. Motion to approve Resolution 2019-13: a Resolution approving the renewal of additional applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020.
- e. Motion to approve an Event Permit application from Lynn Kenney, with the requested variances, and a Temporary Class "B" Beer License application for The Aly Wolff Foundation, for the Brody's Roar event to be held on October 6, 2019 with the conditions outlined in Chief Sherven's letter dated June 6, 2019.
- f. Motion to approve a Temporary "Class B" Wine License for the Friends of McFarland Library for a Wine Tasting Event on July 23, 2019 with the conditions provided in Chief Sherven's letter dated June 6, 2019.
- g. Motion to approve appointing Eric Kindschi to serve on the Communications & Technology Committee for a term ending April 30, 2020.
- h. Motion to approve appointing Peter J Smith to serve on the Emergency Management Committee for a term ending April 30, 2020.

The Village Board took action on Consent Agenda Item (b) - (h) as follows:

Motion by President Czebotar, second by Trustee Lytle, for the Village Board to approve Consent Agenda Items (b) - (h). Motion carried 7 - 0 - 0.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
Ryan Quam, 4604 Siggelkow Road, spoke in favor of reviewing and approving all three items of his proposal for 4703 Terminal Drive.

6. BUSINESS.

- a. Discussion and action on Resolution #2019-14: a resolution of commendation for Pauline Boness for her service to the Village.
Motion by Village President Brad Czebotar, second by Village Trustee Jerry Adrian, to approve Resolution #2019-14: a resolution of commendation for Pauline Boness for her service to the Village. Motion carries 7 - 0 - 0 by acclamation.

- b. Presentation and recognition of Resolution 2019-14: a resolution of commendation for Pauline Boness for her service to the Village.

President Czebotar presented Community Development Director Pauline Boness with a resolution of commendation for her 21 years of service to the Village.

- c. Finance Committee (Trustees Lytle & Kryzenske)

- 1) Discussion and action regarding the acceptance of the 2018 Municipal Financial Statements and Audit Results as presented by Baker Tilly Virchow Krause.

Carla Goggin, partner with Baker Tilly, appeared before the Board to present the final 2018 municipal financial statements and audit results. Overall, she reported the Village has very health financials in terms of fund balance and debt capacity.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Jerry Adrian, to accept the 2018 Municipal Financial Statements and Audit Results as presented by Baker Tilly Virchow Krause. Motion carries 7 - 0 - 0 by acclamation.

- d. Landmarks Commission (Trustee Brassington)

- 1) Discussion and action regarding a request by Landmarks Commission to designate 5979 Siggelkow Road, Commons Threads, as a local historic structure/site.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Clair Utter, to approve a request by Landmarks Commission to designate 5979 Siggelkow Road, Commons Threads, as a local historic structure/site. Motion carries 7 - 0 - 0 by acclamation.

- e. Plan Commission (President Czebotar & Trustee Kolk)

- 1) Discussion and action regarding a Certified Survey Map (CSM) proposed by RCA Trust LLC for the property located at 4703 Terminal Drive.

Community Development Director Boness provided an overview of changes made to the CSM.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve a Certified Survey Map (CSM) proposed by RCA Trust LLC for the property located at 4703 Terminal Drive. Motion carries 6 - 1 - 0 by acclamation with Trustee Clair Utter voting nay.

- 2) Discussion and action regarding an amended Development Agreement with Veridian Homes for Phase 8 of the Juniper Ridge Subdivision.

Motion by Village President Brad Czebotar, second by Village Trustee Dan Kolk, to approve an amended Development Agreement with Veridian Homes for Phase 8 of the Juniper Ridge Subdivision. Motion carries 7 - 0 - 0 by acclamation.

- f. Public Safety Committee (Trustees Adrian & Brassington)

- 1) Discussion and action on ordinance amendment 2019-12: an ordinance amending the licensing process for direct sellers

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to approve an ordinance amendment 2019-12: an ordinance amending the licensing process for direct sellers Motion carries 7 - 0 - 0 by acclamation.

- g. Public Utilities Committee (Trustee Lytle & Kryzenske)

- 1) Discussion and action regarding Resolution #2019-15: a resolution accepting the Compliance Maintenance Annual Report (CMAR) for 2018.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to approve Resolution #2019-15: a resolution accepting the Compliance Maintenance Annual Report (CMAR) for 2018. Motion carries 7 - 0 - 0 by acclamation.

- h. Public Utilities Committee (Trustees Lytle & Kryzenske)
Public Works Committee (Trustees Kolk & Adrian)

- 1) Discuss and recommend stenciling "Drains to Lake" on storm sewer inlets

Trustee Kolk provided a report on the discussion by the Public Works Committee on the request from Trustee Utter to follow up on the "Drains to Lake" stenciling project on the storm sewer inlets. He reported the committee felt it was an important initiative; however, staff reported the project would likely require approximately 100 hours to complete. Based on this, the Committee felt it might be best achieved through volunteers in the committee as part of a larger campaign. Trustee Lytle reported the Public Utilities Committee also discussed the issue and had similar feedback as the Public Works Committee.

- i. Discussion and action to replace an air conditioning unit at the Municipal Center.

Motion by President Brad Czebotar, second by Trustee Clair Utter, to replace an air conditioning unit at the Municipal Center. Motion carries 7- 0 - 0 by acclamation.

- j. Discussion and action regarding a letter of support for Wisconsin Community Media to request a veto on a budget item reducing franchise fees.

Motion by Village President Brad Czebotar, second by Village Trustee Stephanie Brassington, to approve a letter of support for Wisconsin Community Media to request a veto on a budget item reducing franchise fees. Motion carries 7 - 0 - 0 by acclamation.

- k. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

President Brad Czebotar referred to the Volunteer Committee the exploration of the pursuit of volunteers to do stenciling around village storm water drains.

7. ADJOURNMENT.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Stephanie Brassington, to adjourn at 8:05 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treasurer