

VILLAGE OF MCFARLAND

Village Board Minutes

Tuesday, May 28, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske, Village Trustee Clair Utter

Village Board members not present: Village Trustee Dan Kolk

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, and Community Development Director Pauline Boness.

3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

1) 4th Annual Officer Ryan Copeland Memorial K-9 Outing - June 20, 2019

CORRECTION: The Ryan Copeland Memorial K-9 Outing is July 20, 2019

2) Village wide garage sale - June 7 & 8, 2019

b. Public Communications

Letter from U.S. Dept. of Commerce - Invitation for the Village to participate in the 2020 new construction program.

1) Village Update to the McFarland Chamber of Commerce, Wednesday, June 12, 2019 at 8:30 am.

4. CONSENT AGENDA.

a. Motion to approve the minutes of the May 13, 2019 Village Board meeting.

b. Motion to approve pre-paid checks #74454-74463 in the amount of \$8,058.40 and current checks #74464-74557 in the amount of \$174,041.67.

c. Motion to approve the new and renewal alcohol beverage operator's license for the period ending June 30, 2019.

- d. Motion to approve appointing Jon Michels to serve on the Finance Committee for a term ending April 30, 2020.
- e. Motion to approve reappointing Terry Lawrin to serve on the Public Works Committee for a term ending April 30, 2020.
- f. Motion to approve reappointing Rob Sherman to serve on the Emergency Management Committee for a term ending April 30, 2020.

Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve the consent agenda as presented with the noted corrections to item 4a. Motion carries 6 - 0 - 0 by acclamation for items 4b through 4f and item 4a passes 5 - 0 - 1 by acclamation with Lytle abstaining.

5. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
(None)

6. BUSINESS.

- a. Presentation by the Capital Area Regional Plan Commission regarding the results of their Greater Madison Vision survey.
Steve Steinhoff, representative of CARPC, provided an overview of the Greater Madison Vision Survey. He presented the top 8 takeaways from the survey.
- b. Presentation of the design for the 2019 Storm Drain Mural Program through Dane County.

With no objection the Board moved to item 6e at 7:32 p.m.

The Board returned 6b at 7:51 p.m.

Village Administrator Schuenke provided an overview of the design for the 2019 Storm Drain Mural Program. The Village was presented with two design options for consideration. Administrator Schuenke reported the storm drain at the southwest corner of Arnold Larson Park was the location chosen for the mural.

The Board directed Administrator Schuenke to request the Village's tagline be added to design option #1. Additionally, the Board requested he investigate the cost of adding the second design to another location within the Village.

- c. Parks, Recreation, and Natural Resources (Trustees Kolk & Utter)

- 1) Discussion and action regarding the issuance of a Request for Proposals (RFP) for master planning services at McFarland Park.

With no objection the Board moved to item 6d(1) at 7:52 p.m.

The Board returned to item 6c(1) at 8:14 p.m.

Administrator Schuenke provided an overview of the RFP and recommendation from the Park, Recreation and Natural Resources Committee for approval. The proposed RFP would study current and future land uses for McFarland Park.

The Board discussed apprehension in moving forward with the RFP in light of the upcoming strategic planning process scheduled to begin in June. The Board felt it would be best to re-visit the RFP after a strategic plan had been created that addressed prioritization of projects.

Motion by Village President Brad Czebotar, second by Trustee Clair Utter, to postpone the issuance of a Request for Proposals (RFP) for master planning services at McFarland Park. Motion carries 6 - 0 - 0 by acclamation.

d. Plan Commission (President Czebotar & Trustee Kolk)

- 1) Discussion and action regarding Ordinance 2019-08: an Ordinance amending the standards for granting Conditional Use Permits in the Village of McFarland.

President Czebotar provided an overview of the ordinance amendment and recommendation of approval from the Plan Commission. He noted the proposed ordinance change was necessitated by a State law change that requiring municipalities to be objective and fact based in their review process for conditional use permits.

Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve Ordinance 2019-08: an Ordinance amending the standards for granting Conditional Use Permits in the Village of McFarland. Motion carries 4 - 2 - 0 by acclamation with Kryzenske and Utter voting nay.

- 2) Discussion and action regarding Resolution #2019-10: a resolution adopting the 2019-2023 Outdoor Recreation and Open Space Plan.

Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve Resolution #2019-10: a resolution adopting the 2019-2023 Outdoor Recreation and Open Space Plan with the amendment to change the title of the table on page 40 to "5-year proposed capital expenditure plan." Motion carries 5 - 1 - 0 by acclamation with Utter voting nay.

- e. Discussion and action to approve the agreement between the Village of McFarland and the McFarland School District regarding the Police Department's participation in the Work to Learn Program.

Officer Jason Onken provided an overview of the agreement to establish a Work To Learn program within the McFarland School District for the McFarland Police Department. In the initial year, there would be one intern selected to participate in the program. The hope would be to bring more interest to the career of Police Officer. He additionally explained the purpose of the agreement is to address the liability issues of having a student on patrol.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to approve the agreement between the Village of McFarland and the McFarland School District regarding the Police Department's participation in the Work to Learn Program. Motion carries 5 - 1 - 0 by acclamation with Utter voting nay.

- f. Discussion and action on setting the date for the 2019 Planning Retreat.

President Czebotar provided an overview of the planning retreat process.

The Board directed Clerk/Treasurer Suettinger to poll Board members and set a date for the 2019 Planning Retreat.

- g. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

Trustee Utter referred to the Public Works Committee investigation of the history of the storm water drain painting project. He reported that he believed the Village previously had a program and volunteers.

7. ADJOURNMENT.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Clair Utter, to adjourn at 9:02 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Clerk/Treasurer