

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, May 13, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Clair Utter, Village Trustee Eric Kryzenske, Village Trustee Dan Kolk

Village Board members not present: Village Trustee Mary Pat Lytle

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Community Development Director Pauline Boness, and Fire/EMS Director Chris Dennis.

3. PROCLAMATION

a. Proclaiming May as Older Americans month in the Village of McFarland

President Czebotar proclaimed May as Older Americans month in the Village of McFarland.

b. Proclaiming May 13th through May 19th as Police week.

President Czebotar recognized May 13th through May 19th as Police week in the Village of McFarland. He also proclaimed May 15th as Peace Office Memorial day.

4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

1) Tuesday, May 28, 2019 at 7:00 pm - Special Village Board Meeting Date due to holiday.

b. Public Communications

Letter from McFarland Community Food Pantry thanking the Village Board for their annual donation.

Letter from WI League of Municipalities - Wed. May 22nd Local Governmental and Utility Day at the state capitol.

5. CONSENT AGENDA.

a. Motion to approve the minutes of the April 22, 2019 regular Village Board meeting.

- b. Motion to approve the minutes of the April 29, 2019 special Village Board meeting.
- c. Motion to approve pre-paid checks #74318-74339 in the amount of \$28,936.39 and current checks #74340-74453 in the amount of \$213,261.40.
- d. Motion to approve the alcohol beverage operator's licenses for Erin Kietzke (McFarland Liquor), Natalya Jacobson (Loeder Oil), Andy Mendez-Maya (Loeder Oil), and Jeffrey Gonzalez (Loeder Oil) for the period ending June 30, 2019.
- e. Motion to approve the event permit and the temporary Class B retailer's license applications from Take a Vet Fishing, with the requested variances, for the Take a Vet Fishing Wisconsin Fishing Event to be held on June 1, 2019 and June 2, 2019 at American Legion Post 534, 4911 Burma Road.
- f. Motion to approve the event permit and the temporary Class B retailer's licenses applications from the Matt Splinter Association, with the requested variances, and to approve the temporary alcohol beverage operator's licenses for John Cheramy and Sondra Splinter for the 14th Annual Matt Splinter Memorial Softball Tournament to be held on June 7, 2019, June 8, 2019, and June 9, 2019 at Brandt Park.
- g. Motion to approve the event permit and the temporary Class B retailer's license applications from The Aly Wolff Foundation, Inc, with the requested variances, for the Aly's Honky Tonk Hustle Event to be held on May 18, 2019 at Brandt Park and The Madison Curling Club
- h. Motion to approve the event permit from Let's Eat Out for the Food Cart Frenzy Events to be held on May 15th, June 18th, July 16th and September 17th at Arnold Larson Park
- i. Motion to approve appointing Rick Ruecking to serve on the Parks, Recreation and Natural Resource Committee for a term ending April 30, 2020.
- j. Motion to appoint Peter Bloechl-Anderson to the Plan Commission for a three year term ending April 30, 2022.
- k. Motion to approve appointing Edward Wreh to serve on the Public Utilities Committee for a term ending April 30, 2024.

- l. Motion to approve the event permit from the American Legion Post 534 for the Memorial Day Parade to be held on May 27, 2019

Trustee Utter requested consideration of h be conducted separately. No objection was raised from Board members.

Motion by Village President Brad Czebotar, second by Village Trustee Jerry Adrian, to approve the consent agenda as presented with the noted corrections to item a and item h removed for separate consideration. Motion carries 6 - 0 - 0 by acclamation.

The Board discussed item h separately.

Trustee Kolk directed staff to put an additional portable bathroom at Arnold Larson Park and add additional trash receptacles.

Motion by President Czebotar, second by Trustee Adrian, to approve consent agenda item h. Motion carries 6 - 0 - 0 by acclamation.

- m. Motion to approve appointing Gerald Mullen to serve on the Police & Fire Commission for a term ending April 30, 2024.

6. PUBLIC APPEARANCES.

- a. Presentation by Dane County Executive regarding Dane County's Work to Clean the Yahara Chain of Lakes.

Dane County Executive Joe Parisi provided an update on the success of the "Suck the Muck" project, and its reduction of phosphorus in the Yahara Chain of Lakes. Additionally, he provided an update on the measures being undertaken by the County after last summer's flooding.

Trustee Kolk expressed concerns with addressing the water issues that are appearing in the Lower Mud Lake and Yahara River chain. He noted last summer several Village properties experienced significant flooding issues. He requested as the County considers making decisions on lake levels, that they keep in mind, those decisions could have negative consequences for those individuals farther down stream. Trustee Adrian also expressed concerns with ensuring residents on Lake Waubesa are not negatively affected with decisions made up stream in Lake Mendota and Lake Monona.

- b. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
(None)

7. BUSINESS.

a. Communications and Technology Committee (Trustee Brassington & Kryzenske)

1) Discussion and action regarding the Village Communications Plan.

Communications and Technology Director Miller and Village Administrator Schuenke provided an overview of the updated Communications Plan. Motion by Village Trustee Stephanie Brassington, second by Village Trustee Eric Kryzenske, to approve the Village Communications Plan in the updated version submitted 5/13/19 with the priority level removed. Motion carries 6 - 0 - 0 by acclamation.

b. Community Development Authority (Trustees Brassington & Kolk)

1) Discussion and action on Resolution 2019-11: A resolution approving a development agreement with Ezra Properties LLC. for the property located at 4703 Terminal Drive.

Village Administrator Schuenke provided an overview of the development agreement. He reported in order to start phase 1 of the project, a development agreement is required.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Dan Kolk, to approve Resolution 2019-11: A resolution approving a development agreement with Ezra Properties LLC., for the property located at 4703 Terminal Drive with the following conditions:

1. Final approval of the utility plans shall be granted by the Public Utilities Committee upon recommendation from the Village Engineer.
2. The proposed shed to be constructed within Phase 1 of the Development requires Detailed Plan approval from the Plan Commission.
3. Final non-material language changes subject to consideration and approval by the Village Attorney and Administrator.
4. Approval of detailed plans for the shed.

Motion carries 5 - 1 - 0 by acclamation with Utter voting nay.

c. Parks, Recreation, and Natural Resources (Trustees Kolk & Utter)

1) Discuss and action regarding the implementation of a QR Code Project at Indian Mound Park in conjunction with the School Forest by McFarland Girl Scout Troop 2683

Trustee Kolk provided an overview of the presentation from the McFarland Girl Scout Troop 2683 to place identifier signs at Indian Mound Park, the school forest and the Thrun Marsh. He reported the Parks, Recreation, and Natural Resources Committee recommended approval of the project, but did require they return to the PRNR Committee to review the content.

Motion by Village Trustee Dan Kolk, second by Village Trustee Clair Utter, to approve the implementation of a QR Code Project at Indian Mound Park in conjunction with the School Forest by McFarland Girl Scout Troop 2683 Motion carries 6 - 0 - 0 by acclamation.

2) Discussion and action regarding a proposal for paving an internal trail network in McDaniel Park.

Motion by Village Trustee Dan Kolk, second by Village Trustee Stephanie Brassington, to approve a proposal for paving an internal trail network in McDaniel Park. Motion carries 5 - 1 - 0 by acclamation with Utter voting nay.

3) Discussion and action regarding the award of contract for the Orchard Hill Frisbee Golf Course project.

Trustee Kolk reported the bids received far exceeded the budget for the project. The PRNR Committee recommended rejecting the bids and re-bidding the project in small parts.

Motion by Village Trustee Dan Kolk, second by Village Trustee Clair Utter, to reject all bids for the Orchard Hill Frisbee Golf Course Project. Motion carries 6 - 0 - 0 by acclamation.

The Parks, Recreation, and Natural Resources will review an updated bid at its May 16th meeting.

d. Public Safety Committee (Trustees Adrian & Brassington)

1) Discussion and action regarding Resolution 2019-09: A resolution approving the renewal of applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020.

Clerk/Treasurer Suettinger reported the establishments contained within the resolution are the businesses that have submitted renewal paperwork and completed all required inspections. Additional establishments may come before the Board in June for renewal.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to approve Resolution 2019-09: A resolution approving the renewal of applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020. Motion carries 6 - 0 - 0 by acclamation.

- 2) Discussion and action regarding Ordinance 2019-10: An ordinance amending procedure for operator's license review.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to approve Ordinance 2019-10: An ordinance amending procedure for operator's license review. Motion carries 6 - 0 - 0 by acclamation.

- 3) Discussion and action regarding the expansion of premise for Monumental Enterprises Inc., DBA McFarland Liquors, located at 4716 Farwell St. for the period of July 1, 2019 through June 30, 2020.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to approve the expansion of premise for Monumental Enterprises Inc., for the period of July 1, 2019 through June 30, 2020, with the condition the Clerk/Treasurer being authorized and directed to amend the license to revise the description of the licensed premise to expand from 1,800 square feet to 3,000 square feet as provided on the detailed site plan dated April 16, 2019, upon satisfaction of the following requirements:

1. Inspection and approval from the McFarland Fire Department prior to the issuance of an occupancy permit;
2. Issuance of an occupancy permit from the Building Inspector.

Motion carries 6 - 0 - 0 by acclamation.

- e. Discussion and action regarding a contract for services with Management Partners in order to provide Strategic Planning services.

Motion by Village President Brad Czebotar, second by Village Trustee Clair Utter, to approve a contract for services with Management Partners in order to provide Strategic Planning services. Motion carries 6 - 0 - 0 by acclamation.

- f. Discussion and action regarding the Public Safety Analysis prepared by RW Management.

Motion by Village Trustee Clair Utter, second by Village Trustee Dan Kolk, to approve the Public Safety Analysis prepared by RW Management presented as packet pages 268-335. Motion carries 6 - 0 - 0 by acclamation.

- g. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

Trustee Utter referred the issue updating the fe

Need PRNR to visit updating the fee policy, fee language?

8. ADJOURNMENT.

Motion by Village Trustee Dan Kolk, second by Village Trustee Jerry Adrian, to adjourn at 8:20 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treas