

**PARKS, RECREATION,
& NATURAL
RESOURCES
COMMITTEE**

Thursday, July 18, 2019

7:00 PM

McFarland Municipal Center
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Discussion and action regarding the minutes for the meeting held on June 27, 2019.
4. BUSINESS.
 - a. Discussion and action to make a recommendation to the Village Board regarding the award of contract for the Orchard Hill Frisbee Golf Course project.
 - b. Discussion and update regarding master planning services at McFarland Park and new Community Park.
 - c. Discussion and action to consider the request from the Waubesa Sailing Club to build a kayak and sailboat storage rack in McDaniel Park
 - d. Discussion regarding the planning to develop pickle ball courts within the park system.
 - e. Presentation of the Public Works Monthly Report from the Director
5. SCHEDULE NEXT MEETING DATE.
 - a. Thursday, August 15, 2019 at 7:00 pm.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

Parks, Recreation, and Natural Resources Committee

Meeting Minutes

June 27, 2019

1. CALL TO ORDER, ROLL CALL. Meeting was called to order at 7:00 p.m. in the Community Room of the McFarland Municipal Center by Village Trustee and Chair Dan Kolk. Roll call: Dan Kolk, Claire Utter, John Feldner, Chuck Rolfsmeyer, Rick Ruecking, Katharine Pease, Darrell Waldera

Staff present: Phil McDade, public works staff; Matt Schuenke, Village Administrator; Jim Hessling, Director of Public Works; Tim Stieve, Town & Country Engineering.

2. PUBLIC APPEARANCES. None.

3. APPROVAL OF MINUTES.

a. **Discussion and action regarding minutes of the meeting held on May 16, 2019.** Rolfsmeyer motioned, Ruecking seconded, to approve the minutes. Passed 7-0-0.

4. BUSINESS

a. **Discussion and action to make a recommendation to the Village Board regarding the award of contract for the Orchard Hill Frisbee Golf Course project.** The committee reviewed bid submissions with Tim Stieve, project engineer with Town & Country Engineering, Inc. Three bids were submitted for the project, with MZ Construction of Livingston, WI, submitting the low bid of \$345,034. The pre-bid estimate for the project cost was \$194,611. Committee members raised concern about the overall cost of the project, and discussed whether the village could do part of the project on its own with its own staff. Stieve discussed options for the bid with the committee, including the possibility of negotiating part of the bid package -- focused on excavation work -- with the low bidder. Kolk motioned, Rolfsmeyer seconded, to authorize Stieve with Town & Country Engineering to enter into limited negotiations with MZ Construction on limited items in the bid package and to bring back a recommendation to the committee at its July meeting. The limited items would focus on excavation costs and related items such as erosion control. Motion passed 7-0-0.

b. **Discussion regarding planned improvements in 2019 at McDaniel Park.** Schuenke reviewed plans with the committee for McDaniel Park improvements, including paved paths, installation of platforms for garbage and recycling containers, and installation of a new canoe and kayak storage rack.

c. **Discussion regarding park and field utilization within the park system as related to fee development.** The committee discussed the utilization of parks such as William McFarland Park, Brandt Park, and Lewis Park by private groups such as local softball, soccer, and youth recreation programs. The committee discussed the idea of establishing a master schedule for all park usage that is kept and maintained by village staff.

d. **Presentation of the Public Works Monthly Report.** Hessling provided an update on public works activities in the village for the month of May 2019.

5. SCHEDULE NEXT MEETING DATE

a. **Thursday, July 18, 2019 at 7:00 p.m.**

6. ADJOURNMENT. Motion by Rolfsmeyer, second by Ruecking, to adjourn the meeting. Motion approved 7-0-0. Meeting adjourned at 8:48 p.m.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, July 18, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator, Jim Hessling, Public Works Director

AGENDA ITEM: Discussion and action to make a recommendation to the Village Board regarding the award of contract for the Orchard Hill Frisbee Golf Course project.

PREVIOUS ACTION:

The Committee authorized rebidding the project at its May 16th meeting. The results of which were evaluated at the meeting on June 27th.

ISSUE SUMMARY:

We reviewed the previous bids at the last meeting and the direction provided was for the Engineer to work with the low bidder to remove certain elements of the cost to make the project more in line with budget expectations. The focus was to be the general excavation and restoration work with Village Staff putting the finishing touches on the project through our own resources. Enclosed is a copy of the revised quote which is solely to reshape the land in accordance with the engineered plans and restore the areas disturb to reestablish the turf. Staff will be responsible then to install the baskets, fencing, and walkway as we deem necessary according to the project design. There is a further deduct to also complete the project in the Spring of 2020 rather than Fall of 2019.

FINANCIAL/BUDGET IMPACT:

The Village is set to borrow \$350,000 this year for improvements included within Phase 2 of this Master Plan. The cost presented shows a total cost of \$212,040 if we want to complete the project in 2019 and a reduction to \$197,040 if we want to defer to 2020. This provides an appropriate amount of cushion for engineering and contingency for the project based on the amount borrowed as well as provides funds for further woodland restoration and potential dog park improvements as might be possible.

VILLAGE PLAN REFERENCE:

Urso/Schuetz Park Master Plan Update - October 2017

ORDINANCE REFERENCE:

None.



BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The project as proposed fits within the budgetary parameters set for the project and Staff is comfortable completing the work outlined for its responsibility. We further recommend this project be scheduled for 2020 which will give the new Parks Superintendent time to get acclimated and prepared for the projects installation next Spring.

ATTACHMENTS:

1. McFarland Disc Revised Quote 07-08-2019
2. Disc Golf Design

NO.	DESCRIPTION OF WORK	ESTIMATED QUANT.	UNITS	NUMERICAL UNIT PRICE	SUBTOTAL
BASE BID					
1.	Excavation/Fill to Subgrade	1	lump sum	(\$ 152,000.00)	\$ 152,000.00
2.	0.75" Crushed Aggregate Base Course	46	tons	(\$ Owner Furnished)	\$ Owner Furnished
3.	5" Thick Concrete Sidewalk	1,080	sq. ft.	(\$ Owner Furnished)	\$ Owner Furnished
4.	Boulder Retaining Wall	504	face sq. ft.	(\$ 60.00)	\$ 30,240.00
5.	New 8' Fence, Picket-Type	125	lin. ft.	(\$ Owner Furnished)	\$ Owner Furnished
6.	8' Wide Woodchip Path	5,842	sq. ft.	(\$ Owner Furnished)	\$ Owner Furnished
7.	New Permanent Disc Golf Target Basket	18	each	(\$ Owner Furnished)	\$ Owner Furnished
8.	Erosion Control	1	lump sum	(\$ 10,000.00)	\$ 10,000.00
9.	Sediment Control Barrier	300	lin. ft.	(\$ 5.00)	\$ 1,500.00
10.	Coconut Erosion Control Matting	550	sq. yds.	(\$ 6.00)	\$ 3,300.00
11.	Topsoil Restoration, Seeding, Fertilizing and Mulching	3,000	sq. yds.	(\$ 5.00)	\$ 15,000.00
TOTAL BASE BID				\$	212,040.00

ALTERNATE BID

A1.	2020 Construction Completion	1	lump sum	(\$ -15,000.00)	\$ -15,000.00
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SUPPLEMENTAL BID ITEMS

S1.	Imported Woodchips	40	cu. yds.	(\$ 30.00)	\$ 1,200.00
S2.	Excavation and Disposal of Bad Subbase Below Subgrade	200	cu. yds.	(\$ 50.00)	\$ 10,000.00

SUPPLEMENTAL BID TOTAL

\$ 11,200.00

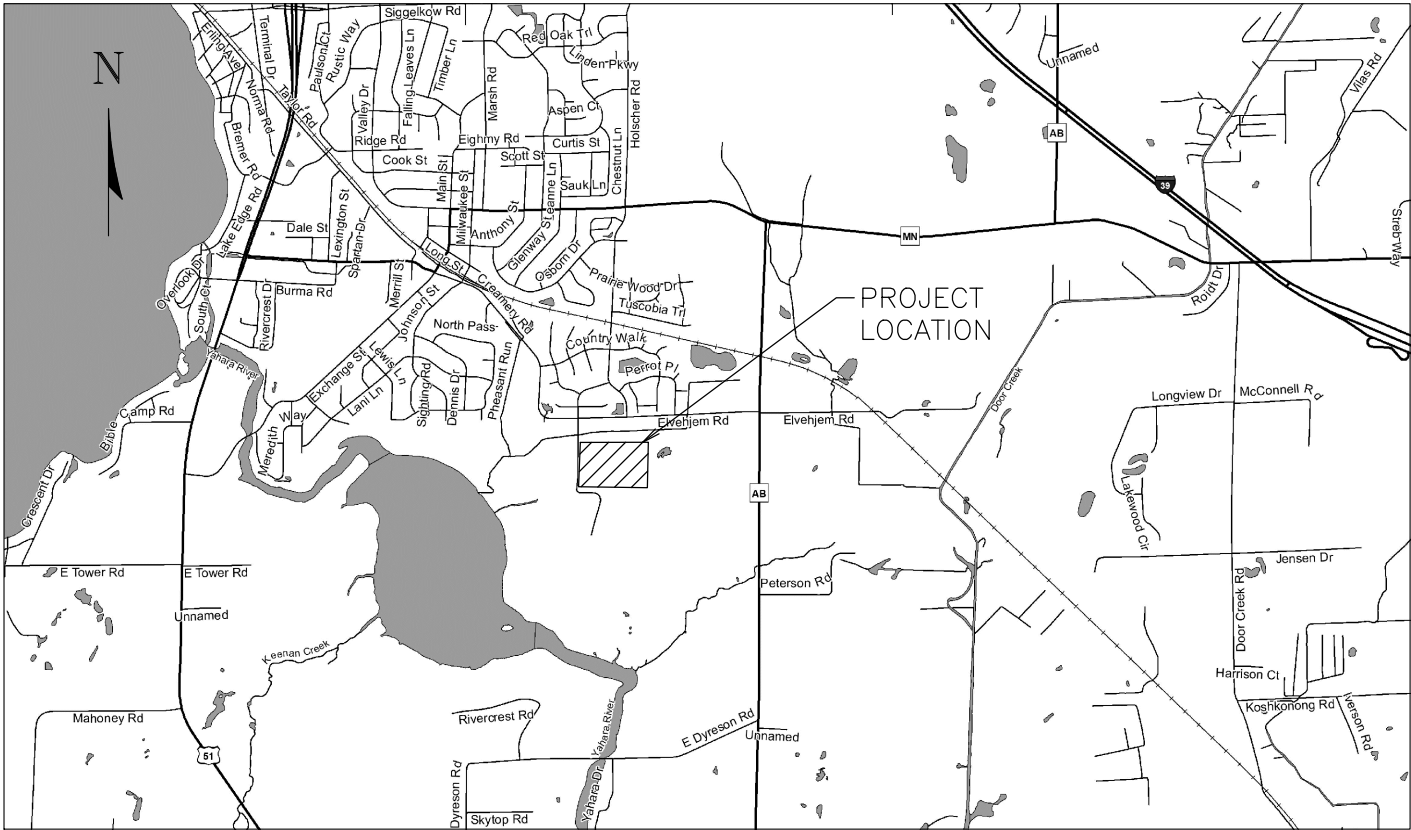
2019 SITE IMPROVEMENTS

ORCHARD HILL PARK

DISC GOLF COURSE

Village of McFarland, Wisconsin

SHEET INDEX	
SHEET NO.	SHEET DESCRIPTION
1	EROSION CONTROL PLAN AND GENERAL NOTES
2	EROSION CONTROL AND STANDARD CONSTRUCTION DETAILS
3	SITE PLAN HOLES 1-3 AND 7-9
4	SITE PLAN HOLES 4-6



NO SCALE

MEMBER

ONE CALL SYSTEMS INTERNATIONAL

TO OBTAIN LOCATION OF PARTICIPANTS' UNDERGROUND FACILITIES BEFORE YOU DIG IN WISCONSIN

CALL DIGGERS HOTLINE
1-800-242-8511
TOLL FREE

WIS. STATUTE 182.0175 (1974)
REQUIRES MIN. OF 3 WORK DAYS
NOTICE BEFORE YOU EXCAVATE.

LEGEND

UNDERGROUND TELE. — UT — UT — UT — UT —

UNDERGROUND CATV. — CBL — CBL — CBL — CBL —

UNDERGROUND ELEC. — UE — UE — UE — UE —

OVERHEAD — OH — OH — OH — OH —

EXISTING GAS — G — G — G — G —

PROPERTY LINE — — — — —

EXISTING WATER MAIN — — — — —

EXISTING SANITARY SEWER — — — — —

EXISTING STORM SEWER — x — x — x — x — x —

EXISTING FENCE LINE — — — — —

SAWCUT — — — — —

NEW STORM SEWER — — — — —

NEW WATER MAIN — — — — —

NEW SANITARY SEWER — — — — —

NEW ITEMS:

WATER VALVE

CURB STOP

HYDRANT

MANHOLE

CURB INLET

ENDWALL

GAS WARNING

FLAG POLE

MAILBOX

POWER POLE

LIGHT POLE

LAMP POST

PULL BOX

WATER VALVE

CURB STOP

HYDRANT

WELL

MONITORING WELL

TRACER WIRE

SANITARY MANHOLE

SANITARY VALVE

CLEANOUT

STORM MANHOLE

CURB INLET

CIRCULAR INLET

SQUARE INLET

ENDWALL

STUMP

DECID. TREE (RELATIVE SIZE SHOWN)

EVERGREEN

SHRUB OR HEDGE

SIGN

CATV. PED.

TELE. PED.

ELEC. PED.

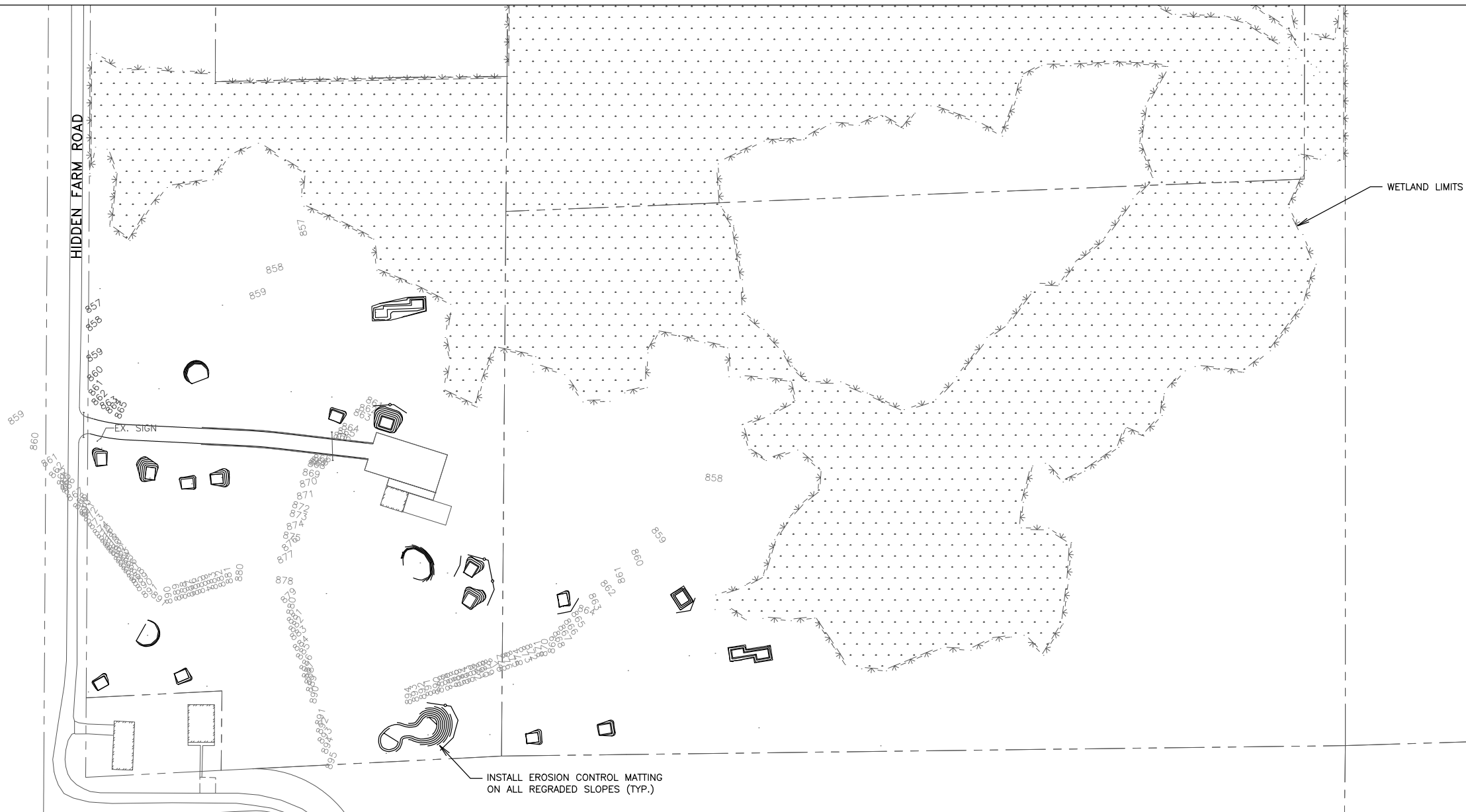
GAS VALVE

STREET SIGN

IRON PIPE

IRON ROD

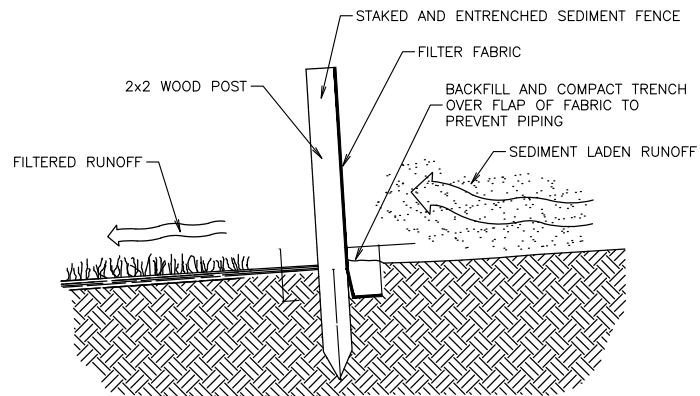
NOTES: 1.) EXISTING FEATURES AND LABELS ARE SHOWN WITH SCREENED, LIGHTER LINES.
2.) NEW CONCRETE IS SHOWN SHADED IN PLAN VIEWS
3.) CONCRETE REMOVALS ARE SHOWN BY CROSS-HATCHING



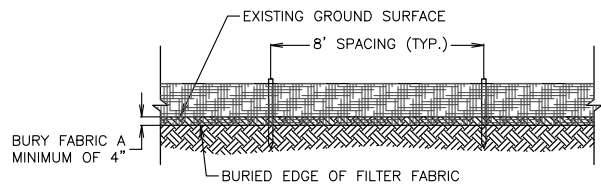
EROSION CONTROL NOTES:

- LOCATIONS MARKED WITH "A" TO RECEIVE INLET FILTER PROTECTION DURING CONSTRUCTION SHALL NEW STREET INLETS MUST ALSO RECEIVE INLET FILTER PROTECTION. IF NO INLET IS AT THE MARKED LOCATION, CONSTRUCT A STONE CHECK DAM IN GUTTER LINE.
- SURFACE FLOW DIRECTION IS INDICATED WITH 
- SILT FENCE INSTALLATION IS INDICATED WITH 
- POST WDNR CERTIFICATE OF PERMIT COVERAGE ON SITE AND MAINTAIN UNTIL CONSTRUCTION ACTIVITIES HAVE CEASED, THE SITE IS STABILIZED, AND A NOTICE OF TERMINATION IS FILED WITH WDNR.
- KEEP A COPY OF THE CURRENT EROSION CONTROL PLAN ON SITE THROUGHOUT THE DURATION OF THE PROJECT.
- SUBMIT PLAN REVISIONS OR AMENDMENTS TO THE WDNR AT LEAST 5 DAYS PRIOR TO FIELD IMPLEMENTATION.
- THE CONTRACTOR IS RESPONSIBLE FOR ROUTINE SITE INSPECTIONS AT LEAST ONCE EVERY 7 DAYS AND WITHIN 24 HOURS AFTER A RAINFALL EVENT OF 0.5 INCHES OR GREATER. KEEP INSPECTION REPORTS ON-SITE AND MAKE THEM AVAILABLE UPON REQUEST.
- INSPECT AND MAINTAIN ALL INSTALLED EROSION CONTROL PRACTICES UNTIL THE CONTRIBUTING DRAINAGE AREA HAS BEEN STABILIZED.
- WHEN POSSIBLE: PRESERVE EXISTING VEGETATION (ESPECIALLY ADJACENT TO SURFACE WATERS), MINIMIZE LAND-DISTURBING CONSTRUCTION ACTIVITY ON SLOPES OF 20% OR MORE, MINIMIZE SOIL COMPACTION, AND PRESERVE TOPSOIL.
- REFER TO THE WDNR STORMWATER CONSTRUCTION TECHNICAL STANDARDS AT http://dnr.wi.gov/topic/stormwater/standards/const_standards.html.
- INSTALL PERIMETER EROSION CONTROLS AND ROCK TRACKING PAD CONSTRUCTION ENTRANCE(S) PRIOR TO ANY LAND-DISTURBING ACTIVITIES, INCLUDING CLEARING AND GRUBBING. USE WDNR TECHNICAL STANDARD STONE TRACKING PAD AND TIRE WASHING #1057 FOR ROCK CONSTRUCTION ENTRANCE(S).
- INSTALL INLET PROTECTION PRIOR TO LAND-DISTURBING ACTIVITIES IN THE CONTRIBUTING DRAINAGE AREA AND/OR IMMEDIATELY UPON INLET INSTALLATION. COMPLY WITH WDNR TECHNICAL STANDARD STORM DRAIN INLET PROTECTION FOR CONSTRUCTION SITES #1060.
- STAGE CONSTRUCTION GRADING ACTIVITIES TO MINIMIZE THE CUMULATIVE EXPOSED AREA. CONDUCT TEMPORARY GRADING FOR EROSION CONTROL PER WDNR TECHNICAL STANDARD TEMPORARY GRADING PRACTICES FOR EROSION CONTROL #1067.

- | | |
|---|---|
| <p>NOTIFY THE OWNER IF DEWATERING IS SCHEDULED TO OCCUR IN AREAS OF SOIL AND/OR GROUNDWATER CONTAMINATION, OR IF DEWATERING WILL OCCUR FROM A HIGH CAPACITY WELL (70 GPM OR MORE). DEWATER ONLY AFTER THE APPROPRIATE WDNR DEWATERING DISCHARGE PERMIT HAS BEEN OBTAINED.</p> <ul style="list-style-type: none"> • PROVIDE ANTI-SCOUR PROTECTION AND MAINTAIN NON-EROSIVE FLOW DURING DEWATERING. LIMIT PUMPING RATES TO EITHER (A) THE SEDIMENT BASIN/TRAP DESIGN DISCHARGE RATE, OR (B) THE BASIN DESIGN RELEASE RATE WITH THE CORRECTLY-FITTED HOSE AND GEOTEXTILE FILTER BAG. PERFORM DEWATERING OF ACCUMULATED SURFACE RUNOFF IN ACCORDANCE WITH WDNR TECHNICAL STANDARD DE-WATERING #1061. • INSTALL AND MAINTAIN SILT FENCING PER WDNR TECHNICAL STANDARD SILT FENCE #1056. REMOVE SEDIMENT FROM BEHIND SILT FENCES AND SEDIMENT BARRIERS BEFORE SEDIMENT REACHES A DEPTH THAT IS EQUAL TO ONE-HALF OF THE FENCE AND/OR BARRIER HEIGHT. • REPAIR BREAKS AND GAPS IN SILT FENCES AND BARRIERS IMMEDIATELY. REPLACE DECOMPOSING STRAW BALES (TYPICAL BALE LIFE IS 3 MONTHS). LOCATE, INSTALL, AND MAINTAIN STRAW BALES PER WDNR TECHNICAL STANDARD DITCH CHECKS #1062. • IMMEDIATELY STABILIZE STOCKPILES AND SURROUND STOCKPILES AS NEEDED WITH SILT FENCE OR OTHER PERIMETER CONTROL IF STOCKPILES WILL REMAIN INACTIVE FOR 7 DAYS OR LONGER. • IMMEDIATELY STABILIZE ALL DISTURBED AREAS THAT WILL REMAIN INACTIVE FOR 14 DAYS OR LONGER. BETWEEN SEPTEMBER 15 AND OCTOBER 15: STABILIZE WITH MULCH, TACKIFIER, AND A PERENNIAL SEED MIXED WITH WINTER WHEAT, ANNUAL OATS, OR ANNUAL RYE, AS APPROPRIATE FOR REGION AND SOIL TYPE. OCTOBER 15 THROUGH COLD WEATHER: STABILIZE WITH A POLYMER AND DORMANT SEED MIX, AS APPROPRIATE FOR REGION AND SOIL TYPE. • STABILIZE AREAS OF FINAL GRADING WITHIN 7 DAYS OF REACHING FINAL GRADE. • SWEEP/CLEAN UP ALL SEDIMENT/TRASH THAT MOVES OFF-SITE DUE TO CONSTRUCTION ACTIVITY OR STORM EVENTS BEFORE THE END OF THE SAME WORKDAY OR AS DIRECTED BY THE OWNER. SEPARATE SWEEPED MATERIALS (SOILS AND TRASH) AND DISPOSE OF APPROPRIATELY. • THE CONTRACTOR IS RESPONSIBLE FOR CONTROLLING DUST PER WDNR TECHNICAL STANDARD DUST CONTROL ON CONSTRUCTION SITES #1068. • PROPERLY DISPOSE OF ALL WASTE AND UNUSED BUILDING MATERIALS (INCLUDING GARBAGE, DEBRIS, CLEANING WASTES, OR OTHER CONSTRUCTION MATERIALS) AND DO NOT ALLOW THESE MATERIALS TO BE CARRIED BY RUNOFF INTO THE RECEIVING CHANNEL. • COORDINATE WITH THE OWNER TO UPDATE THE LAND DISTURBANCE PERMIT TO INDICATE THE ANTICIPATED OR LIKELY DISPOSAL LOCATIONS FOR ANY EXCAVATED SOILS OR CONSTRUCTION DEBRIS THAT WILL BE HAULED OFF-SITE FOR DISPOSAL. THE DEPOSITED OR STOCKPILED MATERIAL NEEDS TO INCLUDE PERIMETER SEDIMENT CONTROL MEASURES (SUCH AS SILT FENCE, HAY BALES, FILTER SOCKS, OR COMPACTED EARTHEN BERMS). | <ul style="list-style-type: none"> • FOR NON-CHANNELIZED FLOW ON DISTURBED OR CONSTRUCTED SLOPES, PROVIDE CLASS I, II OR III TYPE A EROSION CONTROL MATTING. SELECT EROSION MATTING FROM APPROPRIATE MATRIX IN WDOT'S WIDOT PRODUCT ACCEPTABILITY LIST (PAL); INSTALL AND MAINTAIN PER WDNR TECHNICAL STANDARD NON-CHANNEL EROSION MAT #1052. • FOR CHANNELIZED FLOW ON DISTURBED OR CONSTRUCTED AREAS, PROVIDE CLASS I, II, OR III TYPE B EROSION CONTROL MATTING. SELECT EROSION MATTING FROM APPROPRIATE MATRIX IN WDOT'S WIDOT PRODUCT ACCEPTABILITY LIST (PAL); INSTALL AND MAINTAIN PER WDNR TECHNICAL STANDARD CHANNEL EROSION MAT #1053. • MAKE PROVISIONS FOR WATERING DURING THE FIRST 8 WEEKS FOLLOWING SEEDING OR PLANTING OF DISTURBED AREAS WHENEVER MORE THAN 7 CONSECUTIVE DAYS OF DRY WEATHER OCCUR. • INSTALL ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES (SUCH AS TEMPORARY SEDIMENT BASINS, DITCH CHECKS, EROSION CONTROL MATTING, SILT FENCING, FILTER SOCKS, WATTLES, SWALES, ETC.), OR AS DIRECTED BY THE OWNER. • THE CONTRACTOR IS RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE WDNR REMEDIATION AND WASTE MANAGEMENT REQUIREMENTS FOR HANDLING AND DISPOSING OF CONTAMINATED MATERIALS. SITE-SPECIFIC INFORMATION FOR AREAS WITH KNOWN OR SUSPECTED SOIL AND/OR GROUNDWATER CONTAMINATION CAN BE FOUND ON WDNR'S BUREAU OF REMEDIATION AND REDEVELOPMENT TRACKING SYSTEM (BRRTS) PUBLIC DATABASE AT: http://dnr.wi.gov/botw/ |
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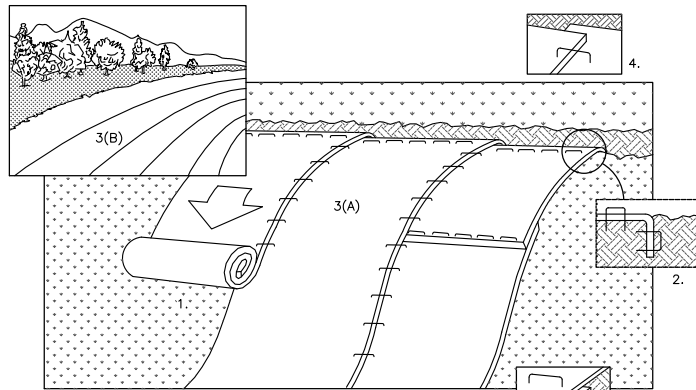
CROSS-SECTION OF A PROPERLY INSTALLED SEDIMENT FENCE



SEDIMENT FENCE DETAIL

EROSION CONTROL DETAILS

DETAIL NO. 02270-A

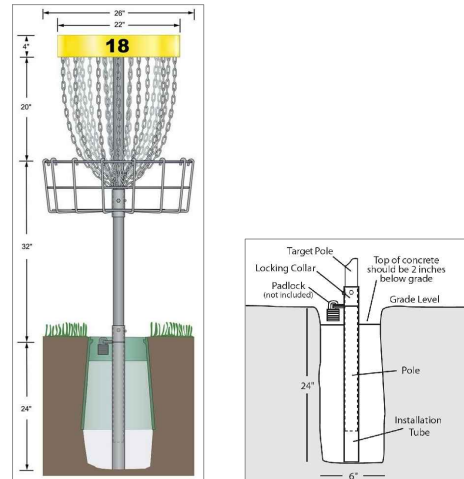


NOTE: REFER TO GENERAL STAPLE PATTERN GUIDE FOR CORRECT STAPLE PATTERN RECOMMENDATIONS FOR SLOPE INSTALLATIONS.

1. PREPARE SOIL BEFORE INSTALLING BLANKETS, INCLUDING APPLICATION OF FERTILIZER AND SEED.
NOTE: WHEN USING CELL-O-SEED DO NOT SEED PREPARED AREA. CELL-O-SEED MUST BE INSTALLED WITH PAPER SIDE DOWN.
2. BEGIN AT THE TOP OF THE SLOPE BY ANCHORING THE BLANKET IN 6" DEEP X 6" WIDE TRENCH. BACKFILL AND COMPACT THE TRENCH AFTER STAPLING.
3. ROLL THE BLANKETS (A.) DOWN OR (B.) HORIZONTALLY ACROSS THE SLOPE.
4. THE EDGES OF PARALLEL BLANKETS MUST BE STAPLED WITH APPROXIMATELY 2" OVERLAP.
5. WHEN BLANKETS MUST BE SPLICED DOWN THE SLOPE, PLACE BLANKETS END OVER END (SHINGLE STYLE) WITH APPROXIMATELY 4" OVERLAP. STAPLE THROUGH OVERLAPPED AREA, APPROXIMATELY 12" APART.
6. ALL BLANKETS MUST BE SECURELY FASTENED TO THE SLOPE BY PLACING STAPLES/STAKES IN APPROPRIATE LOCATIONS AS RECOMMENDED BY THE MANUFACTURER.

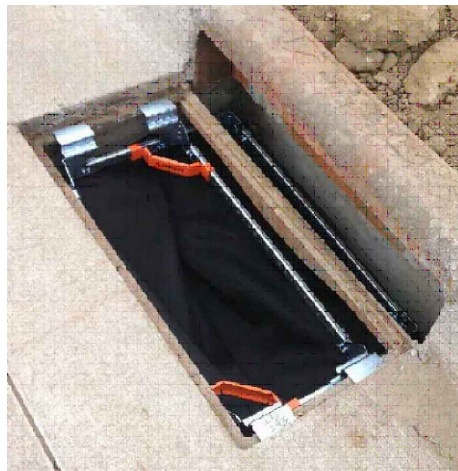
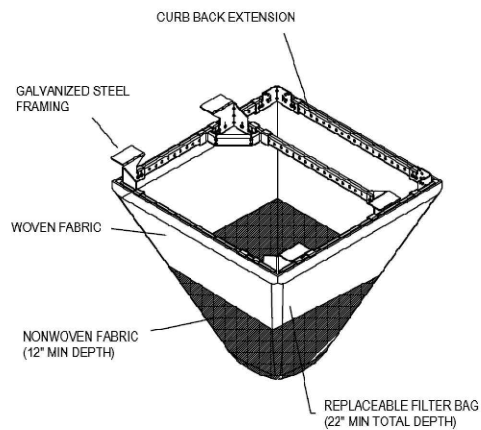
EROSION CONTROL MAT - SLOPE INSTALLATION

DETAIL 02270-H



PERMANENT TARGET INSTALLATION

DETAILS



GENERAL NOTES:

WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED IN THE GEOTEXTILE FABRIC DOES NOT FALL INTO THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.

FRAMED INLET PROTECTION SHALL BE COMPLIANT WITH ALL ASTM STANDARD D8057-17 REQUIREMENTS, INCLUDING:
A. BYPASS OVERFLOW THAT MEETS OR EXCEEDS INLET DESIGN FLOW
B. FRAME AND BAG STRONG ENOUGH TO HANDLE FULL SEDIMENT LOAD.

INSTALLATION NOTES:

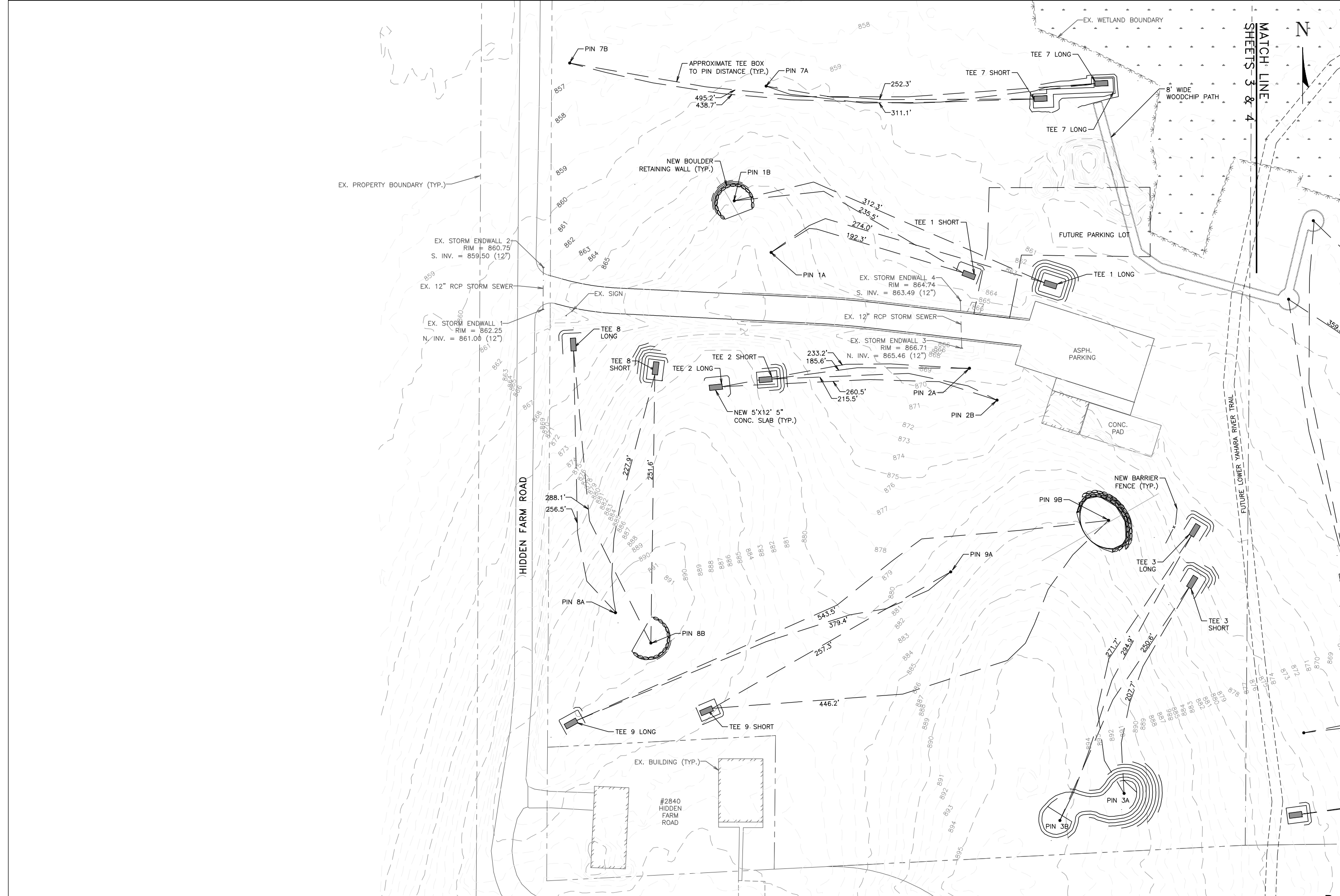
NO PART OF INLET PROTECTION SHALL BE PROJECTING ABOVE THE GRATE.

FOR COMBINATION INLETS, PROTECTION SHALL CAPTURE RUNOFF ENTERING BOTH GRATE AND CURB OPENING.

A DUAL FABRIC FILTER BAG, WITH NON-WOVEN BOTTOM AND WOVEN TOP SHALL BE USED.

THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE, BETWEEN THE INLET WALLS AND THE BAG, MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES, OF 3". WHERE NECESSARY THE CONTRACTOR SHALL CINCH THE BAG, USING PLASTIC ZIP TIES, TO ACHIEVE THE 3" CLEARANCE. THE TIES SHALL BE PLACED AT A MAXIMUM OF 4" FROM THE BOTTOM OF THE BAG.

FRAMED INLET PROTECTION (WITH CURB BOX)





PROJECT NO.:

MC 142

DRAWING FILE:

GOLF.DWG

DRAWN BY:

J.R.K.

CHECKED BY:

T.J.S.

DATE:

5-7-19

REVISIONS:

SCALE:

0 10 20 40

0 10 20 40

SHEET:

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2912 Marketplace Drive
Suite 103
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

tc

TOWN & COUNTRY
ENGINEERING, INC.

SITE PLAN

HOLES 4-6

2019 SITE IMPROVEMENTS
ORCHARD HILL PARK
DISC GOLF COURSE

Village of McFarland Wisconsin

Page 10 of 35



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, July 18, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and update regarding master planning services at McFarland Park and new Community Park.

PREVIOUS ACTION:

ISSUE SUMMARY:

Enclosed in your packet is the RFP issuance for Master Planning Services at McFarland Park. This was advanced out of Committee in May of this year but not authorized for issuance by the Village Board. The board wanted to wait until it was further along within the Strategic Planning process to better understand generally larger scale priorities. We have funds committed in 2019 for this master plan and next year have funds committed for the master plan work of the Community Park. That property is now under ownership of the Village and it is possible that these planning efforts could be combined to better discuss their synergies between the two areas. Our discussion will talk about the format and substance of a new draft of RFP document that covers both areas to be reviewed at a future meeting. Then hopefully by the Fall we'll be ready to present to the Village Board again to advance something more in line with their vision.

FINANCIAL/BUDGET IMPACT:

There is \$25,000 set aside in 2019 for McFarland Park and \$50,000 in 2020 for the Community Park.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for discussion.

ATTACHMENTS:

1. McFarland Park Master Plan RFP 05222019 mgs



Request For Proposals

William McFarland Park Master Planning Services

RFP Issuance Date: June 1, 2019

RFP Due Date: July 1, 2019

Please Submit to:

McFarland Department of Public Works
Attn: McFarland Park Master Plan RFP
5915 Milwaukee Street, PO Box 110
McFarland, WI 53558

SECTION 1

Purpose

The purpose of this Request for Proposals (RFP) is to receive competitive proposals from qualified planning consultants who are interested in completing a new Master Plan for William McFarland Park. The Master Plan is meant to create a vision for the future utilization of the park in order to help guide the Village regarding the implementation of desired improvements in the future. The plan will need to be comprehensive in its ability to partner with multiple existing plans both for the Village and our Parks System as well continue to meet the needs of its many users. The successful consultant will need to be dynamic and engaging in order to creatively address the unique challenges faced within this park both now and into the future.

SECTION 2

History and Background

The Village of McFarland is located adjacent to the southeast side of the City of Madison in Dane County. The current population of McFarland is estimated over 8,500 residents. The Village is serviced by WI State Highway 51 serving as the main connection point between the cities of Madison and Stoughton. The Village of McFarland has 75 permanent employees supplemented by seasonal, temporary, and part-time employees when necessary. The Village's primary departments include Administration, Community Development, Communications/Technology, Fire and Rescue, Library, Public Works (including Parks and Utilities), Police, and Senior Outreach. Services related to Community Recreation are provided by the McFarland School District (separate entity). More information about the Village is available at www.mcfarland.wi.us.

William McFarland Park is titled after the Village's namesake when he founded the Village in 1856. The parkland came under ownership of the Village in the mid-1980's and since has seen significant growth and utilization as one of our largest parks around 20 acres in size. Located on the northern side of the Village adjacent the City of Madison, this park provides amenities for skateboarding, bocce ball, soccer, baseball, and special events. The park is also home to the Madison Curling Club, which constructed their facility in the park in 1997 and has been in existence since 1921. Associated with the park and its use but located on private property is the McFarland Community Ice Rink that utilizes roughly 5 acres with their facility and associated parking. The Village provides the land and conducts some maintenance to the property, but all programming is privately coordinated through various groups associated with the different uses. With exception to the Ice Rink with is privately owned on private property.

SECTION 3

Goal

The Village continues to experience above average growth in all sectors of the Community. As the Community grows so to does the demand for the activities that are conducted within this park. This has led to many discussions on the future of what is the most well traveled park in the Community and how the space available is efficiently utilized to accommodate growth. A new Master Plan is desired to be able to provide a realistic and rational model for the development of the park as well as help to prioritize various uses based on the availability of those amenities within the Community. It is also desired that this planning exercise take into account not only the voice of the Community through its residents, committee members, and Staff but also the users of the park, which has a much broader base beyond Village borders.

SECTION 4

Scope of Work

The selected Consultant will provide a full range of municipal planning services required to create a Master Plan for this Park including, but not limited to the following:

- Meet with Village Staff at site to review current conditions and existing amenities or site constraints, and receive direction regarding site-specific requirements.
- Meet with the leadership for all current user groups of McFarland Park to review current facilities, site constraints, and discuss future planning for their facility needs. This would include but not limited to the Madison Curling Club, McFarland Community Ice Rink, McFarland Soccer Club, McFarland Area Recreation Program (Baseball), and Four Lakes Bocce Association.
- Provide recommendations on the possible relocation of existing facilities to other existing parks within the system.
- Inventory site, review pertinent surveys, review architectural and existing/future landscape plans or general plans including Parks and Open Space Plan, Comprehensive Plan, Strategic Plan, and Annual Budget as applicable.
- Conduct an analysis of the current park utilization and make recommendations on future park data according to current and future trends.

- Work with the Village's Parks, Recreation, and Natural Resources Committee to prepare surveys, host public meetings and conduct focus groups with applicable stakeholders. Key emphasis will be placed on those proposals that can be effective generating input internally from within the Community and externally within current user groups of the Park.
- Prepare conceptual plans as needed for discussion, review, and presentation.
- Generate phasing plan for implementation of the master plan.
- Prepare final report including renderings and cost estimates as needed.

These are the general requirements for the Master Plan and are not intended to be a comprehensive list of tasks and deliverables. It is expected that the chosen consultant will provide the Village with more specific recommendations for approaches, tasks, and deliverables based on their experience and expertise from past work on similar park master planning projects.

SECTION 5 Deliverables

The selected Consultant shall complete a final Master Plan document that contains a phased implementation schedule, detailed conceptual drawings/renderings, conceptual cost estimates, and associated narrative in order to present a complete document. A final presentation of the plan will be required once the document is complete. The final plan put forth for acceptance shall be completed in such a way that it can be fully integrated with other plans and initiatives adopted by the Village, such as the Park and Open Space Plan, Comprehensive Plan, and Village Strategic Plan.

SECTION 6 RFP Submittal Requirements

1) Qualification Details consisting of:

- a. Cover Letter – Including, but not limited to statement of understanding and approach to this project.
- b. Experience – Specific project experience detailing completed, similar or relevant projects that the applicant has executed. Links to similar or relevant projects are encouraged.

- c. References – Provide a minimum of three municipal client references for which the applicant has provided similar planning services within the last three to five years. Include the name and telephone number of the contact person and a description of services provided to that contact.

2) Technical Proposal consisting of:

- a. Project Approach – A description of the approach to be taken toward completion of the project, an explanation of any variances to the proposed scope of work as outlined in the RFP, and any insights into the project gained as a result of developing the proposal.
- b. Scope of Work – Scope of work that includes steps to be taken, including any products or deliverables.
- c. Estimated Labor Hours – A summary of estimated labor hours by task that clearly identifies the project team members and the number of hours performed by each participant organized by task.
- d. Key Personnel – List of personnel directly assigned to the project, along with responsibilities on this project and resumes. Include organizational chart of personnel involved in the project. The firm's Project Manager, who will be responsible for planning, coordinating, and conducting the majority of the work, must be identified and committed to the project. Village reserves the right to approve Consultant's project manager and any requested personnel and subcontractor changes during the course of the project.
- e. Project Schedule – A proposed schedule that indicates project milestones and overall time for completion of the Plan.
- f. Supplemental Information – Any other information deemed necessary to address the requests of this RFP.

3) Cost Proposal consisting of:

- a. Cost – Lump Sum price to complete the Master Plan as proposed in the Scope of Work.
- b. Additional Fees – Hourly price to complete any additional items not identified in the above Scope of Work.

4) General requirements consisting of:

- a. Due Date – Responses to the RFP must be received by the end of day on Monday, July 1, 2019. Proposals received late, for any reason, shall not be accepted.
- b. Location – RFP submittals shall be provided to McFarland Department of Public Works, Attn: McFarland Park Master Plan RFP, 5915 Milwaukee Street, PO Box 110, McFarland, WI 53558.
- c. Format – Prospective consultants shall provide five (5) printed copies of the proposal and one (1) electronic copy.
- d. Property – All information developed as part of this RFP, including graphics and data, shall become the property of the Village upon completion of the report. All text shall be submitted electronically as is most convenient. All original graphics generated as a part of the RFP shall be submitted to the Village in an easily reproducible hardcopy and electronic format as applicable.

SECTION 7 Evaluation Criteria

The following criteria will be used to evaluate each proposal submitted:

- Experience and qualifications relevant to key personnel.
- Project understanding and knowledge of area depth or relevant technical experience.
- Proven ability to appeal to a wide audience and incorporate public comment into plan.

- Ability to be responsive in meeting schedule required to complete the plan and deliverables.
- Ability to meet budget/value as related to proposed and additional costs.
- Level of experience with local government entities of similar size, structure and complexity.
- Demonstration of innovative approaches particular to technical solutions.
- Quality, clarity and completeness of submittal package.

SECTION 7

Method of Selection

The Village Administrator, Public Works Director, Chairperson of the Parks Committee, and a general member of the Parks Committee will conduct the evaluation of proposals submitted. This will comprise the Evaluation Team. They will make a recommendation to the Parks, Recreation, and Natural Resources Committee whom will make the final recommendation to the Village Board for decision. The following method and timeline will be utilized in order to select the desired proposal:

- **June 1st – RFP Issuance Date**
- **July 1st – RFP Due Date**
- **July 1st – Evaluation:** During this week, the Evaluation Team will review the proposals and decide which, in its sole discretion, it chooses to further consider via an in person interview.
- **July 8th – Interviews:** During this week, the Evaluation Team will host in person interviews of perspective consultants in order to make a selection.
- **July 12th – Make Recommendation:** The Evaluation Team will make its recommendation to the Committee for further consideration following completion of their work to evaluate the proposals.
- **July 18th – Parks, Recreation, and Natural Resources Committee:** The Committee will consider the recommendation of the Evaluation Team in order to make their own recommendation to the Village Board.
- **July 22nd – Village Board:** The Board will take final action to consider acceptance of the recommended proposal and enter into a contract for this purpose.

SECTION 8

Terms and Conditions

Each proposal will be reviewed to determine if it meets the submittal requirements contained within this RFP. Failure to meet the requirements for the RFP can be cause for rejection of the proposal. The Village may reject any proposal if it is conditional, incomplete, contains irregularities, or if in the sole discretion of the Village not considered in our best interest. The Village may waive an immaterial deviation in a proposal, but this shall in no way modify the proposal document or excuse the Consultant from compliance with the contract requirements if the Consultant is awarded a contract. A prospective Consultant may be requested for an interview at the sole discretion of the Village. The recommended Consultant will be selected and approved by the Village Board.

The Village uses a standard template contract for such services and will require its utilization for this project. A copy of the standard template can be provided for review upon request and will be updated to adapt to the proposal ultimately selected.

There is no expressed or implied obligation for the Village to reimburse firms for any expenses incurred in preparing proposals in response to this request. Materials submitted by respondents are subject to public inspection under Wisconsin law. Any language purporting to render the entire proposal confidential or proprietary will be ineffective and will be disregarded.

The Village reserves the right to retain all proposals submitted, and to use any idea in a proposal, regardless of whether the proposal was selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in the RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the Village and the Consultant.

All property rights, including publication rights of all reports produced by the selected firm in connection with services performed under this agreement shall be vested in the Village.

The Village reserves the right to reject any or all proposals submitted.



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, July 18, 2019

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Jim Hessling, Public Works Director

AGENDA ITEM: Discussion and action to consider the request from the Waubesa Sailing Club to build a kayak and sailboat storage rack in McDaniel Park

PREVIOUS ACTION:

ISSUE SUMMARY:

The Waubesa Sailing Club (WSC) would like to build and add a sailboat and kayak storage rack in McDaniel Park. The WSC would like guidance and comments on the rack regarding the design, materials used, and use of the rack.

FINANCIAL/BUDGET IMPACT:

None as of yet. If the village decides to participate in any cost sharing, this would change.

VILLAGE PLAN REFERENCE:

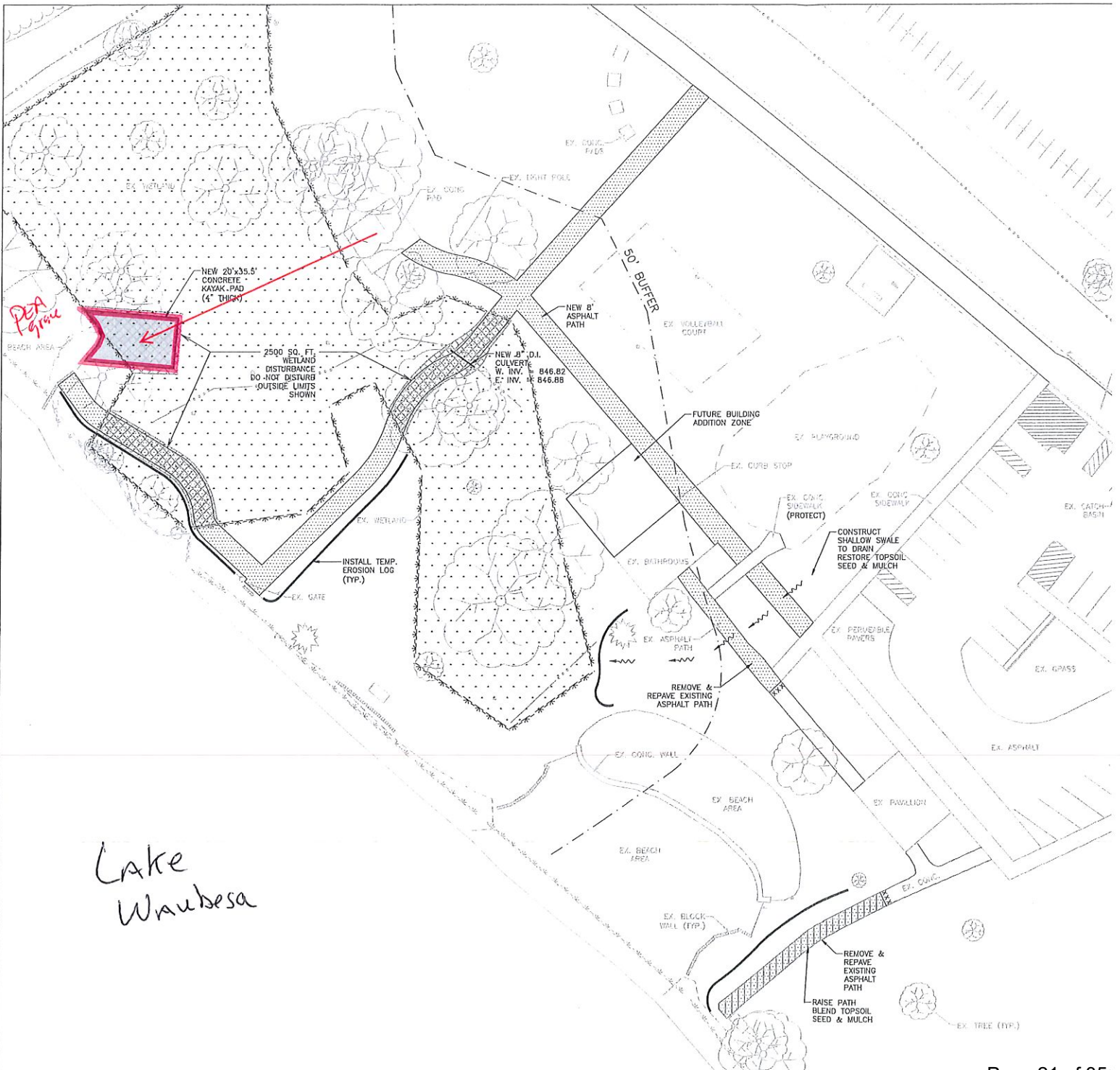
ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

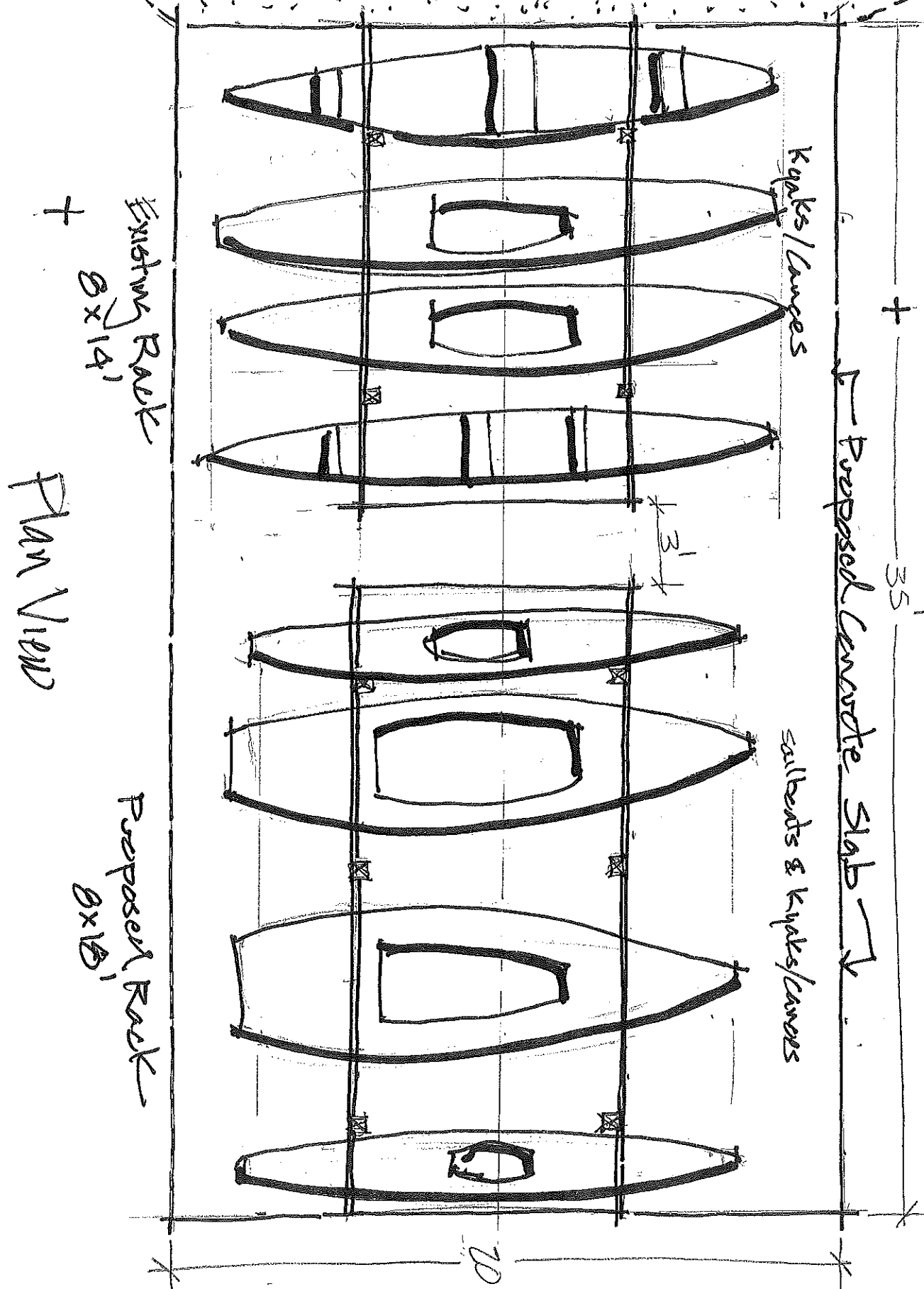
1. McDaniel Park WSC sailboat and kayak rack

McDaniel Park

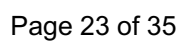


Lake Waubesa

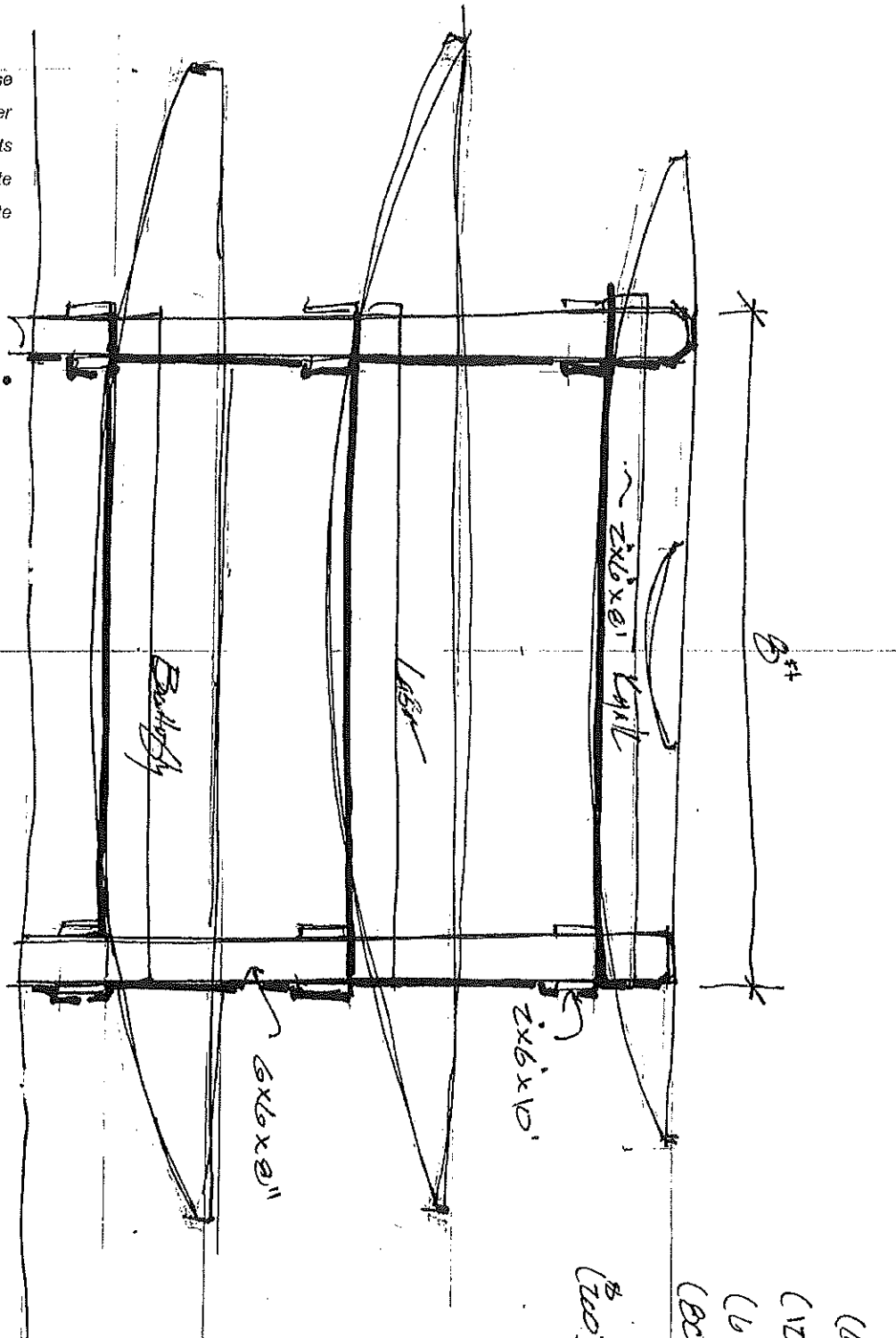
Existing Beach



Baird.



Baird.



Page 24 of 35.



McFarland
PO Box 37
McFarland, WI 53558
Phone: (608) 838-4151
Fax: (608) 838-3596



Estimate

Document Number
0003/00811002

Estimate prepared for:

village park/lars barber
treated option
MCFARLAND, WI 53558

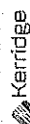
Account	Our Operator	Date	Time	Order Number
3MCQLAR	Randy Maerz	04/30/2019	09:24	8110
Your Contact	Your Reference	Page		
	village park	1		

L#	Quantity	Product	Price	Total
1	6 EA	668PT 6X6-8 TREATED #2 PINE	27.99 EA	167.94
2	8 EA	448PT 4X4-8 TREATED #2 PINE	12.97 EA	103.76
3	11 EA	2612PT 2X6-12 TREATED #2 PINE	10.94 EA	120.34
4	6 EA	268PT 2X6-8 TREATED #2 PINE	7.30 EA	43.80
5	16 EA	248PT 2X4-8 TREATED #2 PINE	5.26 EA	84.16
6	2 BX	HF812563 H/D GALV CAR BOLT 5/16X6 BOX/50	32.99 BX	65.98
7	1 BX	HF810506 H/D GALV HEX NUTS 5/16" BOX 100	8.99 BX	8.99
8	1 BX	HF811071 H/D GALV FLAT WASHER 5/16 BX 100	8.79 BX	8.79
9	8 EA	4812PT 4X8-1/2" CCX FDN TREATED PLYWOOD	32.97 EA	263.76

DISCLAIMER: This estimate is designed solely to provide the contractor/customer with a rough estimate of the amount of material used in a given project in accordance with the contractor/customer's plan, specifications, and estimates. No representation or warranty has been made that the actual amount of material used, or applicable prices, will not vary from estimate. Prices must be accepted within 20 days.

SPECIAL ORDERS are not returnable. Returns may be subject to a restocking charge and must be in re-sellable condition.

Total Goods	867.52
Tax Total	47.72
Total	915.24



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McFarland
PO Box 37
McFarland, WI 53558
Phone: (608) 838-4151
Fax: (608) 838-3596



Estimate

Document Number
0003/00810702

Estimate prepared for:

village park/lars barber

cedar

McFARLAND, WI 53558

Account	Our Operator	Date	Time	Order Number
3MCQLAR	Randy Maerz	04/30/2019	09:26	8107
Your Contact	Your Reference	Page		
	lars barber	1		

L#	Quantity	Product	Price	Total
2	6 EA	S/006468 6x6-8' s4s cedar	97.99 EA	587.94
3	8 EA	448C 4X4-8' CEDAR APPEARANCE STK	38.46 EA	307.68
4	11 EA	2612C 2X6-12' CEDAR SELECT TIGHT KNOT	32.83 EA	361.13
5	6 EA	268C 2X6-8' CEDAR SELECT TIGHT KNOT	21.89 EA	131.34
6	16 EA	248C 2X4-8' CEDAR SELECT TIGHT KNOT	12.08 EA	193.28
7	2 BX	HF812563 H/D GALV CAR BOLT 5/16X6 BOX/50	32.99 BX	65.98
8	1 BX	HF810506 H/D GALV HEX NUTS 5/16" BOX 100	8.99 BX	8.99
9	1 BX	HF811071 H/D GALV FLAT WASHER 5/16 BX 100	8.79 BX	8.79
10	8 EA	4812PT 4X8-1/2" CCX FDN TREATED PLYWOOD	32.97 EA	263.76

DISCLAIMER: This estimate is designed solely to provide the contractor/customer with a rough estimate of the amount of material used in a given project in accordance with the contractor/customer's plan, specifications, and estimates. No representation or warranty has been made that the actual amount of material used, or applicable prices, will not vary from estimate. Prices must be accepted within 20 days.

SPECIAL ORDERS are not returnable. Returns may be subject to a restocking charge and must be in re-sellable condition.

Total Goods 1928.89
Tax Total 106.08

Total 2034.97

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COMMERCIAL SYSTEMS

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The
butterflyer

The Official Electronic Home
of the
National Butterfly Association

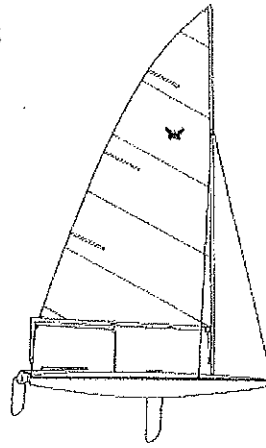


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LASER
LENGTH 13.7'
BEAM 4.5'
HULL DEPTH

Hull
Scow design
Length
12'2" to extensions of rub rail
11'11" LOA exclusive of rub rail
Beam
54"
Hull Depth
15"
Hull Weight
135 lbs/61 kg

Crew Capacity
600 lbs/273 kg
Sail Area
75 sq ft
Mast Length
18', breaks
into 2-9'
sections for
travel/storage
Nominal Draft
26"
Designer
John Barnett
Year First Built
1961
Number of Boats
Built
10,750
Builder





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[Sunfish Boat Specifications](#)

Sunfish Boat Specifications

- LOA: 13'9"
- Beam: 4'1"
- Draft: 2'11"
- Sail Area: 75 Square Feet
- Hull Weight: 120 Pounds
- Capacity: 1-2 people
- Skill Level: Beginner-Expert
- Race Level: Club International
- Optimal Weight: upto 190 pounds
- Transport: Car top carrier, hand dolly, over-the-road trailer
- 2004 Hull Colors: Blue Stripe, Red Stripe, Green Stripe, Yellow Stripe

The sailplan requires just 2 lines to control and the boat can be set up in less than 5 minutes. The patented kick-up rudder system allows full beach landings with no problems. The hard-chined hull and low sail plan provide unmatched stability and a forgiving feel. The Sunfish hull is light enough to throw on top of your car with ease, and the bulletproof Laser Performance construction ensures that your Sunfish will provide years of virtually maintenance free enjoyment. The Sunfish combines performance, stability and durability in a package that appeals to beginners and experts alike.

If it's racing you crave, the International Sunfish Class has a full time staff that sanctions more than 1000 events each year. Add the hundreds of local and regional events to that list and you can stay pretty busy racing your Sunfish. The class will keep you posted with its quarterly magazine "Windward Leg" and provide valuable performance tips. The elegant simplicity, performance, and intelligent economy of the Sunfish is unmatched. The Sunfish enjoys fantastic resale value. Old or young, tall or short, expert or beginner, the Sunfish will provide you with years of fun and write your ticket to the wet world of wind. You will find Sunfish in resorts around the world and in your own backyard. When you are ready for hassle-free fun in the sun give us a call to learn more about today's Sunfish.

Highlights:

- Convenient storage in the back of cockpit which is perfect for extra gear or a cooler.
- Patented kick-up rudder makes beach launches, landings, and shallow-water sailing effortless.
- Self-bailing cockpit
- Hydrodynamic daggerboard maximizes upwind performance.
- Lateen rigged sail:
 1. automatically depowers when hit by a gust of wind
 2. two sides of the sail are supported which ensures durability
 3. easy to rig and derig
- Mainsheet is the only control line that you need to use to enjoy the simple pleasures of sailing a Sunfish.
- Simple main halyard is one of the two lines on the Sunfish, it hoists and lowers the sail in a matter of seconds, enabling spontaneous enjoyment of the water
- Stainless steel bow handle: facilitates carrying, docking, and holding the boat into the wind while launching or loading
- Molded in keel is designed to take the abuse of repeated beach landings

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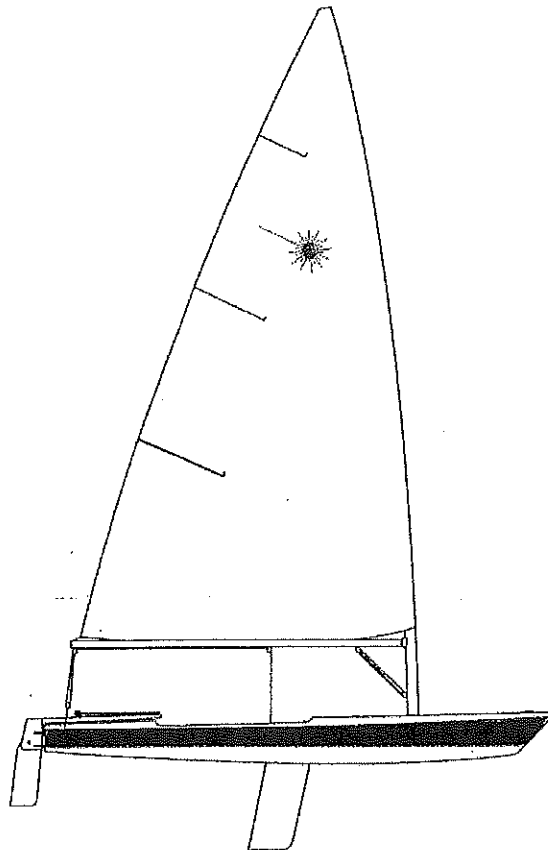
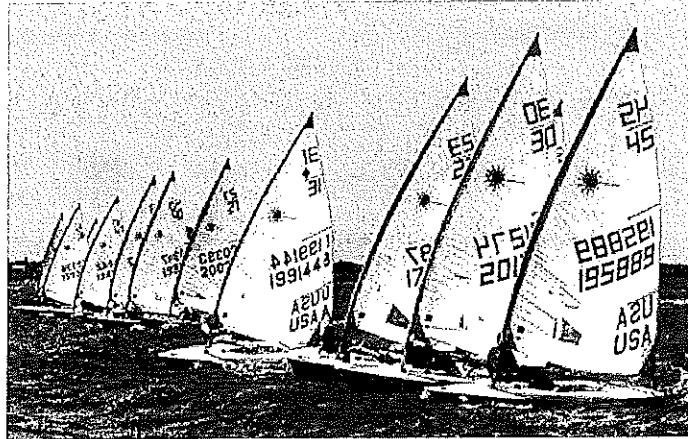
LASER (INTERNATIONAL)



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Simply
Free Or



Hull Type: Dbrd. Dinghy
LOA: 13.74' / 4.19m
Beam: 4.56' / 1.39m

Rig Type: Cat (unstayed)
LWL: 13.00' / 3.96m
Listed SA: 76 ft² / 7.06 m²



FREE
Sailboat w/
Cottage
\$175 Night

SPRING
SALE



**SAVINGS
UP TO
15%**

FS
PEAK SAILS

SHOP NOW



Draft (max.) 2.62' / 0.80m Draft (min.) 0.33' / 0.10m
 Displacement: 130 lbs. / 59 kgs. Ballast:
 Sail Area/Disp.1: 47.41 Bal./Disp.: Disp./Len.: 26.42

Designer: Bruce Kirby

Builder:

Construction: FG

Bal. type:

First Built: 1970

Last Built:

Built: 150000

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 Hull # 612210
 1994 H5
 1994 H5
 1994 H5



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, July 18, 2019

SECTION: Business

DEPARTMENT: Public Works

CONTACT: Jim Hessling, Public Works Director, Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion regarding the planning to develop pickle ball courts within the park system.

PREVIOUS ACTION:

ISSUE SUMMARY:

The Parks and Open Spaces Plan references pickle ball development, and recently there has been some requests made from the public inquiring about this possibility. The project is not something that is contained within the budget for this year or future CIP, but those processes are set to begin in the Fall. If it were desired to pursue this project the Committee should discuss its options and decide to what extent it wishes to implement the project so it can be included in those financing documents. Our discussion will look at our park system and talk about available locations this type of work would make sense, and then discuss to what extent we would like to see it developed. This will help frame up some direction on the project to put together some estimates on cost, timing, etc.

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

Parks and Open Space Plan 2019-2023

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for discussion only.

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, July 18, 2019

SECTION: Business

DEPARTMENT: Public Works

CONTACT:

AGENDA ITEM: Presentation of the Public Works Monthly Report from the Director

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. June 2019 directors report

PUBLIC WORKS COMMITTEE

July 9, 2019

PUBLIC UTILITIES COMMITTEE

July 16, 2019

PARKS, RECREATION & NATURAL RESOURCES COMMITTEE

July 18, 2019

**Public Works Directors Report
for
June 2019**

The following is information concerning events and activities of the Public Works Department along with the Water and Sewer Utilities for the previous month. This information is provided in brief to provide an overview of the highlights.

Street Sealing and Crack Filling

Material used for the 2019 street maintenance work has been rejected. The stone used for street sealing was replaced with the correct size stone by the vendor. Work for this project will be completed in July.

Compliance Maintenance Annual Report (CMAR)

The annual Compliance Maintenance Annual Report has been filed with the WI DNR. This report informs the governing boards the status of the sanitary sewer system within the village. We are graded on maintenance and financial abilities to maintain our system. We are proud to report that we received an "A" in both categories.

Tree Planting and Trimming

Annual tree planting activities for the year have been completed. We continue to trim trees as time and conditions allow.

Water Leak

Staff replaced a leaking water valve at Sure and Johnson Streets. The valve appeared to be about 40-50 years old.

Storm sewer and water box repairs

Two crews of public works staff have been repairing various storm water inlets and water shut off valves around the village.

Meetings/Training/Seminars

PW staff participated in the annual refresher safety training

Hessling participated in the following meetings:

APWA monthly board meeting