

VILLAGE OF MCFARLAND  
**Library Board Minutes**  
*Monday, June 3, 2019 - 5:15 PM*

**1. CALL TO ORDER**

Peter Sobol called the Library Board to order at 5:15 p.m. the E.D. Locke Public Library, meeting room 103.

Members present: Karin Mandli, Sharon Payne, Evan Richards, Peter Sobol, Ken Machtan, Mary Pat Lytle, Michael Shumway

Members not present: None

Staff Present: Heidi Cox, Library Director

**2. PUBLIC APPEARANCES AND COMMUNICATION**

**3. ACTION ITEMS**

*a. Approval of the minutes of the May 6, 2019 meeting.*

Motion by Ken Machtan, second by Evan Richards, to approve minutes of the May 6, 2019 meeting. Motion carries 7 - 0 - 0 by acclamation.

*b. Approval of the May 6, 2019 general fund bills and trust fund bills.*

Motion by Village Trustee Mary Pat Lytle, second by Sharon Payne, to approve the May 6, 2019 general fund bills and trust fund bills totaling \$21,446.21.

Motion carries 7 - 0 - 0 by acclamation.

**4. INFORMATION ITEMS**

*a. 2019 Budget Update*

*b. Director's Report*

*1. Library systems report*

*2. Friends report*

*3. Endowment report*

*c. Monthly statistics*

**5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

*a. Long range plan review*

The Library Board reviewed the long range plan discussed the progress that has been made on the goals of the plan.

b. Display Furniture Quote

Motion by Ken Machtan, second by Michael Shumway, to approve Display Furniture Quote in the amount of \$4,650 to be taken from the fund balance. Motion carries 7 - 0 - 0 by acclamation.

c. Conference Room Display Quotes

Motion by Ken Machtan, second by Village Trustee Mary Pat Lytle, to approve Conference Room Display Quotes for option C for \$499.99. Motion carries 7 - 0 - 0 by acclamation.

d. 2020 Budget Priorities

The library board discussed priorities for the 2020 budget.

**6. ADJOURNMENT**

Motion by Ken Machtan, second by Village Trustee Mary Pat Lytle, to adjourn at 6:21

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Heidi Cox  
Library Director