

**PUBLIC SAFETY
COMMITTEE**

Wednesday, June 12, 2019

6:30 PM

McFarland Municipal Center
Conference Room A

AGENDA

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Motion to approve the minutes of the May 10, 2019 meeting.
4. BUSINESS.
 - a. Staff Reports
 - 1) Fire and Rescue Department
 - 2) Police Department
 - 3) Emergency Management
 - b. Discussion and recommendation on Resolution 2019-13: a Resolution approving the renewal of additional applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020.
 - c. Discussion and recommendation on an Event Permit application from Lynn Kenney, with the requested variances, and a Temporary Class "B" Beer License application for The Aly Wolff Foundation, for the Brody's Roar event to be held on October 6, 2019.
 - d. Discussion and recommendation on a Temporary "Class B" Wine License for the Friend of McFarland Library for a Wine Tasting Event on July 23, 2019
 - e. Discussion and recommendation on ordinance amendment 2019-12: an ordinance amending the licensing process for direct sellers
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon

reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

VILLAGE OF MCFARLAND
Public Safety Committee Minutes

Wednesday, May 8, 2019 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Trustee Jerry Adrian called the regular meeting of the Public Safety Committee to order at 6:30 PM in Conference Room A.

Members present: Jerry Adrian, Stephanie Brassington, Rich Staley, Ken Machtan, Tyler Mortenson, Sandy Bakk, Rick Hammond

Members not present: None

Staff Present: Fire/EMS Chief Chris Dennis, Police Chief Craig Sherven, Emergency Management Director Chuck Di Piazza, Village Clerk/Treasurer Cassandra Suettinger

2. PUBLIC APPEARANCES.

None

3. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the March 13, 2019 Public Safety Committee meeting.

Motion by Village Trustee Jerry Adrian, second by Rich Staley, to approve the minutes of the March 13, 2019 Public Safety Committee meeting. Motion carries 7 - 0 - 0 by acclamation.

4. BUSINESS.

a. Staff Reports

1) Fire and Rescue Department

Chief Dennis reviewed the monthly report.

2) Police Department

Chief Sherven reviewed the monthly report.

3) Emergency Management

Director Di Piazza reviewed the monthly report.

- b. Discussion and recommendation on an expansion of premise for Monumental Enterprises Inc., DBA McFarland Liquors, located at 4716 Farwell St. for the period of July 1, 2019 through June 30, 2020.

Motion by Village Trustee Jerry Adrian, second by Ken Machtan, to recommend conditional approval to the Village Board on an expansion of premise for Monumental Enterprises Inc., DBA McFarland Liquors, located at 4716 Farwell St. for the period of July 1, 2019 through June 30, 2020 with the condition of the Clerk/Treasurer being authorized and directed to amend the license to revise the description of the licensed premise to expand from 1,800 square feet to 3,000 square feet as provided on the detailed site plan dated April 16, 2019, upon satisfaction of the following requirements: 1. Inspection and approval from the McFarland Fire Department prior to the issuance of an occupancy permit; 2. Issuance of an occupancy permit from the building Inspector. Motion carries 7 - 0 - 0 by acclamation.

- c. Discussion and recommendation on Resolution 09-2019: A resolution approving the renewal of applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020.

Motion by Ken Machtan, second by Tyler Mortenson, to recommend approval to the Village Board on Resolution 09-2019: A resolution approving the renewal of applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020. Motion carries 7 - 0 - 0 by acclamation.

- d. Discussion and recommendation on Ordinance 2019-10: An ordinance amending procedure for operator's license review.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to recommend approval to the Village Board on Ordinance 2019-10: An ordinance amending procedure for operator's license review. Motion carries 7 - 0 - 0 by acclamation.

- e. Overview of Police Department Annual Mental Wellness Check-In Program

Chief Sherven provided an overview of the program.

- f. Work to Learn Program Update

Chief Sherven and Police Officer Jason Onken provided an update on the program.

- g. Overview of Police Department Tip411 platform.

Chief Sherven provided an overview of the program.

5. SCHEDULE NEXT MEETING DATE.

- a. June 12, 2019 at 6:30 p.m.

6. ADJOURNMENT.

Motion by Village Trustee Stephanie Brassington, second by Sandy Bakk, to adjourn at 7:26 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Tanya O'Malley
Deputy Clerk



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110
(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

June 2019 Fire & Rescue Department Report For May 2019 Activity

- **General**

- In the recent media, there have been reports of contamination due to firefighting foams with flammable liquids. In McFarland, we have not used the quantities of foam of the locations where the contamination has been found. Our currently purchased foam is improved over foam purchased decades ago. The foam concentrate still contains fluorosurfactants and we have adjusted our operations for the usage of foam. We are unable to locate a foam that is capable of extinguishing or suppressing vapors of polar solvents. Polar solvents are a concern with ethanol fuels that are very common in consumer gasoline. We will no longer utilize concentrate containing fluorosurfactants during training. In the event of an incident that we are required to deploy foam we will be required to contain all the foam and the remediation company will be required to remove the foam with the product. The foam concentrate does have a shelf-life and we do have a limited amount that will expire in the near future. We are researching disposal methods as the concentrate will be required to be thermally destroyed.
- All eleven members completed the Fire Officer I course offered by Madison College. Ten of the members took the course here in McFarland, and one took the course in Fitchburg. We also had one member complete EMT-Basic. EMR/FF Nick Tuma completed Firefighter II certification and is one of the eleven that completed Fire Officer I.
- The Village Attorney completed review of the fire prevention ordinance revision. Unfortunately, we were unable to include the ordinance revision in the June Public Safety Agenda due to many other items taking precedent. Currently, it is planned to be placed on the August agenda as Chief Dennis will not be available to present the ordinance to the Committee in July.

- We have received a revision of the drawings for the new ambulance from Jefferson Fire & Safety. The drawings are nearing finalization. The delivery date has not been set as the chassis is currently on hold due to fuel tank availability to Ford.
- We made the switch to a single platform of online software for scheduling and supplemental incident notification. We have experienced some concerns, however overall individuals prefer the new platform.

- **Staffing**

- Current Staffing Levels
 - Fulltime Fire Rescue Chief – 1
 - Fulltime Fire Inspector/Public Education Specialist – 1
 - Fulltime EMTs – 4 (1 vacant)
 - Fulltime Confidential Administrative Assistant - 1
 - Paid-On-Call – 54 (15 EMTs, 16 Firefighters (2 Active Retired), 11 EMR/Firefighter, & 12 EMT/Firefighters)
 - Total Staffing Level – 61
- We received fourteen applications for the Administrative Captain position. We have panel interviews scheduled for June 11th and 12th. The Police and Fire Commission is scheduled to interview the top candidates from the panel interviews on July 9th.
- We received resignations from Firefighter Brian Rapp and EMT Sam Siegmann. Both individuals cited increased commitments with work and family was making it too difficult to make the commitments with the Department.

- **Training Activity**

- The month of May was fire sprinkler systems and EMT/EMR advanced skills. The advanced skills are minimum competencies required by state licensure and the medical director for EMTs and EMRs. The month was shortened due to the Memorial Day holiday.
- June will be finishing advanced skills, ambulance safety and our annual boom deployment with the terminal coop.

<u>Inspection/Prevention Activity</u>	<u>Completed</u>	<u>Year to Date Total</u>
Building Inspections	50	257
Fire Code Violations Identified	70	215
Re-Inspections	0	4
Corrections Noted	14	45
Plan Reviews	1	9
Acceptance Inspections/Test	1	12

<u>Public Instruction</u>	<u>Completed</u>	<u>Year to Date Total</u>
CPR Certifications	1	19
First Aid Training	0	0
High School CPR (Hands Only)	0	0
Baby Sitters First Aid	0	0
Public Education Tours	6	7

- **Apparatus & Equipment**

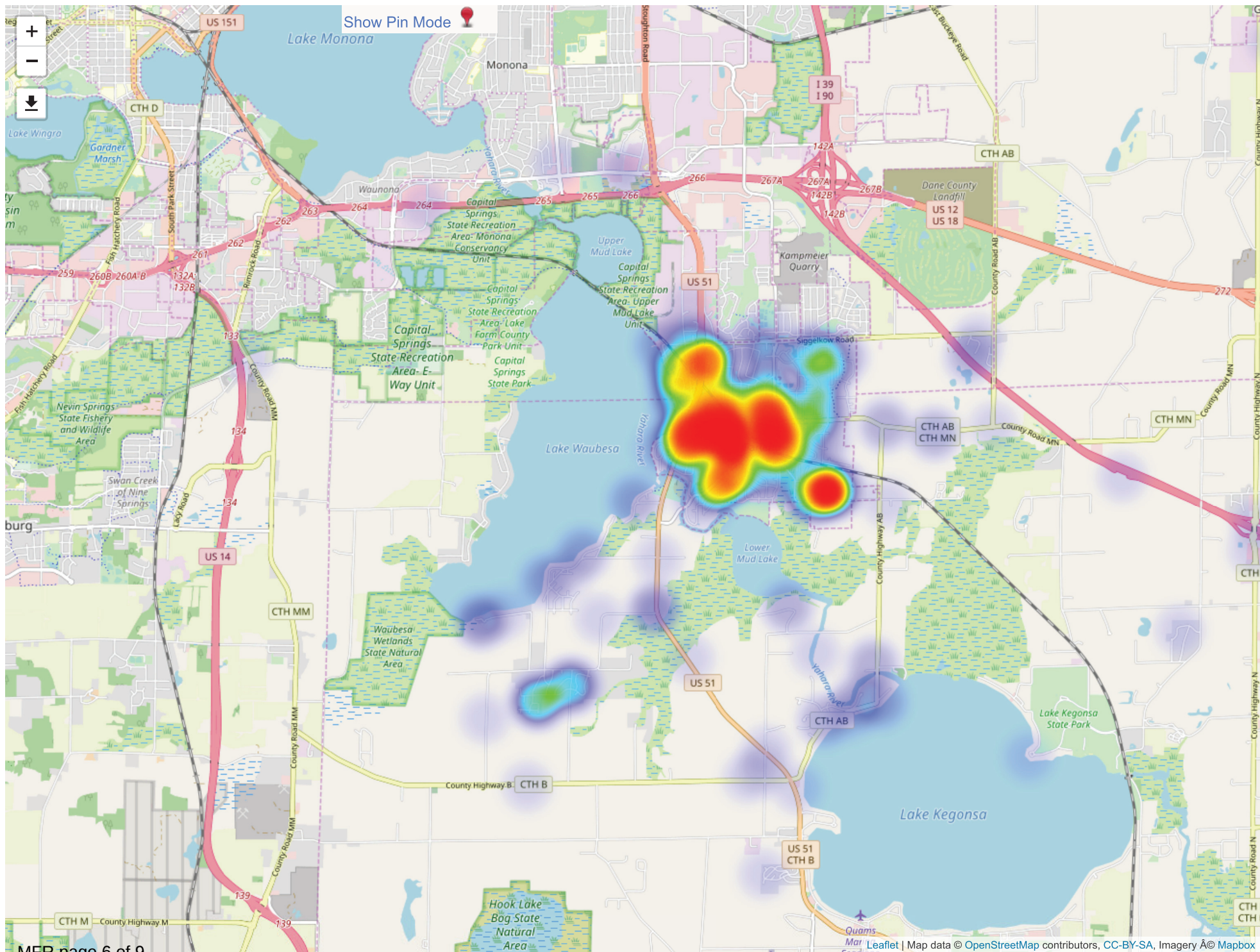
- The 2015 Tanker (Tender 6) had the dump valve repaired as it required manual override to operate. The repair was completed in the station by the Pierce Dealer.
- The 2015 Ambulance (Rescue 84) had the sliding door switch replaced by the Village Mechanic. The new ambulance has been ordered without, due to difficulties with the door maintaining adjustment.
- The 2017 SUV (Car 4/Shared Car) received normal service with no issues.
- The 2018 Engine (Engine 2) received warranty work at the dealer for a coolant leak on the motor and the oil dry hopper not dispensing oil dry efficiently. The dealer rebuilt the hopper to have a larger slope that reduced capacity but allowed a majority of the oil dry to be dispensed. Before majority remained in the hopper.

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	05/01/2019 - 05/31/2019		05/01/2018 - 05/31/2018	
Abdominal Pain/Problems	1	1.45%	3	3.85%
Allergic Reaction/Stings	0	0.00%	0	0.00%
Animal Bite	0	0.00%	0	0.00%
Assault	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	0	0.00%	0	0.00%
Breathing Problem	4	5.80%	10	12.82%
Burns/Explosion	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	1	1.45%	1	1.28%
Cardiac Arrest/Death	0	0.00%	1	1.28%
Chest Pain (Non-Traumatic)	4	5.80%	3	3.85%
Choking	0	0.00%	1	1.28%
Convulsions/Seizure	2	2.90%	0	0.00%
Diabetic Problem	0	0.00%	3	3.85%
Electrocution/Lightning	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%
Falls	16	23.19%	10	12.82%
Fire	3	4.35%	7	8.97%
Headache	1	1.45%	1	1.28%
Heart Problems/AICD	2	2.90%	0	0.00%
Heat/Cold Exposure	0	0.00%	0	0.00%
Hemorrhage/Laceration	4	5.80%	3	3.85%
Industrial Accident/Inaccessible Incident/Other				
Entrapments (Non-Vehicle)	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	0	0.00%
Overdose/Poisoning/Ingestion	0	0.00%	0	0.00%
Pregnancy/Childbirth/Miscarriage	0	0.00%	1	1.28%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	5	7.25%	0	0.00%
Sick Person	10	14.49%	11	14.10%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%
Standby	0	0.00%	3	3.85%
Stroke/CVA	2	2.90%	0	0.00%
Traffic/Transportation Incident	5	7.25%	12	15.38%
Transfer/Interfacility/Palliative Care	0	0.00%	0	0.00%
Traumatic Injury	1	1.45%	0	0.00%
Unconscious/Fainting/Near-Fainting	7	10.14%	8	10.26%
Unknown Problem/Person Down	1	1.45%	0	0.00%
Total	69		78	

Ambulance Runs By Dispatch Reason

Incident Complaint Reported By Dispatch	01/01/2019 - 05/31/2019		01/01/2018 - 05/31/2018	
Abdominal Pain/Problems	7	2.10%	6	1.66%
Allergic Reaction/Stings	0	0.00%	4	1.10%
Animal Bite	0	0.00%	0	0.00%
Assault	2	0.60%	0	0.00%
Back Pain (Non-Traumatic)	2	0.60%	3	0.83%
Breathing Problem	25	7.49%	27	7.46%
Burns/Explosion	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	3	0.90%	4	1.10%
Cardiac Arrest/Death	2	0.60%	4	1.10%
Chest Pain (Non-Traumatic)	26	7.78%	9	2.49%
Choking	5	1.50%	4	1.10%
Convulsions/Seizure	5	1.50%	9	2.49%
Diabetic Problem	7	2.10%	8	2.21%
Electrocution/Lightning	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%
Falls	67	20.06%	63	17.40%
Fire	15	4.49%	26	7.18%
Headache	1	0.30%	1	0.28%
Heart Problems/AICD	7	2.10%	10	2.76%
Heat/Cold Exposure	1	0.30%	0	0.00%
Hemorrhage/Laceration	11	3.29%	9	2.49%
Industrial Accident/Inaccessible Incident/Other				
Entrapments (Non-Vehicle)	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%
No Other Appropriate Choice	1	0.30%	2	0.55%
Overdose/Poisoning/Ingestion	9	2.69%	4	1.10%
Pregnancy/Childbirth/Miscarriage	0	0.00%	1	0.28%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	8	2.40%	3	0.83%
Sick Person	47	14.07%	51	14.09%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%
Standby	0	0.00%	7	1.93%
Stroke/CVA	8	2.40%	6	1.66%
Traffic/Transportation Incident	26	7.78%	57	15.75%
Transfer/Interfacility/Palliative Care	1	0.30%	0	0.00%
Traumatic Injury	10	2.99%	0	0.00%
Unconscious/Fainting/Near-Fainting	37	11.08%	42	11.60%
Unknown Problem/Person Down	1	0.30%	2	0.55%
Total	334		362	



Village Of McFarland Fire EMS
Fire Incident Type Period Comparisons
Alarm Date Between {05/01/2019} and {05/31/2019}

Incident Type	05/01/2019 to 05/31/2019	05/01/2018 to 05/31/2018	05/01/2017 to 05/31/2017	05/01/2016 to 05/31/2016
111 Building fire	1	0	0	0
113 Cooking fire, confined to container	1	0	0	0
131 Passenger vehicle fire	0	0	1	1
132 Road freight or transport vehicle fire	0	0	0	1
142 Brush or brush-and-grass mixture fire	0	0	0	1
154 Dumpster or other outside trash receptacle fire	0	0	1	0
162 Outside equipment fire	1	0	0	0
300 Rescue, EMS incident, other	0	0	0	1
311 Medical assist, assist EMS crew	9	12	9	13
322 Motor vehicle accident with injuries	1	1	0	2
324 Motor Vehicle Accident with no injuries	1	1	0	0
331 Lock-in (if lock out , use 511)	0	0	1	0
411 Gasoline or other flammable liquid spill	1	2	1	0
412 Gas leak (natural gas or LPG)	0	0	1	1
420 Toxic condition, Other	0	1	0	0
424 Carbon monoxide incident	0	0	1	0
442 Overheated motor	0	1	0	0
444 Power line down	0	1	0	0
445 Arcing, shorted electrical equipment	0	1	1	0
463 Vehicle accident, general cleanup	0	0	2	1
500 Service Call, other	0	1	0	1
511 Lock-out	0	0	0	1
531 Smoke or odor removal	0	0	1	0
551 Assist police or other governmental agency	1	0	0	0
553 Public service	1	0	0	1
600 Good intent call, Other	0	1	1	0
611 Dispatched & cancelled en route	5	5	2	2
621 Wrong location	1	0	0	0
631 Authorized controlled burning	1	0	0	0
651 Smoke scare, odor of smoke	1	1	0	0
700 False alarm or false call, Other	0	0	0	1
713 Telephone, malicious false alarm	1	0	0	0
714 Central station, malicious false alarm	0	1	0	0
731 Sprinkler activation due to malfunction	1	0	0	0
733 Smoke detector activation due to malfunction	0	1	0	2
735 Alarm system sounded due to malfunction	0	0	1	0
736 CO detector activation due to malfunction	2	0	3	0
743 Smoke detector activation, no fire - unintentional	1	1	0	1
745 Alarm system activation, no fire - unintentional	1	3	2	1
746 Carbon monoxide detector activation, no CO	3	0	0	0
Totals	34	34	28	31

Village Of McFarland Fire EMS
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2019} and {05/31/2019}

Incident Type	01/01/2019	01/01/2018	01/01/2017	01/01/2016
	to 05/31/2019	to 05/31/2018	to 05/31/2017	to 05/31/2016
111 Building fire	10	8	5	6
113 Cooking fire, confined to container	2	1	2	1
115 Incinerator overload or malfunction, fire confined	1	0	0	0
116 Fuel burner/boiler malfunction, fire confined	0	0	0	1
118 Trash or rubbish fire, contained	0	0	1	0
130 Mobile property (vehicle) fire, Other	0	0	0	1
131 Passenger vehicle fire	0	1	1	1
132 Road freight or transport vehicle fire	0	0	0	1
140 Natural vegetation fire, Other	0	1	0	0
142 Brush or brush-and-grass mixture fire	0	0	1	2
150 Outside rubbish fire, Other	0	1	0	0
151 Outside rubbish, trash or waste fire	1	0	0	0
154 Dumpster or other outside trash receptacle fire	1	0	1	0
160 Special outside fire, Other	0	1	0	0
162 Outside equipment fire	1	0	0	0
171 Cultivated grain or crop fire	0	1	0	1
223 Air or gas rupture of pressure or process vessel	1	0	0	0
251 Excessive heat, scorch burns with no ignition	0	0	1	0
300 Rescue, EMS incident, other	0	0	0	1
311 Medical assist, assist EMS crew	52	44	52	44
322 Motor vehicle accident with injuries	10	10	5	7
324 Motor Vehicle Accident with no injuries	1	6	2	1
331 Lock-in (if lock out , use 511)	0	0	2	0
341 Search for person on land	1	0	0	0
350 Extrication, rescue, Other	0	0	1	0
351 Extrication of victim(s) from building/structure	1	0	0	0
352 Extrication of victim(s) from vehicle	1	0	1	0
353 Removal of victim(s) from stalled elevator	0	1	1	0
361 Swimming/recreational water areas rescue	1	0	0	0
363 Swift water rescue	1	0	0	0
365 Watercraft rescue	1	0	0	1
381 Rescue or EMS standby	0	0	1	0
411 Gasoline or other flammable liquid spill	2	3	2	0
412 Gas leak (natural gas or LPG)	2	2	3	2
413 Oil or other combustible liquid spill	1	0	0	0
420 Toxic condition, Other	0	1	0	0
424 Carbon monoxide incident	1	1	3	3
442 Overheated motor	0	1	0	0
443 Breakdown of light ballast	0	0	0	1
444 Power line down	0	1	0	0
445 Arcing, shorted electrical equipment	0	1	2	0
451 Biological hazard, confirmed or suspected	0	0	1	0
463 Vehicle accident, general cleanup	2	0	2	1
500 Service Call, other	0	1	0	3
510 Person in distress, Other	0	0	1	0

06/05/2019 12:37

MFR page 8 of 9

Page 1

Village Of McFarland Fire EMS
Fire Incident Type Period Comparisons
Alarm Date Between {01/01/2019} and {05/31/2019}

Incident Type	01/01/2019 to 05/31/2019	01/01/2018 to 05/31/2018	01/01/2017 to 05/31/2017	01/01/2016 to 05/31/2016
521 Water evacuation	1	0	0	0
522 Water or steam leak	2	1	2	0
531 Smoke or odor removal	0	1	1	0
542 Animal rescue	0	0	1	0
551 Assist police or other governmental agency	1	0	1	0
553 Public service	2	0	0	1
561 Unauthorized burning	0	2	0	0
571 Cover assignment, standby, moveup	5	1	0	0
600 Good intent call, Other	0	1	2	1
611 Dispatched & cancelled en route	22	22	22	17
621 Wrong location	1	0	0	0
622 No Incident found on arrival at dispatch address	3	0	1	1
631 Authorized controlled burning	3	4	1	2
632 Prescribed fire	0	0	0	1
650 Steam, Other gas mistaken for smoke, Other	0	0	1	0
651 Smoke scare, odor of smoke	4	4	1	0
652 Steam, vapor, fog or dust thought to be smoke	0	0	1	0
661 EMS call, party transported by non-fire agency	0	0	1	0
671 HazMat release investigation w/no HazMat	2	1	1	0
700 False alarm or false call, Other	0	2	0	1
710 Malicious, mischievous false call, Other	0	1	0	1
711 Municipal alarm system, malicious false alarm	1	0	0	0
713 Telephone, malicious false alarm	1	0	0	0
714 Central station, malicious false alarm	1	3	0	1
731 Sprinkler activation due to malfunction	3	1	0	0
733 Smoke detector activation due to malfunction	2	1	0	4
735 Alarm system sounded due to malfunction	2	1	2	0
736 CO detector activation due to malfunction	6	1	4	1
740 Unintentional transmission of alarm, Other	0	3	2	0
741 Sprinkler activation, no fire - unintentional	1	0	0	0
743 Smoke detector activation, no fire - unintentional	2	2	2	1
744 Detector activation, no fire - unintentional	0	1	0	0
745 Alarm system activation, no fire - unintentional	2	4	6	4
746 Carbon monoxide detector activation, no CO	6	3	3	1
900 Special type of incident, Other	0	0	0	1
Totals	<u>167</u>	<u>146</u>	<u>146</u>	<u>117</u>

MCFARLAND POLICE DEPARTMENT



May 2019 Monthly Report

CONTENTS

INTRODUCTORY INFORMATION 2

STAFFING REPORT 2

BUDGET REPORT 2

OTHER INFORMATION..... 2

MAY 2019 CALL STATISTICS 3-4

MAY 2019 MONTHLY REPORT

As observed on the attached Call Summary Report, the McFarland Police Department logged 772 cases in May. This is compared to 552 cases for the same time period in 2018 and represents an approximate 40% increase from the same month in 2018. Some of the most notable call types that experienced increases were 911 calls, traffic accidents, assist citizen calls, parking related calls, safety hazard, traffic complaints and traffic stops. The increase in traffic stops could be attributable to our current participation in State-funded traffic grants. Cases of interest for the month were: 3 intoxicated drivers, 4 domestic disturbances, 4 disturbances, 8 juvenile complaints, 16 traffic accidents, 52 EMS/Fire assists, and responded to 6 alarms. Officers also logged 262 traffic incidents during this month.

Staffing Report

- During the month of May, we operated at a condition of two officers short of our approved sworn strength. The first was the officer with the shoulder injury that has been on leave for some time, the second was another shoulder injury sustained by an officer while assisting EMS patient movement. This second one is anticipated to be relatively short in duration.

Budget Report

- Our situation with now two injured officers continues to put us over budget as compared to where we should be in terms of overtime expenditures. We will continue to monitor this as the year progresses.

Other Information

- We now have four Village residents participating in our Care Trak Program. Two of the four are elderly residents, while the other two are younger individuals suffering from cognitive disorders that cause them to wander. We have yet had an actual search and rescue deployment. Officer Schroeckenthaler is currently planning a refresher training session for those trained to operate the equipment.
- Our Tip411 Program will officially go live at the beginning of June.
- The Annual Bike Rodeo was held on Saturday, May 4th. The event was well attended, and bike helmets and seven new bikes were given out as prizes to kids that attended.
- Officers Schroeckenthaler and Zietsma conducted the Annual Stuff the Squad event on Saturday, May 25th. The collected 283 lbs. of food, and donations totaling \$ 706 for the McFarland Community Food Pantry.



Incident Analysis Report

Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 05/05/2019 14:56
Login ID: mcdjs
Incident Type: All
Call Source: All

From Date: 05/01/2019 00:00
To Date: 05/31/2019 23:59

McFarland Police Department
ORI Number: WD137300
Officer ID: All
Location: All

Incident Type	Number of Incidents
911 Abandoned Call	3
911 Call Question	1
911 Call Silent	6
911 Call Unintentional	11
911 Disconnect	8
911 Misdialed Call	1
Accident Hit and Run	3
Accident Private Property	1
Accident Property Damage	9
Accident w/injuries	3
Adult Arrested Person	4
Alarm	6
Animal Bite	1
Animal Found	1
Animal Stray	5
Annoying/Obscene Phone Call	1
Assist Citizen	40
Assist Citizen Lake	1
Assist EMS/Fire	52
Assist K9	6
Assist Police	21
ATL Person	2
Battery	1
Burglary Non-Residential	2
Burglary Residential	1
Check Person	31
Check Property	126
Civil Dispute	3
Conveyance Alcohol (Detox)	1
Damage to Property	3
Disturbance	2
Domestic Disturbance	4
Drug Incident/Investigation	4
Follow-Up	6
Foot Patrol	7
Fraud	4
Information	21
Juvenile Complaint	8

Page: 1 of 2



Incident Analysis Report

Summary By Incident Type

McFarland Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 06/06/2019 14:56
Login ID: mcsjs
Incident Type: All
Call Source: All

From Date: 05/01/2019 00:00
To Date: 05/31/2019 23:59

McFarland Police Department
ORI Number: W0137300

Officer ID: All
Location: All

Incident Type	Number of Incidents
Medical Examiner	1
Noise Complaint	8
OMV/M Arrest/Intoxicated Driver	3
Parking Complaint On Street	25
Phone	11
PNB/AED Response	1
Problem Solving Person	2
Property Found	4
Property Lost	1
Repo	1
Road Rage	1
Safety Hazard	10
Sexual Assault of a Child	1
Silent Case Number	1
Solicitors Complaint	1
Special Event	3
Stalking Complaint	2
Suspicious Person	5
Suspicious Vehicle	8
Threats Complaint	3
Traffic Complaint/Investigation	37
Traffic Stop	225
Violation of Court Order	3
Weapons Offense	4
Weapons Offense Person w/Gun	1
Total:	772

PUBLIC SAFETY COMMITTEE

EMERGENCY MANAGEMENT REPORT

May / June 2019 Report

Update on outdoor warning siren:

Outdoor warning sirens are being activated and tested the 1st Wednesday of every month. I note that our sirens are working well and appear to be in excellent condition. An update on the call from a resident at 3272 Vilas Rd in the Town of Cottage Grove, as she called me again on Wednesday June 5th informing me that she again heard the outdoor warning siren. She stated that the siren again could be heard both indoors and outdoors, although this time very faint indoors. Again, my response was that she was hearing the siren located at Stork Rd at US 12 & 18

Emergency Management Committee Meeting:

Our last meeting was on May 30th with six members present and the change of Village Trustee now being Clair Utter. The next meeting is scheduled for July 25, 2019 at 2:00 PM.

Storm Activity:

I continue to monitor and have a direct link to both local, for the Madison area, and National Weather Service Broadcasts from Sullivan WI. We have switched gears to monitor spring time thunderstorms.

The conditions and weather alerts are still being posted and submitted to the social media team. If we receive severe weather warnings, Department heads, Public Safety Committee Members, Emergency Management Committee Members, Village Board Members and the Social Media Team shall continue to be supplied with weather warnings and briefings.

Emergency Response Manual Update:

When schedules allow, I am planning on meeting with emergency services department heads to review information and mutual aid type agreements that they have provided, as I plan on incorporating the information in the Emergency Response Manual. I will work with department heads and their teams in a collaborative effort as upon invitation, I wish to attend the departments' specialized training as an observer, therefore we are still working in the realm of emergency management.

Training:

On May 16th I met with our UAS team and reviewed additional study materials for the exam, provided checklists and viewed some videos on our craft. Members rehearsed assembly as well as disassembly of the craft and allowed for more actual flying time.

I am still attending FAA UAS webinars to review the latest information from the FAA regarding the usage of UAS crafts. Legislation is being introduced for emergency services UAS usage on night flight, flying over crowds and flying in certain airspace that prior to the legislation, emergency services as well as business type UAS operators would have to file waivers for.

I am still in contact with the village resident who is involved with operating a storm GPS program and app. He has offered to temporarily download the program onto my computer to allow other emergency services department heads to view the program as schedules have been a problem to get together for an actual demonstration. Again I reiterate that this system is of the latest technology to monitor and draw the path that a storm will take after it is detected miles away and tracked into an area at timely intervals.

Webinars from Emergency Government Technology as well as other affiliations and organizations for Emergency Management programs are attended to assist in my role regarding training and updates, etc.

Community Awareness:

Articles and graphs shall continue to be submitted for inclement weather, to include storm watches and warnings, and other pertinent information and literature for public awareness of our weather and storm related information.

Submitted by: Chuck Di Piazza



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, June 12, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and recommendation on Resolution 2019-13: a Resolution approving the renewal of additional applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020.

PREVIOUS ACTION:

ISSUE SUMMARY:

This is the second wave of new and renewal applications for liquor license within the Village.

Note: US Hwy 51 Bait and Liquor updated their entity from J&B Ventures Inc. to JBT Ventures Inc., this makes it a new license request.

FINANCIAL/BUDGET IMPACT:

Permitting Revenue

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Chapter 11, Article II.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends approval of the Resolution 2019-13 with the condition that the license for 5100 Bar LLC. be granted but not issued until all identified building code violations have been corrected.

ATTACHMENTS:

1. 2019-13 Resolution Approving the Renewal Applications for Liquor and Fermented Malt Beverage Applications
2. Alcohol & Tobacco Establishment Listing 2019-2020
3. Report to Public Safety Committee on 2018 - 2019 Liquor License Establishments (June))

RESOLUTION 2019-13

A RESOLUTION APPROVING THE NEW AND RENEWAL OF APPLICATIONS FOR LIQUOR AND FERMENTED MALT BEVERAGE LICENSES FOR 2019-2020

WHEREAS, on Monday, June 10, 2019, the Village Board met to consider the following applications for renewal of Liquor and Fermented Malt Beverage licenses for 2019-2020. The Public Safety Committee previously reviewed all submitted applications and recommended approval.

Class "A"/"Class A" (Combination Class A)

LEGAL NAME	D/B/A	ADDRESS	AGENT
Ultra Mart Foods LLC	Pick 'N Save #394	5709 US HWY 51	Montgomery Bebee
JBT Ventures	HWY 51 Liquor and Bait	5716 US HWY 51	Brian Shorey

Class "B"/"Class B" (Combination Class B)

LEGAL NAME	D/B/A	ADDRESS	AGENT
5100 Bar LLC	5100	5100 Erling Ave	Steve Racek

Class "B"

LEGAL NAME	D/B/A	ADDRESS	AGENT
Hope Rod & Gun Club	Hope Rod & Gun Club	3435 Siggelkow Rd	Joe Malkasian

WHEREAS, all of the establishments have had the necessary reviews, background investigations of applicants, and inspections of premises as required by Municipal Code and State Statutes; and

WHEREAS, after review and consideration, it is recommended that the Village approve the Alcohol Beverage renewals; and

WHEREAS, all establishments are current on all fees, taxes, and/or invoices.

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of McFarland, Dane County, Wisconsin, hereby approves the granting of new and renewal of applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020.

Approved:

Brad Czebotar, Village President

Attest: _____
Cassandra Suettinger, Clerk/Treasurer

RESOLUTION 2019 – 13

MOTION	SECOND
--------	--------

ACTION	DATE
--------	------

Adopted
Referred
Tabled
Withdrawn
Defeated
Published

**INDIVIDUAL VOTING
RECORD**

Adrian	Kolk
Brassington	Lytle
Czebotar	Utter
Kryzenske	

VOTING RESULTS

Motion Carried:
Motion Defeated:

**Village of McFarland
Alcohol Licensing
July 1, 2019 - June 30, 2020**

LEGAL NAME	D/B/A	ADDRESS	AGENT	BACKGROUND Pass/Fail	PD INSPECT Pass/Fail	FIRE INSPECT Pass/Fail	BI INSPECT Pass/Fail	COMMENTS
5100 Bar LLC	5100	5100 Erling Ave	Steve Racek	Pass	NA	Fail	Pass	See attached inspection report from Fire Inspector
Hope Rod & Gun Club	Hope Rod and Gun Club	3435 Siggelkow Rd	Joe Malkasian	Pass	Pass	Pass	Pass	
Ultra Mart Foods LLC	Pick 'N Save #394	5709 US HWY 51	Montgomery Bebee	Pass	Pass	Pass	Pass	
JBT Ventures Inc	HWY 51 Liquor and Bait	5716 Hwy 51	Brian Shorey	Pass	Pass	Pass	Pass	



Compliance Inspection

For Fermented Malt Beverage and Intoxicating Liquor License Applicants
Per Village of McFarland Code of Ordinances

License Type:

- ☐ - New Application
☒ - Renewal Application

Business Information

Business Name: 5100	Business Phone: Use Agent Phone Number
Premises Address: 5100 Erling Ave	
Agent/Contact Name: Steven Racek	Agent/Contact Phone: 608-695-1663
Agent/Contact Address: PO Box 45431, Madison WI 53744	

Inspection Information

Inspection Date: June 3, 2019	Inspection Time: 09:00		
An inspection of the above premises has disclosed the following:			
Ord. Number	Code Section	Description of Violation	Must be completed by
		NFPA 1:14.14.1.5.1-Exit Signs present/operational	
		NFPA 1:14.13.1.1-Emergency Lighting present & operational	
		NFPA 1:13.6.9.1.1-Fire Extinguisher requires yearly inspection	
		NFPA 1:50.5.2.3-Commercial Cooking ANSL requires yearly inspection	
		NFPA 1:50.5.6.1-Commercial Cooking Hood properly cleaned/maintained	
☐ - No Violations Observed		☐ - Hold for Corrections	

Determination

RECOMMENDATION FROM:

☐ - Police Department ☒ - Fire Department ☐ - Community Development Department

☒ - Grant License ☐ - Refuse License ☐ - Noncompliant: Order No. _____

Signature:

Date: June 3, 2019

This establishment has a potential pending offer of sale with the building as is. Due to the possible offer and the conditions of this offer, the current owner will be required to file a property condition report that will include these code violations. All of these issues will also need to be resolved by other regulating agencies as well as McFarland Fire & Rescue prior to for the new owner to start operations.

The McFarland Fire & Rescue Department is recommending liquor license approval as to not delay the sale of the property.

Report to Public Safety Committee on July 1, 2018- June 30, 2019 Liquor License Establishments

5100		
Call Type	# of Calls	Notes: (if necessary)
Calls Related to Licensure	0	
Other Calls	5	

HWY 51 Liquor & Bait		
Call Type	# of Calls	Notes: (if necessary)
Calls Related to Licensure	0	
Other Calls	0	

Pick 'N' Save		
Call Type	# of Calls	Notes: (if necessary)
Calls Related to Licensure	0	
Other Calls	56	

Hope Rod and Gun Club		
Call Type	# of Calls	Notes: (if necessary)
Calls Related to Licensure	0	
Other Calls	1	



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, June 12, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and recommendation on an Event Permit application from Lynn Kenney, with the requested variances, and a Temporary Class "B" Beer License application for The Aly Wolff Foundation, for the Brody's Roar event to be held on October 6, 2019.

PREVIOUS ACTION:

ISSUE SUMMARY:

An event permit has been submitted by Lynn Kenney to hold Brody's roar on October 6, 2019 at the Madison Curling Club.

The event organizers do not meet the requirements to obtain a temporary Class B license, and the Aly Wolff Foundation will be sponsoring the temporary Class B license. The Brody's Roar event organized will be adding the Aly Wolff Foundation as an additional insured to ensure adequate coverage for both organizations.

FINANCIAL/BUDGET IMPACT:

Permitting Revenue

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Chapter 36: Events requiring Permit

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends approval of an event permit for the Brody's Roar event with the conditions outlined in Chief Sherven's letter dated June 6, 2019.

ATTACHMENTS:

1. Event Permit Application
2. Temp. Alcohol Application
3. Staff Recommendations

Rec #12799



Event Permit

Pursuant to Village Ordinance Chapter 11

For parades, run/walks, car shows, community events, and special events in which 200 or more attendees are anticipated at one time or that is likely to have a significant impact on neighborhood parking or the free-flow of traffic (only pertains to events that are open to the public).

☐ - Application Fee - \$100 (due with application)

Public Property vs. Private Property	Notes/Instructions
1. Will any portion of this event take place on public property? ☒ - Yes ☐ - No	If yes, please complete entire application. If no, please complete question 1a.
1a. If no, will the event involve the sale of alcohol? ☒ - Yes ☐ - No	If yes, please complete the entire application. If no, please contact Village Administration to determine if you need to complete the application

Applicant Information	
Name(First, M.I., Last) of Primary Contact: Lynn M. Kenney	Phone: (608) 279-9245
Address: 5531 Holscher Road	
Email Address: lynnkenney.lk@gmail.com	

Agency/Organization Information - (If applicable)	
Name:	Phone:
Address:	
Email Address:	

Event Information	
Name of Event: Brody's Roar Fundraising Event	Type of Event: 1 day fundraiser for a 4yr old little boy
Location of Event: Curling Club	
Event Date(s): October 16, Sunday	Event Time(s): 11am - 12 - 6pm
Total number of anticipated attendees: ? A lot Molly (minter) & Minter's group here & people will be in and out	Total Number of attendees anticipated being at the event at
Set up Start Time: Depends on Curling Club. Ideally tents the day before Bounce House morning of	Tear Down End Time: Sunday & maybe monday morning if we have tents

Event Questionnaire	Notes/Instructions
1. Is this event proposed to take place on a Village street? ☐ - Yes ☒ - No	If yes, please attach map of route including all intersections and road closures.
2. Will the event involve closure of a Village Street(s)? ☐ - Yes ☒ - No	
3. Does this event include a parade which will take place on any portion of a Village street? ☐ - Yes ☒ - No	If yes, please attach map of route. *only allowed for community organizations
4. Is this event predicted to have 200 attendees at one time? ☐ - Yes ☐ - No <i>? I believe it will be busy at all times in and out alot. & depends on weather policy</i>	This only pertains to events open to the public, not private parties.
5. Will there be outdoor amplified sound? ☒ - Yes ☐ - No <i>to announce things</i>	
6. Will the event generate amplified sound after 10 p.m. ☐ - Yes, a variance is requested as part of this application ☒ - No	All events generating noise after 10 p.m. require a variance from the Village Board.
7. Will alcohol be consumed? ☒ - Yes ☐ - No <i>Beer inside curling club only</i>	<i>Note: will not serve beer if it prevents us in having event</i>
7a. If yes, will minors be present where alcohol is served? ☒ - Yes, a variance is requested as part of this application ☐ - No	All events that allow for the presence of minors where alcohol is served require a variance from the Village Board.
7b. Will alcohol be sold? ☒ - Yes ☐ - No	A temporary alcohol license is required. Please contact the Clerk at 608-838-3153. Form may also be accessed at: Mcfarland.wi.us/licensespermits
8. Will a Village Park be used? ☐ - Yes ☐ - No Please identify the park: <i>at curling club</i>	Reservations should be made at: Mcfarland.wi.us/parks_reserve
9. Will the event involve tents, or any other activities that will require digging or turf disturbance? ☒ - Yes ☐ - No <i>Bounce House but may be a stakeless tent</i>	*You are required to contact digger's hotline no less than 5 days prior to the event to provide a locate.
10. Has this event been previously approved in prior years by the Village? ☐ - Yes ☒ - No <i>This is a one time event</i>	If yes, when: _____ (month/year)
10a. If yes, have any of the event details changed from the prior years? ☐ - Yes ☐ - No <i>N/A</i>	If yes, describe changes(attach additional sheets if necessary):

Required Attachments
☒ - Detailed event schedule
☒ - Site Plan Requirement – a site plan must be attached that identifies the event layout for the event including stages, tents, equipment, fencing, alcohol sale and carding areas, etc.
<i>NA</i> - (if applicable) If the event will take place on a Village street, include a map of all routes or activities.
☐ - Insurance - The applicant shall furnish a certificate to the Village demonstrating that applicant has in force and will maintain during the time the Event Permit is in effect public liability insurance of not less than \$1,000,000 per one person, \$2,000,000 per occurrence for personal injury and \$1,000,000 for property damage naming the Village as an additional insured. <i>5-3119-Lynn Kenney is working on obtaining insurance and will need to provide prior to issuance.</i>

Event Details and Security Plan

As part of the application process, you will be required to meet with the McFarland Police Department to discuss details of your event and security requirements. Please provide some dates/times you would be available for a meeting:

June 5, 6, 7 anytime during the day

Event Coordinators

Village requires each event to identify event coordinators who shall serve as direct contacts for the event. These should be individuals that are not directly participating in the event activities, but rather specifically assigned to monitor and assist in coordinating the activities of the event.

Identify Event coordinators (identify 1 for every 50 expected attendees) – attach additional sheets if necessary.

Name	Location at Event (Ex: Race Start, supply tent)	Time On-site (ex: 10 a.m. to 2 p.m.)	Cell Phone
	N/A		

Indemnification Agreement

I, the above named applicant, agree to indemnify, defend and hold harmless the Village of McFarland and its officers, officials, agents, and employees against all loss or expense (including liability costs and reasonable attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the Village or its officers, officials, agents or employees, for damages because of injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Event.

Applicant Signature:

Date:

Certification Section

PLEASE READ CAREFULLY BEFORE SIGNING

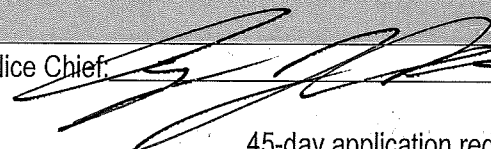
I understand the application and event requirements and agree to the following:

- ☒ - I agree to adhere to all applicable, federal, state and municipal laws and understand the violation of such laws will be subject to applicable fines and penalties, and failure to do so is ground for revocation of the event permit.
- ☒ - I understand that my event permit may be revoked at any time, if the Chief of Police, Fire/EMS Chief, Public Works Director, or designee, in their sole discretion, determine that health or general welfare to the public is endangered.
- ☒ - I agree to return the site to the condition that existed before the event within twenty-four (24) hours or the expiration of my parks reservation.
- ☒ - I agree to abide by all including any additional conditions imposed by the Village, and understand failure to adhere to conditions will result in revocation of the event permit.

Applicant Signature:

Date:

FOR VILLAGE USE ONLY

☒ - Approved ☐ - Denied Police Chief:  Date: 06-07-19

Application Received: _____ 45-day application requirement met?: ☐ - Yes ☐ - No

Public Safety Committee Date: _____ ☐ - Approved ☐ - Denied ☐ - Not applicable

Village Board Meeting Date: _____ ☐ - Approved ☐ - Denied

Detailed Security Plan Requirements – Appendix A

**Police Department to provide criteria regarding security plan requirements. This would include number of event coordinators required per number of attendees, security requirements when alcohol is served, etc.

Detailed Emergency Management Expectations and Requirements – Appendix B

- Actions to be taken in the event of a fire, hazardous condition, or similar emergency requiring building or tent evacuation.
 - Have an individual call 911, not all facilities that have a fire alarm notify the 911 center. The 911 operator will have several questions but know the Fire & Rescue Department will be notified while questions are being obtained.
 - If amplified music is playing, have the music stop and if possible calmly announce the need to evacuate to the nearest exit.
 - Individuals will need to be designated in assisting in evacuating individuals to the nearest exit. Keep in mind most individuals will attempt to exit the same way they accessed the area. The exit will most likely not be able to handle the number of individuals exiting and have people near the exits to allow them to exit quickly while ushering individuals to the exit.
 - Designate an area of event-goers to an assembly area that is away from the building, fire department vehicle access. We want to allow access for fire trucks and firefighters to address the situation.
 - In the event, an individual is unwilling to exit do not put individuals at risk in attempting to remove the individual. Notify the initial arriving first responders.
- Actions to be taken in the event of a medical emergency.
 - Call 911 to report the incident. The 911 operator will have several questions but know the Fire & Rescue Department will be notified while questions are being obtained.
 - Identify individuals that can assist in getting responders from the entrance of the area to the individual that is in need of medical care. Note more than one vehicle will often respond and maybe several depending on the situation. Having adequate staff to remain in locations to direct additional vehicles responding is preferred.

Dear Committee and Board Members,

Thank you for considering approval for “Brody’s Roar Fundraising Event”. Brody is the grandson of Brad Minter, retired Athletic Director to McFarland High School. Molly, his daughter, who’s son we are fundraising for, also grew up and attended McFarland High School and now is teaching in another district. Brody, an adorable 4yr old, who has CLN2 Batten Disease, suffers from a rare, fatal, genetic disorder that affects children. It is a form of Batten disease that attacks the nervous system, affecting vision, motor skills and speech. This is the reason for speed and timing of this event. Presently, there is no cure for CLN2, and every child is different in how this fatal disease progresses. But there is a treatment that can slow the progression of this horrible disease.

It is our committees goal, not only help provide financial support raised from this event for medical costs. But most importantly, to give this little boy Brody, who just loves dinosaurs, a big, big party. And also for the community and surrounding communities an opportunity to show their support for Molly’s Family. Molly’s family will be able to draw strength from the support shown at this event, as they embark on this sad journey.

We are in the early stages of Brody’s Roar Fundraising Event to be held at the Curling Club, Sunday Oct 6, 2019. Below are some of our plans:

- 1 or 2 large outside tents. This would be place on side of curling club near their playground. This would hold the auction & raffle items for one tent and the other for kids games, face painting, etc. Because we can’t predict the weather, is why we need to secure tents. (The ice will be in. That area will not be available to us)
- Under lein two where curling club picnic tables are located. Is where we would serve hot dogs/brats, bag of chips and a bottle of water/pop.
- Bouncy House for kids outside
- Inside curling club would be beer sales (if we are able to secure a class “B” license) where we would have someone at both doors to prevent beer from going outside.
- Inside would also be a meat raffle using a microphone
- Announcing the bag raffle tickets: Numbers would be placed on a large board for people to view if they won. Outside in tent where the items are.
- Silent Auction is done via phone. Numbers would be placed on a large board and also announced via phone.

Our committee would like to thank you for taking time to review our request for licensing.

Sincerely,

Lynn M. Kenney

Rec #12799

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 5/21/19

☐ Town ☒ Village ☐ City of McFarland

County of _____

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Oct 16 11:00AM and ending Oct 16 6:00pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name THE ALY WOLFF FOUNDATION INC.

(b) Address 2022 Uphoff Rd, Cottage Grove WI 53527
(Street) ☒ Town ☐ Village ☐ City

(c) Date organized 11/29/14

(d) If corporation, give date of incorporation 11/29/14

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Russell L Wolff, 2022 Uphoff Rd, Cottage Grove

Vice President Tanya Bruce, 8598 Lake George Terrace Beaver Dam WI 53916

Secretary Shelia Wolff, 2022 Uphoff

Treasurer "

(g) Name and address of manager or person in charge of affair: LYNN Kenney

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Curling Club 4802 MARSH Road, McFarland

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? ALL

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: OUTSIDE UNDER ROOF where picnic table are OR INSIDE blocks off with fence for adults only

3. Name of Event

(a) List name of the event 1 Day Event for a 4yr old who has CLU2 Batten's Disease

(b) Dates of event Sunday, Oct 16, 2019 11-12 → 6pm

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____
(Signature/date)

The Aly Wolff Foundation INC
(Name of Organization)
Officer Shelia Wolff
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



Village of McFarland Police Department

5915 Milwaukee St. • P.O. Box 110 • McFarland, WI 53558 • 608/838-3151 • Fax 608/838-7954

Craig J. Sherven • Chief of Police

DATE: June 6, 2019

TO: McFarland Village Board / Public Safety Committee

FROM: Craig J. Sherven, Chief of Police

REFERENCE: Recommendation of Approval

I have reviewed the special event permit and temporary class B retailer's license applications for the Brody's Roar Fundraising event to be held October 6th at the Madison Curling Club, from 11 am to 6 pm. Note that the event permit application has been submitted by an individual, Lynn Kenney, while the temporary class B retailer's license has been submitted by the Aly Wolff Foundation, INC. For the purposes of this approval letter, the conditions as set forth below are directed at both parties, and both Lynn Kenney and the Aly Wolff Foundation, INC., are responsible for assuring compliance with these conditions as well as any other regulations of applicable ordinance.

The event is primarily a meat raffle fundraiser, and will be conducted both indoors and outdoors. Beer will be sold inside the building, and will remain in the building. Food will be sold outside. There will be a few tents and possibly a few bouncy-houses outside as well. There will be no live music, however an amplified public announcement system will be used periodically to announce winners and provide attendees with information relating to the event. Individuals under the age of 21 will be present, thus organizers are requesting a variance to allow for minors to be present where alcohol is sold.

Event organizers have provided me with the below information in regards to critical incident mitigation:

- In the event of severe weather, staff will utilize the PA system to alert attendees and encourage them to seek shelter inside.
- In the event of a fire, event staff will utilize the PA system to alert attendees and work together to evacuate the building.
- In the event of a medical emergency, event staff will notify 911 and render aid as they are able.

I am recommending approval of both applications, the ordinance variance request to allow minors to be present where alcohol is sold, and also the request to use sound amplification devices in a public park, with the stipulation that the event organizers adhere to the following conditions:

- Event organizers will provide sufficient staff so as to prevent underage consumption of alcohol, as detailed below:
 - At minimum, one staff member shall be assigned to monitor each entrance/exit to prevent alcoholic beverages from leaving the building enclosure.

- At minimum, at least three staff members will patrol the interior of the building monitoring for underage consumption of alcohol, and to serve as informational resources for attendees.
 - At minimum, at least three staff members will patrol the exterior of the building monitoring for underage consumption of alcohol, and to serve as informational resources for attendees.
 - Sufficient event staff will be assigned to the carding function so as to assure that proper identification of attendees occurs.
 - These staff members will wear shirts that are brightly colored and easily identifiable by attendees, and shall have wording such as “staff member” or “security” printed on the front and back.
- Event organizers will card every attendee that appears to be under the age of 30 that intends to purchase alcohol. This may be done at the point of sale, or at the entrance to the event.
 - Event organizers will employ a wrist band, hand stamp or other system for identifying those that have been carded and are of legal age to purchase alcohol.
 - Event organizers will comply with the requirements of the event ordinance in relation to the use of tent stakes or other objects that will be inserted into the turf.
 - Event organizers will utilize a means of quickly communicating with one another in order to carry out plans in the event of severe weather, fire or medical emergency, such as hand-held two way radios.
 - Event organizers will immediately report violations of law, disturbances or other incidents that occur to authorities.
 - Event organizers will communicate, in advance of the event, the plans to mitigate a fire, medical emergency or severe weather occurrence to their event staff.

Additionally, the following condition is required by the Fire/EMS Department Chief:

- Once final locations of tents, bounce house, and other such items are identified, the information be forwarded to the Fire & Rescue for confirmation no conflicts with providing emergency services to the event and the building.

In addition to myself, the Fire/EMS Chief and Public Works Director have reviewed and recommended approval of the event.

Respectfully,

Craig J. Sherven

Craig J. Sherven
Chief of Police



McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110

(608) 838-3278 • Fax: (608) 838-3619

Emergency: 911

June 5, 2019

Re: Event Permit Review – Brody's Roar Fundraising Event

I have reviewed the submitted event application by Lynn Kenney for Brody's Roar Fundraising Event to occur on October 6, 2019, from 11:00 am to 6:00 pm at the Curling Club 4802 Marsh Road in the Village of McFarland.

The application is substantially complete, and I recommend approval of the permit with the condition that once final locations of tents, bounce house, and other such items are identified the information be forwarded to the Fire & Rescue for confirmation no conflicts with providing emergency services to the event and the building.

Sincerely,

Christopher C. Dennis, Chief
Fire & Rescue Department
Village of McFarland

Craig Sherven

From: Jim Hessling
Sent: Tuesday, June 4, 2019 8:11 AM
To: Craig Sherven; Chris Dennis
Cc: Cassandra Suettinger
Subject: RE: Brody's Roar Event Permit App

Looks ok to me and has my approval.

Jim Hessling | Director of Public Works | Village of McFarland | 5115 Terminal Drive | McFarland, WI 53558 |
608-838-7287 | jim.hessling@mcfarland.wi.us | Proud member of the WI American Public Works Association



From: Craig Sherven <Craig.Sherven@mcfarland.wi.us>
Sent: Monday, June 03, 2019 12:53 PM
To: Jim Hessling <Jim.Hessling@mcfarland.wi.us>; Chris Dennis <Chris.Dennis@mcfarland.wi.us>
Cc: Cassandra Suettinger <Cassandra.Suettinger@mcfarland.wi.us>
Subject: Brody's Roar Event Permit App

Jim/Chris – please see the attached application, then send me an email with your decision. As a note, it does appear as though they will be having tents, etc. that may require stakes.

Thanks,

Craig J. Sherven
Chief of Police
McFarland Police Department
608-838-2352



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, June 12, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Craig Sherven, Chief, Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and recommendation on a Temporary "Class B" Wine License for the Friend of McFarland Library for a Wine Tasting Event on July 23, 2019

PREVIOUS ACTION:

ISSUE SUMMARY:

The McFarland Library will be hosting a wine tasting event on July 23, 2019.

FINANCIAL/BUDGET IMPACT:

Permitting Revenue

VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Chapter 11, Article II.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Staff recommends approval of the Temporary "Class B" Wine license for the Friends of the McFarland Library with the conditions provided in Chief Sherven's letter dated June 6, 2019.

ATTACHMENTS:

1. Wine Tasting Temp. Alcohol Application
2. Approval Letter - Library Wine Tasting

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$0

Application Date: 5/24/19

☐ Town ☒ Village ☐ City of McFarland

County of Dane

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning July 23, 2019 6:30 and ending July 23, 2019 7:30 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name Friends of McFarland Library

(b) Address 5920 Milwaukee St. McFarland, WI 53558
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 1995

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Barb Obst 5810 Broadhead St. McFarland WI 53558

Vice President Heidi Cox, 4902 Academy Dr. Madison, WI 53716

Secretary Quinn Leonard 6135 Exchange St. McFarland WI 53558

Treasurer Cheryl Johnsen 6013 Osborn St. , McFarland, WI 53558

(g) Name and address of manager or person in charge of affair: Katharine Clark, E. D. Locke Public Library, 5920 Milwaukee St. McFarland, WI 53558

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 5920 Milwaukee st.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Wine Tasting with Left Bank Wine Distributing

(b) Dates of event July 23, 2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Cheryl Johnsen 5/30/19
(Signature/date)

Officer Heidi Cox 5/29/19
(Signature/date)

Date Filed with Clerk _____

Date Granted by Council _____

Friends of McFarland Library
(Name of Organization)

Officer Quinn Leonard Secretary
(Signature/date)

Officer Barbara L. Obst - pres.
(Signature/date)

Date Reported to Council or Board _____

License No. _____



Village of McFarland Police Department

5915 Milwaukee St. • P.O. Box 110 • McFarland, WI 53558 • 608/838-3151 • Fax 608/838-7954

Craig J. Sherven • Chief of Police

DATE: June 6, 2019

TO: McFarland Village Board / Public Safety Committee

FROM: Craig J. Sherven, Chief of Police

REFERENCE: Recommendation of Approval

I have reviewed the temporary class B retailer's license application for the Friends of the McFarland Library wine tasting event to be held on July 23rd, 2019 from 6:30 pm to 7:30 pm at the McFarland Library. I am recommending approval of the application with the stipulation that event staff properly identify anyone who appears to be 30 or under prior to being provided alcohol, and prohibit entry to anyone under the age of 21 years old.

The event organizers have not requested a variance allowing minors to be present where alcohol is served.

Respectfully,

Craig J. Sherven

Craig J. Sherven
Chief of Police



PUBLIC SAFETY COMMITTEE SUMMARY SHEET

MEETING DATE: Wednesday, June 12, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Cassandra Suettinger, Village Clerk/Treasurer

AGENDA ITEM: Discussion and recommendation on ordinance amendment 2019-12: an ordinance amending the licensing process for direct sellers

PREVIOUS ACTION:

ISSUE SUMMARY:

Chapter 11 article IV of the Village code of ordinances regulates direct sellers and solicitors within the Village. The current definition of a direct seller is as follows:

Direct seller. Any individual who, for such individual, or for a partnership, association, limited liability corporation, limited liability partnership or corporation, sells goods or services, or takes orders for the later delivery of goods or services, at any location other than the permanent business place or residence of said individual, partnership, association or corporation, including, but not be limited to, peddlers, hawkers, and transient merchants.

As written, this is an extremely broad definition and unless a the seller is a solicitor, this encompasses anyone that wants to sell anything in the Village that does not have a permanent business place. The current permit is an annual permit good for 365 days at a cost of \$100. The proposed ordinance amendment is intended to address two issues:

1. The Village has a farmer's market that operates in both the summer and winter. While there is an exception for the agricultural products that are sold at the farmer's market, those vendors who sell home made crafts such as candles, necklaces, etc. are not covered within that exemption and would need a \$100 permit. The Village has never required direct seller's permits for these farmer's market vendors, and the proposed ordinance amendment writes that exception into the ordinance.
2. It allows more flexibility for one time events to bring vendors in. The current \$100 annual fee is extremely cost prohibitive for events within the Village to bring in vendors for a one-day or weekend event. We have seen an increase in demand for these type of requests.

FINANCIAL/BUDGET IMPACT:

No financial impact



VILLAGE PLAN REFERENCE:

N/A

ORDINANCE REFERENCE:

Chapter 11, Article IV - Direct Sellers and Solicitors

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The ordinance amendment is recommended for approval.

ATTACHMENTS:

1. 2019-12 Direct Seller Ord Amendment

ORDINANCE 2019-12

AN ORDINANCE AMENDING THE LICENSING PROCESS FOR DIRECT SELLERS

Purpose: To amend the licensing process for direct sellers to allow an exemption for farmer's market and direct sellers as part of an event permit

Sponsor: Village Clerk-Treasurer Cassandra Suettinger

Recommended Referral: Public Safety Committee

Public Hearing: Not Required

WHEREAS, the Village Board accepts the recommendations of the Public Safety Committee and Village staff and finds that it is in the public interest to amend the McFarland Municipal Code to comply with Wisconsin law, to provide a procedure for suspension and revocation of direct seller licenses and to enact the other recommended changes to the Code.
ARTICLE IV. - DIRECT SELLERS AND SOLICITORS^[3]

Sec. 11-129. - Requirements.

No direct seller or solicitor shall engage in any activity governed by this Article without complying with the requirements applicable to the class of activity in which the direct seller or solicitor is engaged.

Sec. 11-130. - Definitions.

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

- (a) *Charitable organization*. Any benevolent, philanthropic, patriotic or eleemosynary person, partnership, association or corporation described in § 501(c)(3) of the Internal Revenue Code and exempted from income taxes under § 501(a) of that code.
- (b) *Contribution*. The promise or grant of any money or property of any kind or value, including net proceeds from sales of tickets, and donations required by the solicitor for the retention of goods by a donor or prospective customer.
- (c) *Direct seller*. Any individual who, for such individual, or for a partnership, association, limited liability corporation, limited liability partnership or corporation, sells goods or services, or takes orders for the later delivery of goods or services, at any location other than

the permanent business place or residence of said individual, partnership, association or corporation, including, but not be limited to, peddlers, hawkers, and transient merchants.

(d) *Goods*. Personal property of any kind, including goods provided incidental to services offered or sold.

(e) *Permanent merchant*. A person who, for at least one year prior to the consideration of the application of this Article to said merchant:

(1) Has continuously operated an established business at a physical location within the Village; or

(2) Has continuously resided in the Village for at least one year and currently does business from such seller's residence.

(f) *Person*. All humans of any age or sex, partnerships, corporations, associations, groups, organizations and any other description of a collection of human beings working in concert or for the same purpose or objective.

(g) *Solicitor*. Any person who plans, conducts, manages, or carries on any drive or campaign in the Village for the purpose of soliciting contributions for or on behalf of any charitable organization or any other person, or who engages in the business of or holds said person out to persons in this state as independently engaged in the business of soliciting contributions for such purpose.

(h) *Farmers' Market*. A food market at which local farmers sell fruits and vegetables and often meat, cheese, bakery, and hand crafted items directly to consumers.

Sec. 11-131. - Exemptions.

The following shall be exempt from all provisions of this Article other than Section 11-134(2)—(4) and (6) and Section 11-133:

(a) Any person delivering newspapers, fuel, dairy products or bakery goods to regular customers on established routes;

(b) Any person selling goods at wholesale to dealers in such goods;

(c) Any person selling agricultural products from commercially zoned property which such person has grown unless such sales are made door-to-door;

(d) Any permanent merchant or employee thereof who takes orders away from the established place of business for goods or services regularly offered for sale by such merchant within this county and who delivers such goods in their regular course of business;

- (e) Any person who has an established place of business within the McFarland School District where the goods or services being sold are offered for sale on a regular basis, and in which the buyer has initiated contact with, and specifically requested a home visit by, said person;
- (f) Any person who has had, or one who represents a company which has had, a prior business transaction, such as a prior sale or credit arrangement, with the prospective customer;
- (g) Reserved;
- (h) Any person holding a sale required by statute or by order of any court and any person conducting a bona fide auction sale pursuant to law;
- (i) Any employee, officer or agent of a charitable organization who engages in solicitation of funds on behalf of said organization, provided that there has been submitted to the Village Clerk-Treasurer proof that such charitable organization is registered under Wis. Stats. § 440.41 et seq., or which is exempt from that statute's registration requirements.
- (j) Any Person selling goods when authorized pursuant to an event permit issued by the Village, pursuant to Chapter 36.
- (k) Farmer's Markets. Handcrafted items and all other products to be sold must be produced by the seller/family members. No re-sale, wholesale or store bought products will be allowed.

The above and foregoing Ordinance was duly adopted at a regular meeting of the McFarland Village Board on the ____ day of _____, 2019.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-
Treasurer

ORDINANCE 2019 –12	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Adrian -	Kryzenske -
Brassington -	Lytle -
Czebotar -	Utter -
Kolk -	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	