

Tuesday, May 28, 2019

Village Board
7:00 PM

McFarland Municipal Center
Community Room

AGENDA

1. CALL TO ORDER.
2. ATTENDANCE/ROLL CALL.
3. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.
 - a. Public Announcements
 - 1) 4th Annual Officer Ryan Copeland Memorial K-9 Outing - June 20, 2019
 - 2) Village wide garage sale - June 7 & 8, 2019
 - b. Public Communications
 - 1) Village Update to the McFarland Chamber of Commerce, Wednesday, June 12, 2019 at 8:30 am.
4. CONSENT AGENDA.
 - a. Motion to approve the minutes of the May 13, 2019 Village Board meeting.
 - b. Motion to approve pre-paid checks #74454-74463 in the amount of \$8,058.40 and current checks #74464-74557 in the amount of \$174,041.67.
 - c. Motion to approve the new and renewal alcohol beverage operator's license for the period ending June 30, 2019.
 - d. Motion to approve appointing Jon Michels to serve on the Finance Committee for a term ending April 30, 2020.
 - e. Motion to approve reappointing Terry Lawrin to serve on the Public Works Committee for a term ending April 30, 2020.
 - f. Motion to approve reappointing Rob Sherman to serve on the Emergency Management Committee for a term ending April 30, 2020.
5. PUBLIC APPEARANCES.
 - a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
6. BUSINESS.

- a. Presentation by the Capital Area Regional Plan Commission regarding the results of their Greater Madison Vision survey.
- b. Presentation of the design for the 2019 Storm Drain Mural Program through Dane County.
- c. Parks, Recreation, and Natural Resources (Trustees Kolk & Utter)
- 1) Discussion and action regarding the issuance of a Request for Proposals (RFP) for master planning services at McFarland Park.
- d. Plan Commission (President Czebotar & Trustee Kolk)
 - 1) Discussion and action regarding Ordinance 2019-08: an Ordinance amending the standards for granting Conditional Use Permits in the Village of McFarland.
 - 2) Discussion and action regarding Resolution #2019-10: a resolution adopting the 2019-2023 Outdoor Recreation and Open Space Plan.
- e. Discussion and action to approve the agreement between the Village of McFarland and the McFarland School District regarding the Police Department's participation in the Work to Learn Program.
- f. Discussion and action on setting the date for the 2019 Planning Retreat.
- g. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

7. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us

Village of McFarland Police Department
4th Annual Officer Ryan Copeland Memorial K-9 Golf Outing
All proceeds go directly to funding the McFarland K-9 Unit



TEAM SIGN UP – FOUR PERSON SCRAMBLE

Saturday, July 20th, 2019
7am Registration, 8am Shotgun Start
Lunch Following \$80/Person, \$320/Foursome
Raffle Prizes/Contests

Captain Name/Phone/email _____

2. _____

3. _____

4. _____

TEAM NAME _____

Please Register before July 10, 2019

Visit: <https://squareup.com/store/mcfarland-police-department-k9-unit>

Please add team name and other player's names to "additional note to merchant" at check out

To pay by credit card or mail check to:

McFarland Police Department

Sgt. Jeremy Job

PO Box 110, 5915 Milwaukee Street

McFarland, WI 53558

Please Make Check Payable to: McFarland Police K-9 Fund

Questions: Contact Sgt. Jeremy Job at (608)838-2381, Jeremy.job@mcfarland.wi.us

McFarland Community Garage Sales

Friday & Saturday, June 7th & 8th, 2019
GARAGE SALES ALL OVER THE VILLAGE OF MCFARLAND
Sponsored by The McFarland Thistle

Garage sale ads: \$16.00 for up to 20 words, each additional word is 25¢.

To include your garage sale in the listings,
fill out the form below and send it with payment to:

McFarland Thistle

**804 Liberty Blvd, Suite 201
Sun Prairie, WI 53590**

Contact Patrick Johnson with any questions
or for more information:

pjohnson@hngnews.com or 608-839-7047

Garage sale form **DEADLINE** is:

Thursday, May 30th by 4:00 p.m.

All listings will be included in the
June 6th edition of the McFarland Thistle

*(To submit longer ads, attach a
separate sheet of paper.)*



VILLAGE OF MCFARLAND
Village Board Minutes
Monday, May 13, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Clair Utter, Village Trustee Eric Kryzenske, Village Trustee Dan Kolk

Village Board members not present: Village Trustee Mary Pat Lytle

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Community Development Director Pauline Boness, and Fire/EMS Director Chris Dennis.

3. PROCLAMATION

a. Proclaiming May as Older Americans month in the Village of McFarland

President Czebotar proclaimed May as Older Americans month in the Village of McFarland.

b. Proclaiming May 13th through May 19th as Police week.

President Czebotar recognized May 13th through May 19th as Police week in the Village of McFarland. He also proclaimed May 15th as Peace Office Memorial day.

4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

a. Public Announcements

1) Tuesday, May 28, 2019 at 7:00 pm - Special Village Board Meeting Date due to holiday.

b. Public Communications

Letter from McFarland Community Food Pantry thanking the Village Board for their annual donation.

Letter from WI League of Municipalities - Wed. May 22nd Local Governmental and Utility Day at the state capitol.

5. CONSENT AGENDA.

a. Motion to approve the minutes of the April 22, 2019 regular Village Board meeting.

- b. Motion to approve the minutes of the April 29, 2019 special Village Board meeting.
- c. Motion to approve pre-paid checks #74318-74339 in the amount of \$28,936.39 and current checks #74340-74453 in the amount of \$213,261.40.
- d. Motion to approve the alcohol beverage operator's licenses for Erin Kietzke (McFarland Liquor), Natalya Jacobson (Loeder Oil), Andy Mendez-Maya (Loeder Oil), and Jeffrey Gonzalez (Loeder Oil) for the period ending June 30, 2019.
- e. Motion to approve the event permit and the temporary Class B retailer's license applications from Take a Vet Fishing, with the requested variances, for the Take a Vet Fishing Wisconsin Fishing Event to be held on June 1, 2019 and June 2, 2019 at American Legion Post 534, 4911 Burma Road.
- f. Motion to approve the event permit and the temporary Class B retailer's licenses applications from the Matt Splinter Association, with the requested variances, and to approve the temporary alcohol beverage operator's licenses for John Cheramy and Sondra Splinter for the 14th Annual Matt Splinter Memorial Softball Tournament to be held on June 7, 2019, June 8, 2019, and June 9, 2019 at Brandt Park.
- g. Motion to approve the event permit and the temporary Class B retailer's license applications from The Aly Wolff Foundation, Inc, with the requested variances, for the Aly's Honky Tonk Hustle Event to be held on May 18, 2019 at Brandt Park and The Madison Curling Club
- h. Motion to approve the event permit from Let's Eat Out for the Food Cart Frenzy Events to be held on May 15th, June 18th, July 16th and September 17th at Arnold Larson Park
- i. Motion to approve appointing Rick Ruecking to serve on the Parks, Recreation and Natural Resource Committee for a term ending April 30, 2020.
- j. Motion to appoint Peter Bloechl-Anderson to the Plan Commission for a three year term ending April 30, 2022.
- k. Motion to approve appointing Edward Wreh to serve on the Public Utilities Committee for a term ending April 30, 2024.

- l. Motion to approve the event permit from the American Legion Post 534 for the Memorial Day Parade to be held on May 27, 2019

Trustee Utter requested consideration of h be conducted separately. No objection was raised from Board members.

Motion by Village President Brad Czebotar, second by Village Trustee Jerry Adrian, to approve the consent agenda as presented with the noted corrections to item a and item h removed for separate consideration. Motion carries 6 - 0 - 0 by acclamation.

The Board discussed item h separately.

Trustee Kolk directed staff to put an additional portable bathroom at Arnold Larson Park and add additional trash receptacles.

Motion by President Czebotar, second by Trustee Adrian, to approve consent agenda item h. Motion carries 6 - 0 - 0 by acclamation.

6. PUBLIC APPEARANCES.

- a. Presentation by Dane County Executive regarding Dane County's Work to Clean the Yahara Chain of Lakes.

Dane County Executive Joe Parisi provided an update on the success of the "Suck the Muck" project, and its reduction of phosphorus in the Yahara Chain of Lakes. Additionally, he provided an update on the measures being undertaken by the County after last summer's flooding.

Trustee Kolk expressed concerns with addressing the water issues that are appearing in the Lower Mud Lake and Yahara River chain. He noted last summer several Village properties experienced significant flooding issues. He requested as the County considers making decisions on lake levels, that they keep in mind, those decisions could have negative consequences for those individuals farther down stream. Trustee Adrian also expressed concerns with ensuring residents on Lake Waubesa are not negatively affected with decisions made up stream in Lake Mendota and Lake Monona.

- b. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.
(None)

7. BUSINESS.

- a. Communications and Technology Committee (Trustee Brassington & Kryzenske)

1) Discussion and action regarding the Village Communications Plan.

Communications and Technology Director Miller and Village Administrator Schuenke provided an overview of the updated Communications Plan. Motion by Village Trustee Stephanie Brassington, second by Village Trustee Eric Kryzenske, to approve the Village Communications Plan in the updated version submitted 5/13/19 with the priority level removed. Motion carries 6 - 0 - 0 by acclamation.

b. Community Development Authority (Trustees Brassington & Kolk)

1) Discussion and action on Resolution 2019-11: A resolution approving a development agreement with Ezra Properties LLC. for the property located at 4703 Terminal Drive.

Village Administrator Schuenke provided an overview of the development agreement. He reported in order to start phase 1 of the project, a development agreement is required.

Motion by Village Trustee Stephanie Brassington, second by Village Trustee Dan Kolk, to approve Resolution 2019-11: A resolution approving a development agreement with Ezra Properties LLC., for the property located at 4703 Terminal Drive with the following conditions:

1. Final approval of the utility plans shall be granted by the Public Utilities Committee upon recommendation from the Village Engineer.
2. The proposed shed to be constructed within Phase 1 of the Development requires Detailed Plan approval from the Plan Commission.
3. Final non-material language changes subject to consideration and approval by the Village Attorney and Administrator.
4. Approval of detailed plans for the shed.

Motion carries 5 - 1 - 0 by acclamation with Utter voting nay.

c. Parks, Recreation, and Natural Resources (Trustees Kolk & Utter)

- 1) Discuss and action regarding the implementation of a QR Code Project at Indian Mound Park in conjunction with the School Forest by McFarland Girl Scout Troop 2683

Trustee Kolk provided an overview of the presentation from the McFarland Girl Scout Troop 2683 to place identifier signs at Indian Mound Park, the school forest and the Thrun Marsh. He reported the Parks, Recreation, and Natural Resources Committee recommended approval of the project, but did require they return to the PRNR Committee to review the content.

Motion by Village Trustee Dan Kolk, second by Village Trustee Clair Utter, to approve the implementation of a QR Code Project at Indian Mound Park in conjunction with the School Forest by McFarland Girl Scout Troop 2683 Motion carries 6 - 0 - 0 by acclamation.

- 2) Discussion and action regarding a proposal for paving an internal trail network in McDaniel Park.

Motion by Village Trustee Dan Kolk, second by Village Trustee Stephanie Brassington, to approve a proposal for paving an internal trail network in McDaniel Park. Motion carries 5 - 1 - 0 by acclamation with Utter voting nay.

- 3) Discussion and action regarding the award of contract for the Orchard Hill Frisbee Golf Course project.

Trustee Kolk reported the bids received far exceeded the budget for the project. The PRNR Committee recommended rejecting the bids and re-bidding the project in small parts.

Motion by Village Trustee Dan Kolk, second by Village Trustee Clair Utter, to reject all bids for the Orchard Hill Frisbee Golf Course Project. Motion carries 6 - 0 - 0 by acclamation.

The Parks, Recreation, and Natural Resources will review an updated bid at its May 16th meeting.

- d. Public Safety Committee (Trustees Adrian & Brassington)

- 1) Discussion and action regarding Resolution 2019-09: A resolution approving the renewal of applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020.

Clerk/Treasurer Suettinger reported the establishments contained within the resolution are the businesses that have submitted renewal paperwork and completed all required inspections. Additional establishments may come before the Board in June for renewal.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to approve Resolution 2019-09: A resolution approving the renewal of applications for liquor and fermented malt beverage licenses for the period of July 1, 2019 through June 30, 2020. Motion carries 6 - 0 - 0 by acclamation.

- 2) Discussion and action regarding Ordinance 2019-10: An ordinance amending procedure for operator's license review.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to approve Ordinance 2019-10: An ordinance amending procedure for operator's license review. Motion carries 6 - 0 - 0 by acclamation.

- 3) Discussion and action regarding the expansion of premise for Monumental Enterprises Inc., DBA McFarland Liquors, located at 4716 Farwell St. for the period of July 1, 2019 through June 30, 2020.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Stephanie Brassington, to approve the expansion of premise for Monumental Enterprises Inc., for the period of July 1, 2019 through June 30, 2020, with the condition the Clerk/Treasurer being authorized and directed to amend the license to revise the description of the licensed premise to expand from 1,800 square feet to 3,000 square feet as provided on the detailed site plan dated April 16, 2019, upon satisfaction of the following requirements:

1. Inspection and approval from the McFarland Fire Department prior to the issuance of an occupancy permit;
2. Issuance of an occupancy permit from the Building Inspector.

Motion carries 6 - 0 - 0 by acclamation.

- e. Discussion and action regarding a contract for services with Management Partners in order to provide Strategic Planning services.

Motion by Village President Brad Czebotar, second by Village Trustee Clair Utter, to approve a contract for services with Management Partners in order to provide Strategic Planning services. Motion carries 6 - 0 - 0 by acclamation.

- f. Discussion and action regarding the Public Safety Analysis prepared by RW Management.

Motion by Village Trustee Clair Utter, second by Village Trustee Dan Kolk, to approve the Public Safety Analysis prepared by RW Management presented as packet pages 268-335. Motion carries 6 - 0 - 0 by acclamation.

- g. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

Trustee Utter referred the issue updating the fe

Need PRNR to visit updating the fee policy, fee language?

8. ADJOURNMENT.

Motion by Village Trustee Dan Kolk, second by Village Trustee Jerry Adrian, to adjourn at 8:20 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Village Clerk/Treas

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/19	05/15/2019	74454	30	ALLIANT ENERGY/WP&L	MUNICIPAL CENTER	050919	1	100-51600-220-000	2,687.10
05/19	05/15/2019	74454	30	ALLIANT ENERGY/WP&L	LIBRARY	050919	2	205-55110-220-000	1,865.87
05/19	05/15/2019	74454	30	ALLIANT ENERGY/WP&L	WELL #4	050919	3	600-53716-220-000	1,593.95
05/19	05/15/2019	74454	30	ALLIANT ENERGY/WP&L	LIFT #5	050919	4	600-53615-220-000	167.06
05/19	05/15/2019	74454	30	ALLIANT ENERGY/WP&L	SOCCER BUILDING	050919	5	100-55200-220-000	30.25
Total 74454:									6,344.23
05/19	05/15/2019	74455	158	CHARTER COMMUNICATIONS	PW CABLE	0026239050	1	605-53440-340-000	16.07
05/19	05/15/2019	74455	158	CHARTER COMMUNICATIONS	PW CABLE	0026239050	2	100-53000-340-000	58.94
05/19	05/15/2019	74455	158	CHARTER COMMUNICATIONS	PW CABLE	0026239050	3	600-53716-340-000	16.07
05/19	05/15/2019	74455	158	CHARTER COMMUNICATIONS	PW CABLE	0026239050	4	600-53616-340-000	16.08
Total 74455:									107.16
05/19	05/15/2019	74456	16247	CITY TREASURER	STORMWATER CHARGE	71006-05071	1	605-53440-530-000	20.21
Total 74456:									20.21
05/19	05/15/2019	74457	1989	CORPORATE BUSINESS SYSTE	PW COPIER	24776241	1	600-53610-310-000	31.12
05/19	05/15/2019	74457	1989	CORPORATE BUSINESS SYSTE	PW COPIER	24776241	2	600-53710-310-000	31.12
05/19	05/15/2019	74457	1989	CORPORATE BUSINESS SYSTE	PW COPIER	24776241	3	605-53440-310-000	31.12
Total 74457:									93.36
05/19	05/15/2019	74458	16257	CORPORATE BUSINESS SYSTE	COPIER LEASE	256948	1	205-55110-240-000	9.53
05/19	05/15/2019	74458	16257	CORPORATE BUSINESS SYSTE	COPIER LEASE	256949	1	205-55110-240-000	83.72
Total 74458:									93.25
05/19	05/15/2019	74459	640	MGE	STREET LIGHTS	11299443-05	1	100-53000-291-000	733.72
Total 74459:									733.72
05/19	05/15/2019	74460	748	PURCHASE POWER	METER LEASE	051019	1	100-51420-311-000	94.74

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 74460:									94.74
05/19	05/24/2019	74464	1	5 ALARM FIRE & SAFETY	GAS DETECTOR REPAIR	186969-1	1	100-52200-240-000	700.00
Total 74464:									700.00
05/19	05/24/2019	74465	1730	ACCURATE APPRAISAL LLC	ASSESSMENT SVCS.	ACCAPP201	1	100-51530-210-000	8,000.00
Total 74465:									8,000.00
05/19	05/24/2019	74466	17129	ADAMS, KATELYN	REFUND DUPLICATE PAYMENT	052319	1	001-1115	84.86
Total 74466:									84.86
05/19	05/24/2019	74467	20	AG SYSTEMS INC	SPRAYER PARTS	C10333	1	100-53000-241-000	27.48
Total 74467:									27.48
05/19	05/24/2019	74468	2216	ANDRES MEDICAL	APRIL COLLECTIONS	246475	1	100-46230-000	1,023.08
Total 74468:									1,023.08
05/19	05/24/2019	74469	2250	ANNEN, STEVE	BOARD OF REVIEW	052319	1	100-51530-210-000	40.00
Total 74469:									40.00
05/19	05/24/2019	74470	10	ARAMARK	MATS	1640794248	1	205-55110-242-000	37.00
05/19	05/24/2019	74470	10	ARAMARK	MATS	1640799012	1	205-55110-242-000	37.00
05/19	05/24/2019	74470	10	ARAMARK	MATS	1640803771	1	205-55110-242-000	37.00
05/19	05/24/2019	74470	10	ARAMARK	MATS	1640808566	1	205-55110-242-000	37.00
Total 74470:									148.00
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	CREDIT MEMO	0003160010	1	205-55110-344-000	21.99-
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	CREDIT MEMO	0003160512	1	205-55110-344-000	16.22-
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034303247	1	205-55110-344-000	440.87
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034504006	1	205-55110-344-000	466.40
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2034511142	1	205-55110-344-000	32.50

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2034512676	1	205-55110-344-000	831.59
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034520466	1	205-55110-344-000	432.19
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2034521197	1	205-55110-344-000	358.45
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034521966	1	205-55110-344-000	295.46
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034537400	1	205-55110-344-000	517.41
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2034542828	1	205-55110-344-000	56.14
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	2034549139	1	205-55110-344-000	620.91
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	JUVENILE BOOKS	2034550116	1	205-55110-344-000	252.74
05/19	05/24/2019	74471	74	BAKER & TAYLOR BOOKS	ADULT BOOKS	5015484982	1	205-55110-344-000	13.59
Total 74471:									4,280.04
05/19	05/24/2019	74472	1264	BARNES INC	MC LAWN APPLICATION	123849	1	100-51600-340-000	35.75
05/19	05/24/2019	74472	1264	BARNES INC	MC LAWN APPLICATION	123849	2	600-53710-210-000	9.75
05/19	05/24/2019	74472	1264	BARNES INC	MC LAWN APPLICATION	123849	3	600-53610-210-000	9.75
05/19	05/24/2019	74472	1264	BARNES INC	MC LAWN APPLICATION	123849	4	605-53440-210-000	9.75
05/19	05/24/2019	74472	1264	BARNES INC	GAZEBO WEED CONTROL	123902	1	100-55200-340-000	190.00
05/19	05/24/2019	74472	1264	BARNES INC	CURBSIDE CHIPPING - ZONE 1 & 2	124075	1	610-53620-213-000	8,083.20
05/19	05/24/2019	74472	1264	BARNES INC	DROPOFF SITE	124075	2	610-53620-212-000	14,109.97
05/19	05/24/2019	74472	1264	BARNES INC	GAZEBO WEED CONTROL	124075	3	100-55200-340-000	115.00
Total 74472:									22,563.17
05/19	05/24/2019	74473	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83197596	1	100-52200-340-000	24.64
05/19	05/24/2019	74473	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83206743	1	100-52200-340-000	12.38
05/19	05/24/2019	74473	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83206744	1	100-52200-340-000	77.02
05/19	05/24/2019	74473	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83209724	1	100-52200-331-000	313.10
05/19	05/24/2019	74473	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83209725	1	100-52200-340-000	84.60
05/19	05/24/2019	74473	1256	BOUND TREE MEDICAL, LLC	EMS - SUPPLIES	83212672	1	100-52200-340-000	16.10
Total 74473:									527.84
05/19	05/24/2019	74474	114	BP	PD FUEL	5611321721	1	100-52100-341-000	784.83
05/19	05/24/2019	74474	114	BP	PW FUEL	5611321721	2	600-53615-341-000	108.57
05/19	05/24/2019	74474	114	BP	PW FUEL	5611321721	3	600-53710-341-000	217.14
05/19	05/24/2019	74474	114	BP	PW FUEL	5611321721	4	600-53616-341-000	217.14
05/19	05/24/2019	74474	114	BP	PW FUEL	5611321721	5	600-53718-341-000	108.57
05/19	05/24/2019	74474	114	BP	PW FUEL	5611321721	6	605-53440-341-000	325.71
05/19	05/24/2019	74474	114	BP	PW FUEL	5611321721	7	100-53000-341-000	1,194.28

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 74474:									2,956.24
05/19	05/24/2019	74475	16961	CAPITAL COFFEE LLC	COFFEE	136791	1	100-52100-330-000	59.95
Total 74475:									59.95
05/19	05/24/2019	74476	1909	CATERPILLAR FINANCIAL SER	LOADER LEASE	19885677	1	400-57310-811-102	1,593.00
Total 74476:									1,593.00
05/19	05/24/2019	74477	16535	CHIN, DAN	BOR PER DIEM	052319	1	100-51530-210-000	40.00
Total 74477:									40.00
05/19	05/24/2019	74478	166	CINTAS CORPORATION	FIRST AID SUPPLIES - REPLACEMENT CHE	8404136153	1	100-53000-340-000	42.09
05/19	05/24/2019	74478	166	CINTAS CORPORATION	FIRST AID SUPPLIES - REPLACEMENT CHE	8404136153	2	600-53716-340-000	11.48
05/19	05/24/2019	74478	166	CINTAS CORPORATION	FIRST AID SUPPLIES - REPLACEMENT CHE	8404136153	3	600-53616-340-000	11.48
05/19	05/24/2019	74478	166	CINTAS CORPORATION	FIRST AID SUPPLIES - REPLACEMENT CHE	8404136153	4	605-53440-340-000	11.48
Total 74478:									76.53
05/19	05/24/2019	74479	172	CITY OF MADISON TREASURE	COMMUNICATION CHARGES	22457	1	100-52100-221-000	109.62
Total 74479:									109.62
05/19	05/24/2019	74480	194	CONCENTRA	PRE-EMPLOYMENT SCREENING	102979675	1	100-55200-210-000	59.50
Total 74480:									59.50
05/19	05/24/2019	74481	1989	CORPORATE BUSINESS SYSTE	COPIER LEASE	24788748	1	205-55110-240-000	142.30
Total 74481:									142.30
05/19	05/24/2019	74482	229	DANE CO CLERK	ELECTION CODING/BALLOTS	2019-01	1	100-51440-340-000	593.10
Total 74482:									593.10
05/19	05/24/2019	74483	16296	DANE CO DEPT OF HUMAN SV	MEALSITE DONATION - CAMBRIDGE	APRIL2019	1	100-2435	661.00

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05/19	05/24/2019	74483	16296	DANE CO DEPT OF HUMAN SV	MEALSITE DONATION - MCFARLAND	APRIL2019	2	100-2435	1,760.50
Total 74483:									2,421.50
05/19	05/24/2019	74484	247	DANE CO TREASURER	APRIL JAIL & SURCHARGES	154-050119	1	100-45110-000	1,689.95
Total 74484:									1,689.95
05/19	05/24/2019	74485	252	DANE CO TREASURER	ADULT PROGRAMMING	227	1	205-55110-391-000	25.00
Total 74485:									25.00
05/19	05/24/2019	74486	16378	DANE COUNTY REGISTER OF	RECORDING FEE	052219	1	100-51420-310-000	30.00
Total 74486:									30.00
05/19	05/24/2019	74487	281	DIGGERS HOTLINE INC	DIGGERS LOCATES	190 4 37601	1	600-53710-210-000	377.73
05/19	05/24/2019	74487	281	DIGGERS HOTLINE INC	DIGGERS LOCATES	190 4 37601	2	600-53610-210-000	377.72
Total 74487:									755.45
05/19	05/24/2019	74488	17128	DOSTALEK, JEFF	WHCC PHOTO PRINTS	JD051419	1	100-52200-340-000	94.55
Total 74488:									94.55
05/19	05/24/2019	74489	1358	EBI INC	OFFICE FURNITURE	145229	1	400-57610-811-106	3,871.20
Total 74489:									3,871.20
05/19	05/24/2019	74490	2299	EMBURY, LTD	SHELVING	PRO050919-	1	400-57610-811-107	6,143.88
Total 74490:									6,143.88
05/19	05/24/2019	74491	361	FIRST SUPPLY LLC MADISON	WATERMAIN PARTS	11666179-00	1	600-53718-822-101	560.00
05/19	05/24/2019	74491	361	FIRST SUPPLY LLC MADISON	WATER MAIN REPAIR PARTS	11668855-00	1	600-53718-822-102	356.00
Total 74491:									916.00
05/19	05/24/2019	74492	2279	FRIENDS OF THE WAUBESA SA	PIER INSTALLATION	WSC-19001	1	100-55200-340-000	652.75

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 74492:									652.75
05/19	05/24/2019	74493	1921	FRONTIER	PW PHONE	051619	1	600-53610-310-000	137.52
05/19	05/24/2019	74493	1921	FRONTIER	PW PHONE	051619	2	600-53710-310-000	137.52
05/19	05/24/2019	74493	1921	FRONTIER	PW PHONE	051619	3	605-53440-340-000	68.76
05/19	05/24/2019	74493	1921	FRONTIER	ADMIN PHONE	051619	4	100-51420-221-000	49.11
05/19	05/24/2019	74493	1921	FRONTIER	FIRE/EMS PHONE	051619	5	100-52200-221-000	49.11
05/19	05/24/2019	74493	1921	FRONTIER	OUTREACH PHONE	051619	6	100-54600-221-000	49.11
05/19	05/24/2019	74493	1921	FRONTIER	PW PHONE	051619	7	100-53000-221-000	49.11
05/19	05/24/2019	74493	1921	FRONTIER	CD PHONE	051619	8	100-52400-221-000	49.11
05/19	05/24/2019	74493	1921	FRONTIER	PD PHONE	051619	9	100-52100-221-000	49.11
05/19	05/24/2019	74493	1921	FRONTIER	COMM TECH PHONE	051619	10	200-55600-221-000	49.11
Total 74493:									687.57
05/19	05/24/2019	74494	395	GENERAL COMMUNICATIONS I	VEHICLE MAINTENANCE	269397	1	100-52100-241-000	540.00
Total 74494:									540.00
05/19	05/24/2019	74495	17092	GENERAL ENGINEERING COM	BUILDING INSPECTION SERVICES	03	1	100-52400-211-000	8,083.82
Total 74495:									8,083.82
05/19	05/24/2019	74496	1390	HOTSY CLEANING SYSTEMS IN	REPAIR PRESURE WASHER - DPW	0128492-IN	1	100-53000-340-000	399.67
05/19	05/24/2019	74496	1390	HOTSY CLEANING SYSTEMS IN	REPAIR PRESURE WASHER - DPW	0128492-IN	2	600-53716-340-000	109.01
05/19	05/24/2019	74496	1390	HOTSY CLEANING SYSTEMS IN	REPAIR PRESURE WASHER - DPW	0128492-IN	3	600-53616-340-000	109.00
05/19	05/24/2019	74496	1390	HOTSY CLEANING SYSTEMS IN	REPAIR PRESURE WASHER - DPW	0128492-IN	4	605-53440-340-000	109.00
05/19	05/24/2019	74496	1390	HOTSY CLEANING SYSTEMS IN	PRESSURE WASHER REPAIR	0128584-IN	1	605-53440-340-000	1.85
05/19	05/24/2019	74496	1390	HOTSY CLEANING SYSTEMS IN	PRESSURE WASHER REPAIR	0128584-IN	2	100-53000-340-000	6.76
05/19	05/24/2019	74496	1390	HOTSY CLEANING SYSTEMS IN	PRESSURE WASHER REPAIR	0128584-IN	3	600-53716-340-000	1.84
05/19	05/24/2019	74496	1390	HOTSY CLEANING SYSTEMS IN	PRESSURE WASHER REPAIR	0128584-IN	4	600-53616-340-000	1.85
Total 74496:									738.98
05/19	05/24/2019	74497	1904	HUMPHREY SERVICE PARTS I	SHOP SUPPLIES	1108358	1	605-53440-340-000	7.78
05/19	05/24/2019	74497	1904	HUMPHREY SERVICE PARTS I	SHOP SUPPLIES	1108358	2	100-53000-340-000	28.52
05/19	05/24/2019	74497	1904	HUMPHREY SERVICE PARTS I	SHOP SUPPLIES	1108358	3	600-53716-340-000	7.78
05/19	05/24/2019	74497	1904	HUMPHREY SERVICE PARTS I	SHOP SUPPLIES	1108358	4	600-53616-340-000	7.78

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 74497:									51.86
05/19	05/24/2019	74498	452	HYDRITE CHEMICAL	WATER CHEMICALS	02250137	1	600-53717-340-000	673.32
Total 74498:									673.32
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	COURT	17115	1	100-51200-210-000	83.03
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	GEN ADMIN	17115	2	100-51450-210-000	332.13
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	POLICE	17115	3	100-52100-210-000	853.88
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	FIRE/EMS	17115	4	100-52200-240-000	363.96
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	OUTREACH	17115	5	100-54600-210-000	110.80
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	COMM DEV	17115	6	100-52400-210-000	83.03
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	PUBLIC WORKS	17115	7	100-53000-210-000	113.22
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	WATER	17115	8	600-53710-210-000	45.24
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	SEWER	17115	9	600-53610-210-000	45.24
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	STORMWATER	17115	10	605-53440-310-000	45.13
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	EM MGT	17115	11	100-52500-221-000	27.67
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	FAMILY FESTIVAL	17115	12	100-51450-210-000	27.67
05/19	05/24/2019	74499	16783	INFORMATION TECHNOLOGY P	SERVER AND BACK UP	17115	13	100-51450-210-000	3,052.60
Total 74499:									5,183.60
05/19	05/24/2019	74500	469	ITRON INC	ITRON MAINT AGREEMENT	499044	1	600-53710-210-000	308.79
05/19	05/24/2019	74500	469	ITRON INC	ITRON MAINT AGREEMENT	499044	2	600-53610-210-000	308.80
Total 74500:									617.59
05/19	05/24/2019	74501	476	JEFFERSON FIRE & SAFETY IN	SCBA EQUIPMENT MAINTENANCE	IN105234	1	100-52200-240-000	1,240.00
05/19	05/24/2019	74501	476	JEFFERSON FIRE & SAFETY IN	HYDRO TESTS	IN105518	1	100-52200-240-000	55.00
05/19	05/24/2019	74501	476	JEFFERSON FIRE & SAFETY IN	HYDRO TESTS	IN105702	1	100-52200-240-000	557.60
Total 74501:									1,852.60
05/19	05/24/2019	74502	16530	JERRY'S TRANSMISSION SERV	R84 MAINTENANCE	0032868	1	100-52200-241-000	123.29
05/19	05/24/2019	74502	16530	JERRY'S TRANSMISSION SERV	R84 MAINTENANCE	0032930	1	100-52200-241-000	146.44
Total 74502:									269.73

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/19	05/24/2019	74503	505	KLEMENTZ, MICHAEL	TRAINING MEALS	MK051519	1	100-52100-141-000	141.81
Total 74503:									141.81
05/19	05/24/2019	74504	17121	KLUBERTANZ, KIM	REFUND OF DUPLICATE PAYMENT	052219	1	001-1115	63.71
Total 74504:									63.71
05/19	05/24/2019	74505	2121	LAKESIDE INTERNATIONAL LL	VEHICLE PURCHASE	11973	1	400-57310-812-103	64,493.04
05/19	05/24/2019	74505	2121	LAKESIDE INTERNATIONAL LL	M5 MAINTENANCE	8177446P	1	100-52100-241-000	460.45
05/19	05/24/2019	74505	2121	LAKESIDE INTERNATIONAL LL	SHOP SUPPLIES	8178677P	1	100-53000-340-000	13.13
05/19	05/24/2019	74505	2121	LAKESIDE INTERNATIONAL LL	SHOP SUPPLIES	8178677P	2	600-53716-340-000	3.59
05/19	05/24/2019	74505	2121	LAKESIDE INTERNATIONAL LL	SHOP SUPPLIES	8178677P	3	600-53616-340-000	3.58
05/19	05/24/2019	74505	2121	LAKESIDE INTERNATIONAL LL	SHOP SUPPLIES	8178677P	4	605-53440-340-000	3.58
Total 74505:									64,977.37
05/19	05/24/2019	74506	14	LANDMARK SERVICES COOPE	PARK SPRAY	700070977	1	100-55200-340-000	432.40
Total 74506:									432.40
05/19	05/24/2019	74507	17117	LARSON, RON	PROGRAMMING	228	1	205-55110-391-000	150.00
Total 74507:									150.00
05/19	05/24/2019	74508	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9306725983	1	100-53000-340-000	130.08
05/19	05/24/2019	74508	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9306725983	2	600-53716-340-000	35.47
05/19	05/24/2019	74508	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9306725983	3	600-53616-340-000	35.48
05/19	05/24/2019	74508	538	LAWSON PRODUCTS INC	SHOP SUPPLIES	9306725983	4	605-53440-340-000	35.48
Total 74508:									236.51
05/19	05/24/2019	74509	765	LEGAL SHIELD	LEGAL SHIELD	0108629-051	1	100-2156	240.25
Total 74509:									240.25
05/19	05/24/2019	74510	16712	LIFE-ASSIST, INC	MED SUPPLIES	919107	1	100-52200-391-000	289.70

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 74510:									289.70
05/19	05/24/2019	74511	2249	LUETKE, ART	BOR PER DIEM	052319	1	100-51530-210-000	40.00
Total 74511:									40.00
05/19	05/24/2019	74512	1975	MADISON PUBLIC LIBRARY	LOST BOOK PAYMENT	200	1	205-55110-344-000	21.95
Total 74512:									21.95
05/19	05/24/2019	74513	16585	MALY, KELLY	BOARD OF REVIEW AND TRAINING	052319	1	100-51530-210-000	40.00
Total 74513:									40.00
05/19	05/24/2019	74514	603	MCFARLAND CHAMBER OF CO	ROOM TAX DISBURSEMENT	051319	1	100-51100-790-000	1,804.95
Total 74514:									1,804.95
05/19	05/24/2019	74515	17123	MCFARLAND GARDEN CLUB	REIMBURSE MCF GARDEN CLUB	3229	1	100-55200-340-000	497.33
Total 74515:									497.33
05/19	05/24/2019	74516	1948	MCFARLAND KWIK TRIP	RESTITUTION FROM ZEMAN	052019	1	100-2645	1.59
Total 74516:									1.59
05/19	05/24/2019	74517	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	769049	1	205-55110-345-000	24.99
05/19	05/24/2019	74517	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	770430	1	205-55110-345-000	39.99
05/19	05/24/2019	74517	2058	MICROMARKETING LLC	ADULT AUDIO BOOKS	770595	1	205-55110-345-000	114.98
05/19	05/24/2019	74517	2058	MICROMARKETING LLC	DISC REPLACEMENT	771430	1	205-55110-345-000	6.00
Total 74517:									185.96
05/19	05/24/2019	74518	4	MIDDLETON FORD	M5 BRACKET	143205	1	100-52100-241-000	67.05
Total 74518:									67.05
05/19	05/24/2019	74519	687	MUNICIPAL CODE CORPORATI	CODIFICATION SERVICES	00327487	1	100-51300-211-000	2,454.17

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Total 74519:									2,454.17
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	FIRE HOSE STOP	654627	1	100-52200-241-000	13.86
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657418	1	100-53000-241-000	5.37
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657418	2	600-53718-241-000	1.47
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657418	3	600-53616-241-000	1.46
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657418	4	605-53440-241-000	1.46
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657454	1	100-53000-241-000	70.29
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657454	2	600-53718-241-000	19.17
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657454	3	600-53616-241-000	19.17
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657454	4	605-53440-241-000	19.17
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657555	1	100-53000-241-000	5.50-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657555	2	600-53718-241-000	1.50-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657555	3	600-53616-241-000	1.50-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	657555	4	605-53440-241-000	1.50-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658002	1	100-53000-241-000	61.08
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658002	2	600-53718-241-000	16.66
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658002	3	600-53616-241-000	16.66
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658002	4	605-53440-241-000	16.66
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	CORE DEPOSIT REFUND	658193	1	100-53000-241-000	5.50-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	CORE DEPOSIT REFUND	658193	2	600-53718-241-000	1.50-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	CORE DEPOSIT REFUND	658193	3	600-53616-241-000	1.50-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	CORE DEPOSIT REFUND	658193	4	605-53440-241-000	1.50-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658528	1	100-53000-241-000	26.05
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658528	2	600-53718-241-000	7.10
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658528	3	600-53616-241-000	7.10
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658528	4	605-53440-241-000	7.11
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658760	1	100-53000-241-000	3.85
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658760	2	600-53718-241-000	1.05
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658760	3	600-53616-241-000	1.05
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	658760	4	605-53440-241-000	1.05
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662397	1	100-53000-241-000	10.52
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662397	2	600-53718-241-000	2.87
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662397	3	600-53616-241-000	2.87
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662397	4	605-53440-241-000	2.87
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662405	1	100-53000-241-000	19.59
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662405	2	600-53718-241-000	5.34
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662405	3	600-53616-241-000	5.34

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05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662405	4	605-53440-241-000	5.34
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662451	1	100-53000-241-000	10.52-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662451	2	600-53718-241-000	2.87-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662451	3	600-53616-241-000	2.87-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	662451	4	605-53440-241-000	2.87-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	M3 OXYGEN SENSOR	662587	1	100-52100-241-000	198.59
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	OXYGEN SENSOR	662608	1	100-52100-241-000	63.84
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	OXYGEN SENSOR RETURN	662709	1	100-52100-241-000	137.55-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	RETURN - OXYGEN SENSORS	662724	1	100-52100-241-000	124.88-
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	663716	1	100-53000-241-000	54.79
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	663716	2	600-53718-241-000	14.94
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	663716	3	600-53616-241-000	14.94
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	663716	4	605-53440-241-000	14.94
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	664400	1	100-53000-241-000	42.66
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	664400	2	600-53718-241-000	11.63
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	664400	3	600-53616-241-000	11.63
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	VEHICLE PARTS	664400	4	605-53440-241-000	11.64
05/19	05/24/2019	74520	1896	NAPA AUTO PARTS	RESCUE 84 OIL FILTER	664401	1	100-52200-241-000	8.64
Total 74520:									518.26
05/19	05/24/2019	74521	2082	NASSCO INC	CLEANING SUPPLIES	S24728543.0	1	100-51600-242-000	187.20
05/19	05/24/2019	74521	2082	NASSCO INC	CLEANING SUPPLIES	S2473493.00	1	100-51600-242-000	38.71
05/19	05/24/2019	74521	2082	NASSCO INC	CLEANING SUPPLIES	S2473505.00	1	100-51600-242-000	44.05-
Total 74521:									181.86
05/19	05/24/2019	74522	16984	NORTH CENTRAL UTILITY OF	INSPECTION LABEL & REPORT	544823	1	100-52200-241-000	10.90
05/19	05/24/2019	74522	16984	NORTH CENTRAL UTILITY OF	TRUCK PARTS	545916	1	605-53440-241-000	.69
05/19	05/24/2019	74522	16984	NORTH CENTRAL UTILITY OF	TRUCK PARTS	545916	2	100-53000-241-000	2.53
05/19	05/24/2019	74522	16984	NORTH CENTRAL UTILITY OF	TRUCK PARTS	545916	3	600-53718-241-000	.69
05/19	05/24/2019	74522	16984	NORTH CENTRAL UTILITY OF	TRUCK PARTS	545916	4	600-53616-241-000	.69
Total 74522:									15.50
05/19	05/24/2019	74523	17125	ODALEN, NANCY	PROGRAM FEE	229	1	205-55110-391-000	50.00
Total 74523:									50.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/19	05/24/2019	74524	2102	ONKEN, JASON	KNIFE FOR WORK	JO051319	1	100-52100-142-000	200.34
Total 74524:									200.34
05/19	05/24/2019	74525	9151	PAGE PRODUCTION	MAY SENIOR NEWS	19-8	1	100-54600-321-000	565.00
Total 74525:									565.00
05/19	05/24/2019	74526	17126	PETERSON, JOSSIE	PARK DEPOSIT REFUND	051819	1	100-1624	100.00
Total 74526:									100.00
05/19	05/24/2019	74527	17113	POV, VIDEL	DUPLICATE PAYMENT ON CITATION	043019	1	100-45110-000	315.00
Total 74527:									315.00
05/19	05/24/2019	74528	1245	PROFESSIONAL PEST CONTR	PW PEST CONTROL	409849	1	605-53440-210-000	5.85
05/19	05/24/2019	74528	1245	PROFESSIONAL PEST CONTR	PW PEST CONTROL	409849	2	100-53000-340-000	21.45
05/19	05/24/2019	74528	1245	PROFESSIONAL PEST CONTR	PW PEST CONTROL	409849	3	600-53710-210-000	5.85
05/19	05/24/2019	74528	1245	PROFESSIONAL PEST CONTR	PW PEST CONTROL	409849	4	600-53610-210-000	5.85
05/19	05/24/2019	74528	1245	PROFESSIONAL PEST CONTR	MC PEST CONTROL	409850	1	600-53610-210-000	6.90
05/19	05/24/2019	74528	1245	PROFESSIONAL PEST CONTR	MC PEST CONTROL	409850	2	100-51600-340-000	25.30
05/19	05/24/2019	74528	1245	PROFESSIONAL PEST CONTR	MC PEST CONTROL	409850	3	600-53710-210-000	6.90
05/19	05/24/2019	74528	1245	PROFESSIONAL PEST CONTR	MC PEST CONTROL	409850	4	605-53440-210-000	6.90
Total 74528:									85.00
05/19	05/24/2019	74529	16657	RAYMOND P. CATTELL, INC.	4716 MN DRIVEWAY ABANDON	10027	1	400-57310-821-000	4,955.00
Total 74529:									4,955.00
05/19	05/24/2019	74530	797	REINDERS INC	PARK SUPPLIES	2269781-00	1	100-55200-340-000	721.00
Total 74530:									721.00
05/19	05/24/2019	74531	800	RELIANT FIRE APPARATUS INC	FD VEHICLE MAINT	119-21599	1	100-52200-241-000	14.22
Total 74531:									14.22

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/19	05/24/2019	74532	818	ROTO ROOTER SEWER SERVI	SEWER CLEANING	187547	1	600-53616-242-000	390.00
05/19	05/24/2019	74532	818	ROTO ROOTER SEWER SERVI	PARKS SEWER CLEANUP	187790	1	100-55200-242-000	235.00
Total 74532:									625.00
05/19	05/24/2019	74533	17122	SALAS, MICHELLE	REFUND OF OVERPAYMENTS	052119	1	001-1115	535.68
Total 74533:									535.68
05/19	05/24/2019	74534	17119	SCHOLASTIC LIBRARY PUBLIS	JUVENILE BOOKS	19313048	1	205-55110-344-000	1,713.54
Total 74534:									1,713.54
05/19	05/24/2019	74535	16268	SCHROECKENTHALER, MATTH	TRAINING MEALS	MS050819	1	100-52100-331-000	127.72
Total 74535:									127.72
05/19	05/24/2019	74536	1234	SHERVEN, CRAIG	SHERVEN-CLOTHING ALLOWANCE	CS050819	1	100-52100-142-000	209.46
Total 74536:									209.46
05/19	05/24/2019	74537	17050	SHI INTERNATIONAL CORP	HARD DRIVE REPLACEMENT	B09939269	1	400-57120-813-101	1,237.14
05/19	05/24/2019	74537	17050	SHI INTERNATIONAL CORP	WINDOWS 10 UPDATE	B09939269	2	400-57140-813-101	758.95
05/19	05/24/2019	74537	17050	SHI INTERNATIONAL CORP	WINDOWS 10 UPDATE	B09939269	3	600-53612-390-000	758.94
05/19	05/24/2019	74537	17050	SHI INTERNATIONAL CORP	WINDOWS 10 UPDATE	B09939269	4	600-53712-390-000	758.94
05/19	05/24/2019	74537	17050	SHI INTERNATIONAL CORP	WINDOWS 10 UPDATE	B09939269	5	605-53440-390-000	758.95
Total 74537:									4,272.92
05/19	05/24/2019	74538	879	SOUTH CENTRAL LIBRARY SY	PC SUPPORT	19-1444	1	205-55110-211-000	229.00
05/19	05/24/2019	74538	879	SOUTH CENTRAL LIBRARY SY	PC SUPPORT	19-439	1	205-55110-211-000	166.86
05/19	05/24/2019	74538	879	SOUTH CENTRAL LIBRARY SY	DATABASE FEES	19-469	1	205-55110-342-000	71.37
05/19	05/24/2019	74538	879	SOUTH CENTRAL LIBRARY SY	COMPUTER	19-507	1	400-57610-813-101	753.53
Total 74538:									1,220.76
05/19	05/24/2019	74539	1165	SPRANG, SARA	CM MILEAGE	SS043019	1	100-54600-141-000	99.18

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
Total 74539:									99.18
05/19	05/24/2019	74540	1738	STATE OF WI TREASURER	APRIL MONTHLY COURT FEES	154-050119	1	100-45110-000	4,828.55
Total 74540:									4,828.55
05/19	05/24/2019	74541	17114	STATZ CORDS, SARAH	PROGRAM	226	1	205-55110-391-000	75.00
Total 74541:									75.00
05/19	05/24/2019	74542	2132	STEELE, DIANNE	UNIFORM ALLOW - JOB	050219	1	100-52100-142-000	50.00
Total 74542:									50.00
05/19	05/24/2019	74543	17127	STEINBERG, JESSE	PROGRAM FEE	230	1	205-55110-391-000	400.00
Total 74543:									400.00
05/19	05/24/2019	74544	2251	STRELOW, CLIFFORD	BOARD OF REVIEW AND TRAINING	052319	1	100-51530-210-000	40.00
Total 74544:									40.00
05/19	05/24/2019	74545	1462	TASC	ADMIN FEES	IN1514852	1	100-51540-514-000	127.84
Total 74545:									127.84
05/19	05/24/2019	74546	17118	THINK IT THEN INK IT	STAFF APPAREL	72087	1	200-55600-331-000	133.55
Total 74546:									133.55
05/19	05/24/2019	74547	16640	TOP PACK DEFENSE LLC	UNIFORM ALLOW - SCHROECKENTHALER	2306	1	100-52100-142-000	216.98
Total 74547:									216.98
05/19	05/24/2019	74548	9140	TRITECH FORENSICS INC	INVESTIGATION SUPPLIES	177214	1	100-52100-340-000	169.92
Total 74548:									169.92

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Check Amount
05/19	05/24/2019	74549	1704	UNIQUE MANAGEMENT SERVI	COLLECTION AGENCY	552249	1	205-55110-210-000	8.95
Total 74549:									8.95
05/19	05/24/2019	74550	2270	UNITY POINT HEALTH	SUSPECT BLOODWORK	050519	1	100-52100-210-000	71.30
Total 74550:									71.30
05/19	05/24/2019	74551	1005	VANNGUARD UTILITY PARTNE	STREETLIGHT LOCATES	7580	1	100-53000-291-000	66.00
Total 74551:									66.00
05/19	05/24/2019	74552	16173	VENTURINO, JOHN	WASTEWATER OPERATOR RENEWAL	JV051019	1	600-53610-331-000	70.00
Total 74552:									70.00
05/19	05/24/2019	74553	1011	VERIZON WIRELESS	PD CELL PHONES	9829964169	1	100-52100-221-000	27.03
Total 74553:									27.03
05/19	05/24/2019	74554	1709	VON BRIESEN & ROPER S.C.	LABOR & PERSONNEL	11808	1	100-51300-210-103	440.00
Total 74554:									440.00
05/19	05/24/2019	74555	17124	WETA INC - LABOR LAW CLINIC	DWD TRAINING	052319	1	100-51420-331-000	104.00
Total 74555:									104.00
05/19	05/24/2019	74556	16940	WIKEL SERVICES LLC	GANNON PROPERTY MOWING	5403	1	315-56700-242-000	59.95
Total 74556:									59.95
05/19	05/24/2019	74557	1910	ZURBUCHEN OIL INC	BULK DIESEL FUEL	234828	1	100-53000-341-000	658.35
Total 74557:									658.35
Grand Totals:									181,528.34

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
001-1115	684.25	.00	684.25
001-2120	.00	684.25-	684.25-
100-1624	100.00	.00	100.00
100-2120	328.00	55,424.79-	55,096.79-
100-2156	240.25	.00	240.25
100-2435	2,421.50	.00	2,421.50
100-2645	1.59	.00	1.59
100-45110-000	6,833.50	.00	6,833.50
100-46230-000	1,023.08	.00	1,023.08
100-51100-790-000	1,804.95	.00	1,804.95
100-51200-210-000	83.03	.00	83.03
100-51300-210-103	440.00	.00	440.00
100-51300-211-000	2,454.17	.00	2,454.17
100-51420-221-000	49.11	.00	49.11
100-51420-310-000	30.00	.00	30.00
100-51420-311-000	94.74	.00	94.74
100-51420-331-000	104.00	.00	104.00
100-51440-340-000	593.10	.00	593.10
100-51450-210-000	3,412.40	.00	3,412.40
100-51530-210-000	8,200.00	.00	8,200.00
100-51540-514-000	127.84	.00	127.84
100-51600-220-000	2,687.10	.00	2,687.10
100-51600-242-000	225.91	44.05-	181.86
100-51600-340-000	61.05	.00	61.05
100-52100-141-000	141.81	.00	141.81
100-52100-142-000	676.78	.00	676.78
100-52100-210-000	925.18	.00	925.18
100-52100-221-000	185.76	.00	185.76
100-52100-241-000	1,329.93	262.43-	1,067.50
100-52100-330-000	59.95	.00	59.95
100-52100-331-000	127.72	.00	127.72
100-52100-340-000	169.92	.00	169.92
100-52100-341-000	784.83	.00	784.83
100-52200-221-000	49.11	.00	49.11
100-52200-240-000	2,916.56	.00	2,916.56
100-52200-241-000	317.35	.00	317.35
100-52200-331-000	313.10	.00	313.10
100-52200-340-000	309.29	.00	309.29
100-52200-391-000	289.70	.00	289.70

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
100-52400-210-000	83.03	.00	83.03
100-52400-211-000	8,083.82	.00	8,083.82
100-52400-221-000	49.11	.00	49.11
100-52500-221-000	27.67	.00	27.67
100-53000-210-000	113.22	.00	113.22
100-53000-221-000	49.11	.00	49.11
100-53000-241-000	324.21	21.52-	302.69
100-53000-291-000	799.72	.00	799.72
100-53000-340-000	700.64	.00	700.64
100-53000-341-000	1,852.63	.00	1,852.63
100-54600-141-000	99.18	.00	99.18
100-54600-210-000	110.80	.00	110.80
100-54600-221-000	49.11	.00	49.11
100-54600-321-000	565.00	.00	565.00
100-55200-210-000	59.50	.00	59.50
100-55200-220-000	30.25	.00	30.25
100-55200-242-000	235.00	.00	235.00
100-55200-340-000	2,608.48	.00	2,608.48
200-2120	.00	182.66-	182.66-
200-55600-221-000	49.11	.00	49.11
200-55600-331-000	133.55	.00	133.55
205-2120	38.21	9,665.30-	9,627.09-
205-55110-210-000	8.95	.00	8.95
205-55110-211-000	395.86	.00	395.86
205-55110-220-000	1,865.87	.00	1,865.87
205-55110-240-000	235.55	.00	235.55
205-55110-242-000	148.00	.00	148.00
205-55110-342-000	71.37	.00	71.37
205-55110-344-000	6,053.74	38.21-	6,015.53
205-55110-345-000	185.96	.00	185.96
205-55110-391-000	700.00	.00	700.00
315-2120	.00	59.95-	59.95-
315-56700-242-000	59.95	.00	59.95
400-2120	.00	83,805.74-	83,805.74-
400-57120-813-101	1,237.14	.00	1,237.14
400-57140-813-101	758.95	.00	758.95
400-57310-811-102	1,593.00	.00	1,593.00
400-57310-812-103	64,493.04	.00	64,493.04
400-57310-821-000	4,955.00	.00	4,955.00
400-57610-811-106	3,871.20	.00	3,871.20

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
400-57610-811-107	6,143.88	.00	6,143.88
400-57610-813-101	753.53	.00	753.53
600-2120	11.74	8,357.75-	8,346.01-
600-53610-210-000	754.26	.00	754.26
600-53610-310-000	168.64	.00	168.64
600-53610-331-000	70.00	.00	70.00
600-53612-390-000	758.94	.00	758.94
600-53615-220-000	167.06	.00	167.06
600-53615-341-000	108.57	.00	108.57
600-53616-241-000	80.91	5.87-	75.04
600-53616-242-000	390.00	.00	390.00
600-53616-340-000	185.25	.00	185.25
600-53616-341-000	217.14	.00	217.14
600-53710-210-000	754.26	.00	754.26
600-53710-310-000	168.64	.00	168.64
600-53710-341-000	217.14	.00	217.14
600-53712-390-000	758.94	.00	758.94
600-53716-220-000	1,593.95	.00	1,593.95
600-53716-340-000	185.24	.00	185.24
600-53717-340-000	673.32	.00	673.32
600-53718-241-000	80.92	5.87-	75.05
600-53718-341-000	108.57	.00	108.57
600-53718-822-101	560.00	.00	560.00
600-53718-822-102	356.00	.00	356.00
605-2120	5.87	1,538.55-	1,532.68-
605-53440-210-000	22.50	.00	22.50
605-53440-241-000	80.93	5.87-	75.06
605-53440-310-000	76.25	.00	76.25
605-53440-340-000	254.00	.00	254.00
605-53440-341-000	325.71	.00	325.71
605-53440-390-000	758.95	.00	758.95
605-53440-530-000	20.21	.00	20.21
610-2120	.00	22,193.17-	22,193.17-
610-53620-212-000	14,109.97	.00	14,109.97
610-53620-213-000	8,083.20	.00	8,083.20
Grand Totals:	182,295.98	182,295.98-	.00

Report Criteria:
Report type: GL detail

VILLAGE OF MCFARLAND

Check Register
Report Dates: 4/28/2019-5/11/2019

Page: 1
May 24, 2019 09:36AM

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
05/11/2019	PC	05/17/2019	74461	TRAISMAN-WADDELL, JE	206	269.10
05/11/2019	CDPT	05/17/2019	74462	WI AFSCME COUNCIL 32	7	42.94
05/11/2019	CDPT	05/17/2019	74462	WI AFSCME COUNCIL 32	7	52.00
05/11/2019	CDPT	05/17/2019	74463	WI SCTF	5	207.69

PAYROLL RELATED

\$571.73

**Village of McFarland
Operator Licensing
Period Ending June 30, 2020**

Establishment	Last Name	First Name	Middle Initial
American Legion Post 534	Hansen	Mark	S
American Legion Post 534	Laing	Isabel	R
American Legion Post 534	Larson	Karen	K
American Legion Post 534	Smith	Timothy	M
American Legion Post 534	Wipperfurth	Susan	K
Angelo's	Hubanks	Richard	D
Angelo's	Hubanks	Tera	D
Angelo's	Larson	Aren	L
Byrne's McFarland Tavern	Burke Jr	Stephen	R
Byrne's McFarland Tavern	Gilbert	Mary	L
Byrne's McFarland Tavern	Hoveland	Hailey	R
Byrne's McFarland Tavern	Libby	Alison	M
Byrne's McFarland Tavern	Marsden	Allison	S
Byrne's McFarland Tavern	Ryan	Patrick	C
Byrne's McFarland Tavern	Stachurski	Hillary	A
Byrne's McFarland Tavern	Starks	Kelli	E
Byrne's McFarland Tavern	Steinberg	Britni	A
Byrne's McFarland Tavern	Tisue	Korrena	E
Green Lantern Restaurant	Binger	Tom	E
Green Lantern Restaurant	Eisenhauer	Alicia	J
Green Lantern Restaurant	Kirkendall	Dayna	S
Green Lantern Restaurant	Krogman	Jonathan	K
Green Lantern Restaurant	Long	Chris	M
Green Lantern Restaurant	Peterson	Jossie	L
Green Lantern Restaurant	Roatch	Michelle	L
Green Lantern Restaurant	Ryan	Patrick	C
Green Lantern Restaurant	Simpson	Jenda	L
Green Lantern Restaurant	Wilson	Jim	A
Hope Rod & Gun Club	Downs	Thomas	K
Hope Rod & Gun Club	Kratochvil	Richard	J
Hope Rod & Gun Club	McGowan	Orie	W
Hope Rod & Gun Club	Rickerman	Sheryl	D
Hope Rod & Gun Club	Rickerman	William	J
Hwy 51 Liquor & Bait	Gramann	Timothy	M
Hwy 51 Liquor & Bait	Sundell	Joseph	M
Kwik Trip	Berry	Stephanie	M
Kwik Trip	Bosold	Bradley	J
Kwik Trip	Ellis	Laurie	A
Kwik Trip	Gast	Joan	E
Kwik Trip	Golke	Kelly	M
Kwik Trip	Gramann	Angela	M
Kwik Trip	Green	Shelly	M
Kwik Trip	Jostad	Mathew	A
Kwik Trip	Kleckner	Drew	T
Kwik Trip	Kullmann	Karen	S

**Village of McFarland
Operator Licensing
Period Ending June 30, 2020**

Establishment	Last Name	First Name	Middle Initial
Kwik Trip	Maynard	Krista	K
Kwik Trip	McCann	Brianna	A
Kwik Trip	Meade	Lejuana	E
Kwik Trip	Mezera	Micky	L
Kwik Trip	Miron	Jacki	L
Kwik Trip	Page	David	J
Kwik Trip	Pedracine	Pamela	S
Kwik Trip	Richmond	Jordan	A
Kwik Trip	Taylor	Josua	M
Kwik Trip	Taylor	Mary	L
Kwik Trip	Wallace JR	Marcus	D
Kwik Trip	Werwinski	Cade	T
Loeder Oil (BP)	Gonzalez	Jeffery	L
Loeder Oil (BP)	Gonzalez	Jeffery	L
Loeder Oil (BP)	Jacobson	Natalya	I
Loeder Oil (BP)	Jacobson	Natalya	I
Loeder Oil (BP)	Karow	Jessica	L
Loeder Oil (BP)	Karow	Jessica	L
Loeder Oil (BP)	McAdams	Evan	S
Loeder Oil (BP)	McAdams	Evan	S
Loeder Oil (BP)	Mendez-Maya	Andy	V
Loeder Oil (BP)	Mendez-Maya	Andy	V
Loeder Oil (BP)	Patrick	Dena	L
Loeder Oil (BP)	Patrick	Dena	L
Loeder Oil (BP)	Patrick	Donald	E
Loeder Oil (BP)	Patrick	Donald	E
Loeder Oil (BP)	Pechan	Anthony	C
Loeder Oil (BP)	Pechan	Anthony	C
Loeder Oil (BP)	Prosa	Scott	L
Loeder Oil (BP)	Prosa	Scott	L
Loeder Oil (BP)	Schwartz	Yvonne	E
Loeder Oil (BP)	Schwartz	Yvonne	E
Loeder Oil (BP)	Torres	Juan	A
Loeder Oil (BP)	Torres	Juan	A
Loeder Oil (BP)	Vang	Mai	D
Loeder Oil (BP)	Vang	Mai	D
Loeder Oil (BP)	Voeck	Timothy	J
Loeder Oil (BP)	Voeck	Timothy	J
Maple Tree Restaurant	Allen	Alicia	L
Maple Tree Restaurant	Couey	Justin	D
Maple Tree Restaurant	Denson	Brenda	J
Maple Tree Restaurant	Hustad	Daniel	J
Maple Tree Restaurant	Inabnet	Emily	E
Maple Tree Restaurant	O'Connor	Pamela	J
Maple Tree Restaurant	Perez	Dylan	J
Maple Tree Restaurant	True	Rebecca	S

**Village of McFarland
Operator Licensing
Period Ending June 30, 2020**

Establishment	Last Name	First Name	Middle Initial
Maple Tree Restaurant	Waite	Kristin	L
McFarland Liquor	Ashman	Kristin	N
McFarland Liquor	Fassbender	Samuel	M
McFarland Liquor	Gregouire	Jacy	L
McFarland Liquor	Leake	Benjamin	D
McFarland Liquor	Romick	Nathanael	S
McFarland Liquor	Rosemeyer	Jeremy	A
McFarland Liquor	Thornell	Nichole	M
McFarland Liquor	Zeichert	Timothy	A
Parkside Pub	Carlson	Donna	M
Parkside Pub	Coleman	Sheila	M
Parkside Pub	Dyslin	Erica	L
Parkside Pub	Hinckley	Karen	A
Parkside Pub	Houghton	Robert	W
Parkside Pub	Kennedy	Kristianne	
Parkside Pub	Koehler	Kate	A
Parkside Pub	Laufenberg	Sarah	L
Parkside Pub	Marks	Gerri	L
Parkside Pub	Reese	Tracy	A
Parkside Pub	Rezner	Lisa	M
Spartan Pizza	Heiman	Shannan	R
Spartan Pizza	Ryan	Patrick	C
Spartan Pizza	Scott	Scott	P
Spartan Pizza	Starczynski	Robert	J
Terminal Citgo	Stout	Pauline	R
Walgreens	Howe	Cassandra	L
Walgreens	Klubertanz	Kim	M
Walgreens	Pollard	Celina	C
Walgreens	Ziehr	Anabella	K

Jon Michels

Implementation Project Manager

jonmichels2012@gmail.com

920-410-0268

McFarland, WI

Village of McFarland
5915 Milwaukee St, P.O. Box 110
McFarland, WI 53558

5/12/2019

To Whom It May Concern,

As a new resident to the Village of McFarland, I have been looking for different ways to get involved with the community. I was forwarded a post from the Village of McFarland's official Facebook page about applying for one of the many committee openings. I thought this was a great opportunity for me, and I think I can use my past experience to help out the community, especially with the opening on the financial committee team.

As a background, I graduated from the University of Wisconsin-Whitewater in 2014 with a Bachelor's Degree in Finance and Marketing. I was employed as a retail manager for a few years after college, and then switched over to a role as an Implementation Project Manager for Epic Systems in 2016.

I've spent the last three years working in a professional billing project management role for hospitals throughout the country. I work with business operations to ensure the future vision for their billing offices are met, while representing the integrity and work ethic that's expected from my company. I believe the finance experience I have gained from working closely with accounting/finance folks, along with my finance degree background, would make me an ideal candidate for the finance committee.

Thank you for your consideration.

Kind regards,

Jon Michels



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Tuesday, May 28, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Presentation by the Capital Area Regional Plan Commission regarding the results of their Greater Madison Vision survey.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Steve Steinhoff is the Agency Director for the Capital Area Regional Planning Commission and will be present at our next meeting to present the results of their Greater Madison Survey. Enclosed within the packet is his request and a summary of the results received. More information specific to McFarland will be presented as part of his presentation.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

No action is needed on this item.

ATTACHMENTS:

1. CARPC Speaking Request
2. scenario-results-handout-AGMV-419-final-b-print-no-bleeds

Matt Schuenke

From: Steinhoff, Stephen <steves@capitalarearpc.org>
Sent: Friday, April 12, 2019 3:20 PM
To: Brad Czebotar; Matt Schuenke
Subject: Greater Madison Vision Survey Results
Attachments: scenario-results-handout-AGMV-419-final-b-print-no-bleeds.pdf

Good afternoon Mr. Czebotar and Matt,

The results from the Greater Madison Vision survey [are available](#). Almost 9,200 people took the survey, more than 8,000 from Dane County.

I would welcome the opportunity to share the results with you and village officials and hear your thoughts about how they should be used to guide regional growth and development. The Greater Madison Vision [Steering Committee](#) tasked me with getting input from area leaders to inform their deliberations.

Best regards,

Steve

Steve Steinhoff
Agency Director
[Capital Area Regional Planning Commission](#)



Top Strategies

More Community-Based Resources

Better Connect Education and Work

More Renewable Energy

More Locally Grown Food

More Local Energy Production

Expanded Housing Options

Expand Transit



TOP EIGHT TAKEAWAYS FROM SURVEY RESULTS

1. Environmental challenges, including climate change and increased risk of flooding, are a top priority for the region.



More renewable energy and green infrastructure is at the heart of the preferred growth strategies for respondents. Using more electric cars and buses powered by wind and solar is one strategy to reduce greenhouse gas emissions and support renewable energy. A regional approach is necessary to create the green infrastructure needed to manage and filter rainfall and melting snow.

2. Issues of access to opportunity continue to be a high priority for most people and groups across the region.



More community-based resources like education, job training and health services through community and senior centers, nonprofits and health providers ranked second among top priorities. Groups more likely to experience economic hardship (including respondents who are seniors, have a lower income, live in rural areas, and people of color) ranked these as a top priority.



Better connecting education and work is valued among respondents who want to see more access to opportunity, such as schools preparing a diverse student body for technologically advanced workplaces. Better pipelines to existing jobs ranked higher than promoting tech job growth.

3. Expanding transit and housing options are high priorities, depending on location and demographic groups.



Expanding transit is among high priorities for people living in greater Madison's central urban area (including Fitchburg and Monona) and is favored among those with higher incomes and education, as well as young adults.



Expanded housing options are a priority for those most likely to experience greater housing cost burdens due to location and income: lower- and middle-income respondents, those 50-64, and urban residents.

4. Preservation of farming areas is a high priority for people in rural communities and outside of Dane County.



Preserving more farming areas is a priority for respondents who value local food production, decreasing environmental impacts to the rest of the county (particularly to water quality), aesthetics, and regional character. Comments, however, are mixed as some want to preserve space for smaller farms with diverse products (as opposed to encouraging expansion of large, industrial farms) and others see developing farmland as a solution to affordable housing shortages.

5. Conservation priorities in growth are most important to people who weighed the four different scenarios, maps and costs of an expanding population.



Overall, people want to see more compact and community-oriented growth and development that generates environmental, economic, fiscal, and transportation benefits. With more renewable energy and green infrastructure as the most popular priorities, along with favoring maps that show the environmental and cost savings for conservation-minded growth, this model is a favorite.

6. Integrated approaches to interconnected challenges are major themes in respondents' comments.



Thoughtful planning and cooperation among government, builders and public services will be required as our region grows. For people who participated in A Greater Madison Vision's survey, their comments reveal a desire for solutions to the interconnected, complex challenges we face in the future.

7. Youth envision a future with more local sustainability and resilience.



Local energy production – purchasing power from local companies and using more local solar power – was the option youth aged 19 and younger rank higher than other respondents.



Youth ranked more locally grown food as a higher priority than overall survey respondents.

8. People of all demographics and locations expressed the desire for more social connections.



By large numbers people did not choose the “go-it-alone” future where individual communities look after themselves and rely more on technology to work and communicate remotely. Many comments expressed the desire for more, rather than fewer, social connections.



greatermadisonvision.com



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Tuesday, May 28, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Presentation of the design for the 2019 Storm Drain Mural Program through Dane County.

PREVIOUS ACTION:

The Village Board authorized the application into the program on February 11, 2019.

ISSUE SUMMARY:

Earlier this year the Village applied for and was accepted into the 2019 Storm Drain Mural Program through Dane County and other partners. The objective of the program is to help public art serve as a means of education on stormwater runoff. The mural is to be painted on the sidewalk of an existing stormwater drain to creative call attention that it ultimately flows to our lakes. The location for this project is in Larson Park on the northeast corner of Farwell and Taylor roads. A meeting was held by Dane County at the Library where individuals learned about the effect of urban runoff and also contributed design ideas to the project. Enclosed are two ideas created by Dane Arts Mural Arts (DAMA) whom is a partner with Dane County on the project. Our objective is to select the preferred option and then the actual painting will be scheduled in June. The public is still welcome to participate in the project. Also included is some background from the artist about the project.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

It is recommended authorization be given for one of the two options presented in the packet.

ATTACHMENTS:

1. McFarland #1
2. McFarland #2



3. Artist Background





From: [Amy Zaremba](#)
To: [Matt Schuenke](#)
Cc: [Campbell, Christal](#); [Sandford, Susan](#)
Date: Thursday, May 23, 2019 3:08:20 PM
Attachments: [image002.png](#)

Matt -

Thank you for understanding, finishing these was my priority today. I wanted to make sure I was able to capture as many of the important elements as I could and present you with some designs you will like.

Because we are painting on pavement the images must be bold and simple, any detail will be difficult to achieve and lost very quickly due to the nature of the surface and normal wear and tear. The space is also rather small - the mural will be confined to the sidewalk space immediately above the drain (roughly 4'x4') and the design is positioned to be best viewed from the sidewalk rather than from the street.

The design ideas that were submitted by the small group of McFarland residents who attended the storm water meeting focused a lot on preserving the natural beauty of the area with particular attention to bird populations. Connection to the water and Canoeing and Kayaking were listed as important as well. I tried to include as much as possible without overcrowding the image. Please let me know if you have concerns or requests.

We will paint your preferred design with a few McFarland residents in the coming weeks.

Once we have a design approved by the board I will begin the scheduling process and send out more information and invitations to help paint. Please let me know if you have any questions from me.

Thank you again for your patience!

Amy Zaremba

Zaremba Art LLC

<https://www.zaremba-art.com>

Also representing:



<http://daneartsmuralarts.org>



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Tuesday, May 28, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator, Jim Hessling, Public Works Director

AGENDA ITEM: Discussion and action regarding the issuance of a Request for Proposals (RFP) for master planning services at McFarland Park.

PREVIOUS ACTION:

The Parks, Recreation, and Natural Resources Committee evaluated this at their meeting on May 16th and recommend approval.

ISSUE SUMMARY:

Enclosed is a draft RFP to solicit proposals for master planning services related to McFarland Park. The changes are included based upon the Committee's review of the proposed document.

This park is one of our largest parks and serves many different uses, all of which have expressed some desire to expand at some point in the future. The Park is presently landlocked; however, and proper planning is needed now to help chart the course on its future as potential projects advance. The RFP ultimately needs to be approved by the Village Board and if accepted would be advertised for about a month beginning June 1st. We would select a consultant in July and they would begin their work in August likely to be complete some time around the end of the year.

FINANCIAL/BUDGET IMPACT:

The 2019 Parks Budget within the Capital Projects fund includes \$25,000 for this purpose. The final cost will be determined based upon the results of the RFP.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for approval.

ATTACHMENTS:



1. McFarland Park Master Plan RFP 05222019 mgs



Request For Proposals

William McFarland Park Master Planning Services

RFP Issuance Date: June 1, 2019

RFP Due Date: July 1, 2019

Please Submit to:

McFarland Department of Public Works
Attn: McFarland Park Master Plan RFP
5915 Milwaukee Street, PO Box 110
McFarland, WI 53558

SECTION 1

Purpose

The purpose of this Request for Proposals (RFP) is to receive competitive proposals from qualified planning consultants who are interested in completing a new Master Plan for William McFarland Park. The Master Plan is meant to create a vision for the future utilization of the park in order to help guide the Village regarding the implementation of desired improvements in the future. The plan will need to be comprehensive in its ability to partner with multiple existing plans both for the Village and our Parks System as well continue to meet the needs of its many users. The successful consultant will need to be dynamic and engaging in order to creatively address the unique challenges faced within this park both now and into the future.

SECTION 2

History and Background

The Village of McFarland is located adjacent to the southeast side of the City of Madison in Dane County. The current population of McFarland is estimated over 8,500 residents. The Village is serviced by WI State Highway 51 serving as the main connection point between the cities of Madison and Stoughton. The Village of McFarland has 75 permanent employees supplemented by seasonal, temporary, and part-time employees when necessary. The Village's primary departments include Administration, Community Development, Communications/Technology, Fire and Rescue, Library, Public Works (including Parks and Utilities), Police, and Senior Outreach. Services related to Community Recreation are provided by the McFarland School District (separate entity). More information about the Village is available at www.mcfarland.wi.us.

William McFarland Park is titled after the Village's namesake when he founded the Village in 1856. The parkland came under ownership of the Village in the mid-1980's and since has seen significant growth and utilization as one of our largest parks around 20 acres in size. Located on the northern side of the Village adjacent the City of Madison, this park provides amenities for skateboarding, bocce ball, soccer, baseball, and special events. The park is also home to the Madison Curling Club, which constructed their facility in the park in 1997 and has been in existence since 1921. Associated with the park and its use but located on private property is the McFarland Community Ice Rink that utilizes roughly 5 acres with their facility and associated parking. The Village provides the land and conducts some maintenance to the property, but all programming is privately coordinated through various groups associated with the different uses. With exception to the Ice Rink with is privately owned on private property.

SECTION 3

Goal

The Village continues to experience above average growth in all sectors of the Community. As the Community grows so to does the demand for the activities that are conducted within this park. This has led to many discussions on the future of what is the most well traveled park in the Community and how the space available is efficiently utilized to accommodate growth. A new Master Plan is desired to be able to provide a realistic and rational model for the development of the park as well as help to prioritize various uses based on the availability of those amenities within the Community. It is also desired that this planning exercise take into account not only the voice of the Community through its residents, committee members, and Staff but also the users of the park, which has a much broader base beyond Village borders.

SECTION 4

Scope of Work

The selected Consultant will provide a full range of municipal planning services required to create a Master Plan for this Park including, but not limited to the following:

- Meet with Village Staff at site to review current conditions and existing amenities or site constraints, and receive direction regarding site-specific requirements.
- Meet with the leadership for all current user groups of McFarland Park to review current facilities, site constraints, and discuss future planning for their facility needs. This would include but not limited to the Madison Curling Club, McFarland Community Ice Rink, McFarland Soccer Club, McFarland Area Recreation Program (Baseball), and Four Lakes Bocce Association.
- Provide recommendations on the possible relocation of existing facilities to other existing parks within the system.
- Inventory site, review pertinent surveys, review architectural and existing/future landscape plans or general plans including Parks and Open Space Plan, Comprehensive Plan, Strategic Plan, and Annual Budget as applicable.
- Conduct an analysis of the current park utilization and make recommendations on future park data according to current and future trends.

- Work with the Village's Parks, Recreation, and Natural Resources Committee to prepare surveys, host public meetings and conduct focus groups with applicable stakeholders. Key emphasis will be placed on those proposals that can be effective generating input internally from within the Community and externally within current user groups of the Park.
- Prepare conceptual plans as needed for discussion, review, and presentation.
- Generate phasing plan for implementation of the master plan.
- Prepare final report including renderings and cost estimates as needed.

These are the general requirements for the Master Plan and are not intended to be a comprehensive list of tasks and deliverables. It is expected that the chosen consultant will provide the Village with more specific recommendations for approaches, tasks, and deliverables based on their experience and expertise from past work on similar park master planning projects.

SECTION 5 Deliverables

The selected Consultant shall complete a final Master Plan document that contains a phased implementation schedule, detailed conceptual drawings/renderings, conceptual cost estimates, and associated narrative in order to present a complete document. A final presentation of the plan will be required once the document is complete. The final plan put forth for acceptance shall be completed in such a way that it can be fully integrated with other plans and initiatives adopted by the Village, such as the Park and Open Space Plan, Comprehensive Plan, and Village Strategic Plan.

SECTION 6 RFP Submittal Requirements

1) Qualification Details consisting of:

- a. Cover Letter – Including, but not limited to statement of understanding and approach to this project.
- b. Experience – Specific project experience detailing completed, similar or relevant projects that the applicant has executed. Links to similar or relevant projects are encouraged.

- c. References – Provide a minimum of three municipal client references for which the applicant has provided similar planning services within the last three to five years. Include the name and telephone number of the contact person and a description of services provided to that contact.

2) Technical Proposal consisting of:

- a. Project Approach – A description of the approach to be taken toward completion of the project, an explanation of any variances to the proposed scope of work as outlined in the RFP, and any insights into the project gained as a result of developing the proposal.
- b. Scope of Work – Scope of work that includes steps to be taken, including any products or deliverables.
- c. Estimated Labor Hours – A summary of estimated labor hours by task that clearly identifies the project team members and the number of hours performed by each participant organized by task.
- d. Key Personnel – List of personnel directly assigned to the project, along with responsibilities on this project and resumes. Include organizational chart of personnel involved in the project. The firm's Project Manager, who will be responsible for planning, coordinating, and conducting the majority of the work, must be identified and committed to the project. Village reserves the right to approve Consultant's project manager and any requested personnel and subcontractor changes during the course of the project.
- e. Project Schedule – A proposed schedule that indicates project milestones and overall time for completion of the Plan.
- f. Supplemental Information – Any other information deemed necessary to address the requests of this RFP.

3) Cost Proposal consisting of:

- a. Cost – Lump Sum price to complete the Master Plan as proposed in the Scope of Work.
- b. Additional Fees – Hourly price to complete any additional items not identified in the above Scope of Work.

4) General requirements consisting of:

- a. Due Date – Responses to the RFP must be received by the end of day on Monday, July 1, 2019. Proposals received late, for any reason, shall not be accepted.
- b. Location – RFP submittals shall be provided to McFarland Department of Public Works, Attn: McFarland Park Master Plan RFP, 5915 Milwaukee Street, PO Box 110, McFarland, WI 53558.
- c. Format – Prospective consultants shall provide five (5) printed copies of the proposal and one (1) electronic copy.
- d. Property – All information developed as part of this RFP, including graphics and data, shall become the property of the Village upon completion of the report. All text shall be submitted electronically as is most convenient. All original graphics generated as a part of the RFP shall be submitted to the Village in an easily reproducible hardcopy and electronic format as applicable.

SECTION 7 Evaluation Criteria

The following criteria will be used to evaluate each proposal submitted:

- Experience and qualifications relevant to key personnel.
- Project understanding and knowledge of area depth or relevant technical experience.
- Proven ability to appeal to a wide audience and incorporate public comment into plan.

- Ability to be responsive in meeting schedule required to complete the plan and deliverables.
- Ability to meet budget/value as related to proposed and additional costs.
- Level of experience with local government entities of similar size, structure and complexity.
- Demonstration of innovative approaches particular to technical solutions.
- Quality, clarity and completeness of submittal package.

SECTION 7

Method of Selection

The Village Administrator, Public Works Director, Chairperson of the Parks Committee, and a general member of the Parks Committee will conduct the evaluation of proposals submitted. This will comprise the Evaluation Team. They will make a recommendation to the Parks, Recreation, and Natural Resources Committee whom will make the final recommendation to the Village Board for decision. The following method and timeline will be utilized in order to select the desired proposal:

- **June 1st – RFP Issuance Date**
- **July 1st – RFP Due Date**
- **July 1st – Evaluation:** During this week, the Evaluation Team will review the proposals and decide which, in its sole discretion, it chooses to further consider via an in person interview.
- **July 8th – Interviews:** During this week, the Evaluation Team will host in person interviews of perspective consultants in order to make a selection.
- **July 12th – Make Recommendation:** The Evaluation Team will make its recommendation to the Committee for further consideration following completion of their work to evaluate the proposals.
- **July 18th – Parks, Recreation, and Natural Resources Committee:** The Committee will consider the recommendation of the Evaluation Team in order to make their own recommendation to the Village Board.
- **July 22nd – Village Board:** The Board will take final action to consider acceptance of the recommended proposal and enter into a contract for this purpose.

SECTION 8

Terms and Conditions

Each proposal will be reviewed to determine if it meets the submittal requirements contained within this RFP. Failure to meet the requirements for the RFP can be cause for rejection of the proposal. The Village may reject any proposal if it is conditional, incomplete, contains irregularities, or if in the sole discretion of the Village not considered in our best interest. The Village may waive an immaterial deviation in a proposal, but this shall in no way modify the proposal document or excuse the Consultant from compliance with the contract requirements if the Consultant is awarded a contract. A prospective Consultant may be requested for an interview at the sole discretion of the Village. The recommended Consultant will be selected and approved by the Village Board.

The Village uses a standard template contract for such services and will require its utilization for this project. A copy of the standard template can be provided for review upon request and will be updated to adapt to the proposal ultimately selected.

There is no expressed or implied obligation for the Village to reimburse firms for any expenses incurred in preparing proposals in response to this request. Materials submitted by respondents are subject to public inspection under Wisconsin law. Any language purporting to render the entire proposal confidential or proprietary will be ineffective and will be disregarded.

The Village reserves the right to retain all proposals submitted, and to use any idea in a proposal, regardless of whether the proposal was selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in the RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the Village and the Consultant.

All property rights, including publication rights of all reports produced by the selected firm in connection with services performed under this agreement shall be vested in the Village.

The Village reserves the right to reject any or all proposals submitted.



PLAN COMMISSION SUMMARY SHEET

MEETING DATE: Tuesday, May 28, 2019

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Pauline Boness, Director, Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action regarding Ordinance 2019-08: an Ordinance amending the standards for granting Conditional Use Permits in the Village of McFarland.

PREVIOUS ACTION:

The Plan Commission reviewed this change at its meeting on May 20th and following public hearing recommended its approval.

ISSUE SUMMARY:

Changes to State law are precipitating the need to revise our zoning code on how we evaluate Conditional Use Permits. An ordinance draft is included within your packet outlining the changes needed to be compliant with the new law. The main difference here is how we evaluate potential land uses that are listed as conditional in our code and ultimately how those conditions get applied. An explanation of this process is provided by the Village Attorney also as background. This change does not preclude our ability to have certain land uses listed as conditional but it may change our thinking as to what and how many we have within that category going forward. This will be evaluated further in the future as part of a larger evaluation of our current zoning code.

FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

Chapter 62 - Zoning Code

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for approval.

ATTACHMENTS:

1. Ordinance to Modify CUP -draft 1-16-19
2. Memo CUP process 1.22.19



ORDINANCE 2019-08

AN ORDINANCE AMENDING THE STANDARDS FOR GRANTING CONDITIONAL USE PERMITS

Purpose: Recent changes by the Wisconsin Legislature regarding Conditional Use Permits modified the standards in which permits are reviewed and granted by municipalities. Also known as the Landowner's Bill of Rights, 2017 Wisconsin Act 67 provides new requirements of applicants and authorities in the review and granting of Conditional Use Permits.

Sponsor: Community Development Director Boness

Recommended Referral: Plan Commission (Required)

Public Hearing: Required; Preceded by Class 2 Notice

WHEREAS, The Plan Commission has reviewed proposed changes to the process and standards under which Conditional Use Permits are granted; and,

WHEREAS, the Village Board accepts the recommendations of the Plan Commission and Village staff and finds that it is in the public interest to amend the McFarland Municipal Code to reflect changes in Wisconsin law with respect to Conditional Use Permits.

NOW THEREFORE, The Village Board of the Village of McFarland does hereby ordain as follows:

1. Sections 62-105 through 62-116 of the McFarland Municipal Code are amended to read as follows:

Sec. 62-105. - Statement of purpose; conditional uses; [definitions](#).

[\(a\)](#) The development and execution of this Article is based upon the division of the Village into districts, within which districts the use of land and buildings, and bulk and location of buildings and structures in relation to the land, are mutually compatible and substantially uniform. However, there are certain uses which, because of their unique characteristics, cannot be properly classified as unrestricted permitted uses in any particular district, without consideration, in each case, of the impact of those uses upon neighboring land or public facilities, and of the public need for the particular use of a particular location. Such uses, nevertheless, may be necessary or desirable to be allowed in a particular district, provided that due consideration is given to location, development and operation of such uses. Such uses are classified as conditional uses.

[\(b\)](#) As used in this Subdivision, the term "substantial evidence" means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and

conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.

(Code 1998, § 13-1-60; Ord. No. 2003-03, § 1(13-1-60), 3-24-2003)

Sec. 62-106. - Authority of the Plan Commission; requirements.

- (a) The Plan Commission may authorize the Zoning Administrator to issue a conditional use permit for either regular or limited conditional use after review and public hearing, provided that such conditional use and involved structures are found to be in accordance with the purpose and intent of this Zoning Code and are further found to be not hazardous, harmful, offensive or otherwise adverse to the environment or the value of the neighborhood or the community. In the instance of the granting of a limited conditional use, the Plan Commission in its findings shall further specify the delimiting reasons or factors which resulted in issuing limited rather than regular conditional use. Such Plan Commission resolution, and the resulting conditional use permit, when, for limited conditional use, shall specify the period of time for which effective, if specified, the name of the permittee, the location and legal description of the affected premises. Prior to the granting of a conditional use, the Plan Commission shall make findings based upon the evidence presented that the standards herein prescribed are being complied with. The Plan Commission's findings and decision to approve or deny a conditional use permit must be supported by substantial evidence.
- ~~(b) Any development within 500 feet of the existing or proposed rights-of-way of freeways, expressways and within one-half mile of their existing or proposed interchange or turning lane rights-of-way shall be specifically reviewed by the highway agency that has jurisdiction over the traffic way. The Plan Commission shall request such review and await the highway agency's recommendation for a period not to exceed 20 days before taking final action.~~
- (~~b~~) Conditions such as landscaping, architectural design, type of construction, construction commencement and completion dates, sureties, lighting, fencing, planting screens, operation control, hours of operation, improved traffic circulation, deed restrictions, highway access restrictions, increased yards or parking requirements may be required by the Plan Commission upon its finding that these are necessary to fulfill the purpose and intent of this Chapter.
- (~~c~~) Compliance with all other provisions of this Chapter, such as lot width and area, yards, height, parking, loading, traffic, highway access and performance standards shall be required of all conditional uses. No conditional use permit shall be issued unless the applicant provides a detailed written description and proof that all of the standards set forth in Sec. 62-111 shall be met, to the satisfaction of the Plan Commission.

(Code 1998, § 13-1-61; Ord. No. 2003-03, § 1(13-1-61), 3-24-2003)

Sec. 62-107. - Initiation of conditional use; burden.

(a) Any person, firm, corporation or organization having a freehold interest or a possessory interest entitled to exclusive possession, or a contractual interest that may become a freehold interest, or an exclusive possessory interest, and which is specifically enforceable in the land for which a conditional use is sought may file an application to use such land for one or more of the conditional uses in the zoning district in which such land is located.

(b) An applicant for a conditional use permit must demonstrate and prove, by substantial evidence, that the application and all requirements and conditions established by the Village relating to the conditional use are or shall be satisfied.

(Code 1998, § 13-1-62; Ord. No. 2003-03, § 1(13-1-62), 3-24-2003)

Sec. 62-108. - Application for conditional use.

(a) *Required application materials.* An application for a conditional use shall be filed in duplicate on a form prescribed by the Village. Such applications shall be forwarded to the Plan Commission on receipt by the Zoning Administrator. Such applications shall include where applicable:

- (1) Names and addresses of the applicant, owner of the site, architect, professional engineer, contractor and all property owners of record within 100 feet.
- (2) Description of the subject site by lot, block and recorded Subdivision or by metes and bounds; address of the subject site; type of structure; proposed operation or use of the structure or site; number of employees and the zoning district within which the subject site lies.
- (3) Plat of survey prepared by a registered land surveyor showing all of the information required for a building permit and existing and proposed landscaping.
- (4) Additional information as may be required by the Plan Commission or other authorities, boards, commissions or officers of the Village. The Plan Commission may require such other information as may be necessary to determine and provide for an enforcement of this Chapter, including a plan showing contours and soil types; high-water mark and groundwater conditions; bedrock, vegetative cover, specifications for areas of proposed filling, grading, and lagooning; location of buildings, parking areas, traffic access, driveways, walkways, open spaces and landscaping; plans of buildings, sewage disposal facilities, water supply systems and arrangements of operations.

(5) A detailed written description and proof meeting the substantial evidence standard showing each of the standards set forth in Section 62-111 (a) through (h) will be satisfied, including a detailed description of how each said standard is met, and how the proposed use will comply with any applicable regulations regarding light, noise, traffic, nuisance, health, safety, welfare and environment. When any applicable law, ordinance or other regulation prohibits a certain measurable level of any activity or substance, including but not limited to noise, light, dust, particulate emissions, odor, visibility, pollution, and vibration and frequency levels, the applicant shall also demonstrate and prove how the proposed use will comply with such regulations.

(6) Upon request by the Village Board, Plan Commission or Zoning Administrator, the applicant shall provide reports and studies, prepared by a qualified professional, addressing any applicable standard. The applicant is solely responsible for the cost of such reports and studies. A qualified professional is one with appropriate education, experience, license and/or certification pertinent to the applicable standard, and the professional's qualifications should be provided with the report or study (e.g. a curriculum vitae or resume).

(57) The fee established by the Village Board from time to time and provided in Appendix A to this Code for application for a conditional use. The applicant shall also pay all costs incurred by the Village in notifying the public and property owners pursuant to Section 62-110.

(b) *Plans.* In order to secure information upon which to base its determination, the Plan Commission may require the applicant to furnish, in addition to the information required for a building permit, the following information:

- (1) A plan of the area showing contours, soil types, high-water mark, groundwater conditions, bedrock, slope and vegetation cover;
- (2) Location of buildings, parking areas, traffic access, driveways, walkways, open spaces, landscaping, lighting;
- (3) Plans for buildings, sewage disposal facilities, water supply systems and arrangements of operations;
- (4) Specifications for areas of proposed filling, grading, lagooning or dredging;
- (5) Other pertinent information necessary to determine if the proposed use meets the requirements of this Chapter.

(c) *Third party consultants.* If necessary expertise is not available from staff or other appropriate governmental agency, the Village Board, Plan Commission or Zoning Administrator may consult with a third-party consultant to effectively evaluate the application. The Zoning Administrator will select the consultant. The applicant is solely responsible for all reasonable costs and expenses associated with such consultation. Applicants retain the right to withdraw an application if they choose not to pay consultant fees.

(Code 1998, § 13-1-63; Ord. No. 2003-03, § 1(13-1-63), 3-24-2003; Ord. No. 2006-04, § 1, 2-13-2006)

Sec. 62-109. - Hearing on application.

All requests for conditional uses shall be to the Plan Commission or the Plan Commission can, on its own motion, apply conditional uses when applications for rezoning come before it. Upon receipt of the complete application and statement referred to in Section 62-108, the Plan Commission shall hold a public hearing on each application for a conditional use at such time

and place as shall be established by the Plan Commission. The hearing shall be conducted and a record of the proceedings shall be preserved in such a manner and according to such procedures as the Plan Commission shall, by rule, prescribe from time to time. The Plan Commission may inform the applicant and members of the public attending the hearing of the substantial evidence standard and that statements and information will be considered subject to that standard. This may include examples that speculative opinions not based on reliable evidence or knowledge do not meet the evidentiary standard (such as a potential loss in value of a neighboring property based on pure speculation and not an appraisal, market analysis or other reliable information).

(Code 1998, § 13-1-64; Ord. No. 2003-03, § 1(13-1-64), 3-24-2003)

Sec. 62-110. - Notice of hearing on application.

Notice of the time, place and purpose of such hearing shall be given by publication of a class 2 notice under the Wisconsin Statutes in the official Village newspaper. Notice of the time, place and purpose of such public hearing shall also be sent to the applicant, the Zoning Administrator, members of the Village Board and Plan Commission, and the owners of record as listed in the office of the Village Assessor who are owners of property in whole or in part situated within 100 feet of the boundaries of the properties affected, said notice to be sent at least five days prior to the date of such public hearing. Failure to comply with this provision shall not, however, invalidate any previous or subsequent action on the application.

(Code 1998, § 13-1-65; Ord. No. 2003-03, § 1(13-1-65), 3-24-2003)

Sec. 62-111. - Standards; conditional uses.

No application for a conditional use shall be approved by the Plan Commission or appeal granted by the Village Board unless the Plan Commission and Village Board shall find that the following conditions are present:

- (a) That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.
- (b) That the uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with the use of adjacent land.
- (c) That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- (d) That adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided.
- (e) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- (f) That the conditional use shall, except for yard requirements, conform to all applicable regulations of the district in which it is located.

(g) That the proposed use does not violate floodplain regulations governing the site.

(h) That the proposed use will not violate any applicable regulation in the McFarland Municipal Code or any other applicable law or regulation.

(ih) That, when applying the standards to any new construction of a building or an addition to an existing building, the Plan Commission and Board shall bear in mind the statement of purpose for the zoning district such that the proposed building or addition at its location does not defeat the purposes and objective of the zoning district.

(j) That, in addition to passing upon a conditional use permit, the Plan Commission and Village Board shall also evaluate the effect of the proposed use upon:

- (1) The maintenance of safe and healthful conditions.
- (2) The prevention and control of water pollution including sedimentation.
- (3) Existing topographic and drainage features and vegetative cover on the site.
- (4) The location of the site with respect to floodplains and floodways of rivers and streams.
- (5) The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.
- (6) The location of the site with respect to existing or future access roads.
- (7) The need of the proposed use for a shoreland location.
- (8) Its compatibility with uses on adjacent land.
- (9) The amount of liquid wastes to be generated and the adequacy of the proposed disposal systems.

(Code 1998, § 13-1-66; Ord. No. 2003-03, § 1(13-1-66), 3-24-2003)

Sec. 62-112. - Denial of application for conditional use permit.

When a decision of denial of a conditional use application is made, the Plan Commission shall furnish the applicant, in writing when so requested, those standards that are not met and enumerate reasons the Plan Commission has used in determining that each standard was not met.

(Code 1998, § 13-1-67; Ord. No. 2003-03, § 1(13-1-67), 3-24-2003)

Sec. 62-113. - Appeals.

Any action of the Plan Commission in granting or denying a conditional use permit may be appealed to the Village Board, if a written request for an appeal is filed within ten days after the date of the Plan Commission's action in granting or denying the permit. Such request for appeal shall be signed by the applicant or by the owners of at least 20 percent of the land area immediately adjacent extending 100 feet therefrom or by the owners of 20 percent or more of the land directly opposite thereto extending 100 feet from the street frontage of such opposite land.

The request shall be filed with the Zoning Administrator who shall submit it to the Village Board at its next meeting, together with any documents and other data used by the Plan Commission in reaching its decision. The Village Board may consider the matter forthwith, refer the matter to a subsequent meeting or set a date for a public hearing thereon. In the event the Village Board elects to hold a public hearing, notice thereof shall be given by mail to the known owners of the lands immediately adjacent thereto and directly opposite any street frontage of the lot or parcel in question and by publication of a class 1 notice in the official newspaper at least ten days before the date of the hearing. The Village Board may either affirm or reverse in whole or in part the action of the Plan Commission and may finally grant or deny the application for a conditional use permit. The Village Board's decision to approve or deny the conditional use permit must be supported by substantial evidence.

(Code 1998, § 13-1-68; Ord. No. 2003-03, § 1(13-1-68), 3-24-2003)

Sec. 62-114. - Conditions and guarantees.

The following provisions shall apply to all conditional uses:

- (a) *Conditions.* Prior to the granting of any conditional use, the Plan Commission, or the Village Board on appeal, may stipulate or impose such conditions and restrictions upon the establishment, location, construction, maintenance and operation of the conditional use as deemed necessary to promote the public health, safety and general welfare of the community, and to secure compliance with the standards and requirements specified in Section 62-111. In all cases in which conditional uses are granted, the Plan Commission or Village Board shall require such evidence and guarantees as it may deem necessary as proof that the conditions stipulated or imposed in connection therewith are being and will be complied with. Such conditions may include specifications for, without limitation because of specific enumeration:
- (1) Landscaping;
 - (2) Type of construction;
 - (3) Construction commencement and completion dates;
 - (4) Sureties;
 - (5) Lighting;
 - (6) Fencing;
 - (7) Operational control;
 - (8) Hours of operation;
 - (9) Traffic circulation;
 - (10) Deed restrictions;
 - (11) Access restrictions;
 - (12) Setbacks and yards;
 - (13) Type of shore cover;

- (14) Specified sewage disposal and water supply systems;
- (15) Planting screens;
- (16) Piers and docks;
- (17) Increased parking; or
- (18) Any other requirements necessary to fulfill the purpose and intent of this Chapter.

- (b) *Site review.* In making its decision, the Plan Commission shall evaluate each application and may request assistance from any source which can provide technical assistance. The Plan Commission may review the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, highway access, traffic generation and circulation, drainage, sewerage and water systems and the proposed operation/use.
- (c) *Alteration of conditional use.* No alteration of a conditional use shall be permitted unless approved by the Plan Commission.
- (d) *Architectural treatment.* Proposed architectural treatment will be in general harmony with surrounding uses and the landscape. To this end, the Plan Commission may require the use of certain general types of exterior construction materials and/or architectural treatment.
- (e) *Sloped sites; unsuitable soils.* Where slopes exceed six percent and/or where a use is proposed to be located on areas indicated as having soils that are unsuitable or marginal for development, on-site soil tests and/or construction plans shall be provided which clearly indicate that the soil conditions are adequate to accommodate the development contemplated and/or that any inherent soil condition or slope problems will be overcome by special construction techniques. Such special construction might include, among other techniques, terracing, retaining walls, oversized foundations and footings, drain tile, etc.
- (f) *Conditional uses to comply with other requirements.* Conditional uses shall comply with all other provisions of ~~this Chapter~~ [the McFarland Municipal Code](#) such as lot width and area, yards, height, parking and loading. No conditional use permit shall be granted where the proposed use is deemed to be inconsistent or conflicting with neighboring uses for reasons of smoke, dust, odors, noise, vibration, lighting, health hazards or possibly of accident.

(g) Provisions applicable to all conditional uses. In addition to any conditions imposed under sub. (a), *supra*, the following conditions apply to all conditional use permits:

(1) No building or use may violate any other provision set forth in the McFarland Municipal Code, or any other applicable law or regulation.

(2) No building or use is permitted unless all necessary permits, licenses and approvals are obtained from the applicable regulatory authority, including but not limited to,

approvals by the Wisconsin Department of Transportation for ingress and egress to the property, and permits issued by the Wisconsin Department of Natural Resources related to air, water, and other environmental regulations.

(Code 1998, § 13-1-69; Ord. No. 2003-03, § 1(13-1-69), 3-24-2003)

Sec. 62-115. - Validity of conditional use permit.

Where the Plan Commission has approved or conditionally approved an application for a conditional use, such approval shall become null and void within 12 months of the date of the Plan Commission's action unless the use is commenced, construction is underway or the current owner possesses a valid building permit under which construction is commenced within six months of the date of issuance and which shall not be renewed unless construction has commenced and is being diligently prosecuted. Approximately 45 days prior to the automatic revocation of such permit, the Zoning Administrator shall notify the holder by certified mail of such revocation. Extensions of up to one year each may be granted by the Plan Commission for just cause, if application is made to the Village at least 30 days before the expiration of said permit. Conditional use permits shall also expire if the use is abandoned or terminated for a period of 12 months.

(Code 1998, § 13-1-70; Ord. No. 2003-03, § 1(13-1-70), 3-24-2003)

Sec. 62-116. - Complaints regarding conditional uses.

The Plan Commission shall retain continuing jurisdiction over all conditional uses for the purpose of resolving complaints against all previously approved conditional uses. Such authority shall be in addition to the enforcement authority of the Zoning Administrator to order the removal or discontinuance of any unauthorized alterations of an approved conditional use, and the elimination, removal or discontinuance of any violation of a condition imposed prior to or after approval or violation of any other provision of this Code. Upon written complaint by any citizen or official, the Plan Commission shall initially determine whether said complaint indicates a reasonable probability that the subject conditional use is in violation of either one or more of the standards set forth in Section 62-111, a condition of approval or other requirement imposed hereunder. Upon reaching a positive initial determination, a hearing shall be held upon notice as provided in Section 62-110. Any person may appear at such hearing and testify in person or represented by an agent or attorney. The Plan Commission may, in order to bring the subject conditional use into compliance with the standards set forth in Section 62-111 or conditions previously imposed by the Plan Commission, modifying existing conditions upon such use and impose additional reasonable conditions upon the subject conditional use. Additionally, the offending party may be subjected to a forfeiture as set forth in this Chapter and Section 1-16. In the event that no reasonable modification of such conditional use can be made in order to assure that Section 62-111(a) and (b) will be met, the Plan Commission may revoke the subject conditional approval and direct the Zoning Administrator and the Village Attorney to seek elimination of the subject use. Following any such hearing, the decision of the Plan Commission shall be furnished to the current owner of the conditional use in writing stating the

reasons therefor. An appeal from a decision of the Plan Commission under this Section may be taken to the Village Board.

(Code 1998, § 13-1-71; Ord. No. 2003-03, § 1(13-1-71), 3-24-2003)

The above and foregoing Ordinance was duly adopted at a regular meeting of the McFarland Village Board on the _____ day of _____, 2019.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-
Treasurer

ORDINANCE 2019 –	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Adrian	Kolk
Brassington	Lytle
Utter	Kryzenske
Czebotar	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

REUTER, WHITISH & EVANS, S.C.

ATTORNEYS AT LAW
44 EAST MIFFLIN ST., SUITE 306
MADISON, WISCONSIN 53703

ALLEN D. REUTER
BARBARA O. WHITISH (1952-2013)
DANIEL J. EVANS
DAVID D. RELLES
KEVIN F. MILLIKEN (OF COUNSEL)
BLAYNE NICOLE STEINKRAUS

TELEPHONE
(608) 250-9053

FACSIMILE
(608) 250-9054

To: McFarland Plan Commission
From: Dan Evans, Assistant Village Attorney
Date: January 22, 2019
Re: Process for Review of CUP Applications

The following outline contains suggested steps for review of conditional use permit applications. The Plan Commission has flexibility in addressing each application and in the conduct of the public hearing.

1. The Application. The applicant will submit a written application for the conditional use permit consistent with code requirements. Prior to the Plan Commission's review, Village Staff will review the initial application for completeness. Although not required, an applicant may meet with staff to address the application and any issues, questions or concerns raised by staff. The Plan Commission may also allow an applicant to meet with the Plan Commission for a "concept review" prior to the submission of the application. A concept review may be beneficial to the Plan Commission and applicant in recognizing specific issues with a site prior to the applicant incurring significant costs in preparing a site plan. Once a completed application is received it will be scheduled for a public hearing.

2. The Public Hearing. A public hearing is required to consider the application and should be held within a reasonable time once the complete application is received. To avoid any appearance of bias, individual Plan Commission members should not meet with the applicant prior to the public hearing. The public hearing will provide the applicant the opportunity to present his or her plan and answer questions. The public hearing also provides the opportunity for the public to comment on the proposal, state concerns and submit evidence pertinent to the proposed use and its expected impact.

a. Beginning of Hearing. At the outset, the Chairperson should explain the general procedure that will govern the hearing. At this time the Chairperson may explain the general process and purpose of the hearing.

This explanation may include:

1. That no conditional use will be issued unless the Plan Commission finds that the standards under section 62-111 of the McFarland Municipal Code are met.
2. That the applicant must demonstrate that the application and all requirements and conditions established by the Village relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence.

3. The Plan Commission's decision to approve or deny the permit must be supported by substantial evidence.

4. Any condition imposed by the Plan Commission must be related to the purpose of zoning code and be based on substantial evidence.

5. Pursuant to state law, "substantial evidence" means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.

A sign in sheet should be provided for members of the public who intend to speak, to include the speakers name and address, and whether they support or oppose the use, or merely want to comment on the proposed use.

b. Applicant's Presentation. The applicant and his or her consultants will present the proposal and address how the proposal will meet each of the conditional use standards. Adequate time should be provided in order for the applicant to address the proposal and pertinent use standards and how those standards will be met.

c. Questions from Plan Commission. Commissioners may ask questions during the applicant's presentation. Before the close of the applicant's presentation, the Chairperson should ask fellow Commissioners if they have any questions.

d. Public Comment. General comments by the public are permissible, but as explained before, these comments may or may not rise to the level of evidence. Whether or not a comment constitutes evidence, a speaker may raise an important question or issue for the Commission to consider. During public comments, it is important for the Chairperson to maintain control of the hearing. All public comments should be addressed to the Commission, rather than to the applicant or another speaker. The Commissioners, however, may ask questions of the applicant or any other speaker at any time.

e. Rebuttal. At the conclusion of public comments, the applicant may provide a response to the public comments and information, and answer additional questions from the Plan Commission.

3. **Closing the Public Hearing.** The Plan Commission has flexibility during the public hearing make sure the applicant and the public have an adequate opportunity to present all relevant evidence. Once the applicant is given the opportunity to respond to the public comments, the Plan Commission may do any of the following:

a. Close the public hearing. Once the hearing is closed, the Plan Commission will discuss and take action on the application (step 4 below).

b. Continue the public hearing to another date, to provide the applicant and public time to prepare and submit additional information, reports and comments to the Plan Commission, including information requested by the Plan Commission. Alternatively, the public hearing can be closed, but the applicant and public given a reasonable time (e.g. 20 days) to submit any additional comments, materials and information to the Plan Commission prior to the Commission's deliberations on the application (Step 4 below) at its next meeting.

4. **Action by Plan Commission.** Once the public hearing has been closed, the Plan Commission discusses and decides the application, considering the applicable evidentiary and approval standards. During these deliberations, the Plan Commission may ask additional questions of the applicant or staff. The Plan Commission will then vote on the application. When voting, it is important to make a clear record to show the basis for any decision. Based on the standards and evidence, the Plan Commission should do one of the following:

a. **Vote to approve the application.** The vote to approve should include findings that all of the standards set forth under sec. 62-111 are met. If no conditions are being imposed, it is not necessary to separately address each of the standards under sec. 62-111, though this would be good practice if conflicting information was submitted dealing with certain standards, or if there is significant public opposition to the application.

b. **Vote to approve the application with conditions.** The vote to approve the application with conditions should include a breakdown of the standards that require conditions, and should include the following:

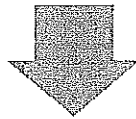
- i. Findings as to which standards under sec. 62-111 are met without the need for any special conditions.
- ii. Findings as to which standards will be met only with conditions, and the basis for that decision. **EXAMPLE:** The standard in sec. 62-111 (e) concerns traffic congestion. If the Commission determines that standard will be met only if certain conditions are satisfied (such as the addition of a turning lane, specific location of driveway entrances, traffic controls or hours of operation) a finding should be made that the proposed use will meet that standard only if the development complies with the appropriate condition.

c. **Vote to disapprove the application.** In a vote to disapprove the application, the Commission should go through each of the standards under sec. 62-111 and vote on each standard. This will provide a clear record of which standards the applicant meets and does not meet, and the basis for the denial. If a standard is not met, the findings should reflect that decision and the basis for the decision specific to that standard. **EXAMPLE:** Under sec. 62-111 (e) an applicant may have failed to provide sufficient information to show how the requested use will impact traffic at a busy intersection adjacent to the proposed use, or that the information submitted shows that traffic volume will increase substantially and create congestion if the use is permitted.

5. **Provide Reasons for Denial.** The Plan Commission's decision to deny a permit should be reduced to writing and explained, pursuant to sec. 62-112. This can be done through the minutes of the meeting, provided the minutes contain enough detail to reflect the findings and the basis for the findings and decision. Alternatively, a separate document containing the findings and decision of the Plan Commission could be prepared by staff and provided to the applicant, which is appropriate if the applicant seeks to appeal the Plan Commission's decision to the Village Board.
6. **Hearing Record.** The minutes of the meeting, any document containing the Commission's decision, any written materials and records submitted to or relied on by the Commission and an audio recording of the public hearing (or a transcript of the hearing) should be preserved as the record of the proceedings.
7. **Appeal Process.** The Plan Commission's decision can be appealed to the Village Board pursuant to sec. 62-113. A written request for appeal may be filed within 10 days after the date of the Plan Commission's action to grant or deny the permit. An appeal may be initiated by the applicant, or by sufficient neighboring landowners, pursuant to sec. 62-113. The Village Board's decision may be appealed further to the Circuit Court.

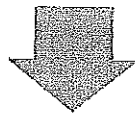
Application Submitted to Village

- Village Staff reviews application for completeness.
- Staff may request additional information to complete application.
- Applicant may meet with staff to discuss proposal and potential concerns.
- Schedule for public hearing with Plan Commission.



Public Hearing

- Public Hearing held for applicant and public input.
- Public Hearing can be closed or continued to later meeting for additional comment or information period, at the option of the Commission.



Deliberations by Plan Commission

- Once the public hearing is closed, the Plan Commission discusses the application and the standards for approval in light of evidence submitted.
- May ask further questions of the applicant or staff.
- May request additional information from other sources as may be necessary for an informed decision.



Voting by Plan Commission - Commission may:

- Approve the permit without additional conditions based on finding that all standards are met.
- Approve the permit with conditions, but make findings as to how the specific conditions are necessary to meet any applicable standard, and the supporting evidence for that decision.
- Disapprove the permit, making findings as to which specific standards are not met and why, and the supporting evidence for that finding (or lack thereof if the applicant did not meet his or her burden).



PLAN COMMISSION SUMMARY SHEET

MEETING DATE: Tuesday, May 28, 2019

SECTION: Business

DEPARTMENT: Community Development

CONTACT: Pauline Boness, Director

AGENDA ITEM: Discussion and action regarding Resolution #2019-10: a resolution adopting the 2019-2023 Outdoor Recreation and Open Space Plan.

PREVIOUS ACTION:

The Parks, Recreation, and Natural Resources Committee made a recommendation of approval at their meeting on April 25, 2019.

The Plan Commission made a recommendation of approval following public hearing at their meeting on May 20, 2019.

ISSUE SUMMARY:

Enclosed is the Parks and Open Space Plan proposed for 2019-2023. The plan was been in the drafting process since 2018 and presented for approval following a recent public hearing. The plan itself is adopted via resolution and there is a summary enclosed of its contents. The objective is to utilize this plan going forward to help guide the decision making process for improvements within our park system.

FINANCIAL/BUDGET IMPACT:

The costs for planned improvements within the current 5 year CIP are inclusive within the document. The plan itself does not wholly change operational costs and does make recommendations on capital costs based on the presently adopted capital improvement plan.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Presented for approval.

ATTACHMENTS:

1. Resolution - Adopting Outdoor Recreation and Open Space Plan 5.16.19
2. 5.20.19 outline 2019-2023
3. V-6 Public Hearing Copy Parks and Open Space Plan 2019-2024 - Revised 4.5.19



RESOLUTION #10-2019

A RESOLUTION ADOPTING THE 2019-2023 OUTDOOR RECREATION AND OPEN SPACE PLAN

WHEREAS, for over thirty years, the Village of McFarland Outdoor Recreation and Open Space Plan has provided the foundation for creating active and passive parks that enhance the quality of life in the Village; and

WHEREAS, the 2019-2023 Outdoor Recreation and Open Space Plan serves as a guide for making future decisions relating to the preservation, development, and expansion of needed passive and active recreation areas in the community; and

WHEREAS, the 2019-2023 Outdoor Recreation and Open Space Plan is consistent with the Village's Comprehensive Plan and was reviewed and endorsed by the Parks and Recreation Committee and the Plan Commission, and a public hearing on the plan was held on April 25, 2019; and

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of McFarland does hereby adopt the 2019-2023 Outdoor Recreation and Open Space Plan for the Village of McFarland.

BE IT FURTHER RESOLVED that the Village Board does hereby request the Department of Natural Resources to continue to extend the Village's eligibility to participate in the Stewardship fund, Land and Water Conservation Fund, and Recreational Trail Act Programs.

The above and foregoing Resolution was duly adopted at a regular meeting of the McFarland Village Board on the _____, 2019.

APPROVED:

Brad Czebotar, Village President

ATTEST:

Cassandra Suettinger, Village Clerk-Treasurer

RESOLUTION # 10-2019	
MOTION	SECOND
ACTION	DATE
Adopted	
Referred	
Tabled	
Withdrawn	
Defeated	
Published	
INDIVIDUAL VOTING RECORD	
Adrian	Kolk
Brassington	Lytle
Utter	Kryzenske
Czebotar	
VOTING RESULTS	
Motion Carried	
Motion Defeated:	

2019-2023

Village of McFarland Outdoor Recreation and Open Space Plan

- Plan provides guidance for the development and expansion of our park system in a fiscally sound manner.
- Every five years an update is necessary in order to remain eligible for financial assistance from federal and state recreation & conservation programs.
- Survey conducted in 2018 with 259 responses.
 - Highest priorities were:
 - Develop an outdoor pool/splash pad
 - Expand pedestrian and bicycle trails
 - Improve access to waterways
 - Increased role of Village in community recreational programming currently provided by the McFarland School District
 - Protect wildlife habitat
 - Improve trails (benches, signage, etc.)
 - Develop a community center
 - Improve/add playground equipment
 - Acquire land for future parks/develop new parks
 - Increase park maintenance
- Most popular recreational activities were walking, bicycling, swimming, hiking, jogging/running, picnicking, boating, reading and playgrounds.

Current Conditions

- Village provides 16.3 acres of active and passive parkland per thousand persons.
- National Recreation and Park Association recommends 6.25 – 10.5 acres per thousand. However when evaluating specific park types, the Village is behind in providing mini-parks with .2 acre per thousand rather than .25- .5 acres per thousand. For neighborhood parks, the Village just meets the 1 -2 acre per thousand standard with 2.5 acres per thousand.
- By 2030 with a projected population of 9,335 and using 16.3 acres per thousand as a benchmark, the Village would need an additional 19.3 acres of parkland.
- Our population is aging with an estimated 2016 median age of 43.8 years, an increase of approximately 4 years from the 2010 Census figure of 39.7 years. In 2016 , 23.6% of the Village's population were 19 years of age or younger; while 47% were 45 or older.

Key General Recommendations

- The Village should continue to develop a pedestrian interlinked access system with an emphasis on child safe access to parks and playgrounds.

- Place more emphasis on accessibility and the aesthetic function of parks and management of conservancy areas.
- Improvements to existing parks or development of new parks should include features to help make them more accessible to seniors and the disabled.
- Continue to develop consistent park signage policies throughout the entire park system, employ the new Village logo when establish/replacing park signage.
- Employ safety issues in our parks with cameras, time locks, etc.

Highlights of Specific Recommendations

- Expanse Lower Yahara River Bike Trail by extending trail through southern portion of the Village and continuing it on to the Lake Kegonsa State Park
- McDaniel Park
 - Continue implementation of Master Plan – 2nd public pier, boat racks for small boats, expand park when adjacent parcels are up for sale.
- Brandt Park
 - Acquire adjacent land for parking.
- William McFarland Park
 - Add pickle ball/tennis courts
- Cedar Ridge Park –
 - Replace gazebo, add ice skating rink
- Highland Oaks Park
 - Possible location of tennis/pickle ball courts
- Lewis Park –
 - Add restrooms
- Legion Memorial Park -
 - Improve hiking/biking path to include boardwalk
- Grandview Conservancy –
 - Complete trail system with signage and connection to Marsh Woods Park
- John Urso Park –
 - Continue expansion of off leash dog area.
 - Connection to Lower Yahara River Trail
- Community Park
 - Acquire 20 – 40 acres for a community park east of Village. Help to relieve pressure and consolidate similar active uses into one area in advance of potential development.



Outdoor Recreation & Open Space Plan

2019 – 202³⁴
Adopted _____

Plan Summary - Outdoor Recreation and Open Space Plan

Recreation planning has become an essential element of long-range community planning. Increased leisure time, renewed emphasis on physical fitness, and the need to find relief from the pace of life in urbanizing communities has underlined the need for an increased variety and expansion of recreational facilities. Parks also serve a valuable function for providing open space in an increasingly urbanizing environment, provides important habitats for urban wildlife and laboratories for environmental/conservation education. As a community grows and densities increase, parks also function as the focal point for community aesthetics.

An attempt has been made in planning McFarland's parks and conservancy areas, to view outdoor recreation facilities as part of a system, serving diverse functions for all members of the community. Parks are no longer viewed as single-use facilities serving only limited groups in a community; rather, there is now an emphasis on providing diverse outdoor recreational opportunities for all ages and social groups. In viewing parks as part of a system, issues such as access, neighborhood aesthetics and multiple uses of environmental resources are all elements of park planning.

Purpose

- Establish goals, objectives and policies to serve as the base for subsequent recreation and conservation planning efforts.
- To remain eligible to participate in federal, state and county recreation/conservation programs by updating this plan every 5 years.

Goals

- To provide permanent open space throughout the Village for outdoor recreation, to accommodate a variety of recreational uses for all ages and abilities, provide environmental protection and to encourage the same within neighboring towns.
- To evaluate proposed land to be dedicated for park and open space purposes as new subdivisions develop for contributions to the quality as well as to the quantity of the Village's park and open space system.
- To recognize that the natural environment is an integrated unit comprised of interacting land, water and air resources, and to ensure that the health and stability of this resource system are maintained.
- To regard all land as an irreplaceable resource, and to ensure that its use does not impair its value for future generations

Primary Objectives

- Draft a maintenance schedule to provide and help ensure successful use or reuse of safe accessible playground equipment.
- Continue to provide better pedestrian, bicycle and vehicular access to all parks and recreation facilities, including internal linkages between our parks, recreation and conservancy areas.
- Restore and preserve natural areas through continued development, implementation and updating of management plans.
- Continue innovative funding methods for outdoor park and recreation facilities. These methods may include public/private partnerships or cost sharing among many governmental agencies.
- Explore ways to better market our parks, conservancies and open spaces to the public through brochures, maps, website, holding of community events, etc.

Key Policies (taken from the 2017 Vil. of McFarland Comprehensive Plan)

- Emphasize use and enhancement of natural drainage systems wherever practical for greater sustainability and value.
- Use environmental Best Management Practices in the management of Village owned properties.
- Utilize extraterritorial authorities and agreements to help ensure that (a) development occurs in the appropriate location, time frame, density, and use type, and (b) conflicts between urban and rural uses are minimized.
- Coordinate utility and community facility planning with land use, transportation, natural resource, and recreation planning.
- Ensure safe and convenient access for motorists, pedestrians, and cyclists among McFarland's neighborhoods, parks, waterways, schools, downtown, and commercial and employment districts.
- Preserve and restore areas of native vegetation and erosion prone slopes as passive recreational areas and outdoor laboratories; direct most land disturbance away from such areas and slopes.

Analysis of Existing Facilities

The Village currently provides 16.3 acres of active/passive park and open space facilities per 1,000 persons; which, is greater than the 6.25 – 10.5 acres per 1,000 persons recommended by the Natural Recreation and Park Association. However, with regard to specific park types, the Village falls short of meeting the standard for mini-parks (.25 -.5 ac. per 1,000 persons) with .2 acre per 1,000 persons and just meets the standard (1 - 2 ac. per 1,000 persons) for Neighborhood Parks with 2.5 ac. per 1,000 persons. It should be noted; the Village uses these Standards only as a guideline; while continuing to assess our unique recreational needs to determine the focus of our future needs.

With an expected Village population of 9,335 persons by 2030, the Village would require an additional 19.3 acres of active and passive parkland/open space if we adhere chose to continue to meet the 16.3 acres-per-1,000 benchmark-

Key Recommendations

- The Village should continue to develop a pedestrian interlinked access system with an emphasis on child safe access to parks and playgrounds.
- Place more emphasis on accessibility and the aesthetic function of parks and management of conservancy areas.
- Site and acquire an eastside community park of approximately 20 - 40 acres along the Villages eastside.
- Improvements to existing parks or development of new parks should include features to help make them accessible to the disabled.
- Continue to develop consistent park signage policies throughout the entire park system. Employ the new Village logo when establishing/replacing park signage.

Appendices

- 2018 Parks and Recreation Survey Results
- McDaniel Park and Brandt Park Master Plan
- Updated Urso Community Park Master Plan
- Public Facilities Needs Assessment for Park Improvements
- Conservancy Management Plans
- Indian Mound Policy

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Acknowledgements

Village Board:

Brad Czebotar, President
Dan Kolk
Mary Pat Lytle
Jerry Adrian
Shaun O'Hearn
Stephanie Brassington
Carolyn Clow

Parks, Recreation, and Natural Resources Committee:

Dan Kolk, Chair
Shaun O'Hearn
Chuck Rolfsmeyer
John Feldner
Scott Gletty-Syoen
Kathryn Lyons
Judy Sauer
Cliff White
Allan Zeller
Rick Ruecking
Jacob Tisue
Katharine Pease
Darrell Waldera
Jacob Schkirkie

Plan Commission:

Brad Czebotar, Chair
Jeff Sorenson
Dan Kolk
Peter Bloechl-Anderson
Tom Rogers
Bruce Fischer
Cathy Kirby

Village Staff:

Pauline Boness, Community Development Director
Allan Coville, Former Public Works Director
Jim Hessling, Public Works Director
Karen Knoll, Community Development Clerk
Andrew Day, Technical Specialist

Introductions

Recreation planning has become an essential element of long-range community planning. Increased leisure time, renewed emphasis on physical fitness, and the need to find relief from the pace of life in urbanizing communities has underlined the need for expanded recreational facilities. Parks also serve a valuable function of providing open space in an increasingly urbanizing environment creating important habitats for urban wildlife and laboratories for environmental/conservation education. As a community grows and densities increase, parks also function as the focal point for community aesthetics.

An attempt has been made in planning McFarland's parks and conservancy areas to view outdoor recreation facilities as part of a system serving diverse needs for all members of the community. Parks are no longer viewed as single-use facilities serving only limited groups in a community; rather, there is now, an emphasis on providing diverse outdoor recreational opportunities for all ages, social groups, and physical abilities. In viewing parks as part of a system, such issues as access, neighborhood aesthetics and multiple uses of environmental resources become elements of park planning.

As McFarland continues to grow, additional park areas must be acquired and developed. The McFarland Outdoor Recreation and Open Space Plan provides guidance for the expansion and development in a fiscally responsible manner of McFarland's outdoor recreation facilities. Updates to this document occur every five years in order to remain eligible for financial assistance from federal, state, and county recreation and conservation programs.

The Plan begins with a listing of objectives and policies; followed by a set of definitions and a discussion of criteria used to evaluate the adequacy of park system standards. "Demographics" places park planning within the context of community development population trends and projections. The next section inventories existing park facilities and school recreation areas followed by an analysis of our outdoor recreation needs. The final section proposes acquisitions and sets forth recommendations and a capital improvement schedule.

Public Participation

The Village of McFarland conducted a Survey of Parks in 2018. The survey was available in paper form and on-line through links published in the Village newsletter, website, and in the local newspaper. The survey was open from June 19 to July 16, 2018 and elicited 259 responses. Results from the 2018 survey are incorporated into the general recommendations where applicable:

- A. Findings from the 2018 Village of McFarland parks and recreation survey (see Appendix A) were incorporated in the Plan.
 1. The majority of survey respondents were satisfied with the physical condition of parks and recreation facilities. However, the greatest dissatisfaction resulted from the condition of restrooms. Also mentioned are the condition of furnishings e.g., picnic tables, benches, and water fountains.
 2. Of the 259 respondents, the highest priorities for various actions by the Parks, Recreation & Natural Resources Committee were identified as follows:
 - a. Develop outdoor pool /splash pad
 - b. Expand pedestrian & bicycle trails
 - c. Improve access to waterways
 - d. Increased role of Village in community recreational programming which is currently provided by the McFarland School District
 - e. Wildlife habitat

- f. Improve trails (benches, signage, etc.)
 - g. Develop a community/senior center.
 - h. Improve /add playground equipment
 - i. Acquire land for future parks/develop new parks
 - j. Increase park maintenance
 - 3. Walking, bicycling, fitness, reading, swimming, hiking, playgrounds, picnicking, jogging/running and boating were identified as the most popular recreational activities.
 - 4. Repair of our existing hockey rink at Lewis Park.
 - 5. An overwhelming number of respondents supported utilizing tax dollars, donations, and raising fees as a means of financial support.
- B. A public hearing was held on April 25, 2019 to hear comments regarding the contents of this plan.

Recreation, Open Space, and Environmental Protection Goals, Objectives, and Policies

The first step in the recreation and open space planning process is to establish goals, objectives, and policies that serve as the base for all subsequent planning efforts. The term goals, objectives, and policies are frequently used interchangeably even though each has its own distinct definition. It is therefore, appropriate to define each of these terms to eliminate confusion about their meaning. Goals are general in nature and represent conditions which are striven for but which may not be fully attainable. An example of a goal is “clean air and water”. Objectives are more specific and are usually attainable. For example, an objective might be “construction of three new parks in the community during the year”. Policies are rules or courses of action used to ensure plan implementation. An example of a policy would be “all public recreation facilities shall be accessible to the handicapped”.

Goals:

- To provide permanent open space throughout the Village for outdoor recreation to accommodate a variety of recreational uses for all ages and abilities, provide environmental protection and to encourage the same within neighboring towns.
- To evaluate proposed land to be dedicated for park and open space purposes as new subdivisions develop for contributions to the quality as well as to the quantity of the Village’s park and open space system.
- To recognize that the natural environment is an integrated unit comprised of interacting land, water, and air resources, and to ensure that the health and stability of these resource systems are maintained.
- To regard all land as an irreplaceable resource, and to ensure that its use does not impair its value for future generations.
- Provide an adequate supply and maintenance of park, recreation, and open space facilities for the enjoyment of all age groups and capabilities of McFarland residents.

Objectives:

An essential element of any long-range planning process is the development of a set of objectives acceptable to McFarland.

- Draft a maintenance schedule to provide and help ensure successful use or reuse of safe accessible playground equipment
- Continue to provide improved identification signage throughout the system, including trail directional signs relating to the Lower Yahara River Trail
- Manage and protect the natural features within the Penitto Creek, Mud Lake and Door Creek watersheds. These features include such areas as wetlands, prairies and woodlands.
- Continue to provide better pedestrian, bicycle and vehicular access to all parks and recreation facilities, including internal linkages between our parks, recreation, and conservancy areas.
- Restore and preserve natural areas through continued development, implementation and updating of management plans.
- Facilitate and participate in linking public lands and trails of various political jurisdictions to McFarland to amplify the accessibility and recreational use of these lands.
- Continue innovative funding methods for outdoor park and recreation facilities. These methods may include public/private partnerships or cost sharing among many governmental agencies.
- Explore ways to better market our parks, conservancies and open spaces to the public through brochures, maps, website, holding of community events etc.

- Support energy efficiency and environmental sustainability as a criteria in the design of public facilities in our parks and conservancy areas.

Policies:

These policies encompass those listed in Village of McFarland Comprehensive Plan that relate to recreation and natural resources.

- Refer to the Villages naming policy when assigning official names to parks and conservancy areas
- Use major natural areas, such as Lake Waubesa, the Door Creek corridor, Yahara River, and Mud Lake wetlands as long-term edges to community growth and urban –rural transition areas.
- Site future parks in areas that also forward the Village’s natural resource protection goal, objectives, and initiatives
- Preserve and restore areas of native vegetation and erosion – prone slopes as passive recreational areas and outdoor laboratories; direct most land disturbance away from such areas and slopes.
- Emphasize use and enhancement of natural drainage systems wherever practical for greater sustainability and value.
- Emphasize water conservation, groundwater recharge, and infiltration, including using areas with sub-surface glacial till deposits or engineered soils for enhanced infiltration.
- Enforce the Village’s erosion control and stormwater management ordinance and keep this ordinance up to date with County and State standards.
- Use environmental Best Management Practices in the management of Village-owned properties.
- Maintain the urban tree inventory on public lands and be a resource for landowners to manage mature trees and woodlands.
- Utilize extraterritorial authorities and agreements to help ensure that (a) development occurs in the appropriate location, time, density and use type, and (b) conflicts between urban and rural uses are minimized.
- Promote the long-term viability of agricultural uses, including those areas planned for “Agricultural Preservation on Map 6 in the Comprehensive Plan as may be amended, and through activities like community gardening and small –plot farming to provide food for local markets.
- Encourage employment, retail, service, and recreational uses in areas that conveniently serve Village Neighborhoods and the greater McFarland community that includes Dunn and the Madison subdivisions that border the Village
- Clearly and consistently communicate what it means to be in McFarland through quality development, branding, consistent public signage and landscaping, parks, the library, other public facilities, and programming.
- Coordinate utility and community facility planning with land use, transportation, natural resource, and recreation planning
- Combine utility and community facility projects with other projects- like roads, parks, and broadband- wherever practical.
- Promote a continuous, interconnected network of highways, streets, sidewalks, bicycle routes and trails.
- Ensure safe and convenient access for motorists, pedestrians, and cyclists among McFarland’s neighborhoods, parks, waterways, schools, downtown, and commercial and employment districts.

- Coordinate transportation system planning and construction with utilities, land uses, recreation, and natural resources.
- Work together with neighboring municipalities; Dane County; the Wisconsin Department of Natural Resources (WisDNR); Madison Metropolitan Sewerage District (MMSD); and sportsmen, watershed, and other private associations on lake, river, watershed, recreation, flood control, and habitat projects, including those in the Natural Resources chapter of the Comprehensive Plan

Dane County Parks and Open Space Plan, 2018-2023

This plan also incorporates the following goals and initiatives of the Dane County Parks and Open Space Plan, 2018-2023:

Vision Statement:

Connect people to the land, water, and cultural resources of Dane County

Goals:

- Provide sufficient parkland and recreation facilities to meet the demand of Dane County residents without adversely affecting existing natural and cultural resources.
- Preserve for posterity the characteristics and diversity of the natural, cultural and historical resources of Dane County.
- Preserve large tracts of natural and agricultural rural landscapes at urban fringe areas that will provide regional resource protection and recreation benefits.
- Provide volunteer opportunities and stewardship education to all county residents
- Protect lakes, rivers, and streams, including shorelines, wetlands, high filtration areas and associated vegetative buffers to maintain high water quality, manage water quantity and sustain water-related recreation throughout Dane County.
- Provide an inclusive parks system for all Dane County residents, regardless of age, race, gender or gender identity, national origin, ethnicity, culture, sexual orientation, political affiliation, place of residence, veteran status, physical ability, cognitive capacity, or family, marital, or economic status. Several initiatives are considered for maintaining and achieving equitable, inclusive and accessible parks system.

Parks and Open Space Standards

An important step in the park and open space planning process is to define a set of minimum standards for such facilities. These standards enable a community to determine how well its existing recreational facilities meets the needs of its current residents, as well as to project future needs. There are typically three sets of standards.

The first are gross acreage standards, expressed as population ratios, that is, the minimum number of acres recommended per 1,000 persons. Second, are service area standards, expressed as park service radii which differs by park type. Last are activity related standards, expressed as acres per 1,000 population for a specific activity e.g., one baseball diamond per 3,500 persons.

The National Recreation and Park Association (NRPA) has developed a set of recommended park and open space standards which can be used by local communities as a general guide in their park and open space planning efforts. While providing guidelines as a resource, the NRPA acknowledges a shift away from reliance on national standards and suggests that they be used only as tools, allowing communities to work within their unique social, economic, and institutional structures in determining the needs of their own community.

The following is a list of various types of park and open space facilities and their recommended standards. Activity standards have been customized for the Village of McFarland based on population and service area using NRPA standards. Generally, the NRPA gross acreage standard is 6.25 to 10.5 acres of developed park/open space per 1,000 population.

Totlot

These parks are specialized facilities that serve a concentrated or limited population or specific group such as tots or senior citizens.

Desirable site characteristics: Within neighborhoods and in close proximity to apartment complexes, townhouse development or housing for the elderly.

Desirable size: 1 acre or less.

Acres per 1,000 population: 0.25 to 0.5 acres.

Service area: Less than ¼ mile radius.

Neighborhood Park/Playground

An area for intense recreational activities such as field games, court games, crafts, playground apparatus area, skating, picnicking, wading pools, ball fields, adult areas with benches, shelters and game tables.

Trees, open fields and undeveloped natural areas are also desirable components of neighborhood parks.

Desirable site characteristics: Suited for intense development. Easily accessible to the neighborhood population. Geographically centered with safe walking and bike access. May be developed as a school-park facility.

Desirable size: 1-5 acres.

Acres per 1,000 population: 1 to 2 acres.

Service area: ¼ to ½ mile radius to serve a population of 1,000 to 5,000 persons.

Community Park

An area of diverse uses. May include areas suited for intense recreational facilities such as athletic complexes and large swimming pools. May be an area of natural quality for outdoor recreation such as walking, viewing, sitting, picnicking. May be any combination of the above, depending on the site and community need. Desirable facilities in community parks include those listed above in neighborhood parks, along with swimming facilities, picnicking, lighted ball fields and tennis courts, a community center, and adequate off-street parking. It is important that community parks be located on or near major thoroughfares and also be easily accessible by foot. Landscaping and natural areas are desirable in a community park.

Desirable site characteristics: May include natural areas such as water bodies, and areas suited for intense development. Easily accessible to neighborhood served.

Desirable size: 5 or more acres with 15 to 40 acres being most common.

Acres per 1,000 population: 5 to 8 acres.

Service area: Several neighborhoods. 1 to 2 mile radius.

Special Use Area

Areas for single-purpose recreational activities such as golf courses, nature centers, marinas, zoos, conservatories, arboreta, display gardens, arenas, outdoor theaters, downhill ski areas, trails, or areas that preserve, maintain and interpret buildings, sites and objects of archeological significance. Plazas or squares in or near commercial centers, boulevards, or parkways also serve as special use areas.

Desirable site characteristics: Within communities.

Desirable size: Variable.

Service area: No applicable standard.

Activity Related Standards

Activity	Standard
Baseball Diamonds/Skating Rinks	1 per 3,500 persons
Softball Diamonds/Soccer Fields	1 per 1,000 persons
Tennis Courts	1 per 1,500 persons
Basketball Courts	1 per 1,000 persons
Swimming Pools	1 per 10,000 persons

Demographics

The Village of McFarland has a history of steady population growth over the last several decades, outpacing the overall growth rate of Dane County. 2010 Census figures indicate the Village population rose from 6,416 in 2000 to 7,808, or 21.7%. This increase is modest compared to the 80s and 90s. A contributing factor may be the economic slowdown which began in 2007. The Wisconsin Department of Administration (DOA) estimates a population of 8,490 for the Village in, 2020 an 8.7% increase over 2010. During the next 20 years, the population of McFarland is projected to grow slightly faster than the county as a whole, but the rate of growth will be less than growth rates experienced during the 80s and 90s.

Table 1. Population Trends 1970 – 2010

Year	V. McFarland	Increase from prev. census	% increase from prev. census	Dane County	% increase from prev. census
1970	2,386	--	--	290,272	--
1980	3,783	1,397	58.5%	323,545	11.5%
1990	5,232	1,449	38.3%	367,085	13.5%
2000	6,416	1,184	22.6%	426,526	16.2%
2010	7,808	1,392	21.7%	488,073	14.4%

Source: U.S. Census, Wisconsin Department of Administration

Table 2. Population Estimates and Projections 2015 - 2040

Year	V. McFarland Population	Increase since 2010	% increase since 2010	Dane County Population	% increase since 2010
2015	8,035	227	2.90 %	505,410	3.55%
2020	8,490	682	8.73%	530,620	8.71%
2025	8,930	1,122	14.3%	555,100	13.73%
2030	9,335	1527	19.5%	577,300	18.28%
2035	9,635	1827	23.4%	593,440	21.58
2040	9,895	2087	26.7%	606,620	24.28

Source: U.S. Census, Wisconsin Department of Administration 2013 projections

The City of Madison is an employment center for Dane County, with McFarland primarily a suburban community. In 2000, 86.9 percent of the workforce traveled outside of McFarland, to places of employment; while 13.1 percent worked in the Village. Like most suburban communities, McFarland tends to attract families with children. The average household size in McFarland was 2.63 in 2000, dropping to 2.54 in 2010 with a continuing decline to an estimated 2.49 in 2016. Following nationwide trends reflecting aging baby boomers and smaller families, household size in the Village is projected to continue to decline over the next several years.

Table 3. Household Estimates and Projections 2000 - 2040					
Year	V. McFarland Population	V. McFarland Households	% increase Households Since 2010	Pers./HH (Village)	Pers./HH (County)
2000 census	6,416	2,434	--	2.63	2.46
2005 estimate	7,179	2,720	10.5%	2.64	2.44
2010	7,808	3,200		2.54	2.33
2015	8,035	3,226	81%	2.49	2.29
2020	8,490	3,450	7.81%	2.46	2.27
2025	8,930	3,664	14.5%	2.44	2.25
2030	9,335	3,866	20.8%	2.41	2.23
2035	9,635	4,027	25.8%	2.39	2.21
2040	9,895	4,161	30.03%	2.38	2.20

Source: U.S. Census, Wisconsin Department of Administration Population and Household Projections 2013, Wisconsin Future Population Projections for the State, its Counties, and Municipalities, 2010-2040 Dec. 2013.

In addition to growing slower, our population is also aging. Estimates-by age for 2016 indicate 23.6 percent of the population of McFarland was 19 years of age or younger, while 47.7 percent were 45 or older. Our median age was 39.7 in 2010 compared to 37.1 in 2000. An estimated increase to 43.8 years of age was expected for 2016.

The rural areas immediately surrounding the Village of McFarland contributes to demands on Village parks and its open space system. Growth in surrounding areas impacts McDaniel Park, Brandt Park, Lewis Park, and William McFarland Park, all of which are located near our Village limits or near major traffic arteries.

McFarland is predominantly a community of single-family dwelling units accounting for 80% of all residences. However, the proportion of multifamily units in the Village is increasing with 15 percent of total housing in 1980 to 17.3% in 2018. As the housing market continues recovering from the recession, it is questionable whether families will still gravitate towards the single-family housing market or look to duplex and multi-family units to meet their needs.

Highway AB appears to be an unofficial boundary for near-term Village expansion. Just north of Siggelkow Road is the expected northern boundary for Village growth based on the recently expired 20-year boundary agreement with the City of Madison. Growth to the northwest has been predominately for commercial development. The strongest residential growth given recent annexations and development of subdivisions continues to be to the east. Growth to the southwest is limited, by the Villages boundary agreement with the Town of Dunn. Some of these areas beyond the Village limits will make use of McFarland's recreation services.

Table 4. Village of McFarland Demographics						
Category	Census 2000	% of Total	Census 2010	% of Total	Est. 2016*	% of Total
Population	6,416		7,808		8,168	
Households	2,434		3,200		3,371	
Avg. Household Size	2.63		2.54		2.46	
AGE						
0-4	412	6.4%	469	6.0%	399	4.9%
5-19	1,615	25.2%	1,787	22.9%	1,529	18.7%
20-24	234	3.6%	284	3.6%	471	5.7%
25-44	2,051	32.0%	2,028	26.0%	1,864	23.0%
45-64	1,595	24.9%	2,438	31.2%	2,651	32.4%
65+	509	7.9%	802	10.3%	1,254	15.3%
Median Age	37.1		39.7*		43.8	
Per Capita Income	\$26,625		\$35,894*		\$38,540*	
Median Household Income	\$62,969		\$73,814*		\$78,009*	

Source: U.S. Census *2012-2016 American Community Survey 5-year Estimate and Quick Facts

Per capita personal income for the Village of McFarland was \$38,540 in 2016 with a median household income of \$78,009. Similar data for Dane County unsurprisingly was lower with a per capita income of \$35,687 and median income of \$64,773.

Table 5. McFarland School District Enrollment 2019		
2019 Grade	School	Total
Early Learning, 4 & 5 KG	C. Elvehjem Ctr.	341
1	McFarland Primary	190
2	McFarland Primary	151
3	Waubesa Intermediate	187
4	Waubesa Intermediate	174
5	Waubesa Intermediate	192
6	Indian Mound Middle	187
7	Indian Mound Middle	194
8	Indian Mound Middle	187
9	McFarland High	185
10	McFarland High	187
11	McFarland High	194
12	McFarland High	170
Total		2539

Source: Wisconsin Department of Public Instruction

Virtual Enrollment 1905 students

Existing Parks and Recreation Facilities

A comprehensive inventory of McFarland's existing parks and recreation facilities was conducted in conjunction with the drafting of this Plan. Included in the inventory were municipal and educational recreational areas which contribute to the recreational opportunities (or supply) in the Village.

The following are descriptions of each open space area, conservancy, or park and a summary of its facilities. Using the number to the left of each description, the geographic location of each park and open space can be found on the Existing Park and Open Space Map.

1. **Capitol Springs State Recreation Area Upper Mud Lake Portion of E-Way:** With the exception of a 12-acre parcel owned by the City of Madison, this large (123.6 acres) conservancy area is owned and managed by the State Department of Natural Resources. This floodplain-wetland complex makes up the eastern edge of the E-Way, establishing a greenbelt across the southern part of Madison urban area. A County owned and maintained access of 4.6 acres to Upper Mud Lake was established in 2015 serving ice fishermen. The Terminal Drive location is equipped with a permanent kiosk, porta potty, trash bins, marked trail to the water's edge, and 65 parking stalls. A connection to McFarland's portion of the Lower Yahara River Trail completed in 2017, winds thru Lussier Farm Park and heads south across Lake Waubesa to McDaniel Park.
2. **McDaniel Park, 4806 McDaniel Lane (refer to Master Plan):** This area was acquired by the Village in 1976 and is a community park to complement nearby Brandt Park. Together, the two parks are 13.6 acres in size. McDaniel Park itself is 8.7 acres; of which, the northern portion is wetland intended for conservancy use (7 acres). The southern portion is developed and includes an open picnic shelter, 1 grill, benches, picnic tables, public restrooms, drinking fountains, public pier, wading beach, sand volley ball court, canoe rack, and trail marker and description board – Eagle Scout project Troop 53. There is a lit bike repair station and kiosk. Wood play apparatus was removed in 2006 and new replacement playground equipment was installed in 2008. In 2017 the McFarland trail head of the Lower Yahara River Trail connecting McFarland to Lussier Farm Park via a bridge/boardwalk opened after almost two years of construction and over 10 years of planning and design work. The bridge provides overlooks for viewing /fishing as well as a pathway for biking walking/running. Parking stalls were added to accommodate increased usage.
3. **Brandt Park, 4601 Siggelkow Road:** All age groups heavily use this community park. Facilities serving the park include 2 lit and fenced softball fields (upper and lower), bleachers, and park benches. Other facilities include a new shelter constructed in 2009, restrooms, drinking fountain, kitchen facility, numerous picnic tables, a basketball court, 2 backhoes and play structure. The park area covers 4.9 acres. A new playground was added in 2010, with fence improvements along Siggelkow Road. New lighting for the ballfields was completed in fall of 2018
4. **Beckler Street:** - Path, small amount of parking, "Pedestrian access only" sign
5. **Field Avenue:** – Stairs to lake, parking, "Pedestrian access only" sign
6. **Larson Street:** – Poor access, no sign

7. **Lakeview Avenue:** – Bench, limited parking, “Pedestrian access only” sign
8. **Wisconsin Avenue:** – Limited parking, “Pedestrian access only” sign
9. **Bellevue Court:** – Poor access, bench, “Pedestrian access only” sign
10. **Siggelkow Road Park, 5002 Valley Drive:** This passive park area was acquired under the provisions of the Village’s subdivision ordinance. The area (approximately 5.5 acres) has the potential to become a neighborhood park. The western portion of the park is extremely hilly. Protection and maintenance of the Indian Mounds located on the hilltop should be a priority. An Indian Mound Maintenance Policy was developed and adopted in 2010. A second identification sign was added in 2018
11. **Autumn Grove Park, 5207 Falling Leaves Lane:** This park (1.5 acres) on Falling Leaves Lane serves the north-central neighborhood. Play equipment includes 2 tot swings, 2 swings, 2 backhoes, a play module with slides and climbing wall, teeter totter assembly, a sand area, basketball half-court, picnic table, benches and an open playfield. Wood play apparatus was removed in 2006 and replaced with new equipment in 2007.
12. **William McFarland Park, 4820 Marsh Road:** This community park (20.3 acres) contains soccer fields, a pedestrian/bike path, a skateboard facility, and a baseball diamond. An indoor curling facility is located on Village parkland. The McFarland Community Ice Arena is located next to William McFarland Park. A sand box and play area comprised of a climbing structure with slides, 2 spring animals, 2 sand diggers, woodchips, and picnic tables have been installed in the last few years. A high school batting cage and outfield fence were added in 2010, along with a state-of-the-art bocce ball court system that includes 3 open air shelters, 4 courts, 2 grills, 1 water fountain, small maintenance shed and horseshoe pits. A camera/security system has been installed.
13. **Waubesa Intermediate School, 5605 Red Oak Trail:** This 24.5-acre neighborhood school provides 18.5 acres for a play area with 2 varsity softball fields, dugouts, concession stand, bleachers, 3 batting cages, 2 sheds, 1 soccer/football field with 2 goals, 6 swings, tether ball, one handicap swing, 1 climbing apparatus, 3 hole frisbee golf and 3 basketball hoops.
14. **Cedar Ridge Park, 5303 Wild Cherry Lane:** This 3.9-acre neighborhood park serves the northeast portion of the Village with a playground of 4 swings, spring animal, bench, sandbox, slides, climbers, backhoe, small gazebo, picnic tables, walking path, open play area, and soccer practice field.
15. **Ridgeview Totlot, 5323 Black Walnut Drive:** Consists of a 0.4-acre play lot serving part of the Ridgeview neighborhood with a playground slide, spring animal, and an open play area.
16. **Woodland Estates Park, 5601 Glenway Street:** This neighborhood park (2.4 acres) serves the east-central neighborhood. The park includes an open-air shelter, an outside grill, a basketball half-court, a play module with slides and climbing wall, 3 swings, 1 tot swing, a volleyball court, picnic tables, a bench and an open playfield with backstop and soccer net. Wood play apparatus was removed in 2006 and replaced with new equipment in 2007.

17. **Highland Oaks Park, 5945 Osborn Drive:** This 2.2-acre park provides an open air park shelter, basketball court, 2 swings, 2 tot swings, 2 benches, sandbox, 2 back hoes, 2 spring animals, play structure with 4 slides, climbing wall, climbing bars, walking path and picnic tables.
18. **McFarland Community Garden, 5710 Anthony Street:** Property owned by United Church of Christ, leased to the Village, developed and maintained by the Friends of McFarland Parks, a private non-profit 501c (3) organization. Garden to be developed in phases over three years. Consists of individual planting beds, 4H youth garden, composting area, pumpkin patch, flower beds, shed, adaptive garden, and McFarland School District garden. This is McFarland's first community garden initiative.
19. **Discovery Garden Park, 5920 Milwaukee Street:** Serving as a neighborhood park (.2 acres), this area was once owned by McFarland State Bank. It was purchased by the Village along with an adjacent bank site to be redeveloped for a park and public library. The area is now home to the E.D. Locke Public Library. The existing park was redeveloped in 2007 and has since undergone a second transformation in 2018 with new playground equipment, safety padding, picnic table and benches.
20. **Arnold Larson Park, 6002 Exchange Street:** This Village redevelopment area (1.4 acres) is located downtown with a gazebo park benches, and picnic tables. It is the home to the community band's summer performances and is now used as a regional stop for the recently completed McFarland segment of the Lower Yahara River Trail.
21. **Valley Totlot, 5100 Broadhead Street:** This one-acre greenway on Valley Drive was filled after installation of storm sewer and developed as a totlot. The play equipment includes 2 tot swings, a play module with slides, a bench and picnic tables. Wood play apparatus was removed in 2006 and replaced with new equipment in 2007.
22. **Taylor Road Conservancy, Taylor Road:** This 5.9-acre hillside conservancy preserves the northeastern slope of the drumlin adjacent to Taylor Road. An Indian mound is located in the area. Limited hiking access is available.
23. **Woodland Commons Conservancy, 5604 Lexington Street:** 5 acres acquired as a result of parkland dedication requirements for Woodland Commons Subdivision. The park is currently used for passive recreation. Two Indian mounds have been identified within the park.
24. **Public Access Site, South Court:** This Village-owned access site located on Lake Waubesa is relatively unimproved and consists of a public right-of-way called South Court, ending at water's edge.
25. **Babcock Conservancy, South Court:** This 16.3-acre Village site located on Lake Waubesa was deeded to the Village in 1986. It is relatively unimproved and consists of natural areas and a public right-of-way called South Court. It provides excellent views of Lake Waubesa and is a popular fishing spot
26. **Babcock County Park, 4214 US Hwy 51:** Babcock Park straddles our southeast border. Named after Stephen Babcock, an internationally known Wisconsin dairy scientist, this 36.4-acre park is owned and operated by Dane County and is of regional significance. It is recognized as a location

which provides picnicking, 25 campsites, boat launches and fishing opportunities.

27. **Indian Mound Conservancy, 6400 Exchange Street:** While serving as a specialized recreation area, this 8.9-acre area is a wooded hill that includes seven Indian mounds (Indian effigy mound cultural tradition) and a Village water tower site. As well as providing a beautiful view of McFarland and the surrounding area, this is an important historical site. The area is limited to passive recreational uses. There are walking trails, some made of asphalt and some of gravel, that allow a walking tour of the area. No vehicle access is allowed. Acreage is classified as conservancy, not as a neighborhood park area. Trail improvements and mound restoration efforts are planned for the forest and mounds. A restoration plan was developed and adopted in 2010.
28. **Thurn Marsh and Conrad Jaeger Conservancy, 6400 Jaeger Road:** Like the Grandview Conservancy Area, Thurn Marsh is a wetland area of approximately 6.2 acres located adjacent to the high school/middle school site. The northwestern edge has a graveled path identified as "Jaeger Hiking and Biking Trail." This trail links Yahara Drive with Highland Drive and Conrad Jaeger Conservancy. This 2-acre conservancy located west of the marsh on the Yahara River is accessible by Jaeger Drive. The site is leased by the DNR to the Village and consists of a paved parking lot, a small boat ramp, and 6 canoe/kayak racks on a concrete pad each capable of holding 6 craft. A bench and pier replacement were done in 2017. Village is responsible for all maintenance activities at this site.
29. **McFarland High School/Indian Mound Middle School, 5103 Farwell/6330 Exchange Street:** This school provides a combination football/soccer field with track-and-field event pits. Surrounding the field is an 8-lane all-weather track with associated lighting, bleachers for 1,200 persons combination press box, concession stand and rest room facility. At the Middle School are basketball courts and swings. About 15 acres of the school's 42 acres are used for playfield activities. Area is currently under construction.
30. **Yahara River Conservancy, 6623 Meredith Way:** This 1.8-acre conservancy area located north of the Yahara River provides pedestrian access to the river and a canoe launch.
31. **Lewis Park, 5012 Highland Drive:** When combined with adjacent Legion Memorial Park, this area serves the southern half of the Village as a community park. Lewis Park itself provides a volleyball court, one baseball field with backstop, play module, slides and climbing apparatus, benches, picnic tables, 7 swings and 1 tot swing on 6.4 acres. Wooden play equipment was removed in 2006 and replaced with new equipment in 2007. An ice hockey rink with newly upgraded LED lights is available in the winter months.

Located on the western portion of the park is a newly enclosed heated shelter. Constructed in 2016 with public restrooms, a kitchen, several picnic tables, and a glass overhead door which can be left open during warm days or closed during inclement weather while still providing a outside view.
32. **Legion Memorial Park, 5301/5305 Marshwoods Drive:** Like McDaniel Park, this park serves two functions. The eastern 9.2 acres consists of wetlands and woodlands with frontage on Mud Lake. The western 6.6 acres of this 15.8-acre park includes a parking lot (at the end of Highland Dr.), a lit ice-skating rink, an open playfield by Lewis Park's baseball field and refurbished observation

deck along Mud Lake. The Legion also maintains a memorial monument and flag pole in front of the new shelter. The eastern conservancy portion of the park can be accessed from Marsh Woods Drive. Legion Memorial Park, together with Lewis Park (adjacent), serves as a combined 22.2-acre community park for the southern half of McFarland.

33. **Marsh Woods Conservancy, 5301/5305 Marshwoods Drive:** This park is a specialized recreation area located on the 123.6-acre Lower Mud Lake and is predominately a wetland area of 19.2 acres, classified as conservancy use. The wetland area should be used strictly as a conservancy area and is accessible through Legion Memorial Park. The area could best be used for educational purposes. A nature trail constructed of wood chips with benches and informational signage has been completed by volunteer youth groups. Restoration efforts began in 2010.
34. **McFarland Primary School and Conrad Elvehjem Early Learning Center, 6009/6013 Johnson Street:** Serving as a neighborhood playground, this outdoor recreation area serves both schools. The village owned a portion of the property, with the school district holding a 50-year lease. The Village sold this property to the school district in 2017. The site provides playground apparatus (12 various climbing apparatus, 2 slides) 3 basketball courts, 2 lower basketball standards, an asphalt play area with striping for various games, 1 softball field (grass infield) with backstop, and a large grassy open area for activities and recreation. Eight tennis courts were built in 1998. Four courts have lights. The area covers 13.2 acres with 6 acres for recreation.
35. **Grandview Conservancy, 5602 Creamery Road:** This specialized area was acquired in 1984. The southern 25.6 acres were received by dedication and the northern 7 acres by purchase. A small part of the conservancy area south of Creamery Road could be improved for passive recreation purposes. A path and new boardwalk were installed in 2017 providing a connection to Marsh Woods Conservancy.
36. **Egner Park, 5703 Bird Song Court:** This neighborhood park (2.3 acres) serves the southeast side of the Village. Amenities include a well house, shelter house with picnic tables, a basketball half court, and a children's basketball court. In 2018 the playground equipment was completely replaced.
37. **John Urso Community Park, 6201 Elvehjem Road:** consists of 39.5 acres acquired as part of parkland dedication requirements for Park View Estates ~~and incorporates the 18.8-acre Schuetz property acquired in 2008 with state stewardship funds.~~ A Master Plan for passive recreation areas was completed in 2005 with updates in 2009 and 2018 (see Appendix C). Eight acres were set aside for an off-leash dog exercise area in 2009. Trails were added on the western portion in 2011. A portion of the new Lower Yahara River Trail runs parallel to the dog park.
38. **Orchard Hill Park:** 18.8 acres in size immediately adjacent to John Urso Park was purchased from the Shuetz family in 2008 with stewardship funds. This acreage was originally considered part of John Urso Park, has now been given its own name; however, it is still included as part of the Master Plan for John Urso Park. A parking lot was completed in 2018. A future shelter with restrooms and other amenities is also being planned.
39. **Juniper Ridge Park:** This to be officially named park consists of a mixture of detention basins and open areas for a total of 8.9 acres. The area contains a 0.6 mile meandering paved path with various fitness stations along the way, a 1.5-acre active play area with open air shelter,

playground equipment and a council ring. Restrooms are to be constructed in 2018/2019

40. **Prairie Place Park:** This to be officially named passive park area is 3.3 acres in size with a 10ft. asphalt trail meandering thru a 6.8-acre wetland restoration area. As part of a development agreement of Prairie Place subdivision, the Village has approved the developers plan to restore wetland areas with a combination of plantings, spot spraying and seeding, removal of invasive species, scheduled mowing /burns and soil surface monitoring.

41. **McFarland School District Baseball Facility, CTH MN:** This site is approximately 23.0 acres and includes two baseball fields; one with artificial surface infield and one with skinned (all dirt) infield. Both fields have dugouts, backstops screens and fencing. The site also includes two large green space areas that support a variety of outdoor activities. Village of McFarland has approved the future development of a concession/storage/restroom facility and lighting.

The following parks are identified by official park signs:

- Arnold Larson Park
- Brandt Park
- Cedar Ridge Park
- Conrad Jaeger Trail
- Egner Park
- Highland Oaks Park
- Lewis Park
- McDaniel Park
- Orchard Hill Park
- Urso Park
- William McFarland
- Woodland Estates Park

Analysis of Existing Facilities

The most commonly used method for measuring the adequacy of a community's park and open space system is to determine if the number of people it serves, or has the capacity to serve, the geographic distribution as well as accessibility, meets the Village's desired standards. This analysis begins by assigning a minimum acreage standard to each type of park and to the system as a whole. *Table 6* below shows the total acreage of land devoted to each type of park in the Village. The table also breaks down the aggregate acreage per park type into five categories of open space. This breakdown more clearly indicates how much parkland in McFarland is devoted to both active and accessible passive recreational activity and how much is comprised of open space areas which serve specialized recreation purposes or provide environmental and/or aesthetic benefits. This plan focuses on the 132.5 acres (totlots, neighborhood and community parks) of active and accessible passive Village recreational areas identified in the first two columns of *Table 6*. The 363.2-acre balance of the Village's 495.7 aggregate acres of parkland (495.7-132.5) includes natural areas, special facilities, and other open spaces that do not relate to park provision standards.

Table 6. Recreation Areas by Ownership, Park Type, and Function						
Type of Park & Ownership	Active Recreation Area	Passive Recreation Area	Natural Area	Special Facilities Area	Water, Wetland, Floodplain	Total Park Acreage
Totlots - Village						
Discovery Garden	0.2					
Ridgeview	0.4					
Valley Greenway	1.0					
Total – Totlots	1.6	0.0	0.0	0.0	0.0	1.6
Neighborhood Parks – Village						
Juniper Ridge	1.5					
Autumn Grove	1.5					
Highland Oaks park	2.2					
Egner	2.3					
Arnold Larson Park	1.4					
Siggelkow Road	5.5					
Woodland Estates	2.4					
Cedar Ridge	3.9					
Total – Neighborhood Parks	20.7	0.0	0.0	0.0	0.0	20.7
Community Parks - Village						
William McFarland	20.3					
Brandt Park	4.9					
Lewis Park	6.4					
Legion Memorial Park	6.6					
McDaniel Park	8.7					
Woodland Commons		5.0				
Orchard Hill Park		18.8				
Urso Park		39.5				
Total – Community Parks	46.9	63.3	0.0	0.0	0.0	110.2

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Type of Park & Ownership	Active Recreation Area	Passive Recreation Area	Natural Area	Special Facilities Area	Water, Wetland, Floodplain	Total Park Acreage
Conservancy Areas - Village						
Grandview Conservancy			25.6			
Indian Mound			8.9			
Legion Memorial (E)			9.2			
Marsh Woods			19.2			
McDaniel Park (N)			7.0			
Thrun Marsh			8.2			
Taylor Road			5.9			
Yahara River			1.8			
Babcock Conservancy			16.3			
Upper Mud Lake					123.6	
Juniper Ridge Park Conservancy			8.9			
Prairie Place Park Conservancy			3.3		6.8	
Total – Conservancy Areas	0.0	0.0	114.3	0.0	130.4	244.7
School District and Dane Co.						
Primary and Elementary	6.0					
Waubesa School	18.5					
CTH. MN Ballfield	23.0					
McFarland High School				15.0		
Indian Mound Middle School	15.0					
Babcock County Park				36.4		
Upper Mud Lake Access Area		4.6				
Total School Dist. and Dane Co.	62.5	4.6	0.0	51.4	0.0	118.5
Grand Total (All Recreation Areas)	131.7	67.9	114.3	51.4	130.4	495.7

Table 7 ~~Table 6~~ includes the NRPA recommended acreage standards for each type of park per 1,000 persons and the existing active and accessible passive acreages per park category in McFarland. The information in this table indicates that the Village of McFarland is currently satisfying the recreational needs of its residents in terms of the ratio of total acreage of active and accessible passive Village recreation parkland to persons.

Specifically, Table 7 indicates that Village public park facilities currently meet the NRPA standard, of 6.25 to 10.5 acres per 1,000 persons, with 16.3 acres per 1,000 persons. In terms of the provisions of specific park types, results are mixed, the Village falls just short of the NRPA suggested range for mini-parks, with 1.6 acres, just meeting the standard for neighborhood parks and exceeding the range for community parks. The School District and Dane County provides 8.2 acres per 1,000 persons for recreation activities in special use areas and schools, for which there is no specified NRPA standards.

When active and passive recreational facilities belonging to both the School District and Dane County are blended with the Village's active and passive park facilities for totlots, neighborhood and community parks, a total of 199.6 (131.7 + 67.9) acres of park and open space land are provided for active and accessible passive use. This breaks down to 24.5 acres per 1,000 persons, much higher than the Dane

County gross acreage standard of 15 acres per 1,000 persons. However, it's important to keep in mind school and county facilities serve a larger geographic area and population, than just the Village-proper, and are not under the control of the Village park system.

Table 7. Recreation acres per 1,000 persons						
	NRPA Standards	Village Park Facilities		School and Dane Co. Active and Passive Facilities		Total
Type of Park	Acres/1,000 persons	Total Acres	Acres per 1,000 persons ¹	Total Acres	Acres per 1,000 persons ¹	Acres per 1,000 persons ¹
Mini-park	0.25 - 0.50	1.60	0.20	0.00	0.00	0.20
Neighborhood Park	1.00 - 2.00	20.70	2.50	0.00	0.00	2.50
Community Park	5.00 - 8.00	110.20	13.60	0.00	0.00	13.60
Subtotal	6.25 - 10.50	132.50	16.30	0.00	0.00	16.30
Sch. And Dane Co.	None	0.00	0.00	67.1	8.20	8.20
Total	None	132.50	16.30	67.1	8.20	24.50

Used 2016 U.S. census population estimate 8,168 to calculate acres per 1,000 persons

As the Village population increases, deficiencies will be ongoing especially with park types where we are currently falling behind with meeting the acre per 1,000 persons standards e.g., mini-parks and narrowly meeting our needs for neighborhood parks. As our community grows, we must continually reassess our park and open space needs.

Park and Open Space Needs Assessment

The future needs assessment is a critical component of the Outdoor Recreation Plan. This analysis is included in part, to assist the Village with planning and budgeting for the development of future parks. Overall, future recreational needs were determined by applying the recommended minimum acreage standards to a reasonable Village population for the year 2030. By examining how well the Village meets activity related standards as well as the location of existing facilities serving the Village's population, recommendations for future improvements can be developed.

Gross Acreage Requirements

The 2001 Outdoor Recreation Plan recommended the rate of ten (10) acres of parkland and open space per 1,000 persons be raised to more closely parallel the fifteen (15) acres per 1,000 persons used by Dane County. Since 2001, the Village has succeeded in increasing its acreage per thousand acre standard to 16.3 in 2018. By the year 2030, the Village population is projected to increase to 9335 persons. (Given current development trends this figure could be much higher once the 2020 U.S. Census is completed and new projections are calculated.) Excluding school and special facilities, the Village would require a total of 152.0 acres (9.33 x 16.3) of active and accessible passive parkland or an additional (152.0 -132.5) 19.5 acres by 2030 to maintain the current Village standard.

Activity Related Standards

Table 8. Activity Related Standards
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Activity	Standard No./Persons	Minimum Requirements ¹	Current Facilities	Future Needs (2030)
Baseball Diamonds	3,500	3	4	0
Skating Rinks ²	3,500	3	3	0
Softball Diamonds	1,000	9	4	5
Soccer Fields	1,000	9	9	0
Tennis Courts	1,500		8 (one location)	1
Basketball Courts ²	1,000	9	6	3
Swimming Pools ³	10,000	1	1	1

Combination of National & locally adopted standards

² Includes the winter rink at Lewis Park

³ McFarland High School indoor pool is open to the public.

Table 8 indicates the number of activity-related facilities which have a few deficiencies. Mixed into this analysis should be distribution factors, including the need for an outdoor water facility.

Locations of park and open space facilities in relation to Village residents are also an important indicator of how well existing facilities meet community needs. Whereas community parks serve the entire Village, other parks have a more defined service area. For example, totlots have a service area of 1/4 mile and neighborhood parks 1/2 mile. Service area recommendations do not consider barriers such as major roads e.g., Farwell Street, Broadhead Street, Holscher Road, etc. Access barriers must be considered when determining service distances for parks and planning linkages using pedestrian/bike paths.

Park Distribution and Access

When adding to McFarland's Park and Trail System consideration should be given to the following:

- Newer subdivisions on the eastern edge of the Village are generally well served by neighborhood parks. Totlots, however, are in shorter supply. With trends towards smaller residential lot sizes or concentrations of multi-family housing, land becomes a premium. As a result, park distribution is increasingly important. New subdivisions should be scrutinized for park and open space needs relating to park distribution of totlots and smaller neighborhood parks.
- Many neighborhoods lack sidewalks or pathways for safe pedestrian access to park facilities particularly along heavily traveled streets and should be improved.
- Future trail systems should take the form of bike, nature, jogging, walking or multi-purpose systems. Links to existing systems are important if we are to achieve an inter-connected system.
- While the number of tennis courts appears sufficient (see *Table 7***Error! Reference source not found.**), all eight courts are clustered in one location. Additional courts should be dispersed throughout the Village.

RECOMMENDATIONS

The following recommendations to improve recreation programs in the Village of McFarland are based on projected growth rates, deficiencies identified in preceding sections, the 2017 update to the Village of McFarland Comprehensive Plan and results of the 2018 Park & Recreation Survey. Recommendations encompass not only parkland acquisition, development projects and the provision of diversified recreational opportunities, but also relate to administration, funding, and land use.

Most of the recommendations are based on the assumption that McFarland will continue its moderate rate of growth and that park and recreational facilities planning should be geared toward serving a population with growing recreational needs. However, the timing of park acquisitions and development should coincide with the actual demand for growing recreational needs. The highest priority should be placed on expanding and improving parks and recreation areas to meet a growing desire for recreational outlets.

General Recommendations

1. Village and school officials responsible for recreation in McFarland should place a continued emphasis on the provision of areas and facilities for those of varying physical abilities and that can support “lifetime” recreational exercise activities. Falling into latter category are activities such as tennis, horseshoes, bicycling, cross-country skiing, skating, walking, running, volleyball, pickle ball, badminton, hiking, swimming and bocce ball. Currently, walking and biking have the highest participation rates as demonstrated by responses to the 2018 recreation survey.

In designing recreation areas, the Village could possibly partner with occupational and physical therapists specializing in working with seniors as well as those affiliated with the McFarland School District who are acquainted with children in the McFarland community in order to be inclusive of the recreational needs of all members of the community.

2. The Village should continue to develop a pedestrian interlinked access system with an emphasis on child-safe access to parks and playgrounds. Access improvements are especially needed where there are no sidewalks. Street improvement programs along collector streets in the developed portions of the Village should include provisions for better parking, interconnected sidewalks/bicycle trails with the goal to provide links to parks, neighborhoods and other destinations through a system of interconnected routes. Where recreation use is heavy, an off-street path linked system may be preferred. Developers of new subdivisions are required to provide sidewalks or pathways. Adequate crossing facilities need to be provided at major road obstacle points during both school and non-school hours. Emphasis will continue to be placed on increasing the use of bicycles within the Village, and interconnectivity of trails within our park system as well as connection to other communities (Madison, Dunn and Blooming Grove. With the completion of the McFarland segment of the Lower Yahara Trail, connection to the Capital Springs State Recreation Area through McDaniel Park is now possible.
3. More emphasis should be placed on accessibility and the aesthetic function of parks and management of conservancy areas. Park conservancy areas provide the largest expanse of green open space in the community, and in some newer sections of the community they are the only areas of mature vegetation. Many types of recreational activities, particularly “lifetime”

activities such as hiking, bird watching and wildlife observations, are greatly enhanced by the attractive environments that conservancy areas provide. A buffer of trees or tall shrubbery around playfields and open area enhances these types of locations and reduces land use conflicts between heavily used parks and neighboring residential areas. Trail entrances should be clearly identified.

The Village has begun to actively maintain or manage conservancy areas or to make them more accessible to citizens for passive recreational opportunities. In the past, these areas have suffered from neglect and from the invasion of undesirable species. In recent years, volunteer groups have contributed considerable time in helping eradicate invasive from park and conservancy areas. The Village has adopted and is implementing management plans (see Appendix F) for these sensitive areas.

An active and continuous tree and shrub planting program for our parks should be sustained. The planting program should emphasize native species with a mix of fast-growing and slow-growing species avoiding overdependence on one or two species, which may fall victim to blight or other diseases. Other considerations in developing a planting program are selecting trees for attractiveness, shade, time and expense involved with maintenance, and the adverse effects of trees and shrubs on surface and underground public utilities.

4. The Village developed and adopted a policy for preservation and maintenance of McFarland's Indian Mounds at 4 different locations in August of 2010 (see Appendix E). This policy addresses a phased approach to the mounds that included hazard tree removal, invasive control of weeds and brush and new seeding requirements. McFarland places a high priority on its mound maintenance, this should continue to be a high priority both in budgeting and work schedules.
5. The Village should look beyond its present corporate boundaries to the east and south for lands suited to recreational development. This is of particular importance where recent annexations to the east have taken place. Larger community parks are proposed in the Village's Comprehensive Plan and the East Side Neighborhood Plan. Adjacent parcels to existing parkland should be considered as a means to merge newly annexed lands to increase park acreages. The location for needed totlots and smaller neighborhood parks should be analyzed for our eastside growth area. Advance planning will give added assurance that lands best suited to satisfying recreational demands or protecting vital recreational resources, will be preserved for public use.
6. The Village should utilize community fund raising, volunteer labor and donated materials to the greatest extent possible. Community groups such as the Friends of McFarland Parks, Lions, garden clubs, scouts, and senior citizen clubs often make significant contributions to recreation programs through fund raising. Utilization of volunteer labor is popular and is generally most successful where a single tangible project is involved, such as tree planting, construction of a single facility, or a one-day clean-up and beautification project. Volunteer labor should not be relied on for day-to-day maintenance or routine acquisitions and improvements. The Village has established a volunteer committee to provide a framework or structure for managing the efforts of volunteer groups. Adequate funds for hiring employees should be budgeted so that the

community recreation program can succeed regardless of whether or not volunteer labor is available. There were 141 responses to the survey that supported opportunities for volunteer programs.

7. The Village should develop existing recreation facilities concurrent with park acquisition. McFarland has developed a land pool for its parks and recreation facilities, but a few of these areas have not been developed to their full capacity. Concurrent with consideration of expansion of the parks and recreation land base, the Village should assure that all existing facilities fulfill the needs of their designated service areas and consider redevelopment if warranted.
8. The Village should emphasize the development of winter recreation programs and facilities. In the upper Midwest, winter activities should be an essential part of recreation planning. Future trail development will provide many opportunities for cross-country skiing. The trail system could be tied in with nature trails developed for summer and fall use. Sledding and tobogganing hills that are safe and accessible should be developed. Grooming equipment would be needed to develop and maintain a formal cross-country trail system. Two-hundred and seventy-nine (279) respondents were also supportive of more winter sports activities.
9. Improvements to existing parks or development of new parks should include features to help make them accessible to the disabled and seniors where feasible. Features should include ramps, grab rails, traction walkways, poured in place play surfaces special seating, accessible drinking fountains, designated parking and special playground equipment. Currently, many handicapped individuals are restricted in the areas of active and passive recreation. The Village is striving to continue to improve ADA access at each of its parks.
10. The Village of McFarland should continue use of environmental corridors to preserve and connect open space and direct development to lands suitable for construction as shown on the Proposed Park and Open Space Plan Map. Environmental corridors include those lands forming continuous, linear systems of natural resource features and/or public open space and recreation lands. Examples of features within environmental corridors include parks, school playgrounds, Indian mounds and other areas of historical importance, drainage ways, wetlands and floodplains. There were 242 responses to the survey that supported environmental corridor recreations such as hiking and bird watching, while 104 also supporting fishing along McFarland's river and lake shorelines.
11. Distribution of parks and facilities throughout the Village should be considered in addition to service area and per thousand population standards when determining deficiencies. Strict adherence to formal park standards may need re-evaluation when analyzing the distribution of parks (e.g., tennis courts) within the Village. Natural and man-made barriers, e.g. lack of sidewalks and crosswalks, can hinder use by adjacent residents. Heavily traveled roads and topography can be obstacles to parks posing accessibility and safety issues.

12. The Village of McFarland should explore the creation of a Parks Department that would function as a key department for the physical planning, operations, and maintenance of our parks and conservancy areas. This potential reorganization would utilize the current parks manager and budgeted staff positions within the Public Works Department, with no additional staff requirements. The Village may also consider park recreation programming as a part of this future department.

The current operational structure utilizes the Department of Public Works to coordinate all functions relating to Village parks and conservancy areas. A potential reorganization would utilize the current parks manager and budgeted staff positions within the Public Works Department, with no additional staff requirements. The goal for this change would be to provide more time and better service selected areas in the park system that are currently underserved.

13. The Village should incorporate safety measures using appropriate technology into our park system. The Village looks to modernize its parks by retooling equipment and buildings to meet the evolving recreational needs of its citizens. Safety systems employing cameras, time locks etc. should be employed to protect our facilities.
14. A community park of approximately 20-40 acres in size with proposed a location between Siggelkow Road and County Trunk Highway MN East of the proposed extension of CTH AB is identified for acquisition in the Village's Comprehensive Plan. In addition, the Village should acquire or otherwise preserve lands adjacent to the E-Way, the wetlands and Yahara River frontage located west and south of Legion Memorial Park, natural resources areas adjacent to the Lower Mud Lake Resource Protection Area and explore a downtown family-oriented recreational amenity.
15. Park Signage. The Village should continue to develop consistent park signage policies throughout its entire park and conservancy system. The overall goal of an effective sign policy is to enable Village residents and visitors to locate and enjoy McFarland's vast park system. Signs will also provide information in emergencies and other situations. Aging park signs should be established/refurbished/replaced based on condition and the need for updated information such as the new Village logo. Any new or replacement schedule should include new or replaced wayfinding signage for park facilities.
16. Continue to promote and enhance efforts to keep our designation for Tree City U.S.A. and Bird City Wisconsin. McFarland achieved Tree City U.S.A. in 2009 and Bird City Wisconsin in 2011. Volunteers are active in promoting Bird City through multiple events throughout the season including IMBD (International Migratory Bird Day) held each spring. Residents and visitors have the opportunity to learn about habitat, bird identification along with hands on events for kids. A program established by the Arbor Day Foundation, Tree City U.S.A. provides the opportunity to educate people who care about their community, the value of tree resources, the importance of sustainable tree management and engaging the citizenry in advancing tree planting and care across the urban forest. McFarland should continue to build and promote both of these green initiatives.

Acquisition Recommendations

Acquisition recommendations are identified on the Proposed Park and Open Space Plan Map. Areas shaded in brown are identified for future park and open space as depicted in the 2017 Village of McFarland Comprehensive Plan (see Appendix E).

As the Village looks to the future, demographic changes in overall population and age distribution resulting in differing recreational needs and interests, will demand the Village continuously reassess our facilities to avoid having an outdated park system mismatched to the needs of our citizens.

Specific Development Recommendations

1. **Capital Springs State Recreation Area Upper Mud Lake Portion of E-way** – includes the eastern half of the Nine Springs E-Way from Fish Hatchery Road to Upper Mud Lake.
 - a. Continue to work with the County to extend the Lower Yahara River Trail thru the southern portion of the Village exiting our southern boundary and continuing on to Lake Kegonsa State Park.
2. **McDaniel Park, 4806 McDaniel Lane** – Continue implementation of Master Plan (see Appendix B)
 - a. Develop additional picnic areas
 - b. Increase woodland buffers with additional tree plantings
 - c. Plan and construct second shelter/storage building
 - d. Add larger outdoor grills, informational kiosks and trash cans
 - e. Maintain pier and construct second public pier
 - f. As time and money permit replace and add trees Add camera/security system
 - g. Look for opportunities to expand the park when adjacent parcels are up for sale.
 - h. Add boat racks for small boats
3. **Brandt Park, 4601 Siggelkow Road**
 - a. Continue to add trees to filter setting sun
 - i. Update ball field fencing, add 2-5 year age-appropriate playground equipment, and underground utilities
 - ii. Supply internet access
 - iii. Acquire the adjacent house on the Siggelkow Road for added parking
 - iv. Add camera/security features
4. **Beckler Street** - Path, small amount of parking, “Pedestrian Access Only” sign
5. **Field Avenue** – Stairs to lake, parking. “Pedestrian Access Only” sign
6. **Larson Street** – Better access and “Pedestrian Access Only” sign
7. **Lakeview Avenue** – Bench, limited parking, “Pedestrian Access Only” sign
8. **Wisconsin Avenue** – Limited parking, “Pedestrian Access Only” sign
9. **Bellevue Court** – Poor access, replace stairs, bench, picnic table, “Pedestrian Access Only” sign

10. **Siggelkow Road Park, 5002 Valley Drive**
 - a. Provide plan for development as a passive area
 - b. Landscape the flat section: garden areas with corner entryway emphasis
 - c. Develop hiking trails through the wooded sections with benches
 - d. Implement Indian Mound Policy for this park
 - e. Explore the idea of establishing a community garden and athletic field
 - f. Add park benches, picnic tables, and kiosk
 - g. Possible new location for tennis/pickle ball court
11. **Autumn Grove Park, 5207 Falling Leaves Lane**
 - a. Add park benches and trees
 - b. Add main park sign
12. **William McFarland Park, 4820 Marsh Road**
 - a. Maintain rain garden
 - b. Add two water fountains
 - c. Relocate skate park facility
 - d. Add benches and trash receptacles
 - e. Improve pedestrian access with sidewalk and crosswalk
 - f. Add pickle ball / tennis court
 - g. Continue working with the Soccer Association to implement a field maintenance program
 - h. Improve condition of parking lot
13. **Waubesa Intermediate School, 5605 Red Oak Trail**
 - a. Continue cooperation between Village and School District to develop or improve sports fields and play area
14. **Cedar Ridge Park, 5303 Wild Cherry Lane**
 - a. Continue to implement park master plan
 - b. Replace gazebo
 - c. Provide park benches
 - d. Add additional playground equipment
 - e. Explore the addition of restrooms and water fountain
 - f. Add ice skating rink
15. **Ridgeview Totlot, 5323 Black Walnut Drive**
 - a. Maintain
 - b. Install trees near park bench and play area
 - c. Add park sign
 - d. Explore the addition of a water fountain
16. **Woodland Estates Park, 5601 Glenway Street**
 - a. Add water fountain
 - b. Reconfigure basketball court
 - c. Add restrooms
17. **Highland Oaks Park, 5945 Osborn Drive**
 - a. Plant additional trees and landscaping

- b. Provide informational kiosk
- c. Explore the addition of restrooms and a water fountain
- d. Possible location of tennis/pickle ball court

18. McFarland Community Garden, 5710 Anthony Street

- a. Continue Village support for this effort.

19. Discovery Garden Park, 5920 Milwaukee Street

- a. Add perimeter fence
- b. Add shade trees near benches and picnic table

20. Arnold Larson Park, 6002 Exchange Street

- a. Explore the addition of restrooms
- b. Add trees and fencing on north side to screen railroad to prevent crossing of railroad tracks

21. Valley Totlot, 5100 Broadhead Street

- a. Maintain
- b. Add signage
- c. Explore the addition of a water fountain

22. Taylor Road Conservancy, Taylor Road

- a. Implement a conservancy management plan
- b. Implement the Indian Mound Policy for this park
- c. Prune pine trees
- d. Provide park sign
- e. Develop a forest management plan

23. Woodland Commons Conservancy, 5604 Lexington Street

- a. Develop a Master Plan
- b. Implement the Indian Mound Policy for this park
- c. Provide informational kiosk
- d. Provide park sign
- e. Develop Lexington St, access path
- f. Update vegetative management plan

24. Public Access Site, South Court

- a. Maintain
- b. Add signage

25. Babcock Conservancy, South Court

- a. Add park identification sign
- b. Provide informational sign
- c. Provide benches
- d. Develop a management plan

26. Babcock County Park, 4214 US Hwy 51

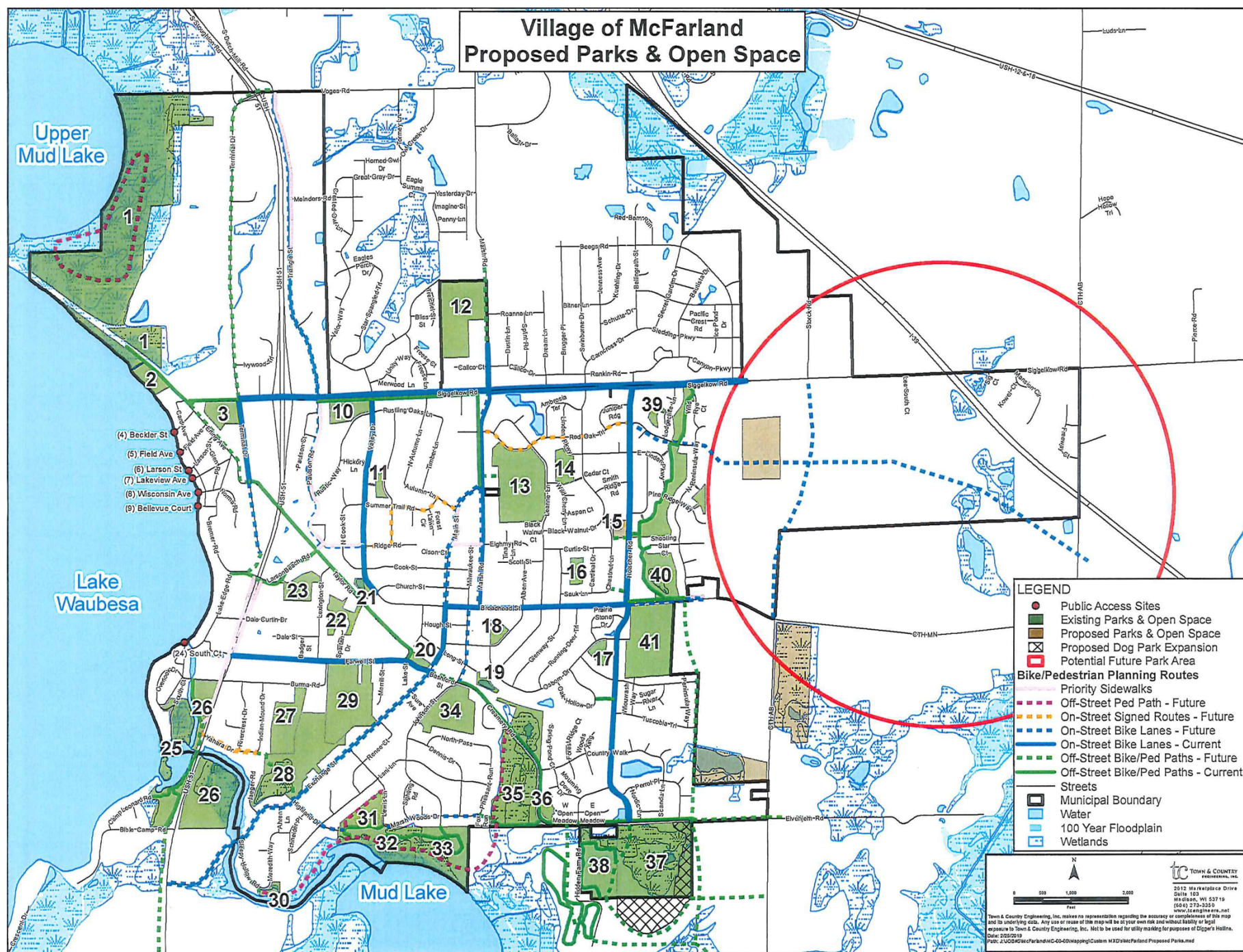
- a. Support County development of trails linking boat ramp to Camp Leonard Road through to Bible Camp Road
27. **Indian Mound Conservancy, 6400 Exchange Street**
- a. Continue to implement the Indian Mound Policy .
 - b. Continue to involve the school in any development and maintenance plan.
 - c. Update signage at trailhead
28. **Thrun Marsh and Conrad Jaeger Conservancy, 6400 Jaeger Road**
- a. Maintain trails
 - b. Add a bench and trees
 - c. Concrete pads installed in 2018
 - d. Provide maps and kiosk information about area
 - e. Add signage
29. **McFarland High School/Indian Mound Middle School, 5103 Farwell/6330 Exchange Street**
- a. Continue cooperation between School District and Village
 - b. Develop plan for eliminating invasives
 - c. Install new signage
30. **Yahara River Conservancy, 6623 Meredith Way**
- a. Add informational sign
 - b. Add a bench
 - c. Develop a management plan
 - d. Install new signage
31. **Lewis Park, 5012 Highland Drive**
- a. Provide lighting for hiking/biking path
 - b. Develop shaded areas near playground structure
 - c. Provide additional benches especially near skating rink
 - d. Add restrooms
32. **Legion Memorial Park, 5301/5305 Marshwoods Drive**
- a. Improve hiking/biking path to include boardwalk
 - b. Maintain grass walkway and construct boardwalk to Marsh Woods Drive
 - c. Implement the Conservancy Management Plan
 - d. Add signage
 - e. Continue to implement a vegetation management plan for the shoreline
33. **Marsh Woods Conservancy, 5301/5305 Marshwoods Drive**
- a. Maintain hiking trails
 - b. Implement the Conservancy Management Plan
 - c. Add trail signage
 - d. Add park main sign
 - e. Improve informational kiosk
 - f. Implement a vegetation management plan for the shoreline
 - g. Add boardwalk between Marsh Woods Park and Legion Park

34. **McFarland Primary School/Conrad Elvehjem Early Learning Center, 6009/6013 Johnson Street**
 - a. Continue cooperation between School District and Village
35. **Grandview Conservancy, 5602 Creamery Road**
 - a. Update and implement the Conservancy Management Plan
 - b. Complete trail system with signage, with a connection to Marsh Woods Park
 - c. Add park sign
36. **Egner Park, 5703 Bird Song Court**
 - a. Maintain
 - b. Add water fountain & restrooms
 - c. Replace sign
 - d. Seal basketball court
37. **John Urso Community Park, 6201 Elvehjem Road**
 - a. Ensure Master Plan addresses ADA standards
 - b. Continue expansion of the off-leash dog exercise area
 - c. Provide trail signage and improve trail surfaces
 - d. Provide informational kiosk
 - e. Continue to work with Dane County to establish connection to Lower Yahara River Trail
 - f. Explore addition of a water fountain
38. **Orchard Hill Park**
 - a. New disc Golf Course
 - b. Restrooms
 - c. Parking lot
39. **Juniper Ridge Park (Juniper Ridge Subdivision)**
 - a. Add restrooms
 - b. Establish name
40. **Prairie Place Park (Prairie Place Subdivision)**
 - a. Establish name
41. **McFarland School District Baseball Facility**
 - a. Concession/storage/restroom facility
 - b. Lighting

42. Future Eastside Park 20-40 acres

This park while only in the concept stage would encompass a very large area. Major improvements along with various utilities will needed to develop the area. The area may be a mix of useable and low land. The park may contain the following amenities.

- Agility Course
- Amphitheater
- Archery area
- Baseball/softball diamonds
- Basketball Courts
- Batting cages
- Bike Trails
- Bocce Courts
- Canoe/Kayak/Paddle Board Rack
- Climbing Tower
- Concession Stand (s)
- Council Rings
- Cross Country Running
- Cross Country Skiing
- Disc Golf
- Dog exercise area
- Exercise Areas
- Field Hockey
- Horseshoe Pits
- Ice Skating
- La Crosse Field
- Meditation areas
- Municipal Campground
- Natural Areas
- Natural Areas with Water Features
- Observation Platforms
- Off road biking areas
- Outdoor Art
- Parking Lot
- Pickle Ball Courts
- Play Structures
- Rest Rooms
- Sand Play Areas
- Shelter(s)
- Skate Park
- Snowshoeing
- Soccer Field
- Tennis Courts
- Various Seating Amenities
- Volley Ball Courts
- Walking Trails



FUNDING PARKLAND ACQUISITION AND DEVELOPMENT

Parkland Dedication or Fees-in-Lieu of Parkland Dedication

As part of its subdivision regulations, the Village of McFarland requires developers to dedicate land for public parks. The dedication standard used by the Village is one acre per fifteen dwelling units.

For development projects where the dedication of land serves no benefit to citizens of the Village, a fee-in-lieu payment may be required as an alternative. The amount of this payment is reviewed annually and is based upon development activity in and around the Village to appropriately measure the cost the Village would incur to acquire parkland for recreational purposes.

Prior to a recommendation by the Plan Commission as to whether land dedication or fees-in-lieu is appropriate, development projects are typically referred to the Village's Park and Recreation Committee for review. Recreational needs created by the proposed development are assessed. Opportunities to fulfill needs expressed in the Outdoor Recreation Plan are also taken into consideration.

Park Improvement/Impact Fee

In order to fund improvements (other than land acquisition) for future parks and recreational areas, the Village Board in April 2004 adopted an ordinance establishing a park improvement/impact fee.

Wis. State Statutes 66.0617 establishes the authority for municipalities to charge impact fees. Prior to imposing a new or revised fee, a public facilities needs assessment must be prepared. Such an assessment must include:

- An inventory of existing public facilities including identification of any existing deficiencies.
- Identification of new public facilities or improvements/expansions of existing public facilities that will be required because of land development for which impact fees may be imposed.
- A detailed estimate of the capital costs of providing new or expansion to existing public facilities.

While the fee is commonly referred to as a "Park Impact Fee", the actual assessment covers impact fees for future bike trails, expansion to the public works facility as well as for future park capital costs.

The total Park Facility Improvement Impact Fee per single-family home is \$731.47 and for multi-family units is \$443.93 per unit. Actual monies are collected at the time a building permit is issued.

Note: In 2019 the Village has budgeted monies to analyze the methodology for charging fees in lieu of parkland dedication as well as updating our park impact fees. Recent changes to state law have identified various impacts that need to be considered when determining both of these fees. The latest evaluation process for fees in lieu of parkland dedication essentially mimics the way impact fees have historically been determined. The Village has retained a consultant to assist in determining a methodology and resulting fee structure that complies with the new legislation.

**Table 9. Five-Year Parks Capital Expenditure Plan
2019-2023**

2019				
Projects	Description	Funds	Funding Type	Amount
General Improvement	Applies to various parks as needed.	Parks	Impact	\$ 50,000
McDaniel Park	Add 2nd Shelter, Internal Paths, Facility Addition	Capital, Parks	Borrowed, Impact	\$ 235,000
McFarland Park	Master Plan Study	Capital	Borrowed	\$ 25,000
Park Equipment	Applies to various parks as needed.	Parks	Impact	\$ 10,000
Park Signage	Applies to various parks as needed.	Parks	Impact	\$ 5,000
Property Acquisition	East Side Park Purchase, Duplex Adjacent to Trail	Capital, Parks	Borrow, Reserve, Grant, Impact	\$ 2,775,000
Urso/Schuetz Park	Disc Golf, Dog Park, Woodland Restoration	Capital	Borrowed	\$ 350,000
Total for 2019				\$ 3,450,000
2020				
Projects	Description	Funds	Funding Type	Amount
Community Park	Master Plan Study	Capital	Borrowed	\$ 50,000
General Improvement	Applies to various parks as needed.	Parks	Impact	\$ 50,000
Park Equipment	Applies to various parks as needed.	Parks	Impact	\$ 10,000
Park Signage	Applies to various parks as needed.	Parks	Impact	\$ 5,000
Property Acquisition	Considered annually as opportunities arise.	Capital	Borrowed	\$ -
Urso/Schuetz Park	Internal Trail Development, Restoration	Capital	Borrowed, Grant	\$ 500,000
Total for 2020				\$ 615,000
2021				
Projects	Description	Funds	Funding Type	Amount
Brandt Park	Parking Lot Addition	Capital, Parks	Borrowed, Impact	\$ 200,000
General Improvement	Applies to various parks as needed.	Parks	Impact	\$ 50,000
Park Equipment	Applies to various parks as needed.	Parks	Impact	\$ 10,000
Park Signage	Applies to various parks as needed.	Parks	Impact	\$ 5,000
Property Acquisition	Considered annually as opportunities arise.	Capital	Borrowed	\$ -
Urso/Schuetz Park	Facility Development, Restoration	Capital	Borrowed, Grant	\$ 350,000
Total for 2021				\$ 615,000
2022				
Projects	Description	Funds	Funding Type	Amount
General Improvement	Applies to various parks as needed.	Parks	Impact	\$ 50,000
Park Equipment	Applies to various parks as needed.	Parks	Impact	\$ 10,000
Park Signage	Applies to various parks as needed.	Parks	Impact	\$ 5,000
Property Acquisition	Considered annually as opportunities arise.	Capital	Borrowed	\$ -
Urso/Schuetz Park	Facility Development, Restoration	Capital	Borrowed, Grant	\$ 1,250,000
Total for 2022				\$ 1,315,000
2023				
Projects	Description	Funds	Funding Type	Amount
General Improvement	Applies to various parks as needed.	Parks	Impact	\$ 50,000
Park Equipment	Applies to various parks as needed.	Parks	Impact	\$ 10,000
Park Signage	Applies to various parks as needed.	Parks	Impact	\$ 5,000
Property Acquisition	Considered annually as opportunities arise.	Capital	Borrowed	\$ -
Total for 2023				\$ 65,000



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Tuesday, May 28, 2019

SECTION: Business

DEPARTMENT: Police

CONTACT: Craig Sherven, Chief

AGENDA ITEM: Discussion and action to approve the agreement between the Village of McFarland and the McFarland School District regarding the Police Department's participation in the Work to Learn Program.

PREVIOUS ACTION:

The Public Safety Committee has discussed this issue at past meetings and is supportive of the project.

ISSUE SUMMARY:

The "Work to Learn" program is a joint effort between the Police Department and High School that provides students interested in a career in law enforcement an opportunity to participate in an in depth student internship program while still in High School. The Student receives full credit for participation, and will be assigned to a McFarland Police Officer for a handful of hours each week for a full school year. The program will be managed by Officer Jason Onken and overseen by Sergeant Joe Maurer. The program is facilitated by the Police Department and High School, but does require approval from their respective governance boards to formalize the arrangement. Enclosed within your packet is the proposed agreement. It has been reviewed by the Village Attorney and found to be agreeable for this purpose. The School Board has already issued approval of the enclosed draft.

FINANCIAL/BUDGET IMPACT:

Costs associated with this program are covered under normal operating budgets both for the Staff time associated with the work and nominal material costs as might be appropriate.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommended for approval.

ATTACHMENTS:



1. 3-18-19 Village of McFarland- MSD - Student Intern Agreement - MSD Signed

STUDENT INTERN TRAINING PROGRAM AGREEMENT

THIS AGREEMENT ("the Agreement") is entered into as of the last date of signature below, by between the Village of McFarland ("the Village"), and the McFarland School District ("MSD"), pursuant to section 66.0301 of the Wisconsin Statutes.

WHEREAS, MSD is a school district which encompasses McFarland;

WHEREAS, MSD desires to place students ("Student Interns") with the McFarland Police Department for purposes of vocational training in protective services (the "Training Program");

WHEREAS, the Village is willing to participate in the Training Program and assign officers to serve as police training officers; and

WHEREAS, the parties desire to define the duties and responsibilities of the Village, the McFarland Police Department, and MSD in the operation of the Training Program.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged, the parties agree as follows:

1. **TERM OF AGREEMENT:** The term of this Agreement shall be for three years, commencing at the start of the 2019-2020 school year and expiring at the end of the 2021-2022 school year. Any party may withdraw from this Agreement at any time, and for any reason, or no reason, upon 30 days written notice to the other parties.

2. **PERSONNEL:** Police officers shall be assigned to, and participate in, the Training Program in the discretion of the McFarland Chief of Police (or designee) based on the needs of the Village and police resources available.

3. **SCHEDULE:** Student Interns shall be assigned to, and participate in, the Training Program in the discretion of the McFarland Chief of Police (or designee) based on the needs of the Village and police resources available. The McFarland Chief of Police (or designee) shall determine the activities, dates, and times in which the Student Interns shall participate in the Training Program in the Village; as well as impose any conditions or limitations on such participation. The McFarland Chief of Police (or designee) may terminate the participation of any Student Intern in the Training Program for any reason if deemed appropriate for the safety or interests of the Student Intern, the public or the Village.

4. **VOLUNTEER STATUS:** The student intern shall at all times be deemed an unpaid volunteer of the Village and not an agent or employee for any purpose (including Federal or State tax purposes), nor be entitled to participate in any plans, arrangements or distributions made by the Village pertaining to or in connection with any bonus, health or other insurance plan or pension or profit sharing plan maintained by the Village for the benefit of its employees.

5. INDEMNIFICATION. To the fullest extent allowed by law, MSD agrees to indemnify, defend, and hold harmless the Village, and its respective officials, employees, and agents, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs, and expenses of whatsoever kind or nature arising from McFarland or the student intern's participation in the Training Program; including but not limited to injury to the student intern; and injury, property damage, or violation of civil rights to others due to any act or omission of the student intern; except to the extent such claims and demands arise from the intentional acts of the Village or its employees. The Village shall reasonably cooperate in any defense provided by MSD under this section. The indemnity provided herein shall survive the expiration of the student intern's participation in the Training Program and the termination of the Training Program.

6. INSURANCE. MSD shall maintain an occurrence form Commercial General Liability Coverage policy. Such coverage shall provide for third party bodily injury and property damage arising out of the participation of the Training Program, with limits of Liability of at least \$2,000,000.00 each occurrence; \$2,000,000.00 personal and advertising injury, \$4,000,000.00 general aggregate, and \$4,000,000.00 products and completed operations aggregate. These limits may be satisfied by the Commercial General Liability Coverage or in combination with an Umbrella or Excess Liability Policy, provided coverage afforded by the Umbrella or Excess Policy is no less than the underlying Commercial General Liability Coverage's. Prior to any student intern being placed with the Village in the Training Program MSD shall provide to the Village, and annually thereafter, evidence of the required insurance in the form of a Certificate of Insurance issued by a company licensed to do business in the State of Wisconsin, which includes all required coverage. MSD shall name the Village as an Additional Insured on the Commercial General Liability. The Certificate shall also provide that the coverage may not be canceled without 30 days prior written notice to the Village.

IN WITNESS WHEREOF, the parties have entered this Agreement effective as of the date first above written.

VILLAGE OF MCFARLAND

By: _____
Brad Czebotar, Village President

Date

By: _____
Cassandra Suettinger, Village Clerk

Date

By: _____
Craig J. Sherven, Police Chief

Date

MCFARLAND SCHOOL DISTRICT

By: Arlyn Halvorson
Arlyn Halvorson, School Board President

3-18-19
Date

By: Ann Molitor
Ann Molitor, School Board Clerk

3/18/19
Date

By: Dr Andrew Briddell
Dr Andrew Briddell, Superintendent

3/18/19
Date



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Tuesday, May 28, 2019

SECTION: Business

DEPARTMENT: Administration

CONTACT: Matt Schuenke, Village Administrator

AGENDA ITEM: Discussion and action on setting the date for the 2019 Planning Retreat.

PREVIOUS ACTION:

None.

ISSUE SUMMARY:

Annually the Village holds a retreat where it focuses the discussion on their goals and objectives for the coming year as it may apply to the next year's budget. Included in your packet are the approved goals and objectives for 2018/2019 color coded to provide an update as to our progress.

There are presently 4 goals, 17 objectives, and 67 action steps. The green is meant to note items that have been completed, the yellow are items that are not complete but in progress, and the red are items that have not been started as well as have not progressed to date. 22 items are marked as complete (green) which represents about 33% and 32 items are marked in progress (yellow) which is around 48% of the total. This equates to approximately 81% of the action steps established are either done or in progress. Last year this update was provided in June which showed about 75% at that time. We can spend more time discussing these items as part of the retreat as desired by the board.

One item different this year is that the Village Board also will be conducting a Strategic Planning process in order to complete a Strategic Plan for the Village. We are scheduled for interviews with the Consultant on June 4th and 5th, this schedule including dates and times are confirmed and shared with the Village Board and Department Heads. Future meetings will also include workshops with the consultant and board to discuss future initiatives related to these items.

Typically we hold special meeting to develop the next set of goals, objectives, and action steps which would be for 2019/2020. We have not scheduled further Strategic Planning dates yet but will review possible dates for June and July in our meeting on Tuesday. Its likely we'll need to partner up a special meeting before or after a scheduled Committee meeting.



FINANCIAL/BUDGET IMPACT:

None.

VILLAGE PLAN REFERENCE:

None.

ORDINANCE REFERENCE:

None.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Recommendation is to schedule dates outside of normal board meetings to hold retreat.

ATTACHMENTS:

1. 2018 Village Board Goals-Objectives - Action Steps UPDATE 05222019

Village of McFarland

Updated July 26, 2018

VISION STATEMENT

The vision of the Village of McFarland is to create an inviting, dynamic, diverse community that offers a high quality of life and a supportive environment in which all citizens may practice their individual value choices. The community actively seeks to preserve its proud heritage, protect its abundant natural resources, plan for responsible and balanced residential and commercial growth, promote a viable economic base, support educational excellence, provide diverse leisure options, and foster a healthy social fabric.

MISSION STATEMENT

With direction encouraged from an engaged citizenry, Village elected officials and employees will maintain and enhance the quality of life of the community by delivering quality services in an efficient and accountable manner and by providing an orderly, unbiased system of government that is transparent and accessible. To create and sustain a high level of confidence in Village government, we pledge to function with: professional integrity; fiscal responsibility; open communications; environmental sustainability; sensitivity to the values of each individual; full cooperation in achieving the priority goals determined by the community.

2018/2019 - Village Board Goals

*****All goals should be consistent with the Village Mission statement and vision statement.***

A. Goal: A safe, healthy, and secure community.

Objective		Comm	Staff
1	Develop opportunities to create amenities for special needs kids, adults, and other health/wellness initiatives not otherwise provided through Community.	Parks Senior Outreach	Coville Andersen
Action Steps:		Cost	Timeline
1) Complete the Update to the Parks and Open Space Plan.		None	March 31, 2019
2) Review Public/Private Partnerships in Parks as Econ. Benefit.		TBD	March 31, 2019
3) Continue to evaluate alternatives for Senior Outreach.		None	June 30, 2019
4) Study the feasibility of creating a Community Rec. Dept.		TBD	June 30, 2019
5) Conduct an Aquatics Feasibility Analysis.		\$25,000	June 30, 2019
6) Phased Implementation of Urso/Schuetz Master Plan.		\$50k-\$300k	December 31, 2019
2	Address traffic, transportation, biking, and walking deficiencies through joint initiatives and capital projects.	Public Works	Coville
Action Steps:		Cost	Timeline
1) Study bus transportation, consult State Representatives.		TBD	June 30, 2019
2) Develop policy on pedestrian improvement implementation.		TBD	June 30, 2019
3) Evaluate pedestrian alt. with constr. projects and develop.		\$15,000	June 30, 2019
4) Improve pedestrian crossing through paving, lighting.		\$50,000	October 31, 2019
5) Improve bike route connectivity through paths and lanes.		\$100,000	December 31, 2019
3	Implement recommendations from Comprehensive Building Security Plan prepared for all Village Buildings.	Public Safety	Sherven
Action Steps:		Cost	Timeline
1) Complete Phase 1 of Security Plan.		~\$125,000	September 30, 2018
2) Reassess Phase 2 of Security Plan based on Facility planning.		None	December 31, 2018
4	Proactive recommendations from Public Safety Departments that advance services and meet necessary demands.	Public Safety Senior Outreach	Dennis Sherven Andersen
Action Steps:		Cost	Timeline
1) Changes to Fire Personnel Staffing Schedule.		\$15,000	December 31, 2018
2) Complete Public Safety Service Study.		\$20,000	January 31, 2019
3) Discuss the addition of second SRO within School District.		\$85,000	March 31, 2019
4) Evaluate need for comprehensive Senior check in program.		TBD	June 30, 2019
5) Foster relationships btw families w/ special needs, Police.		TBD	June 30, 2019

2018/2019 - Village Board Goals

B. Goal: A well-run, efficient and responsive government that provides a high level of quality-of-life services to the community.

Objective		Comm	Staff
1	Continue to work with Community to advance recommendations from Facilities Master Plan that includes the development of a Public Safety Building and Community Center.	Committee of the Whole	Schuenke
Action Steps:		<u>Cost</u>	<u>Timeline</u>
1) To be determined by the Village Board.			
2	Create strategic plan for the Village.	Village Board	Schuenke
Action Steps:		<u>Cost</u>	<u>Timeline</u>
1) Focus on facilities and services.		None	December 31, 2018
2) Engage consultant to moderate discussion.		\$10,000	June 30, 2019
3) Draft and prepare strategic plan based on directives.		TBD	December 31, 2019
3	Revise and improve web based service delivery to enhance technology opportunities for residents and businesses.	Comma & Technology	Day
Action Steps:		<u>Cost</u>	<u>Timeline</u>
1) Review and Update Existing Website Content.		\$3,500	September 30, 2018
2) Research Online Payment Options.		TBD	June 30, 2019
4	Prioritize and update Village policies as may be applicable and necessary.	Varies by Committee	Schuenke Suettinger
Action Steps:		<u>Cost</u>	<u>Timeline</u>
1) Develop Policy List inventory.		None	December 31, 2018
2) Make accessible all applicable Village policies.		None	March 30, 2019
3) Create priority revision list with Village Board.		None	June 30, 2019
5	Complete the transition of meeting development process to online management platform including paperless packets.	Administration	Suettinger
Action Steps:		<u>Cost</u>	<u>Timeline</u>
1) Convert remaining groups into CivicClerk.		None	December 31, 2018
2) Promote Public Transparency through new Program.		\$2,500	December 31, 2018
6	The injection and incorporation of technology to improve the efficiency of day to day operations.	Personnel	Suettinger
Action Steps:		<u>Cost</u>	<u>Timeline</u>
1) Evaluate records retention policy and procedures.		None	June 30, 2019
2) Convert to a digital time sheet process within payroll.		\$12,000	June 30, 2019
3) Review and draft process to digitize Village records.		\$5,000	September 1, 2019
4) Integrate paperless process into website.		TBD	September 1, 2019

2018/2019 - Village Board Goals

C. Goal: A government that promotes and supports active citizenry participation in the community

Objective		Comm	Staff
1	Enhance Community communication and presence through a strategic communications plan which includes improved electronic mediums and meetings with various community groups, entities, and stakeholders.	Village Board	Schuenke
<u>Action Steps:</u>		<u>Cost</u>	<u>Timeline</u>
1) Review opportunities thru the development of Comm Plan.		\$5,000	December 31, 2018
2) Ongoing Utilization of POLCO, consider new contract.		\$3,000	December 31, 2018
3) New opportunities for social media interaction.		None	March 30, 2019
4) Consider education and outreach of Village Board actions.		None	March 30, 2019
5) Develop and maintain a Community Calendar		TBD	June 30, 2019
6) Develop Village Board program to increase public interaction.		TBD	June 30, 2019
7) Assess the ongoing feasibility of local cable programming.		TBD	December 31, 2019
8) Create interactive map showing projects under consideration.		TBD	December 31, 2019
2	Research committee structure and make recommendations to improve meeting efficiency and communication.	Committee of the Whole	Schuenke Suettinger
<u>Action Steps:</u>		<u>Cost</u>	<u>Timeline</u>
1) Align efficient and consistent minutes with meeting mgmt.		None	December 31, 2018
2) Develop master roster/list of Committees, transmit to COW		None	December 31, 2018
3) Prepare orientation program for new members.		None	March 30, 2019
4) Consider creation of instructional videos for new members		None	March 30, 2019
5) Discuss and consider changes to current Committee format.		None	June 30, 2019
6) Discuss and consider changes to current Committee structure.		None	September 30, 2019
3	Create and promote opportunities to become involved in the Community.	Volunteer Committee	Andersen
<u>Action Steps:</u>		<u>Cost</u>	<u>Timeline</u>
1) Have volunteer coordinator oversee the program.		\$10,000	December 31, 2018
2) Enhance community Volunteer Day.		TBD	April 30, 2019
3) Showcase other opportunities to volunteer in the Community.		None	December 31, 2019

2018/2019 - Village Board Goals

D. Goal: A healthy and growing, regionally and globally integrated economy that supports local initiatives.

Objective		Comm	Staff
1	Actively promote and support affordable housing in the Village.	Plan Commission	Boness
<u>Action Steps:</u>		<u>Cost</u>	<u>Timeline</u>
1) Community presentation from Dane County or State.		None	October 31, 2018
2) Conduct Gap Analysis, utilize State, County, CARPC.		\$15,000	June 30, 2019
3) Review, leverage opportunities as available.		TBD	December 31, 2019
4) Establish Benchmarks, Goals to address Gap		TBD	December 31, 2019
2	Engage consultant to assist Village in the implementation and creation of Branding Initiative.	Ad-Hoc	Boness
<u>Action Steps:</u>		<u>Cost</u>	<u>Timeline</u>
1) Draft Final Report and End Contract.		~\$50,000	October 31, 2018
2) Develop 3 Year Phasing Plan for Brand Implementation.		None	December 31, 2018
3) Implement Phase 1 of Brand Implementation.		\$150,000	December 31, 2019
3	Continue Streetscaping enhancements through out the Village as applicable.	CDA Public Works	Boness Coville
<u>Action Steps:</u>		<u>Cost</u>	<u>Timeline</u>
1) Develop inventory of areas desired for streetscape impr.		None	March 31, 2019
2) Consider additional decorative Downtown Streetlight.		\$100,000	June 30, 2019
3) Review design services for Community wayfinding system.		\$25,000	September 30, 2019
4) Plan for Phase 2 of Farwell Underground Utility Work		\$50,000	December 31, 2019
5) Engage consultant on planning/design effort for inventory.		\$25,000	December 31, 2019
4	Evaluation ways to become more business friendly and flexible for economic growth.	CDA Plan Commission	Boness Schuenke
<u>Action Steps:</u>		<u>Cost</u>	<u>Timeline</u>
1) Pursue annexation requests to diversify land use.		~\$5,000	Case by Case basis
2) Pursue land acquisitions that advance local economy.		TBD	Case by Case basis
3) Build relationship with banks, brokers, developers.		None	Ongoing
4) Survey local businesses to identify areas of improvement.		\$10,000	December 31, 2019
5) Review code efficiencies to support Development.		None	December 31, 2019