

VILLAGE OF MCFARLAND

Village Board Minutes

Monday, April 22, 2019 - 7:00 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the McFarland Village Board to order at 7:00pm in the Community Room of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Village Trustee Stephanie Brassington, Village Trustee Dan Kolk, Village Trustee Mary Pat Lytle, Village Trustee Eric Kryzenske, Village Trustee Clair Utter

Village Board members not present: (None)

Staff Present: Administrator Matt Schuenke, Clerk/Treasurer Cassandra Suettinger, Police Chief Craig Sherven, Community Development Director Pauline Boness, Public Works Director Him Hessling, and Fire/EMS Director Chris Dennis.

3. PROCLAMATION

- a. *A Proclamation designating May 19-25, 2019 as Public Works week in McFarland, Wisconsin.*

President Czebotar proclaimed May 19-25, 2019 as Public Works week in McFarland, Wisconsin.

4. PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS.

- a. *Public Announcements*

- 1) *Recognition of former Village Board members.*

President Czebotar recognized and thanked Shaun O'Hearn and Carolyn Clow for serving the Village as trustees for the last two years.

- b. *Public Communications*

5. CONSENT AGENDA.

- a. *Motion to approve the minutes of the April 8, 2019 Village Board meeting.*

- b. *Motion to approve the minutes of the April 16, 2019 Organizational Meeting of the Village Board.*

- c. *Motion to approve pre-paid checks #74188-74201 in the amount of \$19,884.65 and current checks #74202-74317 in the amount of \$319,229.63.*

- d. Motion to approve the alcohol beverage operator's licenses for Korrena Tisue (Byrne's McFarland Tavern) and Isabel Laing (American Legion) for the period ending June 30, 2019.

Motion by Village President Brad Czebotar, second by Village Trustee Mary Pat Lytle, to approve the consent agenda with the revisions noted to item 5a and 5c.

Motion carries 7 - 0 - 0 by acclamation.

6. PUBLIC APPEARANCES.

- a. This is an opportunity for members of the public to address the Village Board. Members of the public who wish to address the board should fill out a public comment form and turn into the meeting chairperson. Members of the public may speak during public appearances or during their selected agenda item as they designate on the public comment form. Please adhere to the 3-minute time limit.

(None)

7. PUBLIC HEARING.

- a. On proposed Resolution 2019-04: a resolution to discontinue as a public way a portion of Lot 24 of the Plat of Edward's Park and Lot 24 of the Plat of Blocks 5 and 6 of Edward's Park.

President Czebotar opened the public hearing at 7:12 p.m.

Gordon Kinder, 5210 N Autumn Lane, spoke in opposition of discontinuing a portion of Lot 24 of the Plat of Edward's Park and Lot 24 of the plat of Blocks 5 and 6 of Edwards Park.

Joe Muting, 5028 Card Avenue, spoke in favor of discontinuing a portion of Lot 24 of the Plat of Edward's Park and Lot 24 of plat of blocks 5 and 6 Edward's Park.

Jeffrey Moore, 5014 Card Avenue, spoke in favor of discontinuing a portion of lot 24 of the plat of Edward's park and lot 24 of plat of blocks 5 and 6 Edward's Park.

Janet Aeschlimann, 4503 Field Avenue, spoke in favor of discontinuing a portion of lot 24 of the plat of Edwards park and lot 24 of plat of blocks 5 and 6 Edward's Park.

President Czebotar closed the Public Hearing at 7:22 p.m.

8. BUSINESS.

- a. Discussion and action on Resolution 2019-04: a resolution to discontinue as a public way a portion of Lot 24 of the Plat of Edward's Park and Lot 24 of the Plat of Blocks 5 and 6 of Edward's Park.

Village Administrator Schuenke reported the Edwards Park Promenade was created in 1899 with the platting of the subdivision. Originally all of the roads in the plat and the promenade were private. Approximately ten years ago the Village accepted dedication and ownership of the private roads and the promenade.

Motion by Village Trustee Dan Kolk, second by Village Trustee Stephanie Brassington, to adopt Resolution 2019-04: a resolution to discontinue as a public way a portion of Lot 24 of the Plat of Edward's Park and Lot 24 of the Plat of Blocks 5 and 6 of Edward's Park. Motion carries 6 - 1 - 0 by acclamation with Utter voting nay.

- b. Presentation regarding the 2018 Annual Report for the McFarland Food Pantry.
Peter Moorehouse, representative of the Food Pantry, provided the 2018 annual report. Mr. Moorehouse thanked the Board for their continued support of the food pantry.
- c. Public Works Committee (Trustees Kolk & Adrian)

- 1) Discussion and action regarding the purchase of a hydraulic breaker.

Motion by Village Trustee Jerry Adrian, second by Village Trustee Clair Utter, to approve the purchase of a hydraulic breaker from Caterpillar. Motion carries 7 - 0 - 0 by acclamation.

- d. Public Utilities Committee (Trustees Lytle & Kryzenske)
Public Works Committee (Trustees Kolk & Adrian)

- 1) Discussion and action regarding a Sanitary Sewer Backup Manual.

Trustee Lytle reported the need for the manual came as a result of a two sanitary sewer backups that occurred in 2017. The manual will provide procedures for handling sanitary sewer backups.

Motion by Village Trustee Mary Pat Lytle, second by Village Trustee Eric Kryzenske, to approve a Sanitary Sewer Backup Manual with the revisions noted. Motion carries 7 - 0 - 0 by acclamation.

- e. Discussion and action regarding the 2019-2020 Village committee, commission, and board appointments.

Motion by Trustee Mary Pat Lytle, second by Trustee Stephanie Brassington to approve the 2019-2020 Village committee, commission and board appointments.

Motion by Trustee Clair Utter to amend the motion to specify approval of the 2019-2020 Village committee, commission and board appointments on the report submitted April 22, 2019. Motion carries 7 - 0 - 0 by acclamation

- f. Discussion and action regarding an agreement with the McFarland Chamber of Commerce for the use of room tax dollars.

Motion by Village President Brad Czebotar, second by Village Trustee Clair Utter, to approve an agreement with the McFarland Chamber of Commerce for the use of room tax dollars. Motion carries 7 - 0 - 0 by acclamation.

- g. Discussion and action to set the schedule regarding the evaluation of proposals for strategic planning services.

Village Administrator Schuenke provided an overview of the proposed schedule to evaluate proposals for strategic planning. Final interviews are scheduled for Monday April 29th. The Board requested the interviews begin at 5 p.m.

- h. Authority, Board, Commission, and Committee agenda item requests, referrals, and updates.

None.

9. ADJOURNMENT.

Motion by Village Trustee Clair Utter, second by Village Trustee Stephanie Brassington, to adjourn at 8:05 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Cassandra Suettinger
Clerk/Treasurer