

VILLAGE OF MCFARLAND
Joint Parks, Recreation, & Natural Resources Commission
Minutes

Thursday, April 25, 2019 - 6:30 PM

1. CALL TO ORDER, ROLL CALL.

Members present: John Feldner, Chuck Rolfsmeyer, Darrel Waldera, Dan Kolk, Katherine Pease, Clair Utter, Rick Ruecking

Members not present: Jacob Tissue, Jacob Schkirkie

Staff Present: Pauline Boness, Matt Schuenke

2. APPROVAL OF MINUTES.

a. Motion to approve the minutes of the March 14, 2019 PRNR meeting.

Motion by Rolfsmeyer, second by Feldner, to approve the minutes of the March 14, 2019 PRNR meeting. Motion carries 6 - 0 - 1 by acclamation with Utter abstaining.

3. PUBLIC APPEARANCES.

None

4. PUBLIC HEARING.

a. On the proposed 2019-2023 Outdoor Recreation and Open Space Plan.

There were no public comments on the proposed plan.

5. BUSINESS.

a. Discussion and action to make a recommendation to the Village Board regarding the proposed 2019-2023 Outdoor Recreation and Open Space Plan.

Motion by Kolk, second by Rolfsmeyer, to make a recommendation to the Village Board to approve the proposed 2019-2023 Outdoor Recreation and Open Space Plan. Motion carries 7 - 0 - 0 by acclamation.

b. Discuss and action to make a recommendation to the Village Board regarding the implementation of a QR Code Project at Indian Mound Park in conjunction with the School Forest by McFarland Girl Scout Troop 2683

The committee heard from representatives of the girl scout troop on a proposed project to build bird feeder stations, bird habitat boxes, and QR Code stations in both the school forest and Indian Mound Park.

Motion by Rolfsmeyer, second by Feldner, to accept the project proposal from McFarland Girl Scout Troop 2683 and to recommend

sending it to the Village Board for consideration. Approved 7-0-0 by acclamation.

- c. Discussion and action to make a recommendation to the Village Board regarding internal trail paving at McDaniel Park.

Motion by Kolk, second by Ruecking, to issue a accept the bid pricing from Raymond Cattell Company, as an extension of the Farwell Street project, for trail paving as outlined in the committee packet. Motion carries 7 - 0 - 0 by acclamation.

- d. Discussion and action to make a recommendation to the Village Board regarding the award of contract for the Orchard Hill Frisbee Golf Course project.

The committee discussed bids for the project; there was only one bid for the project, and the bid for the project was \$485,000, compared to a project budget of \$205,000. The committee discussed with administrator Schuenke about splitting the project into separate parcels and seeking bids on those. Schuenke said he would review the project's scope and cost with the village's engineers and possibly return to the committee with a recommendation.

- e. Discussion and recommendation on fee structure for Village Park usage.

The committee discussed the need for different fee structures for village parks for individuals or groups who want to rent park space, but not necessarily shelter space from the village. Schuenke said he would research fee structures in other comparable communities and report back to the committee.

- f. Presentation of the Public Works Monthly Report from the Director.

Schuenke provided an overview of public works activities for the past month, including tree trimming and controlled burns in the village.

6. SCHEDULE NEXT MEETING DATE.

- a. Thursday, May 16, 2019 at 7:00 pm.

7. ADJOURNMENT.

Motion by Rolfsmeyer, second by Feldner, to adjourn the meeting at 8:14 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Phil McDade
Public Works Clerk