

VILLAGE OF MCFARLAND  
**Committee of the Whole Minutes**

*Monday, January 14, 2019 - 5:30 PM*

**1. CALL TO ORDER.**

Village President Czebotar called the regular meeting of the McFarland Committee of the Whole to order at 5:30 pm in Conference Room A of the McFarland Municipal Center.

**2. ATTENDANCE/ROLL CALL.**

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Stephanie Brassington, Carolyn Clow, Dan Kolk, Mary Pat Lytle, and Shaun O'Hearn.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke.

**3. PUBLIC APPEARANCES.**

None.

**4. APPROVAL OF MINUTES.**

- a. Discussion and action regarding the minutes of the meeting held on December 10, 2018.*

Approved by unanimous consent.

**5. BUSINESS.**

- a. Discussion and action to make a recommendation to the Village Board regarding the issuance of a Request for Proposals (RFP) for strategic planning services.*

The Committee discussed the research requirements of the of the RFP, proposed financial analysis in the services, and the scope of the interviews in the process. Some minor modifications were made as a result of this discussion. The Committee directed the draft RFP be forwarded to the Village Board in order for it to be authorized for advertising.

- b. Discussion regarding the Green Tier Legacy Community Program in association with the establishment of creating a Sustainability Committee.*

The Committee looked at the Green Tier Legacy Community Program presented by Trustee Clow. The discussion was in line with the desire to introduce more sustainable elements into the Community possibly as a result of this program, through a new Committee, or both. The program presented was seen as a good alternative to use as a model so as to have a map to follow in the process. It was acknowledged that it would be a large undertaking to complete and that a Department had not been identified to carry it out. It was requested the individual from the Wisconsin DNR come to a future meeting to present on the Green Tier Legacy Community Program as a next step in the continued discussion. No further action was take

**6. SCHEDULE NEXT MEETING DATE.**

*a. To be determined.*

The next meeting will be held on Monday, January 28, 2019 at 6:00 pm.

**7. ADJOURNMENT.**

A motion was made by Trustee Kolk, seconded by Trustee Brassington to adjourn the meeting at 6:48 pm. Motion carried 7 -