

VILLAGE OF MCFARLAND  
**Committee of the Whole Minutes**

*Monday, December 10, 2018 - 5:30 PM*

**1. CALL TO ORDER.**

President Czebotar called the regular meeting of the Committee of the Whole to order at 5:30 PM in Conference Room A.

**2. ATTENDANCE/ROLL CALL.**

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Stephanie Brassington, Carolyn Clow, Dan Kolk, Mary Pat Lytle, and Shaun O'Hearn.

Village Board members not present: None

Staff Present: Administrator Matt Schuenke, and Clerk/Treasurer Cassandra Suettinger.

**3. PUBLIC APPEARANCES.**

None.

**4. APPROVAL OF MINUTES.**

*a. Discussion and action regarding the minutes of the meeting held November 26, 2018.*

Approved by unanimous consent.

**5. BUSINESS.**

*a. Discussion and action to make a recommendation to the Village Board regarding a Request for Proposals (RFP) for strategic planning services.*

The Board reviewed the draft RFP for strategic planning services and provided their input and changes. Direction was provided to Village Staff to update the document as discussed and present a revised draft at the next meeting on January 14, 2019. If acceptable at that point, it can be considered for authorization by the Village Board that same night.

*b. Discussion regarding the establishment of a Sustainability Committee.*

Trustee Clow provided an overview of establishing a sustainability committee and potentially joining the green tier legacy as well as introduced other activities associated with these items. Discussion around this item will continue at the next meeting on January 14, 2019.

**6. SCHEDULE NEXT MEETING DATE.**

*a. To be determined.*

Next meeting set for January 14, 2019 at 5:30 pm.

**7. ADJOURNMENT.**

Motion by Brassington, second by Adrian, to adjourn at 6:54 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Cassandra Suettinger  
Clerk/Treasurer