

VILLAGE OF MCFARLAND
Committee of the Whole Minutes

Monday, November 26, 2018 - 5:30 PM

1. CALL TO ORDER.

Village President Czebotar called the regular meeting of the Committee of the Whole to order at 5:30 pm in Conference Room A of the McFarland Municipal Center.

2. ATTENDANCE/ROLL CALL.

Village Board members present: Village President Brad Czebotar, Village Trustee Jerry Adrian, Stephanie Brassington, Carolyn Clow, Dan Kolk, Mary Pat Lytle, and Shaun O'Hearn.

Village Board members not present: None.

Staff Present: Administrator Matt Schuenke.

3. PUBLIC APPEARANCES.

None.

4. APPROVAL OF MINUTES.

a. Discussion and action regarding the minutes of the meeting held November 12, 2018.

Motion by President Czebotar, second by Trustee O'Hearn, and unanimously carried by the Village Board to approve the minutes of the meeting held November 12, 2018 with the changes noted. Motion carries 7 - 0 - 0 by acclamation.

5. BUSINESS.

a. Discussion and possible next steps regarding the development of a Request for Proposals (RFP) for strategic planning services.

The Committee discussed Strategic Planning and reviewed the sample Request for Proposals (RFPs) presented for review. It was discussed that the Village has completed a lot of related tasks like the Comprehensive Plan, rebranding, Annual Retreat, etc. but that Strategic Planning could be used to create a unified voice for all involved. The Committee directed the Village Administrator to prepare a draft RFP for Strategic Planning Services for the Committee to consider at its next meeting

6. SCHEDULE NEXT MEETING DATE.

a. To be determined.

The next meeting is scheduled for Monday, December 10, 2018 at 5:30 pm.

7. ADJOURNMENT.

Motion by Trustee Kolk, second by Trustee Adrian, to adjourn at 6:34 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,
Matthew G. Schuenke
Village Administrator